

**FINANCE AND FACILITIES  
COMMITTEE MEETING  
Minutes  
September 6, 2023**

**TIME: 11:30am**

**ATTENDEES:** Angela Penna, Joy Young, Robert Cianciulli, Dipti Khanna, Melissa Varley, Ron Smith, Nick Puleio, Kelly Sheehan, Anthony Giordano, Samantha Oates

- **GL Varsity Baseball Field**

- Berkeley Heights Booster Club is going to donate money toward the resurfacing of the baseball infield. The donation would cover the estimated cost of the entire field. The timeline given by one vendor was, they anticipate early October and finish by the end of the month.
  - Mr. Smith and Mr. Puleio will ensure the district has no liability associated with the project.
  - The Committee is in support of this donation and going forward with the project.

- **RFP for consultants**

- Auditor / Lawyer / Architect
  - The Committee decided to move forward with an RFP for the architect. The Committee discussed the future possibility of a referendum.

- **Referendum Reboot**

- Process / Timeframe

The Committee discussed the fact that debt coming off the books in 2026, the timing of the referendum, would be a possibility.

- **Rod Grant Update**

- Update via Architect- DOE roof or HVAC
  - Mr. Puleio spoke with the Architect at Solutions, Mr. Messineo said he was waiting on the letter from the DOE. Once the district receives that letter the projects can begin.

- **Transportation**

- Update on transportation
  - Mrs. Sheehan had a great start to the 2023-24 school year with very minor hiccups. She stated an ad was posted on Indeed.com and she received many applicants. Most did not qualify, but the ones that did she was conducting interviews.
  - The Committee also discussed finding a Transportation Consultant.

- **Saferwatch App**

- App donation from CMS parent

- No decision has been made at this moment. The BHAA and BHEA have asked to wait until the end of September to address this app with the teachers and administrators since the beginning of the school year is a hectic time.

Policy Committee Meeting Minutes

9/22/23

11:00AM

Via Zoom

Members: Robert Cianciulli, Tom Foregger, Gale Bradford, Melissa Varley

[Policy 141.2](#)

Mr. Cianciulli requested an update from Strauss Esmay and this policy was a result of the update. There was much discussion about removing some of the items that did not pertain to us as a district. The majority of the committee felt that would put too much of a burden on future Boards to keep up with changes that were not initiated by Strauss Esmay. Everyone in the committee agreed to place this policy on the October 12th agenda.

Meeting ended at 11:40

## Curriculum Committee Meeting Minutes

9/6/23

1:00pm

Members: Pam Stanley, Gale Bradford, Tom Foregger, Melissa Varley, Christine Seminerio, Dennis Dagounos. Anthony Giordano

- Dennis Dagounis- Spoke about new course Cybersecurity
  - Half Year Course (9-12)
  - This course provides students with a foundation in cybersecurity which involves:
    - Protecting information and information systems from threats to confidentiality, integrity and availability
    - Understanding risks to systems and data
    - Taking action to manage, treat and monitor those risks.
    - Curriculum based on Garden State Cyber
- Dennis Dagounis updated the committee on Rebranding of Courses for the 2024-2025 school year. Reviewing offerings in the Program of Studies which is leading to discussions with department members.
- There is very little Female Enrollment for this year in the classes listed below. Discussion and research into changing the class name to better reflect more 21st Century Skills for both male and female students.
  - Intro to Computer-Aided Drafting and Design 6/29
  - Advanced Computer-Aided Drafting and Design 4/9
  - Advanced Woodworking: 7/38
  - Intro to Technology 6/32
  - Final Metal Working 16/59
  - Robotics 4/31
  - ★ No sequential progression for students to follow.
  - ★ Course descriptions are outdated.
- Beyond the School Day will be running this year.
- K-5 Word Study Update
  - 95 Phonics Core Program training provided to all K-5 teachers and reading specialists on 8/29/23
  - Work continues with building principals, reading specialists and teachers regarding implementation plan
  - Heggerty- has full implementation K-2 for 2023-2024 school year

- The district is applying for the New Jersey Learning Acceleration Program: High Impact Tutoring Grant- Due 9/20
  - Provides funds to eligible districts to prioritize high-impact tutoring interventions for students that have been disproportionately affected by the pandemic
  - Primary focus grade 3 and 4
  - BHPS eligible for up to \$76,000

Policy Committee Meeting  
9/5/23  
1PM

Attendees: Gale Bradford, Robert Cianciulli, Tom Foregger and Melissa Varley

Bylaw / Policy / Regulation	Name	Action
<a href="#">P 1642.01</a>	Sick Leave	<p style="text-align: center;">New</p> <p>There were some questions regarding foreseeable actions and timelines. Dr. Varley stated that the BHEA and the Administration are working through those.</p>
<a href="#">P 2419</a>	School Threat Assessment Teams (M)	<p style="text-align: center;">New</p> <p>This policy is required due to the new Threat Assessment teams. Mrs. Bradford asked if the teachers would receive training. Dr. Varley confirmed that they would. Dr. Foregger asked if this was for students only (not employees) and Dr. Varley confirmed that it was focused on students.</p>
<a href="#">R 2419</a>	School Threat Assessment Teams (M)	<p style="text-align: center;">New</p>
<a href="#">P 0133</a>	Adjudication of Disputes	<p style="text-align: center;">New</p> <p>Dr. Foregger wanted to see the regulation and the alert. Upon further investigation, this policy was designed in 1992 and there is no alert nor a regulation.</p>

<p><a href="#">P 0141</a></p>	<p>Board Member Number and Term</p>	<p>Revise Much conversation around this policy and the April and November election. Dr. Varley followed up with Strauss Esmay and Board Counsel. By saying 7 constituent members and 1 mountainside representative, the policy is fine.</p>
<p><a href="#">P 0143</a></p>	<p>Board Member Election and Appointment</p>	<p>Revise Dr. Foregger wanted his/her changed to his or her.</p>
<p><a href="#">P 0148</a></p>	<p>Board Member Indemnification</p>	<p>Revise Dr. Foregger wanted his/her changed to his or her.</p>

The Committee also agreed to adopt this Bylaw [141.2](#)

Alert information is in the [folder](#)