

**BERKELEY HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING & FINAL BUDGET ADOPTION  
AGENDA  
APRIL 27, 2023**

**CALL TO ORDER**

**ROLL CALL**

**MEETING NOTICE STATEMENT**

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act as follows:

On January 6, 2023 notice of the Board of Education Meeting schedule was sent to the *Star Ledger* and the *Courier News* and was also provided to all schools, PTO Presidents, the BHEA President, and posted at the Administration Building. A copy was also provided to the Public Library and filed with the Municipal Clerk.

**ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to personnel matters, student matters, and BHEA negotiations; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**RETURN TO PUBLIC SESSION**

**FLAG SALUTE**

## **REPORT OF THE STUDENT REPRESENTATIVES**

### **REPORT OF THE SUPERINTENDENT**

- Recognition of Governor Livingston High School Athletic Teams and Individual Student-Athletes
- Presentation by the Governor Livingston High School Environmental Club
- Final Budget Adoption

## **PRESENTATION OF FINAL 2023-2024 BUDGET**

### **All Board members.**

#### **A. ADOPTION OF FINAL BUDGET WITH CHANGES TO THE TENTATIVE BUDGET APPROVED BY THE EXECUTIVE COUNTY SUPERINTENDENT**

WHEREAS, the Berkeley Heights Board of Education approved a tentative 2023-2024 school district budget on March 13, 2023 with the below Fund Allocations; and

<b>2023-2024 Budget</b>	<b>Budget</b>	<b>Local Tax Levy</b>
<b>Total General Fund</b>	<b>\$60,233,410</b>	<b>\$45,994,398</b>
<b>Total Special Revenue Fund</b>	<b>\$953,393</b>	<b>N/A</b>
<b>Total Debt Service Fund</b>	<b>\$1,714,250</b>	<b>\$1,140,719</b>
<b><i>Grand Total Budget</i></b>	<b>\$62,901,053</b>	<b>\$47,135,117</b>

WHEREAS, the Berkeley Heights Board of Education received approval from the Union County Executive Superintendent of Schools to advertise the 2023-2024 school district budget on Friday, April 21, 2023 in the *Courier News*; and

WHEREAS, the Berkeley Heights Board of Education held a public hearing on the final proposed 2023-2024 school district budget in the Governor Livingston High School Cafeteria, 175 Watchung Blvd., Berkeley Heights, NJ 07922, on Thursday, April 27, 2023; and

WHEREAS, Board Members and the community in attendance were provided opportunity during the public hearing to speak regarding the 2023-2024 final proposed school district budget;

NOW THEREFORE BE IT RESOLVED that the Berkeley Heights Board of Education authorizes the Business Administrator to make the following line item changes and reallocations from the advertised budget:

Budget Acct	Description	Change from Tentative	Final Budget	Explanation
11-110-100-101	Kindergarten - Salaries of Teachers	+ 138,438	\$787,612	Reinstate HELP Teachers; 0.25 FTE Teacher Resignation; Reinstate One Kindergarten Teacher
11-120-100-101	Grades 1-5 - Salaries of Teachers	+ 82,686	\$5,882,173	Reinstate HELP Teachers; 0.75 FTE Teacher Resignation; Reinstate Two Teachers
11-130-100-101	Grades 6-8 - Salaries of Teachers	- 15,319	\$3,857,275	Reinstate Full Substitute Costs; Reinstitute Full Extra Period Stipends; Reduce One Teacher
11-140-100-101	Grades 9-12 - Salaries of Teachers	+ 73,565	\$6,344,445	Reinstate Full Substitute Costs; Reinstitute Full Extra Period Stipends; Reinstate Full Amt for Curriculum Writing; Two Teacher Retirements
11-190-100-340	Reg. Prgm. Instruction - Purchased Technical Services	- 74,059	\$180,897	Allocate use of ARP ESSER Funds to purchase iReady
11-190-100-500	Reg. Prgm. Instruction - Other Purchased Services	- 1,600	\$516,289	Reduce Book Binding and Printing Costs; Reduce Microscope Repairs
11-190-100-610	Reg. Prgm. Instruction - General Supplies	- 6,870	\$293,014	Remove Camera, SAT/ACT Workbooks, English II Novel; Remove Graphing Calculators; Reduce General Supplies
11-190-100-640	Reg. Prgm. Instruction - Textbooks	- 37,779	\$16,150	Allocate use of ARP ESSER Funds to purchase Word Study Program and Leveled Literacy Intervention; Reduce Textbook Replacements
11-207-100-106	Other Salaries Auditory Impairment	- 18,000	\$274,440	0.30 FTE Secretarial Resignation
11-214-100-101	Salaries of Teachers - Autism	+ 75,773	\$489,672	Reinstate one Elementary Special Ed Teacher
11-214-100-610	General Supplies - Autism	- 2,000	\$17,051	Purchase Adaptive Tricycle with CY IDEA Funds
11-401-100-600	School Sponsored Co-Curricular/Extra Curricular Activities - Supplies and Materials	- 10,000	\$10,340	Postpone Purchase of Band Uniforms
11-402-100-100	School Sponsored Athletics - Salaries	+ 137,932	\$890,486	Reinstate Coaching Stipends
11-402-100-600	School Sponsored Athletics - Supplies and Materials	- 29,000	\$121,775	Reduce Budget for Uniforms and Equipment

11-000-216-320	Purchased Professional Ed Svcs - Speech, OT, PT, Related Svcs	- 1,500	\$118,489	Reduce NJCIE Support
11-000-218-105	Guidance - Salaries of Secretarial and Clerical Assistants	+ 39,022	\$139,621	Reinstate One 10 month Secretary
11-000-218-500	Guidance - Other Purchased Services	- 1,000	\$11,738	Printing Cost Reduction 8th Grade Program
11-000-219-104	Child Study Team - Other Professional Staff	+ 91,125	\$1,355,983	Reinstate One Special Education Professional
11-000-219-500	Child Study Team - Other Purchased Services	- 3,000	\$12,450	Reduction of Professional Development Funds
11-000-221-102	Improvement of Instructional Services - Salaries of Supervisors	+ 185,752	\$1,090,060	Reinstate One Supervisor
11-000-221-105	Improvement of Instructional Services - Salaries of Secretarial and Clerical Assistants	- 43,000	\$0	0.70 FTE Secretarial Resignation
11-000-222-100	Media Services Salaries/Library - Salaries	- 114,927	\$358,452	Resignation of One Media Specialist
11-000-222-320	Media Services Salaries/Library - Purch. Prof. and Tech. Svcs	- 1,000	\$31,679	Reduce Online Subscriptions
11-000-223-320	Instructional Staff Training - Purchased Professional Ed Svcs	- 38,000	\$18,250	Remove Purchase of Living Literary Network
11-000-252-100	Admin. Info Technology - Salaries	+ 31,347	\$191,327	Reinstate Full Supervisor Salary
11-000-291-270	Unallocated Benefits - Health Benefits	- 250,944	\$8,752,522	Decrease in Dental (-21,712) and Medical Premiums (-174,305); Additional Associated Benefits Savings from Staff (-54,927)
12-120-100-730	Equipment - Elementaries	- 20,000	\$42,000	Remove One Riding Lawn Mower MP
12-130-100-730	Equipment - MS	- 100,000	\$0	Remove Bleachers for CMS Blue Gym
12-140-100-730	Equipment - HS	- 4,500	\$13,000	Remove Laser Cutter/Engraver for GL
12-000-252-730	Equipment - Undistributed - Admin. Info Technology	-144,345	\$237,707	Remove 401 Chromebooks from 2023-2024 Budget and Purchase with CY Budget

12-000-240-450	Construction Services	+ 20,250	\$1,031,900	Change in Capital Project Costs for CMS Roof and MKM Retaining Wall
10-1210	Local Tax Levy	- 147,952	\$45,846,446	Decreased Medical and Dental Premiums resulted in a Loss of Health Care Adjustment (-189,747); Use of <i>additional</i> Banked Capital to Support the Above (+41,795) [added to Banked Cap of \$10,253 from Tentative Budget = \$52,048 Total Banked Cap]
10-1XXX	Unrestricted Miscellaneous Revenues	+ 86,750	\$366,750	Increased Athletic Participation Fees; Increased Projection on Interest Revenue
10-309	Withdrawal from Cap Reserve - Excess Costs & Other Capital Projects	+ 20,250	\$1,758,750	Additional Amount of Capital Reserve Required for Changed Projections to Capital Projects: CMS Roof and MKM Retaining Wall

NOW THEREFORE BE IT RESOLVED that the Berkeley Heights Board of Education authorizes the Business Administrator to complete and forward Statement B to the Union County Executive Superintendent of Schools which certifies that the 2023-2024 budget was revised by changing and reallocating resources to other line items after initial approval by the Executive County Superintendent and adopted after the public hearing, and all changes are reflected in the school district budget statement with the following new Fund Allocations:

2023-2024 Budget	Budget	Local Tax Levy
<b>Total General Fund</b>	<b>\$60,192,458</b>	<b>\$45,846,446</b>
<b>Total Special Revenue Fund</b>	<b>\$953,393</b>	<b>N/A</b>
<b>Total Debt Service Fund</b>	<b>\$1,714,250</b>	<b>\$1,140,719</b>
<b><i>Grand Total Budget</i></b>	<b>\$62,860,101</b>	<b>\$46,987,165</b>

BE IT FURTHER RESOLVED, that the Berkeley Heights Board of Education authorizes the use of, and includes in the final budget, an adjustment for banked cap (unused taxing authority) in accordance with N.J.A.C. 6A:23A-10.1(b). The District has fully exhausted any and all eligible statutory spending authority and must increase the base budget in the amount of \$52,048 for the purpose of maintaining instructional programming. Such need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED, that the Berkeley Heights Board of Education authorizes the use of, and includes in the final budget, an appropriation of surplus (*budgeted fund balance*) in the amount of \$2,406,638; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Berkeley Heights Board of Education authorizes as included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs and Other Capital Projects, a transfer in the amount of \$1,758,750 from Capital Reserve for other capital project costs for:

- 1) Replacement of West Wing Section of Woodruff Elementary School Roof (\$869,250);
- 2) Replacement of Gymnasium Section of Woodruff Elementary School Roof (\$261,250);
- 3) Replacement of Room Sections of Columbia Middle School Roof (\$309,750);
- 4) Replacement of 25 Electrical Panelboards at Governor Livingston High School (\$156,250);
- 5) Replacement of 10 Electrical Panelboards at Hughes Elementary School (\$93,750);
- 6) Removal and Replacement of Retaining Wall at Mary Kay McMillin Early Childhood Center (\$68,500).

The total cost of these projects represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

#### **PUBLIC COMMENT ON FINAL 2023-2024 BUDGET**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on the final budget only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record, the specific action item(s) they are commenting on, and asks that all remarks be directed to the Board President or designee (not to individual members or staff). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Although the Board may not respond to items raised during the public forum, all public comments will be considered.

Please note that if any member of the public becomes disruptive during the meeting the board president may terminate the participant's statement. Continued disruptions may result in removal from the meeting or adjournment of the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

#### **COMMITTEE AND LIAISON REPORTS**

#### **BOARD COMMUNICATIONS**

## **REPORT OF THE BUSINESS ADMINISTRATOR**

### **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on agenda action items only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

## **MINUTES**

### **Resolution A: All Board Members.**

#### **A. APPROVAL OF MEETING MINUTES**

RESOLVED that the Board of Education approve the following minutes:

- a. Executive Session Minutes from March 13, 2023
- b. Regular Session Minutes from March 13, 2023

## **ADMINISTRATION**

### **Resolutions A-P: All Board members.**

#### **A. DISTRICT BYLAWS/POLICIES/REGULATIONS - STUDY AND FIRST READING**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following district bylaws/policies/regulations for study and first reading:  
(M- Mandated by law)

<b>Policy</b>	<b>Title</b>	<b>Action</b>
P 0152	Board Officers	Revise
P 0153	Annual Appointments	Revise
P 5841	Secret Societies	Revise
P 9240	Rights of Parents	Revise
P 9324	Sex Offender Registration and Notification	New
P 9400	Media Relations	Revise
P 9500	Cooperation with Educational Agencies	Revise

#### **B. DISTRICT BYLAWS/POLICIES/REGULATIONS - SECOND READING AND ADOPTION**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following district bylaws/policies/regulations for second reading and adoption: (M - Mandated by law)

<b>Policy</b>	<b>Title</b>	<b>Action</b>
P 2363	Student Use of Privately-Owned Technology	New
P 3214	Conflict of Interest	Revise
P 3437	Military Leave	Revise
P 4214	Conflict of Interest	New
P 4230	Outside Activities	Revise
P 4281	Inappropriate Staff Conduct	Revise
P 4437	Military Leave	Revise
P 6141	Tax Revenues	New
P 6340	Multiple Year Contracts	New

#### **C. DISTRICT BYLAWS/POLICIES/REGULATIONS - ABOLISH**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, abolish the following district bylaws/policies/regulations:

<b>Policy</b>	<b>Title</b>	<b>Action</b>
P 7430	School Safety	Abolish
P 9322	Drug Free Zone (M)	Abolish



**D. APPROVE REORGANIZATION OF THE ADMINISTRATIVE TEAM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Reorganization of the Administrative Team as follows:

1. Create the position of Director of STEAM/STEM effective July 1, 2023.
2. Abolish the position of Supervisor of Math, Technology Education, Life Skills, and Business effective June 30, 2023; and
3. Abolish the position of Supervisor of Science, Art, and Technology effective June 30, 2023.

**E. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve Professional Development Days/Travel Reimbursement. (*Attachment A*)

**F. APPROVE PROFESSIONAL DEVELOPMENT ADDITIONAL EXPENSES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve additional expenses incurred for professional development, as follows:

<u>Employee</u>	<u>Event</u>	<u>Event Dates</u>	<u>Original Expenses</u>	<u>Additional Expenses</u>
Megan Wranitz	Economics Issues for Teachers	1/12/23 - 1/17/23	\$150.00	\$126.00

**G. APPROVE REPORT OF SUPERINTENDENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the recommendations for the following cases of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

<u>Case Number</u>	<u>Case Number</u>	<u>Case Number</u>
241600_GLH	242009_CMS	243349_MPE
242343_GLH	242522_CMS	242575_MPE
242773_GLH		244141_MPE
241195_GLH		242126_MPE
242062_GLH		

**H. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON HIGH SCHOOL VARSITY ICE HOCKEY TEAM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring the Governor Livingston High School Varsity Ice Hockey Team, NJ State Champions. (*Attachment B*)

**I. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON HIGH SCHOOL VARSITY WRESTLING TEAM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring the Governor Livingston High School Varsity Wrestling Team, North II Group II Sectional Champs. (*Attachment C*)

**J. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON HIGH SCHOOL VARSITY GIRLS SWIMMING TEAM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring the Governor Livingston High School Varsity Girls Swimming Team, NJSIAA Central C Sectional Champions. *(Attachment D)*

**K. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON HIGH SCHOOL VARSITY FENCING GIRLS SABER TEAM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring the Governor Livingston High School Varsity Fencing Girls Saber Team, District 5 Girls Saber Champions. *(Attachment E)*

**L. APPROVE RESOLUTION HONORING STUDENT-ATHLETE ETHAN WONG**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring student-athlete Ethan Wong, a member of the Governor Livingston High School Boys Swimming Team, for winning the Union County Championships title in the 100 Butterfly. *(Attachment F)*

**M. APPROVE RESOLUTION HONORING STUDENT-ATHLETE BRANDON RAYACK**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring student-athlete Brandon Rayack, a member of the Governor Livingston High School Wrestling Team, who achieved 113 lbs. Union County Champion. *(Attachment G)*

**N. APPROVE RESOLUTION HONORING STUDENT-ATHLETE ABIGAIL HA**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring student-athlete Abigail Ha, a member of the Governor Livingston High School Winter Track Team, who achieved North 2 Group 2 Sectional State Champion in the Pole Vault. *(Attachment H)*

**O. APPROVE RESOLUTION HONORING STUDENT-ATHLETE JARED LEE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the Resolution honoring student-athlete Abigail Ha, a member of the Governor Livingston High School Winter Track Team, who achieved North 2 Group 2 Sectional State Champion in the 55 meter Dash. *(Attachment I)*

**P. APPROVE REVISED 2022-2023 SCHOOL CALENDAR**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the revised 2022-2023 School Calendar which includes four (4) give-back snow days. *(Attachment J)*

**EDUCATION**

**Resolutions A-D: All Board members.**

**A. APPROVE STUDENT EDUCATIONAL FIELD TRIPS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve student educational field trips. *(Attachment K)*

**B. APPROVE COLLEGE STUDENT PLACEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve college student placement in Berkeley Heights Public Schools pending submission of required documents, as follows:

<u>Student</u>	<u>Placement Type</u>	<u>Affiliated School</u>	<u>Dates</u>
Cassandra Saybe	Clinical 1 Placement	Seton Hall University	8/30/23-12/8/23

**C. APPROVE CONTRACTED SERVICES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve contracted services, as follows:

<u>Provider</u>	<u>Time Period</u>	<u>Explanation</u>	<u>Amount</u>
Advantage ABA	2023 Extended School Year (6/26/23 - 8/3/23)	Provide direct support to teachers, paraprofessionals, and parents regarding students with behavioral needs, multiple disabilities, and autism.	\$120/hour max. of 36 hours
Advantage ABA	2023-2024 school year	Provide behavior analytic consultation and services for district students in the ABA-based programs who require more direct and intensive behavioral support.	Consultation: \$120/hr. up to 240 hrs.
Prupio	Remainder of the 2022-2023 school year	Provide on-demand video and phone interpreting services to families of district students who require such services.	Audio Calls .70-.89 per minute  Video Calls \$1.10-\$1.79 per minute
The Play Therapy Institute	5/15/23 6/12/23	Dr. Heidi Gerard Kaduson will provide two (2) in-district, in-person training sessions for district counselors on the topics titled "Foundations of Play Therapy" and "School Based Play Therapy Grades Pk-12". Three (3) post training consultation calls are also included.	\$8,309.00 Paid with ESSER II Mental Health funds

**D. TERMINATE SPECIAL EDUCATION OUT-OF-DISTRICT 2022-2023 SCHOOL YEAR PLACEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Michele Gardner, Director of Special Services, terminate Special Education Out-Of-District 2022-2023 school year placement as listed below. The student will attend a hybrid program at Governor Livingston High School and engage in community-based instruction for the remainder of the 2022-2023 school year.

<u>Student Number</u>	<u>Out of District Placement</u>	<u>Effective Date</u>
9028129635	Rutgers Day School	3/31/23

## PERSONNEL

### Resolutions A-V: All Board members. Resolutions W-CC: Berkeley Heights only.

#### **A. APPROVE HIRING CERTIFICATED STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the hiring of certificated staff for the 2022-2023 school year, as follows, pending employment authorization:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>	<u>Certification</u>
Vanessa Lim	Teacher of Music	MKM	1.0	5/1/23 - 6/30/23	BA	7	\$59,429.00 (prorated)	Standard

#### **B. APPROVE RE-EMPLOYMENT OF NON-TENURED CERTIFICATED STAFF MEMBERS (GRADES 9-12)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the re-employment and salaries of the non-tenured certificated staff members in Grades 9-12 for the 2023-2024 school year. (*Attachment L*)

#### **C. APPROVE RE-EMPLOYMENT OF NON-TENURED CERTIFICATED STAFF MEMBERS (GRADES 9-12) WHO WILL ATTAIN TENURE DURING THE 2023-2024 SCHOOL YEAR**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the 2023-2024 school year re-employment and salaries of the non-tenured certificated staff members in Grades 9-12 who will attain tenure during the 2023-2024 school year. (*Attachment M*)

#### **D. APPROVE RE-EMPLOYMENT AND SALARIES OF NON-TENURED ADMINISTRATIVE ASSISTANTS AT GOVERNOR LIVINGSTON HIGH SCHOOL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the re-employment and salaries of non-tenured Administrative Assistants at Governor Livingston High School for the 2023-2024 fiscal year. (*Attachment N*)

#### **E. RESCIND SUBSTITUTE/SUPPLEMENTAL PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescind approval for the following substitute/supplemental personnel for the 2022-2023 school year:

<u>Name</u>		<u>Certification</u>	<u>Position</u>	<u>Effective Date</u>
Margaret	Loia	Substitute Teacher	Substitute Teacher/Paraprofessional	3/24/23

**F. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve substitute/supplemental personnel for the 2022-2023 school year, as follows:

<u>Name</u>		<u>Certification</u>	<u>Position</u>	<u>Effective Date</u>
Briana	Barillari	Substitute	Extended Assignment Substitute	5/15/23
Laura	Barker	Substitute	Substitute Teacher/Paraprofessional	3/15/23
Denise	Cappuccio	Standard	Substitute Teacher/Paraprofessional	3/28/23
Jessica	Crystal	Substitute	Substitute Nurse	3/17/23
Johanna	Dy	Substitute	Substitute Teacher/Paraprofessional	3/22/23
Johanna	Dy	Substitute	Administrative Assistant	3/22/23
Rebecca	Gordin	Substitute	Substitute Nurse	4/14/23
Christine	Kelly	Substitute	Substitute Teacher/Paraprofessional	3/31/23
Carolyn	McLaughlin	Substitute	Substitute Teacher/Paraprofessional	4/13/23
Andrea	Miller	Substitute	Substitute Teacher/Paraprofessional	4/13/23
Grace	Sesta	Substitute	Home Instructor	4/17/23
Carrie	Stein	Substitute	Substitute Teacher/Paraprofessional	3/13/23
Christopher	Tempone	Substitute	Substitute Teacher/Paraprofessional	3/31/23
Ginger	Wilson	Substitute	Substitute Teacher/Paraprofessional	3/28/23

**G. APPROVE LONG-TERM SUBSTITUTE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following long-term substitute position:

<u>Name</u>	<u>Action</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Dates</u>	<u>Pay Rate</u>	<u>Certification</u>
Shayna Doyle	Approve	Math Interventionist	MKM/ WW	4/17/23 - 6/16/23	\$289.62 per day	CEAS

**H. APPROVE LEAVE REPLACEMENT TEACHER**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following leave replacement teacher for the 2023-2024 school year:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Date</u>	<u>Degree</u>	<u>Step</u>	<u>Annual Salary</u>	<u>Certification</u>
Valeria Espinel	Leave Replacement School Psychologist	GL	1.0	8/28/23 - end of second trimester 2023-2024 school year	MA	1	\$64,480.00 prorated	Standard

**I. APPROVE LEAVE OF ABSENCE REQUEST**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve leave of absence requests for the 2022-2023 school year, as follows:

<b><u>Employee ID</u></b>	<b><u>Leave Action</u></b>	<b><u>Type of Leave</u></b>	<b><u>Paid Leave Dates</u></b>	<b><u>Unpaid Leave with Benefits if Applicable</u></b>	<b><u>Unpaid Leave without Benefits</u></b>	<b><u>Return Date</u></b>
3861	Approve	Medical	2/22/23 - 4/21/23			4/24/23
4610	Approve	Medical			3/27/23 - 4/18/23	4/19/23
3778	Approve	Medical	5/15/23 - 6/30/23			8/28/23
4219	Approve	FMLA		4/20/23-6/30/23		N/A
3421	Approve	FMLA		3/21/23, 3/22/23, 3/24/23		3/27/23

**J. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve withholding payment for the following unpaid day request(s) for the 2022-2023 school year, as follows:

<b><u>Employee ID</u></b>	<b><u>Unpaid Days</u></b>
4219	3/8/23
3670	3/7/23, 3/8/23, 3/17/23, 3/29/23
4431	3/31/23
3059	4/21/23
4443	4/11/23 - 4/14/23
2991	5/22/23
3421	3/20/23
2294	3/22/23
3678	3/20/23
3239	3/29/23
3626	5/4/23 - 5/5/23
4486	3/24/23
4476	3/31/23
3771	5/8/23
4465	5/5/23, 5/8/23
3947	4/11/23
2991	5/22/23
4281	5/5/23
3550	4/27/23, 6/16/23
4431	4/18/23

**K. APPROVE RETIREMENT OF STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve, with regret, the resignation of the following staff for the purpose of retirement:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date</u>
Catherine Avino	Media Specialist	GL	7/1/23
Steven Ciarrocco	Teacher of Mathematics	GL	7/1/23
Teresa Di Martino	Teacher of Italian/French	CMS	7/1/23
Annette Milos	Administrative Assistant	GL	8/1/23

**L. APPROVE RESIGNATION OF STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve, with regret, the resignation of staff, as follows:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Effective Date</u>
Sadie Anderson	Special Education Teacher	MKM	6/30/23
Gillian D'Ambrosio	Confidential Secretary	Supervisor's Office	4/28/23
Hannah Frankenbush	Teacher of the Deaf	GL	6/30/23
Leslie Lesly	Teacher of Family & Consumer Sciences	CMS	6/30/23
Denise Mortensen	Administrative Assistant	CST	5/17/23
Eileen Villar	Payroll Specialist	Business Office	5/31/23

**M. APPROVE TRANSFER OF PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve transfer of personnel, as follows:

<u>Name</u>	<u>Current Assignment/Location</u>	<u>New Assignment/Location</u>	<u>Effective Date</u>
Debra Reiss	Administrative Assistant 12 months CMS	Administrative Assistant 12 months GL	8/1/23

**N. RESCIND EXTRA-CURRICULAR ACTIVITIES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescind the following extra-curricular activity for the 2022-2023 school year:

**Governor Livingston High School**

<u>Activity/Program</u>	<u>Instructor/Supervisor</u>	<u>2022-2023 Stipend</u>
Outdoor Track Assistant Coach	Zakaria Rochdi	\$6,445.00

**O. APPROVE EXTRA-CURRICULAR ACTIVITIES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve extra-curricular activities for the 2022-2023 school year, as follows, pending employment authorization (#):

**Governor Livingston High School**

<u>Activity/Program</u>	<u>Instructor/Supervisor</u>	<u>2022-2023 Stipend</u>
Outdoor Track Assistant Coach	Kayla Barry	\$5,352.00
Outdoor Track Assistant Coach	Joshua Boyle #	\$4,918.00

**P. AMEND EXTRA TEACHING PERIOD ASSIGNMENTS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend extra teaching period assignments beyond their normal teaching schedule during the 2022-2023 school year, as follows:

**Governor Livingston High School**

<u>Name</u>	<u>Subject</u>	<u>Assignment</u>	<u>Payment in Addition to Regular Salary</u>
Zachary Rochdi	Business	3/3/23 - <del>3/29/23</del> 4/21/23	\$10,500.00 (prorated)
Alexandra Sandoval	Health & Physical Education	2/2/23 - <del>6/30/23</del> 4/2/23	\$10,500.00 (prorated)

**Q. APPROVE EXTRA TEACHING PERIOD ASSIGNMENTS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve extra teaching period assignments beyond their normal teaching schedule during the 2022-2023 school year, as follows:

**Governor Livingston High School**

<u>Name</u>	<u>Subject</u>	<u>Assignment</u>	<u>Payment in Addition to Regular Salary</u>
Dawn Buchan	Physics	4/17/23 - 6/30/23	\$10,500.00 (prorated)
Daniel McHugh	Health & Physical Education	4/3/23 - 6/30/23	\$10,500.00 (prorated)



**R. APPROVE 2023 SUMMER EMPLOYMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve 2023 summer employment for the following school nurses to process new student registration and/or athletic clearance for Fall sports:

<u>Name</u>	<u>Employment</u>	<u>Pay Rate</u>	<u>Maximum Hours</u>
Margaret Berry	Nurse MKM	Per-diem rate of 2023-2024 annual salary	40 hours
Debra Ruetsch	Nurse WW	Per-diem rate of 2023-2024 annual salary	40 hours
Jeanne Ringwood	Nurse GL	Per-diem rate of 2023-2024 annual salary	40 hours
Susan Prendeville	Nurse CMS	Per-diem rate of 2023-2024 annual salary	40 hours

**S. APPROVE EMPLOYMENT OF SEASONAL CUSTODIAN**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the employment of Ryan You as a Seasonal Custodian in the Berkeley Heights Public Schools effective May 1, 2023 through June 30, 2023 and for the 2023-2024 fiscal year at the pay rate of \$15.00 per hour.

**T. AMEND ADMINISTRATIVE LEAVE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the paid administrative leave of absence for staff member #1528, which was previously approved on February 9, 2023, to the effective dates of February 8, 2023 to March 3, 2023.

**U. AMEND ADMINISTRATIVE LEAVE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the paid administrative leave of staff member #3403, which was previously approved on January 19, 2023, to the effective dates of December 20, 2022 through March 15, 2023.

**V. APPROVE ADMINISTRATIVE LEAVE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the unpaid administrative leave of absence for staff member #3403 to the effective dates of March 16, 2023 until further notice.

**W. APPROVE APPOINTMENT OF ADMINISTRATIVE ASSISTANTS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following appointment of Administrative Assistants in Berkeley Heights Public Schools.

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Effective Dates</u>	<u>Step</u>	<u>Annual Salary</u>
Wendy Guma	Administrative Assistant 12 months	TPH	1.0	7/1/23 - 6/30/24	9	\$59,035.00
Sharon Schwalb	Administrative Assistant 12 months	CST	1.0	7/1/23 - 6/30/24	8	\$58,038.00

**X. APPROVE RE-EMPLOYMENT OF NON-TENURED CERTIFICATED STAFF MEMBERS (GRADES PK-8)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the re-employment and salaries of the non-tenured certificated staff members in Grades PK-8 for the 2023-2024 school year. (*Attachment O*)

**Y. APPROVE RE-EMPLOYMENT OF NON-TENURED CERTIFICATED STAFF MEMBERS (GRADES PK-8) WHO WILL ATTAIN TENURE DURING THE 2023-2024 SCHOOL YEAR**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the 2023-2024 school year re-employment and salaries of the non-tenured certificated staff members in Grades PK-8 who will attain tenure during the 2023-2024 school year. (*Attachment P*)

**Z. APPROVE RE-EMPLOYMENT AND SALARIES OF NON-TENURED ADMINISTRATIVE ASSISTANTS IN PK-8 SCHOOLS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the re-employment and salaries of non-tenured Administrative Assistants in PK-8 schools for the 2023-2024 fiscal year. (*Attachment Q*)

**AA. APPROVE RE-EMPLOYMENT AND SALARIES OF NON-TENURED ADMINISTRATIVE ASSISTANTS IN PK-8 SCHOOLS WHO WILL ATTAIN TENURE DURING THE 2023-2024 SCHOOL YEAR**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the re-employment and salaries of non-tenured Administrative Assistants in PK-8 schools who will attain tenure during the 2023-2024 fiscal year. (*Attachment R*)

**BB. APPROVE TRANSFER OF PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve transfer of personnel, as follows:

<u>Name</u>	<u>Current Assignment/Location</u>	<u>New Assignment/Location</u>	<u>Effective Date</u>
Vanessa Corbett	Elementary Teacher / MP	Elementary Teacher / WW	2023-2024 school year

**CC. RESCIND EMPLOYMENT OF SUPPORT STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescind the employment of an administrative assistant for the 2022-2023 fiscal year, as follows:

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>FTE</u>	<u>Step</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Shannon O'Reilly	Administrative Assistant 12 months	TPH	1	3	TBD - 6/30/23	\$51,384.00 (prorated)

**BUSINESS**

**Resolutions A-I: All Board Members.**

**A. ADOPT RESOLUTION FOR 2023-2024 SCHOOL DISTRICT TRAVEL MAXIMUM**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Business Administrator, approves the following resolution:

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, the Berkeley Heights Board of Education shall establish in the annual school budget a maximum expenditure, as defined in N.J.A.C 6A:23A-7.1 et seq.,

NOW THEREFORE BE IT RESOLVED, that the Berkeley Heights Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$76,577 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$23,000, of which \$18,981 has been spent as of March 7, 2023.

BE IT FURTHER RESOLVED, that the School Business Administrator will track and record these costs to ensure that the maximum amount is not exceeded.

**B. ADOPT RESOLUTION FOR 2023-2024 TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Business Administrator, approves the following resolution:

WHEREAS, the Berkeley Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW THEREFORE BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$76,577 for all staff and board members for the 2023-2024 school year. The School Business Administrator will track and record these costs to ensure that the maximum amount is not exceeded.

**C. ADOPT 2023-2024 MAXIMUM EXPENDITURES FOR PROFESSIONAL SERVICES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves an annual maximum expenditure for professional services for the 2023-2024 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the Board of Education may adopt an increase in the dollar amount through formal Board action:

- Accounting/Auditing Services \$55,000
- Architectural Services \$135,000
- Legal Services \$170,000
- Public Relations \$18,000
- School Physician \$35,000

**D. APPROVE 2023-2024 TAX PAYMENT SCHEDULE**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves that the amount of district taxes needed to meet the obligations of this Board during the 2023-2024 school year is \$45,846,446.00 General Fund plus \$1,140,719.00 Debt Service payment, and that the Township of Berkeley Heights is hereby requested to place in the hands of the School Business Administrator that amount according to the following schedule in accordance with the statutes relating thereto:

<u>Date</u>	<u>Year</u>	<u>General Fund</u>		<u>Debt Service</u>		<u>Total</u>
July 14	2023	\$ 3,820,537.17		\$95,059.91		<b>\$3,915,597.08</b>
August 15	2023	\$3,820,537.17		\$ 95,059.91		<b>\$3,915,597.08</b>
September 15	2023	\$3,820,537.17		\$ 95,059.91		<b>\$3,915,597.08</b>
October 13	2023	\$3,820,537.17		\$ 95,059.91		<b>\$3,915,597.08</b>
November 15	2023	\$3,820,537.17		\$95,059.92		<b>\$3,915,597.09</b>
December 15	2023	\$3,820,537.17		\$95,059.92		<b>\$3,915,597.09</b>
January 15	2024	\$3,820,537.17		\$95,059.92		<b>\$3,915,597.09</b>

February 15	2024	\$3,820,537.17		\$95,059.92		<b>\$3,915,597.09</b>
March 15	2024	\$3,820,537.16		\$95,059.92		<b>\$3,915,597.08</b>
April 15	2024	\$3,820,537.16		\$95,059.92		<b>\$3,915,597.08</b>
May 15	2024	\$3,820,537.16		\$95,059.92		<b>\$3,915,597.08</b>
June 14	2024	\$3,820,537.16		\$95,059.92		<b>\$3,915,597.08</b>
<b>Total</b>		<b>\$ 45,846,446.00</b>		<b>\$ 1,140,719.00</b>		<b>\$ 46,987,165.00</b>

**E. RENEW SOFTWARE SUPPORT CONTRACT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves renewal of the Software Support Contract with Computer Solutions, Inc. for the 2023-2024 fiscal year. Total annual support fee not to exceed \$11,040.00 and Cloud fee not to exceed \$3,600.00.

**F. APPROVE USE OF COORDINATED TRANSPORTATION SERVICES AGENCIES**

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the use of the following Coordinated Transportation Services Agencies contract to provide transportation services for the 2023-2024 school year:

- Somerset County Educational Services Commission
- Union County Educational Services Commission
- Sussex County Co-Op

**G. APPROVE CONTRACT WITH JERSEY STATE CONTROLS FOR HVAC MAINTENANCE AND REPAIRS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the contract with Jersey State Controls for district-wide HVAC maintenance and repairs for the December 1, 2022 to June 30, 2023, awarded pursuant to Ed Data Bid #9736.

**H. APPROVE SUBMISSION OF SCHOOL CLIMATE CHANGE PILOT GRANT APPLICATION**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the submission of the School Climate Change Pilot Grant application to the New Jersey Department of Education, and accepts associated funds in the amount of \$6,660.00. Funds received through this grant will be used to support Climate Change Awareness in our schools.

**I. APPROVE PURCHASE OF CHROMEBOOKS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approves the purchase of 500 chromebooks and licenses in the amount of \$118,700.00 plus shipping from GovConnection, Inc., through HSEC Cooperative Purchasing, Bid #HCEC-CAT-22-01.

**FINANCE**

**Resolution A-D: All Board members.**

**A. APPROVE PAYMENT OF PAYROLL AND BILLS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Payroll and Bills List as follows:

<b>Payroll</b>		
	<b>3/15/2023</b>	<b>\$2,546,962.28</b>
	<b>3/31/2023</b>	<b>\$1,780,750.89</b>
	<b>4/14/2023</b>	<b>\$2,516,759.44</b>
<b>Accounts Payable</b>		
	<b>3/30/2023</b>	<b>\$937,217.00</b>
	<b>4/13/2023</b>	<b>\$67,810.00</b>
	<b>4/27/2023</b>	<b>\$1,649,642.65</b>
<b>Total</b>		<b>\$9,499,142.26</b>

**B. APPROVAL OF MARCH 2023 BOARD SECRETARY'S REPORT**

RESOLVED that the Berkeley Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of March 31, 2023, after review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**C. APPROVAL OF MARCH 2023 TRANSFERS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the Line Item Budget Transfers for the month of March 2023.

**D. APPROVAL OF MARCH 2023 TREASURER'S REPORT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accepts the financial report of the Treasurer of School Funds for the month ending March 31, 2023.

**COMMENTS FROM THE PUBLIC ON ANY TOPIC**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be

responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

### **NEW BUSINESS**

### **ADJOURNMENT**