

## Ana Minkoff

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**From:** Susan Poage  
**Sent:** Monday, April 1, 2024 1:30 PM  
**To:** Angie Devanney  
**Subject:** Fw: Submittal of introductory budget

fyi

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**From:** Juan Uribe <cfo@bhtwp.com>  
**Sent:** Wednesday, March 27, 2024 10:56 AM  
**To:** Susan Poage <spoage@bhtwp.com>  
**Subject:** RE: Submittal of introductory budget

Susan,

I could not agree more, trust me it has not been my fault and I am not one to pass blames. I am all about transparency in government and an advocate for good governance but working on this budget I encountered lots of unexpected oddities, tons of last-minute changes and so forth, which is the wrong way of budgeting.

I will not repeat a budget season like this again....!

**Juan Uribe, CFO**  
[www.berkeleyheights.gov](http://www.berkeleyheights.gov)



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**From:** Susan Poage <spoage@bhtwp.com>  
**Sent:** Tuesday, March 26, 2024 4:48 PM  
**To:** Juan Uribe <cfo@bhtwp.com>  
**Subject:** Re: Submittal of introductory budget

Juan,

I really have a problem getting these documents just hours before the meeting. This is not how Berkeley Heights manages the introduction of the budget. The residents have a right to information before introduction. This is my concern.

Susan

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**From:** Juan Uribe <cfo@bhtwp.com>  
**Sent:** Tuesday, March 26, 2024 1:43 PM  
**To:** Mayor Council <[MayorCouncil@bhtwp.com](mailto:MayorCouncil@bhtwp.com)>

Cc: Ana Minkoff <aminkoff@bhtwp.com>; Liza Viana <lviana@bhtwp.com>

Subject: Submittal of introductory budget

Dear all,

Please find attached the budget document to be introduced at a meeting later today. For your convenience attached is also a summary of the main indicators.

Delay in submission was mostly due to multiple changes requested as of late for capital items. The same are time consuming in nature since multiple files need to be recalculated in different ways.

Since the meeting in which the preliminary budget was discussed, there were the changes listed on the exhibit below, which were beneficial since among others we were able to appropriate the requested \$100,000 to cover potential bills from NW Financial, PS&S and a few others, in relation to the WWTP matters; same were appropriated under Sewer Professional Services. Similarly, funds in the amount of \$11,000 were appropriated for the Veterans Memorial Park Committee. The Downtown Beautification Committee will also have the requested \$10,000 appropriation.

The capital section of the budget reflects the changes lately asked. Other documents needed for tonight's meeting are being sent separately to the Clerk.

Please let me know of any concerns.

Regards,

Revenues	From	To	Inc/(Dec)
Surplus anticipated	2,950,000	2,940,000	(10,000)
Uniform construction code fees	1,390,000	1,330,000	(60,000)
Fees and permits	335,000	395,000	60,000
Energy Receipts Tax	1,551,240	1,558,962	7,722
Various grants	-	1,548,850	1,548,850
<b>Total</b>	<b>\$ 6,226,240.00</b>	<b>\$ 7,772,811.67</b>	<b>\$ 1,546,571.67</b>
<b>Appropriations (OE)</b>			-
Sewer Plant	1,411,100	1,511,100	100,000
Board of Education Vehicle Maintenance	45,000	21,000	(24,000)
Capital Improvement fund	580,000	422,025	(157,975)
Engineering	211,121	311,121	100,000
Various grants	-	1,548,850	1,548,850
<b>Total</b>	<b>\$ 2,247,221.36</b>	<b>\$ 2,265,246.00</b>	<b>\$ 18,024.64</b>
<b>Others</b>			
Net Valuation Taxable	1,841,624,420	1,842,504,685	880,265
Reserve for Uncollected Taxes	1,193,641	1,160,000	(33,641)
<b>Total</b>	<b>\$ 1,842,818,061.00</b>	<b>\$ 1,843,664,685.00</b>	<b>\$ 846,624.00</b>

**Juan Uribe, CMFO**

Chief Financial Officer-Treasurer

Berkeley Heights Township

[www.berkeleyheights.gov](http://www.berkeleyheights.gov)

(908) 464-2700 ext 2221



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**To:** Mayor Council <MayorCouncil@bhtwp.com>  
**Cc:** Ana Minkoff <aminkoff@bhtwp.com>; Liza Viana <lviana@bhtwp.com>  
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