

**BERKELEY HEIGHTS BOARD OF EDUCATION
SPECIAL MEETING
AGENDA
JUNE 29, 2023**

CALL TO ORDER

ROLL CALL

MEETING NOTICE STATEMENT

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act as follows:

On June 26, 2023 notice of the Board of Education Meeting schedule was sent to the *Star Ledger* and the *Courier News* and was also provided to all schools, PTO Presidents, the BHEA President, and posted at the Administration Building. A copy was also provided to the Public Library and filed with the Municipal Clerk.

ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to personnel matters, legal matters, and contract negotiations; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

RETURN TO PUBLIC SESSION

FLAG SALUTE

REPORT OF THE SUPERINTENDENT

COMMENTS FROM THE PUBLIC ON ANY TOPIC

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

EDUCATION

Resolutions A-B: All Board members.

A. APPROVE OUT OF DISTRICT PLACEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve student #1466005175 to attend Midland School for the 2023 Extended School Year and the 2023-2024 school year. Tuition is \$427.00 per day.

B. APPROVE CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve contracted services, as follows:

Provider	Time Period	Explanation	Amount
Preferred Care Staffing Agency	2023 Extended School Year	Provide a daily nursing service to district student #1466005175 at Midland School whose medical doctor and IEP require a 1:1 LPN or RN.	Approx. 7 hrs./day \$51.50/hr.
Preferred Care Staffing Agency	2023-2024 School Year	Provide a daily nursing service to district student #1466005175 at Midland School whose medical doctor and IEP require a 1:1 LPN or RN.	Approx. 7 hrs./day \$51.50/hr.
UCESC	2023-2024 School Year	Complete overflow and contracted Child Study Team evaluations during the 2023-2024 school year.	\$437/ evaluation

PERSONNEL

Resolutions A-K: All Board members. Resolutions L-Q: Berkeley Heights only.

A. APPROVE APPOINTMENT OF DIRECTOR OF ELEMENTARY EDUCATION AND INTERVENTION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the appointment of Christine Seminerio as the Director of Elementary Education and Intervention for the 2023-2024 school year effective August 28, 2023 or sooner at a prorated salary of \$147,000.00 pending employment authorization.

B. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve substitute/supplemental personnel for the 2022-2023 school year, as follows:

Name	Certification	Position	Effective Date
Emma Hetterington	N/A	Substitute Secretary	6/20/23

C. APPROVE LEAVE OF ABSENCE REQUEST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence requests for the 2023-2024 school year:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
3436	Amend	Medical/ FMLA/NJFLA	4/17/23-6/2/23	6/5/23- 6/30/23 11/3/23	NA	8/28/23 11/6/23

D. APPROVE RESIGNATION OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Nyasia Diaz	Paraprofessional	MP	6/30/23
David Greer	Assistant Superintendent	Superintendent's Office	8/15/23
Chloe Jones	School Device Manager	District	6/19/23
Julie Kot	Business Administrator & Board Secretary	Business Office	8/25/23
Ryan Loxley	Custodian	TPH	6/7/23

E. APPROVE EMPLOYMENT OF SUMMER TECHNOLOGY ASSISTANT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the employment of the following individual as Summer Technology Assistant in the Berkeley Heights Public Schools:

Name	Effective Date	Hourly Pay Rate
Cody Tomchak	6/21/23 - 8/25/23	\$16.50

F. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve extra-curricular activities for the 2023-2024 school year, as follows, pending employment authorization (#):

Governor Livingston High School

Activity/Program	Instructor/Supervisor	2023-2024 Stipend
Assistant Boys Soccer Coach	Kian Monaghan #	\$5,090.00
Assistant Boys Soccer Coach	Samantha Carney	\$5,889.00
Assistant Cross Country Coach	Zakaria J. Rochdi	\$6,126.00
Cheer Assistant Coach (Fall)	Alexandra Sandoval	Volunteer
Cheer Assistant Coach (Fall)	James Lenahan	Volunteer

G. APPROVE ADDITIONAL GENERAL SUMMER EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve additional employment of the following individuals during Summer 2023:

Name	Employment	Pay Rate	Maximum Days
Jeremy Marx	New Hire Orientation	Per-diem rate of 2023-2024 annual salary	6 days
Joseph Reel	New Hire Orientation	Per-diem rate of 2023-2024 annual salary	6 days
Maria Graziano	New Hire Orientation	Per-diem rate of 2023-2024 annual salary	6 days
Thomas Clayton	New Hire Orientation	Per-diem rate of 2023-2024 annual salary	3 days

H. APPROVE ADDITIONAL SUMMER CHILD STUDY TEAM EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve additional employment of Child Study Team and teaching staff members during Summer 2023 for the purpose of completing student evaluations, conducting required meetings with parents/guardians, and providing other services as required by Individualized Education Plans (IEPs).

Name	Employment	Days	Pay Rate
Jaime Cucchiara	Child Study Team Member	.5	Per diem rate of their 2023-2024 annual salary
Megan Gallagan	Child Study Team Member	4.5	Per diem rate of their 2023-2024 annual salary
Paul Grant	Child Study Team Member	1.5	Per diem rate of their 2023-2024 annual salary
Erin Lanigan	Child Study Team Member	1	Per diem rate of their 2023-2024 annual salary
Cynthia Manto	Child Study Team Member	.25	Per diem rate of their 2023-2024 annual salary
Melissa Mohr	Child Study Team Member	1	Per diem rate of their 2023-2024 annual salary
Suzanne Morley	Child Study Team Member	2.25	Per diem rate of their 2023-2024 annual salary
Tara Pirozzoli	Child Study Team Member	4	Per diem rate of their 2023-2024 annual salary
Suzana Porzio	Child Study Team Member	.25	Per diem rate of their 2023-2024 annual salary
Peter Sempepos	Child Study Team Member	2.5	Per diem rate of their 2023-2024 annual salary
Steven Siebelts	Child Study Team Member	1.25	Per diem rate of their 2023-2024 annual salary
Lauren Simon	Child Study Team Member	1.75	Per diem rate of their 2023-2024 annual salary
Susan Tennant	Child Study Team Member	2	Per diem rate of their 2023-2024 annual salary
Joanna Trainor	Child Study Team Member	4.5	Per diem rate of their 2023-2024 annual salary
Melinda Willson	Child Study Team Member	2.25	Per diem rate of their 2023-2024 annual salary
Toby Marcus	Child Study Team Member	3.75	\$425 per day
Rachel Montagna	Teacher for CST/IEP Meetings	20 hours	Per-diem rate of Step 11C on 2023-2024 Teacher Salary Schedule
Julianna Rehain	Teacher for CST/IEP Meetings	20 hours	Per-diem rate of Step 11C on 2023-2024 Teacher Salary Schedule

I. APPROVE ADDITIONAL SUMMER SCHOOL EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve additional employment of the following individual in the 2023 Berkeley Heights Remedial Summer School and Special Education Extended School Year Programs.

Name	Employment	Hours	Pay Rate
Robin Halterman	Substitute Paraprofessional	–	\$22 per hour
Tracey Wahlers	Substitute Teacher	–	\$42 per hour

J. APPROVE EMPLOYMENT OF SEASONAL CUSTODIANS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, and the School Business Administrator, approve the employment of Jack Ghannam and Owen Klasey as Seasonal Custodians in Berkeley Heights Public Schools for the 2023-2024 fiscal year at the pay rate of \$15.00 per hour pending employment authorization.

K. AMEND EMPLOYMENT OF DATA ANALYST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amend the employment of the part-time Data Analyst for the 2022-2023 fiscal year, as follows:

Name	Location	Effective Date	Number of Days	Per Diem Rate
Christina Zaun	District	7/1/22	+25 130	\$375.00/day

L. APPROVE RETIREMENT OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve, with regret, the resignation of the following staff for the purpose of retirement:

Name	Assignment	Location	Effective Date
Anne Corley-Hand	Principal	MKM	9/1/23

M. APPROVE HIRING CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the hiring of certificated staff for the 2023-2024 school year, as follows, pending employment authorization (#):

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Alexandra Domanski	Teacher of Science	CMS	1.0	8/28/23 - 6/30/24 #	MA	5	\$66,104.00	Standard

N. APPROVE EMPLOYMENT OF HELP PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the employment of HELP personnel for the 2023-2024 school year, as follows:

Name	Location	Effective Date	Hourly Rate	Hours/Week
Robin Halterman	MP	8/28/23-6/14/23	\$27.50	28
Carolyn Bowen	TPH	8/28/23-6/14/23	\$27.50	28

O. APPROVE REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the reassignment of personnel, as follow,

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Per Diem Rate	Certification
Kelly Murphy	Math Interventionist MKM	Math Specialist Long Term Sub MKM	8/28/23-11/3/23	\$290.81	Standard

P. APPROVE LEAVE REPLACEMENT TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following leave replacement teacher:

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Briana Barillari	Leave Replacement Elementary Teacher	MP	1.0	8/28/23 - 6/30/24	MA	1	\$64,480.00	CEAS

Q. APPROVE EMPLOYMENT OF SUPPORT STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approve the following employment of Support Staff personnel for the 2023-2024 fiscal year, pending employment authorization (#):

Name	Assignment	Location	FTE	Effective Date	Step	Annual Salary
Julie Carles	Administrative Assistant	CMS	1.0	TBD - 6/30/24 # and two shadow days	4	\$54,050.00 (prorated)

BUSINESS

Resolutions A: All Board members.

A. APPROVE SHARED SERVICES AGREEMENT WITH BERKELEY HEIGHTS POLICE DEPARTMENT FOR CLASS III SPECIAL LAW ENFORCEMENT OFFICERS FOR THE PERIOD 2023-2028

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve the shared services agreement with the Berkeley Heights Police Department for Class III Special Law Enforcement Officers ("SLEOs") during the period starting September 1, 2023 through August 31, 2028. The specific SLEO duty hours and school locations shall be set by mutual agreement between the Superintendent or her designee and the Chief of Police or his designee. (*Attachment A*)

B. APPROVE AGREEMENT

WHEREAS, Tom Maciejewski instituted an action with the Government Records Council (“GRC”) on June 4, 2020, challenging the Berkeley Heights Public Schools’ response to Open Public Records Act requests from November 2019 and March 2020; and

WHEREAS, on May 30, 2023, the GRC entered its Final Order in the action, which in part directed the parties to confer in an effort to determine a reasonable amount of attorney's fees to remit to Mr. Maciejewski’s attorney in connection with the GRC's Final Order; and

WHEREAS, the Board Attorney has recommended an Agreement to resolve the reasonable attorneys’ fee amount; and

WHEREAS, the Board of Education believes that entering into this Agreement is in the District’s best interests;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Berkeley Heights Public Schools, County of Union, New Jersey as follows:

1. The District hereby ratifies and agrees to the Agreement; and
2. The Board President is hereby directed to execute the Agreement; and
3. The Board authorizes the Board President, Superintendent of Schools, Board Attorney, and Business Administrator/Board Secretary to take all actions necessary to effectuate this resolution.
4. This resolution shall take effect immediately. (*Attachment B*)

NEW BUSINESS

ADJOURNMENT