

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Jun 07,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 95284

RE: Berkeley Heights BOE

For Services Rendered Through: May 31,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
5/3/21	Email correspondence w/C. Zaun re [REDACTED]	0.20	33.00	flf
5/4/21	Review email from D. Felezzola re [REDACTED] [REDACTED]	0.10	16.50	mjg
5/5/21	Telephone conference with Summit Assessor	0.20	33.00	bmc
5/6/21	Review and revise [REDACTED] and email Dr .Varley	0.50	82.50	mjg
5/6/21	Review and respond to email from D. Felezzola re [REDACTED] [REDACTED]	0.30	49.50	mjg
5/6/21	Review email correspondence from Business Administrator re: [REDACTED]; analysis and review of	1.00	165.00	dp
5/6/21	Review memorandum re: [REDACTED]	0.40	66.00	DAP
5/6/21	Review Board policies re: [REDACTED] [REDACTED]	0.30	49.50	DAP
5/6/21	Research re: [REDACTED]	0.30	49.50	DAP
5/7/21	Review [REDACTED] and email Dr. Varley re same	0.40	66.00	mjg
5/7/21	Telephone Dr .Varley re [REDACTED]	0.20	33.00	mjg
5/7/21	Draft and revise settlement agreement for curriculum writing	0.20	33.00	mjg
5/7/21	Conference with T. Strauser re: [REDACTED]	0.20	33.00	rfk
5/10/21	Review Dr. Varley re [REDACTED] and email response to inquiry	0.20	33.00	mjg

RECEIVED JUN 14 2021

5/10/21	Draft and revise sidebar agreement re curriculum	0.40	66.00	mjg
5/10/21	Analysis of [REDACTED]	0.10	16.50	flf
5/10/21	Review e-mail from Deniz Tekeoglu re: toilet contract	0.10	16.50	rfk
5/11/21	Review and respond to email from D. Castles re letter to food service	0.10	16.50	mjg
5/11/21	Review e-mail from D. Felezolla re: [REDACTED]	0.10	16.50	rfk
5/12/21	Review CBA re [REDACTED] email Dr. Varley and telephone re same	0.50	82.50	mjg
5/12/21	Review requestor reply & confer with client re: [REDACTED]	0.30	49.50	bdt
5/13/21	Review/revise memo re [REDACTED] telephone D. Reinstrein re same	0.50	82.50	mjg
5/13/21	Review/analyze OPRA request/potentially responsive records & confer with client	0.80	132.00	bdt
5/13/21	Review relevant [REDACTED] related to [REDACTED]	1.00	165.00	mne
5/13/21	Draft [REDACTED] memorandum	0.90	148.50	mne
5/13/21	Incorporate MJG edits	0.50	82.50	mne
5/14/21	Review [REDACTED] email Dr. Varley; review PERC letter re selection of arbitrator	0.50	82.50	mjg
5/14/21	Review and respond to Dr. Varley re [REDACTED]	0.20	33.00	mjg
5/14/21	Review email; email to Summit Assessor	0.30	49.50	bmc
5/17/21	Review notice of intent to subcontract	0.10	16.50	mjg
5/17/21	Review/analyze OPRA requests	0.40	66.00	bdt
5/17/21	Confer with client re: [REDACTED]	0.30	49.50	bdt
5/18/21	Review email from NJEA re [REDACTED] and telephone Dr. Varley re same; draft updated MOAs	0.60	99.00	mjg
5/18/21	Draft contract re: toilet upgrades	0.30	49.50	rfk
5/18/21	Review/analyze OPRA requests	0.40	66.00	bdt
5/18/21	Confer with client re: [REDACTED]	0.90	148.50	bdt
5/18/21	Prepare memorandum to client re: [REDACTED]	0.30	49.50	bdt
5/19/21	Review/analyze potentially responsive records re: [REDACTED]	0.30	49.50	bdt
5/19/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
5/19/21	Outline memorandum to client re: [REDACTED]	0.20	33.00	bdt
5/19/21	Prepare memorandum to client re: [REDACTED]	1.10	181.50	bdt
5/20/21	Review/analyze OPRA request	0.20	33.00	bdt

5/20/21	Confer with client re: [REDACTED]	0.20	33.00	bd
5/24/21	Review/analyze OPRA requests	0.40	66.00	bd
5/24/21	Review/analyze potentially responsive records re: OPRA	0.30	49.50	bd
5/24/21	Confer with client re: [REDACTED]	0.50	82.50	bd
5/27/21	Review/analyze OPRA request re: [REDACTED]	0.20	33.00	bd
5/27/21	Confer with client re: [REDACTED]	0.20	33.00	bd

Totals

17.90 \$2,953.50 ✓

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	4.80	\$165.00	\$792.00
Brian M. Chéwcaskie	0.50	\$165.00	\$82.50
Danielle Pantaleo	1.00	\$165.00	\$165.00
Frances L Febres	0.30	\$165.00	\$49.50
Ronald F Kavanagh	0.70	\$165.00	\$115.50
Bradley D Tishman	7.20	\$165.00	\$1,188.00
Danielle A. Panizzi	1.00	\$165.00	\$165.00
Mark Nehme	2.40	\$165.00	\$396.00

Total Fee & Disbursements

\$2,953.50 ✓

PAYMENT DETAILS

5/20/21 Payment

7,063.90

Total Payments

\$7,063.90

Previous Balance

15,994.84 *-Pd.*

Previous Payments

7,063.90

Balance Now Due

\$11,884.44

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars, that the articles have been furnished or services rendered as stated herein, that no amount has been given or received by any person or persons within the knowledge of this claimant or collection with the above claim, that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Vendor sign here

MITCHELL B. JACOBS
Managing Partner

Tax I.D. Number or Social Security Number

TAX ID Number 273680224

TAX ID# 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Jul 07,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 95718

RE: Berkeley Heights BOE

For Services Rendered Through: June 30,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
6/2/21	Draft and revise extension agreement for difference card sidebar agreement	0.60	99.00	mjg
6/3/21	Review documents related to [REDACTED] participate in virtual meeting re same	1.00	165.00	mjg
6/3/21	Review and revise [REDACTED] memo to client	0.30	49.50	mjg
6/3/21	Receipt and review of email with client documents for [REDACTED]	0.10	16.50	maw
6/3/21	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.30	49.50	bdt
6/4/21	Review file documents for [REDACTED]	0.50	82.50	maw
6/4/21	Review of Board policy on [REDACTED]	0.10	16.50	maw
6/4/21	Review of Board meeting minutes and agenda for approval of 2021-2022 tenured employees' salaries	0.30	49.50	maw
6/4/21	Drafting and revising of memo with [REDACTED]	2.50	412.50	maw
6/4/21	Drafting and revising of recommended Board Resolution [REDACTED]	1.00	165.00	maw
6/4/21	Draft email to forward memo to client with [REDACTED]	0.10	16.50	maw
6/5/21	Telephone Dr. Varley re [REDACTED] telephone D. Reinsten re [REDACTED]	0.50	82.50	mjg
6/7/21	Review/respond to email from D. Felezzola re [REDACTED]	0.10	16.50	mjg

6/7/21	Email to D. Reinstein re [REDACTED]	0.10	16.50	mjg
6/7/21	Review correspondence & confer with client re: [REDACTED]	0.30	49.50	bdt
6/8/21	Review [REDACTED] contract; email Dr. Varley re same	0.30	49.50	mjg
6/9/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
6/9/21	Draft NOA for Chapter 44 UPC	0.10	16.50	mne
6/10/21	Research law and respond to D. Felezzola re [REDACTED]	0.30	49.50	mjg
6/11/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
6/11/21	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
6/11/21	Draft contract re: toilet upgrades	3.30	544.50	rfk
6/14/21	Draft and revise opinion letter re [REDACTED]	0.50	82.50	mjg
6/14/21	Teleconf. w/Dr. Varley re [REDACTED]	0.10	16.50	flf
6/14/21	Review question from T. Strauser re: [REDACTED]	0.30	49.50	rfk
6/15/21	Review/reply to email from Arbitrator Klein	0.10	16.50	mjg
6/15/21	Email to D. Reinstein and Dr. Varley re [REDACTED]	0.10	16.50	mjg
6/16/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
6/16/21	Review citizen complaint; email D. Reinstein re same; review and respond	0.50	82.50	mjg
6/16/21	Review and respond to email D. Felezzola re [REDACTED]	0.10	16.50	mjg
6/16/21	Review and respond to email from D. Castles re [REDACTED]	0.10	16.50	mjg
6/16/21	Review e-mail from D. Felezzola re: [REDACTED]	0.10	16.50	rfk
6/16/21	Review e-mail from T. Strauser re: [REDACTED]	0.10	16.50	rfk
6/16/21	Revise [REDACTED]	0.40	66.00	rfk
6/16/21	Review and respond to e-mail from T. Strauser	0.20	33.00	rfk
6/16/21	Review e-mail from T. Strauser	0.10	16.50	rfk
6/17/21	Telephone arbitrator and R. Friedman re Chapter 44 arbitration and stipulated facts	0.50	82.50	mjg
6/17/21	Review [REDACTED] and outline response	0.60	99.00	mjg
6/17/21	Telephone D. Felezzola re [REDACTED]	0.20	33.00	mjg
6/17/21	Review [REDACTED] & confer with client re: [REDACTED]	0.50	82.50	bdt

6/17/21	Outline memorandum to client re: [REDACTED]	0.20	33.00	bdt
6/18/21	Review letter from Sai Bhargavi Akiri to NJ Attorney General regarding alleging bidding and school facilities project violations	0.60	99.00	maw
6/18/21	Review [REDACTED] to accusations contained in Ms. Akiri's letter to Attorney General	0.50	82.50	maw
6/18/21	Review Board Minutes/Agendas/Resolutions, BOE Briefs for [REDACTED] discussion	1.40	231.00	maw
6/18/21	Drafting of notes of document and legal authority review for [REDACTED]	1.50	247.50	maw
6/18/21	Review of legal authority [REDACTED]	1.50	247.50	maw
6/18/21	E-mail to T. Strauser re: [REDACTED]	0.10	16.50	rfk
6/18/21	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.40	66.00	bdt
6/18/21	Draft/revise memorandums to client re: [REDACTED]	0.90	148.50	bdt
6/21/21	Review/revise letter to AG re resident complaint	0.60	99.00	mjg
6/21/21	Telephone conferences with Donna Felezzola regarding [REDACTED]	0.50	82.50	maw
6/21/21	Telephone conferences with Frank Messineo, AIA, regarding [REDACTED]	1.00	165.00	maw
6/21/21	Draft and revise response letter to Attorney General regarding constituent's false accusations, distortions, and request for investigation	4.90	808.50	maw
6/21/21	Draft initial memorandum to client re: [REDACTED]	0.40	66.00	bdt
6/21/21	Revise/finalize initial memorandum to client re: [REDACTED]	0.20	33.00	bdt
6/22/21	Finalize letter to AG re resident complaint	0.20	33.00	mjg
6/22/21	Receipt and review of email from client with [REDACTED] draft revisions and finalize letter to Attorney General	0.30	49.50	maw
6/22/21	Call to D. Felezzola re: [REDACTED]	0.10	16.50	rfk
6/22/21	Conference with D. Felezzola re: [REDACTED]	0.20	33.00	rfk
6/22/21	Conference with M. Wenzel re: [REDACTED]	0.20	33.00	rfk
6/24/21	Review/respond to client e-mail re: [REDACTED]	0.20	33.00	bdt
6/25/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
6/25/21	Review [REDACTED] perform research [REDACTED] for opinion on [REDACTED]	1.00	165.00	maw

6/25/21	Telephone conference with Donna Felezzola to discuss [REDACTED] [REDACTED]	0.10	16.50	maw
6/25/21	Review [REDACTED] & prepare draft reply re: [REDACTED]	0.50	82.50	bdt
6/29/21	Correspondence to S. Murugan regarding UPC abeyance	0.10	16.50	mne
6/30/21	Telephone D. Felezzola re [REDACTED] review by laws; ;email D. Reinstein re same	0.50	82.50	mjg
6/30/21	Review/revise [REDACTED] email same for review	0.70	115.50	mjg
6/30/21	Review email to Dr. Varley re [REDACTED]	0.10	16.50	mjg
6/30/21	Correspondence to M. Varley regarding [REDACTED]	0.10	16.50	mne

Totals

36.40
\$6,006.00

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	9.10	\$165.00	\$1,501.50
Frances L Febres	0.10	\$165.00	\$16.50
Mark A. Wenczel	17.90	\$165.00	\$2,953.50
Ronald F Kavanagh	5.10	\$165.00	\$841.50
Bradley D Tishman	3.90	\$165.00	\$643.50
Mark Nehme	0.30	\$165.00	\$49.50

DISBURSEMENTS

5/24/21	Photocopies 4 @ 0.20	0.80
6/16/21	Photocopies 36 @ 0.20	7.20
	Totals	<u> </u> \$8.00

Total Fee & Disbursements

\$6,014.00

PAYMENT DETAILS

6/14/21	Payment	8,930.94
6/29/21	Payment	2,953.50

Total Payments
Previous Balance
Previous Payments

\$11,884.44
11,884.44
11,884.44

Balance Now Due

\$6,014.00

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Aug 09,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 97559

RE: Berkeley Heights BOE

For Services Rendered Through: July 31,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
7/1/21	Receipt and review of email from client with [REDACTED] and MJG response	0.20	33.00	maw
7/1/21	Conduct research on [REDACTED] for analysis of [REDACTED] issue	0.90	148.50	maw
7/1/21	Draft and revise email reply to client with analysis and opinion regarding [REDACTED]	0.30	49.50	maw
7/2/21	Receipt and review of follow-up query from client regarding [REDACTED]	0.10	16.50	maw
7/2/21	Telephone to client, Scott McKinney's office regarding [REDACTED]	0.10	16.50	maw
7/2/21	Draft follow-up email to client with clarification regarding [REDACTED]	0.10	16.50	maw
7/6/21	Email correspondence with Dr. Varley regarding [REDACTED]	0.20	33.00	maw
7/6/21	Email exchange with Dr. Varley regarding [REDACTED]	0.10	16.50	maw
7/6/21	Review [REDACTED] and NJSBA guidance for response to client query [REDACTED]	0.30	49.50	maw
7/7/21	Telephone conference with Dr. Varley and Director of Guidance regarding [REDACTED]	0.20	33.00	maw
7/7/21	Review correspondence & review/respond to client e-mails re: [REDACTED]	0.40	66.00	bdt
7/8/21	Teleconf. w/J. Morisseau re [REDACTED]	0.30	49.50	flf

7/8/21	Review Dr. Varley's email re [REDACTED]	0.10	16.50	flf
7/8/21	Receipt and review of email query from client regarding [REDACTED] review applicable statute and draft reply email to client with [REDACTED]	0.20	33.00	maw
7/8/21	Receipt of email from client with [REDACTED]	0.10	16.50	maw
7/8/21	Review of [REDACTED] and pertinent regulations; drafting of recommended revisions and comments to [REDACTED]	1.80	297.00	maw
7/8/21	Draft email to client to forward [REDACTED] with comments and recommended revisions	0.10	16.50	maw
7/9/21	Receipt of follow-up query from Superintendent to [REDACTED]	0.10	16.50	maw
7/9/21	Review of pertinent statute and regulation to [REDACTED]	0.10	16.50	maw
7/9/21	Draft reply email to client with [REDACTED]	0.30	49.50	maw
7/9/21	Telephone conference with Superintendent regarding [REDACTED]	0.20	33.00	maw
7/9/21	Receipt of email from Superintendent re: [REDACTED]	0.10	16.50	maw
7/9/21	Review referenced language in [REDACTED]	0.10	16.50	maw
7/9/21	Revise SBA contract to add [REDACTED]	0.10	16.50	maw
7/9/21	Draft email to Superintendent to reply to query regarding [REDACTED]	0.20	33.00	maw
7/9/21	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
7/14/21	Review Board policy and respond to D Reinstein inquiry; review and respond to R. April, Esq. re difference card	0.50	82.50	mjg
7/14/21	Telephone D. Reinstein re [REDACTED]	0.30	49.50	mjg
7/14/21	Review/response to email correspondence from D. Reinstein re [REDACTED]	0.30	49.50	mjg
7/14/21	Review/respond to Dr. Varley re [REDACTED]	0.20	33.00	mjg
7/14/21	Review/respond to email from R. April	0.10	16.50	mjg
7/14/21	Receipt and review of email from board president regarding [REDACTED]	0.10	16.50	maw
7/14/21	Review [REDACTED] regulation and law	0.40	66.00	maw
7/14/21	Review [REDACTED] policy	0.30	49.50	maw
7/14/21	Draft email with analysis of [REDACTED]	0.40	66.00	maw

7/15/21	Research [REDACTED] issues	0.50	82.50	maw
7/15/21	Draft and revise analysis of [REDACTED] issues	0.30	49.50	maw
7/15/21	Review contract re: Toilet upgrades	0.30	49.50	rfk
7/16/21	Review correspondence & confer with client re: [REDACTED]	0.30	49.50	bdt
7/19/21	Begin review/redaction of potentially responsive records re: [REDACTED]	2.80	462.00	bdt
7/20/21	Continue review/redaction of potentially responsive records re: [REDACTED]	1.20	198.00	bdt
7/20/21	Legal research & outline memorandum to client re: [REDACTED]	0.70	115.50	bdt
7/20/21	Prepare memorandum to client re: [REDACTED]	1.60	264.00	bdt
7/22/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
7/23/21	Review [REDACTED] email Dr. Varley re same	0.30	49.50	mjg
7/23/21	Email to Dr. Varley re [REDACTED]	0.10	16.50	mjg
7/23/21	Review [REDACTED] confer with M.N. re same	0.10	16.50	mjg
7/23/21	Confer with client/FF re: [REDACTED]	0.30	49.50	bdt
7/26/21	Telephone D. Reinstein re [REDACTED]	0.20	33.00	mjg
7/26/21	Review/revise joint stipulation of facts re arbitration on Chapter 44/78	0.50	82.50	mjg
7/26/21	Review e-mil from T. Strauser re: [REDACTED]	0.10	16.50	rfk
7/26/21	Review CNA and statutes relevant to [REDACTED] draft stipulation of material facts related to same	1.50	247.50	mne
7/27/21	Telephone R. April, Esq. re difference card matter	0.30	49.50	mjg
7/27/21	Review/respond to email from R. April re difference card issue	0.10	16.50	mjg
7/27/21	Review email from S. Murugan re dental contribution arbitration	0.10	16.50	mjg
7/27/21	Review/respond to email from Dr. Varley re sidebar	0.10	16.50	mjg
7/27/21	Receipt and review of email from client with requested [REDACTED]	0.10	16.50	maw
7/27/21	Draft and revise side bar agreement for payment of teacher stipend for required work to transfer classrooms between buildings due to re-districting	1.00	165.00	maw
7/27/21	Draft email to forward [REDACTED] to client	0.10	16.50	maw
7/27/21	Review stipulated material facts for dental grievance arbitration provided by Association attorneys	0.20	33.00	mne
7/28/21	Review documents re [REDACTED]	0.20	33.00	mjg

7/28/21	Telephone conference with Dr. Varley re: [REDACTED]	0.30	49.50	mjg
7/28/21	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
7/28/21	Receipt and review of email from client with [REDACTED]	0.20	33.00	maw
7/28/21	Email correspondence with client regarding [REDACTED]	0.20	33.00	maw
7/28/21	Receipt and review of [REDACTED] [REDACTED] drafting of email to return [REDACTED] to client	0.20	33.00	maw
7/28/21	Review e-mail from T. Strauser re: [REDACTED]	0.10	16.50	rjk
7/28/21	Finalize Salazar contract; e-mail to architect	1.00	165.00	rjk
7/28/21	Telephone call/e-mails with client re: [REDACTED]	0.50	82.50	bdt
7/29/21	Review/respond to email from J. Kot	0.10	16.50	mjg
7/30/21	Review [REDACTED] for [REDACTED]	0.20	33.00	maw
7/30/21	Review [REDACTED] for [REDACTED]	0.20	33.00	maw
7/30/21	Review [REDACTED] for [REDACTED]	0.20	33.00	maw
7/30/21	Review [REDACTED] for [REDACTED]	0.20	33.00	maw
7/30/21	Research [REDACTED]	0.50	82.50	maw
7/30/21	Draft and revise email memo to client regarding [REDACTED]	1.50	247.50	maw
7/30/21	Review [REDACTED]	0.20	33.00	maw
7/30/21	Review [REDACTED]	0.30	49.50	maw
7/30/21	Review [REDACTED]	0.30	49.50	maw
7/30/21	Review statute on [REDACTED]	0.20	33.00	maw
7/30/21	Draft and revise email memo to client with [REDACTED]	1.50	247.50	maw
7/30/21	Review/redact potentially responsive records re: [REDACTED]	0.70	115.50	bdt
Totals		31.30	\$5,164.50	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	3.90	\$165.00	\$643.50
Frances L Febres	0.40	\$165.00	\$66.00
Mark A. Wenczel	15.10	\$165.00	\$2,491.50

Ronald F Kavanagh	1.50	\$165.00	\$247.50
Bradley D Tishman	8.70	\$165.00	\$1,435.50
Mark Nehme	1.70	\$165.00	\$280.50

DISBURSEMENTS

7/8/21	Federal Express to Office of the Attorney General	16.96	
7/20/21	Photocopies 42 @ 0.20	8.40	
7/28/21	Photocopies 21 @ 0.20	4.20	
	Totals	<u>\$29.56</u>	
	Total Fee & Disbursements		<u>\$5,194.06</u>

PAYMENT DETAILS

7/23/21	Payment	6,014.00	
	Total Payments	<u>\$6,014.00</u>	
	Previous Balance	6,014.00	
	Previous Payments	6,014.00	
	Balance Now Due		<u>\$5,194.06</u>

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Sep 21, 2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 98890

RE: Berkeley Heights BOE

For Services Rendered Through: August 31, 2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
8/2/21	Review and respond to email from M. D'Aquila re [REDACTED]	0.10	16.50	mjg
8/2/21	Receipt and review of email from Board member with [REDACTED]	0.30	49.50	maw
8/2/21	Confer with MJG regarding [REDACTED] and recommended action	0.10	16.50	maw
8/2/21	Additional review of records & outline memorandum to client re: [REDACTED]	0.40	66.00	bdt
8/2/21	Prepare memorandum to client re: [REDACTED]	0.90	148.50	bdt
8/2/21	Review correspondence requesting prearbitration scheduling conference for Chapter 78 dental premium arbitration	0.10	16.50	mne
8/3/21	Review [REDACTED]; telephone J. Kot re [REDACTED]	0.60	99.00	mjg
8/3/21	Telephone J. Kot re [REDACTED]	0.20	33.00	mjg
8/3/21	Review [REDACTED] from S. Hopkins; review [REDACTED] related to same	0.70	115.50	mne
8/3/21	Review statutes and regulations regarding [REDACTED]	0.70	115.50	mne
8/3/21	Draft memorandum regarding [REDACTED]	1.00	165.00	mne
8/3/21	Review and revise memorandum regarding [REDACTED]	0.20	33.00	mne
8/4/21	Review and revise [REDACTED]	0.30	49.50	mjg

8/4/21	Review [REDACTED] and review case law re same; review and revise memo re same	0.50	82.50	mjg
8/4/21	Review email from J. Kot re [REDACTED]	0.10	16.50	mjg
8/4/21	Conduct additional research on [REDACTED]	0.60	99.00	maw
8/4/21	Drafting of revision to analysis of [REDACTED]	1.40	231.00	maw
8/4/21	Conduct Research on [REDACTED]	2.40	396.00	maw
8/4/21	Drafting of analysis of law on [REDACTED]	2.90	478.50	maw
8/4/21	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.50	82.50	bdt
8/4/21	Attendance at scheduling conference w. Arbitrator Klein and R. Friedman	0.20	33.00	mne
8/4/21	Incorporate [REDACTED] memorandum	0.50	82.50	mne
8/5/21	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
8/5/21	Review and revise memo re [REDACTED] telephone Dr. Varley re same	0.30	49.50	mjg
8/5/21	Drafting of Memo on [REDACTED]	0.50	82.50	maw
8/5/21	Receipt and review of email to Board member regarding [REDACTED]	0.10	16.50	maw
8/5/21	Receipt and review of [REDACTED] and query from client	0.20	33.00	maw
8/5/21	Review [REDACTED] regulations	0.20	33.00	maw
8/5/21	Draft and revise revisions to [REDACTED]	0.50	82.50	maw
8/5/21	Draft email to forward [REDACTED]	0.10	16.50	maw
8/5/21	Initial review of [REDACTED] & confer with client	0.40	66.00	bdt
8/5/21	Review potentially responsive record for [REDACTED]	0.30	49.50	bdt
8/6/21	Telephone Dr. Varley re [REDACTED]	0.40	66.00	mjg
8/6/21	Conduct research on [REDACTED]	0.70	115.50	maw
8/6/21	Draft analysis of law for opinion on [REDACTED]	0.30	49.50	maw
8/6/21	Receipt and review of email from client regarding [REDACTED]	0.10	16.50	maw
8/6/21	Confer with MJG regarding [REDACTED]	0.10	16.50	maw
8/6/21	Draft revision to memo and [REDACTED]	0.40	66.00	maw

8/6/21	Draft email to client with [REDACTED]	0.10	16.50	maw
8/6/21	Exchange of email correspondence with BA regarding [REDACTED]	0.20	33.00	maw
8/6/21	Receipt and review of email from Assistant Prosecutor regarding requested investigation	0.10	16.50	maw
8/6/21	Review "rebuttal" letter submitted by complainant to alleged LRF and public bidding violations regarding redistricting construction	0.20	33.00	maw
8/6/21	Review of board minutes/agenda and file documents preparatory to [REDACTED]	1.50	247.50	maw
8/6/21	Review/analyze [REDACTED]	0.20	33.00	bdt
8/6/21	Confer with client re: [REDACTED]	0.80	132.00	bdt
8/6/21	Review/analyze potentially responsive records re: [REDACTED]	0.30	49.50	bdt
8/6/21	Review finalized response re: [REDACTED]	0.10	16.50	bdt
8/8/21	Review bid documents	1.20	198.00	rfk
8/9/21	Review/revise statement re [REDACTED]	0.30	49.50	mjt
8/9/21	Review email correspondence from Dr. Varley re [REDACTED]	0.10	16.50	mjt
8/9/21	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
8/9/21	Draft email to Superintendent to forward [REDACTED]	0.10	16.50	maw
8/9/21	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
8/9/21	Review correspondence & confer with client re: [REDACTED]	0.30	49.50	bdt
8/10/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
8/11/21	Telephone Dr. Varley re [REDACTED]; review [REDACTED]	0.40	66.00	mjt
8/11/21	Review Dr. Varley email with [REDACTED]	0.20	33.00	flf
8/11/21	Outline memorandums to client re: [REDACTED]	0.20	33.00	bdt
8/11/21	Prepare memorandums to client re: [REDACTED]	1.10	181.50	bdt
8/12/21	Review law re [REDACTED]; telephone Dr. Varley re same; [REDACTED] issue	0.40	66.00	mjt
8/12/21	Review [REDACTED] and telephone Dr. Varley re same	0.50	82.50	mjt
8/12/21	Telephone ECS re redaction of swearing in BOE member	0.30	49.50	mjt
8/12/21	Telephone D. Reinstein re [REDACTED]	0.20	33.00	mjt

8/12/21	Email to Dr. Varley re [REDACTED]	0.10	16.50	mjg
8/12/21	Review/respond to email from J. Kot re [REDACTED]	0.10	16.50	mjg
8/12/21	Receipt and review of email from assistant prosecutor with reply letter from SA on investigation request; forward to client	0.40	66.00	maw
8/12/21	Telephone conference with Julie Kot regarding [REDACTED]	0.10	16.50	maw
8/12/21	Draft email to Julie Kot regarding [REDACTED]	0.10	16.50	maw
8/12/21	Receipt of [REDACTED]; forward to client	0.10	16.50	maw
8/12/21	Telephone conference with Julie Kot regarding [REDACTED]	0.20	33.00	maw
8/12/21	Receipt and review of email from Julie Kot requesting [REDACTED]	0.10	16.50	maw
8/12/21	Review issue concerning change order	0.80	132.00	rfl
8/13/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
8/13/21	Review Dr. Varley email re [REDACTED]	0.20	33.00	flf
8/13/21	Telephone conference with architect, Frank Messineo, on [REDACTED]	0.30	49.50	maw
8/13/21	Telephone conference with Frank Messineo regarding [REDACTED]	0.10	16.50	maw
8/13/21	Compile documents to forward to architect for review in [REDACTED]	0.40	66.00	maw
8/13/21	Draft email to architect with [REDACTED]	0.20	33.00	maw
8/13/21	Draft follow-up letter email to architect with [REDACTED]	0.10	16.50	maw
8/13/21	Draft email to client with [REDACTED]	0.10	16.50	maw
8/13/21	Review/analyze [REDACTED] & review/respond to client e-mail	0.30	49.50	bdt
8/13/21	Review of letter from Frances Barto, Esq. to Dr. Varley regarding HIB	0.60	99.00	ja
8/13/21	Review of Berkeley Heights HIB Documents	1.50	247.50	ja
8/13/21	Preparation of outline of [REDACTED]	0.70	115.50	ja
8/15/21	Legal research regarding [REDACTED]	1.70	280.50	ja
8/15/21	Preparation of letter to Frances Barto, Esq. regarding HIB investigation and response to her position statement	2.20	363.00	ja
8/16/21	Telephone conference with architect to [REDACTED]	0.70	115.50	maw

8/16/21	Review of SA's investigative request letters, district initial response, and documents for [REDACTED]	0.70	115.50	maw
8/16/21	Research [REDACTED]	0.70	115.50	maw
8/16/21	Review of website, including past meeting minutes and agendas for [REDACTED]	1.50	247.50	maw
8/16/21	Conduct research on [REDACTED]	0.70	115.50	maw
8/16/21	Review finalized initial responses re: [REDACTED]	0.20	33.00	bdt
8/16/21	Preparation of letter to Frances Barto, Esq. regarding HIB investigation response to her position statement	3.90	643.50	ja
8/16/21	Review of Board's HIB policies and procedures	0.90	148.50	ja
8/16/21	Review of email summaries from [REDACTED]	0.60	99.00	ja
8/17/21	Review draft correspondence to F. Barto re [REDACTED]; confer w/JA.	0.20	33.00	flf
8/17/21	Drafting of rebuttal letter to request for investigation	5.50	907.50	maw
8/17/21	Continued preparation of letter to Frances Barto, Esq. regarding HIB investigation	0.80	132.00	ja
8/18/21	Review and revise letter to Assistant Prosecutor re resident complaint and request for investigation	0.70	115.50	mjg
8/18/21	Confer with Matthew Giacobbe regarding [REDACTED]	0.20	33.00	maw
8/18/21	Draft revisions to investigation rebuttal letter	1.70	280.50	maw
8/18/21	Confer with architect regarding [REDACTED]	0.30	49.50	maw
8/18/21	Draft revisions to planning board review portion of rebuttal letter	0.40	66.00	maw
8/18/21	Draft email to forward letter to client with [REDACTED]	0.20	33.00	maw
8/18/21	Receipt of email from client [REDACTED]	0.10	16.50	maw
8/18/21	Draft email to forward [REDACTED]	0.10	16.50	maw
8/18/21	Telephone conferences with architect regarding [REDACTED]	0.20	33.00	maw
8/18/21	Review and revise [REDACTED]	0.50	82.50	maw
8/18/21	Confer with Matthew Giacobbe regarding [REDACTED]	0.10	16.50	maw
8/18/21	Exchange emails with architect regarding [REDACTED]	0.20	33.00	maw
8/18/21	Telephone conferences with Michael D'Aquila to discuss [REDACTED]	0.20	33.00	maw

8/18/21	Exchange emails with Julie Kot regarding [REDACTED] [REDACTED]	0.10	16.50	maw
8/18/21	Receipt and review of minutes for committee meetings compiled in response to [REDACTED]	0.20	33.00	maw
8/18/21	Draft and revise [REDACTED] in Support of Motion to Dismiss	2.50	412.50	maw
8/18/21	Draft email to MD to forward [REDACTED]	0.10	16.50	maw
8/18/21	Receipt/review of [REDACTED]	0.20	33.00	bdt
8/19/21	Review/revise [REDACTED] re investigation	0.50	82.50	mjg
8/19/21	Review/respond to email from Dr. Varley re [REDACTED] [REDACTED]	0.10	16.50	mjg
8/19/21	Telephone conferences with Donna Felezzola regarding [REDACTED]	0.30	49.50	maw
8/19/21	Review of board minutes and asbestos notices	0.50	82.50	maw
8/19/21	Draft revisions to letter to [REDACTED] [REDACTED]	0.50	82.50	maw
8/19/21	Draft email to client regarding [REDACTED] [REDACTED]	0.30	49.50	maw
8/19/21	Receipt and review of email from Julie Kot regarding [REDACTED] [REDACTED]	0.10	16.50	maw
8/19/21	Finalize letter for filing with assistant prosecutor	0.40	66.00	maw
8/19/21	Draft [REDACTED] in response to ethics complaint	0.60	99.00	maw
8/19/21	Receipt of email from Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw
8/19/21	Email correspondence with Superintendent regarding [REDACTED] [REDACTED]	0.20	33.00	maw
8/19/21	Email exchange and document review regarding [REDACTED] [REDACTED]	0.30	49.50	maw
8/19/21	Revise Superintendent Certification for [REDACTED] [REDACTED]	0.30	49.50	maw
8/19/21	Revise MD's Certification for [REDACTED]	0.30	49.50	maw
8/19/21	Receipt, review, correction, and compiling of final certification for Superintendent	0.40	66.00	maw
8/19/21	Receipt of final MD Certification	0.10	16.50	maw
8/19/21	Compile exhibits and scan for filing with Commission	0.40	66.00	maw
8/19/21	Telephone conference with MD regarding [REDACTED]	0.20	33.00	maw
8/19/21	Conduct research for Motion to Dismiss	0.90	148.50	maw
8/19/21	Draft and revise Brief in Support of Motion to Dismiss Complaint	3.50	577.50	maw

8/19/21	Draft Certification of Service	0.20	33.00	maw
8/19/21	Draft filing letter	0.20	33.00	maw
8/19/21	Compile and file Motion to Dismiss with cover email	0.50	82.50	maw
8/19/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
8/20/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
8/20/21	Receipt and review of correspondence from School Ethics Commission acknowledging receipt of motion to dismiss	0.10	16.50	maw
8/20/21	Receipt and review of letter from the Union County Prosecutor Office denying request for investigation	0.10	16.50	maw
8/20/21	Draft email to forward [REDACTED] to client	0.10	16.50	maw
8/20/21	Telephone conference with architect to [REDACTED]	0.10	16.50	maw
8/23/21	Review/respond to email from D. Reinstein re [REDACTED]	0.10	16.50	mjg
8/23/21	Review of correspondence from Fran Barto regarding [REDACTED] disciplinary records/notations	0.30	49.50	ja
8/23/21	Correspondence to Dr. Varley regarding [REDACTED]	0.30	49.50	ja
8/24/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
8/24/21	Email to Dr. Varley re [REDACTED]	0.20	33.00	mjg
8/24/21	Review and response to correspondence from Principal at Governor Livingston HS regarding Principal of AIT response to HIB	0.40	66.00	ja
8/24/21	Correspondence to Fran Barto, Esq. regarding response to inquiry from Collen Gialanella, Principal at AIT	0.40	66.00	ja
8/24/21	Conducted legal research on [REDACTED]	0.60	99.00	MVS
8/25/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
8/27/21	Review/analyze [REDACTED] & confer with client	0.30	49.50	bdt
8/30/21	Review/respond to client inquiries re: [REDACTED]	0.40	66.00	bdt
Totals		78.80	\$13,002.00	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	7.30	\$165.00	\$1,204.50
Frances L Febres	0.60	\$165.00	\$99.00
Mark A. Wenczel	43.10	\$165.00	\$7,111.50
Ronald F Kavanagh	2.00	\$165.00	\$330.00

Bradley D Tishman	7.50	\$165.00	\$1,237.50
Janice Arellano	14.30	\$165.00	\$2,359.50
Mark Nehme	3.40	\$165.00	\$561.00
Marina Stinely	0.60	\$165.00	\$99.00

DISBURSEMENTS

8/18/21	Photocopies 37 @ 0.20	7.40
	Totals	<u>\$7.40</u>
	Total Fee & Disbursements	<u>\$13,009.40</u>

PAYMENT DETAILS

9/14/21	Payment	5,194.06
	Total Payments	<u>\$5,194.06</u>
	Previous Balance	5,194.06
	Previous Payments	5,194.06
	Balance Now Due	<u>\$13,009.40</u>

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Oct 06,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 99448

RE: Berkeley Heights BOE

For Services Rendered Through: September 30,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
9/1/21	Review and respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
9/1/21	Review and email [REDACTED] [REDACTED] to Dr. Varley	0.30	49.50	mjg
9/1/21	Email to Dr. Varley re [REDACTED]	0.10	16.50	mjg
9/1/21	Review court order re [REDACTED]; email to Dr. Varley re same	0.30	49.50	mjg
9/1/21	Review/analyze [REDACTED]	0.20	33.00	bdt
9/1/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
9/2/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
9/3/21	Review [REDACTED] and draft public notice statement	0.50	82.50	mjg
9/3/21	Teleconf. w/Dr. Varley re [REDACTED]	0.10	16.50	flf
9/3/21	Review and analysis of Dr. Varley email correspondence and attachments re [REDACTED]	0.30	49.50	flf
9/3/21	Modify [REDACTED] email Dr. Varley for review.	0.20	33.00	flf
9/3/21	Review NJDOE guidance and BOE policy re [REDACTED] [REDACTED] analysis and respond to Dr. Varley's inquiry.	0.40	66.00	flf
9/7/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
9/8/21	Receipt and review of email from client with [REDACTED] [REDACTED]	0.10	16.50	maw

9/8/21	Draft reply to client with [REDACTED]	0.10	16.50	maw
9/9/21	Telephone Dr. Varley re [REDACTED]; review [REDACTED] and advise Dr. Varley	0.50	82.50	mjg
9/9/21	Review Unfair Practice filed by BHEAs re co seating of students	0.30	49.50	mjg
9/9/21	Email to Dr. Varley re new [REDACTED]	0.10	16.50	mjg
9/9/21	Review correspondence from R. April, Esq. re ULP	0.10	16.50	mjg
9/9/21	Review of TN opposition to MD's motion to dismiss ethics complaint	0.30	49.50	maw
9/9/21	Review of [REDACTED] for discussion with client	0.20	33.00	maw
9/9/21	Telephone conference with client regarding [REDACTED]	0.10	16.50	maw
9/9/21	Review issue concerning release of agenda	0.30	49.50	rfk
9/10/21	Review and respond to email from D. Reinstein re [REDACTED]	0.10	16.50	mjg
9/10/21	Review and respond to Dr. Varley's inquiry re [REDACTED]	0.30	49.50	mjg
9/10/21	Review and revise arbitration brief re Chapter 44 issue	1.00	165.00	mjg
9/10/21	Review and revise [REDACTED] per D. Reinstein and email same; telephone D. Reinstein re same	0.70	115.50	mjg
9/10/21	Review client request, research CBA on issue of [REDACTED] and provide guidance to client	1.50	247.50	GJF
9/10/21	Review relevant statutes and regulations regarding [REDACTED]	2.50	412.50	mne
9/10/21	Draft arbitration brief regarding Chapter 44 dental premiums	3.50	577.50	mne
9/13/21	Review [REDACTED] issue	0.70	115.50	rfk
9/13/21	Review [REDACTED] specifications	0.40	66.00	rfk
9/14/21	Emails with J. Kot re [REDACTED]	0.20	33.00	mjg
9/14/21	Review [REDACTED] conference with J. Kot	0.30	49.50	rfk
9/14/21	Conference with J. Napolitano re: [REDACTED]	0.20	33.00	rfk
9/14/21	Review/analyze [REDACTED] client inquiries & confer with client re: [REDACTED]	0.60	99.00	bdt
9/15/21	Email correspondence w/J. Morrisseau re [REDACTED]	0.10	16.50	flf
9/15/21	Review [REDACTED] and [REDACTED]	0.60	99.00	rfk
9/15/21	Conference with J. Napolitano re: [REDACTED]	0.40	66.00	rfk
9/15/21	Prepare for conference call	0.40	66.00	rfk
9/15/21	Call with Client re: [REDACTED]	0.40	66.00	rfk

9/16/21	Draft letter to First Student	1.10	181.50	rfk
9/16/21	Review contract documents	0.50	82.50	rfk
9/17/21	Review revised letter to First Student	0.10	16.50	rfk
9/17/21	Preparation of HIB presentation	0.90	148.50	ja
9/17/21	Review of updated guidance regarding HIB investigations	0.90	148.50	ja
9/20/21	Revise and finalize letter to First Student	0.40	66.00	rfk
9/20/21	Review/analyze potentially responsive records & e-mails with client re: [REDACTED]	1.20	198.00	bdt
9/20/21	Continued preparation of HIB presentation and slides	2.40	396.00	ja
9/21/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
9/21/21	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
9/21/21	Research [REDACTED] and caselaw [REDACTED]	0.90	148.50	maw
9/21/21	Draft email to Superintendent with [REDACTED]	0.20	33.00	maw
9/21/21	Review and respond to e-mail re: transportation issue	0.10	16.50	rfk
9/22/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
9/22/21	Review complaints from DOE re ethics matter	0.30	49.50	mjg
9/22/21	Receipt and review of email correspondence from superintendent regarding [REDACTED]	0.20	33.00	maw
9/22/21	Telephone conference with Ethics Commission to request complaint	0.10	16.50	maw
9/22/21	Drafting of email to Ethics Commission to confirm representation and request complaint	0.10	16.50	maw
9/22/21	Receipt and review of complaint on library intern issue; diary deadline	0.10	16.50	maw
9/22/21	Receipt and review of complaint on kindergarten/elementary school realignment; diary deadline	0.20	33.00	maw
9/23/21	Telephone D. Reinstein re [REDACTED]	0.50	82.50	mjg
9/23/21	Respond to email from J. Kot re [REDACTED]	0.10	16.50	mjg
9/23/21	Email correspondence with Dr. Varley regarding [REDACTED]	0.20	33.00	maw
9/23/21	Conduct research on [REDACTED]	1.80	297.00	maw
9/23/21	Draft Chapter 44 dental premium arbitration reply brief	2.10	346.50	mne
9/24/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg

9/24/21	Review/revise arbitration reply brief re Chapter 44)	0.30	49.50	mjg
9/24/21	Telephone conference with Dr. Varley to discuss [REDACTED] [REDACTED]	0.30	49.50	maw
9/24/21	Receipt and review of documentation from Superintendent for [REDACTED]	0.20	33.00	maw
9/24/21	Review finalized responses re: [REDACTED]	0.20	33.00	bdt
9/24/21	Finalize Chapter 44 dental premium arbitration reply brief	0.30	49.50	mne
9/27/21	Draft email correspondence to J. Kot re [REDACTED]	0.20	33.00	mjg
9/27/21	Telephone J. Kot re [REDACTED]	0.20	33.00	mjg
9/28/21	Review correspondence to and from UCPO re OPMA violations and UCPO responses/findings thereto	0.70	115.50	mjg
9/29/21	Telephone Dr. Varley and J. Kot re [REDACTED] [REDACTED] draft and revise [REDACTED]	0.70	115.50	mjg
9/29/21	Telephone M. D'Aquila re [REDACTED]	0.20	33.00	mjg
9/29/21	Review/reply to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
9/29/21	Review of file documents for [REDACTED] [REDACTED] drafting of template for [REDACTED]	0.80	132.00	maw
9/29/21	Review/analyze [REDACTED]	0.20	33.00	bdt
9/29/21	E-mails with client re: [REDACTED]	0.40	66.00	bdt
9/29/21	Prepare for telephonic conference regarding co-seating unfair practice charge; review previous grievances regarding co-seating	0.50	82.50	mne
9/30/21	Research [REDACTED] [REDACTED]	0.90	148.50	maw
9/30/21	Drafting and revising of [REDACTED] in support of motion to dismiss ethics complaint	5.40	891.00	maw
9/30/21	Email correspondence with Dr. Varley regarding [REDACTED] [REDACTED]	0.30	49.50	maw
9/30/21	Review/analyze correspondence/client inquiry & confer with client re: [REDACTED]	0.70	115.50	bdt
9/30/21	Confer with MAW re: [REDACTED]	0.20	33.00	bdt
9/30/21	Phone conference with L. Doner and PERC	0.20	33.00	mne
	Totals	47.40	\$7,821.00	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	9.10	\$165.00	\$1,501.50

Frances L Febres	1.10	\$165.00	\$181.50
Gregory Franklin	1.50	\$165.00	\$247.50
Mark A. Wenczel	12.60	\$165.00	\$2,079.00
Ronald F Kavanagh	5.90	\$165.00	\$973.50
Bradley D Tishman	3.90	\$165.00	\$643.50
Janice Arellano	4.20	\$165.00	\$693.00
Mark Nehme	9.10	\$165.00	\$1,501.50

DISBURSEMENTS

9/20/21	Photocopies 81 @ 0.20	16.20	
9/21/21	Federal Express to First Student Inc.	16.96	
	Totals	<hr/>	\$33.16
	Total Fee & Disbursements		<hr/> \$7,854.16
	Previous Balance		13,009.40
	Balance Now Due		<hr/> \$20,863.56

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Nov 05,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 100603

RE: Berkeley Heights BOE

For Services Rendered Through: October 31,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
10/1/21	Teleconf. w/M. Rowohlt re [REDACTED]	0.40	66.00	flf
10/1/21	Review, analysis and revision of draft HIB presentation slides; confer w/JA re same.	0.50	82.50	flf
10/1/21	Email correspondence with client regarding [REDACTED]	0.20	33.00	maw
10/1/21	Revise [REDACTED]; email correspondence with client regarding [REDACTED]	0.20	33.00	maw
10/1/21	Revising of Certification to remove [REDACTED]; draft email to client to forward [REDACTED]	0.30	49.50	maw
10/1/21	Conduct research for brief in support of motion to dismiss ethics complaint	2.00	330.00	maw
10/1/21	Drafting and revising of brief in support of motion to dismiss ethics complaint	4.70	775.50	maw
10/1/21	Drafting of Certification of Service	0.20	33.00	maw
10/1/21	Drafting of Filing Letter	0.30	49.50	maw
10/1/21	Drafting of email to file motion to dismiss ethics complaint	0.10	16.50	maw
10/1/21	Continued preparation of presentation for HIB	1.60	264.00	ja
10/4/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
10/4/21	Email to Dr. Varley re [REDACTED]	0.10	16.50	mjg

10/4/21	Receipt and review of [REDACTED] [REDACTED]; forward to client	0.10	16.50	maw
10/4/21	Review BHAA scope of representation petition; draft NOA	0.40	66.00	mne
10/5/21	Review email response from S. Latzke re paraprofessional	0.10	16.50	mjg
10/5/21	Review DCP & P response and employee application	0.50	82.50	mjg
10/5/21	Confer w/MW re [REDACTED]	0.20	33.00	flf
10/5/21	Telephone conference with Melissa Varley regarding [REDACTED] [REDACTED]	0.20	33.00	maw
10/5/21	Telephone conferences with Melissa Varley regarding [REDACTED] [REDACTED]	0.20	33.00	maw
10/5/21	Review of regulations on [REDACTED]	0.30	49.50	maw
10/5/21	Exchange of texts with client regarding [REDACTED] [REDACTED]	0.10	16.50	maw
10/5/21	Receipt and review of [REDACTED] [REDACTED]; draft email to Superintendent [REDACTED] [REDACTED]	0.20	33.00	maw
10/5/21	Review correspondence from First Student	0.20	33.00	rfk
10/6/21	Email correspondence with Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw
10/6/21	Email correspondence with HH and School Ethics Commission regarding service of process upon HH, deadline for response, and follow-up with Federal Express	0.20	33.00	maw
10/6/21	Receipt and review of confirmation of Federal Express delivery of motion to dismiss upon HH	0.10	16.50	maw
10/6/21	Telephone call/e-mails with client, conduct legal research, and review/analyze potentially responsive records re: [REDACTED]	1.60	264.00	bdt
10/7/21	Telephone Dr. Varley re [REDACTED] [REDACTED]	0.20	33.00	mjg
10/7/21	Teleconf. w/Madison re upcoming HIB presentation.	0.10	16.50	flf
10/7/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
10/8/21	Review [REDACTED] email Dr. Varley re same	0.50	82.50	mjg
10/8/21	Review correspondence from BHAA's legal counsel; B. Markward at PERC; draft response	0.50	82.50	mjg
10/8/21	Review of investigative report material	0.30	49.50	mjg
10/8/21	Review/respond to email from B. Markward of PERC	0.10	16.50	mjg
10/8/21	Review Association correspondence regarding accretion petition; conference with MJG regarding same; draft correspondence opposing accretion petition	1.70	280.50	mnc
10/11/21	Confer w/JA re [REDACTED]	0.20	33.00	flf

10/11/21	Email correspondence with Business Administrator regarding [REDACTED]	0.20	33.00	maw
10/11/21	Email correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw
10/11/21	Receipt and review of email correspondence from Business Administrator to insurance claims manager [REDACTED]	0.10	16.50	maw
10/11/21	Exchange of email correspondence with Business Administrator regarding [REDACTED] Superintendent	0.20	33.00	maw
10/11/21	Review of file documents, presentations, and Board agenda's and minutes for [REDACTED]	1.30	214.50	maw
10/11/21	Draft and revise [REDACTED] in support of [REDACTED]	3.60	594.00	maw
10/11/21	Draft email to forward [REDACTED] to Superintendent in support of [REDACTED]	0.10	16.50	maw
10/11/21	Continued preparation of HIB presentation	1.70	280.50	ja
10/12/21	Review [REDACTED] and email D. Reinstein re [REDACTED]	0.40	66.00	mjg
10/12/21	Review documents re Resource Center Tuition follow up	0.40	66.00	mjg
10/12/21	Review and respond to email from D. Reinstein re [REDACTED]	0.20	33.00	mjg
10/12/21	Continue review, analysis and revision of HIB presentation materials.	1.00	165.00	flf
10/12/21	Prepare for upcoming HIB presentation.	1.00	165.00	flf
10/12/21	Conduct research for brief in support of motion to dismiss MP ethics complaint o/b/o Superintendent	1.00	165.00	maw
10/12/21	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
10/12/21	Receipt of Resource Center Tuition dispute with Mountainside; confer with Danielle Panizzi regarding [REDACTED]	0.20	33.00	maw
10/12/21	Drafting of brief in support of motion to dismiss MP complaint o/b/o Superintendent	2.80	462.00	maw
10/12/21	Preliminary review of issues re: send/receive agreement.	0.40	66.00	DAP
10/12/21	Research [REDACTED] caselaw related to [REDACTED]	1.70	280.50	mne
10/12/21	Correspondence to M. Varley regarding [REDACTED]	0.10	16.50	mne
10/12/21	Draft letter to PERC opposing representation petition	1.30	214.50	mne
10/12/21	Conducted legal research, drafted and finalized memorandum on [REDACTED]	0.80	132.00	MVS
10/13/21	Attend HIB presentation.	1.30	214.50	flf

10/14/21	Review email from B. Markward of PERC re requested information	0.10	16.50	mjg
10/14/21	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
10/14/21	Review email from Dr. Varley re; [REDACTED]	0.10	16.50	mjg
10/14/21	Text correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw
10/14/21	Revise and email [REDACTED] to Superintendent [REDACTED]	0.20	33.00	maw
10/14/21	Receipt of [REDACTED] from Superintendent [REDACTED]	0.10	16.50	maw
10/15/21	Review/revise PERC position statement re RO 2022-11 (card check); email communication with PERC	0.50	82.50	GJF
10/15/21	Draft and revise brief in support of motion to dismiss MP complaint	2.90	478.50	maw
10/15/21	Draft filing letter to file motion to dismiss complaint	0.30	49.50	maw
10/15/21	Draft certification of service for filing of motion to dismiss	0.30	49.50	maw
10/15/21	Draft email to file motion to dismiss MP complaint	0.20	33.00	maw
10/15/21	Draft email to forward [REDACTED] to client	0.10	16.50	maw
10/15/21	Email correspondence with Mike D'Aquila regarding [REDACTED]; review [REDACTED]	0.20	33.00	maw
10/18/21	Telephone B. Markward of PERC re card check matter	0.40	66.00	mjg
10/18/21	R/A of legal authorities re [REDACTED] issue;	0.80	132.00	jsh
10/18/21	Review/analyze potentially responsive records re: [REDACTED]	0.70	115.50	bdt
10/18/21	Confer with client re: [REDACTED]	0.20	33.00	bdt
10/18/21	Review/analyze [REDACTED]	0.60	99.00	DAP
10/18/21	Research statutory guidance re: [REDACTED]	1.20	198.00	DAP
10/18/21	Review/analyze correspondence from auditor re: [REDACTED]	0.30	49.50	DAP
10/18/21	Review Policy Bulletin re: [REDACTED]	0.40	66.00	DAP
10/18/21	Review NJDOE tuition formula guidance re: [REDACTED]	0.30	49.50	DAP
10/18/21	Draft response to client re: [REDACTED]	0.60	99.00	DAP
10/18/21	Correspondence to M. Varley regarding [REDACTED]	0.20	33.00	mne
10/18/21	Preparation for initial PERC conference regarding accretion petition; review correspondence related to delay of same	0.30	49.50	mne
10/19/21	Confer with Danielle Panizzi regarding [REDACTED]	0.20	33.00	maw

10/19/21	Legal research & outline memorandum to client re: [REDACTED]	0.50	82.50	bd
10/19/21	Draft/revise memorandum to client re: [REDACTED]	1.20	198.00	bd
10/19/21	Review/analyze correspondence from auditor re: [REDACTED] [REDACTED]	0.20	33.00	DAP
10/20/21	Review memo on [REDACTED]; review caselaw; forward [REDACTED] for memo to Danielle Panizzi	0.50	82.50	maw
10/20/21	Prepare for conference call with J. Kott	0.20	33.00	rft
10/20/21	Conference call with J. Kott	0.20	33.00	rft
10/20/21	E-mails with client re: [REDACTED]	0.20	33.00	bd
10/20/21	Draft memorandum re: [REDACTED]	1.80	297.00	DAP
10/20/21	Edit/revise memorandum re: [REDACTED]	0.60	99.00	DAP
10/21/21	Review and revise memo to J. Kot re [REDACTED] [REDACTED]	0.40	66.00	mjt
10/21/21	Telephone Dr. Varley re [REDACTED]; review documents related to same	0.70	115.50	mjt
10/21/21	Review additional documents related to [REDACTED] [REDACTED]	0.50	82.50	mjt
10/21/21	Confer with MJG and DP regarding memo to client on [REDACTED]	0.20	33.00	maw
10/21/21	Finalize memo; draft email to Superintendent and Business Administrator to forward memo on [REDACTED]	0.20	33.00	maw
10/21/21	Review [REDACTED] and correspondence regarding [REDACTED]	0.50	82.50	maw
10/21/21	Review additional documentation provided by Superintendent regarding [REDACTED] [REDACTED]	0.40	66.00	maw
10/21/21	Draft assessment of analysis and communications by Donna Felezzola regarding [REDACTED]	0.20	33.00	maw
10/21/21	Telephone calls/e-mail with client & revise [REDACTED] re: [REDACTED]	0.50	82.50	bd
10/21/21	Review/ summarize case law re: [REDACTED] [REDACTED]	0.60	99.00	DAP
10/21/21	Review submission for arbitration regarding sixth period stipend; conference with MJG regarding same	0.20	33.00	mne
10/21/21	Correspondence to M. Varley regarding [REDACTED] [REDACTED]	0.10	16.50	mne
10/22/21	Telephone J. Kot and Dr. Varley re [REDACTED]	0.20	33.00	mjt
10/22/21	Review e-mail from J. Kot re: [REDACTED]	0.10	16.50	rft
10/22/21	Confer with client re: [REDACTED]	0.50	82.50	bd
10/22/21	Review/redact potentially responsive records re: [REDACTED]	1.00	165.00	bd

10/25/21	Receipt and review of [REDACTED] to Superintendent's motion to dismiss complaint	0.30	49.50	maw
10/25/21	Scan and email [REDACTED] to Superintendent	0.10	16.50	maw
10/25/21	Receipt and review of email from HH to School Ethics Commission with filing	0.10	16.50	maw
10/25/21	Receipt and review of email from SEC regarding illegibility of HH filing	0.10	16.50	maw
10/25/21	Receipt and review of email from HH to SEC regarding regular mailing of filing delivery	0.10	16.50	maw
10/25/21	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
10/25/21	Additional review/redaction of potentially responsive records re: [REDACTED]	0.60	99.00	bd
10/25/21	Legal research & outline memorandum to client re: [REDACTED]	0.40	66.00	bd
10/25/21	Prepare memorandum to client re: [REDACTED]	1.00	165.00	bd
10/25/21	Preparation for and attendance at phone conference with PERC regarding representation petition and stipulation of unit	0.90	148.50	mne
10/27/21	Review email from J. Kot re [REDACTED]	0.10	16.50	mjg
10/27/21	Review and respond to email from J. Kot re [REDACTED]	0.20	33.00	mjg
10/27/21	Review/analyze [REDACTED] & confer with client	0.80	132.00	bd
10/28/21	Review email correspondence from M. Nehme, Esq.; respond to same re [REDACTED]	0.20	33.00	mjg
10/28/21	Review e-mail re: First Student bus route issue	0.10	16.50	rfk
10/28/21	Review correspondence re: OPRA requests	0.20	33.00	bd
10/28/21	Correspondence with MjG regarding [REDACTED]; correspondence with M. Varley regarding same	0.20	33.00	mne
10/29/21	Telephone conference with Scott McKinney and high school principal regarding [REDACTED]	0.30	49.50	maw
10/29/21	Email correspondence with Assistant Superintendent regarding [REDACTED]	0.10	16.50	maw
10/29/21	Telephone and email to Business Administrator regarding [REDACTED]	0.10	16.50	maw
10/29/21	Telephone conference with Business Administrator regarding [REDACTED]	0.20	33.00	maw
10/29/21	Draft and revise [REDACTED]	1.70	280.50	maw
10/29/21	Draft email to forward [REDACTED] to Business Administrator	0.10	16.50	maw

Totals

70.30 \$11,599.50

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	6.50	\$165.00	\$1,072.50
Frances L Febres	4.70	\$165.00	\$775.50
Gregory Franklin	0.50	\$165.00	\$82.50
Jodi S Howlett	0.80	\$165.00	\$132.00
Mark A. Wenczel	29.20	\$165.00	\$4,818.00
Ronald F Kavanagh	0.80	\$165.00	\$132.00
Bradley D Tishman	9.60	\$165.00	\$1,584.00
Janice Arellano	3.30	\$165.00	\$544.50
Danielle A. Panizzi	7.00	\$165.00	\$1,155.00
Mark Nehme	7.10	\$165.00	\$1,171.50
Marina Stinely	0.80	\$165.00	\$132.00

DISBURSEMENTS

10/2/21	Federal Express to Helen Bella Hadeb	22.70
10/2/21	Federal Express to School Ethics Comm.	17.29
10/11/21	Photocopies 18 @ 0.20	3.60
10/14/21	Photocopies 70 @ 0.20	14.00

Totals

\$57.59

Total Fee & Disbursements

\$11,657.09

PAYMENT DETAILS

10/21/21	Payment	13,009.40
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Total Payments

\$13,009.40

Previous Balance

20,863.56

Previous Payments

13,009.40

Balance Now Due

\$19,511.25

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Dec 07,2021

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 101654

RE: Berkeley Heights BOE

For Services Rendered Through: November 30,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
11/1/21	Telephone Dr. Varley and R. Nixon re [REDACTED]	0.30	49.50	mjg
11/1/21	Draft and revise letter to employee	0.30	49.50	mjg
11/1/21	Review and respond to email from Dr .Varley re [REDACTED]	0.10	16.50	mjg
11/1/21	Receipt and review of revisions to [REDACTED]	0.20	33.00	maw
11/1/21	Draft email to forward final version of [REDACTED] to business administrator	0.10	16.50	maw
11/2/21	Review [REDACTED] and email to J. Kot re same	0.50	82.50	mjg
11/2/21	Telephone C. Corsini re BHBOE drainage matter	0.30	49.50	mjg
11/2/21	Review email from Dr .Varley re [REDACTED]	0.10	16.50	mjg
11/2/21	Review and respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
11/2/21	Review and respond to email from J. Kot re [REDACTED]	0.20	33.00	mjg
11/2/21	Review and respond to email from Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/2/21	Receive, review and analysis of file and [REDACTED] in preparation to [REDACTED]	1.10	181.50	cnw
11/3/21	Review and respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg

11/3/21	Review and respond to email from J. Kot re [REDACTED] [REDACTED]	0.10	16.50	mjg
11/3/21	Receipt and review of email correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw
11/3/21	Review transportation issue; research re: [REDACTED]	1.00	165.00	rfk
11/3/21	Review and analysis of email exchanges re [REDACTED] [REDACTED] analysis with counsel re addendum and phone conference with BA re [REDACTED]	0.60	99.00	cnw
11/3/21	Review and analysis of [REDACTED] [REDACTED] letters to first student and [REDACTED] and prepare [REDACTED]	1.40	231.00	cnw
11/4/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
11/4/21	Email correspondence with Superintendent regarding [REDACTED] [REDACTED]	0.20	33.00	maw
11/4/21	Receipt and review of [REDACTED] [REDACTED] received from Superintendent	0.40	66.00	maw
11/4/21	Draft email to Superintendent regarding [REDACTED] [REDACTED]	0.30	49.50	maw
11/4/21	Review transportation contracts; draft addendum	0.80	132.00	rfk
11/4/21	Revise addendum to transportation contract	0.80	132.00	rfk
11/4/21	Review e-mail from J. Kot re: [REDACTED]	0.10	16.50	rfk
11/4/21	Review and analysis of revisions to [REDACTED] [REDACTED] and email to BA enclosing same and [REDACTED]	0.50	82.50	cnw
11/5/21	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
11/7/21	Review email from Dr. Varley re [REDACTED] [REDACTED]	0.10	16.50	mjg
11/8/21	Telephone Dr. Varley and J. Kot re [REDACTED]	0.30	49.50	mjg
11/8/21	Discuss with counsel re status and email to BA re [REDACTED] [REDACTED]	0.30	49.50	cnw
11/8/21	Email exchanges with BOE's BA re [REDACTED]	0.30	49.50	cnw
11/9/21	Receipt and review of email and correspondence from School Ethics Commission regarding MD motion to dismiss complaint; draft email to forward correspondence to MD	0.20	33.00	maw
11/9/21	Review e-mail re: draft addendum - transportation contract	0.20	36.00	rfk
11/10/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/10/21	Email [REDACTED] to J. Kot	0.20	33.00	mjg

11/10/21	Review and respond to email from Dr. Varley re [REDACTED] [REDACTED]	0.20	33.00	mjg
11/10/21	Email to J. Kot re [REDACTED]	0.10	16.50	mjg
11/10/21	Review N. Poberezhsky correspondence re [REDACTED] email Dr. Varley re same.	0.20	33.00	flf
11/10/21	Receipt and review of client request for [REDACTED] [REDACTED]	0.10	16.50	maw
11/10/21	Review e-mail re: Hagar residence renovation	0.10	16.50	rfl
11/10/21	Research re: [REDACTED]	0.30	49.50	rfl
11/10/21	Review issue concerning [REDACTED]	0.50	82.50	rfl
11/11/21	Telephone D. Reinstein re [REDACTED]; telephone Dr. Varley re [REDACTED] telephone J. Kot re [REDACTED]	0.60	99.00	mjg
11/11/21	Review [REDACTED] lawsuit; telephone adjuster at Selective Insurance re [REDACTED]	0.70	115.50	mjg
11/11/21	Teleconf. w/Dr. Varley re [REDACTED]	0.20	33.00	flf
11/11/21	Teleconf. w/N. Poberezhsky re [REDACTED]	0.20	33.00	flf
11/11/21	Teleconf. w/Dr. Varley re [REDACTED] [REDACTED]	0.10	16.50	flf
11/11/21	Conduct research on [REDACTED]	0.50	82.50	maw
11/11/21	Draft and revise [REDACTED]	0.50	82.50	maw
11/11/21	Draft and revise memo [REDACTED]	1.90	313.50	maw
11/11/21	Draft email to forward to memo and recommended [REDACTED]	0.10	16.50	maw
11/11/21	Receipt and review of emails and draft [REDACTED] from BA; draft email reply	0.20	33.00	maw
11/12/21	Review/analyze [REDACTED] to understand facts and claims	2.10	346.50	rkt
11/12/21	Preparation of [REDACTED] for defense strategy	0.50	82.50	rkt
11/12/21	Email correspondence with Business Administrator regarding [REDACTED] [REDACTED]	0.30	49.50	maw
11/15/21	Review correspondence to Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/15/21	Teleconf. w/N. Poberezhsky re [REDACTED]	0.20	33.00	flf
11/15/21	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
11/15/21	Email correspondence with board member D'Aquila regarding [REDACTED] [REDACTED]	0.20	33.00	maw
11/15/21	Receipt of query from Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw

11/15/21	Conduct research on [REDACTED] [REDACTED]	1.00	165.00	maw
11/15/21	Draft email to Superintendent with attachments on [REDACTED] [REDACTED]	0.80	132.00	maw
11/15/21	Draft and revise [REDACTED]	0.80	132.00	maw
11/15/21	Draft email to Superintendent [REDACTED] [REDACTED]	0.10	16.50	maw
11/16/21	Review email from Dr. Varley re: [REDACTED] [REDACTED]	0.10	16.50	mjg
11/17/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/18/21	Email to client re [REDACTED]	0.10	16.50	mjg
11/18/21	Telephone conference with Gail Kanef regarding [REDACTED] [REDACTED]	0.30	49.50	maw
11/18/21	Draft email to Superintendent/Business Administrator regarding [REDACTED]	0.20	33.00	maw
11/19/21	Review and revise encroachment agreement	0.30	49.50	mjg
11/22/21	Telephone J. Harworth re Solis lawsuit (HIB matter)	0.30	49.50	mjg
11/22/21	Review/respond to email from J. Kot re [REDACTED]	0.10	16.50	mjg
11/23/21	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
11/23/21	Receipt and review of email from Business Administrator with [REDACTED]	0.10	16.50	maw
11/23/21	Telephone to Association counsel	0.10	16.50	maw
11/23/21	Receipt and review of email query from Superintendent regarding [REDACTED]	0.10	16.50	maw
11/23/21	Telephone to and conference with Superintendent and Matthew Giacobbe regarding [REDACTED] [REDACTED]	0.20	33.00	maw
11/23/21	Review correspondences related to stipulation MOU; review stipulation MOU	0.10	16.50	mne
11/23/21	Correspondence to M. Varley regarding [REDACTED]	0.10	16.50	mne
11/24/21	Draft letter to PERC re AR 2022-166	0.20	33.00	mjg
11/24/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/24/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
11/24/21	Review email from J. Kot re [REDACTED]; respond to same	0.30	49.50	mjg
11/24/21	Review email from J. Kot re [REDACTED]	0.10	16.50	mjg
11/24/21	Review J. Morisseau email re [REDACTED]	0.10	16.50	flf

11/24/21	Review/analyze [REDACTED] & confer with client	0.30	49.50	bdt
11/28/21	Draft and revise email to Gail Oxfield Kanef with client proposals for inclusion in side bar to address issues raised by association	0.30	49.50	maw
11/29/21	Review letter from R. Friedman, Esq. and arbitration decision re Chapter 44 contributions	0.30	49.50	mjg
11/29/21	Teleconf. w/J. Morriseau re [REDACTED]	0.10	16.50	flf
11/29/21	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
11/30/21	Email correspondence with Superintendent/BA regarding [REDACTED]	0.20	33.00	maw
11/30/21	Review [REDACTED] re: parent e-mails	0.10	16.50	rfk
11/30/21	Multiple correspondences with Association representatives regarding UPC status conference	0.20	33.00	mne
Totals		30.50	<u>\$5,035.50</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	8.00	\$165.00	\$1,320.00
Ruby Kumar-Thompson	2.60	\$165.00	\$429.00
Frances L Febres	1.50	\$165.00	\$247.50
Mark A. Wenczel	9.60	\$165.00	\$1,584.00
Ronald F Kavanagh	3.90	\$165.00	\$643.50
Bradley D Tishman	0.30	\$165.00	\$49.50
Charissa N. Wijaya	4.20	\$165.00	\$693.00
Mark Nehme	0.40	\$165.00	\$66.00

DISBURSEMENTS

10/15/21	Federal Express to New Jersey Dept. of Labor	18.87
10/15/21	Federal Express to Margit Pedraza	24.31
11/2/21	Photocopies 22 @ 0.20	4.40
Totals		<u>\$47.58</u>

Total Fee & Disbursements \$5,083.08

PAYMENT DETAILS

11/16/21	Payment	7,854.16
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Total Payments	\$7,854.16
Previous Balance	19,511.25
Previous Payments	7,854.16
Balance Now Due	\$16,740.17

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Jan 07,2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 102586

RE: Berkeley Heights BOE

For Services Rendered Through: December 31,2021

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
12/1/21	Drafting of email to Gail Oxfeld Kanef, rejecting association's revisions to side bar and advising of district's change in direction	0.10	16.50	maw
12/1/21	Preparation for and attendance at PERC exploratory conference	1.40	231.00	mne
12/3/21	Correspondence to M. Varley regarding [REDACTED]	0.10	16.50	mne
12/6/21	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
12/7/21	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
12/7/21	Telephone conference with Superintendent and High School principal regarding [REDACTED]	0.20	33.00	maw
12/7/21	Receipt and review of correspondence [REDACTED] forward to Superintendent; email correspondence with Superintendent	0.20	33.00	maw
12/7/21	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.30	49.50	bdt
12/7/21	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.40	66.00	bdt
12/7/21	Review arbitrator correspondence regarding collective negotiation agreement	0.10	16.50	mne
12/8/21	Telephone J. Lot re cell tower lease; review lease agreement; draft and revise letter to lessee re sub-leases	0.70	115.50	mjg

12/8/21	Draft and revise email to C. Corsini, Esq. re flooding property issue	0.30	49.50	mjg
12/8/21	Review email from Dr. Varley re [REDACTED] review documents	0.20	33.00	mjg
12/8/21	Legal research & outline memorandum to client re: [REDACTED] [REDACTED]	0.40	66.00	bdt
12/8/21	Prepare memorandum to client re: [REDACTED]	0.90	148.50	bdt
12/8/21	Review of correspondence from parents of [REDACTED] regarding opting-out of LGBT, dei, sex education, etc.	0.40	66.00	ja
12/8/21	Review of correspondence from Dr. Varley regarding [REDACTED] [REDACTED]	0.20	33.00	ja
12/8/21	Preparation of correspondence to [REDACTED] parents regarding opt-out of curriculum	2.30	379.50	ja
12/8/21	Review of NJ legislation signed into law regarding [REDACTED] [REDACTED]	0.90	148.50	ja
12/8/21	Phone conference with Principal Morrisseau and school nurse regarding [REDACTED]	0.30	49.50	ja
12/8/21	Review opposing counsel correspondence regarding supplement to Chapter 44 dental premium arbitration; draft correspondence regarding same	0.20	33.00	mne
12/9/21	Review and revise letter /memo to parents re [REDACTED]	0.40	66.00	mjg
12/9/21	Review/respond to email from J. Kot re [REDACTED]	0.10	16.50	mjg
12/9/21	Research caselaw in NJ and federal regarding [REDACTED] [REDACTED]	0.90	148.50	ja
12/9/21	Finalize memo and correspondence to parents regarding [REDACTED] [REDACTED]	1.30	214.50	ja
12/10/21	Telephone conference with Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw
12/10/21	Telephone conference with Sarah Latzke regarding [REDACTED] [REDACTED]	0.10	16.50	maw
12/10/21	Receipt and review of documentation and email correspondence from Sarah Latzke for [REDACTED]	0.30	49.50	maw
12/10/21	Telephone and email correspondence to Sarah Latzke	0.10	16.50	maw
12/10/21	Telephone conference with Sarah Latzke regarding [REDACTED] [REDACTED]	0.10	16.50	maw
12/10/21	Draft and revise proposed letter from Superintendent to teacher regarding [REDACTED] [REDACTED]	0.90	148.50	maw
12/10/21	Draft email to Superintendent [REDACTED]	0.10	16.50	maw
12/10/21	Receipt and review of email from Michael D'Aquila with [REDACTED] [REDACTED]	0.10	16.50	maw

12/10/21	Review [REDACTED] for [REDACTED] question by client	0.30	49.50	maw
12/10/21	Draft and revise email to Michael D'Aquila with [REDACTED]	0.20	33.00	maw
12/10/21	Review letter from Richard Kaplow, Esq. o/b/o parent of HC regarding dispute on centralized vocational school transportation	0.10	16.50	maw
12/10/21	Review email correspondence of transportation coordinator and Superintendent regarding [REDACTED]	0.30	49.50	maw
12/10/21	Conduct research for drafting of response letter to Richard Kaplow, Esq., on centralized transportation dispute	0.60	99.00	maw
12/10/21	Drafting of response letter to Richard Kaplow, Esq., regarding centralized pick up of UCVTS students	2.00	330.00	maw
12/10/21	Confer with client re: [REDACTED]	0.30	49.50	bdt
12/10/21	Review/analyze & redact potentially responsive records re: [REDACTED]	1.00	165.00	bdt
12/13/21	Prepare for and attend new Board member training	4.00	660.00	mjg
12/13/21	Drafting and revising of response letter to Richard Kaplow on UCVTS centralized transportation dispute	0.80	132.00	maw
12/13/21	Draft email to Superintendent/Business Administrator to forward [REDACTED]	0.20	33.00	maw
12/13/21	Legal research & outline memorandum to client re: [REDACTED]	0.30	49.50	bdt
12/13/21	Additional review of responsive records & prepare memorandum to client re: [REDACTED]	1.20	198.00	bdt
12/14/21	Email correspondence and telephone conference with Julie Kot regarding [REDACTED]	0.30	49.50	maw
12/14/21	Review, revise, and preparation of letter on HC and UCVTS transportation issue for forwarding to Richard Kaplow, Esq.	0.50	82.50	maw
12/14/21	Draft email to forward response letter to Richard Kaplow, Esq. on HC and UCVTS transportation issue	0.10	16.50	maw
12/14/21	Email correspondence with Michael D'Aquila regarding [REDACTED]	0.10	16.50	maw
12/15/21	Telephone J. Kot re [REDACTED]	0.30	49.50	mjg
12/15/21	Receipt and review of [REDACTED]	0.20	33.00	maw
12/15/21	Draft email to forward [REDACTED] to Michael D'Aquila	0.10	16.50	maw
12/16/21	Receipt and review of email and correspondence from Sarah Latzke/Melissa Varley regarding [REDACTED]	0.20	33.00	maw

12/16/21	Email correspondence with Sarah Latzke regarding [REDACTED] [REDACTED]	0.20	33.00	maw
12/16/21	Receipt and review of additional documentation from Sarah Latzke regarding [REDACTED] [REDACTED]	0.20	33.00	maw
12/16/21	Telephone conference with Sarah Latzke regarding [REDACTED] [REDACTED]	0.20	33.00	maw
12/16/21	Draft and revise revisions to [REDACTED] [REDACTED]	0.40	66.00	maw
12/16/21	Draft and revise email to Sarah Latzke/Melissa Varley with [REDACTED] [REDACTED]	0.40	66.00	maw
12/20/21	Receipt and review of text from Dr. Varley regarding [REDACTED] [REDACTED]	0.10	16.50	maw
12/20/21	Email correspondence with Assistant Superintendent regarding [REDACTED] [REDACTED]	0.20	33.00	maw
12/20/21	Review/analyze [REDACTED] & confer with client re: [REDACTED] [REDACTED]	0.40	66.00	bdt
12/21/21	Review email and document re [REDACTED]	0.20	33.00	mjg
12/21/21	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
12/21/21	Review Dr. Varley email forwarding [REDACTED] email correspondence w/Dr. Varley re same.	0.30	49.50	flf
12/21/21	Telephone conference with Scott McKinney and Marybeth Kopacz regarding [REDACTED]	0.40	66.00	maw
12/21/21	Confer with Matthew Giacobbe regarding [REDACTED]	0.10	16.50	maw
12/21/21	Follow-up telephone and email to and telephone conference with Scott McKinney regarding [REDACTED]	0.20	33.00	maw
12/21/21	Confer with Victoria Leblein regarding [REDACTED]	0.20	33.00	maw
12/21/21	Review Board policies for [REDACTED]	0.40	66.00	maw
12/21/21	Conference call with M. Wenczel re: [REDACTED]	0.20	33.00	vl
12/22/21	Review and revise supplemental letter to arbitrator re Chapter 44 arbitration	0.50	82.50	mjg
12/22/21	Telephone Township attorney re water encroachment	0.40	66.00	mjg
12/22/21	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
12/22/21	Receipt and review of [REDACTED] personnel file documents	0.50	82.50	maw
12/22/21	Receipt and review of correspondence re: investigation	0.20	33.00	vl

12/22/21	Review supplementary arbitration decision related to Chapter 44 dental premiums	0.80	132.00	mne
12/22/21	Draft supplementary letter brief in Chapter 44 dental premium arbitration	1.80	297.00	mne
12/22/21	Review and revise supplementary letter brief in Chapter 44 dental premium arbitration	1.30	214.50	mne
12/22/21	Incorporate [REDACTED] into supplementary letter brief in Chapter 44 dental premium arbitration	0.50	82.50	mne
12/23/21	Email correspondence w/Dr. Varley re [REDACTED]	0.10	16.50	flf
12/23/21	Review of [REDACTED] personnel file documents; confer with Frances Febres regarding [REDACTED]	0.40	66.00	maw
12/23/21	Receipt and review of DCP&P investigation results	0.20	33.00	maw
12/29/21	Receipt and review of query from Business Administrator regarding [REDACTED]	0.10	16.50	maw
12/29/21	Review of Board By-laws on [REDACTED]	0.20	33.00	maw
12/29/21	Review of secondary sources and Commissioner decision on [REDACTED] issues	0.50	82.50	maw
12/29/21	Email correspondence with Business Administrator regarding [REDACTED]	0.20	33.00	maw
Totals		39.60	\$6,534.00	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	7.50	\$165.00	\$1,237.50
Frances L Febres	0.60	\$165.00	\$99.00
Mark A. Wenczel	13.40	\$165.00	\$2,211.00
Bradley D Tishman	5.20	\$165.00	\$858.00
Janice Arellano	6.30	\$165.00	\$1,039.50
Victoria Leblein	0.40	\$165.00	\$66.00
Mark Nehme	6.20	\$165.00	\$1,023.00

DISBURSEMENTS

12/8/21	Photocopies 45 @ 0.20	9.00
12/13/21	Photocopies 62 @ 0.20	12.40
Totals		\$21.40
Total Fee & Disbursements		\$6,555.40

PAYMENT DETAILS

12/14/21	Payment	11,657.09
	Total Payments	\$11,657.09
	Previous Balance	16,740.17
	Previous Payments	11,657.09
	Balance Now Due	\$11,638.48

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
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Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Feb 10, 2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 103974

RE: Berkeley Heights BOE

For Services Rendered Through: January 31, 2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
1/3/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/3/22	Review/respond to email from J. Kot re [REDACTED]	0.10	16.50	mjg
1/3/22	Review [REDACTED] review tax website; email to M. Giacobbe	0.30	49.50	bmc
1/3/22	Review [REDACTED] to Dr. Varley; review N. Poberezhsky correspondence to IAIU.	0.20	33.00	flf
1/4/22	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
1/5/22	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
1/6/22	Telephone conference with Joseph Caltiere/Utica National Insurance regarding [REDACTED]	0.20	33.00	maw
1/6/22	Draft and revise email to Joseph Caltiere [REDACTED]	0.20	33.00	maw
1/7/22	Review response to BOE member's statement re BOE legal counsel	0.30	49.50	mjg
1/7/22	Review [REDACTED]; telephone Dr. Varley re same	0.80	132.00	mjg
1/7/22	Review of [REDACTED] for board discussion regarding [REDACTED]	0.70	115.50	maw
1/7/22	Review file documents for correspondence and reports on [REDACTED]	2.40	396.00	maw
1/7/22	Conduct research on [REDACTED]	1.00	165.00	maw

1/7/22	Draft and revise procedural and substantive historical rebuttal to mischaracterizations of board public bidding violation and non-involvement of board counsel	2.50	412.50	maw
1/10/22	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
1/10/22	Review BHEA contract for [REDACTED]	0.30	49.50	maw
1/10/22	Review of Board policies [REDACTED]	0.20	33.00	maw
1/10/22	Conduct research on [REDACTED]	0.80	132.00	maw
1/10/22	Draft and revise email to Superintendent regarding [REDACTED]	0.30	49.50	maw
1/10/22	Telephone conference with Business Administrator regarding [REDACTED]	0.10	16.50	maw
1/10/22	Final review and revision of analysis of [REDACTED]	0.50	82.50	maw
1/11/22	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/11/22	Telephone conference with Dr. Varley regarding [REDACTED]	0.10	16.50	maw
1/11/22	Conference with NJPSA representative regarding stipulation of appropriate unit	0.10	16.50	mne
1/12/22	Review/respond to email from Dr. Varley re [REDACTED]	0.50	82.50	mjg
1/12/22	Review [REDACTED] email Dr. Varley re same	0.30	49.50	mjg
1/12/22	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/12/22	Receipt and review of email from BA with [REDACTED]	0.10	16.50	maw
1/13/22	Review investigation notes and prior reprimand letters re [REDACTED] respond to Dr. Varley's [REDACTED]	0.40	66.00	flf
1/13/22	Email correspondence w/Dr. Varley re [REDACTED]	0.30	49.50	flf
1/13/22	Correspond with [REDACTED] re: investigation interview x4	0.20	33.00	vl
1/13/22	Arrange Zoom meeting and sent login information to [REDACTED] for investigation interview	0.20	33.00	vl
1/13/22	Review and analyze documents provided in connection with [REDACTED] complaint in preparation for [REDACTED] investigation interview	1.20	198.00	vl
1/13/22	Conduct investigation interview of [REDACTED]	1.20	198.00	vl
1/13/22	Review and analyze notes from investigation interview with [REDACTED]	0.30	49.50	vl
1/14/22	Review/respond to client e-mail re: [REDACTED]	0.20	33.00	bdt
1/18/22	Review email from J. Kot re [REDACTED]	0.10	16.50	mjg

1/18/22	Review/respond to email from J. Kot and Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/18/22	Receipt and review of email from Board member regarding [REDACTED]	0.10	16.50	maw
1/18/22	Review email and attachments; draft and revise email response with quotation from assistant prosecutor's letter to board member denying request for criminal investigation	0.30	49.50	maw
1/18/22	Review/redact potentially responsive records re: [REDACTED]	1.50	247.50	bdt
1/19/22	Confer with Frances Febres regarding [REDACTED]	0.10	16.50	maw
1/19/22	Additional review and analysis of [REDACTED]	1.50	247.50	maw
1/19/22	Format investigation report in connection with [REDACTED]'s complaint	0.40	66.00	vl
1/20/22	Review CNA and respond to Dr Varley re [REDACTED]	0.20	33.00	mjg
1/20/22	Receipt and review of audit request letter for consideration of [REDACTED]	0.10	16.50	maw
1/20/22	Review/analyze [REDACTED] & e-mails with client re: [REDACTED]	0.60	99.00	bdt
1/20/22	Continue review/redaction of potentially responsive records re: [REDACTED]	0.60	99.00	bdt
1/20/22	Draft portion of investigation report re: [REDACTED]	1.00	165.00	vl
1/20/22	Draft portion of investigation report re: [REDACTED]	2.00	330.00	vl
1/20/22	Review correspondence regarding longevity increase	0.10	16.50	mne
1/20/22	Review CNA in relation to [REDACTED]; conference with MJG regarding same	1.20	198.00	mne
1/21/22	Telephone Dr. Varley re [REDACTED]; review CBA and respond to email	0.30	49.50	mjg
1/21/22	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/21/22	Teleconf. w/N. Pobereshsky re [REDACTED]	0.10	16.50	flf
1/21/22	Additional review of records & review/respond to client inquiry re: [REDACTED]	0.30	49.50	bdt
1/24/22	Telephone Dr. Varley re [REDACTED] review documents re same	0.50	82.50	mjg
1/24/22	Review/respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
1/25/22	Legal research & outline memorandum to client re: [REDACTED]	0.40	66.00	bdt
1/25/22	Prepare memorandum to client re: [REDACTED]	0.80	132.00	bdt
1/25/22	Correspond with S. McKinney requesting [REDACTED]	0.20	33.00	vl

1/25/22	Draft and sent correspondence to [REDACTED] requesting to Meeting in connection with investigation	0.20	33.00	vl
1/25/22	Arrange Zoom login information and sent to [REDACTED] in connection with investigation interview	0.20	33.00	vl
1/26/22	Review letter from Auditor; draft responsive letter	0.30	49.50	mjg
1/26/22	Telephone S. Hopkins re [REDACTED]	0.50	82.50	mjg
1/31/22	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
Totals		31.10	<u>\$5,131.50</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	5.10	\$165.00	\$841.50
Brian M. Chewcaskie	0.30	\$165.00	\$49.50
Frances L Febres	1.20	\$165.00	\$198.00
Mark A. Wenzel	11.60	\$165.00	\$1,914.00
Bradley D Tishman	4.40	\$165.00	\$726.00
Victoria Leblein	7.10	\$165.00	\$1,171.50
Mark Nehme	1.40	\$165.00	\$231.00

DISBURSEMENTS

1/20/22	Photocopies 38 @ 0.20	7.60
	Totals	<u>\$7.60</u>
	Total Fee & Disbursements	<u>\$5,139.10</u>

PAYMENT DETAILS

1/25/22	Payment	5,083.08
	Total Payments	<u>\$5,083.08</u>
	Previous Balance	11,638.48
	Previous Payments	5,083.08
	Balance Now Due	<u>\$11,694.50</u>

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Mar 10, 2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 105067

RE: Berkeley Heights BOE

For Services Rendered Through: February 28, 2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
2/1/22	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
2/1/22	Teleconf. w/M. Rowholt re [REDACTED]	0.20	33.00	flf
2/1/22	Confer w/MJG re [REDACTED]; email Dr. Varley re [REDACTED]	0.80	132.00	flf
2/1/22	Preparation for investigation interview with [REDACTED]	0.60	99.00	vl
2/1/22	Conduct investigation interview with [REDACTED]	1.40	231.00	vl
2/1/22	Review and analyze notes from interview with [REDACTED]	0.30	49.50	vl
2/2/22	Review parent emails to Dr. Varley; review email from Dr. Varley re [REDACTED]	0.40	66.00	mjg
2/2/22	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
2/2/22	Analysis of [REDACTED] disciplinary history for discussion with N. Pobereshky.	0.30	49.50	flf
2/3/22	Review Dr. Varley's email forwarding [REDACTED]	0.40	66.00	flf
2/3/22	Review and analysis of applicable statute, regulation and Board Policy re [REDACTED]	0.40	66.00	flf
2/3/22	Draft and finalize email to Dr. Varley containing [REDACTED]	1.50	247.50	flf
2/3/22	Teleconf. w/Dr. Varley re [REDACTED]	0.40	66.00	flf
2/3/22	Teleconf. w/N. Pobereshky re [REDACTED]	0.60	99.00	flf
2/3/22	Teleconf. w/DCPP investigator W. Clayton re [REDACTED]	0.20	33.00	flf

2/3/22	Revise [REDACTED] and email Dr. Varley re same.	0.10	16.50	flf
2/3/22	Review of email correspondence from and to Assistant Superintendent regarding [REDACTED]	0.10	16.50	maw
2/3/22	Correspond with S. McKinney re: [REDACTED]	0.20	33.00	vl
2/3/22	Receipt, review and respond to correspondence from M. Gardner re: [REDACTED]	0.20	33.00	vl
2/4/22	Email correspondence w/M. Rowohlt re [REDACTED].	0.10	16.50	flf
2/4/22	Draft and sent correspondence to [REDACTED] re: investigation interview	0.20	33.00	vl
2/6/22	Draft portion of investigation report re: [REDACTED]	1.60	264.00	vl
2/7/22	Review and revise [REDACTED] correspondence to J. Kot	0.40	66.00	bmc
2/7/22	Review client inquiry, review potentially responsive records, & confer with client re: [REDACTED]	0.40	66.00	bdt
2/7/22	Continue drafting portion of investigation report re: [REDACTED]	1.50	247.50	vl
2/7/22	Research and draft portion of investigation report re: [REDACTED]	2.00	330.00	vl
2/8/22	Review [REDACTED] and email J. Kot re [REDACTED]	0.40	66.00	mjg
2/8/22	Receipt and review of email from Superintendent with [REDACTED]	0.30	49.50	maw
2/8/22	Draft recommended revision to draft [REDACTED]	0.30	49.50	maw
2/8/22	Draft email to forward [REDACTED]	0.10	16.50	maw
2/8/22	Correspond with [REDACTED] re: request for meeting in connection with investigation	0.20	33.00	vl
2/8/22	Review level 2 grievance regarding mathematics teachers overload stipend	0.10	16.50	mne
2/9/22	Review/analyze [REDACTED] & confer with client re: [REDACTED]	0.40	66.00	bdt
2/9/22	Legal research of statutes/case law re: [REDACTED]	0.30	49.50	bdt
2/9/22	Review/analyze correspondence & confer with client re: [REDACTED]	0.30	49.50	bdt
2/10/22	Review [REDACTED] and email J. Kot re same	0.30	49.50	mjg
2/10/22	Teleconference w/Dr. Varley re [REDACTED]	0.10	16.50	flf
2/10/22	Teleconference w/N. Poberezhsky re [REDACTED]	0.20	33.00	flf
2/10/22	Email N. Poberezhsky re dates for personnel meeting re [REDACTED]	0.10	16.50	flf

2/10/22	Review ethics complaint by [REDACTED] and motion to dismiss for drafting of Answer for Dr. Varley	0.50	82.50	maw
2/10/22	Conduct research for [REDACTED]	0.50	82.50	maw
2/10/22	Drafting and revising of Answer and Affirmative Defenses to Ethics Complaint	2.90	478.50	maw
2/10/22	Draft email to forward [REDACTED] to Dr. Varley for [REDACTED]	0.10	16.50	maw
2/10/22	Correspond with [REDACTED] re: investigation interview	0.20	33.00	vl
2/10/22	Arrange zoom login and sent login information to [REDACTED] for investigation interview	0.20	33.00	vl
2/11/22	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
2/11/22	Review and revise Answer to Complaint and Affirmative Defenses	0.70	115.50	maw
2/11/22	Draft email to Superintendent to forward [REDACTED]	0.10	16.50	maw
2/11/22	Receipt and review of email from Superintendent with [REDACTED]	0.10	16.50	maw
2/11/22	Preparation for investigation interview with [REDACTED]	0.50	82.50	vl
2/11/22	Conduct investigation interview of [REDACTED]	1.60	264.00	vl
2/14/22	Review [REDACTED] and email J. Kots re same	0.30	49.50	mjg
2/14/22	Email correspondence w/N. Poberezhsky re [REDACTED] meeting availability.	0.10	16.50	flf
2/14/22	Receipt and review of correspondence from School Ethics Commission confirming filing of Answer on behalf of Superintendent	0.10	16.50	maw
2/15/22	Participate in virtual meeting re secretarial longevity payments; draft response to BHEA re same	0.80	132.00	mjg
2/15/22	Virtual meeting with Dr. Varley and R. Nixon re [REDACTED]	0.50	82.50	flf
2/15/22	Teleconf. w/M. Rowohlt re [REDACTED]	0.40	66.00	flf
2/15/22	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
2/15/22	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
2/15/22	Email Dr. Varley and R. Nixon [REDACTED]	0.20	33.00	flf
2/15/22	Email correspondence w/N. Poberezhsky and Dr. Varley re [REDACTED] meeting availability.	0.10	16.50	flf
2/15/22	Research and analysis of [REDACTED] email M. Rowholt re same.	0.40	66.00	flf
2/15/22	Draft grievance response; review PERC caselaw related to [REDACTED]	1.10	181.50	mne
2/16/22	Review and revise co seating grievance response	0.30	49.50	mjg

2/16/22	Review memo re [REDACTED]	0.20	33.00	mjg
2/16/22	Teleconf. w/M. Rowohlt re [REDACTED]	0.10	16.50	flf
2/16/22	Review and analyze notes from investigation interview with Anonymous Employee	0.50	82.50	vl
2/16/22	Draft portion of investigation report re: [REDACTED]	2.90	478.50	vl
2/16/22	Finalize and draft correspondence enclosing [REDACTED] memorandum	0.10	16.50	mne
2/17/22	Receipt and review of correspondence from School Ethics Commission regarding consideration of MTD Pedraza Complaint	0.10	16.50	maw
2/17/22	Review [REDACTED] and drafting of email to forward [REDACTED] to Superintendent with explanation	0.10	16.50	maw
2/17/22	Review/analyze [REDACTED], potentially responsive records, & confer with client	0.50	82.50	bdt
2/17/22	Review/analyze [REDACTED] & confer with client	0.20	33.00	bdt
2/20/22	Draft letter to [REDACTED] requesting to meet in connection with investigation	0.30	49.50	vl
2/20/22	Sent correspondence to [REDACTED] attaching letter requesting to meet in connection with investigation	0.20	33.00	vl
2/20/22	Revise portion of investigation report re: [REDACTED]	1.40	231.00	vl
2/21/22	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
2/21/22	Revise portion of investigation report re: [REDACTED]	0.80	132.00	vl
2/21/22	Revise portion of investigation report re: [REDACTED]	1.50	247.50	vl
2/21/22	Revise [REDACTED]	0.90	148.50	vl
2/22/22	Review original document, correspondence	0.20	33.00	bmc
2/22/22	Email correspondence w/M. Rowohlt re [REDACTED]	0.20	33.00	flf
2/22/22	Email correspondence w/J. Morisseau re [REDACTED]	0.10	16.50	flf
2/22/22	Review/analyze [REDACTED] & confer with client	0.30	49.50	bdt
2/22/22	Receipt and review of correspondence from [REDACTED] re: investigation interview	0.20	33.00	vl
2/22/22	Arrange zoom meeting and login information and sent to [REDACTED]	0.20	33.00	vl
2/22/22	Draft and sent correspondence to Employee 1 requesting documents discussed during investigation interview	0.20	33.00	vl
2/22/22	Review and analyze investigation complaint and emails provided in anticipation of [REDACTED]	1.00	165.00	vl

2/23/22	Email correspondence w/J. Morisseau and M. Rowohlt re [REDACTED]	0.20	33.00	flf
2/23/22	Begin drafting proposed letter re [REDACTED]	0.40	66.00	flf
2/23/22	Begin review and analysis of proposed legislation [REDACTED]; review and analysis of [REDACTED]	0.60	99.00	flf
2/23/22	Correspond with [REDACTED] and C. Smeltzer re: investigation interview x4	0.20	33.00	vl
2/23/22	Preparation for investigation interview of [REDACTED]	0.80	132.00	vl
2/23/22	Conduct investigation interview of [REDACTED]	1.10	181.50	vl
2/23/22	Review and analyze notes from investigation interview of [REDACTED]	0.30	49.50	vl
2/24/22	Receipt and review of email query from board president regarding [REDACTED]	0.10	16.50	maw
2/24/22	Telephone conference with Business Administrator regarding [REDACTED]	0.20	33.00	maw
2/24/22	Review board bylaws, Roberts Rules of Order, Open Public Meetings Act, and NJSBA guidance on [REDACTED]	1.00	165.00	maw
2/24/22	Draft and revise email to Business Administrator with analysis of [REDACTED]	0.50	82.50	maw
2/24/22	Begin drafting portion of investigation report re: [REDACTED]	1.00	165.00	vl
2/25/22	Virtual Meeting with J. Morriseau and M. Rowohlt re [REDACTED]	0.90	148.50	flf
2/25/22	Prepare for virtual meeting to discuss [REDACTED]; review recent legislative amendment	0.40	66.00	flf
2/25/22	Prepare for [REDACTED] meeting; review file and R. Nixon notes	1.00	165.00	flf
2/25/22	Travel to and attend [REDACTED] meeting with Dr. Varley and R. Nixon	2.00	330.00	flf
2/25/22	Correspond with S. McKinney re: [REDACTED]	0.20	33.00	vl
2/28/22	Email R. Nixon notes from [REDACTED] meeting.	0.10	16.50	flf
2/28/22	Continue drafting portion of investigation report re: [REDACTED]	2.00	330.00	vl
2/28/22	Revise portion of investigation report re: [REDACTED]	1.20	198.00	vl
2/28/22	Analyze information provided in connection with investigation in light of [REDACTED]	1.00	165.00	vl
2/28/22	Draft [REDACTED] portion of investigation report	1.20	198.00	vl
2/28/22	Draft and sent follow up correspondence to Employee 1 re: documents referenced during investigation interview	0.10	16.50	vl

2/28/22 Revise [REDACTED] portion of investigation report

0.50

82.50

vl

Totals

59.40

\$9,801.00

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	2.90	\$165.00	\$478.50
Brian M. Chewcaskie	0.60	\$165.00	\$99.00
Frances L Febres	13.70	\$165.00	\$2,260.50
Mark A. Wenczel	8.10	\$165.00	\$1,336.50
Bradley D Tishman	2.40	\$165.00	\$396.00
Victoria Leblein	30.40	\$165.00	\$5,016.00
Mark Nehme	1.30	\$165.00	\$214.50

Total Fee & Disbursements

\$9,801.00

PAYMENT DETAILS

3/3/22 Payment

6,555.40

Total Payments

\$6,555.40

Previous Balance

11,694.50

Previous Payments

6,555.40

Balance Now Due

\$14,940.10

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Apr 07,2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 106033

RE: Berkeley Heights BOE

For Services Rendered Through: March 31,2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
3/1/22	Review and respond to email from Dr. Varley re [REDACTED]	0.20	33.00	mjg
3/1/22	Review/respond to client inquiry re: [REDACTED]	0.20	33.00	bdt
3/1/22	Analyze additional concerns and information needed in connection with investigation	0.30	49.50	vl
3/1/22	Conference call to Employee 1 requesting additional information in connection with investigation x2	0.10	16.50	vl
3/1/22	Draft/revise [REDACTED] recommendations. (client alert)	0.80	132.00	DAP
3/1/22	Draft/revise updates to proposed [REDACTED]	1.20	198.00	DAP
3/2/22	Review emails and [REDACTED] correspondence to J. Kot	0.30	49.50	bmc
3/2/22	Review Dr. Varley email re [REDACTED] review prior guidance; review applicable statutes and DOE guidance; respond.	0.50	82.50	flf
3/2/22	Receipt and review of draft [REDACTED] confer with Victoria Holmes, Esq. regarding [REDACTED]	0.70	115.50	maw
3/2/22	Conference call to Employee 1 requesting additional information in connection with investigation report	0.10	16.50	vl
3/2/22	Receipt and review of correspondence from Employee 1 in response to additional information requested in connection with investigation report	0.20	33.00	vl
3/2/22	Update and revise investigation report with additional information provided	0.40	66.00	vl

3/2/22	Finalize investigation report and sent to MJG and MW for review	0.30	49.50	vl
3/2/22	Receipt and review of MJG's revisions to investigation report and revise accordingly	0.20	33.00	vl
3/2/22	Compile and format exhibits for inclusion with investigation report	0.40	66.00	vl
3/2/22	Review correspondence regarding healthcare benefits UPC	0.10	16.50	mne
3/3/22	Review and revise workplace investigation report	0.50	82.50	mjg
3/3/22	Receipt and review of M. Wenzel's revision to investigation report	0.10	16.50	vl
3/3/22	Revise and finalize investigation report with exhibits	0.50	82.50	vl
3/3/22	Draft and sent correspondence to Client providing [REDACTED]	0.20	33.00	vl
3/3/22	Preparation for and attendance at PERC phone conference regarding Chapter 44 UPC	0.70	115.50	mne
3/4/22	Email correspondence w/J. Morriseau re [REDACTED]	0.10	16.50	fif
3/7/22	Multiple correspondences with C. Smeltzer and B. Markward regarding resolution of appropriate unit stipulation	0.10	16.50	mne
3/8/22	Draft letter to PERC re refusal to pay stipend arbitration	0.20	33.00	mjg
3/8/22	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
3/8/22	Email correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw
3/8/22	Receipt and review of correspondence from M. Varley re: [REDACTED]	0.10	16.50	vl
3/8/22	Draft [REDACTED] in connection with investigation report	0.70	115.50	vl
3/8/22	Draft [REDACTED] in connection with investigation report	0.50	82.50	vl
3/8/22	Revise [REDACTED] and sent to MJG for review	0.30	49.50	vl
3/8/22	Correspondence with PERC Agent B. Markward regarding executed stipulation of appropriate unit	0.10	16.50	mne
3/9/22	Telephone Dr. Varley re [REDACTED]; review website; follow up telephone call	0.40	66.00	mjg
3/9/22	Review and revise letters re investigation	0.30	49.50	mjg
3/9/22	Revise [REDACTED] [REDACTED] in accordance with MJG's revisions and sent to MJG for review	0.60	99.00	vl
3/9/22	Receipt and review of MJG's revisions to [REDACTED]	0.10	16.50	vl
3/9/22	Finalize [REDACTED] and sent to M. Varley	0.20	33.00	vl

3/9/22	Receipt and review of M. Varley's revisions [REDACTED] and sent for review	0.20	33.00	vl
3/10/22	Attend BOE Meeting	5.30	874.50	flf
3/10/22	Review [REDACTED]; conference with M.J.G. regarding same	0.30	49.50	mne
3/11/22	Teleconf. w/Dr. Varley re [REDACTED]	0.20	33.00	flf
3/11/22	Email correspondence w/Dr. Varley re [REDACTED]	0.10	16.50	flf
3/11/22	Review/analyze preliminary inquiry re: [REDACTED]	0.30	49.50	DAP
3/14/22	Review and analysis of applicable statutes, regulations and agency guidance re [REDACTED] review prior board meeting minutes; email Dr. Varley re [REDACTED]	0.90	148.50	flf
3/14/22	Review/analyze [REDACTED] & confer with client	0.40	66.00	bdt
3/14/22	Draft letter to arbitrator regarding supplement to Chapter 78 dental premium arbitration briefing	0.30	49.50	mne
3/15/22	Teleconf. w/N. Pobereshky re [REDACTED]	0.10	16.50	flf
3/15/22	Email correspondence w/Dr. Varley re [REDACTED]	0.20	33.00	flf
3/16/22	Email Dr. Varley re [REDACTED]	0.10	16.50	flf
3/16/22	Email R. Nixon re [REDACTED] letter following meeting.	0.10	16.50	flf
3/16/22	Email correspondence w/Dr. Varley re [REDACTED]	0.10	16.50	flf
3/16/22	Confer w/DAP re [REDACTED]	0.20	33.00	flf
3/16/22	Research re: [REDACTED]	0.80	132.00	DAP
3/16/22	Review meeting minutes re: [REDACTED]	0.30	49.50	DAP
3/16/22	Draft response to client re: [REDACTED]	0.20	33.00	DAP
3/17/22	Teleconf. w/Dr. Varley, J. Kots and MW re [REDACTED]	0.30	49.50	flf
3/17/22	Prepare for and appearance at Board meeting	5.80	957.00	maw
3/17/22	Telephone conference with Superintendent, Business Administrator, and Frances Febres to discuss [REDACTED]	0.30	49.50	maw
3/18/22	Review [REDACTED] telephone J. Kot and Dr. Varley re same; review and revise memo re same	0.80	132.00	mjg
3/18/22	Review and analysis of R. Nixon draft letter to [REDACTED]; incorporate recommended modifications.	1.70	280.50	flf
3/18/22	Review potentially responsive record & review/respond to client e-mail re: [REDACTED]	0.30	49.50	bdt

3/18/22	Confer with MJG & review documents/correspondence re: [REDACTED]	0.40	66.00	bdt
3/18/22	Conduct legal research and outline memorandum to client re: [REDACTED]	0.50	82.50	bdt
3/18/22	Draft/revise memorandum to client re: [REDACTED]	1.30	214.50	bdt
3/18/22	E-mail to client re: [REDACTED]	0.10	16.50	bdt
3/21/22	Telephone Dr. Varley and BOE VP re [REDACTED]	0.30	49.50	mjg
3/21/22	Telephone Dr. Varley re [REDACTED] review [REDACTED]	1.00	165.00	mjg
3/22/22	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
3/22/22	Telephone M. Lepore re indemnification of [REDACTED]; telephone Dr. Varley re [REDACTED]	0.40	66.00	mjg
3/22/22	Receipt and review of [REDACTED] forward to Dr. Varley	0.20	33.00	maw
3/22/22	Confer with client re: [REDACTED]	0.10	16.50	bdt
3/22/22	Review third supplementary correspondence filed by opposing counsel	0.10	16.50	mne
3/22/22	Draft letter objecting to third supplement	1.00	165.00	mne
3/23/22	Telephone Dr. Varley re [REDACTED]	0.50	82.50	mjg
3/23/22	Email to client re [REDACTED]	0.10	16.50	mjg
3/23/22	Review finalized correspondence re: Board matter	0.20	33.00	bdt
3/23/22	Incorporate M.J.G. edits into letter to arbitrator regarding third supplement	0.20	33.00	mne
3/23/22	Review R. Friedman correspondence in response to letter objecting to third supplement	0.10	16.50	mne
3/24/22	Telephone Dr. Varley re [REDACTED]	0.70	115.50	mjg
3/24/22	Review [REDACTED] and participate in virtual meeting with BOE negotiations committee	2.00	330.00	mjg
3/24/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
3/24/22	Email correspondence w/J. Morisseau re [REDACTED]	0.20	33.00	flf
3/29/22	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
3/29/22	Email and telephone to Superintendent regarding [REDACTED]	0.20	33.00	maw
3/30/22	Review TAP into articles and draft email response re same; review ethics complaint	0.60	99.00	mjg
3/30/22	Receipt and review of ethics complaint against Board President and Vice President	0.30	49.50	maw
3/30/22	Review of community articles underlying ethics complaint allegations	0.30	49.50	maw

3/31/22	Participate in Zoom conferece call with Dr. Varley and BOE leadership re [REDACTED]	0.40	66.00	mjg
3/31/22	Receipt and review of email from Superintendent with query regarding [REDACTED]	0.10	16.50	maw
3/31/22	Conduct research on [REDACTED]	1.50	247.50	maw
3/31/22	Drafting of memo on [REDACTED]	1.70	280.50	maw
Totals		46.30	<u>\$7,639.50</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	9.10	\$165.00	\$1,501.50
Brian M. Chewcaskie	0.30	\$165.00	\$49.50
Frances L Febres	10.10	\$165.00	\$1,666.50
Mark A. Wenczel	11.20	\$165.00	\$1,848.00
Bradley D Tishman	3.50	\$165.00	\$577.50
Victoria Leblein	5.50	\$165.00	\$907.50
Danielle A. Panizzi	3.60	\$165.00	\$594.00
Mark Nehme	3.00	\$165.00	\$495.00

DISBURSEMENTS

3/21/22	Photocopies 80 @ 0.20	16.00
Totals		<u>\$16.00</u>
Total Fee & Disbursements		<u>\$7,655.50</u>
Previous Balance		14,940.10
Balance Now Due		<u>\$22,595.60</u>

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

May 05,2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143

File #: 9942

Inv #: 107137

RE: Berkeley Heights BOE

For Services Rendered Through: April 30,2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
4/1/22	Email to Dr. Varley re [REDACTED]	0.10	16.50	mjg
4/1/22	Review revised memo to [REDACTED] analysis and incorporate recommended changes; email R. Nixon re same.	0.40	66.00	flf
4/1/22	Confer with Matthew Giacobbe regarding [REDACTED]	0.20	33.00	maw
4/1/22	Conduct research on Title 18A, case law, ethics opinions regarding [REDACTED]	1.90	313.50	maw
4/1/22	Draft and revise memo to Superintendent on [REDACTED]	1.80	297.00	maw
4/1/22	Draft email to forward memo to Superintendent on [REDACTED]	0.10	16.50	maw
4/1/22	Review level 3 grievance and level 2 response on Overload Stipend Grievance	0.20	33.00	maw
4/1/22	Confer with Mark Nehme regarding [REDACTED]	0.20	33.00	maw
4/1/22	Review CBA grievance clause	0.20	33.00	maw
4/1/22	Draft and revise memo to Superintendent on [REDACTED]	0.80	132.00	maw
4/1/22	Draft email to Superintendent with memo on [REDACTED]	0.10	16.50	maw
4/4/22	Initial review/analysis of [REDACTED] & confer with client re: [REDACTED]	0.50	82.50	bdt
4/4/22	Initial review/analysis of [REDACTED]	0.20	33.00	bdt

4/4/22	Legal research of statute/regulation re: [REDACTED]	0.20	33.00	bdt
4/4/22	Telephone call & e-mail with client re: [REDACTED]	0.50	82.50	bdt
4/4/22	Review/analyze OPRA request/correspondence re: [REDACTED]	0.30	49.50	bdt
4/4/22	E-mail with client re: [REDACTED]	0.10	16.50	bdt
4/6/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
4/6/22	Receipt and review of signed Level Three grievance response	0.10	16.50	maw
4/6/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
4/6/22	Review of [REDACTED]	0.30	49.50	maw
4/6/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
4/6/22	Telephone call with client re: [REDACTED]	0.20	33.00	bdt
4/6/22	Outline/prepare initial memorandum to client re: [REDACTED]	0.50	82.50	bdt
4/7/22	Conduct research for [REDACTED] [REDACTED] for memo on [REDACTED]	1.90	313.50	maw
4/7/22	Review of [REDACTED] for memo on [REDACTED]	0.50	82.50	maw
4/8/22	Telephone Dr. Varley re [REDACTED]	0.50	82.50	mjg
4/11/22	Drafting and revising of memo on [REDACTED]	1.80	297.00	maw
4/11/22	Drafting of email to Superintendent/Board President to forward [REDACTED]	0.10	16.50	maw
4/11/22	Receipt and review of email with [REDACTED]	0.10	16.50	maw
4/11/22	Drafting of proposed revision to language to be included in employee contracts	0.10	16.50	maw
4/11/22	Draft email [REDACTED]	0.10	16.50	maw
4/11/22	Confer with MJG re. [REDACTED]	0.30	49.50	AL
4/11/22	Begin reviewing information provided by client re. [REDACTED]	0.40	66.00	AL
4/12/22	Draft email to Superintendent with response to query regarding [REDACTED]	0.10	16.50	maw
4/12/22	Finish reviewing information provided by client re. [REDACTED]	0.70	115.50	AL

4/12/22	Review prior memos on file re. [REDACTED] [REDACTED]	0.40	66.00	AL
4/12/22	Conduct statutory and regulatory research re. [REDACTED] [REDACTED]	1.70	280.50	AL
4/12/22	Research and review BOE policies and regulations re. [REDACTED] [REDACTED]	1.20	198.00	AL
4/13/22	Review, analysis and respond to C. Pitingolo email re [REDACTED] [REDACTED]	0.20	33.00	flf
4/13/22	Receipt and review of [REDACTED] [REDACTED]; forward to Superintendent	0.30	49.50	maw
4/13/22	Draft email to [REDACTED]'s counsel, requesting dating of authorization	0.10	16.50	maw
4/13/22	Conduct case law research under [REDACTED] [REDACTED]	2.10	346.50	AL
4/13/22	Conduct case law research under [REDACTED] [REDACTED]	1.70	280.50	AL
4/13/22	Research School Ethics Commission decisions and advisory opinions re. [REDACTED]	1.50	247.50	AL
4/13/22	Begin reviewing all information and research compiled and take notes for use in drafting letter re. [REDACTED]	1.40	231.00	AL
4/14/22	Review and revise letter to BOE re [REDACTED] telephone Dr. Varley re [REDACTED]	1.00	165.00	mjg
4/14/22	Draft ground rules	0.30	49.50	mjg
4/14/22	Receipt and review of email from Superintendent with [REDACTED] [REDACTED] draft reply to Superintendent with [REDACTED] [REDACTED]	0.20	33.00	maw
4/14/22	Receipt and review signed authorization for release of records for [REDACTED]	0.10	16.50	maw
4/14/22	Draft email to counsel for [REDACTED], requesting delivery of dated authorization	0.10	16.50	maw
4/14/22	Drafting of email to Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw
4/14/22	Receipt of email from counsel for [REDACTED] with dated authorization; forward [REDACTED] to Superintendent	0.10	16.50	maw
4/14/22	Review/analyze [REDACTED]	0.20	33.00	bdt
4/14/22	Confer with client re: [REDACTED]	0.20	33.00	bdt
4/14/22	Finish reviewing all research conducted and information compiled re. [REDACTED]	1.00	165.00	AL
4/14/22	Draft outline of template letter re. [REDACTED] [REDACTED]	0.90	148.50	AL
4/14/22	Draft template letter re. [REDACTED]	2.90	478.50	AL

4/14/22	Revise and edit template letter re. [REDACTED] and send to MJG for review.	0.40	66.00	AL
4/14/22	Confer with F. Febres re. [REDACTED]	0.30	49.50	AL
4/14/22	Update letter re. [REDACTED] based on MJG's requested revisions and send back to MJG for final review.	0.40	66.00	AL
4/14/22	Update memo re. [REDACTED], conduct final review, and send to MJG for distribution to client.	0.40	66.00	AL
4/18/22	Prepare and revise BOE negotiations proposals; prepare for and attend negotiations	5.00	825.00	mjg
4/18/22	Review Dr. Varley email re [REDACTED] review memoranda re same; review applicable statute; respond to Dr. Varley.	0.50	82.50	flf
4/18/22	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
4/18/22	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
4/19/22	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
4/20/22	Email correspondence w/Dr. Varley re [REDACTED]	0.10	16.50	flf
4/20/22	Review and analysis of memorandum re [REDACTED] review [REDACTED]	0.50	82.50	flf
4/20/22	Receipt and review of [REDACTED] from Superintendent regarding [REDACTED]	0.10	16.50	maw
4/20/22	Confer with Bradley Tishman regarding [REDACTED]	0.10	16.50	maw
4/20/22	Draft email reply to Superintendent regarding [REDACTED]	0.10	16.50	maw
4/20/22	Receipt and review of email from counsel for [REDACTED] regarding preservation of video pending resolution; draft email to forward [REDACTED] to Superintendent	0.20	33.00	maw
4/20/22	Confer with MAW re: [REDACTED]	0.20	33.00	bdt
4/21/22	Participate in Zoom meeting re negotiations proposals; revise same	0.50	82.50	mjg
4/21/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
4/21/22	Draft email to [REDACTED]'s attorney regarding preservation of video of gym incident pending resolution of discipline dispute	0.10	16.50	maw
4/21/22	Receipt and review of text messages from Superintendent and Principal [REDACTED]	0.10	16.50	maw
4/21/22	Draft text reply to Superintendent regarding [REDACTED]	0.10	16.50	maw

4/21/22	Receipt and review of email from Richard Kaplow, Esq., regarding requested return to individualized pick-up and return of UCVTS students from home	0.10	16.50	maw
4/21/22	Review prior correspondence to Richard Kaplow, Esq., denying request for individualized UCVTS student pickup due to driver shortages	0.10	16.50	maw
4/21/22	Draft response to Richard Kaplow, Esq., with copy to client and requested response	0.10	16.50	maw
4/21/22	Receipt and review of email from Superintendent on [REDACTED]	0.10	16.50	maw
4/21/22	Review of Maciejewski ethics complaint and letters to editor for drafting of motion to dismiss	0.50	82.50	maw
4/21/22	Draft and revise [REDACTED] in support of motion to dismiss	2.90	478.50	maw
4/21/22	Draft email to Michale D'Aquila to forward [REDACTED] in Support of Motion to Dismiss for review	0.10	16.50	maw
4/21/22	Review/analyze correspondence & confer with client re: [REDACTED]	0.30	49.50	bdt
4/22/22	Conduct research on [REDACTED] for Brief in Support of Motion to Dismiss	2.50	412.50	maw
4/22/22	Receipt and review of emails from Board members to Tap Into Berkeley Heights regarding agreement with letter to editor	0.20	33.00	maw
4/22/22	Draft revisions to [REDACTED] in Support of Motion to Dismiss	0.80	132.00	maw
4/22/22	Draft and revise [REDACTED] in Support of Motion to Dismiss	1.00	165.00	maw
4/22/22	Draft Preliminary Statement for Brief in Support of Motion to Dismiss	0.60	99.00	maw
4/22/22	Telephone conference with Michael D'Aquila regarding [REDACTED]	0.10	16.50	maw
4/22/22	Receipt and review of [REDACTED] from Angela Penna	0.10	16.50	maw
4/22/22	Receipt and review of [REDACTED] from Michael D'Aquila	0.10	16.50	maw
4/22/22	Drafting of Statement of Facts for Brief in Support of Motion to Dismiss	1.60	264.00	maw
4/22/22	Drafting of Legal Argument for Brief in Support of Motion to Dismiss	1.90	313.50	maw
4/22/22	Review client e-mail re: [REDACTED]	0.10	16.50	bdt
4/25/22	Meeting w/Dr. Varley and R. Nixon re [REDACTED]	0.30	49.50	flf
4/25/22	Email correspondence w/Dr. Varley and R. Nixon regarding [REDACTED]	0.20	33.00	flf
4/25/22	Email correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw

4/25/22	Review and revise Brief in Support of Motion to Dismiss Ethics Complaint on behalf of Board President Michael D'Aquila and Vice President Angela Penna	1.00	165.00	maw
4/25/22	Draft Certification of Service for filing and service of Motion to Dismiss Ethics Complaint	0.30	49.50	maw
4/25/22	Draft cover letter for filing of Motion to Dismiss Ethics Complaint	0.30	49.50	maw
4/25/22	Compiling of motion documents for electronic filing with School Ethics Commission	0.30	49.50	maw
4/25/22	Draft email to serve and file Motion to Dismiss Ethics Complaint on behalf of Board President Michael D'Aquila and Vice President Angela Penna	0.10	16.50	maw
4/25/22	Legal research & outline memorandum to client re: [REDACTED]	0.50	82.50	bdt
4/25/22	Prepare memorandum to client re: [REDACTED]	1.00	165.00	bdt
4/26/22	Telephone to Donna Geoghan, Esq., and Nicholas Alice on Subpoena Duces Tecum for employment records of [REDACTED]	0.10	16.50	maw
4/26/22	Begin drafting position statement in response to Chapter 78 dental premium unfair practice charge	1.20	198.00	mne
4/27/22	Teleconf. w/Dr. Varley re [REDACTED]	0.10	16.50	flf
4/27/22	Review email regarding access to personnel records.	0.10	16.50	flf
4/27/22	Confer with Frances Febres regarding [REDACTED]	0.40	66.00	maw
4/27/22	Telephone conference with Progressive Insurance counsel regarding [REDACTED], draft confirmatory email and blind copy client	0.20	33.00	maw
4/28/22	Teleconf. w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
4/28/22	Prepare for BOE Meeting; review agenda, correspondence, legal memoranda, SEC filings; and online publications.	1.50	247.50	flf
4/28/22	Attend BOE meeting.	4.50	742.50	flf
4/28/22	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
4/28/22	Conduct research on [REDACTED]	0.50	82.50	maw
4/28/22	Conduct research on [REDACTED]	0.50	82.50	maw
4/28/22	Draft and revise reply to Superintendent with [REDACTED]	0.90	148.50	maw
4/28/22	Receipt and review of [REDACTED] draft email to forward to Board President/Vice President	0.10	16.50	maw
4/28/22	Attention to download of documents forwarded by Steve Hopkins [REDACTED]	0.20	33.00	maw
4/28/22	Email correspondence with Business Administrator regarding [REDACTED]	0.20	33.00	maw

4/28/22	Continue drafting position statement in response to Chapter 78 dental premium unfair practice charge	2.30	379.50	mne
4/29/22	Teleconf. w/M. Daquila and Dr. Varley regarding [REDACTED]	0.30	49.50	flf
4/29/22	Review social media posts and comments on district page.	0.20	33.00	flf
4/29/22	Telephone conference with Superintendent and principal regarding [REDACTED]	0.40	66.00	maw
4/29/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
4/29/22	Draft email to Steve Hopkins regarding [REDACTED]	0.10	16.50	maw
4/29/22	Telephone conference with Steve Hopkins regarding [REDACTED]	0.70	115.50	maw
4/29/22	Email correspondence with Principal Hopkins regarding [REDACTED]	0.20	33.00	maw
4/29/22	Review of [REDACTED] student file documents	0.40	66.00	maw
Totals		76.00	<u>\$12,540.00</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	7.50	\$165.00	\$1,237.50
Frances L Febres	9.00	\$165.00	\$1,485.00
Mark A. Wenzel	33.30	\$165.00	\$5,494.50
Bradley D Tishman	5.00	\$165.00	\$825.00
Anthony LoBrace	17.70	\$165.00	\$2,920.50
Mark Nehme	3.50	\$165.00	\$577.50

DISBURSEMENTS

4/25/22	Photocopies 65 @ 0.20	13.00
Totals		<u>\$13.00</u>
Total Fee & Disbursements		<u>\$12,553.00</u>

PAYMENT DETAILS

5/5/22	Payment	5,139.10
5/5/22	Payment	9,801.00
5/5/22	Payment	7,655.50

Total Payments	\$22,595.60
Previous Balance	22,595.60
Previous Payments	22,595.60
Balance Now Due	\$12,553.00

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Jun 06,2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights, NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 108380

RE: Berkeley Heights BOE

For Services Rendered Through: May 31,2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
5/2/22	Review J. Kot email inquiring [REDACTED] [REDACTED]	0.10	16.50	flf
5/2/22	Review resident email to M. Daquila; analysis and respond.	0.10	16.50	flf
5/2/22	Review email correspondence [REDACTED] [REDACTED]; email Dr. Varley regarding same.	0.20	33.00	flf
5/2/22	Review BoE Member explanation to meeting minutes.	0.10	16.50	flf
5/2/22	Review email correspondence regarding committee meeting.	0.10	16.50	flf
5/2/22	Review and analysis of email correspondence alleging harassment by [REDACTED]	0.20	33.00	flf
5/2/22	Email correspondence w/Dr. Varley regarding [REDACTED] [REDACTED]	0.10	16.50	flf
5/2/22	Email correspondence w/J. Kot regarding [REDACTED] [REDACTED]	0.10	16.50	flf
5/2/22	Review M. Rowohl email forwarding [REDACTED]	0.10	16.50	flf
5/2/22	Receipt and review of email from community member to Board president regarding Board member comments during meeting and uniform application of bylaws	0.20	33.00	maw
5/2/22	Receipt and review of email from Superintendent with [REDACTED] [REDACTED] [REDACTED]	0.10	16.50	maw
5/2/22	Receipt and attempted review of [REDACTED] [REDACTED] from principal Steve Hopkins for response to	0.40	66.00	maw

	Denise Verzella, Esq.; confer with Jason Jeski for [REDACTED]			
5/2/22	Receipt and review of email from assistant principal with [REDACTED]	0.10	16.50	maw
5/2/22	Review of video [REDACTED]	0.40	66.00	maw
5/2/22	Email correspondence with Steve Hopkins regarding [REDACTED]	0.20	33.00	maw
5/2/22	Confer with assistant Jason Jeski to [REDACTED]	0.20	33.00	maw
5/3/22	Email correspondence w/M. Rowohlt regarding [REDACTED]	0.20	33.00	flf
5/3/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
5/3/22	Email correspondence with Steve Hopkins regarding [REDACTED]	0.10	16.50	maw
5/3/22	Receipt and review of [REDACTED]	0.30	49.50	maw
5/3/22	Review/analyze [REDACTED]	0.20	33.00	bdt
5/3/22	Confer with client regarding: [REDACTED]	0.30	49.50	bdt
5/4/22	Meeting with Dr. Varley and R. Nixon regarding [REDACTED]	0.30	49.50	flf
5/4/22	Attend personnel committee meeting.	1.20	198.00	flf
5/4/22	Review Dr. Varley's email [REDACTED]	0.10	16.50	flf
5/4/22	Review J. Kot email [REDACTED]	0.10	16.50	flf
5/4/22	Review M. Cianciulli email [REDACTED]	0.10	16.50	flf
5/4/22	Email C. Pitingolo regarding [REDACTED]	0.10	16.50	flf
5/4/22	Email C. Pitingolo regarding [REDACTED]	0.10	16.50	flf
5/4/22	Telephone conference with Denise Verzella, Esq., regarding response to opposition to student suspension and student record request	0.20	33.00	maw
5/4/22	Review of student records	0.40	66.00	maw
5/4/22	Drafting of letter in response to letter from Denise Verzella, Esq., in opposition to [REDACTED] suspension and requesting incident video and student records	1.20	198.00	maw
5/4/22	Email correspondence with Steve Hopkins regarding [REDACTED]	0.10	16.50	maw
5/4/22	Telephone conference with Steve Hopkins regarding [REDACTED]	0.20	33.00	maw
5/4/22	Receipt and review of [REDACTED]	0.20	33.00	maw

5/4/22	Review and revise response letter to Denise Verzella, Esq. regarding contested suspension, HIB investigation, and video review	0.40	66.00	maw
5/4/22	Review prior memorandum & e-mails with client regarding: [REDACTED]	0.40	66.00	bdt
5/5/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
5/5/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
5/5/22	Follow up email correspondence with Superintendent [REDACTED]	0.20	33.00	maw
5/5/22	Additional email correspondence with Superintendent regarding [REDACTED]	0.10	16.50	maw
5/5/22	Review of student records redactions	0.40	66.00	maw
5/5/22	Draft email to Denise Verzella, Esq., to forward response letter and student records	0.10	16.50	maw
5/5/22	Receipt and review of email exchange between Superintendent and parent regarding requested video reproduction and enlargement	0.10	16.50	maw
5/5/22	Review client e-mail regarding: [REDACTED]	0.10	16.50	bdt
5/6/22	Telephone Dr. Varley re [REDACTED]	0.20	33.00	mjg
5/6/22	Confer w/MJG regarding [REDACTED]	0.30	49.50	flf
5/6/22	Teleconf. w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/6/22	Research, review and analysis of [REDACTED]	1.50	247.50	flf
5/6/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.20	33.00	flf
5/6/22	Analysis of [REDACTED] for purposes of developing guidance for BOE.	0.60	99.00	flf
5/6/22	Receipt and review of email from Superintendent regarding [REDACTED]	0.10	16.50	maw
5/6/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
5/8/22	Review prior BOE meetings to assess efficiency and make recommendations.	4.30	709.50	flf
5/9/22	Review proposals and participate in virtual meeting with Board negotiations team	0.50	82.50	mjg
5/9/22	Attend BOE Meeting.	2.20	363.00	flf

5/9/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/9/22	Confer w/AL regarding [REDACTED]	0.20	33.00	flf
5/9/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/9/22	Meeting w/J. Hopkins and M. Rowholt regarding [REDACTED] [REDACTED]	0.90	148.50	flf
5/9/22	Prepare for Meeting w/M. Rowholt; review and analysis of [REDACTED] [REDACTED]	0.50	82.50	flf
5/9/22	Review/analyze request regarding: [REDACTED]	0.20	33.00	bdt
5/9/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
5/9/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
5/10/22	Telephone Dr. Varley re: [REDACTED]; review and revise [REDACTED] [REDACTED]	0.50	82.50	mjg
5/10/22	Review [REDACTED] and email BHBOE negotiations team [REDACTED]	0.50	82.50	mjg
5/10/22	Teleconf. w/M. Daquila regarding [REDACTED] [REDACTED]	0.30	49.50	flf
5/10/22	Email correspondence w/C. Pitingolo regarding [REDACTED] [REDACTED]	0.10	16.50	flf
5/10/22	Review Board member facebook posting.	0.10	16.50	flf
5/10/22	Email correspondence w/J. Kot and C. Pitingolo regarding [REDACTED]	0.20	33.00	flf
5/10/22	Receipt and review of Certification in Opposition to Motion to Dismiss by Edmund Maciejewski	0.40	66.00	maw
5/10/22	Drafting of email to forward [REDACTED] to Board President, Vice President, and Business Administrator	0.10	16.50	maw
5/10/22	Email correspondence with Superintendent regarding [REDACTED] [REDACTED]	0.10	16.50	maw
5/10/22	Receipt and review of email from Sarah Latzke regarding [REDACTED]	0.10	16.50	maw
5/10/22	Review/respond to client e-mails regarding: [REDACTED]	0.30	49.50	bdt
5/11/22	Telephone Dr. Varley re [REDACTED]	0.40	66.00	mjg
5/11/22	Prepare for and attend BHEA negotiations; draft BOE responses to BHEA's proposals; review CBA and conduct negotiations	5.00	825.00	mjg
5/11/22	Teleconf. w/N. Poberezhsky regarding [REDACTED] (2).	0.30	49.50	flf
5/11/22	Teleconf. w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/11/22	Email correspondence w/Dr. Varley regarding [REDACTED] [REDACTED] provide [REDACTED] [REDACTED]	0.50	82.50	flf

5/11/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/11/22	Telephone conference with Sarah Latzke regarding [REDACTED] [REDACTED]	0.20	33.00	maw
5/11/22	Draft and revise recommended letter [REDACTED] [REDACTED]	1.60	264.00	maw
5/11/22	Draft email to forward [REDACTED] [REDACTED]	0.10	16.50	maw
5/11/22	Receipt and review of letter from OAL on assignment of school ethics complaint to judge and scheduling of conference	0.10	16.50	maw
5/11/22	Research [REDACTED] and drafting of email to Superintendent [REDACTED] [REDACTED]	0.20	33.00	maw
5/11/22	Email correspondence with Superintendent [REDACTED] [REDACTED]	0.10	16.50	maw
5/11/22	Receipt and review of email from Superintendent [REDACTED] [REDACTED]	0.20	33.00	maw
5/11/22	Draft email to Superintendent [REDACTED] [REDACTED]	0.10	16.50	maw
5/11/22	Receipt and review of email from principal [REDACTED] [REDACTED]	0.10	16.50	maw
5/11/22	Draft email to subpoena service company to advise of unenforceability of Pennsylvania subpoena in NJ without NJ court order	0.10	16.50	maw
5/11/22	Outline initial memorandum to client regarding: [REDACTED] [REDACTED]	0.10	16.50	bdt
5/11/22	Prepare initial memorandum to client regarding: [REDACTED] [REDACTED]	0.50	82.50	bdt
5/11/22	Confer with FF re. [REDACTED]	0.30	49.50	AL
5/11/22	Review [REDACTED] for relevant information re. [REDACTED] [REDACTED]	0.80	132.00	AL
5/11/22	Review other information posted on District website re. [REDACTED] [REDACTED]	0.60	99.00	AL
5/11/22	Begin reviewing [REDACTED] to determine [REDACTED] [REDACTED] for use in drafting memo re. [REDACTED]	0.60	99.00	AL
5/12/22	Review email from Dr. Varley re [REDACTED] [REDACTED]	0.10	16.50	mjg
5/12/22	Email correspondence w/Dr. Varley regarding [REDACTED] [REDACTED]	0.10	16.50	flf
5/13/22	Review and analysis of [REDACTED] [REDACTED]	0.20	33.00	flf

5/13/22	Review N. Poberezhsky email regarding [REDACTED]; forward same to Dr. Varley.	0.10	16.50	flf
5/13/22	Email correspondence w/Dr. Varley [REDACTED]	0.10	16.50	flf
5/13/22	Review school ethics presentations given to BOE members and case law discussed therein.	1.30	214.50	AL
5/13/22	Conduct research on [REDACTED]	1.40	231.00	AL
5/13/22	Review Robert's Rules of Order re. [REDACTED]	1.60	264.00	AL
5/16/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
5/16/22	Email Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/16/22	Receipt and review of email from Denise Verzella, Esq., regarding scheduling review of videotape of incident involving [REDACTED]	0.10	16.50	maw
5/16/22	Draft email to Steve Hopkins to forward [REDACTED]	0.10	16.50	maw
5/16/22	Receipt and review of email from Steve Hopkins with [REDACTED]	0.10	16.50	maw
5/16/22	Draft email to Denise Verzella, Esq., to advise of district availability for review of video of incident	0.10	16.50	maw
5/16/22	Email correspondence with Steve Hopkins regarding [REDACTED]	0.10	16.50	maw
5/16/22	Receipt and review of [REDACTED]	0.40	66.00	maw
5/16/22	Review exemplars of [REDACTED] by Board member policies	0.50	82.50	maw
5/16/22	Draft recommended revisions/additions to [REDACTED]	1.00	165.00	maw
5/16/22	Draft reply to [REDACTED]	0.10	16.50	maw
5/16/22	Telephone call with client regarding: [REDACTED]	0.20	33.00	bdt
5/17/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/17/22	Confer w/AL re [REDACTED]	0.30	49.50	flf
5/17/22	Teleconf. W/Dr. Varley re [REDACTED]	0.20	33.00	flf
5/17/22	Email correspondence w/M. Rohwolt regarding [REDACTED]	0.10	16.50	flf
5/17/22	Confer with FF. re. [REDACTED]	0.30	49.50	AL
5/18/22	Review and revise [REDACTED] and email to Dr. Varley	0.30	49.50	mjg

5/18/22	Review FF's notes on [REDACTED] and additional information obtained re. [REDACTED]	1.00	165.00	AL
5/18/22	Update outline for memo re. [REDACTED]	0.80	132.00	AL
5/18/22	Review Robert's Rules and draft portion of memo re. [REDACTED]	1.70	280.50	AL
5/18/22	Review Robert's Rules and draft portion of memo re. [REDACTED]	1.10	181.50	AL
5/18/22	Review Robert's Rules and draft portion of memo re. [REDACTED]	0.90	148.50	AL
5/19/22	Prepare for and appearance in district for review of video surveillance of incident regarding [REDACTED] with Steve Hopkins, Grace Acosta, parent, and parent's attorney, Denise Verzella, Esq.	2.80	462.00	maw
5/19/22	Begin drafting portion of memo re. [REDACTED]	2.40	396.00	AL
5/19/22	Confer with FF re. [REDACTED]	0.20	N/C	AL
5/20/22	Review [REDACTED] Review/respond to email from J. Kot	0.30	49.50	mjg
5/20/22	Teleconf. w/Dr. Varley regarding [REDACTED]	0.20	33.00	flf
5/20/22	Email Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/20/22	Review, analysis and revision of draft memorandum regarding [REDACTED]; email R. Nixon regarding same.	0.20	33.00	flf
5/20/22	Email correspondence w/R. Nixon regarding [REDACTED]	0.10	16.50	flf
5/20/22	Review [REDACTED]; draft [REDACTED]; email R. Nixon regarding same.	0.30	49.50	flf
5/20/22	Review affirmative action report finding letter regarding [REDACTED]	0.10	16.50	flf
5/20/22	Review of email with Board member comments to [REDACTED]	0.10	16.50	maw
5/20/22	Review [REDACTED] and drafting of reply to Superintendent with [REDACTED]	0.30	49.50	maw
5/20/22	Begin drafting portion of memo re. [REDACTED]	2.90	478.50	AL
5/20/22	Conduct research re. [REDACTED]	1.10	181.50	AL
5/20/22	Finish drafting portion of memo re. [REDACTED]	2.00	N/C	AL
5/20/22	Draft portion of memo re. [REDACTED]	0.60	N/C	AL

5/21/22	Continue review of prior BOE meetings for [REDACTED] memo.	4.10	676.50	flf
5/22/22	Continue review of prior BOE meetings for [REDACTED] memo.	3.70	610.50	flf
5/23/22	Prepare for and attend BHEA negotiations	3.00	495.00	mjg
5/23/22	Review email from J.Kot re [REDACTED]	0.10	16.50	mjg
5/23/22	Meeting w/Dr. Varley regarding [REDACTED]	0.50	82.50	flf
5/23/22	Email correspondence w/R. Nixon regarding [REDACTED]	0.20	33.00	flf
5/23/22	Review several e-mails re: shared services agreement	0.20	33.00	rfk
5/23/22	Finish drafting portion of memo re. [REDACTED]	3.10	511.50	AL
5/23/22	Confer with FF re. [REDACTED]	0.50	82.50	AL
5/24/22	Draft email to client re [REDACTED]	0.10	16.50	mjg
5/24/22	Review R. Nixon email regarding [REDACTED]	0.10	16.50	flf
5/24/22	Email N. Poberezhsky regarding [REDACTED] additional infractions.	0.10	16.50	flf
5/24/22	Review, analysis and revision of memorandum regarding [REDACTED]	1.00	165.00	flf
5/24/22	Email M. D'Aquila regarding [REDACTED]	0.10	16.50	flf
5/24/22	Review Robert's Rules and other research compiled and draft portion of memo re. [REDACTED]	1.20	198.00	AL
5/24/22	Review Robert's Rules and other research compiled and draft portion of memo re. [REDACTED]	1.40	231.00	AL
5/24/22	Review Robert's Rules and other research compiled and draft portion of memo re. [REDACTED]	0.90	148.50	AL
5/24/22	Review Robert's Rules and other research compiled and draft portion of memo [REDACTED]	1.40	231.00	AL
5/24/22	Draft conclusion of memo re. [REDACTED]	0.50	82.50	AL
5/24/22	Revise and edit memo re. [REDACTED] and send to FF for review.	0.50	82.50	AL
5/25/22	Teleconf. w/M. Daquila regarding [REDACTED]	0.20	33.00	flf
5/25/22	Teleconf. w/M. Rohwolt regarding [REDACTED]	0.20	33.00	flf
5/25/22	Teleconf. w/N. Poberehsky regarding [REDACTED]	0.20	33.00	flf
5/25/22	Meeting w/Dr. Varley and M. Daquila regarding [REDACTED]	0.40	66.00	flf
5/25/22	Teleconf. w/R. Nixon regarding [REDACTED]	0.20	33.00	flf

5/25/22	Review and finalize memorandum regarding [REDACTED] [REDACTED] prepare for BOE meeting executive session.	1.00	165.00	flf
5/25/22	Attend BOE meeting (private and executive sessions).	4.70	775.50	flf
5/25/22	Email correspondence w/M. Rowohlt regarding [REDACTED]	0.10	16.50	flf
5/25/22	Review [REDACTED] [REDACTED] confer w/MJG.	0.20	33.00	flf
5/25/22	Email Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/25/22	Email correspondence w/Dr. Varley regarding [REDACTED]	0.10	16.50	flf
5/25/22	Email N. Poberezhsky regarding [REDACTED] pension service.	0.10	16.50	flf
5/25/22	Email correspondence with Superintendent regarding [REDACTED]	0.20	33.00	maw
5/31/22	Confer w/AL regarding [REDACTED]	0.30	49.50	flf
5/31/22	Email correspondence w/M. D'Aquila regarding [REDACTED]	0.10	16.50	flf
5/31/22	Review/analyze/redact [REDACTED]	3.50	577.50	bdt
5/31/22	Confer with FF re. [REDACTED]	0.30	49.50	AL
5/31/22	Begin marking redactions [REDACTED] [REDACTED] (CMS)	0.90	81.00	PAR
Totals		101.30	<u>\$16,185.00</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	11.20	\$165.00	\$1,848.00
Frances L Febres	36.00	\$165.00	\$5,940.00
Mark A. Wenczel	15.40	\$165.00	\$2,541.00
Ronald F Kavanagh	0.20	\$165.00	\$33.00
Bradley D Tishman	6.20	\$165.00	\$1,023.00
Anthony LoBrace	31.40	\$165.00	\$5,181.00
Paralegal	0.90	\$90.00	\$81.00

DISBURSEMENTS

4/4/22	Photocopies 10 @ 0.20	2.00
4/25/22	Federal Express to E. Maciejewski	29.73
5/3/22	Photocopies 375 @ 0.20	75.00
5/5/22	Federal Express to Dr. Melissa Varley	24.28
5/9/22	Photocopies 85 @ 0.20	17.00

Invoice #: 108380

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June 6, 2022

5/11/22 Photocopies 62 @ 0.20

12.40

Totals

\$160.41

Total Fee & Disbursements

\$16,345.41

PAYMENT DETAILS

6/3/22 Payment

12,553.00

Total Payments

\$12,553.00

Previous Balance

12,553.00

Previous Payments

12,553.00

Balance Now Due

\$16,345.41

TAX ID Number 273680224

Cleary Giacobbe Alfieri Jacobs

955 State Route 34
Suite 200
Matawan, NJ 07747

Ph# 732-583-7474

Fax # 732-290-0753

Jul 07,2022

Berkeley Heights Board of Education
345 Plainfield Ave.
Berkeley Heights , NJ
07922

Attention:

Client # 2143
File #: 9942
Inv #: 109355

RE: Berkeley Heights BOE

For Services Rendered Through: June 30,2022

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
6/1/22	Telephone Dr. Varley re [REDACTED] (2x)	0.30	49.50	mjg
6/1/22	Receipt and review of email from Sarah Latzke regarding [REDACTED]	0.10	16.50	maw
6/1/22	Telephone conference with Sarah Latzke to discuss [REDACTED]	0.20	33.00	maw
6/1/22	Conduct research re. [REDACTED] and take notes.	1.70	280.50	AL
6/1/22	Continue marking redactions for [REDACTED]	1.40	126.00	PAR
6/2/22	Telephone E. Innis re BHEA negotiations	0.30	49.50	mjg
6/2/22	Email J. Kot regarding [REDACTED]	0.10	16.50	flf
6/2/22	Telephone conference with DAG Laurie Fichera to discuss settlement possibilities for ethics complaint	0.20	33.00	maw
6/2/22	Telephone conference with Superintendent regarding [REDACTED]	0.10	16.50	maw
6/2/22	Prepare for and telephone conference with Judge Baron and DAG Fichera regarding ethics complaint	0.30	49.50	maw
6/2/22	Notify Superintendent [REDACTED]	0.10	16.50	maw
6/2/22	Review e-mail re: transportation bids	0.10	16.50	rfk

6/2/22	Review e-mail re: exhaust fan bid review	0.10	16.50	rfk
6/2/22	Additional review/redaction of [REDACTED] [REDACTED]	1.20	198.00	bdt
6/2/22	Conduct additional research re. [REDACTED] [REDACTED]	1.10	181.50	AL
6/2/22	Draft memo re. [REDACTED] [REDACTED]	1.80	297.00	AL
6/2/22	Revise and edit memo re. [REDACTED] [REDACTED] and send to FLF for review and comments.	0.30	49.50	AL
6/3/22	Participate in virtual meeting with Superintendent and BOE members re [REDACTED]	0.50	82.50	mjg
6/3/22	Organize exhibits for [REDACTED]	0.30	49.50	flf
6/3/22	Confer w/AL regarding [REDACTED]	0.20	33.00	flf
6/3/22	Confer w/BDT regarding [REDACTED]	0.20	33.00	flf
6/3/22	Confer w/AL regarding [REDACTED]	0.20	33.00	flf
6/3/22	Confer w/AL regarding [REDACTED]	0.20	33.00	flf
6/3/22	Attend meeting w/Dr. Varley, A. Penna, M. Cianculli and MJG.	0.50	N/C	flf
6/3/22	Review SRO agreement	0.80	132.00	rfk
6/3/22	Review/analyze [REDACTED] [REDACTED]	0.70	115.50	bdt
6/3/22	Begin legal research in preparation for [REDACTED] [REDACTED]	0.60	99.00	bdt
6/3/22	Confer with client regarding: [REDACTED]	1.50	247.50	bdt
6/3/22	Confer with MJG/FLF regarding: [REDACTED]	0.30	49.50	bdt
6/3/22	Review [REDACTED] & confer with client regarding: [REDACTED] [REDACTED]	0.40	66.00	bdt
6/3/22	Review/analyze [REDACTED] & confer with client regarding: [REDACTED] [REDACTED]	0.40	66.00	bdt
6/3/22	Call [REDACTED] and conduct research re. [REDACTED] [REDACTED] and report findings to FLF.	0.70	115.50	AL
6/3/22	Confer with FLF re. [REDACTED]	0.30	49.50	AL
6/6/22	Participate in conference call with J. Kot and B. Tishman re [REDACTED]	0.20	33.00	mjg
6/6/22	Review spreadsheet re [REDACTED]	0.40	66.00	mjg
6/6/22	Review R. Cianciulli email regarding [REDACTED]	0.10	16.50	flf
6/6/22	Email correspondence w/Dr. Varley regarding [REDACTED] review [REDACTED] emails.	0.20	33.00	flf

6/6/22	Provide [REDACTED] to J. Kot.	0.20	33.00	flf
6/6/22	Review e-mail from J. Kott re: [REDACTED]	0.10	16.50	rfk
6/6/22	Confer with client & outline memorandum regarding: [REDACTED]	0.20	33.00	bdt
6/6/22	Begin review of documents provided by client regarding: [REDACTED]	0.30	49.50	bdt
6/6/22	Telephone call with client regarding: [REDACTED]	0.60	99.00	bdt
6/6/22	Update redactions per BDT instructions and review records [REDACTED] re: [REDACTED]	0.60	54.00	PAR
6/6/22	Draft memo to client [REDACTED]	0.10	9.00	PAR
6/7/22	Prepare for and attend BHEA negotiations	6.00	990.00	mjg
6/7/22	Provide draft resolution for [REDACTED]	0.10	16.50	flf
6/7/22	Email correspondence w/Dr. Varley regarding [REDACTED]; provide [REDACTED]	0.40	66.00	flf
6/7/22	Email correspondence w/S. Latzke regarding [REDACTED]	0.10	16.50	flf
6/7/22	Confer with Frances Febres regarding [REDACTED]	0.10	16.50	maw
6/7/22	Conference with J. Kot re: [REDACTED]	0.10	16.50	rfk
6/7/22	Legal research & outline memorandum to client regarding: [REDACTED]	0.40	66.00	bdt
6/7/22	Draft memorandum to client regarding: [REDACTED]	1.00	165.00	bdt
6/7/22	Revise/finalize [REDACTED] regarding: [REDACTED]	0.40	66.00	bdt
6/7/22	Outline/prepare memorandum to client regarding: [REDACTED]	0.60	99.00	bdt
6/7/22	Confer with FLF re. [REDACTED]	0.10	16.50	AL
6/7/22	Prepare [REDACTED] and begin drafting [REDACTED]	1.70	280.50	AL
6/7/22	Draft memo to client [REDACTED]	0.40	36.00	PAR
6/8/22	Confer w/AL regarding [REDACTED]	0.20	33.00	flf
6/8/22	Receipt and review of [REDACTED]	0.10	16.50	maw
6/8/22	Revise [REDACTED] and create [REDACTED]	0.30	49.50	maw
6/8/22	Revise [REDACTED] and create [REDACTED]	0.30	49.50	maw
6/8/22	Draft email to Sarah Latzke to forward [REDACTED]	0.10	16.50	maw

6/8/22	Receipt and review of [REDACTED]	0.30	49.50	maw
6/8/22	Receipt and review of revised email and attachments received from School Ethics Commission	0.10	16.50	maw
6/8/22	Receipt and review of letter from Denise Verzella, Esq., regarding [REDACTED] HIB investigation and code of conduct dispute	0.20	33.00	maw
6/8/22	Draft email to forward letter to Middle School Principal and Superintendent with query regarding [REDACTED]	0.10	16.50	maw
6/8/22	Receipt and review of email reply from Middle School Principal [REDACTED]	0.10	16.50	maw
6/8/22	Review and revise bid specifications; review sample bid forms	1.40	231.00	rfk
6/8/22	Review all prior memorandums and other guidance issued re. [REDACTED]	0.80	132.00	AL
6/8/22	Finish drafting [REDACTED]	1.10	181.50	AL
6/8/22	Confer with FLF re. [REDACTED]	0.20	33.00	AL
6/8/22	Review [REDACTED] and begin drafting [REDACTED]	3.10	511.50	AL
6/9/22	Continue drafting [REDACTED] send to AL for review and merger.	5.00	825.00	flf
6/9/22	Begin review and revision of draft [REDACTED] confer w/AL regarding same.	0.40	66.00	flf
6/9/22	E-mail to J. Kott re: [REDACTED]	0.20	33.00	rfk
6/9/22	E-mail to J. Kot re: [REDACTED]	0.40	66.00	rfk
6/9/22	Continue reviewing [REDACTED] and drafting [REDACTED]	2.40	396.00	AL
6/10/22	Review Dr. Varley email regarding [REDACTED] confer w/MJG regarding same.	0.10	16.50	flf
6/10/22	Bid review re: Echelon Services LLC; e-mail to Department of Labor	1.50	247.50	rfk
6/10/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
6/10/22	[REDACTED] Draft portion of [REDACTED]	2.90	478.50	AL
6/10/22	[REDACTED] Draft portion of [REDACTED]	1.80	297.00	AL
6/10/22	[REDACTED] Draft portion of [REDACTED]	1.10	181.50	AL

6/10/22	Review and edit portions of	1.40	231.00	AL
6/10/22	Add	2.60	429.00	AL
6/10/22	Revise and edit and send to MJG for review.	0.90	148.50	AL
6/13/22	Review email from Dr. Varley re	0.10	16.50	mjg
6/13/22	Finalize bid review re: exhaust fan	0.40	66.00	rfk
6/13/22	Review First Hope Bank bid; draft bid review letter	0.90	148.50	rfk
6/13/22	Confer with MJG re.	0.20	33.00	AL
6/13/22	Implement MJG's requested revisions re. prepare and and send to Dr. Varley for transmission to Board.	1.70	280.50	AL
6/13/22	Respond to Dr. Varley email correspondence re.	0.10	16.50	AL
6/13/22	Review additional information provided by Dr. Varley and forward to MJG and FLF for consideration.	0.50	82.50	AL
6/14/22	Review and analysis of email correspondence regarding email correspondence w/Dr. Varley regarding	0.20	33.00	flf
6/14/22	Research re:	0.30	49.50	rfk
6/14/22	Confer with FLF re.	0.30	49.50	AL
6/15/22	Teleconf. w/N. Poberezhsky regarding	0.40	66.00	flf
6/15/22	Teleconf. w/Dr. Varley regarding	0.20	33.00	flf
6/15/22	Email correspondence w/Dr. Varley regarding	0.10	16.50	flf
6/15/22	Draft and revise	1.70	280.50	maw
6/15/22	Draft email to Superintendent and Principal with	0.10	16.50	maw
6/15/22	Email correspondence with Principal and Superintendent regarding	0.20	33.00	maw
6/15/22	Finalize and drafting of email to forward correspondence to Denise Verzella, Esq.	0.30	49.50	maw
6/15/22	Review transportation bid	0.80	132.00	rfk
6/15/22	Initial review/analysis of regarding:	0.40	66.00	bdt

6/15/22	[REDACTED] Review and confer with FLF and MJG re. [REDACTED]	0.60	99.00	AL
6/15/22	[REDACTED] Revise [REDACTED]	1.90	313.50	AL
6/15/22	[REDACTED] Recompile exhibits [REDACTED] and update [REDACTED]	0.60	99.00	AL
6/15/22	[REDACTED] Add [REDACTED]	0.10	16.50	AL
6/15/22	[REDACTED] Address any outstanding items, conduct final review [REDACTED] and send to FLF for review.	0.40	66.00	AL
6/16/22	Review proposed [REDACTED]	0.20	33.00	mjg
6/16/22	Prepare for and attend BOE Executive Session meeting	3.00	495.00	mjg
6/16/22	Participate in Zoom with Administration re BOE meeting	0.70	115.50	mjg
6/16/22	Review/revise and finalize [REDACTED]	1.20	198.00	mjg
6/16/22	Attend meeting with Dr. Varley, A. Penna, M. Cianciulli and MJG regarding [REDACTED]	1.00	165.00	flf
6/16/22	Attend BOE meeting.	4.00	660.00	flf
6/16/22	Email J. Kot regarding [REDACTED]	0.10	16.50	flf
6/16/22	Confer w/MJG regarding [REDACTED]	0.20	33.00	flf
6/16/22	Email M. D'Aquila [REDACTED]	0.10	16.50	flf
6/16/22	Review and analysis of [REDACTED]; confer w/AL regarding same.	0.40	66.00	flf
6/16/22	Conference with K. Sheehan re: [REDACTED]	0.10	16.50	rflk
6/16/22	Conference with J. Kott	0.10	16.50	rflk
6/16/22	Draft bid review letter	0.20	33.00	rflk
6/16/22	[REDACTED] Add [REDACTED] and conduct final review [REDACTED]	0.90	148.50	AL
6/16/22	[REDACTED] Revise and edit [REDACTED]	0.60	99.00	AL
6/16/22	[REDACTED] Revise and edit [REDACTED]	0.90	148.50	AL
6/17/22	Telephone Dr. Varley re [REDACTED]	0.40	66.00	mjg
6/17/22	Telephone Dr. Varley re [REDACTED]	0.30	49.50	mjg
6/17/22	Review email from Dr. Varley re [REDACTED]	0.20	33.00	mjg
6/17/22	Review and respond to email from Dr. Varley re [REDACTED]	0.10	16.50	mjg

6/17/22	Email J. Kot regarding [REDACTED]	0.10	16.50	flf
6/17/22	Review [REDACTED] confer w/MJG regarding same.	0.10	16.50	flf
6/17/22	Email correspondence w/N. Poberehsky regarding [REDACTED]	0.10	16.50	flf
6/17/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
6/20/22	Finalize SEC transmittal letter for ethics charges; email J. Kot [REDACTED]	0.20	33.00	flf
6/20/22	Receipt and review of [REDACTED] draft email to forward to Michael D'Aquila and Angela Pena	0.20	33.00	maw
6/20/22	Review/analyze [REDACTED] regarding: [REDACTED]	0.20	33.00	bdt
6/20/22	E-mails with client regarding: [REDACTED]	0.30	49.50	bdt
6/20/22	Telephone call with client regarding: [REDACTED]	0.40	66.00	bdt
6/21/22	Draft MOA; review CNA and negotiations notes and proposals	1.50	247.50	mjg
6/21/22	Draft email to client re [REDACTED]	0.10	16.50	mjg
6/21/22	Email correspondence w/L. McAdam regarding ethics charges filing process.	0.10	16.50	flf
6/21/22	Confer with Frances Febres regarding [REDACTED]	0.10	16.50	maw
6/21/22	Confer with MAW/FLF regarding: [REDACTED]	0.20	33.00	bdt
6/22/22	Participate in virtual meeting with terms of MOA and modifying same; email to team for review	1.00	165.00	mjg
6/22/22	Attend BHEA negotiations	5.50	907.50	mjg
6/22/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
6/22/22	Review email from T. Foregger re [REDACTED]	0.10	16.50	mjg
6/22/22	Review email from T. Foegger re [REDACTED]	0.10	16.50	mjg
6/22/22	Review agency notice acknowledging receipt of SEC complaint.	0.10	16.50	flf
6/23/22	Review email from J. Kot re [REDACTED]	0.10	16.50	mjg
6/23/22	Review correspondence [REDACTED] regarding: [REDACTED]	0.20	33.00	bdt
6/23/22	Review [REDACTED] regarding: [REDACTED]	0.20	33.00	bdt
6/24/22	Review email from Dr. Varley re [REDACTED]	0.10	16.50	mjg
6/24/22	Legal research of [REDACTED] regarding: [REDACTED]	0.60	99.00	bdt
6/24/22	Confer with client regarding: [REDACTED]	0.30	49.50	bdt

6/24/22	Review/analyze [REDACTED] & confer with client regarding: [REDACTED]	0.30	49.50	bdt
6/24/22	Review/analyze subpoena	0.30	49.50	bdt
6/24/22	Telephone call to requesting counsel regarding: subpoena	0.20	33.00	bdt
6/24/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
6/27/22	Email correspondence w/J. Kot regarding [REDACTED]	0.10	16.50	flf
6/27/22	Confer with Bradley Tishman, Esq., regarding [REDACTED]	0.30	49.50	maw
6/27/22	Compile and forward [REDACTED] for preparation of [REDACTED]	0.40	66.00	maw
6/27/22	Telephone call to requesting counsel regarding: subpoena	0.20	33.00	bdt
6/27/22	E-mail to requesting counsel regarding: subpoena	0.20	33.00	bdt
6/27/22	Confer with client regarding: [REDACTED]	0.20	33.00	bdt
6/27/22	Confer with MAW/FLF regarding: [REDACTED]	0.50	82.50	bdt
6/27/22	Begin review/analysis of potentially responsive records regarding: [REDACTED]	0.60	99.00	bdt
6/27/22	Review/respond to client e-mails regarding: [REDACTED]	0.20	33.00	bdt
6/27/22	Review reply from counsel regarding: subpoena	0.10	16.50	bdt
6/28/22	Telephone D. Antonelli re BOE member ethics complaint; representation and indemnification	0.50	82.50	mjg
6/28/22	Review letter to school ethics commission	0.10	16.50	mjg
6/28/22	Draft transmittal forwarding corrected resolution for School Ethics Commission; email J. Kot regarding [REDACTED]	0.30	49.50	flf
6/28/22	Review of documents and research for [REDACTED]	1.80	297.00	maw
6/28/22	Outline memorandum to client regarding: [REDACTED]	0.30	49.50	bdt
6/28/22	Continue review of [REDACTED] & draft/revise memorandum to client regarding: [REDACTED]	1.50	247.50	bdt
6/28/22	Review/analyze/redact [REDACTED] regarding: [REDACTED]	1.00	165.00	bdt
6/28/22	Mark [REDACTED] regarding [REDACTED]	0.50	45.00	PAR
6/28/22	Review [REDACTED] and update memo to client regarding [REDACTED]	0.20	18.00	PAR
6/29/22	Review tort claim notice re [REDACTED]	0.30	49.50	mjg
6/29/22	Conduct research for [REDACTED]	0.70	115.50	maw

6/29/22	Draft [REDACTED] in support of [REDACTED] [REDACTED]	1.90	313.50	maw
6/29/22	Review and respond to e-mail re: opinion letter	0.10	16.50	rfk
6/29/22	Review opinion letter	0.10	16.50	rfk
6/30/22	Review of [REDACTED] and drafting of email to forward [REDACTED] [REDACTED]	0.20	33.00	maw
6/30/22	Telephone conference with Robert Cianciulli regarding [REDACTED] [REDACTED]	0.10	16.50	maw
6/30/22	Review and respond to e-mails re: transportation bid review	0.10	16.50	rfk
6/30/22	Review transportation bid	0.90	148.50	rfk
6/30/22	Review documentation re: Berkeley Heights Exhaust Fan Replacements	0.20	33.00	rfk
6/30/22	E-mail to architect re: exhaust fan replacement	0.10	16.50	rfk
6/30/22	Draft contracts re: exhaust fan replacement	1.90	313.50	rfk
6/30/22	Review project manual	0.60	99.00	rfk
6/30/22	E-mail to architect re: contracts	0.20	33.00	rfk
Totals		117.70	<u>\$19,098.00</u>	

<u>Lawyer</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Matthew J Giacobbe	23.40	\$165.00	\$3,861.00
Frances L Febres	16.30	\$165.00	\$2,689.50
Mark A. Wenczel	10.70	\$165.00	\$1,765.50
Ronald F Kavanagh	11.70	\$165.00	\$1,930.50
Bradley D Tishman	17.60	\$165.00	\$2,904.00
Anthony LoBrace	34.80	\$165.00	\$5,742.00
Paralegal	3.20	\$90.00	\$288.00

DISBURSEMENTS

6/16/22	Photocopies 704 @ 0.20	140.80
6/20/22	Photocopies 118 @ 0.20	23.60
Totals		<u>\$164.40</u>

Total Fee & Disbursements
Previous Balance

\$19,262.40
16,345.41

Invoice #: 109355

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Balance Now Due

\$35,607.81

TAX ID Number 273680224