BERKELEY HEIGHTS BOARD OF EDUCATION
REGULAR MEETING
AGENDA
JUNE 26, 2025

Board Goals
The Board of Education will improve planning and the Committee Structure
The Board of Education will work to improve communication, both internally and externally
The Board of Education will evaluate the CSA in a timely manner
The Board of Education will promote all District Goals by providing the support and resources necessary to achieve the goals
The Board of Education will develop and implement a plan for continuous Board Professional Development with ongoing Board training

District Goals for 2024-2025
Student Achievement 6-12
Student Achievement K-5
DEI Metric
Communications
Curriculum

CALL TO ORDER

MEETING NOTICE STATEMENT

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act as follows:

On June 12, 2025 notice of the Board of Education Meeting schedule was sent to the *Star Ledger* and the *Courier News* and was also provided to all schools, PTO Presidents, the BHEA President, and posted at the Administration Building. A copy was also provided to the Public Library and filed with the Municipal Clerk.

ROLL CALL

Board Member	Present	Absent	Time of Arrival
Mrs. Sai Bhargavi Akiri			
Ms. Gale Bradford			
Dr. Tom Foregger			
Mrs. Deborah Terrero			
Mr. Bill Dillon			
Mrs. Natasha Joly			
Mrs. Dipti Khanna			
Mrs. Pamela Stanley			

Also Present:
_____ Dr. Kim Feltre, Superintendent of Schools
_____ Dr. Crystal Marr, Assistant Superintendent of Schools
_____ Anthony Juskiewicz, School Business Administrator/Board Secretary
_____ Board Attorney

FLAG SALUTE

ADJOURN TO EXECUTIVE SESSION
WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

a. Matters rendered confidential by Federal Law, State Law, or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to students and personnel; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

MOTION to enter into Executive Session.

Voice Vote
Moved_____ Seconded _____ Vote _____ Time _____

RETURN TO PUBLIC SESSION
MOTION to return to Public Session.

Voice Vote
Moved _____ Seconded _____ Vote _____ Time _____

REPORT OF THE STUDENT REPRESENTATIVES

REPORT OF THE SUPERINTENDENT
- Recognition of Governor Livingston High School Varsity Baseball Team
- Recognition of Governor Livingston High School Varsity Baseball Coach - Christopher Roof

COMMITTEE AND LIAISON REPORTS

BOARD COMMUNICATIONS

REPORT OF THE BUSINESS ADMINISTRATOR

COMMENTS FROM THE PUBLIC ON AGENDA ITEMS
During this portion of the meeting, District residents and staff are invited to address the Board of Education on agenda action items only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If

so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

MINUTES

Resolution A: All Board Members.

A. APPROVAL OF MEETING MINUTES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, and the School Business Administrator, approves the meeting minutes for the following dates:

Meeting	Date
Executive Session Minutes	June 5, 2025
Regular Meeting Minutes	June 5, 2025

ROLL CALL VOTE:

	Mrs. Akiri	Mr. Dillon	Dr. Foregger	Mrs. Joly	Mrs. Khanna	Mrs. Stanley	Mrs. Terrero	Ms. Bradford
Motion								
Second								
Aye								
Nay								
Abstain								

Absent								

APPROVE APPOINTMENTS

Resolution A: All Board Members.

A. APPROVE ANNUAL APPOINTMENTS

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves the following annual appointments for the 2025-2026 fiscal:

Appointment	Staff Member
Director of Nursing	Christopher Derflinger *(Effective August 1, 2025)*
Affirmative Action Coordinator	Crystal Marr
Title IX Officer	Crystal Marr

ROLL CALL VOTE:

	Mrs. Akiri	Mr. Dillon	Dr. Foregger	Mrs. Joly	Mrs. Khanna	Mrs. Stanley	Mrs. Terrero	Ms. Bradford
Motion								
Second								
Aye								
Nay								
Abstain								
Absent								

ADMINISTRATION

Resolutions A-J: All Board members.

A. DISTRICT BYLAWS/POLICIES/REGULATIONS - STUDY AND FIRST READING

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following district bylaws/policies/regulations for study and first reading:
(*M- Mandated by law)*

Policy	Title	Action
R2200	Curriculum Content (M)	Revise
R2430	Co-Curricular Activities	New
P5516	Use of Electronic Communication ~~and Recording~~ Devices ~~(ECRD)~~ (M)	Revise
P7441	Electronic Surveillance in School Buildings and on School Grounds	Revise
R7441	Electronic Surveillance in School Buildings and on School Grounds	New
P9320	Cooperation with Law Enforcement Agencies (M)	Revise
R9320	Cooperation with Law Enforcement Agencies (M)	Revise

B. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT
RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves Professional Development Days/Travel Reimbursement. ***(Attachment A)***

C. APPROVE REPORT OF SUPERINTENDENT
RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the recommendations for the following cases of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

Case Number	Case Number	Case Number
292391GL	293084CMS	293092CMS
292829GL	293293CMS	293280TPH
293536GL	293715CMS	
293079CMS	293090CMS	

D. AUTHORIZE SUPERINTENDENT OF SCHOOLS
RESOLVED that the Berkeley Heights Board of Education authorize Dr. Kim Feltre, Superintendent of Schools, to appoint and offer employment contracts to those candidates who are chosen to fill vacancies that must be staffed prior to the start of the 2025-2026 school year. It is also recommended that the Board authorize Dr. Kim Feltre to enter into contracted services agreements on behalf of the school district if such action is needed prior to the beginning of the 2025-2026 school year and prior notification is provided to the Board. The Board of Education will be asked to confirm these personnel appointments and contracted services agreements during its subsequent scheduled public meetings.

E. APPROVE RESOLUTION HONORING GOVERNOR LIVINGSTON HIGH SCHOOL BASEBALL TEAM

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Resolution honoring the Governor Livingston High School Varsity Baseball Team, 2025 State Champions. ***(Attachment B)***

F. APPROVE RESOLUTION HONORING CHRISTOPHER ROOF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Resolution honoring Christopher Roof, Governor Livingston High School Baseball Coach, for achieving his 500th career win. ***(Attachment C)***

G. APPROVE PROFESSIONAL CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves contracted services, as follows:

Provider	Time Period	Explanation	Amount
Best Choice Home Care, LLC	2025-2026 fiscal year	Provide a registered nurse substitute service that would be utilized as a last resort when a pre-approved substitute nurse cannot be secured. Use of this service will require prior approval by the Supervisor of Nurses.	$73/hr.
Educere Virtual Education	2025-2026 fiscal year	Provide virtual home instruction services to students when the district is unable to secure a pre-approved internal instructor.	$39.00/ student/ course/week; $245-$350/ abbreviated course; $249.50 -$499.50/ half course; $499-$999/ full course

H. ESTABLISH 2025-2026 PAY RATES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following pay rates for the 2025-2026 fiscal/school year:

Role	Pay Rate
Substitute Teachers	$140.00 per full day $70.00 per half day
Substitute School Nurses	$255 per full day $127.50 per half day
Substitute Paraprofessionals	$120.00 per full day $60.00 per half day $17.75 per hour

Extended Assignment Substitute Pay Rate	$200.00 per full day
Substitute Administrative Assistant	$17.00 per hour
Substitute Lunchroom/Playground Teacher Aides	$16.50 per hour
Substitute Sign Language Interpreter	$40.00 per hour
Substitute School Counselor	$45.00 per hour
Substitute Custodian	$18.00 per hour
Substitute Bus Driver	$35.00 per hour
Home/Individual Instructors	$50.00 per hour

I. APPROVE PROFESSIONAL CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves contracted services, as follows:

Provider	Time Period	Explanation	Amount
Jag-One Athletic Training Services	2025-2026 fiscal year	Provide supplemental athletic training services, as needed, when the district Athletic Trainers cannot be secured for a school-sponsored event.	$85/hr.
SD Gameday, LLC	2025-2026 fiscal year	Provide supplemental athletic training services, as needed, when the district Athletic Trainers cannot be secured for a school-sponsored event.	Per Fee Schedule ***(Attachment D)***

J. APPROVE CLINICAL AFFILIATION AGREEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves a three-year Clinical Affiliation Agreement, from August 27, 2025 to August 27, 2028, with Seton Hall University College of Education whereby the district will cooperate in the development and implementation of the clinical experience phase for Seton Hall University student teachers. ***(Attachment E)***

K. AUTHORIZE NEEDS ASSESSMENT AND DEVELOPMENT OF COMPREHENSIVE EQUITY PLAN

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, authorize the district's Affirmative Action Committee to conduct the Needs Assessment and develop a district Comprehensive Equity Plan for School Years 2025-2026 through 2027-2028.

ROLL CALL VOTE:

	Mrs. Akiri	Mr. Dillon	Dr. Foregger	Mrs. Joly	Mrs. Khanna	Mrs. Stanley	Mrs. Terrero	Ms. Bradford
Motion								
Second								
Aye								
Nay								
Abstain								
Absent								

EDUCATION

Resolutions A-G: All Board members. Resolutions H: Berkeley Heights only.

A. APPROVE STUDENT EDUCATIONAL FIELD TRIPS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves student educational field trips. ***(Attachment F)***

B. APPROVE PROFESSIONAL CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves contracted services, as follows:

Provider	Time Period	Explanation	Amount
Stepping Stone Group	2025 Extended School Year	Provide specialty services, as needed, to the Child Study Team.	Per Fee Schedule ***(Attachment G)***
Stepping Stone Group	2025-2026 School Year	Provide specialty services, as needed, to the Child Study Team.	

C. AMEND SPECIAL EDUCATION OUT-OF-DISTRICT EXTENDED SCHOOL YEAR PLACEMENTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends Special Education Out-Of-District Extended School Year placements for 2025-2026, upon receipt of the contract and as recommended by Kevin Morra, Director of Special Services.

SCHOOL	ID #	SY FEE
Randolph High School - The RISE Program	1006887691	~~$13,910.00~~ **$15,400.00**

D. AMEND SPECIAL EDUCATION OUT-OF-DISTRICT PLACEMENTS FOR 2025-2026 REGULAR SCHOOL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends Special Education Out-Of-District placements for the 2025-2026 regular school year, upon receipt of the contract and as recommended by Kevin Morra, Director of Special Services.

SCHOOL	ID #	SY FEE
Midland School	3295742292	~~$123,206.00~~ **$136,225.00**

E. APPROVE ADDITIONAL SPECIAL EDUCATION OUT-OF-DISTRICT EXTENDED SCHOOL YEAR PLACEMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following Special Education Out-Of-District Extended School Year placements for 2025-2026, as recommended by Kevin Morra, Director of Special Services.

SCHOOL	ID #	SY FEE
SEARCH Learning Program	1379984097	$22,560.00

F. APPROVE ADDITIONAL SPECIAL EDUCATION OUT-OF-DISTRICT PLACEMENT FOR 2025-2026 REGULAR SCHOOL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following Special Education Out-Of-District placement for the 2025-2026 regular school year, as recommended by Kevin Morra, Director of Special Services.

SCHOOL	ID #	SY FEE
SEARCH Learning Program	1379984097	$138,368.00

G. APPROVE INDEPENDENT EVALUATORS AND PSYCHIATRISTS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and Kevin Morra, Director of Special Services, approves the following list of evaluators and psychiatrists to be used, as needed, for risk screening and independent evaluations during the 2025-2026 fiscal year:

Provider Name	Service
Union County Educational Services Commission	Educational, Psychological & Related Services Evaluations
Jewish Vocational Services	Vocational Evaluations
The Center for Assistive Technology and Inclusive Education Studies	Assistive Technology & Augmentative Communication Evaluations
St. Joseph's University Medical Center	Neurodevelopmental Evaluations
Dr. Adrian Sondheimer, MD	Psychiatric Evaluations
Dr. Richard Kleinman, MD	Psychiatric Evaluations

Speech & Hearing Associates	Central Auditory Process Evaluations
NJ Hearing Health Center	Central Auditory Process Evaluations
Dr. Daniel DaSilva, MD	Neuropsychological Evaluations
Dr. Jacob Jacoby, MD	Psychiatric Evaluations
Dr. Eric Bartky, MD	Psychiatric Evaluations
Dr. Altagracia Gomez Aracena, MD	Psychiatric Evaluations
Platt Psychiatric Associates	Psychiatric Evaluations
Dr. Veena Rao Muthusamy, MD	Psychiatric Evaluations
D.C. Fagan Psychological Services	Psychiatric Evaluations
D.C. Fagan Psychological Services	Neuropsychological Evaluations
Dr. Marilyn Kubichek	Neuropsychological Evaluations
St. Joseph's Children's Hospital	Psychiatric Evaluations

H. APPROVE ACCEPTANCE OF TUITION STUDENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the acceptance of Warren tuition student #9623171219 into Grade 6, Columbia Middle School ABA Program, for the 2025 Extended School Year and 2025-2026 Regular School Year pending completion of the registration process.

ROLL CALL VOTE:

	Mrs. Akiri	**Mr. Dillon**	**Dr. Foregger**	**Mrs. Joly**	**Mrs. Khanna**	**Mrs. Stanley**	**Mrs. Terrero**	**Ms. Bradford**
Motion								
Second								
Aye								
Nay								
Abstain								
Absent								

PERSONNEL

Resolutions A-Q: All Board members. Resolutions R-AE: Berkeley Heights only.

A. APPROVE APPOINTMENT OF INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the appointment of Dr. Daniel Gallagher as Interim School Business Administrator/Board Secretary effective July 1, 2025, through no later than September 1, 2025 at a pay rate of $800 per day for two days per week, pending employment authorization. ***(Attachment H)***

B. APPROVE APPOINTMENT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jennifer Nicholson as School Business Administrator/Board Secretary effective August 18, 2025, through June 30, 2026, at a salary of $135,000.00 prorated, pending employment authorization. ***(Attachment I)***

C. APPROVE HIRING CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the hiring of certificated staff for the 2025-2026 school year, as follows, pending employment authorization (#):

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Andrew Hernandez[1]	Teacher of Science	GL	1	8/27/25 - 6/17/26 #	MA	16	$81,867.00	Standard
Christopher Kneafsey[1]	Teacher of Family Consumer Science	GL	1	8/27/25 - 6/17/26 #	BA	3	$58,685.00	CE/CEAS
Alyssa Mei[1]	Teacher of ESL	GL/CMS	1	8/27/25 - 6/30/26 #	MA	1	$64,803.00	CEAS

D. APPROVE EMPLOYMENT OF SUPPORT STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the employment of an administrative assistant for the 2025-2026 school year, as follows:

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment

Name	Assignment	Location	Step	Effective Date	Annual Salary
Judith Ramalho[3]	Administrative Assistant	School Counseling Department	4	8/27/25-6/17/26	$45,008.00

	10 months	GL			

E. AMEND EMPLOYMENT OF DATA ANALYST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the part-time Data Analyst for the 2024-2025 fiscal year, as follows:

Name	Location	Effective Date	Number of Days	Per Diem Rate
Christina Zaun	District	7/1/24	~~141~~ **147**	$386.25/day

F. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves substitute/supplemental personnel for the 2025-2026 fiscal year, as follows:

Name		Certification	Position	Effective Date
Kevin	Carangelo	N/A	Substitute Custodian	7/14/25

G. APPROVE RE-EMPLOYMENT OF TREASURER OF SCHOOL FUNDS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment of Harold Kessler as Treasurer of School Funds for the Berkeley Heights Public Schools for the period July 1, 2025 through August 31, 2025 at the annual salary of $7,787.00 prorated.

H. APPROVE LEAVE OF ABSENCE REQUEST

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves leave of absence requests, as follows:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
4437	Approve	Maternity Leave/FMLA/ NJFLA	9/10/25 - 11/12/25	11/17/25-2/6/26		2/9/26
3477	Amend	Medical Leave/FMLA/ NJFLA	5/12/25-~~6/13/25~~ **6/30/25**			~~6/16/25~~ **N/A** ***(resigned)***

I. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves withholding payment for the following unpaid day request(s):

Employee ID	Unpaid Days
4761	5/29/25 a.m.

4622	6/2/25, 6/18/25
4956	5/29/25, 5/30/25, 6/2/25
4695	6/9/25, 6/10/25, 6/11/25, 6/16/25, 6/18/25
4431	6/12/25
4613	5/29/25 a.m., 6/18/25
2142	6/6/25
4740	6/4/25
4871	5/29/25, 6/2/25, 6/4/25, 6/5/25, 6/9/25
4013	6/6/25
4820	6/16/25
4932	6/5/25, 6/6/25

J. AMEND RETIREMENT OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the resignation of the following staff for the purpose of retirement:

Name	Assignment	Location	Effective Date
Lisa McAdam	Budget, Accounting & Reporting Specialist	Business Office	~~9/1/25~~ **10/1/25**

K. APPROVE RESIGNATION OF STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Emilia Nuvola	Teacher of Italian	GL/CMS	6/30/25
Nicole Sheridan	Teacher of Special Education/Transition Coordinator	GL	6/30/25

L. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves extra-curricular activities for the 2025-2026 fiscal year, as follows:

Governor Livingston High School

Activity/Program	Instructor/Supervisor	2025-2026 Stipend
Head Football Coach	Peter Ramiccio	$12,096.00
Assistant Football Coach	Paul T. Sep, Sr.	$8,466.00
Assistant Football Coach	Justin Polce	$8,466.00
Assistant Football Coach	Noah Torino	$8,466.00
Assistant Football Coach	Vincent Gargano	$8,466.00

Assistant Football Coach	Jared Van Oostendorp	$8,466.00
Head Boys Soccer Coach	Kevin Fontana	$8,754.00
Varsity Assistant Boys Soccer Coach (50%)	Brian Nigro	$3,063.00
Varsity Assistant Boys Soccer Coach (50%)	Anthony Maglino	$3,063.00
JV Assistant Boys Soccer Coach	Samantha Carney	$6,126.00
Freshman Assistant Boys Soccer Coach	Daniel Kessler	$6,126.00
Head Girls Soccer Coach	Michael Roof	$8,754.00
JV Assistant Girls Soccer Coach	Casey Nebus	$5,455.00
Head Girls Tennis Coach	Joseph Panchenko	$7,003.00
JV Assistant Girls Tennis Coach	Bailey Krasovec	$4,902.00
Head Girls Field Hockey Coach	Jacqueline Wells	$8,754.00
JV Assistant Girls Field Hockey Coach	Stephanie Cox	Volunteer
Assistant Field Hockey Coach)	Lauren Monteiro	Volunteer
Head Cross Country Coach	Christopher Coughlin	$8,754.00
Assistant Cross Country Coach	Lisa Dhaibar	$6,126.00
Assistant Cross Country Coach	Danielle Petryk	$5,455.00
Assistant Cross Country Coach	Michael Cassu	Volunteer
Head Cheerleading Coach - Fall	Jessica Cronin	$4,060.00
Head Volleyball Coach	Steven Hess	$8,754.00
JV Assistant Volleyball Coach	Emily Montgomery	$6,126.00
Freshman Assistant Volleyball Coach	Alexandra Dabroski	$6,126.00
Assistant Volleyball Coach	Erik Anderson	Volunteer
Assistant Volleyball Coach	Michael Brokes	Volunteer
Head Wrestling Coach	Matthew Liberato	$10,346.00
Assistant Wrestling Coach	Jared Van Oostendorp	$6,015.00
Assistant Wrestling Coach	Daniel Hedden	$7,240.00
Assistant Wrestling Coach	Michael Stepien	Volunteer
Assistant Wrestling Coach	Daniel Hilt	Volunteer
Assistant Wrestling Coach	Turner Haddad	Volunteer

Boys Assistant Basketball Coach	Daniel Kessler	$6,448.00
Boys Assistant Basketball Coach	Steve Hughes	$6,963.00
Head Girls Basketball Coach	Christopher Eckert	$10,346.00
Assistant Girls Basketball Coach	Robert Ritter	$7,240.00
Head Ice Hockey Coach	Gregory Jensen	$10,346.00
Varsity Assistant Ice Hockey Coach	Travis DiLello	$7,164.00
JV Assistant Ice Hockey Coach	Carson Wahlers	$5,949.00
Head Indoor Track Coach	Daniel Guyton	$9,391.00
Assistant Indoor Track Coach	Carmin Scuderi	$6,574.00
Assistant Indoor Track Coach	Gregory Dunkerton	$6,574.00
Assistant Indoor Track Coach	Lisa Dhaibar	$6,574.00
Assistant Indoor Track Coach	Dominick Mastroianni	$6,574.00
Assistant Indoor Track Coach	Michael Cassu	$5,855.00
Head Cheerleading Coach - Winter	Jessica Cronin	$4,543.00
Head Fencing Coach	Michael Wang	$8,754.00
Assistant Fencing Coach	Kevin Jow	$6,126.00
Assistant Fencing Coach	Mark Watson	Volunteer
Head Swimming Coach	David Closs	$8,833.00
Assistant Swimming Coach	Grace Pitingolo	$5,947.00
Head Baseball Coach	Christopher Roof	$8,833.00
Assistant Varsity Baseball Coach	Matthew Rago	$6,184.00
Assistant Varsity Baseball Coach	Bryan Young	Volunteer
Assistant Varsity Baseball Coach	Sean Flynn	Volunteer
Assistant Varsity Baseball Coach	Chris Flynn	Volunteer
Assistant Varsity Baseball Coach	James Cariello	Volunteer
Assistant JV Baseball Coach	Mike Kolesar	$6,184.00
Assistant Freshman Baseball Coach	Ralph Yezza	$6,184.00
Assistant Freshman Baseball Coach	John Mahon	Volunteer
Assistant Freshman Baseball Coach	Patrick Faughnan	Volunteer

Head Softball Coach	Erin Lanigan (Crostewitz)	$8,833.00
Assistant Varsity Softball Coach	Alexandra Dabroski	$6,184.00
Assistant JV Softball Coach	Kacie Worswick	$6,184.00
Head Boys Lacrosse Coach	Mike Provenzano	$8,833.00
Assistant Boys JV Lacrosse Coach	John DiPasquale	$6,184.00
Assistant Boys Freshman Lacrosse Coach	Jared Van Oostendorp	$6,184.00
Head Girls Lacrosse Coach	Jacqueline Wells	$8,833.00
Assistant JV Girls Lacrosse Coach	Ferdinando Melo	$5,136.00
Assistant Girls Lacrosse Coach	Julianne Rehain	Volunteer
Head Track Coach	Michael Cassu	$9,391.00
Outdoor Track Assistant Coach	Carmin Scuderi	$6,574.00
Outdoor Track Assistant Coach	Joseph Hubert	$6,574.00
Outdoor Track Assistant Coach	Danielle Petryk	$6,574.00
Outdoor Track Assistant Coach	Kayla Barry	$6,574.00
Outdoor Track Assistant Coach	Joshua Boyle	$6,321.00
Outdoor Track Assistant Coach	Erik Anderson	$6,574.00
Outdoor Track Assistant Coach	Sophia Miskulin	$5,459.00
Assistant Track Coach	Alexandra Cassu	Volunteer
Boys Tennis Head Coach	Joey Panchenko	$7,003.00
Assistant Boys Tennis Coach	Bailey Krasovec	$4,902.00
Head Golf Coach	Sharon Leahy	$4,902.00

M. APPROVE ADDITIONAL SUMMER 2025 CURRICULUM WRITING/PREPARATION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the employment of the following district staff members to write and prepare curriculum guides during Summer 2025 at a pay rate of $65.00 per hour.

Curriculum	Staff Member	Max. Hours
Photography I	Brianna Titus	7.5
Photography II	Brianna Titus	7.5

N. APPROVE EMPLOYMENT OF SEASONAL CUSTODIANS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the employment of the following individuals as Seasonal Custodians in the Berkeley Heights Public Schools:

Name	Effective Date	Hourly Pay Rate
Ryan Honey	6/20/25 - 6/30/25 & 2025 - 2026 fiscal year	$16.00
Andrew Nappi	6/23/25 - 6/30/25 & 2025 - 2026 fiscal year	$16.00
Brendan Schwalb	6/23/25 - 6/30/25 & 2025 - 2026 fiscal year	$16.00
Alec Novotny	6/30/25 & 2025 - 2026 fiscal year	$16.00
Cristian Gioia	6/30/25 & 2025 - 2026 fiscal year	$16.00
Giancarlo Domingo	6/30/25 & 2025 - 2026 fiscal year	$16.00

O. RESCIND 2025 SUMMER EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescinds 2025 summer employment for the following staff:

Name	Employment	Pay Rate	Maximum Hours/Days
Grace Pitingolo	Administrative Assistant GL	Per-diem rate of 2025-2026 annual salary	7/1/25-8/26/25 3 days/wk. (max. 25 days)

P APPROVE 2025 SUMMER EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves 2025 summer employment for the following staff:

Name	Employment	Pay Rate	Maximum Hours/Days
Judith Ramalho	Administrative Assistant GL	Per-diem rate of 2025-2026 annual salary	7/1/25-8/26/25 3 days/wk. (max. 25 days)

Q. APPROVE ADDITIONAL SUMMER SCHOOL EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves additional employment of s/taff for the 2025 Berkeley Heights Remedial Summer School and Special Education Extended School Year Programs, as follows:.

Name	Employment	Hours	Pay Rate
Renee Waznis	Bus Health Aide	4 hours per day Mon.-Fri.	$25 per hour
Emily Long	School Bus Nurse	2 hours per day Mon.-Fri.	Per diem rate of their 2025-2026 annual salary
Amanda Acito	Substitute Teacher/Paraprofessional	As needed	$42 per hour./$22 per hour.
Mark Shea	Substitute Teacher/Paraprofessional	As needed	$42 per hour./$22 per hour.
Tracey Wahlers	Substitute Teacher/Paraprofessional	As needed	$42 per hour./$22 per hour.
Tracey Wahlers	Substitute Administrative Assistant	As needed	$17 per hour

R. CREATE 1.0 FTE ELEMENTARY TEACHER POSITION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, creates a 1.0 FTE Kindergarten Teacher position at Mary Kay McMillin ECC for the 2025-2026 school year due to enrollment increases.

S. CREATE 1.0 FTE ELEMENTARY TEACHER POSITION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, creates a 1.0 FTE Special Education Teacher position at Mary Kay McMillin ECC for the 2025-2026 school year due to enrollment increases.

T. AMEND HIRING CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the hiring of certificated staff for the 2025-2026 school year, as follows, pending employment authorization (#):

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Elisha Abdelaal[1]	Teacher of Special Education	CMS	1	8/27/25 - 6/30/26 #	~~MA~~ **MA+30**	16	~~$81,867.00~~ **$90,778.00**	Standard

U. APPROVE HIRING CERTIFICATED STAFF

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the hiring of certificated staff for the 2025-2026 school year, as follows, pending employment authorization (#) and Resolution Personnel S (%)

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Zinamaria Sinicropi[1]	Speech Language Specialist	TPH/WW	1	8/27/25 - 6/30/26 #	MA	7	$68,353.00	Standard
Andre Weinberger[1]	Teacher of Music	MP/CMS	1	8/27/25 - 6/30/26 #	BA	1	$58,485.00	CEAS
Olivia Krippahue[2]	Teacher of Special Education	MKM	1	8/27/25 - 6/30/26 # %	BA	7	$60,953.00	Standard

V. APPROVE RESIGNATION OF STAFF FOR 2025-2026

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Katherine Witte	Elementary Teacher	TPH	8/20/25

W. APPROVE RESIGNATION OF STAFF FOR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Francesca DiFabio	Paraprofessional	CMS	6/30/25
Sophia Berger	Paraprofessional	MKM	6/30/25
Lisa Kane	HELP Teacher	MKM	6/18/25

X. RESCIND EMPLOYMENT OF PARAPROFESSIONAL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescinds the employment of the following paraprofessional for the 2025-2026 school year:

Name	Location	Effective Date	Step	Hours Per Day	Annual Salary
Francesca DiFabio	CMS	2025-2026 school year	1	6.75	$24,075.02

Sophia Berger	MKM	2025-2026 school year	1	6.75	$24,075.02

Y. RESCIND EMPLOYMENT OF HELP TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, rescinds the employment of the following paraprofessional for the 2025-2026 school year:

Name	Location	Effective Date	Hourly Rate	Hours/Week
Lisa Kane	MKM	8/27/25 - 6/17/26	$31.00	10 max

Z. APPROVE LEAVE REPLACEMENT TEACHER

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following leave replacement teacher:

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Gianna Marchetto	Leave Replacement Grade 1 Teacher/ Employee #3804	MKM	1.0	8/27/25 - 11/19/25	BA	2	$58,585.00 prorated	Provisional

AA. APPROVE REASSIGNMENT OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the reassignment of personnel, as follows:

1-Replacement of a resignation/retirement vacancy 2-New approved position 3-Staff Transfer/reassignment

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Degree	Step	Annual Salary	Certification
Elizabeth Kane[1]	Teacher of Mathematics/ CMS	Teacher of STEM/ Industrial Arts/ CMS	8/27/25 - 6/30/26	BA	6	$59,990.00	Standard

AB. APPROVE TEMPORARY REASSIGNMENTS OF PERSONNEL

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the temporary reassignments of the following personnel:

Name	Current Assignment/ Location	New Assignment/ Location	Effective Date	Pay Rate	Certification

Kelly Murphy	Math Interventionist MKM	Math Specialist Long Term Sub Employee #3637 MKM & WW	9/2/25 - 12/12/25	$292.43/day	Standard
Alissa Morris	HELP Teacher/ MKM	Grade 1 Teacher Extended Assignment Substitute/Employee #4402 MKM	9/2/25 - 9/12/25	$200.00/day	CE
Alissa Morris	HELP Teacher/ MKM	Math Interventionist Extended Assignment Substitute/Employee #4175 MKM	9/15/25-12/12/25	$200.00/day	CE

AC APPROVE 2025 SUMMER EMPLOYMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves 2025 summer employment for the following staff:

Name	Employment	Pay Rate	Maximum Hours/Days
Emily Long	Nurse / TPH to process new student registration	Per-diem rate of 2025-2026 annual salary	25 hours

AD. AMEND SUMMER 2025 CURRICULUM WRITING/PREPARATION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the following district staff members to write and prepare curriculum guides during Summer 2025 at a pay rate of $65.00 per hour.

Curriculum	Staff Member	Max. Hours	Staff Member	Max. Hours
Mathematics K	Haley Smith	~~7.5~~ **5**	Emily Fischer	~~7.5~~ **10**
Mathematics 1	Haley Smith	~~7.5~~ **5**	Briana Barillari	~~7.5~~ **10**
Mathematics 2	Haley Smith	~~7.5~~ **5**	Kristin Insabella	~~7.5~~ **10**

AE. APPROVE EXTRA-CURRICULAR ACTIVITIES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves extra-curricular activities for the 2025-2026 fiscal year, as follows:

Columbia Middle School

Activity/Program	Instructor/Supervisor	2025-2026 Stipend
Boys Soccer Coach	Gary Healey	$5,113.00
Girls Soccer Coach	Vincent Gulbin	$5,113.00
Boys Basketball Coach	Vincent Gulbin	$5,113.00

Girls Basketball Coach	Michael Roof	$5,113.00
Cheerleading Coach	Jennifer Roggerman	$2,287.00
Wrestling Coach	Turner Haddad	$4,245.00
Softball Coach	Michael Roof	$5,113.00

ROLL CALL VOTE:

	Mrs. Akiri	**Mr. Dillon**	**Dr. Foregger**	**Mrs. Joly**	**Mrs. Khanna**	**Mrs. Stanley**	**Mrs. Terrero**	**Ms. Bradford**
Motion								
Second								
Aye								
Nay								
Abstain								
Absent								

BUSINESS

Resolutions A-AI: Board Members. Resolutions AJ-AM: Berkeley Heights only.

A. AUTHORIZE BONDING OF BOARD SECRETARY/SUPERINTENDENT
RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves a Surety Bond in the amount of $400,000 for the School Business Administrator/Board Secretary/Superintendent for the period July 1, 2025 through June 30, 2026.

B. APPROVE CONTRACT WITH PORZIO, BROMBERG & NEWMAN FOR BOARD LEGAL SERVICES FOR 2025-2026 SCHOOL YEAR
RESOLVED that the Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the contract with Porzio, Bromberg & Newman for alternate Board legal services for the 2025-2026 school year at a rate of $235.00 per hour for attorney fees and $155.00 per hour for paralegal services. ***(Attachment J)***

C. APPROVE CONTRACT WITH BUSCH LAW GROUP FOR ALTERNATE BOARD LEGAL SERVICES FOR 2025-2026 SCHOOL YEAR

RESOLVED that the Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the contract with Busch Law Group for alternate Board legal services for the 2025-2026 school year at a rate of $185.00 per hour for attorney fees and $85.00 per hour for paralegal services. ***(Attachment K)***

D. APPROVE CONTRACT WITH CHAUDRY LAW FOR SPECIAL EDUCATION LEGAL SERVICES FOR 2025-2026 SCHOOL YEAR

RESOLVED that the Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the contract with Chaudry Law for special education legal services for the 2025-2026 school year at a rate of $165.00 per hour for attorney fees. ***(Attachment L)***

E. APPROVAL OF AUDITOR CONTRACT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve Suplee, Clooney & Company, 308 E. Broad Street, Westfield, NJ, to perform the annual audit for the fiscal year ending June 30, 2025, at a fee not to exceed $46,400.00. ***(Attachment M)***

F. APPROVAL OF TRANSFER OF CURRENT YEAR SURPLUS

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-4, permit the Berkeley Heights Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Berkeley Heights Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve and Maintenance Reserve account at year end, and

WHEREAS, the Board of Education has determined that they wish to deposit an amount not to exceed $750,000 into Capital Reserve, and deposit an amount not to exceed $350,000 into Maintenance Reserve, subject to verification upon completion of the Annual Audit;

NOW, THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

G. APPROVE ADMINISTRATIVE SOFTWARE PROGRAMS FOR THE 2025-2026 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve the use of FrontlineTechnologies Group, LLC to provide the following administrative programs for the 2025-2026 school year:

Program	2025-2026 Fee
IEP Direct	$19,298.62
Absence Management Professional Learning	$15,197.87
Professional Learning Management	$9,998.71
Applicant Tracking	$9,452.16
504 Program Management	$1041.86
Total	**$54,989.22**

H. AWARD OF BIDS FOR 2025-2026 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, authorize the award of the bids for academic and custodial supplies for the 2025-2026 school year, obtained through the District's Ed-Data Bidding Cooperative on a unit price basis for a total amount of **$181,714.42**. ***(Attachment N)***

I. APPROVE AGREEMENT WITH UNION COUNTY EDUCATIONAL SERVICES COMMISSION TO PROVIDE AUXILIARY AND HANDICAPPED SERVICES FOR STUDENTS WHO ATTEND NONPUBLIC SCHOOLS

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey; and,

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Berkeley Heights Board of Education;

THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services during the 2025-2026 for those students who attend nonpublic schools in Berkeley Heights Board of Education pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

BE IT FURTHER RESOLVED, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State. ***(Attachment O)***

J. APPROVE TRANSPORTATION CONTRACT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve the renewal of the regular education transportation contract with First Student, Inc., which is a 2% increase from last year for the 2025-2026 school year. ***(Attachment P)***

Route	Cost
LT-05	$497,874.60

K. APPOINTMENT OF PURCHASING AGENT

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, appoints the Interim School Business Administrator/School Business Administrator/Superintendent as the Board's Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et seq. and grants authority, responsibility, and accountability of the purchasing activity of the Berkeley Heights Board of Education.

L. APPROVE REVISED CAFETERIA FOOD PRICE LISTS FOR 2025-2026 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the cafeteria food price lists for the high school, middle school, and elementary schools for the 2025-2026 school year. ***(Attachment Q)***

M. ACCEPT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT FOR GLHS

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves, pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, the School Bus Emergency Evacuation Drill Report for GLHS, in accordance with N.J.A.C. 6A:27-11.2. **(*Attachment R*)**

N. APPROVE PAYMENT OF LEGAL SERVICES UNDER N.J.S.A. 18A:12-20

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator approves payment of legal services under N.J.S.A 18A:12-20.

WHEREAS, N.J.S.A. 18A:12-20 provides that whenever an administrative or other legal proceeding has been brought against a person in the performance of his/her duties as a member of the Board of Education, the Board of Education shall defray all costs of defending such action, including reasonable counsel fees and expenses; and

WHEREAS, N.J.S.A. 18A:12-20 further provides that the Board of Education may arrange for and maintain appropriate insurance to cover all such damages, losses, and expenses; and

WHEREAS, the has insurance coverage through Utica National, which has assigned counsel in accordance with N.J.S.A. 18A:12-20; and

WHEREAS, the Board's insurance carrier requires that the Board first make payment to the assigned counsel, prior to being reimbursed for these costs; and

WHEREAS, the Board's insurance carrier has assigned the law firm Cleary Giacobbe Alferi Jacobs, 955 State Route 34, Matawan, NJ 07747 to represent certain Board members in accordance with N.J.S.A. 18A:12-20.

BE IT RESOLVED, that the Berkeley Heights Board of Education approves payment to Cleary Giacobbe Alferi Jacobs in the amount of $4,667.95 for April and $1,171.50 for May, which shall be eligible for reimbursement from the Board's insurance counsel;

NOW THEREFORE BE IT RESOLVED, the Board hereby authorizes the School Business Administrator/Board Secretary to take all actions necessary to effectuate the terms of this Resolution, including taking the steps required to obtain reimbursement from the Board's insurance carrier.

O. RESOLUTION TO APPROVE TRANSFER FROM MAINTENANCE RESERVE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the transfer from the Maintenance Reserves to the budget to account 11-000-261-420-000-00-00 for Gym floor work in the District for $33,500.00. Any unused funds at year end will be returned back to the maintenance reserve.

P. ACCEPT DONATION FROM THE BERKELEY HEIGHTS EDUCATIONAL FOUNDATION

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, accept donations in the amount of $14,050.00 made during the 2024/2025 school year, to the following schools:

- Cell Phone Caddies at Governor Livingston High School: $1,000.00
- Stephen Hill Guest Speaker at Governor Livingston High School: $4,000.00
- Canon DSLR Camera for the Yearbook Club at Governor Livingston High School: $600.00
- Disc Golf at Columbia Middle School: $850.00
- 3D Printer replacement parts: $ 150.00
- Portable Benches for the Columbia Middle School Soccer Team: $500.00
- Liberty Science Center Workshop at Thomas P Hughes School: $1,250.00
- QBall at Thomas P Hughes School: $ 500.00
- Lap Desk Trays at Thomas P Hughes School: $ 500.00
- NiHFTY Bot Explores Program – STEAM Program at Thomas P. Hughes and Mountain Park Schools.: $1,400.00
- Cricut Machine at William Woodruff Elementary School: $ 300.00
- 5 Literary Lunches (3 at Columbia Middle School, 1 at Thomas P Hughes, and 1 at Mountain Park): totaling $3000.00

Q. APPROVE PARTICIPATION IN EDUCATIONAL DATA COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through Educational Data:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost
Fire Inspection & Service	Allied Fire & Safety Equipment	$98.00
Grease Trap Cleaning	Bogush	$333.55
Automatic Temperature Control Service & Repair	Jersey State Controls	$2,404.00
Fire Alarm System Inspection & Repairs	Haig	$28.38
Custodial Supplies	WW Grainger	$1,277.97

R. APPROVE PARTICIPATION IN ESCNJ COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through the Educational Services Commission of NJ:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost	Vendor Info
Grounds Supplies & Equipment	Power Place	$736.62	ESCNJ 22/23-12

S. RESOLUTION TO APPROVE PARTICIPATION IN HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through HCESC Contract:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the HCESC, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district for the school year 2024-2025;

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost	Vendor Info
Technology Supplies	B&H Photo	$518.42	HCESC Cat 22-01
Industrial Hardware & Supplies	FW Webb	$190.20	HCESC Cat 23-10
Technology Supplies & Equipment	GovConnection	$68,094.00	HCESC Cat-22-01

Bus Parts & Supplies	HA DeHart	$2,794.55	HCESC Trans-24-05

T. APPROVE PARTICIPATION IN PEPPM COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon recommendation of the Superintendent, approves the following resolution:

WHEREAS, the Berkeley Heights Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-et.seq.and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011- 35, may by resolution and without advertising for bids, purchase any goods under the PEPPM National Contract Program for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Berkeley Heights Board of Education may enter into contracts with the referenced PEPPM National Contract Program Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current PEPPM National Contract Program;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to become a member of the PEPPM consortium, at no cost to the Board for the school year 2024-2025.

Goods & Services	Vendor	Cost
School Supplies	Amazon	$2,737.20

U. APPROVE PARTICIPATION IN NJSTART COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2025-2026

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent that the Board of Education hereby authorizes the School Business Administrator to procure goods and services through the Educational Services Commission of NJ:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts,and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost	Contract No.
Tree Trimming & Removal	Rich Tree Service	$1,600.00	T-0465
Fleet Vehicle Sales	Ciocca	$69,176.40	T2102 24-Fleet-88820

V. APPROVE PARTICIPATION IN SOURCEWELL COOPERATIVE PRICING SYSTEM VENDOR FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon recommendation of the Superintendent, approves the following resolution:

WHEREAS, the Berkeley Heights Board of Education, pursuant to P.L.2011.c.139; N.J.S.A.18A:18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the Sourewell Purchasing Cooperative for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Berkeley Heights Board of Education may enter into contracts with the referenced Sourcewell Purchasing Cooperative Contract Program Vendor through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Sourcewell Purchasing Cooperative Contract Program;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to become a member of the Sourcewell Purchasing Cooperative Contract Program, at no cost to the Board for 2024-25 school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost	Contract No.
Grounds Equipment	Chatham Lawnmower Service	$12,099.00	031121-SCG

W. APPROVE PARTICIPATION IN SOMERSET COUNTY COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through Somerset County Cooperative:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost
Custodial Uniforms	Flemington Dept Store	$23,186.89

X. APPROVE PARTICIPATION IN BERGEN COUNTY COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through Bergen County Cooperative:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost
General Contractor Repair	USA General Contractors	$6,136.06

Y. APPROVE PARTICIPATION IN MORRIS COUNTY COOPERATIVE PRICING SYSTEM VENDORS FOR SCHOOL YEAR 2024-2025

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent hereby authorizes the School Business Administrator to procure goods and services through Morris County Cooperative:

WHEREAS, Title 18A:18A-10 provides that the Berkeley Heights Board of Education without advertising for bids obtained, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Berkeley Heights Public School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Berkeley Heights Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED the Berkeley Heights Board of Education does hereby authorize the district purchasing agent to award the contract to the following:

Goods & Services	Vendor	Cost	Contract No.
Vehicle Sales	Ciocca	$45,989.00	031121-SCG

Z. APPROVE PURCHASE OF GROUNDS EQUIPMENT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves the purchase of Kifco water reel model T200S with 9 hp booster pump in the amount of $20,887.33 from Storr Tractor Co of Branchburg. This purchase is being made pursuant to the NJESC 22/23-12.

AA. AWARD LEASE PURCHASE FINANCING

WHEREAS, the Berkeley Heights Board of Education advertised for competitive sealed bids for the purpose of securing $582,964.00 worth of Lease Purchase Financing; and

WHEREAS, on June 18, 2025, the Board received three bids as follows:

Respondent	Rate Lock - 30 Days or greater	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee (Yield including fees)
Cogent Leasing and Financing, Inc., FL	Rate hold for 30 days	102%	3.79%	$500

US Bancorp Government Leasing & Finance, Inc. NJ	Rate hold for 90 days	102%	4.33%	None
First American Equipment Finance, NY	Rate hold for 60 days	Yield maintenance	4.50%	None

WHEREAS, Cogent Leasing and Financing, Inc. has submitted a proposal with an interest rate of 3.79% for a three-year term in the amount of $582,964.00, which has been deemed in the best financial interest of the district;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, hereby awards the Lease Purchase Financing Agreement to Cogent Leasing and Financing, Inc., at an interest rate of 3.79% for a 3-year term, in the total amount of $582,964.00.

AB. APPROVE SHARED SERVICES AGREEMENT WITH MORRIS UNION JOINTURE COMMISSION FOR VEHICLE MAINTENANCE FOR THE 2025-2026 SCHOOL YEAR
RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the shared services agreement with the Morris Union Jointure Commission (MUJC) for vehicle maintenance for the 2025-2026 school year. ***(Attachment S)***

AC. PREPARE AND PAY JULY AND AUGUST BILL LIST/TRANSFERS
RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, grant authority to the School Business Administrator/Board Secretary to prepare and pay July 2025 and August 2025 bill lists, and make transfers as necessary for completion of the 2024-2025 school year and for the current operation of the 2025-2026 school year. All such activities will be affirmed by the Board of Education at the next scheduled meeting.

AD. APPROVE CONTRACTED SERVICES
RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves contracted services as follows:

Provider	Time Period	Explanation	Amount
Securly	2025-2026 fiscal year	Content filtering and classroom management of Chromebooks tool.	$17,187.50
LinkIt	2025-2026 fiscal year	Data warehouse and assessment reports.	$28,894.00

AE. APPROVE TECHNOLOGY PURCHASES AND PROGRAMS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the following technology agreements for the 2025-2026 school year:

Program	2025-2026 Cost	Description	Cooperative
Arctiq - Cisco Smart Net	$19,207.49	Network switch service and replacement	NJSTART Cisco NVP AR3227 PA #21-TELE-01506
Apple	$14,970.00	30 Mac Mini computers for digital arts and yearbook classes.	Mo483/70259

AF. APPOINTMENT OF SOLUTIONS ARCHITECT RESOLVED

Resolved that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, appoints Solutions Architecture, LLC, 96 Pompton Avenue, Verona, NJ, as the Architect effective July 1, 2025 through June 30, 2026. ***(Attachment T)***

AG. APPROVE AGREEMENT FOR SERVICES BETWEEN THE BERKELEY HEIGHTS BOARD OF EDUCATION AND SCHOOL OFFICE SOLUTIONS, LLC

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve of contracting with School Office Solutions, LLC for Business Office Consulting Services as needed by the Interim Business Administrator/new School Business Administrator for the timeframe of July 1, 2025 to on or about June 30, 2026. ***(Attachment U)***

AH. APPROVE RESOLUTION FOR BERKELEY HEIGHTS REFERENDUM PROJECTS TO THE NJDOE

RESOLVED that the Berkeley Heights Board of Education in the county of Union, hereby approves the submission of these Educational Adequacy Projects and Capital Renovation Projects to the Department of Education for review and approval and for amendment to the Long-Range Facilities Plan for a proposed upcoming Referendum planned for March of 2026. The District will be seeking Debt Service Aid for the Projects as per the Educational Facilities Construction and Financing Act, N.J.S.A. 1SA:7G-1 et seq., effective July 18, 2000 ("EFCFA"). The projects will be submitted in separate applications for Educational Adequacy Review and Approval and for Capital Projects Review and Approval.

GOVERNOR LIVINGSTON HIGH SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS Application #1 - DOE PROJECT #39-0310-005
MEDIA CENTER RENOVATIONS / ALTERATIONS
TV PRODUCTION STUDIO UPGRADES / ALTERATIONS

GOVERNOR LIVINGSTON - CAPITAL RENOVATION COMPONENTS **Application #2 - DOE PROJECT #39-0310-005**
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
COLUMBIA MIDDLE SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – **Application #3 - DOE PROJECT #39-0310-030**
MEDIA CENTER RENOVATIONS / ALTERATIONS
COLUMBIA MIDDLE SCHOOL - CAPITAL RENOVATION COMPONENTS – **Application #4 - DOE PROJECT #39-0310-030**
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
HUGHES ELEMENTARY SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – **Application #5 - DOE PROJECT #39-0310-020**
MEDIA CENTER UPGRADES
HUGHES ELEMENTARY SCHOOL - CAPITAL RENOVATION COMPONENTS – **Application #6 - DOE PROJECT #39-0310-020**
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
MOUNTAIN PARK ELEMENTARY SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – **Application #7 - DOE PROJECT #39-0310-040**
MEDIA CENTER UPGRADES
MOUNTAIN PARK ELEMENTARY SCHOOL - CAPITAL RENOVATION COMPONENTS – **Application #8 - DOE PROJECT #39-0310-040**
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
WOODRUFF ELEMENTARY SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – **Application #9 - DOE PROJECT #39-0310-050**
MEDIA CENTER UPGRADES

WOODRUFF ELEMENTARY SCHOOL - CAPITAL RENOVATION COMPONENTS – Application #10 - DOE PROJECT #39-0310-050
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
ROOF REPLACEMENT
MARY KAY McMILLIN ECC – EDUCATIONAL ADEQUACY COMPONENTS – Application #11 - DOE PROJECT #39-0310-035
MEDIA CENTER UPGRADES
MARY KAY McMILLIN ECC – CAPITAL RENOVATION COMPONENTS – Application #12 - DOE PROJECT #39-0310-035
SECURITY/TECHNOLOGY UPGRADES
SITE, PARKING AND DRAINAGE UPGRADES
GOVERNOR LIVINGSTON HIGH SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – Application #13 - DOE PROJECT #39-0310-005
SCIENCE/STEM LAB RENOVATIONS / ALTERATIONS
GOVERNOR LIVINGSTON - CAPITAL RENOVATION COMPONENTS – Application #14 - DOE PROJECT #39-0310-005
ROOF REPLACEMENT
ELECTRICAL UPGRADES
COLUMBIA MIDDLE SCHOOL - EDUCATIONAL ADEQUACY COMPONENTS – Application #15 - DOE PROJECT #39-0310-030
SCIENCE/STEM LAB RENOVATIONS / ALTERATIONS
COLUMBIA MIDDLE SCHOOL - CAPITAL RENOVATION COMPONENTS – Application #16 - DOE PROJECT #39-0310-030
ROOF REPLACEMENT
MECHANICAL UPGRADES
MOUNTAIN PARK ELEMENTARY SCHOOL - CAPITAL RENOVATION COMPONENTS – Application #17 - DOE PROJECT #39-0310-040
ROOF REPLACEMENT
MECHANICAL UPGRADES
WOODRUFF ELEMENTARY SCHOOL - CAPITAL RENOVATION COMPONENTS –

Application #18 - DOE PROJECT #39-0310-050
MECHANICAL UPGRADES
MARY KAY McMILLIN ECC – CAPITAL RENOVATION COMPONENTS – Application #19 - DOE PROJECT #39-0310-035
MECHANICAL UPGRADES

AI. APPROVE COPIER LEASE AND PRINTER AGREEMENT WITH UBS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves the four-year agreement with United Business Systems (UBS) under the State contract #25-COMG-103708-M2075, which includes: (1) a four-year maintenance contract of $0.0038 per black and white copy, and $0.039 per color copy for four years with UBS, excluding paper and staples(UBS), (2) a four-year printing service contract of $0.0159 per black and white copy, and $0.075 per color copy for four years and covering all parts, labor, maintenance supplies and toner with UBS, and (3) a four-year lease purchase agreement with lease of the equipment with uniflow cloud subscription $5,393.46, MFP $2,105.00 and MPS $1,236.00 services and supplies for a monthly total lease payment of $8,734.46.

AJ. RESOLUTION TO APPROVE TRANSFER FROM CAPITAL RESERVE

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the transfer from the Capital Reserves to the following projects and budget accounts for Woodruff bathroom cabinetry:

Classroom Toilet Upgrades at William Woodruff Elementary School

12-000-405-451-334-05-000	Architects	$0
12-000-405-451-390-05-000	Other Purchase Service	$34,100.00
12-000-405-451-450-05-000	Construction Service	$0
		$34,100.00

Total amount to be withdrawn from capital reserve **$34,100.00**

Any unused funds will be returned to the capital reserve fund.

AJ. ACCEPT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS FOR K-8

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves, pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, the School Bus Emergency Evacuation Drill Report for Grades K-8, in accordance with N.J.A.C. 6A:27-11.2. **(*Attachment V*)**

AK. APPROVE THE 95 PERCENT CORE PROGRAM IN GRADES K-5 FOR THE 2025-2026 SCHOOL YEAR

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the 95 Percent Core Program to support phonics, fluency, spelling, and vocabulary instruction in Grades K-5 for the 2025-2026 school year. The cost for the continued use of 95 Percent Core Program is $27,244 which was allocated in the 2025-2026 budget.

AL. APPROVE GRADES K-8 CONTRACTED SERVICES

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approves contracted services as follows:

Provider	Time Period	Explanation	Amount
i-Ready	2025-2026 fiscal year	Reading and math diagnostic and personalized learning platform for K-8.	$62,316.50
BrainPop	2025-2026 fiscal year	Curricular resources and lessons for grades PreK-5.	$11,400.00
Heggerty Bridge to Writing Intervention Program	2025-2026 fiscal year	Support phonics, fluency, spelling, and vocabulary instruction in Grades K-2.	$4594.00
Riverside Insights	2025-2026 fiscal year	CogAT (Cognitive Abilities Test) Testing	$10,545.00

AM. APPROVE GRADES K-8 TECHNOLOGY PURCHASES AND PROGRAMS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the School Business Administrator, approve the following technology agreements for the 2025-2026 school year:

Program	2025-2026 Cost	Description	Cooperative
Connection-Promethean Interactive Displays	$61,468.00	22 Promethean ActivPanel interactive displays and carts for Thomas P. Hughes and Mountain Park.	NJ-NJASPO ValuePoint MNNVP-133 (89974)

ROLL CALL VOTE:

	Mrs. Akiri	Mr. Dillon	Dr. Foregger	Mrs. Joly	Mrs. Khanna	Mrs. Stanley	Mrs. Terrero	Ms. Bradford
Motion								
Second								

Aye								
Nay								
Abstain								
Absent								

FINANCE

Resolutions A-D: All Board members.

A. APPROVE PAYMENT OF PAYROLL AND BILLS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the Payroll and Bills List as follows: ***(Attachment W)***

Payroll		
	5/15/2025	**$2,604,280.60**
	5/30/2025	**$1,859,804.89**
	6/13/2025	**$2,746,748.27**
	6/18/2025	**$1,512,288.70**
Accounts Payable		
	5/15/2025	**$845.20**
	6/4/2025	**$744.55**
	6/10/2025	**($588.50)**
	6/16/2025	**($601.63)**
	6/26/2025	**$1,561,430.29**
Total		**$10,284,952.37**

B. APPROVAL OF MAY 2025 BOARD SECRETARY'S REPORT

RESOLVED that the Berkeley Heights Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of May 31, 2025 after review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the year. ***(Attachment X)***

C. APPROVAL OF MAY 2025 TRANSFERS

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the Line-Item Budget Transfers for the month of May 2025.***(Attachment Y)***

D. APPROVAL OF MAY 2025 TREASURER'S REPORT

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accepts the financial report of the Treasurer of School Funds for the month ending May 31, 2025. ***(Attachment Z)***

ROLL CALL VOTE:

	Mrs. Akiri	Mr. Dillon	Dr. Foregger	Mrs. Joly	Mrs. Khanna	Mrs. Stanley	Mrs. Terrero	Ms. Bradford
Motion								
Second								
Aye								
Nay								
Abstain								
Absent								

COMMENTS FROM THE PUBLIC ON ANY TOPIC

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

NEW BUSINESS

Mrs. Akiri:

1. Collaborative Consultative Model

OLD BUSINESS

ADJOURNMENT

MOTION to ADJOURN.

Voice Vote
Moved _____ Seconded _____ Vote _____ Time _____

Reminder:

The next Regular Board of Education Meeting will be held on

August 21, 2025**,** beginning at 6:30 p.m.

Berkeley Heights Public Schools
Office of the Superintendent
June 26, 2025

Professional Development Days

Name	Event	Date(s)	Cost
Jacqueline Bartlett	LinkIt! 2025 Data Forward Summer Institute	7/30/25-7/31/25	$350.00
Jacqueline Bartlett	TMI Education - Master the Moment	10/2/25, 11/13/25, 1/15/26, 2/19/26 3/19/26, 4/23/26	$500.00
Benjamin Bolger	Rutgers University - Nationalism and Nation-States in the Modern Middle East	11/14/25	$35.00
April Burke	Rutgers University - Fascism & Nazism	3/6/26	$35.00
April Burke	Rutgers University - World War II on the Eastern Front: Nazi Germany, the Soviet Union, and the Fate of the Jews	5/1/26	$30.00
April Burke	Rutgers University - The United States and Ukraine in Revolution, War, and Peace, 1917-2025	1/30/26	$35.00
Joseph Cordero	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Dennis Dagounis	LinkIt! 2025 Data Forward Summer Institute	7/30/25-7/31/25	$350.00
Chris Derflinger	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Kim Feltre	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
James Finley	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Zainab Khan	Rutgers University - Women and Gender in Islam	12/5/25	$35.00
Paul Kobliska	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Brenda Marley	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Crystal Marr	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Jeremy Marx	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Olivia Mazzaferro	Rutgers University - World War II on the Eastern Front: Nazi Germany, the Soviet Union, and the Fate of the Jews	5/1/26	$30.00

Hayley Molinaro	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Jon Morisseau	LinkIt! 2025 Data Forward Summer Institute	7/22/25-7/23/25	$350.00
Robert Nixon	LinkIt! 2025 Data Forward Summer Institute	7/30/25-7/31/25	$350.00
Vanessa Piwtoratsky	Rutgers University - Women and Gender in Islam	12/5/25	$35.00
Melinda Willson	Social Thinking - Embedding Social Thinking TPT & Other Free Lessons Into Your Teaching	8/11/25	$0.00

BERKELEY HEIGHTS BOARD OF EDUCATION

RESOLUTION

WHEREAS, the Varsity Baseball Team of Governor Livingston High School located in Berkeley Heights, New Jersey, consists of players Addison Adornato, Alexander Adornato, Michael Basile, Reid Bazydlo, Anthony Claudino, Brad Cordo, Jackson Crimaldi, Anthony DeNora, Matthew Diskin, Aidan Feldman, Jaiden Fernandez, Zach Geerstma, Vincent Graham, Jason Habedank, Owen Keough, Dominic Labisi, Michael Liloia, Keith Mann, Michael Novotny, Ryan Pappas, Matthew Wood and Harrison Woodard;

WHEREAS, the team is coached by Head Coach Christopher Roof and Assistant Coaches James Cariello, Chris Flynn, Sean Flynn, Matt Rago, and Bryan Young. Managers include Caroline Donahue, Michelle Espinoza, Sierra Isbirian, Hudson McLaughlin, Tim Murphy, and Emily Schmidt;

WHEREAS, the Varsity Baseball Team of Governor Livingston High School captured the title of 2025 Union County Tournament Champions after defeating Union Catholic High School 5-0 at Kean University in the final round; and some of the highlights of the championship run include defeating Linden High School in the first round 33-0. Governor Livingston High School advanced to play Arthur L. Johnson High School in the quarter final round. The team advanced to the semi final round played at Arthur L. Johnson High School and defeated Elizabeth High School with a score of 1-0. The Highlanders played Union Catholic High School in the Championship game at Kean University; and

WHEREAS, Governor Livingston High School won the Union County Tournament Championship for the 5th time in school history and the 3nd time in the last 5 years; and

WHEREAS, the Varsity Baseball Team of Governor Livingston High School captured the title of 2025 NJSIAA Group 2 Central Sectional Champions after defeating Robbinsville High School 12-2 at Governor Livingston High School on Thursday, June 5, 2025; The team's tournament was highlighted by defeated Point Pleasant Boro in the 1st round 7-6 and advanced to play South River High School in the quarterfinal round defeating the Rams 12-6. The team advanced to the semifinal round and defeated Raritan High School with a score of 3-2; and

WHEREAS, Governor Livingston High School won the NJSIAA Sectional Championship for the 11th time in school history; and 2nd time ever for the program to be Union County Champions and State Sectional Champions in the same season; and

WHEREAS, the Varsity Baseball Team of Governor Livingston High School captured the title of 2025 NJSIAA Group II State Champions after defeating West Morris Central High School 6-1 at Wood-Ridge Athletic Complex, Wood-Ridge, NJ on Monday, June 9, 2025 4:00pm; and

WHEREAS, Governor Livingston High School won the NJSIAA Group II State Championship for the 5th time in school history; and

WHEREAS, the Governor Livingston High School Varsity Baseball Team has an undefeated season of 25-0; this is the first time a public school has gone undefeated; and

WHEREAS, the team saw each of its members contribute individually to the team; and

WHEREAS, the Berkeley Heights Public Schools community is very proud of the accomplishments of this team and its coaches; and

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education members applaud the 2025 Varsity Baseball Team and congratulate the student-athletes on an outstanding championship season; and

BE IT RESOLVED, that a signed and sealed copy of this resolution be framed and kept on display at Governor Livingston High School.

Signed and sealed, this, the twenty sixth day of June, of the year Two-Thousand Twenty five.

_____	_____
Gale Bradford, President Board of Education	Dr. Kim Feltre Superintendent of Schools

BERKELEY HEIGHTS BOARD OF EDUCATION

RESOLUTION

WHEREAS, Christopher Roof is an employee of the Berkeley Heights Public School District, in Berkeley Heights, New Jersey; and

WHEREAS, Christopher Roof, Head Coach of the Governor Livingston High School Baseball Team has exemplified dedication, leadership, and a passion for the game throughout his coaching career; and

WHEREAS, Christopher Roof achieved 500 wins in his career during the NJSIAA Sectional Quarterfinal Round against South River High School on May 29, 2025 with a score of 12-6, a testament to years of hard work, perseverance, and commitment to excellence both on and off the field; and

WHEREAS, Christopher Roof also led the Governor Livingston Baseball Team to the NJSIAA Sectional Championship on June 5, 2025 against Robbinsville High School with a score of 12-2; and

WHEREAS, Christopher Roof coached the Governor Livingston Baseball Team to the NJSIAA, Group II Championship on June 16, 2025 against West Morris Central High School with a score of 6-1; the team finished their season undefeated (28-0), which is the first time a public school has gone undefeated in 44 years; and

WHEREAS, the Berkeley Heights Public Schools community is very proud of the accomplishments of this outstanding Head Coach who has not only built a winning program and culture but has also positively influenced the lives of countless student-athletes, instilling in them values of discipline, teamwork, integrity, and sportsmanship; and

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education members applaud these outstanding accomplishments of Christopher Roof during this 2024-2025 Baseball season. Coach Roof has contributed significantly to the success and reputation of the Governor Livingston High School athletic program, earning the respect of peers, the admiration of the community, and the gratitude of students and families alike; and

BE IT FURTHER RESOLVED that the Berkeley Heights Board of Education hereby congratulates and honors Head baseball Coach, Christopher Roof, for achieving **500 career wins** in his high school baseball coaching career, and expresses its deepest appreciation for his outstanding contributions to our school community as well as the local communities of Berkeley Heights and Mountainside.

Signed and sealed, this, the Twenty Sixth day of June, of the year Two-Thousand Twenty Five.

_____

Gale Bradford, President
Board of Education

_____

Dr. Kim Feltre
Superintendent of Schools

SD GAMEDAY
ATHLETIC TRAINING SERVICES

Fee Schedule 7/1/25 to 6/30/26

HS Sport	Fee
Baseball	$ 215.00
Basketball	$ 165.00
Field Hockey	$ 165.00
Varsity Football (game only)	$ 305.00
Sub Varsity Football (game only)	$ 230.00
Football (w/ prep - early arrival and pregame taping)	$ 455.00
Gymnastics-Duel Meet	$ 180.00
Gymnastics-Invitational	$ 80.00/HR/AT
Ice Hockey	$ 170.00
Indoor Track	$ 350.00
Lacrosse	$ 175.00
Outdoor Track	$ 350.00
Soccer	$ 165.00
Softball	$ 185.00
Swimming	$ 180.00
Tennis (match)	$ 180.00
Tennis (Tounament)	$ 80.00/HR/AT
Volleyball (Single Match)	$ 140.00
Wrestling (Single)	$ 170.00
Wrestling (Single JV/Varsity)	$ 230.00
Wrestling (Tri)	$ 405.00
Wrestling (Quad)	$ 455.00
XC	$ 180.00
Athletic Training-Practices only	$80/HR (3 hr Minimum)
Short Notice (less than 48 hrs)	$ 40.00
Middle School Sports	$ 150.00

Affiliation Agreement

Seton Hall University

and

_____Berkeley Height Public Schools_____

AGREEMENT made this 26th_day of June, 2025_between_Berkeley Height Public Schools, located at 345 Plainfield Avenue, Berkeley Heights, NJ 07922 (hereinafter the "**Site**") and Seton Hall University, through its College of Human Development, Culture, and Media, Department of Educational Studies, located at 400 South Orange Avenue, South Orange, New Jersey 07079 (hereinafter the "**University**").

WHEREAS, the University offers undergraduate and undergraduate degree programs in teacher preparation and seeks to enter into an affiliation with the Site for purposes of providing required supervised clinical experience or clinical practice (the "**Clinical Placements**") for University students in these degree programs (collectively, "**Interns**"); and

WHEREAS, the Site operates a facility at the above address and seeks to enter into an affiliation with the University in order to provide the University's Interns an opportunity to obtain Clinical Placements related to these programs.

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants set forth herein, the parties agree as follows:

I. SITE RESPONSIBILITIES

1. Administrative Services and Support

The Site shall provide the following:

a. Support. Administrative support including, but not limited to, resources and specific budgetary resources for the Clinical Placement as described herein.

b. Orientation. Comprehensive orientation to the Site, including but not limited to, policies, philosophy, procedures, protocols, rules and expectations.

c. Role Models. Commitment to provide a variety of role models that represent the diversity of professionals in the field. The Site will afford Interns the opportunity to interact with a diverse staff and student population whenever feasible.

2. Supervision

The designated teacher mentor/supervisor at the Site ("**Cooperating Teacher**") shall provide the following:

a. Continuity. The Cooperating Teacher shall be responsible for providing a continuity of supervision of the Intern and providing supervised activities and experiences as described herein. If the Cooperating Teacher is no longer able to supervise or terminates his/her relationship with the Site, the Site administration is responsible for securing, in a timely manner, a Cooperating Teacher who holds the credentials, training and experience required by the Clinical Placement, including any state regulatory requirements.

b. Expertise. The Cooperating Teacher shall be a clearly designated, licensed professional appropriate for the Clinical Placement.

c. Mentorship. The Cooperating Teacher shall actively participate in the preparation of the Intern; provide constructive and timely feedback to the Intern; establish goals early in the Clinical Placement for the Intern so they have an opportunity to reach those goals by the conclusion of the Clinical Experience/Internship; and communicate regularly with the Intern to discuss their development and share observations, experiences and recommendations about the Clinical Placement.

d. Documentation. The Cooperating Teacher shall certify and approve the number of Intern hours to the Site and University, based upon the Intern's documentation.

e. Disciplinary Actions. The Cooperating Teacher will inform the Intern, Site administration, and the University's Office of Fieldwork and Certification of potential disciplinary issues in a timely manner. The Professional Codes and Standards of the respective accrediting bodies and Site, University and program policies and procedures shall serve as the bases for such issues.

f. Evaluation. The Cooperating Teacher shall provide evaluation(s) of each Intern at intervals specified by the degree program in which the Intern is enrolled.

3. Supervised Activities and Experiences

The Site shall provide supervised training activities/experiences that are:

a. Integral to the regular performance of the Site's normal professional functions, duties and responsibilities.

b. Affirming of, and demonstrating a high regard for, human dignity. Interns shall not be required to participate in practices that restrict the exercise of civil or human rights of any person or which impair the quality and nature of professional training in psychology as defined by the respective accrediting entities.

c. Continuous and sequenced in an organized manner and encompass a variety of presenting problems.

d. Consistent with the fulfillment of minimum hours and categories of student contact as required by the Intern's respective degree program.

e. Necessary to meet requirements established by state policy-making boards.

f. No Intern shall be required to participate in any experience or activity that is contrary to the Catholic mission of the University.

4. Evaluation

a. Each Intern will be evaluated according to clearly pre-defined criteria and a schedule as specified in the Seton Hall University Clinical Placement Handbook.

b. Evaluations will be shared with the University's Office of Fieldwork and Certification as well as the Intern.

5. Data Security Requirements to Protect the Confidentiality of Intern Education Records

a. Protection of Confidential Data. The Site agrees to abide by the limitations on re-disclosure of personally identifiable information from education records set forth in The Family Educational Rights and Privacy Act (20 U.S.C. §1232g; 34 CFR § 99.33 (a)(2)) and with the terms set forth below. 34 CFR 99.33 (a)(2) states that the officers, employees and agents of a party that receive education record information from the University may use the information, but only for the purposes for which the disclosure was made.

b. Definition. Covered data and information ("CDI") includes paper and electronic Intern education record information, including evaluations: 1) supplied by the University and/or the University's Intern to the Site or 2) created by the Site in connection with this Agreement between the parties.

c. Acknowledgment of Access to CDI. The Site acknowledges that this Agreement allows the Site access to CDI.

d. Prohibition on Unauthorized Use or Disclosure of CDI. The Site agrees to hold CDI in strict confidence. The Site shall not use or disclose CDI that it creates or is received from, or on behalf of, the University (or its Intern) except as permitted or required by this Agreement, as required by law, or as otherwise authorized in writing by the University. The Site agrees not to use CDI for any purpose other than the purpose for which the disclosure or creation was made.

e. Return of CDI. Upon termination, cancellation, expiration or other conclusion of this Agreement, the Site shall return all CDI to the University or, if the CDI was provided by a Intern, the Site shall return the CDI to the Intern.

f. Maintenance of the Security of Electronic Information. The Site shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted CDI received from, or on behalf of the University or its Interns, or created by the Site. These measures will be extended by contract to all subcontractors used by the Site and shall survive the termination or expiration of this Agreement.

g. Remedies. If the University reasonably determines in good faith that the Site has materially breached any of its obligations under this Data Security Section, the University, in its sole discretion, shall have the right to terminate this Agreement immediately if cure is not possible.

h. Reporting of Unauthorized Disclosures or Misuse of Covered Data and Information. The Site shall, within one (1) day of discovery, report to the University any use or disclosure of CDI not authorized by this Agreement or in writing by the University. The Site's report shall identify: (i) the nature of the unauthorized use or disclosure, (ii) the CDI used or disclosed, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what the Site has done or shall do to mitigate any deleterious effect of the unauthorized use or disclosure and (v) what corrective action the Site has taken or shall take to prevent future similar unauthorized use or disclosure. The Site shall provide such other information, including a written report, as reasonably requested by the University.

i. Indemnity. Notwithstanding anything to the contrary in this Agreement, the Site shall defend and hold the University harmless from all claims, liabilities, damages, or judgments involving a third party, including the University's costs and attorney fees, which arise as a result of the Site's failure to meet any of its obligations under this Data Security Section.

6. Insurance

a. Throughout the term of this Agreement, the Site agrees to provide and maintain general liability insurance coverage in the minimum amounts of one million dollars ($1,000,000.00) per occurrence and three million dollars ($3,000,000.00) in the aggregate, per year, and licensed professional liability insurance coverage in the minimum amounts of one million dollars ($1,000,000) per occurrence and one million dollars ($1,000,000) in the aggregate, per year, for its own employees, staff and volunteers participating in the Program. The Site shall provide the University with evidence of such coverage upon request. The Site further agrees to include and list the University as an additional insured and shall not cancel said policies of insurance without providing the University thirty (30) days advance written notice thereof. The insurance coverage provided to the University as an additional insured shall be primary and non-contributory.

b. The Site shall comply with any and all requirements under applicable workers compensation laws with respect to coverage for Site employees in connection with their activities under this Agreement.

7. Representation and Warranty

a. The Site represents and warrants to the University that the Site and its members, directors, officers, employees, Site supervisors and agents (collectively "Personnel") (i) are not listed on the General Services Administration's Excluded Parties List System ("GSA List"), and (ii) are not suspended or excluded from participation in any federal health care programs, as defined under 42 U.S.C. § 1320a-7b(f), or any form of state Medicaid program (collectively, "Government Payor Programs"), and to the Site's knowledge, there are no pending or threatened governmental investigations that may lead to suspension or exclusion of Site or Personnel from Government Payor Programs or may be cause for listing on the GSA List.

b. The Site shall inform the University if: (i) a claim or suit is brought against the Site supervisor for alleged malpractice or professional liability; (ii) the Site supervisor's license has been suspended, revoked or placed on probation by a licensing board, board of examiners or any other governmental entity that regulates their profession; or (iii) the Site supervisor is convicted of a misdemeanor or felony.

c. The Site agrees to notify the University of any suspension or exclusion from Government Payor Programs under Section 7.a. above or any allegation or action in connection with the Site supervisor under Section 7.b. above, within three (3) business days of the Site's first learning of it. The University shall have the right to immediately terminate this Agreement upon learning of any such suspension or exclusion.

8. Complaint Procedure

a. It is the responsibility of the Site to provide and maintain a safe environment for Interns and any University faculty at the Site and to establish procedures by which Interns and University faculty at the Site may report inappropriate actions occurring at the Site, including but not limited to claims of discrimination, sexual harassment, sexual misconduct, retaliation and/or whistleblowing. The Site shall take prompt and effective steps to investigate, eliminate and prevent both recurrence of any inappropriate actions and any retaliation against anyone involved in the review of any such claims. The Site shall keep the University apprised of its investigation and findings so that University can evaluate the actions taken in order to determine the University's course of action.

II. UNIVERSITY RESPONSIBILITIES

1. Administrative services and support

The University shall provide the following:

a. Support. Appropriate administrative support for the supervised Clinical Placement as described herein.

b. Orientation. General orientation to the Interns, Cooperating Teachers and other appropriate Site administrators regarding the purpose and nature of the Clinical Placement, including but not limited to the program curriculum, policies, philosophy, procedures, protocols, rules and expectations.

2. Supervision

The designated University clinical supervisor for the Clinical Placement (hereinafter "**Supervisor**") shall provide the following:

a. Preparation and Continuity. The Supervisor will confirm goal setting with the Intern early in the semester; pre-plan classroom visits so that the Intern can arrange to teach during the observation; preview the Intern's lesson plans before an observation; provide constructive feedback regarding areas of strength and need for improvement; contact the Cooperating Teacher prior to the Supervisor's scheduled arrival; meet the principal or key Site administrator upon the Supervisor's first visit to the Site; assist the Cooperating Teacher in facilitating the developmental process of the Clinical Experience/Internship and the rights and responsibilities of the Supervisor; and confer with the Cooperating Teacher about the Intern's work and progress.

b. Expertise. The Supervisor shall be a licensed professional appropriate to the degree program.

c. Confidentiality. The Supervisor shall require that the Intern and employees of the University maintain the confidentiality of any education records relating to any student of the Site which they receive or create during the Clinical Experience/Internship and that confidential information belonging to the

Site is not removed from the Site.

d. Disciplinary Actions. The Supervisor will address disciplinary issues raised by either party to this Agreement. The Professional Codes and Standards of the respective accrediting bodies and Site, University and program policies and procedures shall serve as the bases for such issues.

3. **Insurance**

a. Throughout the term of this Agreement, the University agrees to provide and maintain general liability insurance coverage in the minimum amounts of one million dollars ($1,000,000.00) per occurrence and three million dollars ($3,000.000.00) in the aggregate, per year, and licensed professional liability insurance coverage for each Intern and faculty member participating in the required curriculum activities of the Clinical Placement at the Site in the minimum amounts of one million dollars ($1,000,000.00) per occurrence and one million dollars ($1,000,000.00) in the aggregate, per year. The University shall provide the Site with evidence of such coverage upon request.

b. The University shall comply with any and all requirements under the Workers Compensation laws of the State of New Jersey with respect to coverage for University employees in connection with their activities under this Agreement.

III. INDEMNIFICATION

1. University agrees to defend, indemnify and hold harmless the Site, its directors, trustees, officers, employees and agents from and against any and all third-party claims and liabilities (including reasonable attorney's fees and expenses incurred in the defense thereof) relating to personal injury or property damage to the extent arising out of the negligent acts or omissions of the University and/or its Regents, Trustees, officers, employees, or Interns in connection with their responsibilities under this Agreement.

2. In addition to its indemnity responsibilities in connection with data security under Section I.5, the Site agrees to defend, indemnify and hold harmless the University, its Regents, Trustees, officers, employees, Interns and agents from and against any and all third-party claims and liabilities (including reasonable attorney's fees and expenses incurred in the defense thereof) relating to personal injury or property damage to the extent arising out of conditions existing at the Site or the negligent acts or omissions of the Site and/or its directors, trustees, officers, employees or agents in connection with their responsibilities under this Agreement. If the University incurs any expenses, including but not limited to attorneys' fees, in connection with enforcing the Site's obligation to defend, indemnify and/or hold the University and/or its Interns harmless, the Site agrees to reimburse the University for any and all such expenses.

3. Each party agrees that it shall give the other party prompt written notice of any claim, threatened or made, or suit instituted against it which could result in a claim for indemnification above.

4. Both parties agree that in the event that indemnification is sought under this provision, the party seeking indemnification shall furnish the indemnifying party, upon request, all information and assistance available to the indemnified party for defense against any such claim, suit or demand.

IV. JOINT RESPONSIBILITIES

1. It is mutually agreed and understood that nothing in this Agreement implies an employee/employer relationship between University instructors or Interns and the Site. The parties shall be independent contractors with respect to each other.

2. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Jersey.

3. The parties shall not discriminate against any person or group of persons on the basis of race, color, religion, age, national origin, ancestry, sex, gender, pregnancy, marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity and/or expression, handicap and disability, atypical hereditary cellular or blood trait, AIDS and/or HIV status, genetic information, service in the Armed Forces of the United States, status as a disabled veteran or as a veteran of the Vietnam era or any other status or condition protected by applicable federal or state statutes.

4. All matters of material concern to the Site or University in connection with the Clinical Placement and/or this Agreement shall be discussed by the parties as the need to do so arises.

5. All notices to the parties must be in writing, signed by the party giving it, and shall be deemed delivered when delivered in person or three (3) days after deposit in the United States mail, postage prepaid, addressed as follows:

   University Representative

   Bryan Crable, Ph.D.
   Dean, College of Human Development, Culture, and Media
   Dean's Suite, Jubilee Hall 4th floor
   Seton Hall University
   400 South Orange Avenue
   South Orange, New Jersey 07079

   Site Representative

Name & Title	Diane Azalone, Assistant to the Superintendent
Site	Berkeley Heights Public Schols
Address	345 Plainfield
City, State, Zip	Berkeley Heights, NJ 07922

6. The term of this Agreement shall be from _August 27, 2025 until August 27, 2028.

7. This Agreement may be terminated at any time by mutual written consent of the parties or it may be terminated by either party upon thirty (30) days' written notice to the other party at the address provided above. In the event of a nonconsensual termination of this Agreement by either party, such termination shall not become effective until the Interns then involved in the Clinical Placement have an opportunity to complete the current semester.

[Signature page follows]

In witness hereto, the parties affix their signatures.

SETON HALL UNIVERSITY	SITE
By: _____	By: _____
Erik Lillquist, J.D. Deputy Provost, Chief Administrative Officer and Executive Vice President	Print Name: Gale Bradford, BOE President
Date: _____	Date: _____

Berkeley Heights Public Schools
Office of the Superintendent
June 26, 2025

Extended School Year Field Trips

Group	Destination
ABA/LLD Students	Garwood Lanes 346 North Avenue, Garwood, NJ
ABA/LLD Students	Stirling House Diner 1079 Valley Road, Stirling, NJ
ABA/LLD Students	Prestige Diner 1318 Springfield Avenue, New Providence, NJ
ABA/LLD Students	Valley Mall 977 Valley Road, Gillette, NJ
ABA/LLD Students	Pizza Vita 7 Union Place, Summit, NJ
ABA/LLD Students	Natales Pizza 600 Valley Road, Gillette, NJ
ABA/LLD Students	Rita's 412 Springfield Avenue, Berkeley Heights, NJ

THE STEPPING STONES GROUP
Transforming Lives Together

Corporate Office
184 High Street, Suite #701
Boston, MA 02110
Ph: 800-337-5965 Fax: 800-822-8287
www.thesteppingstonesgroup.com

Appendix A

The services that may be provided under this Agreement and the corresponding hourly bill rates for each service are listed below:

Specialty	**Hourly Rate**	**Eval Rate**
Speech Language Pathologist	$89 per hour	$425 per evaluation
Bilingual Speech Language Pathologist	$99 per hour	$500 per evaluation
Occupational Therapist	$89 per hour	$425 per evaluation
Occupational Therapist Assistant (COTA)	$73 per hour	NA
Physical Therapist	$89 per hour	$425 per evaluation
Physical Therapist Assistant (PTA)	$73 per hour	NA
School Psychologist	$102 per hour	$1,200 per evaluation
Bilingual School Psychologist	$110 per hour	$1,600 per evaluation
Social Worker (LSW)	$82 per hour	NA
Special Education Teacher	$80 per hour	NA
Teacher of the Visually Impaired (TVI) or Teacher of the Deaf and Hard of Hearing (TODHH)	$85 per hour	NA
LDT-C / Educational Diagnostician	$95 per hour	$825 per evaluation
Bilingual LDT-C / Educational Diagnostician	$108 per hour	$1,600 per evaluation
Sign Language Interpreter	$83 per hour	NA
School Certified Registered Nurse	$80-83 per hour	NA
Registered Nurse	$75-78 per hour	NA
Licensed Practical Nurse	$65-68 per hour	NA
Certified Nursing Assistant	$48-50 per hour	NA

State of New Jersey
DEPARTMENT OF EDUCATION
300 North Avenue East
Westfield, NJ 07090
Phone - 908-654-9860
Fax – 908-654-9689

PHILIP D. MURPHY
GOVERNOR

TAHESHA L. WAY
LT. GOVERNOR

KEVIN DEHMER.
COMMISSIONER

DARYL PALMIERI
INTERIM EXECUTIVE COUNTY SUPERINTENDENT

June 23, 2025

Dr. Kim Feltre, Superintendent
Berkeley Heights Board of Education
345 Plainfield Avenue
Berkeley Heights, NJ 07922

Dear Dr. Feltre:

I have reviewed the revised employment contract for Dr. Daniel Gallagher, Interim School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23A-3.1. I have determined that the provisions of the revised contract are in compliance with the regulations. Therefore, I approve said contract for the period from July 1, 2025 ending no later than September 1, 2025.

In the event of any conflict between the terms, conditions and provisions of this employment contract and any permissive state or federal law, the law shall take precedence over the contrary provisions.

If during the term of this employment contract, it is found that a specific clause of the contract is illegal in Federal or State law, the remainder of this employment contract, not affected by such a ruling, shall remain in force.

If there are any changes to the terms of this contract, you will need to submit it to me for review and approval prior to the required public notice and hearing of such changes.

Please be reminded that the contract for this position must be submitted annually to the executive county superintendent for review and approval.

Please submit a signed copy of the approved contract to my office.

Sincerely,

Daryl Palmieri
Interim Executive County Superintendent

APPROVED
DP 6/23/25

CONTRACT OF EMPLOYMENT
BETWEEN
THE BOARD OF EDUCATION OF THE TOWNSHIP OF BERKELEY HEIGHTS
AND DANIEL GALLAGHER, ED.D.,
INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

AGREEMENT

This agreement, made and entered into this 26th day of June, 2025 between Daniel Gallagher, whose address is 8 Highland Avenue, High Bridge, NJ 08829 (hereinafter "Dr. Gallagher" or "Interim Business Administrator/ Board Secretary") and the Berkeley Heights Board of Education (hereinafter referred to as the "Board" or "District") with offices at 345 Plainfield Avenue, Berkeley Heights, New Jersey 07922.

WITNESSETH

WHEREAS, the Board desires to contract with Dr. Gallagher to serve as Interim Business Administrator/Board Secretary, and

WHEREAS, Dr. Gallagher desires to contract with the Board to provide services as an Interim Business Administrator/Board Secretary,

NOW, THEREFORE, Dr. Gallagher and the Board, for the mutual promises and consideration herein specified, do mutually covenant and agree as follows:

1. Intent: The Board does hereby engage the professional services of Dr. Gallagher to serve as Interim Business Administrator/ Board Secretary for the District. It is the intent of the Board to utilize Dr. Gallagher's services to meet the needs of the District only until such time that the permanent Business Administrator/Board Secretary can begin employment. Dr. Gallagher will serve in the position temporarily to ensure operations continue over the summer.

2. Term: The Board does hereby engage the services of Dr. Gallagher and Dr. Gallagher agrees to serve as Interim Business Administrator/Board Secretary for the period commencing July 1st, 2025 and ending no later than September 1, 2025, as well as the term of any further extension, as agreed upon by the parties and as approved by the Executive County Superintendent. Earlier termination may be effectuated by either party with or without cause upon fifteen (15) calendar day's written notice. In addition, the contract may be terminated at any time by mutual consent of both parties of the contract, or upon the Board's hiring of a full-time, permanent Business Administrator.

3. Workweek: The Superintendent and the Interim Business Administrator/Board Secretary shall mutually develop the schedule for Dr. Gallagher to work in the District 2 days per week.

4. Certification: Dr. Gallagher warrants that he possesses the proper certificate(s) issued by the New Jersey State Board of Examiners to serve in the position of School Business Administrator/Board Secretary and that said certification(s) is/are now and shall remain in full force and effect throughout the term of this Agreement.

5. Duties: Dr. Gallagher shall serve as the Interim Business Administrator/ Board Secretary of the District for the Board of Education, and shall be vested with such duties and responsibilities as are specified in N.J.S.A. 18A and N.J.A.C. 6, 6A and all other applicable laws and regulations, and in accordance with all Board policies, administrative regulations and job descriptions pertaining to the functions, responsibilities, power, and authority of a permanent Business Administrator/ Board Secretary. Dr. Gallagher shall provide the Board and CSA with telephone numbers and email addresses for the purpose of non-office hour contacts. Dr. Gallagher shall not conduct any external business while on site at the District.

6. Compensation: The Board shall pay Dr. Gallagher the amount of eight hundred dollars ($800) per diem for the above services, inclusive of attendance at Board and/or Committee meetings. Dr. Gallagher shall only be paid for days actually worked on behalf of the District. Payment will be made in accordance with the policies of the Board governing payment of outside vendors in the district, including submission of time sheets. The parties acknowledge that Dr. Gallagher will be treated as an employee solely for the purposes of payroll withholding requirements. Payment will therefore be made through the District payroll in accordance with the policies of the Board governing payment of employees, with appropriate deductions for taxes, FICA and similar deductions, excluding pension. While Dr. Gallagher shall be treated as an employee for income tax and indemnification purposes, he shall receive no other compensation, except as indicated elsewhere in this document.

The Board shall, in accordance with Board Policy, reimburse Dr. Gallagher for any out-of-pocket expenses that are undertaken as an integral part of the duties and responsibilities of the Interim BA/BS and/or undertaken at the Board's request and which are approved by the Board. All travel expenses and travel reimbursement will be in accordance with OMB circular guidelines and consistent with N.J.S.A. 18A:11-12 and all other applicable NJ code and regulation.

7. Benefits: Dr. Gallagher shall be considered an employee of the Board. His relationship with the Board is considered strictly temporary, unless this Agreement is modified by Board resolution. Furthermore, Dr. Gallagher is not entitled to receive any benefits or emoluments, including, but not limited to vacation leave, health coverage, or sick leave days, other than the per diem payment during the term of this Agreement. Dr. Gallagher hereby agrees to waive any and all claims to paid sick leave, life and medical insurance coverage and pension contributions. As such, Dr. Gallagher shall indemnify and hold the Board, its employees and agents, collectively and individually, harmless for any back taxes, pension contributions, benefit payments, etc. for which the Board may be held responsible.

8. Equipment, Tools, and Technology: Dr. Gallagher may utilize and have access to any equipment, tools and technology that may already exist and be available in the District.

9. Miscellaneous: This Agreement incorporates the parties' entire agreement and complete understanding concerning the terms and conditions of Dr. Gallagher's relationship with the Board. This Agreement may not be modified or amended in whole or in part except by agreement of both parties and by a majority vote of the Board and with approval of the Executive County Superintendent. This Agreement shall be constructed in accordance with the provisions of the laws of New Jersey.

10. Legal Counsel: Dr. Gallagher acknowledges that he has been informed of his right to be represented by legal counsel regarding the negotiation, development, and approval of this Contract and that the Board's legal counsel does not represent Interim BA/BS in this matter. However, Dr. Gallagher shall have the right to contact the Board Attorney for legal assistance on all other matters as the need arises in carrying out his duties for the District.

IN WITNESS THEREOF, the parties hereto have set their hands and seals, or caused this Agreement to be signed by their proper corporate officers, the day and year first written above.

_____

Gale Bradford, Board President Date
Berkeley Heights Board of Education

_____

Daniel Gallagher, Interim BA/BS Date

INTERIM SCHOOL BUSINESS ADMINISTRATOR

Detailed Statement of Contract Costs

APPROVED
DP 6/23/25

District: Berkeley Heights Board of Education				
Name: Dr. Daniel Gallagher				
Date BOE Authorized Submission to County Office	6/12/2025			
District Grade Span: K - 12	K-12			
On Roll Students as of 10-15-2024:	2318			
Contract Term:	**2024-2025**	**2025-2026**	**Difference**	**% Inc**
Salary				
Salary ($800 for 18 days)		$14,400		
Subcontracted Services	$ -	$ -		
Longevity	$ -	$ -		
Total Annual Salary	$ -	$ 14,400	$ 14,400	#DIV/0!
Additional Salary				
Quantitative Merit Goals	$ -	$ -		
Qualitative Merit Goals	$ -	$ -		
Additional Compensation - Describe:	$ -	$ -		
Total Additional Salary	$ -	$ -		
Total Annual Salary plus Additional Salary	$ -	$ 14,400	$ 14,400	#DIV/0!
Total Premium for:				
Health Insurance	$ -	$ -		
Prescription Insurance	$ -	$ -		
Dental Insurance				
Vision Insurance	$ -	$ -		
Disability Insurance	$ -	$ -		
Life Insurance	$ -	$ -		
Other Insurance - Describe:	$ -	$ -		
Waiver of Benefits				
Section 125 Plan Reimbursements - Describe:	$ -	$ -		
Total Cost of Premiums	$ -	$ -	$ -	#DIV/0!
Less Employee Contribution to Health Benefits as Per Law	0	$ -	$ -	#DIV/0!
Total Employee Health Benefit Compensation	$ -	$ -	$ -	#DIV/0!
Other Compensation				
Travel/Expense Reimbursement (Capped Amount or Estimated Annual Cost)		$ 500		
Professional Development (Capped Amount or Estimated Annual Cost)				
Tuition Reimbursement				
Mentoring Expenses - Describe:				
National/State/County/Local/Other Dues Subscriptions				
Board Paid Cell Phone or Reimbursement for Personal Cell Phone				
Computer for home use, including supplies, maintenance, internet				
Other - Describe:				
Total Other Compensation	$ -	$ 500		
Sick and Vacation Compensation				
Maximum Payment for Unused Sick Leave Upon Retirement				
Maximum Payment for Unused Vacation Leave -				
Total Sick and Vacation Compensation	$ -	$0		
TOTAL CONTRACT COSTS	$ -	$ 14,900	$ 14,900	#DIV/0!

State of New Jersey
DEPARTMENT OF EDUCATION
300 North Avenue East
Westfield, NJ 07090
Phone - 908-654-9860
Fax – 908-654-9689

PHILIP D. MURPHY
GOVERNOR

TAHESHA L. WAY
LT. GOVERNOR

KEVIN DEHMER.
COMMISSIONER

DARYL PALMIERI
INTERIM EXECUTIVE COUNTY SUPERINTENDENT

June 23, 2025

Dr. Kim Feltre, Superintendent
Berkeley Heights Board of Education
345 Plainfield Avenue
Berkeley Heights, NJ 07922

Dear Dr. Feltre:

I have reviewed the revised employment contract for Jennifer Nicholson, School Business Administrator/Board Secretary, in accordance with N.J.A.C. 6A:23A-3.1. I have determined that the provisions of the revised contract are in compliance with the regulations. Therefore, I approve said contract for the period from August 11, 2025 through June 30, 2026.

In the event of any conflict between the terms, conditions and provisions of this employment contract and any permissive state or federal law, the law shall take precedence over the contrary provisions.

If during the term of this employment contract, it is found that a specific clause of the contract is illegal in Federal or State law, the remainder of this employment contract, not affected by such a ruling, shall remain in force.

If there are any changes to the terms of this contract, you will need to submit it to me for review and approval prior to the required public notice and hearing of such changes.

Please be reminded that the contract for this position must be submitted annually to the executive county superintendent for review and approval.

Please submit a signed copy of the approved contract to my office.

Sincerely,

Daryl Palmieri
Interim Executive County Superintendent

APPROVED
DP 6/23/25

CONTRACT OF EMPLOYMENT
BETWEEN
THE BOARD OF EDUCATION OF THE TOWNSHIP OF BERKELEY HEIGHTS
AND
JENNIFER NICHOLSON,
SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

WHEREAS, the Board of Education of the Township of Berkeley Heights desires to employ Jennifer Nicholson in the capacity of School Business Administrator / Board Secretary; and

WHEREAS, Jennifer Nicholson desires to serve in that capacity with the Berkeley Heights School District;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The Board of Education of the Township of Berkeley Heights does hereby engage and employ Jennifer Nicholson in the 12-month position of School Business Administrator / Board Secretary for the period commencing on August 11, 2025 and ending on June 30, 2026.

2. Jennifer Nicholson hereby accepts employment as School Business Administrator / Board Secretary of the Berkeley Heights Public Schools and agrees to provide full, faithful and proper performance of the duties of said position, and to observe and enforce the rules prescribed for the government of the schools by the Board of Education for the 12-month term hereof. Jennifer Nicholson warrants that she holds a valid certificate, issued by the Department of Education of the State of New Jersey, entitling her to hold the position of School Business Administrator / Board Secretary, and that said certificate will be exhibited to the Superintendent of the Berkeley Heights Public Schools.

3. Salary. The Board of Education of the Township of Berkeley Heights agrees to pay, and Jennifer Nicholson agrees to accept for the period of August 11, 2025 to June 30, 2026, the annual salary of $135,000 prorated for the portion of the 2025-2026 school year covered by this Agreement.

4. Medical and Dental Benefits. The Board shall provide the School Business Administrator / Board Secretary with medical coverage in the districts' medical plan. Pursuant to P.L. 2011, Chapter 78, the employee is required to make contributions to the total cost of health coverage. The maximum annual contribution by the Board for dental plan coverage for an employee and her dependents shall not exceed $500. In the event that the cost of the dental insurance premiums exceed $500, the Board and the employee agree to each pay 50% of any excess.

5. Vacation.

A. The School Business Administrator / Board Secretary shall be entitled to twenty-three (23) vacation days earned at a rate of 1.92 per month for the contract year. Vacation may be taken as requested by the School Business Administrator / Board Secretary and approved by the Superintendent.

B. Whenever practicable, vacation days shall be used during the school year in which they accrue. However, up to five (5) days may be accumulated for use in the following year of employment approved by the Board.

6. Sick Leave.

A. As of August 1, the School Business Administrator / Board Secretary shall be entitled to twelve (12) sick leave days per year. Unused sick leave days shall be accumulated from year to year with a maximum limit of 15 per year. Upon service retirement or disability retirement, the School Business Administrator / Board Secretary shall receive a lump sum payment equivalent to one-ninth of one percent of her annual salary for each unused sick day accumulated up to a maximum of 300 days. This payment shall be capped at $15,000, in compliance with the restrictions set forth in N.J.S.A. 18A:30-3.5.

B. The Board shall provide the School Business Administrator/Board Secretary with a sick leave bank of fifty (50) days, to be used only in the event School Business Administrator/Board Secretary has exhausted all other sick leave. At the end of each year of the contract, the sick leave bank shall be reduced by the number of unused sick days School Business Administrator/Board Secretary has accumulated until zero days remain in the bank. Any sick days remaining in the sick leave bank are not eligible for reimbursement upon retirement.

7. Personal Leave. Three (3) days absence for personal business shall be allowed per year with full pay. Personal leave is not cumulative. However, unused personal days shall be added to her sick leave bank.

8. Professional Growth of School Business Administrator / Board Secretary.

A. The Board encourages the continuing professional growth of the School Business Administrator / Board Secretary through her participation, as approved by the Superintendent of Schools, in light of her responsibilities as School Business Administrator / Board Secretary, in the following:

(1) The operations, programs and other activities conducted or sponsored by local, state and national school administrator and school board associations;

(2) Seminars and courses offered by public or private educational institutions;

(3) Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the School Business Administrator / Board Secretary to perform her professional responsibilities for the district.

B. As an encouragement for this professional growth, the district shall budget annual funds for this purpose and pay for the necessary fees for travel and subsistence expenses in accordance with its policies. This will not exceed one national and two state conferences. All expenses will be reimbursed consistent with board policy and appropriate OMB guidelines.

C. The School Business Administrator / Board Secretary shall obtain prior approval of the Superintendent of Schools and the Board of Education in order to participate in all professional development programs and activities.

D. The Board of Education will reimburse the School Business Administrator / Board Secretary 75% of graduate class tuition and fees paid to an accredited university/college in accordance with N.J.S.A. 18A:6-8.5. Graduate school coursework must culminate in a graduate degree conferred by a duly accredited institution of higher education. After receiving reimbursement for any courses, the School Business Administrator / Board Secretary agrees to remain in the service of the district for a (3) three-year period or pay back to the Board the amount reimbursed. Tuition reimbursement requires the approval of the Superintendent of Schools. School Business Administrator/Board Secretary shall follow Board policy in supplying the necessary documentation when seeking reimbursement in accordance with N.J.A.C. 6A:23A-3.1(e) and N.J.A.C. 6A:9-2.1.

9. Bereavement.

A. Absence because of death in the School Business Administrator / Board Secretary's immediate household or family (including husband, mother, father, brother, sister, son, daughter, mother-in-law, father-in-law, son-in-law, and daughter-in-law) shall be allowed with full pay for a period not to exceed five (5) days in each case.

B. Absence because of death in the non-immediate family (aunt, uncle, brother-in-law, sister-in-law, niece, nephew, grandmother, grandfather, grandchild, or any person who has lived in the home of the School Business Administrator / Board Secretary for some time preceding death) shall be allowed with full pay for a period not to exceed three (3) days.

10. Other Leaves. Requests for leave, with or without pay, for reasons other than set forth in this agreement, will be considered by the Superintendent of Schools and Board on an individual basis.

11. Holidays. The School Business Administrator / Board Secretary shall be entitled to fourteen (14) holidays as follows: Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Day, Lincoln's Birthday, Washington's Birthday, Good Friday, Memorial Day and Juneteenth. If any such holiday falls on a day during which student attendance is required, an alternate day shall be established by the Board for its celebration.

12. Dues and Fees. The Board will pay the following dues and fees for the School Business Administrator / Board Secretary, plus others as requested and approved by the Superintendent of Schools: A.S.B.O. International; N.J.A.S.B.O.; and Union County A.S.B.O. Roundtable.

13. Travel Expenses. The Board hereby agrees to reimburse the School Business Administrator / Board Secretary for expenses incurred for approved travel in accordance with its established policies, OMB guidelines and N.J.A.C. 6A:23A-7.2.

14. Disability. In the event of disability by illness or incapacity, the School Business Administrator / Board Secretary shall be entitled to utilize all accumulated sick leave, vacation time, and personal time in order to remain on payroll. Thereafter, compensation shall be reinstated after the School Business Administrator / Board Secretary has returned to employment and undertaken the full discharge of her duties.

15. Evaluation. The Superintendent of Schools shall complete the performance evaluation of the School Business Administrator / Board Secretary in accordance with the policies of the Board and the regulations of the NJ State Board of Education.

16. Professional Liability. The Board agrees that it shall provide indemnification in accordance with state law.

17. Termination. The School Business Administrator / Board Secretary and Board mutually agree that at least 60 days' prior written notice to terminate this agreement shall be provided to the other party. Such notice shall be in writing and delivered to the Superintendent of Schools should the School Business Administrator / Board Secretary initiate termination, and by Certified Mail to the School Business Administrator / Board Secretary should the Board initiate termination. In the event the certificate of the School Business Administrator/Board Secretary is revoked, this Contract of Employment shall become null and void as of the date of revocation.

18. Miscellaneous.

A. In the case of meetings where the Board intends to discuss the School Business Administrator / Board Secretary's performance or negotiate her contract, the School Business Administrator / Board Secretary's right to notice and to attend shall be governed by statute and law.

B. Outside Activities. The School Business Administrator / Board Secretary shall devote her full time, attention and energy to the business of the district. If the School Business Administrator / Board Secretary chooses to use personal time to perform outside activities, she shall retain any honoraria paid. In no case will the district be responsible for any expenses attendant to the performance of such outside activities.

19. Complete Agreement. This Contract of Employment embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties and the approval of the Executive County Superintendent.

20. Conflicts. In the event of any conflict between the terms, conditions and provisions of this Contract of Employment and the provisions of the Board's policies, or any permissive state or federal law then, unless otherwise prohibited by law, the terms of this Contract of employment shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

21. Savings Clause. If, during the term of this Contract of Employment it is found that a specific clause of said contract is found to be illegal under federal or state law, the remainder of the Contract of Employment not affected by such a ruling shall remain in force.

WHEREAS, a duly authorized officer of the Board has approved the terms and conditions of this Contract of Employment; and

WHEREAS, the School Business Administrator / Board Secretary has approved of the terms and conditions of this Contract of Employment; and

WHEREAS, this Contract of Employment has been approved by a vote of the members of the Berkeley Heights Board of Education at its meeting on June 26, 2025 and has been made a part of the minutes of that meeting.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Contract of Employment effective on the day and year first above written.

_____
Jennifer Nicholson
School Business Administrator / Board Secretary

By: _____
Gale Bradford
Board President

Witness: _____
Dr. Kim Feltre
Superintendent of Schools

Date: _____

APPROVED
DP 6/23/25

SCHOOL BUSINESS ADMINISTRATOR

Detailed Statement of Contract Costs

District: Berkeley Heights				
Name: Jennifer Nicholson				
Date BOE Authorized Submission to County Office	6/20/2025			
District Grade Span	K-12			
On Roll Students as of 10-15	2318			
Contract Term:	**2025-26**	**2026-27**	**Dif.**	**% dif**
Salary				
Base Salary - $135,000 - prorated 8/11/25-6/30/25	$ 120,937		$ (120,937)	-100.00%
Longevity	$ -	$ -	$ -	#DIV/0!
Shared Service	$ -	$ -	$ -	#DIV/0!
Total Annual Salary	$ 120,937	$ -	$ (120,937)	-100.00%
Additional Salary				
Quantitative Merit Goals	$ -	$ -	$ -	#DIV/0!
Qualitative Merit Goals	$ -	$ -	$ -	#DIV/0!
Total Additional Salary	$ -	$ -	$ -	#DIV/0!
Total Annual Salary plus Additional Salary	$ 120,937	$ -	$ (120,937)	-100.00%
Board Contribution for Cost of Premiums for:				
Health Insurance - $44,706 prorated	$ 40,049		$ (40,049)	-100.00%
Prescription Insurance	$ -	$ -	$ -	#DIV/0!
Dental Insurance - $1,784 prorated	$ 1,598		$ (1,598)	-100.00%
Vision Insurance	$ -	$ -	$ -	#DIV/0!
Disability Insurance	$ -	$ -	$ -	#DIV/0!
Long-term Care Insurance	$ -	$ -	$ -	#DIV/0!
Life Insurance	$ -	$ -	$ -	#DIV/0!
Other Insurance - Describe:	$ -	$ -	$ -	#DIV/0!
Waiver of Benefits	$ -	$ -	$ -	#DIV/0!
Section 125 Plan Reimbursements - Describe:	$ -	$ -	$ -	#DIV/0!
Board Contribution for Cost of Premiums	$ 41,647	$ -	$ (41,647)	-100.00%
Employee contribution to health benefits as per law	$ 8,324		$ (8,324)	-100.00%
Total Health Benefit Compensation	$ 33,323	$ -	$ (33,323)	-100.00%
Other Compensation				
Travel and Expense Reimbursement (Estimated Annual Cos	$ 1,300	$ -	$ (1,300)	-100.00%
Professional Development (Capped Amount or Estimated Ar	$ 4,000	$ -	$ (4,000)	-100.00%
Tuition Reimbursement	$ 2,300	$ -	$ (2,300)	-100.00%
Mentoring Expenses - Describe:	$ -	$ -	$ -	#DIV/0!
National/State/County/Local/Other Dues	$ 3,500	$ -	$ (3,500)	-100.00%
Subscriptions	$ -	$ -	$ -	#DIV/0!
Phone	$ -	$ -	$ -	#DIV/0!
internet	$ -	$ -	$ -	#DIV/0!
Other - Describe:	$ -	$ -	$ -	#DIV/0!
Total Other Compensation	$ 11,100	$ -	$ (11,100)	-100.00%
Sick and Vacation Compensation				
Max Paid for Unused Sick Leave Upon Retirement	$ 2,250	$ -	$ (2,250)	-100.00%
Max Paid for Unused Vacation Leave - Retirement or Separation	$ 10,385	$ -	$ (10,385)	-100.00%
Total Sick and Vacation Compensation	$ 12,635	$ -	$ (12,635)	-100.00%
TOTAL CONTRACT COSTS	$ 177,995	$ -	$ (177,995)	-100.00%

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School Board Proposal prepared for

Berkeley Heights Board of Education

05/13/2025

Vito A. Gagliardi, Jr. | Principal | Morristown, NJ | (973) 889-4151 | VAGagliardi@pbnlaw.com

David L. Disler | Counsel | Morristown, NJ | (973) 889-4133 | DLDisler@pbnlaw.com

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SAN JUAN, PR • TRENTON, NJ • WESTBOROUGH, MA • WILMINGTON, DE

VITO A. GAGLIARDI, JR.
MEMBER, NJ BAR
CERTIFIED BY THE SUPREME COURT OF
NEW JERSEY AS A CIVIL TRIAL ATTORNEY
DIRECT DIAL NO.: 973-889-4151
E-MAIL ADDRESS: VAGAGLIARDI@PBNLAW.COM

May 13, 2025

VIA LAWYER'S SERVICE

Anthony Juskiewicz
School Business Administrator/Board Secretary
Berkeley Heights Public Schools
345 Plainfield Ave.
Berkeley Heights, NJ 07922
ajuskiewicz@bhpsnj.org

Re: Request for Qualifications/ Proposal for Legal Services

Dear Mr. Juskiewicz:

In response to your Request for Proposal, we are pleased to submit our proposal in support of our firm's candidacy to continue serving as attorneys for the Berkeley Heights Board of Education. We have served as counsel to the Board since 1994 and it would be a privilege to continue to serve the Board.

By way of background, established in 1962, Porzio, Bromberg, & Newman, P.C., is a full-service, general practice law firm with particular expertise in the area of education law, including, but not limited to, general board governance, special education, labor and employment, school ethics issues, contract negotiation, student discipline, policy development and implementation, environmental, land use/construction, insurance coverage, and litigation. Our education team is comprised of highly experienced attorneys, each of whom has both general school law knowledge and specialized expertise in a variety of areas. In the enclosed materials, we have provided you with a copy of the curriculum vitae for each attorney from this team who may provide legal services for you. We also are supported by in-house paraprofessionals who each have extensive experience and have been serving our education clients for more than a twenty years.

Our education team provides a broad range of legal counseling and litigation services to school districts across the State of New Jersey; we represent over 50 boards of education, private schools, colleges and universities. Our lawyers have successfully litigated a number of precedent-setting high-profile education cases, including send-receive disputes, school district reconfigurations, tenure cases, and New Jersey's first student-on-student harassment cases (both the first case ever brought under Title IX and, several years later, the first case brought following the new HIB regulations).

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We work closely with other experts within our firm, in areas such as insurance coverage, land use, and environmental law, to provide swift, cost-effective advice to our public school clients. Our firm boasts three retired jurists: a former Presiding Judge of the Appellate Division, Civil, and Chancery Divisions, and two former assignment judges with decades of experience at the trial and appellate level, as well as the former Commissioner of Education, David C. Hespe, and former Assistant Commissioner of Education Patricia C. Morgan. They each regularly assist our public school clients in developing strategy and addressing complex constitutional and contractual matters, particularly where there are issues that are likely to be placed before the state or federal courts of New Jersey or the Department of Education.

We are active members of the New Jersey Association of School Attorneys with David L. Disler, Esq. presently serving on the Board of Trustees as a Vice President. Mr. Disler also has been asked to present at the New Jersey School Board Association's School Law Forum for the last seven years. Kerri A. Wright, Esq., co-chair of the Education and Employment Team, is the past President of her local board of education in Chester, New Jersey, where she served five terms on the board. Her personal first-hand experience as a board member, President, and chairperson of several committees, including the negotiations committee, allows her to provide valuable and practical advice to our clients. In addition, the undersigned is one of the few trial attorneys in the state who is certified by the Supreme Court and an inductee into the American College of Trial Lawyers. These individuals have appeared before the Office of Administrative Law on numerous occasions and had many administrative law trials, as have the other attorneys on our team. Our lawyers have written and lectured on numerous education law topics for the National Business Institute, New Jersey Association of School Administrators, and New Jersey School Boards Association.

There are no actions which have been filed against the attorneys identified in this proposal, either by way of complaint, cross-claim or counterclaim, in connection with our rendering of legal services.

We enjoy helping our school district clients guard the education system and in providing prompt and effective legal advice at a reasonable cost. We pride ourselves in maintaining a close, personal relationship with each client and in addressing all legal needs promptly. A comprehensive description of the relevant experience of the attorneys who will be involved in delivering the legal services to the Berkeley Heights Public Schools is set forth below.

A. <u>General Counsel</u>:

We routinely provide legal guidance in all areas of board governance and school and districtwide operations, including drafting, reviewing or advising on legal notices, resolutions, and board policies and regulations. Our clients frequently ask for us to provide advice and advisory opinions on a variety of topics. Whenever asked to do so, we provide formal written advice/opinion memoranda for administration or the members of the board. However, we understand the growing need for our clients to work within an ever-tightening budget. Therefore, we are mindful of keeping legal costs down and look to partner with our clients to provide the legal services they need without

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additional, unnecessary expenditures (such as creating formal written advisory opinions where a phone call or email would suffice).

We regularly assist administrators in the implementation of board policies and regulations in such areas as determining and challenging residency; student conduct, attendance, and discipline, including suspensions and expulsions; complying with the Open Public Meetings Act and the Open Public Records Act; responding to and addressing harassment, intimidation, and bullying; human resource management, including tenure proceedings and increment withholdings; discrimination and sexual harassment training and investigations; public bidding; requests for proposals and contract issues; reporting to and responding to investigations initiated by Child Protection and Permanency (formerly DYFS); first amendment rights of students and staff; affirmative action compliance and investigations; reviewing, initiating, and responding to accommodation requests, including student requests related to transgender issues; election issues; fiscal accountability and compliance; jurisdictional issues; and school ethics and conflicts of interest issues. We routinely draft, review, and negotiate contracts and bid specifications.

We regularly provide in-service programs on specified legal issues for appropriate staff. On an annual basis, we invite all our clients to attend our Employment Law Forum, which is a complimentary program on a variety of new and emerging topics in labor and employment law. We also regularly update our clients on new developments and changes in the law as they relate to school districts in New Jersey.

We attend board meetings and committee meetings as needed by our clients. In some cases, our clients request our presence at every board meeting; in other cases, we attend only when a particular need arises.

We frequently appear before State and local agencies on behalf of our clients, including local planning, zoning and adjustment boards, municipal governing bodies, as well as the Department of Education and other State agencies. We also frequently represent our school board clients before the Commissioner of Education, the Office of Administrative Law, the Equal Employment Opportunity Commission, the Public Employment Relations Commission, the Division on Civil Rights, the Office of Special Education Programs, the Government Records Council (OPRA complaints), the School Ethics Commission, the School Development Authority, the Environmental Protection Agency, the New Jersey State Interscholastic Athletic Association (NJSIAA), and the Office of Fiscal Accountability Compliance. We have appeared for hearings before the Board of Review (for district reconfigurations) and the Council on Local Mandates (to challenge unfunded mandates). We also have extensive experience representing school board clients in state and federal court in New Jersey. We are asked frequently by school board clients to work with insurance-appointed counsel, in order to ensure that the best interests of the school board are their primary focus.

We have good relationships with a variety of State officials, including many within the Department of Education. These relationships inure to the benefit of our public school clients, as they allow us to provide advice and counsel to our clients based upon the knowledge we have obtained through our long-standing history of interacting with these State officials as well as

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particular knowledge of the individuals currently responsible for the decision-making that may impact our clients. Porzio also has a government affairs subsidiary, Porzio Governmental Affairs, with whom the members of our Education Team interact on a frequent basis in order to facilitate our clients' regulatory and/or legislative goals. We host events at which various State officials may be present, and offer our clients an opportunity to interact with those officials.

We have represented many school districts in connection with their interactions with the Office of Fiscal Accountability and Compliance. An investigation from this office can have serious consequences for a school district and its administrative staff. We work closely with the Board and administration to support and defend any practices under investigation or which may become the subject of a complaint or investigation. In connection with this work, our Education Team has extensive experience counseling clients with regard to shared services arrangements, including areas of compliance, drafting, and collections.

Finally, through our subsidiary Porzio Compliance Services LLC ("PCS") we are able to seamlessly provide our clients with the invaluable expertise of several non-attorney experts in industries with direct relevance to our school clients, including most particularly, school safety. We believe the knowledge and experience of the School Safety and Compliance team at PCS are unmatched in the State. Our team works to assess physical and information security, and ensure compliance on local, state, and federal levels by leveraging the unparalleled experience of team members who include: Dave Hespe, former Commissioner of Education; Elizabeth Shea, former Assistant Commissioner of Human Services and former head of the Division of Developmental Disabilities; Yasmin Hernández-Manno, former Executive County Superintendent of Schools for Mercer, Burlington and Middlesex counties; Dr. Christine VanWoert, former Superintendent of Schools who provides regulatory compliance and strategic advice to our clients having an extensive background in the Educational field; and Kevin Craig, a retired New Jersey Police Chief and former Director of Safety and Security and Certified Anti-Bullying Specialist for a NJ Public high school in Sussex County as well as a NJ Certified Safe School Resource Officer, Active Shooter Response Instructor, De-escalation Instructor, NJDOE Certified Teacher of Law Enforcement (CE), college adjunct professor, and high school educator. Kevin's experience and training also includes K-12 school security, School Safety/Climate HIB Team, truancy and residency investigations, and school climate initiatives.

PCS allows us to work directly with clients to assess current procedures and protocols of any educational institution and to recommend customized best practices that best meet the safety and compliance needs for each individual client. PCS also has former law enforcement personnel for enhanced background checks and Open Source Investigations. Through PCS, we provide the following school safety and compliance services for our education clients: Physical assessments of school and district buildings, perimeters, and outside areas; compliance assessments for protocols, procedures, and employee training; assessments for data privacy and information security; written reports and optional in-person presentations of findings; detailed recommendations and action items; onsite or hosted training of teachers, building employees, administrators, or others.

In short, we are well qualified and experienced to meet all of the needs of the Berkeley Heights Public Schools.

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B. Special Education:

Our attorneys and paraprofessionals have extensive experience in all aspects of the area of special education, 504, and I&RS. We work closely with child study team members to address the myriad of issues that come before the team on a daily basis, including, but not limited to, interacting with parents and their attorneys, advocates, and consultants; eligibility and classification; evaluation; placement; IEP development and implementation, including writing a defensible IEP with measurable goals and objectives; development of programs that are compliant with state and federal law; discipline of classified students; manifestation determinations; contract review, negotiation, and interpretation; and evaluating, drafting, and implementing 504 plans as well as I&RS plans. We also often provide in-service training to child study team members.

When the relationship between the district and the parent of a classified student becomes contentious, we continue to work closely with the child study team to bring about a cost effective resolution. In doing so, we represent our school board clients in all stages of due process, including mediations, resolution sessions, and administrative hearings before the Office of Administrative Law, and in all stages of any necessary court proceeding. We also assist our clients in responding to complaint investigations when they are filed against the district. We work side-by-side with the administration to respond to the inquiries raised by the Office of Special Education Services' investigators, to craft a correct action plan if necessary, and to challenge the decision when appropriate.

C. Negotiations/Labor/Personnel Counsel:

Our team regularly advises our school board clients on all legal matters pertaining to collective bargaining, labor relations, and human resource administration. We are well-versed in all aspects of State and federal law pertaining to employment law, including, but not limited to, employee discipline; seniority issues; calculation of tenure and dismissal; reductions in force; increment withholding; sexual and other forms of harassment; discrimination; whistleblowing; wage and hour considerations; and privatization of certain positions and/or shared services arrangements; federal and state leave, including FMLA, NJFLA, and NJ SAFE; disability and pregnancy accommodations; and issues raised by independent contractors and interns.

On the labor side, we frequently work with clients to review and respond to grievances, up to and including arbitrations and scope petitions before the Public Employment Relations Commission. We also work closely with our clients to assist in collective bargaining. To illustrate the depth of our capabilities in this area, we worked with a recently-formed regional school district to obtain definition and recognition of a new wall-to-wall bargaining unit, combining more than four units from four prior school districts; we completed negotiating with that unit to develop a new collective bargaining agreement where more than four agreements had previously governed.

Under the old tenure statute, we are proud to report that we never lost a single tenure case that was heard by an Administrative Law Judge and the Commissioner. For all of our cases that

did not proceed before an Administrative Law Judge, the employee facing the tenure charges voluntarily resigned from his or her position upon facing the tenure charges that we drafted.

Of course, the experience that any education attorney had with tenure hearings before the Commissioner has been supplanted by the new relatively TEACHNJ Act, where cases are heard by arbitrators. We have significant experience under this statutory scheme as well. By way of example only, in 2012, we were personally selected by the Assistant General Counsel to the Newark Public Schools to try one of the first tenure cases brought pursuant to the new TEACHNJ Act. We were successful in convincing the assigned arbitrator that the teacher should be dismissed from Newark Public Schools and that his tenure should be revoked. We successfully defended the employee's attempt to overturn that decision before the Superior Court, and successfully dismissed the whistleblower and discrimination lawsuit he later filed. We then worked with the State to have his certificate revoked.

* * * *

Our current hourly rates for work we perform as general counsel to school boards is $235 for attorneys and $155 for paraprofessionals. We have provided a list of school board references for your consideration, including a list of all public school clients we have served within the last three (3) years. We have decades of experience representing public school districts in New Jersey and we believe the breadth of our Education Team's experience, the size and expertise of the other practice groups in our firm, and the unique experience offered by the members of our two subsidiaries, sets us apart from other education law firms and makes us a perfect fit to serve the needs of the Berkeley Heights Public Schools. When considering our hourly rate, kindly recognize our experience and credentials in comparison to other firms.

We gladly commit to render any and all legal services required by the Berkeley Heights Public Schools, including all services outlined in the RFP. We strongly believe that it is in our clients' best interest to have a core team of attorneys to whom the client can turn when a given issue arises. Therefore, while we have a larger team of attorneys, who specialize in education law and who are available to provide any legal services necessary, we propose that the majority of the legal services would be provided by the following attorneys: Vito A. Gagliardi, Jr. (Principal), Marie-Laurence Fabian (Of Counsel), David L. Disler (Counsel), Brian Giardina (Associate) and Rachel E. Fairley (Associate). As reflected in their curriculum vitaes, each of these attorneys has significant experience in the areas set forth in the RFP and on which we elaborated in the above sections, including significant experience providing general counsel, special education and labor/employment services for public school boards.

Work is distributed based upon the needs of our clients and handled by the most appropriate person on the team. We are aware of the tight fiscal constraints under which our school clients are forced to operate. For this reason, we do not and will not assign more staff to a task/case than is absolutely necessary to completely and professionally handle the matter. Generally speaking, absent a request from our client to do so, we do not believe it is appropriate to send multiple attorneys to meetings or conferences. We do not believe in training our less experienced attorneys at the expense of our clients. We typically rely upon associates to conduct research, when research

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is needed, to prepare written materials, and to be generally responsible for the day-to-day handling of larger matters, with principals responsible for strategy and oversight. David Disler and Brian Giardina would be the direct contacts for providing counseling and advice on a daily basis and for attendance at Board or other meetings, as necessary.

In addition, we pride ourselves on promptly responding to all client inquiries. It would be an unusual circumstance for our attorneys not to respond to any inquiry within a few hours. Indeed, we make ourselves available virtually 24/7 through email and by providing our cellphone numbers to our clients. We understand that, when operating a school district, emergencies do not always arrive during "normal" operating hours.

Our relationship goes back to late 1994, when we were retained as special counsel, and worked with your Board – and your counterparts in Kenilworth, Mountainside and Springfield – to undertake the precedent-setting dissolution of the Union County Regional High School District. We successfully handled every legal issue associated with your taking over Governor Livingston High School and with your transformation into a K-12 district. We have been your Board counsel since that time and have seen you through countless challenges.

Please do not hesitate to contact the undersigned should you wish to discuss or if you need anything further in this regard. On a personal level, it would be a privilege to continue our long-standing relationship.

Sincerely,

Vito A. Gagliardi, Jr.

VAG:acr

B

Firm Experience

Student-related matters and litigation

The Porzio Education Team provides litigation and counseling services to a wide variety of public schools, private schools, charter schools, and collleges/universities. Our litigation services include defending our clients and prosecuting lawsuits instigated by our clients. We frequently handle employment disputes, commercial disputes, construction and bid disputes, OPRA and OPMA disputes, insurance disputes, student discipline and bullying matters, tenure cases, and school district reconfiguration disputes. Our extensive counseling services cover countless areas, including student and staff discipline, employment practices, contract and bidding matters, special education, policy drafting, implementation and enforcement, labor negotiations, and safety issues.

The Porzio Education Team also often works directly with attorneys and professionals from Porzio Compliance Services, LLC ("PorzioCS"), a wholly-owned subsidiary of Porzio, Bromberg & Newman, P.C., to serve the needs of our clients. Working with PorzioCS, we advise educational clients on matters of School Safety and Compliance to help assess and mitigate risks related to physical and informational security, in addition to performing workplace investigations PorzioCS also works with colleges and universities to provide compliance solutions to help address regulatory compliance, reporting, and enforcement issues.

In certain matters, our team has distinguished itself with cutting-edge and precedent-setting cases:

- In school district reconfiguration cases, our attorneys have handled the only three regional school district dissolutions in state history; precedent-setting sending-receiving disputes; and disputes over the regional school district tax levies.

Firm Experience

- Our attorneys have worked with charter schools from the very inception of the charter school movement, helping to start charter schools throughout the state and helping them to achieve success.

- Given our long-standing relationship with the Department of Education, we have helped public schools, charter schools, and schools that serve children with special needs to work with state and county education officials in a cost-effective manner.

School Safety and Security

PorzioCS specializes in all matters of physical and informational security, compliance, and investigations with an emphasis on school safety and security planning. PorzioCS' school safety and compliance team is led by attorneys and professionals with deep backgrounds in education and security. The team assists schools in all aspects of security and safety from physical threat assessments to incident response plans, information compliance and security, and employee training to assist schools in creating and maintaining the most secure environment for students and staff.

The greatest threats to schools are often left undiscovered. The objective of an onsite assessment is to identify possible threats and vulnerabilities, and provide custom solutions to mitigate risk. PorzioCS offers schools a comprehensive view of this risk profile by assessing threats and making recommendations to improve physical security, information security, and emergency preparedness across all aspects of operations.

Incidents occur, and when they do, it is important to have a trusted advisor who can discretely and efficiently investigate and provide information that can be used to make informed decisions. The PorzioCS Team has experience conducting both in-person and online investigations to uncover detailed information and provide a comprehensive report detailing the incident and the people involved. School misconduct investigations are discrete, confidential investigations into alleged misconduct, violence, or sexual misconduct with recommendations for further action. We provide employee background investigation into current or potential employees to protect schools from reputational or legal risks. We also investigate cyber incidents to identify threat actors, recover any missing information, and advise schools of regulatory reporting requirements.

Best practices for safety and security start with strong, comprehensive policies and procedures aimed at ensuring compliance with all applicable laws and adoption and integration of industry standards. Our team works diligently to stay at the forefront of security best practices, so we can provide up-to-date advice to protect organizations. A review of policies and procedures to ensure compliance with state law and recommend industry best practices. Review of information security policies to ensure compliance with state and federal law and recommend industry best practices.

Firm Experience

Employment Litigation / Civil Rights

Our Education, Employment and Labor attorneys have significant counseling experience, assisting clients with minimizing claims and avoiding litigation. We regularly counsel clients on:

- Hiring practices
- Employment agreements
- Employee discipline and discharge
- Severance agreements
- Employment policies
- Handbooks and manuals
- EEO compliance
- Paid, unpaid, and intermittent leave
- Harassment and discrimination
- Disability accommodations
- Whistleblower and retaliation
- Reductions in force
- Internal complaint investigations

With more than 50 years of experience working with clients in matters of employment litigation, Porzio's Education and Employment Team has represented clients before all conceivable fora of federal court, state court, arbitrators, mediators, and state and federal agencies. We work to understand our clients' goals and then design a litigation strategy that leverages our litigation experience to defend against claims of wrongful termination, unlawful discrimination, whistleblower retaliation, sexual misconduct, wage and hour violations, and various other employment-related actions in federal and state courts and before administrative agencies. We regularly work with our clients to handle Equal Employment Opportunity investigations and civil rights complaints.

The firm regularly provides counseling and representation to colleges, boards of education, police departments, and other public sector clients on employment and labor matters. We work with clients to ensure compliance with the wage and hours laws and have assisted clients with matters of employee misclassification, unpaid overtime, improper deductions, and off-the-clock work.

Firm Experience

We have represented clients in state and federal Department of Labor investigations as well as defended wage claims brought before the Department of Labor in federal and state court. We have significant experience defending clients against collective and class action claims brought under the Fair Labor Standards Act and the New Jersey Wage and Hour laws, along with civil rights actions under Section 1983.

Disability Accommodations

Federal and state laws regulating the treatment of individuals with disabilities in the workplace are complex. Our Education, Employment and Labor attorneys counsel management on issues such as reasonable accommodations and the interactive process.

Our team has a wide variety of experience defending clients in actions alleging claims of disability discrimination under the Americans with Disabilities Act, the New Jersey Law Against Discrimination, and New York City and New York State Human Rights Laws.

Leaves of Absence

Employers of all sizes have significant obligations and challenges when it comes to managing employee leave entitlements, absences, and requests for accommodations. Evolving statutory and regulatory requirements under the Family Medical Leave Act (FMLA) and the Americans with Disabilities Act (ADA), and additional state and local regulations, have resulted in increased litigation risk for employers making the impact of decisions and actions increasingly critical.

Porzio's employment team offers employers a practical approach to addressing leave and accommodation issues while navigating complex and changing employment laws.

We work with clients on:

- Counseling and training on issues that fall under FMLA, ADA, and other employment laws and regulations
- Defense of employers from claims brought before the EEOC, Department of Labor, and other agencies
- Investigations of potential employee abuse or fraud, including enhanced Internal Corporate Investigations services through our team of highly-trained former law enforcement officers at Porzio Compliance Services.

Discrimination, Harassment and Retaliation

Our Education, Employment and Labor team has extensive experience representing clients in wrongful discharge, employee discrimination, whistleblower, retaliation, and sexual harassment litigation in federal and state courts and in administrative proceedings.

Our attorneys also represent clients in investigations by government agencies such as the Equal Employment Opportunity Commission, the New Jersey Division on Civil Rights, and the New York State Human Rights Commission.

Firm Experience

Reductions in Force

Employers facing the need to reduce their workforces in order to meet their business goals face a series of difficult decisions that impact their company in multiple ways. Porzio's team works with employers to provide legal and business counseling to help minimize the impact of a reduction in force and also manage the risk of related litigation.

Federal, state, and local laws and regulations regarding reductions in force are complex and failure to comply can lead to litigation. Employers who qualify must understand the federal WARN Act and the related notification requirements, and other laws including ERISA, COBRA, the Fair Labor Standards Acts, the National Labor Relations Act, and others relating to employee benefits, discrimination, and more.

Many employers find themselves in the unfortunate position of having to conduct large-scale reductions in force. We counsel clients on compliance with the law, including the Federal WARN Act as well as the New Jersey Millville Dallas Plant Job Loss Notification Act and the New York State Worker Adjustment and Retraining Notification Act.

Contract Disputes

Our multi-disciplinary team regularly advise school districts, colleges, universities, and academic medical centers throughout the State of New Jersey. The team's substantial legal knowledge, combined with extensive higher education industry experience, is further augmented by the addition of the judicial resources employed by the firm that allow Porzio to successfully assist clients in developing strategy and addressing complex constitutional and contractual matters, particularly where issues are likely to be placed before the state or federal courts of New Jersey.

Our practice encompasses:

- Breach of contract
- Complex constitutional and contractual matters
- Draft, review, and negotiate contracts and bid specifications
- Procurement and service contracts
- Construction (including contract preparation and negotiation; solar energy and green construction; change orders; and litigation)
- Employment contracts and collective bargaining agreements
- Restrictive covenants and non-compete agreements
- Public contract law
- Insurance coverage issues

Internal Investigations

As part of our employment practice, Porzio works with clients in all aspects of internal investigations. Our team conducts workplace investigations with the goal of reducing risks for employers. We work to guide clients through the process of conducting complex internal investigations and report on our findings. Our

Firm Experience

team's deep experience allows us to spot issues and challenges along the way that can be helpful in managing public aspects of high-profile investigations.

Open Public Records and Open Public Meetings Act Litigation

The Porzio Education Team has substantial experience working with public entities to ensure compliance with the Open Public Records Act ("OPRA"). Records custodians regularly call upon our team's expertise to determine the validity of requests, draft responses, and review/redact responsive records. Should a lawsuit under OPRA be filed, our office represents public entities in State court and before the Government Records Council. In fact, our office has been involved in some of New Jersey's most significant OPRA cases. Some examples include:

- *Paff v. Ocean County Prosecutor's Office,* 235 N.J. 1 (2018): The New Jersey Supreme Court provided guidance on the availability of dashboard camera video footage under OPRA.
- *Paff v. Galloway Twp.*, 229, N.J. 340 (2017): The New Jersey Supreme Court addressed the availability of metadata under OPRA.
- *Asbury Park Press v. Twp. of Neptune*, 467 N.J. Super 385 (App. Div. 2021): The New Jersey Appellate Division found that OPRA's personnel exception applied to internal affairs files.
- *O'Shea v. West Milford Bd. of Educ.*, 391 N.J. Super. 534 (App. Div. 2007), certif. den. 192 N.J. 292 (2007): The New Jersey Appellate Division determined that a Board secretary's handwritten notes that were used to prepare public minutes are not available under OPRA.

The Porzio Education Team also assists public entities in complying with the Open Public Meetings Act ("OPMA"). Our team regularly works with public entities to ensure proper notice is provided to the public, provides guidance on when public entities can move into closed session, and works with public entities in ensuring the conversations discussed in closed session conform with the OPMA. Our attorneys also regularly attend public meetings to assist clients in addressing these issues, while also helping the public meeting run smoothly by responding to questions and providing guidance under Robert's Rules of Order. Finally, where criminal complaints under the OPMA are filed, our office has experience proactively working with the local prosecutor's office to prevent any issues from arising or escalating.

Public Sector Labor Law

Our team includes Richard H. Bauch, who has successfully defended a public university against an Equal Employment Opportunity Commission (EEOC) charge of discrimination filed by assistant professor having protection under three separate Title VII classes following university's offering of a terminal contract and denying tenure. Defense proven before the EEOC investigator involved complex explanation as to why charging party's published work in advanced mathematics did not meet department's standards for granting tenure. The EEOC issued Finding of No Probable Cause terminating case.

Firm Experience

Additionally, Mr. Bauch has brought action in New Jersey Superior Court, Chancery Division to vacate adverse arbitration award attained by the American Association of University Professors (AAUP) adverse to university awarding sabbatical leave under circumstances beyond precise terms of contract. The court agreed with our position that arbitration award modified parties' collective bargaining agreement and therefore was procured by undue means. The court vacated arbitration award and restrained further arbitration of grievance. Decision was affirmed on appeal to Appellate Division.

Mr. Bauch has more than 35 years of experience serving as chief spokesperson during collective negotiations for public employers ranging from small school districts and municipalities with fewer than 100 employees to large municipalities, county employers, school districts and authorities with employee complements exceeding 1,000. Additionally, he has advised and served as point person for public employers (both Civil Service and non-Civil Service) engaged in massive restructurings required to balance budgets following multi-million dollar budget deficits.

Other successful public employment experiences include:

- Defended numerous unfair practice charges against public employers before the New Jersey Public Employment Relations Commission.
- Prosecuted numerous Civil Service and non-Civil Service removal proceedings involving permanent law enforcement employees.
- Defended large school district against charges that it removed superintendent unlawfully.
- Defended regional high school district against charges it unlawfully terminated tenured guidance counselor following a reorganization of guidance department with new class supervisor positions created requiring dual certification not then possessed by guidance counselor. Successfully served as trial counsel before Office of Administrative Law. Case was affirmed by Commissioner of Education and State Board of Education, but reversed on appeal to the Appellate Division. Succeeded in having New Jersey Supreme Court grant our Petition for Certification. Following oral argument, Court issued unanimous landmark decision reinstating ALJ's decision and approving reorganization and termination. Decision significantly expanded boards' rights to restructure school districts including permitting boards to require multiple certifications for existing and newly created positions if undertaken in good faith for legitimate educational policy reasons. *Elsa Dennery v. Passaic Cty Reg'l. Bd. of Educ.,* 131 N.J. 626 (1993).

Arbitration

The Porzio Arbitration Team consists of former members of the New Jersey Judiciary. Former Essex County Assignment Judge Alvin Weiss, former Hudson County Assignment Judge Maurice J. Gallipoli, and former Appellate Division Judge Jack L. Lintner, bring and devote their considerable judicial experience in a vast

Firm Experience

array of matters. In addition to serving as arbitrators, Porzio lawyers are frequently asked by the courts, lawyers and law firms to serve as Special or Discovery Masters to facilitate the management of a case or to supervise the completion of discovery in a fair and cost-effective manner. The New Jersey Administrative Office of the Courts established and supervises a statewide Complimentary Dispute Resolution Program.

Two firm attorneys have met the training and accreditation requirements to serve as a court-appointed mediator. They are listed on the Roster of Mediators for New Jersey's Statewide Mediation Program for Civil, General Equity and Probate matters. Michael L. Rich and Richard Bauch often serve under appointment by the court to try to bring parties to a resolution short of a trial. Additionally, they are also available to serve as private mediators, arbitrators, and Special or Discovery Masters.

Over 95 percent of the matters mediated by the team have been successfully concluded. In the remaining matters, many have settled thereafter, before expensive discovery and/or trial. Often parties return to the mediation process after having resolved certain issues by motion practice or by conducting some limited essential discovery. The team conducts arbitrations to resolve a case without the need for further extensive discovery, litigation and/or trial.

C



Vito A. Gagliardi, Jr.

Principal

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Vito A. Gagliardi, Jr. is the Managing Principal of Porzio, Bromberg & Newman, P.C., and the President and CEO of Porzio Compliance Services (PorzioCS) and Porzio Governmental Affairs (PGA). Beyond his roles, Vito co-chairs the firm's Litigation Practice Group, and its Education and Employment Team. Certified as a Civil Trial Attorney by the Supreme Court of New Jersey Board on Trial Certification and a distinguished fellow in the American College of Trial Lawyers, Vito has left an indelible mark by arguing precedent-setting cases before the New Jersey Supreme Court. Vito's exceptional talent for simplifying complex facts and evidence to judges and juries sets him apart, with a remarkable track record of successful dispute resolutions through trial or negotiation. Widely renowned for his astute counsel, Vito's vast experience extends to boards of education, colleges, universities, APSSDs, charter schools, and businesses ranging in size from Fortune 100 companies to small, privately held entities. His influence expands to the Employment and Labor sector, where he is recognized for his strategic counsel in state and federal courts and key agencies. Vito's reputation as a trusted advisor and litigator reflects his unwavering dedication to achieving favorable outcomes for his clients.

Education Law

As co-chair of the Education Team, Vito is nationally known for his counsel to educators, boards of education, public schools (K-6, K-8, K-12) and educational institutions, including colleges and universities, Approved Private Schools for Students with Disabilities (APSSDs), charter schools, and both private/independent and public entities. Vito and the Education Team at Porzio work with a large number of public sector schools, several universities, and also serve as general counsel for the ASAH organization, which serves its member APSSDs.

In addition to leading Porzio's annual Employment Law Forum, where the firm's lawyers and professionals from PorzioCS and PGA provide legal, compliance and legislative updates, Vito frequently speaks at education conferences for the private special education schools and agencies within ASAH. He is regularly asked to speak to industry organizations on legal updates and Department of Education policies of importance to educators and administrators.

Public School Regionalization & Redistricting

As the lead counsel on several precedent-setting matters in the areas of regionalization and redistricting, including the creation and dissolution of regional school districts and the creation and termination of sending-receiving relationships, Vito is highly regarded throughout the education industry in New Jersey for his diligent investigations and studies regarding the reconfiguration or dissolution of school districts.

Vito A. Gagliardi, Jr. Cont.

Vito was counsel for the only three regional school district dissolutions in New Jersey history (Union County Regional, Lower Camden County Regional, South Hunterdon Regional), resolving hundreds of employment issues successfully, and defeating all litigations challenging any aspect of the dissolution. Additionally, Vito pioneered a dual sending-receiving agreement between two small school districts in order to keep them both cost-effective and viable, one as a K-4 district for the two towns and the other as a grade 5-8 district for the two towns.

APSSD Advocacy and Counsel

Porzio's education lawyers serve as outside general counsel to ASAH, the trade organization for Approved Private Schools for Students with Disabilities (APSSD) throughout New Jersey. Vito and the PGA team provide strategic guidance on shaping and advocating for laws and regulations that support ASAH's mission. Moreover, Vito advises ASAH member schools on sensitive interactions with the Department of Education, championing the ASAH's objective of providing education to students in need who may have developmental disabilities, behavioral issues, and other situations that cannot be adequately addressed in the public school system. The APSSDs rely on Vito for counsel on DOE rules, notification of non-allowances, and representation on audits.

Physical & Informational Security

As president and CEO of PorzioCS, Vito assists schools in creating and maintaining the most secure learning environment for students and staff. Providing counsel in all matters of security and safety, Vito and the PorzioCS team support schools with incident response plans, physical threat assessments, information compliance and security, and employee training. PorzioCS's on-site risk assessments identify possible threats and vulnerabilities, to which Vito recommends custom solutions to mitigate risk. In addition, Vito and the PorzioCS team are brought in to discretely investigate and report on school misconduct, employee background due diligence, cyber-crime, and regulatory reporting compliance.

Outside General Counsel & Litigation - Education

Vito serves as day-to-day general counsel for public and private schools and universities, providing advice on issues and disputes involving employment, commercial contracts, construction and bids, OPRA and OPMA, and insurance, as well as compliance with all applicable laws and industry standards. Additionally, he counsels and does trainings for education clients on student and staff discipline, allegations of bullying and tenure matters.

Employment Law

As co-chair of the Employment Team, Vito is nationally known for his astute counsel and wise strategies in matters in state and federal courts, and before the EEOC, NLRB, New Jersey Public Employment Relations Commission, the New Jersey Department of Labor and the New Jersey Division of Civil Rights.

Vito represents clients in industries including retail, life sciences and pharmaceutical, petrol-chemical, construction, manufacturing, pool and spa, healthcare, agriculture and landscaping, financial services, and public and private education.

Outside General Counsel & Litigation - Employment

Many clients engage Vito as outside general counsel, to provide day-to-day counsel on operations and employment matters, minimizing claims and avoiding litigation. Management also works with Vito on discrete matters that can range from an employee's discrimination allegation to multi-plaintiff high-stakes litigation, labor grievances, and reductions in force.

Vito A. Gagliardi, Jr. Cont.

Clients turn to Vito for advice on employment contracts, policies, performance, allegations of employee wrongdoing, discipline and all aspects of hiring, retention and termination. In addition, he counsels on ADA accommodations, leaves of absence, EEOC complaints, and issues related of discrimination, harassment, and retaliation. He litigates matters involving issues related to restructuring and consolidation, wage and hour, restrictive covenant, and whistleblowing allegations.

Recognitions

No aspect of this or any advertisement has been approved by the Supreme Court of New Jersey. For ranking methodologies, please visit pbnlaw.com/methodology.

- *NJBIZ* - Leaders in Law, Employment: Labor, Litigation, ERISA (2025)
- *NJBIZ* - Law Power 50 (2022-2024)
- Certified by the Supreme Court of New Jersey as a Civil Trial Attorney
- *Chambers USA*—America's Leading Lawyers – Labor & Employment (2017-2022)
- New Jersey Super Lawyers® (2005-2025)
- *The Best Lawyers in America®* – Education Law (2012-2025); Litigation - Labor & Employment (2013-2025)
- New Jersey State Association of Chiefs of Police - Chief George C. Tenney Award (2016)

Memberships

- American College of Trial Lawyers - Fellow
- Association of the Federal Bar of the State of New Jersey
- New Jersey Association of School Attorneys; served three terms on Board of Trustees
- New Jersey Business and Industry Association; serving on Government Affairs Committee
- New Jersey State Bar Association

News

- Porzio Opens New Office in Hunterdon County, NJ, Expanding Estate and Elder Law Planning Services, 4/01/2025
- 19 Porzio Attorneys Named to 2025 New Jersey Super Lawyers® and Rising Stars® Lists, 3/20/2025
- Vito A. Gagliardi, Jr. Honored as *NJBIZ* 2025 Leader in Law , 2/10/2025
- Porzio, Bromberg & Newman Successfully Represents New Jersey State Association of Chiefs of Police in Paterson Supersession Case, 12/19/2024
- Porzio, Bromberg & Newman Successfully Represents Borough of Sea Bright in School Regionalization Case, 12/09/2024
- Porzio, Bromberg & Newman Achieves Mansfield Certification for the Second Consecutive Year, Renewing Commitment to Diversity and Inclusion, 10/01/2024

Vito A. Gagliardi, Jr. Cont.

- 26 Porzio Attorneys Recognized in *The Best Lawyers in America® 2025 Edition*; 6 Listed as *Best Lawyers: Ones to Watch®*, 8/15/2024
- Porzio, Bromberg & Newman Adds Jill M. Williamson as Principal to Lead Emerging Technology Practice Expansion, 7/01/2024
- Porzio, Bromberg & Newman Successfully Represents New Jersey Chiefs of Police in Appeal of "Daniel's Law" Ruling, 4/29/2024
- 18 Porzio Attorneys Named to 2024 New Jersey Super Lawyers® and Rising Stars® Lists, 3/25/2024
- Porzio, Bromberg & Newman Adds Father-Son Medical Malpractice Attorneys to Personal Injury and Medical Malpractice Group, 1/16/2024
- Porzio, Bromberg & Newman Named Winner of Financial Times Innovative Lawyers in Healthcare & Life Sciences Award, 12/05/2023
- Porzio, Bromberg & Newman Named a Finalist for Financial Times Innovative Lawyers North America Award, 10/18/2023
- Porzio, Bromberg & Newman Achieves Midsize Mansfield Certification , 10/10/2023
- Porzio, Bromberg & Newman Successfully Represents New Jersey State Association of Chiefs of Police as Lead Amicus Against Constitutional Challenge to "Daniel's Law", 9/22/2023
- 27 Porzio Attorneys Recognized in *The Best Lawyers in America®*; *Best Lawyers: Ones to Watch®*, 8/17/2023
- Vito A. Gagliardi, Jr., Named NJBIZ Power Law 50 for the Second Consecutive Year , 7/24/2023
- Twenty Porzio Attorneys Recognized in 2023 New Jersey Super Lawyers and Rising Stars Lists, 5/11/2023
- Porzio's Vito A. Gagliardi, Jr. and William A. Krais Inducted as Fellows of the American College of Trial Lawyers, 2/27/2023
- Landmark Deal in Legal Industry: Porzio, Bromberg & Newman is the First-Ever U.S. Law Firm to Sell its Legal Technology Subsidiary to Private Equity, 10/17/2022
- 24 Porzio Attorneys Recognized in The Best Lawyers ® in America, 2023 Edition, 8/18/2022
- Vito A. Gagliardi, Jr. Featured on the NJBiz 2022 Law Power 50, 7/25/2022
- Chambers USA 2022 Recognizes Two Porzio Practice Groups and Six Porzio Attorneys, 6/06/2022
- 22 Porzio Attorneys Selected for Inclusion on 2022 New Jersey Super Lawyers List, 4/06/2022
- Porzio Governmental Affairs, LLC Relocates to 10 West Lafayette Street, Trenton, 4/01/2022
- Porzio Continues Expansion With Philadelphia Office Opening, 4/01/2022
- Porzio Presents Details on Feasibility Study Unifying Salem County School Districts, 2/09/2022
- Porzio, Bromberg & Newman Recognized at 2021 New Jersey Law Journal Legal Awards, 9/24/2021

Vito A. Gagliardi, Jr. Cont.

- Congratulations To The 23 Porzio Attorneys Recognized In Best Lawyers® In America, 2022, 8/19/2021
- Chambers USA 2021 Recognizes Two Porzio Practice Groups and Six Porzio Attorneys, 5/24/2021
- Vito A. Gagliardi, Jr. and Kerri A. Wright Discuss Salem County School Consolidation Study on NJ 101.5, 12/11/2020
- Porzio Selected by Salem County to Conduct School District Consolidation Study, 11/20/2020
- Will bankruptcy boom be boon to Delaware firms?, 9/03/2020
- Porzio's Vito A. Gagliardi, Jr. Provides Feedback on Law Firm Succession Planning in NJLJ Article, 1/22/2020
- Porzio's Vito A. Gagliardi, Jr. featured in Law360 Law Firm Leaders, 1/09/2020
- Porzio's Family of Companies Receive Community Impact Award, 11/22/2019
- Porzio Expands to Puerto Rico, 10/15/2019
- Vito A. Gagliardi, Jr., Managing Principal of Porzio, Bromberg & Newman P.C. Named a Trailblazer by the New Jersey Law Journal, 8/26/2019
- Congratulations To The 23 Porzio Attorneys Recognized In Best Lawyers In America, 2020, 8/15/2019
- Porzio, Bromberg & Newman Ranked the Top Medium-Sized Law Firm in New Jersey by NJBIZ's Best Places to Work, 5/02/2019
- Vito A. Gagliardi, Jr.'s Mack-Cali Realty Corp. et. al. v. State of New Jersey et al. case mentioned in Law360, 3/11/2019
- Vito A. Gagliardi, Jr. Quoted in School Leader Article on School Regionalization, 5/30/2018
- Porzio Managing Principal Vito A. Gagliardi, Jr. Quoted in Forbes.com Article, 1/05/2018
- Vito A. Gagliardi, Jr. Quoted in "Woodcliff Lake Gets Go-ahead for Pascack Valley Withdrawal Vote", 12/20/2017
- Porzio Secures Appellate Victory Saving Seaside Park $1 Million Per Year in Regional School Funding, 8/11/2017
- Managing Principal Vito A. Gagliardi, Jr. Quoted by Pascack Press on School District's Funding Formula Dispute, 8/11/2017
- Managing Principal Vito A. Gagliardi, Jr. Quoted by The Record on New Jersey's Anti-Bullying Law, 8/07/2017
- Porzio's Litigation Department Volunteers for Homeless Solutions, 8/02/2017
- Porzio's Southern New Jersey Expansion Detailed in Law360 Article, 7/28/2017
- Porzio's Expansion into Southern New Jersey Featured in NJLJ, 7/26/2017
- Chambers USA 2017 Recognizes Three Porzio Practice Groups and Six Porzio Attorneys, 5/26/2017
- Porzio Managing Principal Vito A. Gagliardi, Jr. Quoted in Article on Elizabeth BOE Members' Decision to Hire Councilman for School Job, 3/27/2017
- Porzio Managing Principal Vito A. Gagliardi, Jr. Quoted in Article on River Dell School Funding Case, 3/25/2017

Vito A. Gagliardi, Jr. Cont.

- Managing Principal Vito A. Gagliardi, Jr. Featured on NJ.com, 3/13/2017
- Porzio Managing Principal Defends Appellate Court Decision to NJ Supreme Court, 3/04/2017
- Principal Kerri Wright Named in Article on Sea Bright Borough's Challenge to School Formula, 3/03/2017
- Vito A. Gagliardi, Jr.'s Rise to Managing Principal Featured in New Jersey Law Journal, 3/02/2017
- Vito A. Gagliardi, Jr. Rises to Managing Principal at Porzio, Bromberg & Newman, P.C., 3/01/2017
- Principal Vito A. Gagliardi, Jr. on NBC's Today Show, 2/23/2017
- Principal Vito A. Gagliardi, Jr. Argued Before the NJ Supreme Court on Behalf of the NJ State Association of Chiefs of Police, 2/22/2017
- Porzio and PGA Attend the New Jersey Chamber of Commerce's 80th Annual Walk to Washington, 2/16/2017
- Porzio Principals Vito A. Gagliardi, Jr. and Kerri Wright to Co-Chair the Firm's Education and Employment Team, 1/01/2017
- 8th Annual Porzio Employment Law Forum, 11/15/2016
- Porzio's Litigation Practice Profiled by New Jersey Law Journal, 11/15/2016
- Porzio's Education Team Participated in the New Jersey School Boards Association Workshop 2016, 10/26/2016
- Vito A. Gagliardi, Jr. Quoted Regarding Potential Litigation Over Englewood and Englewood Cliffs Send-Receive Arrangement, 10/21/2016
- Vito A. Gagliardi, Jr. Quoted Regarding Englewood Cliffs' Challenge to the State's Elimination of School Choice Assistance, 10/10/2016
- Constituent Members of Regional School Districts Must Pay Critical Attention To Tax Notices Every October, 8/02/2016
- Vito A. Gagliardi, Jr. Referenced in Article Concerning Ongoing Hillside Police Chief Matter, 7/20/2016
- Porzio Principal Vito A. Gagliardi, Jr. Quoted on the NJ Case of Government Agency Electronic Data Becoming Publicly Accessible, 7/19/2016
- Principal Vito A. Gagliardi, Jr. Quoted in Union News Daily on Lawsuit Involving Hillside's Mayor and Chief of Police, 7/08/2016
- Vito A. Gagliardi, Jr. Successfully Argues to Reverse Trial Court Order Requiring the Creation of Non-Existent Police Logs, 4/28/2016
- Vito A. Gagliardi, Jr. Quoted by NJ.com on the Demotion of the Hillside Police Chief, 3/22/2016

Articles

- Better Latte Than Never: Federal Court Restricts Agency Authority in *Starbucks v. NLRB*, 1/14/2025
- New Jersey Department of Community Affairs Announces Additional Funds for Feasibility Study Grants, 2/21/2024

Vito A. Gagliardi, Jr. Cont.

- Porzio's 2023 Employment Law Year in Review, 12/29/2023
- School Sick Leave Law Greatly Expanded , 7/05/2023
- Employers Beware: Severance Agreements Containing Broad "Gag Clauses" Are Unlawful, 3/02/2023
- Porzio's 2022 Employment Law Year in Review, 12/28/2022
- Porzio's Employment Law Year in Review, 1/10/2022
- Using Lessons Learned To Prevent School Violence, 12/06/2021
- Misclassification of Employees As Independent Contractors Recently Became More Costly, 8/19/2021
- Employers Will Soon Face Increased Scrutiny Of Restrictive Covenants With Employees, 7/27/2021
- The First Significant School Regionalization Legislation in Nearly Three Decades, 3/05/2021
- Lessons Learned From Walmart: Best Practices For Employers Regarding COVID-19 Preparation and Communication, 4/22/2020
- New Jersey Becomes More Accommodating For Discrimination Suits Based on Failure to Accommodate Disability, 7/16/2019
- New Jersey State Association of Chiefs of Police Argument Prevails Before the New Jersey Supreme Court, 8/14/2018
- Curtain Falls On Action Brought By Exotic Dancers, 7/26/2018
- NLRB Circuit Breakers, 7/14/2017
- NLRB Making America Grate Again, 9/20/2016

Events

- Puerto Rico Pharmaceutical Summit 2024, 2/06/2024
- NJ Business And Employment Issues During COVID-19: What Business Leaders Must Know, 4/13/2020
- 2018 Porzio / Seton Hall Life Sciences Compliance and Cybersecurity Forum, 2/16/2018
- Porzio Attorneys Presented at the Lightbridge Academy Owners Conference, 10/17/2017
- Porzio Presents and Sponsors 39th Annual ASAH Conference, 11/18/2016

Speaking Engagements

- "The Heat Is On: Best Practices in Crisis Response," The Trial Network, Trial Tactics for Today and Tamaya, 4/24/2025
- "Affairs Related to the Current Legal, Regulatory, and Operational Landscape for ASAH Schools," ASAH Region III Meeting, 2/19/2025
- "Advancing Decentralized Organizations Through Foreign Entities and Foundations: Why Cayman Islands and Other Foreign Jurisdictions," Porzio's Puerto Rico Legal & Compliance Summit, 2/04/2025

Vito A. Gagliardi, Jr. Cont.

- "Regulatory Update: What's New In Trenton And How Can I Prepare?," 45th Annual ASAH Conference , 11/15/2024
- "The Dating Game: Employee Edition – Trouble in Paradise," 16th Annual Porzio Employment Law Forum, 10/01/2024
- "Teamwork Makes the Litigation Dream Work: The Partnership in Litigation ManagementTeamwork Makes the Litigation Dream Work: The Partnership in Litigation Management," The Trial Network Sun, Surf , and Strategies, 5/04/2024
- "Legal and Regulatory Update," 44th Annual ASAH Conference, 11/17/2023
- "Crisis Management: Navigating the Storm," Panelist, Lightbridge Academy Conference, Philadelphia, PA, 10/05/2023
- "Legal Update," Presenter, Porzio Employment Law Forum, Morristown, NJ, 10/04/2023
- "Porzio's 2023 School Safety Symposium", 6/01/2023
- "Keeping Up with the Rapidly Changing Employment Landscape in New Jersey," ASAH's Annual Human Resources Symposium, 5/19/2023
- "Recent US Supreme Court Cases Impacting the Workplace," Porzio Employment Law Forum, November 2, 2022.
- "Keeping Up With the Rapidly Changing Employment Landscape in New Jersey," ASAH's Annual Symposium for Business Office and Human Resources Personnel, May 13, 2022.
- "Litigating Against a Moving Target: Challenges Posed by the Constantly Changing Positions of the NLRB," Litigation Lessons Under the Sonoran Sky, The Network of Trial Law Firms, Inc., April 30, 2022.
- "Employment and Legal Update With Porzio," Quarterly Presentation to ASAH School Members, April 8, 2022.
- "Let's "Judge" For Ourselves," Porzio Employment Law Forum, October 20, 2021.
- "State and Local Government in New Jersey," Guest Lecturer on School Regionalization, The College of New Jersey, March 22, 2021.
- "Managing Staff in the COVID-19 Era," New Jersey State Association of Chiefs of Police Executive Briefing Series, December 17, 2020.
- "Politically Incorrect: Regulating Employee Speech In and Out of the Workplace," Porzio Employment Law Forum, October 27, 2020.
- "The Old School and the New - - Considerations for School Re-Opening," Porzio Webinar, July 7, 2020.
- "NJ Business and Employment Issues During COVID-19: What Business Leaders Must Know," NJMEP Webinar, April 13, 2020.
- "NJ Business and Employment Issues during COVID-19: What CEOs and Business Leaders Must Know," Young President's Organization – NJ Chapter, Webinar, April 9, 2020.
- "Roundtable Discussion: The Opioid Crisis and Its Impact on the Workplace," Porzio Employment Law Forum, October 3, 2019.

Vito A. Gagliardi, Jr. Cont.

- "From the Trenches: An Inside look at the Forces and Pressures that Drive People to Violate the Law," CBI's 16th Annual Pharmaceutical Compliance Congress, April 18, 2019.
- "NLRB: What's Old Is New Again," Porzio Employment Law Forum, October 3, 2018.
- "Current Trends and Best Practices in Human Resources," ASAH's 5th Annual Symposium for Business Office and Human Resources Personnel, May 18, 2018.
- "HIPAA Update," ASAH's 5th Annual Symposium for Business Office and Human Resources Personnel, May 18, 2018.
- "Tips From The Firing Squad: Best Practices For Terminations," Porzio Employment Law Forum, November 15, 2017.
- "Employment Law Basics for Owners & Managers," Lightbridge Academy Owners Conference, October 17, 2017.
- "Boundaries: Staying Behind the Line," Cerebral Palsy of North Jersey, June 20, 2017.
- "Cutting Edge Developments in Law and Regulation that Impact the Operation of Your School," ASAH 39th Annual Conference, November 18, 2016.
- "Job Descriptions: Cutting Edge Tips For Ensuring You Get It Right The First Time," Porzio Employment Law Forum, November 15, 2016.
- "Bullet-Proof Employee Handbooks," Litigation Management: In-House Counsel Finding Sanctuary, The Network of Trial Law Firms, Inc., October 29, 2016.
- "Social Media - New Challenges and Opportunities," CBI's 13th Annual Pharmaceutical Compliance Congress, April 26, 2016.
- "Internal vs. External Investigations - How Far Have We Come?" Porzio Compliance Forum, December 3, 2015.
- "Tips on How to Manage Employees Without Violating Federal Law," Porzio Employment Law Forum, November 20, 2015.
- "Cutting Edge Developments in Law and Regulation that Impact the Operation of Your School," ASAH's 38th Annual Conference, November 13, 2015.
- "Human Resources & Employment Law - National Labor Relations Board," ASAH's 2nd Annual Symposium, March 6, 2015.
- "Effective Practice Before, & Litigation With, Federal and NJ Civil Rights Enforcement Agencies," Rutgers School of Law, December 4, 2014.
- "NLRB Protection of Employee Rights on Social Media and in Other Concerted Activities," Porzio Employment Law Forum, November 17, 2014.
- "Staff Rights and Responsibilities," Morris County Association of School Administrators, July 17, 2014.
- "Leave Requests: Navigating Your Responsibilities Under The FMLA and NJFLA," Porzio Employment Law Forum, November 15, 2013.
- "The NLRB and Social Media Policies," NJ Bankers Association Law Forum, March 20, 2013.

Vito A. Gagliardi, Jr. Cont.

- "Managing the Manager: What Your Managers Should Know," Porzio Employment Law Forum, December 2012.
- "The New Tenure Law," New Jersey School Boards Association Annual Convention, October 2012.
- "Proposed Changes to the Sunshine Law and Open Public Records Act," New Jersey State Bar Association Podcast, July 2012.
- "Effective Personnel Management," NJSACOP Policing Your Town Seminar, March 2012.
- "Harassment, Intimidation and Bullying," Seton Hall School of Law, guest lecturer, February 2012.
- "Communicating with the Troops: How to Best Document and Distribute Information on Company Policies," Porzio Employment Law Forum, November 2011.
- "Ask the Lobbyist and the Lawyer," New Jersey Child Care Association's Partners in Education Child Care Conference, April 2011.
- "Minimizing Risks Upon Termination," Porzio Employment Law Forum, October 2010.
- "School Law for the Non-School Lawyer," NJICLE Seminar, September 2010.
- "Family Leave Act: Updates and Practical Advice," BioNJ HR Forum, February 2010.
- "School Law Forum," New Jersey School Boards Association Annual Convention, October 2009.
- "Handling Whistleblowers During an Investigation," Porzio Employment Law Forum, October 2009.
- "Making New Jersey More Affordable for Businesses and Residents," sponsored by Raritan Valley Community College, The Courier News, MyCentralJersey.com, the Somerset County Business Partnership and New Jersey 101.5, October 2009.
- "Governance and Education," Morris County Administrators and Supervisors Association, August 2009.
- "Regionalization and Consolidation," New Jersey Principals and Supervisors Association, April 2009.
- "Managing Day-to-Day," NJSACOP Policing Your Town Seminar, March 2009.
- "Consolidation of NJ Public School Districts," NJEA Mid-Year Conference, February 2009; broadcast on Michael Arons' "On the Record" on NJN.
- "Employment Law Update," BioNJ HR Forum, January 2009.
- "Regionalization and Consolidation," New Jersey School Boards Association Delegate Assembly Panel, November 2008.
- "Insights Regarding the New Accountability Regulations," Union County Association of School Business Officials, November 2008.
- "What's New Under the Sunshine Law," Passaic County Association of School Business Officals, March 2008.
- "Direct Examination of a Lay Witness," Porzio, Bromberg & Newman Summer Associate Seminar, July 2007.
- "Handling Whistleblowers During an Investigation," CBI's Forum on Internal Investigations & Self Disclosure for the Bio/Pharmaceutical Industry, Washington, DC, June 2007.

Vito A. Gagliardi, Jr. Cont.

- "Case Studies: Employment Rights and Responsibilities," NJSACOP Executives Institute, April 2006.
- "Building an Effective Business Conduct and Compliance Program: Effectively Dealing with Employment-Related Issues," CBI's 3rd Annual Pharmaceutical Marketing Compliance Congress, January 2006.
- "Electronic Communications and Other OPMA Issues," Essex and Passaic County School Boards Associations' Legal Forum, January 2006.
- "Practical Applications of the Current Open Public Records Act," New Jersey Foundation for Open Government Conference, April 2005.
- "Legal Obligations to Address Harassment, Bullying, Child Abuse and Neglect," Union County Superintendent of Schools' Roundtable, April 2005.
- "Regional School District Funding Problems and Solutions," LBI Taxpayers' Association Forum, January 2005.
- "Employment Law Update," Union County Association of School Business Officials, October 2004.
- "Regional School District Funding Problems and Solutions," SPDC Forum, September 2004.
- "Case Studies on Employment Issues," NJSACOP Policing Your Town Seminar, May 2004.
- "Tenure and Seniority," NJASA Spring School Law Forum, June 2003.
- "Legal Issues for Public Employers," Passaic County Association of School Business Officials, February 2003.
- "Employee Handbooks and Employment Contracts," NJBIA Hot Topics in Employment Law Seminar, November 2002.
- "Applying the Revised Open Public Records Act," New Jersey School Boards Association Annual Convention, October 2002.
- "The New Open Public Records Act," Seton Hall School of Law, guest lecturer, October 2002.
- "Practical Implications of the Whistleblower Law," NJSACOP Institute, September 2002.
- "The New Open Public Records Act," Union County Association of School Business Officials, June 2002.
- "Understanding and Avoiding Claims for Wrongful Termination," AEA Human Resource Directors Roundtable, March 2002.
- "The New Open Public Records Act," Passaic County Association of School Business Officials, January 2002.
- "Review of New Legislation," NJSACOP Policing Your Town Seminar, January 2002.
- "Effective Employment Practices," Somerset County Business Officials Association, January 2002.
- "Student Discipline Issues," Union County Juvenile Officers Association, January 2002.
- "Personnel Policies and Practices for Emergency Situations," Essex and Passaic County School Boards Associations, November 2001.
- "How to Minimize Liability in Running Your Police Department," New Jersey League of Municipalities Annual Convention, November 2001.

Vito A. Gagliardi, Jr. Cont.

- "Employee Handbooks and Employment Contracts," NJBIA Hot Topics in Employment Law Seminar, June 2001.
- "The Benefits of Effective Documentation," School Counselor Summit, March 2001.
- "Contracts, Collective Bargaining Strategies and Labor Relations," NJSACOP Policing Your Town Seminar, January 2001.
- "Legal Tips for School Business Practices," Essex and Passaic County School Boards Associations, November 2000.
- "Contractual Rights and Responsibilities," NJSACOP Institute, September 2000.
- "Employee Handbooks," NJBIA Hot Topics in Employment Law Seminar, June 2000.
- "Restrictive Covenants and the Unwitting Creation of Employee Contracts through Employee Handbooks," AEA Human Resource Directors Roundtable, February 2000.
- "Effective Collective Bargaining Strategies," NJSACOP Policing Your Town Seminar, January 2000.
- "Contracts and the Realities of Binding Arbitration, The Impact It Will Have on Your Agency," NJSACOP Policing Your Town Seminar, January 2000.
- "Sexual Harassment in the Schools," Essex and Passaic County School Boards Associations, December 1999.
- "Management Issues in Collective Bargaining," St. Elizabeth's College, June 1999.
- "How to Run a Board Meeting," Essex and Passaic County School Boards Associations, February 1999.
- "Reasonably Accommodating Section 504," New Jersey School Boards Association Annual Convention, October 1998.
- "Legal and Practical Aspects of Regionalization," New Jersey Council of Educators, September 1998.
- "Legal Issues for Police Management," NJSACOP Policing Your Town Seminar, April 1998.
- "Deregionalization and Dissolution: Regional School Districts Learn to Divide," New Jersey School Boards Association Annual Convention, October 1996.

Practices

- Education Law
- Employment and Labor
- Litigation

Area of Focus

- Disability Accommodations & Leaves of Absence
- Discrimination, Harassment and Retaliation
- Employment Counseling
- HR Training & Policy Development

Vito A. Gagliardi, Jr. Cont.

- Professional Development Training Program
- Reductions in Force
- Restrictive Covenants
- Wage and Hour

Industries

- Education
- Life Sciences

Relevant Experience

Results may vary depending on your particular facts and legal circumstances. Prior results do not guarantee a similar outcome.

- Oversaw the only three regional school district dissolutions in New Jersey history, resolving hundreds of employment issues successfully, and all litigations challenging any aspect of the dissolution were defeated.
- Used federal and state RICO statutes as effective counterclaims as part of the defense of employment litigations. Prevailed in one of the first published opinions involving the civil use of the state RICO statute.
- Represented then Mayor-Elect Cory Booker in litigation enjoining his predecessor from non-bid sales of city property in Newark.
- Pioneered a dual sending-receiving agreement between two small school districts in order to keep them both cost-effective and viable, one as a K-4 district for the two towns and the other as a grade 5-8 district for the two towns.
- Conducted various employment investigations for Fortune 500 companies and public bodies.
- Defeated an effort by an independent contractor to bring an employment case against one of the nation's largest pharmaceutical companies, resulting in a published opinion.

Government Service

- New Jersey Law Revision Commission, 1997 - present; serving sixth five-year term (*Chairman* since May 2006)
- *Law Clerk* for Judge (later Justice) Virginia Long, Superior Court of New Jersey, Appellate Division, Trenton, New Jersey, 1989 - 1990

Opinions, Decisions and Cases

- *American Civil Liberties Union of New Jersey v. County Prosecutors Association of New Jersey*, 257 N.J. 87 (2024)
- *Rotimi A. Owoh, Esq., et al. vs. Maple Shade Police Department*, No.A-3643-21, (App. Div. March 18, 2024)
- *Gannett Satellite Information Network, LLC v. Township of Neptune*, 254 N.J. 242 (2023)
- *In re Attorney General Law Enforcement Directive Nos. 2020-5 and 2020-6,* 246 N.J. 462 (2021)

Vito A. Gagliardi, Jr. Cont.

- *Fraternal Order of Police, Newark Lodge No. 12 v. City of Newark*, 244 N.J. 75 (2020)
- *Bergen Center for Child Development v. New Jersey Dep't. of Educ.,* OAL Dkt. No., EDU 12485-18, Agency Dkt. No. 152-6/18 (December 2019)
- *Paff v. Ocean Cty. Prosecutor's Office,* 235 N.J. 1 (2018)
- *Paff v. Galloway Township*, 229 N.J. 340 (2017), reversing and remanding 444 N.J. Super. 495 (App. Div. 2016)
- *D.M. v. New Jersey Dep't. of Educ.,* 801 F.3d 205 (3d Cir. 2015)
- *In the Matter of December 9, 2014 Special School Election,* 439 N.J. Super. 416 (App. Div. 2015)
- *Booker, et al. v. Rice, et al*., 431 N.J. Super. 548 (App. Div. 2013)
- *Edmondson v. Elmer, et al*., 424 N.J. Super. 256 (App. Div. 2012)
- *Matthews v. New Jersey Institute of Technology, et al*., 2010 U.S. Dist. LEXIS 59171, Civil Action No. 09-2840
- *Matthews v. New Jersey Institute of Technology, et al*., 2010 U.S. Dist. LEXIS 27182, Civil Action No. 09-2840
- *Catholic Family & Community Services v. State-Operated School District of the City of Paterson*, 412 N.J. Super. 426 (App. Div. 2010)
- *Pellicer v. St. Barnabas*, 200 N.J. 22 (2009)
- *N.J. Ass'n of School Business Officials v. Davy*, 409 N.J. Super. 467 (App. Div. 2009)
- *O'Shea v. West Milford Bd. of Educ.*, 391 N.J. Super. 534 (App. Div. 2007), certif. den. 192 N.J. 292 (2007)
- *In re: Petition for Authorization to Conduct a Referendum on the Withdrawal of North Haledon from the Passaic County Manchester Regional High School District*, 181 N.J. 161 (2004), modifying 363 N.J. Super. 130 (App. Div. 2003)
- *Adair v. Pfizer*, 245 F. Supp. 2d 437 (D. Conn. 2003)
- *Franklin Medical, et al. v. NPS, et al*., 362 N.J. Super. 494 (App. Div. 2003)
- *In re: Tenure of Janet Ingram*, 2002 WL 1238418, aff'd by Comm'r, Agency Dkt. No. 367-9/01
- *Murphy v. Luongo*, 338 N.J. Super. 260 (App. Div. 2001)
- *M.L.K. v. Kenilworth Bd. of Educ*., 2000 WL 871745 (Agency Dkt No. 00-3808)
- *Stowell v. New Jersey State Association of Chiefs of Police*, 325 N.J. Super. 512 (App. Div. 1999)
- *Byrum Bus Lines v. Mt. Arlington Bd. of Educ*., 1999 WL 105071, aff'd by Comm'r, Agency Dkt No. 240-7/97
- *AFT Local 3417 v. Berkeley Heights Bd. of Educ.*, 1998 WL 831336, aff'd by Comm'r, Agency Dkt No. 535-5/97
- *In re: Petition for Authorization to Conduct a Referendum on the Dissolution of Union County Regional High School District No. 1*, 298 N.J. Super. 1 (App. Div. 1997), certif. den. 149 N.J. 37 (1997)
- *Stagaard, et al. v. Contini, et al*., 97 N.J.A.R. 2d (EDU) 217 (Comm'r dec. Dec. 6, 1996), aff'd by State Board, Dkt No. 88-96 (Oct. 1, 1997)

Vito A. Gagliardi, Jr. Cont.

- *C.M. v. Elizabeth Bd. of Educ.*, 96 N.J.A.R. 2d (EDS) 75 (O.A.L. Nov. 22, 1995)
- *D.B. v. Elizabeth Bd. of Educ.*, 95 N.J.A.R. 2d (EDU) 253 (State Board June 7, 1995)

Media Mentions

- "Introducing the 2025 NJBIZ Leaders in Law honorees," *NJBIZ*, 2/10/2025
- "Sea Bright Has Legal Standing to Regionalize, Court Rules," *The Two River Times*, 12/19/2024
- "First Black NJ Supreme Court justice, with ties to Jersey, dies," *Courier News*, 8/07/2024
- "James Coleman Jr., first Black justice on top court, dies at 91," *The Star-Ledger*, 8/06/2024
- "A 'legal giant': First Black NJ Supreme Court justice, James H. Coleman Jr., dies," *Bergen Record*, 8/05/2024
- "With Death Of 1st Black Justice, NJ 'Lost One Of Its Treasures'," *Law360*, 8/05/2024
- "'A Historic Barrier-Breaker, a Towering Intellect': Justice James H. Coleman Jr. Dies at 91," *New Jersey Law Journal*, 8/05/2024
- "James Coleman Jr., NJ's first Black Supreme Court justice, dies at 91," *NJBIZ*, 8/05/2024
- "'We have lost a giant of the bench and the bar'," *ROI-NJ*, 8/05/2024
- "New Jersey Top 40: Specialty Practices, Room for Rate Increases Boosted NJ Law Firms," *New Jersey Law Journal*, 7/17/2024
- "Jersey Shore town is being blocked from joining newly-merged school district, lawsuit says," *NJ.com*, 6/21/2024
- "Court rejects constitutional challenge of law shielding public officials' addresses," *NJToday.net*, 4/30/2024
- "Porzio, Bromberg & Newman successfully represents New Jersey Chiefs of Police in appeal of 'Daniel's Law' ruling," *WRNJ Radio*, 4/29/2024
- "Defendant Finds 'Daniel's Law' Has Teeth But the ACLU Is Pushing Back," *New Jersey Law Journal*, 4/26/2024
- "NJ Judicial Info Law Dodges Free Speech Challenge, For Now," *Law360*, 4/26/2024
- "Court rejects constitutional challenge of law shielding public officials' addresses," *New Jersey Monitor*, 4/26/2024
- "Jersey Shore town's voters reject school district merger," *NJ.com*, 4/17/2024
- "Critics 'shocked' after state OKs plan for Jersey Shore school district merger," *NJ.com*, 3/09/2024
- "Seaside Heights-Toms River school merger vote OK'd; here is when voters will get their say," *app.com* (subscription required), 3/08/2024
- "Porzio Receives Accolade for Innovative Approach in Healthcare & Life Sciences," *Express Healthcare Management*, 12/06/2023
- "Porzio a Winner of Innovative Lawyers in Healthcare & Life Sciences Award," *New Jersey Business Magazine*, 12/06/2023

Vito A. Gagliardi, Jr. Cont.

- "Religious Objections to Diversity Policies Spur New Legal Issues," *Bloomberg Law*, 9/21/2023
- "No End in Sight: Litigation Heats Up Over 'Outing' Transgender Students," *New Jersey Law Journal*, 8/16/2023
- "Voters Will Decide School Regionalization," *The Two Rivers Times*, 5/23/2023
- NJ Supreme Court Rules 5-1 in Favor of Jersey City Tax Exemption, 6/01/2022
- As Law Firms Bolster Headhunting Resources, Recruiters Scramble for an Edge, 4/25/2022
- Over 100 People from Colonia High School Have Cancer. But Suing is Another Story., 4/19/2022
- N.J. County Considers Unifying Schools into a Single, Regional District, 3/03/2022
- "Succession-Minded Porzio Makes Leadership Changes," New Jersey Law Journal, 2/28/2017

Bar Admissions

- New Jersey, 1989

Court Admissions

- United States Supreme Court, 2019

Education

- *Washington and Lee University School of Law*
  J.D., 1989
  cum laude
- *University of Notre Dame*
  B.A., 1986



David L. Disler

Counsel

Morristown, NJ

T: (973) 889-4133

E: DLDisler@pbnlaw.com

David Disler is a seasoned attorney with extensive experience in education law, employment law, and labor relations. He represents public and private entities in resolving complex labor and employment matters, guiding clients through challenging circumstances with a focus on responsiveness and unique solutions. He prides himself in being responsive to his client's needs and finding unique solutions to challenging issues. His commitment to proactive problem-solving underscores his dedication to supporting clients in achieving their goals.

David regularly provides training and speaks on pressing issues in labor and employment, and education law, including artificial intelligence, expanded sick leave, and more. He offers valuable insights on critical legal topics to ensure compliance with state and federal laws. Actively involved in community and professional organizations, David has also authored numerous articles for publications, such as the New Jersey Law Journal, New Jersey Lawyer, School Leader Magazine, and the New Jersey Police Chief Magazine, ensuring clients stay informed about relevant developments in employment and education law.

Education Law

David brings a wealth of experience in education law, making him a trusted advisor to school boards of education across the state of New Jersey. In this capacity, he assists boards in navigating complex issues involving their employees, unions, students, and the community. He actively participates in public meetings, providing guidance during challenging situations and representing clients in hearings related to Harassment, Intimidation, and Bullying (HIB), Donaldson hearings, and grievances. Additionally, he defends clients against lawsuits and union arbitrations. David also provides training on essential topics such as the Anti-Bullying Bill of Rights, the Open Public Meetings Act, the School Ethics Act, and compliance with various state and federal laws. He currently serves on the Board of Trustees and as a Vice President for the New Jersey Association of School Attorneys.

Employment

David advises employers on complying with a wide range of complex employment laws, including reasonable accommodations under the Americans with Disability Act (ADA), proper leave provisions under the Family Medical Leave Act (FMLA) and New Jersey Family Leave Act (NJFLA), and adherence to state and federal wage and hour laws. He also counsels clients through allegations of discrimination, harassment, retaliation, and breaches of the collective bargaining agreement. Additionally, David prepares a wide array of contracts, including settlement agreements, severance agreements, collective bargaining agreements, and vendor contracts. He represents employers in lawsuits related to discrimination, harassment, whistleblower, and alleged retaliation cases. David routinely provides training on compliance

David L. Disler Cont.

with the law, including emerging topics like artificial intelligence in the workplace, ensuring employers are equipped to prevent potential issues.

Labor

David serves as the lead negotiator for clients during collective negotiations with their union. Upon completion of negotiations, he aids in drafting the new collective bargaining agreement. Committed to a proactive approach, David collaborates with both employers and union leadership to foster amicable solutions and maintain strong working relationships. He also regularly assists client in responding to union grievances and represents clients in arbitration and in unfair labor practice proceedings.

Recognitions

No aspect of this or any advertisement has been approved by the Supreme Court of New Jersey. For ranking methodologies, please visit pbnlaw.com/methodology.

- *Best Lawyers: Ones to Watch® in America* - Labor and Employment Litigation (2021-2025); Litigation - Construction (2024 and 2025)
- New Jersey Rising Stars® (2019-2023)

Memberships

- New Jersey Association of School Attorneys, Vice President, Board of Trustees
- Lehigh Lawyers Association, Board of Directors
- Roseland Glen Condominium Association, Board of Trustees
- New Jersey State Bar Association
- New Jersey Supreme Court District XA Ethics Committee

News

- Porzio, Bromberg & Newman Successfully Represents New Jersey State Association of Chiefs of Police in Paterson Supersession Case, 12/19/2024
- 26 Porzio Attorneys Recognized in *The Best Lawyers in America® 2025 Edition*; 6 Listed as *Best Lawyers: Ones to Watch®*, 8/15/2024
- Porzio, Bromberg & Newman Successfully Represents New Jersey Chiefs of Police in Appeal of "Daniel's Law" Ruling, 4/29/2024
- Porzio, Bromberg & Newman Successfully Represents New Jersey State Association of Chiefs of Police as Lead Amicus Against Constitutional Challenge to "Daniel's Law", 9/22/2023
- 27 Porzio Attorneys Recognized in *The Best Lawyers in America®*; *Best Lawyers: Ones to Watch®*, 8/17/2023
- Twenty Porzio Attorneys Recognized in 2023 New Jersey Super Lawyers and Rising Stars Lists, 5/11/2023

David L. Disler Cont.

- Porzio's David L. Disler Appointed as a Vice President of the New Jersey Association of School Attorneys, 3/24/2023
- Three Porzio Attorneys Serve as the Coordinators for Morris County's High School Mock Trial Competition, 2/28/2023
- 24 Porzio Attorneys Recognized in The Best Lawyers ® in America, 2023 Edition, 8/18/2022
- 22 Porzio Attorneys Selected for Inclusion on 2022 New Jersey Super Lawyers List, 4/06/2022
- Congratulations To The 23 Porzio Attorneys Recognized In Best Lawyers® In America, 2022, 8/19/2021
- Porzio Announces Principal and Counsel Promotions, 7/01/2021
- Three Porzio Attorneys Served as Morris County Co-Coordinators for Vincent J. Appruzzese Mock Trial Competition, 4/27/2021
- Porzio Employment Law Alert Republished in The New Jersey Police Chief Magazine, 3/27/2017
- 8th Annual Porzio Employment Law Forum, 11/15/2016
- Porzio's Litigation Practice Profiled by New Jersey Law Journal, 11/15/2016
- Porzio's Education Team Participated in the New Jersey School Boards Association Workshop 2016, 10/26/2016

Articles

- 2024 Employment Law Review: Key Shifts and Emerging Trends for 2025, 12/13/2024
- Amendments to New Jersey's Open Public Records Act, 6/20/2024
- Porzio's 2023 Employment Law Year in Review, 12/29/2023
- Two New Laws Change Landscape for New Jersey Employers, 8/31/2023
- School Sick Leave Law Greatly Expanded , 7/05/2023
- Porzio's 2022 Employment Law Year in Review, 12/28/2022
- Uber New Rule: DOL Proposed Guidelines on Classifying Independent Contractors, October 2022
- New Guidance For Businesses When Responding To A Subpoena, February 2022
- Porzio's Employment Law Year in Review, 1/10/2022
- New Jersey Prohibits Employers From Tracking Employees' Vehicles Without Warning, January 2022
- Reductions in Force: Recent Developments and Statutory Guidance, Fall 2021
- Impact of the Legalization of Marijuana on New Jersey Schools, 3/17/2021
- The First Significant School Regionalization Legislation in Nearly Three Decades, 3/05/2021
- Guidance Released on New Jersey's Equal Pay Act, 11/20/2020
- New Jersey Expands Leave and Insurance Benefits To Employees Impacted by COVID-19, 4/01/2020

David L. Disler Cont.

- NJ Passes Significant Employment Laws Aimed At Providing Additional Protections For Employees, 1/24/2020
- Third Circuit Provides Guidance on When a Request for a Religious Accommodation Can Be Denied, 10/30/2019
- Why New Jersey's Reverse Age Discrimination Standard Creates Difficulties for Both Employers and Employees, 10/10/2019
- Employers Guide to New Jersey Equal Pay Act, 7/01/2019
- Employers May Have To Accommodate Off-Duty Medical Marijuana Use, 5/29/2019
- Governor Murphy Signs Bill Expanding Family Leave Benefits, 3/19/2019
- Equal Pay for Equal Work? Employers Should Prepare for NJ's Equal Pay Act, 3/12/2019
- New Jersey's Minimum Wage Will Begin Increasing Starting July 1, 2019, 2/05/2019
- Minimum Wage in New Jersey Expected to Increase Beginning July 2019, 1/30/2019
- The Smoke Is Beginning to Clear: Accommodating Employees Who Use Medical Marijuana in New Jersey, October 2018
- Are NJ Law Firms Prepared for the Legalization of Marijuana?, 9/26/2018
- What Marijuana Legalization Means For Employers, 8/10/2018
- New Jersey Employers Must Now Offer Paid Sick Leave, 5/04/2018
- Equal Pay and Gender Equality Prioritized By Governor Murphy, 1/24/2018
- PERC Upholds Mandatory Contributions Under Chapter 78, 12/05/2017
- Negotiating Indemnification Provisions and Agreements, December 2017
- Recreational and Medical Marijuana In New Jersey - What is an Employer To Do?, November 2017
- Is It Really Work If You're Having Fun? Shedding Light on the Employment Protections Afforded to College Students, Winter 2017
- New Jersey Municipalities Catch Paid Sick Leave Fever, 4/17/2017
- Appellate Division Does Not "Waiver" - Recent Decision Provides Guidance on the Enforceability of Jury-Waiver Agreements in NJ, 3/27/2017
- New Jersey Appellate Division Increases Requirements Under the Open Public Meetings Act, 2/10/2017
- Court Gives Immunization Policy Shot in the Arm, October 2016

Speaking Engagements

- "Guidance State/Federal Requirements Immigrant Students & Families," New Jersey Association for School Business Officials (NJASBO) Webinar, 2/19/2025
- "AI Use for Pool and Spa Companies," Northeast Spa and Pool Association (NESPA) , The Pool & Spa Show, 1/29/2025

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- "Best Practices for Avoiding Employment Liability," Northeast Spa and Pool Association (NESPA) , The Pool & Spa Show, 1/29/2025
- "Ethics and the BA," New Jersey Association of School Business Officials (NJASBO) , 12/10/2024 & 12/17/2024
- "OPRA Advanced Course," Fifty-Fourth Annual School Law Forum, 10/24/2024
- "Game of Codes: The Battle Over Artificial Intelligence," 16th Annual Porzio Employment Law Forum, 10/01/2024
- "Artificial Intelligence," New Jersey Association for School Business Officials (NJASBO), 6/06/2024
- "The Intersection of FMLA, FLA, & Expanded Sick Leave," New Jersey Association for School Business Officials (NJASBO), 6/05/2024
- "ChatGPT – Generative AI History and the Impact on K-12 Education," Morris-Union Jointure Commission, 2/05/2024
- "Keeping Up with the Rapidly Changing Employment Landscape Under Federal & Northeast State Laws," The Pool & Spa Show, 1/23/2024
- "Considerations on Artificial Intelligence Use for Association Management Businesses, " Mid-Atlantic Society of Association Executives, 12/04/2023
- "Issues Involving School Administrators — From a Board and Administrator Perspective," New Jersey School Board Association's School Law Forum, 10/26/2023
- "Fireside Chat – School Sick Leave Law," New Jersey School Board Association's Workshop 2023, 10/25/2023
- "Artificial Intelligence (AI) is Here! What do we do now?," The New Jersey Superintendents' Study Council, 10/19/2023
- "Understanding NJ Sick Leave and NJ FLA…Hooray," Porzio Employment Law Forum, 10/04/2023
- "The Intersection of FMLA, NJ FLA, and the New School Sick Leave Law," Passaic County Business Administrators' Round Table, 9/28/2023
- "Porzio's 2023 School Safety Symposium", 6/01/2023
- "Truancy and School Avoidance," New Jersey School Boards Association's Fall School Law Forum 2022, 12/14/2022
- "Artificial Intelligence in the Workplace," Porzio Employment Law Forum, 11/02/2022
- "Hot Topics In Employment Law," Morris County Chamber of Commerce, Human Resources & Talent Committee, 3/08/2022
- "The Old School and the New - Considerations for School Re-Opening," Porzio Webinar, 7/07/2020
- "Ethical Issues Attorneys Face in Representing Cannabis Businesses," NBI's Marijuana Business Law in NJ, Princeton, NJ, 12/05/2019
- "Political Employees: Employers' Rights, Legal Obligations, and Practical Responses," Porzio Employment Law Forum, October 20, 2021.
- "Reductions in Force & Chapter 66," New Jersey School Boards Association Spring School Law Forum, July 23, 2021.

David L. Disler Cont.

- “Managing Staff in the COVID-19 Era,” New Jersey State Association of Chiefs of Police Executive Briefing Series, December 17, 2020.
- "Politically Incorrect: Regulating Employee Speech In and Out of the Workplace," Porzio Employment Law Forum, October 27, 2020.
- “The Impact of COVID-19 on Collective Negotiations,” New Jersey School Boards Association Spring School Law Forum, June 17, 2020.
- "Recent Legislation Impacting New Jersey Schools," New Jersey School Boards Association School Law Forum, Atlantic City, NJ, October 24, 2019.
- "Dress to Impress, Not to Discriminate," Porzio Employment Law Forum, October 2019.
- "Are You Being Reasonable? Handling Requests For Accommodations," Porzio Employment Law Forum, October 2019.
- "School Law for the 'Non-School' Paralegal," Paralegal Association of New Jersey's General Membership Meeting, Morristown, NJ, June 11, 2019.
- "Managing Employment Issues Related to Cannabis for Disability Providers," Cannabis & Disabilities: Emerging Issues & Answers, Porzio, Bromberg & Newman, PC, Morristown, NJ, April 5, 2019.
- "New Jersey's Equal Pay Act," New Jersey State Bar Association's Corporate Counsel Institute, New Brunswick, NJ, January 31, 2019.
- "PERC and the School Laws, Scope Petitions and Unfair Practices," New Jersey School Boards Association School Law Forum, Atlantic City, NJ, October 25, 2018.
- "New Jersey's Equal Pay Act Explained," Porzio Employment Law Forum, Morristown, NJ, October 3, 2018.
- "Student Residency Disputes," New Jersey Institute for Continuing Legal Education, Law Center, New Brunswick, NJ, September 25, 2018.
- "The FMLA and Other Leave Issues," National Business Institute, Princeton, NJ, July 17, 2018.
- "Negotiating Indemnification Provisions and Agreements," National Business Institute, Newark, NJ, December 21, 2017.
- "Battle of the Sexes: Waging War Over Pay Equity," Porzio Employment Law Forum, Morristown, NJ, November 15, 2017.
- "Negotiating Healthcare Benefits and the Sunset of Chapter 78," New Jersey School Boards Association School Law Forum, Atlantic City, NJ, October 26, 2017.
- "National Labor Relations Board Decisions Affecting Unionized and Non-Unionized Workplaces," National Business Institute, Newark, NJ, December 7, 2016.
- "Cyber Security For Employers: Not A Question Of If, But When," Porzio Employment Law Forum, Morristown, NJ, November 15, 2016.

David L. Disler Cont.

Practices

- Education Law
- Employment and Labor
- Litigation

Area of Focus

- Disability Accommodations & Leaves of Absence
- Discrimination, Harassment and Retaliation
- Employment Counseling
- Reductions in Force
- Restrictive Covenants
- Wage and Hour

Industries

- Cannabis
- Education

Relevant Experience

- Hon. Frances A. McGrogan, Superior Court of New Jersey, Hackensack, NJ, *Judicial Law Clerk*.

Opinions, Decisions and Cases

- *American Civil Liberties Union of New Jersey v. County Prosecutors Association of New Jersey*, 257 N.J. 87 (2024)
- *Rotimi A. Owoh, Esq., et al. vs. Maple Shade Police Department*, No.A-3643-21, (App. Div. March 18, 2024)
- *Gannett Satellite Information Network, LLC v. Township of Neptune,* 254 N.J. 242 (2023)
- *In the Matter of Atlantic Recycling Group, No. A-1079-20 (App. Div. Aug. 9, 2022)*
- *In re Attorney General Law Enforcement Directive Nos. 2020-5 and 2020-6, 246 N.J. 462 (2021)*
- *Matter of Ridgefield Park Bd. of Educ.*, 244 N.J. 1, (2020)
- *Fraternal Order of Police, Newark Lodge No. 12 v. City of Newark*, 244 N.J. 75 (2020)
- *Rivera v. Borough of Fort Lee, No. A-4006-16,* (App. Div. May 3, 2019)
- *Matter of Ridgefield Park Bd. of Educ. & Ridgefield Park Educ. Ass'n, 459 N.J. Super. 57* (App. Div. 2019)
- *Paff v. Ocean Cty. Prosecutor's Office, 235 N.J. 1* (2018)

David L. Disler Cont.

- *Squitieri v. Cnty of Passaic, No. A-3348-17* (App. Div. Apr. 1, 2019)
- *Innisfree v. Hopatcong Bd. of Educ., SSX-L-93-17* (Law Div. May 3, 2017)
- *T.O. v. Summit Bd. of Educ. UNN-L-2960-16* (Law Div. Oct. 28, 2016)
- *Mardis, et al. v. Jackson Hewitt Tax Service, Inc., et al. 2:16-CV-02115-JMV-JAD* (D.N.J. 2016)

Community Involvement

- Vincent J. Apruzzese High School Mock Trial Competition, Morris County Co-Coordinator

Media Mentions

- "2 tiny N.J. school districts owe the IRS $1M each. 'I've never seen this before.'," *NJ.com*, 4/10/2025

Bar Admissions

- New Jersey, 2013
- New York, 2014

Court Admissions

- United States District Court, District of New Jersey

Education

- *Brooklyn Law School*
  J.D., 2013
  cum laude
- *Lehigh University*
  B.A., 2010
  magna cum laude



Marie-Laurence Fabian

Of Counsel

Morristown, NJ

T: (973) 889-4325

E: MLFabian@pbnlaw.com

As a member of Porzio, Bromberg & Newman's Litigation Practice Group, Marie-Laurence (ML) Fabian focuses her practice in education law and employment law, with a concentration in special education. She has extensive experience counseling school boards, charter schools and private schools in a variety of issues that impact those clients daily.

ML has served the education community for over 30 years. Through the years, she has become a trusted legal advisor to superintendents, business administrators and other school administrators as they deal with the many challenges they face on a daily basis. She helps her clients with a large variety of matters, including contracts, public bids, labor and employment, and student issues. ML counsels clients on the Harassment, Intimidation and Bullying (HIB) Law and the problems that arise during the investigations required by that law.

ML works closely with Directors of Human Resources to help resolve issues that arise with teachers and other employees, through a review of collective bargaining agreements or by providing advice on general employment law matters.

Special Education is a major focus of ML's practice. She advises Directors of Special Services as they navigate the many procedural and substantive issues involved in working with parents to create Individualized Education Programs for students. When disputes with parents arise, she helps to resolve the disputes through mediation. When mediation is not the solution, she represents the district in due process hearings before the Office of the Administrative Law, also handling any appeals in federal district court, as necessary.

ML forms close relationships with administrators based on trust, accessibility and responsiveness. School administrators understand there are no questions too small to ask. Working together, ML will help her clients through any problem, with the goal of moving forward.

Memberships

- New Jersey Association of School Attorneys
- Morris County Bar Association

News

- Porzio's Litigation Department Volunteers for Homeless Solutions, 8/02/2017

PORZIO
Bromberg & Newman

Marie-Laurence Fabian Cont.

- Porzio Employment Law Alert Republished in The New Jersey Police Chief Magazine, 3/27/2017
- 8th Annual Porzio Employment Law Forum, 11/15/2016
- Porzio's Litigation Practice Profiled by New Jersey Law Journal, 11/15/2016
- Porzio's Education Team Participated in the New Jersey School Boards Association Workshop 2016, 10/26/2016

Articles

- Porzio's 2023 Employment Law Year in Review, 12/29/2023
- Porzio's 2022 Employment Law Year in Review, 12/28/2022
- Praying at the Fifty Yard Line: How the Lemon Test Finally Lost its Zest, July 2022
- Leave Entitlements Arising from COVID-19, 3/20/2020
- Lack of Specificity and Failure to Follow a Grievance Procedure in A Collective Bargaining Agreement May Lead to Dismissal, 6/26/2017
- New Jersey Appellate Division Increases Requirements Under the Open Public Meetings Act, 2/10/2017

Events

- Porzio Attorneys to Present at NBI's Advanced Employment Law Seminar, 12/07/2016

Speaking Engagements

- "McKinney-Vento Law: Who's Responsible for What?," New Jersey Association of School Business Officials , 2/13/2024
- "Accommodating Employees in the Workplace," Presenter, Porzio Employment Law Forum, Morristown, NJ, 10/04/2023
- "You're on Mute! Optimizing the Performance of Your Remote Workers," Porzio Employment Law Forum, October 20, 2021.
- "Managing COVID-related Workplace Accommodation Requests," Porzio Employment Law Forum, October 27, 2020.
- "Are You Being Reasonable? Handling Requests For Accommodations," Porzio Employment Law Forum, October 2019.
- "School Law for the 'Non-School' Paralegal," Paralegal Association of New Jersey's General Membership Meeting, Morristown, NJ, June 11, 2019.
- "Conducting an Effective Internal Investigation," National Business Institute, Newark, NJ, December 7, 2016.
- "New Regulations, Legislation, And Case Law Impacting Your Business," Porzio Employment Law Forum, Morristown, NJ, November 15, 2016.
- "Lawfully Managing Student Records Without Violating Privacy Rights," National Business Institute, Newark, NJ, December 9, 2014.

Marie-Laurence Fabian Cont.

- "New Regulations, Legislation, and Case Law Impacting Your Business," Porzio Employment Law Forum, Morristown, NJ, November 17, 2014.
- "Special Education, A Holistic Approach," Hopatcong, NJ, September 16, 2014.

Practices

- Education Law
- Employment and Labor

Area of Focus

- Disability Accommodations & Leaves of Absence
- Discrimination, Harassment and Retaliation
- Employment Counseling
- HR Training & Policy Development
- Reductions in Force
- Wage and Hour

Industries

- Education

Bar Admissions

- New Jersey, 1986
- New York, 1987

Court Admissions

- United States District Court, District of New Jersey, 1986

Education

- *Seton Hall Law School*
  J.D., 1986
- *Barnard College of Columbia University*
  B.A., 1975



Brian Giardina

Associate

Morristown, NJ

T: (973) 889-4234

E: BGiardina@pbnlaw.com

Brian brings his experience as an educator into his practice of law. As an associate on the Employment and Education Team, he counsels employers and schools, helping them navigate the complexities of litigation while staying centered on their business objectives. Brian understands the toll of litigation and how to mitigate the impact on the client by providing personalized legal advice and continuous support throughout any matter. He assists public and private clients in navigating all levels of New Jersey Courts, including administrative and federal courts, tailoring a legal strategy to the venue.

As a former educator, he better understands the concerns of teachers and incorporates those concerns into solving problems for his clients. Brian's practice includes a focus on Approved Private Schools for Students with Disabilities (APSSDs) and the unique regulations and challenges these entities regularly encounter. He is deeply invested in the mission of his clients and acts as a partner in finding a path forward for all.

Brian regularly handles employment matters related to wrongful termination, discrimination, harassment, wage and hour dispute, retaliation, and non-compete agreements. He speaks on employment and education topics and provides employee trainings on behalf of employers.

Recognitions

No aspect of this or any advertisement has been approved by the Supreme Court of New Jersey. For ranking methodologies, please visit pbnlaw.com/methodology.

- *Best Lawyers: Ones to Watch® in America* - Labor and Employment Law - Management (2025); Litigation - Labor and Employment (2025)
- New Jersey Rising Stars® (2024)

News

- 26 Porzio Attorneys Recognized in *The Best Lawyers in America® 2025 Edition*; 6 Listed as *Best Lawyers: Ones to Watch®*, 8/15/2024
- 18 Porzio Attorneys Named to 2024 New Jersey Super Lawyers® and Rising Stars® Lists, 3/25/2024

Brian Giardina Cont.

Articles

- Will You Be Able To Fill That Prescription for Arbitration? It Depends, 4/30/2025
- New Jersey's Domestic Workers Bill of Rights Takes Effect, Transforming Home Employment Laws, 7/01/2024
- When It Comes to Whistleblower Protection, It Is No Longer the Thought That Counts, 2/29/2024
- Porzio's 2023 Employment Law Year in Review, 12/29/2023
- Update to the Mini-WARN ACT Provides Additional Worker Protections in New Jersey, 5/31/2023
- Non-Compete Agreements and Changes in New Jersey's Business Climate, 2/27/2023
- Porzio's 2022 Employment Law Year in Review, 12/28/2022
- Title & Pay Are Not Enough to Guarantee Exempt Status, August 2022

Speaking Engagements

- "Data Privacy: Whose Data is it Anyway?," 16th Annual Porzio Employment Law Forum, 10/01/2024
- "Discipline & Termination While on Leave: End of (Vacation) Days," Presenter, Porzio Employment Law Forum, Morristown, NJ, 10/04/2023
- "Hiring, Respecting, and Thriving With Transgender and Nonbinary Employees," Presenter, Porzio Employment Law Forum, Morristown, NJ, 10/04/2023

Practices

- Education Law
- Employment and Labor
- Litigation

Industries

- Education

Prior Relevant Experience

- Hon. Craig L. Croson, J.S.C., Superior Court of New Jersey, Middlesex Vicinage, Family Division, *Law Clerk*
- New Jersey Law and Education Empowerment Program (NJ LEEP), Newark, NJ , *Legal Education Director*

Bar Admissions

- New Jersey, 2014
- New York, 2020

Brian Giardina Cont.

Court Admissions

- United States District Court, District of New Jersey, 2020

Education

- *University of San Diego School of Law*
  J.D., 2014
- *University of New Hampshire*
  M.A., 2010
- *University of New Hampshire*
  B.A., 2009



Rachel E. Fairley

Associate

Morristown, NJ

T: (973) 889-4127

E: REFairley@pbnlaw.com

Rachel Fairley is a member of the firm's Litigation group. Rachel concentrates her practice in the areas of labor and employment law, and education law. In her practice, Rachel represents both private and public entities in employment-related matters, partnering closely with human resource and labor relations professionals to provide counsel on all aspects of employment including, hiring, discipline, leaves of absence under the Family Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA), reasonable accommodations under the Americans with Disability Act (ADA), and termination. She also regularly conducts workplace investigations and provides counsel in the areas of harassment, discrimination, and retaliation.

In addition, Rachel has dedicated her career to the representation of public and private educational entities, providing counseling to school boards and private schools in a variety of areas. She has extensive knowledge of matters including collective negotiations, school ethics, personnel, and student matters. Her passion for resolving special education matters drives fair and equitable results.

Prior to joining the firm, Rachel was an associate at a regional firm, where she focused her practice on employer representation and school law. In addition, Rachel served as a Law Clerk to the Honorable Deborah J. Venezia, Presiding Judge of the Family Division, Middlesex County.

Recognitions

No aspect of this or any advertisement has been approved by the Supreme Court of New Jersey. For ranking methodologies, please visit pbnlaw.com/methodology.

- New Jersey Rising Stars® (2025)

News

- 19 Porzio Attorneys Named to 2025 New Jersey Super Lawyers® and Rising Stars® Lists, 3/20/2025
- Porzio Adds Three Attorneys to Education, Employment and Litigation Groups, 5/18/2023

Articles

- Third Circuit Upholds $22M Jury Verdict: Requiring Payment for "Actual" Working Time, 2/26/2025

Rachel E. Fairley Cont.

- ICE & Warrants: What Your School Leaders Need to Know, 2/14/2025
- Texas Federal District Court Strikes Down FTC Non-Compete Rule, 8/30/2024
- *Mobley v. Workday*: A Potential Shift in Employment Discrimination Liability, 7/31/2024
- New Jersey's Domestic Workers Bill of Rights Takes Effect, Transforming Home Employment Laws, 7/01/2024
- Porzio's 2023 Employment Law Year in Review, 12/29/2023
- Recruiting with Artificial Intelligence: What's the True Cost?, 11/28/2023

Events

- Porzio's Seventh Annual Ethics & Eggs, 12/07/2023

Speaking Engagements

- "ICE & Warrants: What Your School Leaders Need to Know," New Jersey School Boards Association Public Relations Forum, 4/04/2025
- "Special Education Hearings Post Settlement Agreement: Strategy Considerations," Fifty-Fourth Annual School Law Forum, 10/24/2024
- "The Dating Game: Employee Edition – Trouble in Paradise," 16th Annual Porzio Employment Law Forum, 10/01/2024
- "Organizational Management Issues, Reputational Risks, and Creating a Purposeful Corporate Culture," Porzio's Seventh Annual Ethics & Eggs CLE Seminar, 12/07/2023

Practices

- Education Law
- Employment and Labor
- Litigation

Industries

- Education

Bar Admissions

- New Jersey, 2018

Court Admissions

- United States District Court, District of New Jersey, 2024

Rachel E. Fairley Cont.

Education

- *Seton Hall Law School*
  J.D., 2018
- *Rutgers University*
  B.A., 2014

D

Supreme Court of New Jersey

Certificate of Good Standing

This is to certify that **VITO ANTHONY GAGLIARDI JR** *(No.* **024821989** *) was constituted and appointed an Attorney at Law of New Jersey on* **December 21, 1989** *and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.*

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Supreme Court, at Trenton, this 1st day of May, 2025.

Heather J. Baker

Clerk of the Supreme Court

Supreme Court of New Jersey

Certificate of Good Standing

This is to certify that **DAVID LAWRENCE DISLER** *(No.* **068112013** *) was constituted and appointed an Attorney at Law of New Jersey on* **December 20, 2013** *and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.*

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Supreme Court, at Trenton, this 7th day of May, 2025.

Heather J. Baker

Clerk of the Supreme Court

Supreme Court of New Jersey

Certificate of Good Standing

This is to certify that **MARIE LAURENCE FABIAN** *(No.* **018921986** *) was constituted and appointed an Attorney at Law of New Jersey on* **December 22, 1986** *and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.*

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Supreme Court, at Trenton, this 7th day of May, 2025.

Heather J. Baker

Clerk of the Supreme Court

Supreme Court of New Jersey

Certificate of Good Standing

This is to certify that **BRIAN GIARDINA**
(No. **138572014** *) was constituted and appointed an Attorney at Law of New Jersey on* **December 30, 2014** *and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.*

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Supreme Court, at Trenton, this 7th day of May, 2025.

Heather J. Baker

Clerk of the Supreme Court

Supreme Court of New Jersey

Certificate of Good Standing

This is to certify that **RACHEL E FAIRLEY** *(No.* **274312018** *) was constituted and appointed an Attorney at Law of New Jersey on* **November 30, 2018** *and, as such, has been admitted to practice before the Supreme Court and all other courts of this State as an Attorney at Law, according to its laws, rules, and customs.*

I further certify that as of this date, the above-named is an Attorney at Law in Good Standing. For the purpose of this Certificate, an attorney is in "Good Standing" if the Court's records reflect that the attorney: 1) is current with all assessments imposed as a part of the filing of the annual Attorney Registration Statement, including, but not limited to, all obligations to the New Jersey Lawyers' Fund for Client Protection; 2) is not suspended or disbarred from the practice of law; 3) has not resigned from the Bar of this State; and 4) has not been transferred to Disability Inactive status pursuant to Rule 1:20-12.

Please note that this Certificate does not constitute confirmation of an attorney's satisfaction of the administrative requirements of Rule 1:21-1(a) for eligibility to practice law in this State.

In testimony whereof, I have hereunto set my hand and affixed the Seal of the Supreme Court, at Trenton, this 7th day of May, 2025.

Heather J Baker

Clerk of the Supreme Court

E

Fee Structure

Attorneys	Paralegals/ Paraprofessionals	Other
$235	$155	

F

Current New Jersey Public School Clients

Absecon Board of Education: K-8, since 2017

Contact Information: Dr. Daniel Dooley, Superintendent, Absecon Board of Education, 800 Irelan Ave, Absecon, NJ 08201; 609-641-5375

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Avalon Board of Education: K-8, since 2008

Contact Information: Linda Fiori, Chief School Administrator, Avalon Board of Education, Avalon Elementary School, 32nd and Ocean Drive, Avalon, NJ 08202; 609-967-7544

Responsible Partner: Kerri A. Wright

Berkeley Heights Board of Education: PK-12, since 1995

Contact Information: Anthony Juskiewicz Board Secretary/School Business Administrator, 345 Plainfield Avenue, Berkeley Heights, NJ 07922; 908-464-1601

Responsible Partner: Vito A. Gagliardi, Jr.

Current New Jersey Public School Clients

Bloomsbury Board of Education: PK-8, since 2021

Contact Information: Dr. Jenniffer M. Marycz, Chief School Administrator, 20 Main Street, Bloomsbury, NJ 08804; 908-479-4414

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Boonton Township Board of Education: PK-8, since 2024

Contact Information: John T. Murray, II, Board Secretary/Business Administrator, Boonton Township Public Schools, 11 Valley Road, Boonton Township, NJ 07005; 973-334-4162

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Bridgeton Board of Education: PK-12, since 2024

Contact Information: Mrs. Nicole Albanese, School Business Administrator, Bridgeton Public Schools, 41 Bank Street, Bridgeton, NJ 08302; 856-455-8030

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Butler Board of Education: K-12, since 2018

Contact Information: Dr. Daniel Johnson, Superintendent, Butler Public Schools, 38 Bartholdi Avenue, Butler, NJ 07405; 973-492-2000

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Carlstadt-East Rutherford Board of Education: 9-12, since 2022

Contact Information: Dr. Dario Sforza, Superintendent, Carlstadt-East Rutherford Regional School District 120 Paterson Avenue East Rutherford, NJ 07073; 201-935-3007.

Responsible Partner: Kerri A. Wright

Current New Jersey Public School Clients

Cumberland County Board of Vocational Education: 9-12, since 2021

Contact Information: Megan Duffield, School Business Administrator

3400 College Avenue, Vineland, NJ 08360; 856-451-9000

Responsible Partner: Kerri A. Wright

East Hanover Board of Education: PK-8, since 2018

Contact Information: Natalee Bartlett, Superintendent of Schools, East Hanover Township Board of Education, 20 School Avenue, East Hanover, NJ 07936; 973-887-2112

Responsible Partner: Kerri A. Wright

Edgewater Park Township Board of Education: K-8, since 2016

Contact information: Nancy Lane, Business Administrator, Edgewater Park Township Board of Education, 25 Washington Avenue, Edgewater Park, NJ 08010; 609-877-2124

Responsible Partner: Kerri A. Wright

Franklin Township Board of Education: PK-8, since 2022

Contact Information: Mark Kramer, Business Administrator, Franklin Township Board of Education, 226 Quakertown Road, Quakertown, NJ 08868; 908-735-7929

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Hoboken Board of Education: PK-12, since 2009

Contact Information: Joyce Goode, Business Administrator, Hoboken Board of Education, 158 4th Street, Hoboken, NJ 07030; 201-356-3610

Responsible Partner: Vito A. Gagliardi, Jr.

Hopatcong Board of Education: K-12, since 2016

Contact Information: Jeffrey Hallenbeck, Superintendent, Hopatcong Borough Schools, PO Box 1029, 2 Windsor Avenue, Hopatcong, NJ 07843; 973-770-8844

Responsible Partner: Kerri A. Wright

Current New Jersey Public School Clients

Kenilworth Board of Education: PK-12, since 1995

Contact Information: Vincent Gonnella, Board Secretary/ Business Administrator, Kenilworth Board of Education, 426 Boulevard, Kenilworth, NJ 07033; 908-276-1644

Responsible Partner: Vito A. Gagliardi, Jr.

Lakeland Regional High School District Board of Education: 9-12, since 2016

Contact Information: Hugh Beattie, Superintendent of Schools, Lakeland Regional High School District, 205 Conklintown Road, Wanaque, NJ 07465; 973-835-1900

Responsible Partner: Vito A. Gagliardi, Jr.

Maywood Board of Education: PK-8, since 2018

Contact Information: Michael Jordan, Superintendent, Maywood Board of Education, 452 Maywood Avenue, Maywood, NJ 07607; 201-845-9110

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Morris School District Board of Education: PK-12, since 2003

Contact Information: Anthony LoFranco, Business Administrator/Board Secretary, Morris School District, 31 Hazel Street, Morristown NJ 07960; 973- 292-2300

Responsible Partner: Vito A. Gagliardi, Jr.

Mount Arlington Board of Education: K-8, since 1997

Contact Information: Dr. Steven McHugh, Business Administrator/Board Secretary, Mt. Arlington Board of Education, 446 Howard Boulevard, Mt. Arlington, NJ 07856; 973-398-4400

Responsible Partner: Vito A. Gagliardi, Jr.

Newfield Board of Education: since 2006

Contact Information: Joseph Giambri, Jr., Business Administrator, Newfield Board of Education, P.O. Box 607, Vineland, NJ 08362; 856-491-1929

Responsible Partner: Kerri A. Wright

Current New Jersey Public School Clients

Norwood Board of Education: PK-8, since 2023

Contact Information: Cheryl Ambrose, Business Administrator, 177 Summit Street, Norwood, NJ 07648; 201-768-6363

Responsible Partner: Kerri A. Wright

Pinelands Regional Board of Education: 7-12, since 2020

Contact Information: Amanda Miller, Business Administrator/Board Secretary, Pinelands Regional Board of Education, 520 Nugentown Road, Little Egg Harbor, NJ 08087; 609-296-3106

Responsible Partner: Kerri A. Wright

Ramapo-Indian Hills Board of Education: 9-12, since 2023

Contact Information: Dora Zeno, Interim Business Administrator/Board Secretary, Ramapo-Indian Hills Board of Education, 131 Yawpo Avenue, Oakland, NJ 07436; (201) 416 - 8100

Responsible Partner: Kerri A. Wright

Ridgefield Park Board of Education: K-12, since 2016

Contact Information: Scott Bisig, Business Administrator, Ridgefield Park Board of Education, 65 Challenger Road, Suite 360, Ridgefield Park, NJ 07660; 201-641-0800

Responsible Partner: Kerri A. Wright

Saddle River Board of Education: PK-5; since 2023

Contact Information: Kaitlyn Lawler, Board Secretary/Business Administrator, Saddle River Board of Education, 97 East Allendale Road, Saddle River, NJ 07458; 201-327-0727

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Current New Jersey Public School Clients

South Brunswick Board of Education: PK-12, since 2018

Contact Information: Scott Feder, Superintendent of Schools, South Brunswick Township Board of Education, P.O. Box 181 Monmouth Junction, NJ 08852; 732-297-7800

Responsible Partner: Kerri A. Wright

South Hunterdon Regional Board of Education: PK-12, since 2011

Contact Information: Anthony Suozzo, Superintendent of Schools, South Hunterdon Regional, 301 Mt. Airy-Harbourton Road, Lambertville, NJ 08530; 609-397-1888

Responsible Partner: Kerri A. Wright

Summit Board of Education: PK-12, since 2006

Contact Information: Derek J. Jess, Business Administrator/Board Secretary, Summit Board of Education, 14 Beekman Terrace, Summit NJ 07901; 908-918-2100

Responsible Partner: Vito A. Gagliardi, Jr.

Union Township Board of Education: K-12, since 2022

Contact Information: Eva Preuett, Business Administrator, 149 Perryville Road, Hampton, NJ 08827; 908-735-5511

Responsible Partner: Vito A. Gagliardi, Jr. and Kerri A. Wright

Vernon Township Board of Education: K-12, since 2024

Contact Information: Russell Rogers, Superintendent of Schools, Vernon Township School District, 625 Route 517 Vernon, NJ 07462, 973-764-4365

Responsible Attorney: David L. Disler

G

[redacted]

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Porzio Bromberg & Newman, P.C.

Organization Address: 100 Southgate Parkway

City, State, ZIP: Morristown, NJ 07962

Part I Check the box that represents the type of business organization:

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☒ Other (be specific): Professional Corporation

Part II Check the appropriate box

☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (**COMPLETE THE LIST BELOW IN THIS SECTION**)

OR

☒ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (**SKIP TO PART IV**)

Name of Individual or Business Entity	Address

Part III **DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed**.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV **Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the (ENTITY) ***BOARD OF EDUCATION*** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the ***Board of Education*** to notify the ***Board of Education*** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the ***Board of Education*** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Vito A. Gagliardi, Jr.	Title:	Principal
Signature:	Vito A. Gagliardi	Date:	May 13, 2025

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

H

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY)
) ss
COUNTY OF: Union)

Bid Date: May 13, 2025

I, Vito A. Gagliardi, Jr. of the City of Mountainside in the County of Union and the State of New Jersey, of full age, being duly sworn according to law on my oath depose and say that:

I am Principal of the
(Position in Company)

firm of Porzio, Bromberg & Newman, P.C. and the bidder making the Proposal for the above named contract, and that I executed the said Proposal with full authority so to do; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, discussed any or all parts of this proposal with any potential bidders, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named bid, and that all statements contained in said Proposal an in this affidavit are true and correct, and made with full knowledge that the Board of Education of the Berkeley Heights Public Schools relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said bid; I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees of bona fine established commercial or selling agencies maintained by

Porzio, Bromberg & Newman, P.C.
(Print name of the Respondent)

Subscribed and sworn to: Vito A. Gagliardi
(Signature of Contractor/Respondent)

Before me this day of 05/12/2025
Month/Year

Jennifer A. Ciaburri
Print Name of Notary Public

Jennifer A. Ciaburri
Notary Public Signature

JENNIFER A CIABURRI
A Notary Public of New Jersey
My Commission Expires JANUARY 24 2028

My Commission expires _____
Month Day Year

-Seal-

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfns/lfnmenu.shtml).

1. The disclosure is required for all contracts in excess of $17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
    a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
    b. A public agency using these forms **should edit them to properly reflect the correct legislative district**(s). As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
    c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
    d. The form may be used "as-is", subject to edits as described herein.
    e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
    f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
    - of the public entity awarding the contract
    - of that county in which that public entity is located
    - of another public entity within that county
    - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed $300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Porzio Bromberg & Newman P.C.		
Address:	100 Southgate Parkway, P.O. Box 1997		
City:	Morristown	State: NJ	Zip: 07962-1997

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature	Vito A. Gagliardi, Jr.	Principal
	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A		N/A	$0

☐ Check here if the information is continued on subsequent page(s)

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name:
State: Governor, and Legislative Leadership Committees
Legislative District #s:
State Senator and two members of the General Assembly per district.

County:

Freeholders	County Clerk	Sheriff
{County Executive}	Surrogate	

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

J

VENDOR QUESTIONNAIRE CERTIFICATION

LEGAL SERVICES

Quotation Number: Quotation Date: May 13, 2025

Name of Company Porzio, Bromberg & Newman, P.C.
Address 100 Southgate Parkway PO Box 1997
City, State, Zip Morristown, NJ 07962
Business Phone Number (973) 538-4006 Ext. 4133
Emergency Phone Number (973) 889-4133 FAX No. (973) 538-5146
E-Mail vagagliardi@pbnlaw.com FEIN No. 22-2005150
_____ DUNS Code (if applicable) CAGE Code (if applicable)

References – Work is previously done for Public School Systems in New Jersey

Name of District	Address	Contact Person/Title	Phone
Kenilworth BOE	426 Boulevard, Kenilworth	Vincent Gonnella/B.A.	908-276-1644
Vernon BOE	626 Rt. 517, Vernon	Raymond Slamb/B.A.	973-764-4159
Ridgefield Park BOE	65 Challenger Rd., Ridgefield Park	Dr. Joseph Vespignani/ Superintendent	201-641-0800

Vendor Certification

Direct/Indirect Interests

I declare and certify that no member of the Board of Directors, nor any officer or employee or person whose salary is payable in whole or in part by said Board or their immediate family members are directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

Gifts; Gratuities; Compensation

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other thing of value to any school official, board member or employee of the Commission.

Vendor Certifications

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a) (1-4) concerning vendor contributions to school board members.

I certify that my company is not debarred from doing business with any public entity in New Jersey or the United States of America. N.J.S.A. 52:32-44.1 (a), N.J.A.C. 17:19-1.1 et seq.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract.

Vito A. Gagliardi, Jr.
President or Authorized Agent

Vito A. Gagliardi, Jr.
SIGNATURE

K

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);
OR
(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;
OR
c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

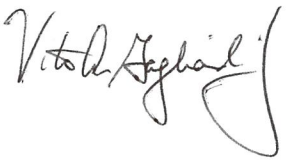
COMPANY:	Porzio, Bromberg & Newman, PC	SIGNATURE:	
PRINT NAME:	Vito A. Gagliardi, Jr.	TITLE:	Principal
DATE:	May 13, 2025		

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT
OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq.,
N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICES AND GENERAL
SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting office r advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with Good faith efforts to meet targeted county employment goals established in accordance with **N.J.A.C. 17:27-5.2,** or Good faith efforts to meet targeted county employment goals determined by the Division, pursuant to **N.J.A.C. 17:27-5.2.**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms to the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of The Administrative Code at N.J.A.C. 17:27.**

L

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PORZIO, BROMBERG & NEWMAN, P.C.
Trade Name:	
Address:	100 SOUTHGATE PARKWAY MORRISTOWN, NJ 07960-6465
Certificate Number:	1084413
Effective Date:	September 01, 2004
Date of Issuance:	March 21, 2025

For Office Use Only:

20250321085827457

M

Certification 31069

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUL-2022 to 15-JUL-2025

PORZIO, BROMBERG & NEWMAN, P.C.
100 SOUTHGATE PKWY,PO BOX 1997
MORRISTOWN NJ 07962 1997

ELIZABETH MAHER MUOIO
State Treasurer

Attachment J

N

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: Proposal for Legal Services

VENDOR NAME: Porzio Bromberg & Newman, P.C.

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

[x] I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

[ ] I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/ Bidder _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____

**Attach Additional Sheets If Necessary.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

May 13, 2025
Date

Vito A. Gagliardi, Jr., Principal
Print Name and Title

O

DISCLOSURE OF DEBARMENT, SUSPENSION, OR DISQUALIFICATION

RESPONDENT: Porzio, Bromberg & Newman, P.C.

_____I certify that_____is at the time of this proposal included on the State Department of Labor and Workforce Development; Prevailing Wage Debarment list or the State of New Jersey Consolidated Debarment Report, or the Federal Debarred Vendor List- Excluded Parties List System-System for Award Management-SAM.gov.

__X__I certify that Porzio, Bromberg & Newman, P.C. is at the time of this proposal NOT included on the State Department of Labor and Workforce Development; Prevailing Wage Debarment list or the State of New Jersey Consolidated Debarment Report, or the Federal Debarred Vendor List- Excluded Parties List System-System for Award Management-SAM.gov.

Signature of Respondent

May 13, 2025
Date

6967967

P

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is made this _____ day of _____, 2025, by and between the Berkeley Heights Board of Education ("Board") and law firm of Porzio, Bromberg & Newman, P.C., 100 Southgate Parkway, Morristown, New Jersey 07962-1997 ("Contractor").

WHEREAS, the Contractor is a law firm practicing a recognized profession, which practice is regulated by law, and which practice includes the rendering of services to public school districts;

WHEREAS, the Public School Contracts Law allows for a Resolution authorizing the award of contracts for "Professional Services" without competitive bids;

WHEREAS, the Contractor represents the Board of Education as our client and not the individual employees of the Board of Education, as our contacts with the individual employees are in their capacity as representatives of the Board and not with respect to them individually as clients;

NOW THEREFORE, BE IT RESOLVED that the parties hereto intending to be mutually bound and in consideration of these mutual promises contained herein agree as follows:

1. Scope of Work. The Contractor is hereby engaged as Board Attorney, to represent the Board on all legal matters as requested, and shall render legal services as required.

2. Length of Contract. July 1, 2025 through June 30, 2026.

3. Compensation. The Board shall pay to Contractor for the services provided for herein a reduced rate of $235.00 per hour for all attorneys and $155.00 per hour for paraprofessional staff members. Contractor shall also be reimbursed for any and all costs and expenses incurred or advanced by said Contractor on behalf of the Board provided signed invoices with required certification and documentation of services are provided.

4. During the performance of this contract, the Contractor agrees as follows:

A. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual

orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

B. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

C. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

D. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

E. The contractor or subcontractor agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with the good faith efforts to meet targeted county employment goals established in accordance N.J.A.C. 17:27-5.2, or good faith efforts to meet targeted county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

F. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not

discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

G. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

H. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

5. Termination. The Board may terminate this is contract on written notice to the Contractor. The Contractor may terminate this contract only in a manner consistent with the Rules of Professional Conduct.

IN WITNESS WHEREOF, the parties hereto have set their hand and seals this _____ day of _____, 2025.

BERKELEY HEIGHTS BOARD OF EDUCATION

_____

_____

PORZIO, BROMBERG & NEWMAN, P.C.

By: _____
Vito A. Gagliardi, Jr.

4-22

BUSCH
LAW GROUP LLC

ADAM S. WEISS
SENIOR PARTNER
AWEISS@BUSCHLAWGROUP.COM

June 10, 2025

VIA EMAIL & OVERNIGHT MAIL
Anthony Juskiewicz, School Business Administrator/Board Secretary
Berkeley Heights School District Board of Education
345 Plainfield Avenue
Berkeley Heights, NJ 07922

RE: Special Counsel Retainer Agreement for the 2025-2026 School Year

Dear Mr. Juskiewicz:

The Busch Law Group is honored to have the opportunity to serve the Berkeley Heights School District Board of Education ("Board") as Special Counsel. To this end, I hereby submit this Retainer Agreement covering the period from July 1, 2025 through June 30, 2026. Please return one signed copy to us and maintain a copy for your records.

This letter, once executed by you, will serve as our Retainer Agreement. Enclosed please find the Business Registration Certificate, the Certificate of Employee Information Report, the W-9 Taxpayer Identification Number and Certification, the C. 271 Political Contribution Disclosure Form, Stockholder Disclosure Certificate, the Disclosure of Prohibited Activities in Russa/Belarus and Investment Activities in Iran, together with the Mandatory Equal Employment Opportunity Language for your records.

Terms of the Agreement

1. Adam S. Weiss, Esq., of The Busch Law Group LLC (hereinafter referred to as "BLG" or the "Firm"), agrees to provide comprehensive legal services in the capacity of Special Counsel, as more formally described herein.

2. The Firm's lawyers shall provide services on behalf of the Board, in connection with any matters the Board deems appropriate for the Firm's representation of the Board in legal matters related to the operation of the school district, including, by way of example but not limited to: review and assistance concerning OPRA requests, litigation, arbitrations, special education matters, construction and facilities issues, labor-related issues, disputes and litigation; proceedings before the Commissioner and State Board of Education, the Public Employment Relations Commission, the Division on Civil Rights, and other State and federal agencies, as well as in the courts; attendance at meetings of the Board of Education as requested by the Board; review of

documents, such as contracts and bid specifications; performing legal research and rendering legal opinions; telephone conferences, correspondence, and inter-office conferences between and among attorneys; review of policies, regulations and procedures, as requested; and the provision of legal counsel and advice to designated administrators and officers of the Board, as well as to the Board itself.

It is understood and agreed that Adam S. Weiss, Esq. will serve as Special Counsel and be the primary contact and coordinating attorney for all Board matters referred to the Firm, with regular support and assistance by such other lawyers, paralegals, law clerks, etc.as may be necessary, and that, other lawyers may handle specific Board legal matters from time-to-time.

3. In consideration of the above-described services, the Board agrees to the following arrangement for payment:

> The Board shall pay the Firm at an hourly rate of one hundred eighty-five dollars ($185.00) for all attorneys. Work by paralegals and law clerks shall be billed at the rate of eighty-five dollars ($85.00) per hour. Additionally, the Board will reimburse the Firm at cost for direct expenses, such as messenger service, overnight mail, excessive copying and fees associated with court appearances (e.g. filing fees, transcripts).

4. All services shall be billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and disbursements made by the Firm on the Board's behalf will be separately itemized and reimbursed by the Board. Payment shall be remitted by the Board within thirty (30) days of receipt of billing. The Firm does not charge for normal secretarial and postage costs.

5. The term of this Agreement (the "Term") shall be from July 1, 2025 through June 30, 2026. The Parties agree that the Term, and any successor Terms, may be extended by Board resolution approving a letter from the Firm which incorporates by reference the provisions of this Agreement, with acceptable modifications.

6. Approval of this Agreement constitutes express authorization for the Firm to undertake all actions necessary, in the judgment of its attorneys, to represent and defend the Board and generally to protect its interests, without the need to seek further, specific authorization. This would include by way of example and not limitation, the preparation, service and filing of documents and pleadings in judicial and administrative proceedings, appearances in such proceedings and interacting with opposing counsel or other persons involved.

7. During the performance of this agreement, the Firm agrees to comply with the requirements of N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time, the Americans with Disabilities Act and N.J.A.C. 17:27.

As evidence of the Board's approval of the foregoing agreement, kindly complete and execute, as indicated below, and return one of two enclosed original copies. Thank you.

Sincerely,

THE BUSCH LAW GROUP LLC

Adam S. Weiss, Esq.
Senior Partner

ASW:SS
Encls.

I, Anthony Juskiewicz, hereby certify that the within retainer agreement was approved by formal resolution of the Berkeley Heights School District Board of Education at a duly convened public meeting of the Board on _____, 2025 and that the Board President and Board Secretary have been authorized to, and do hereby, execute same on behalf of the Board.

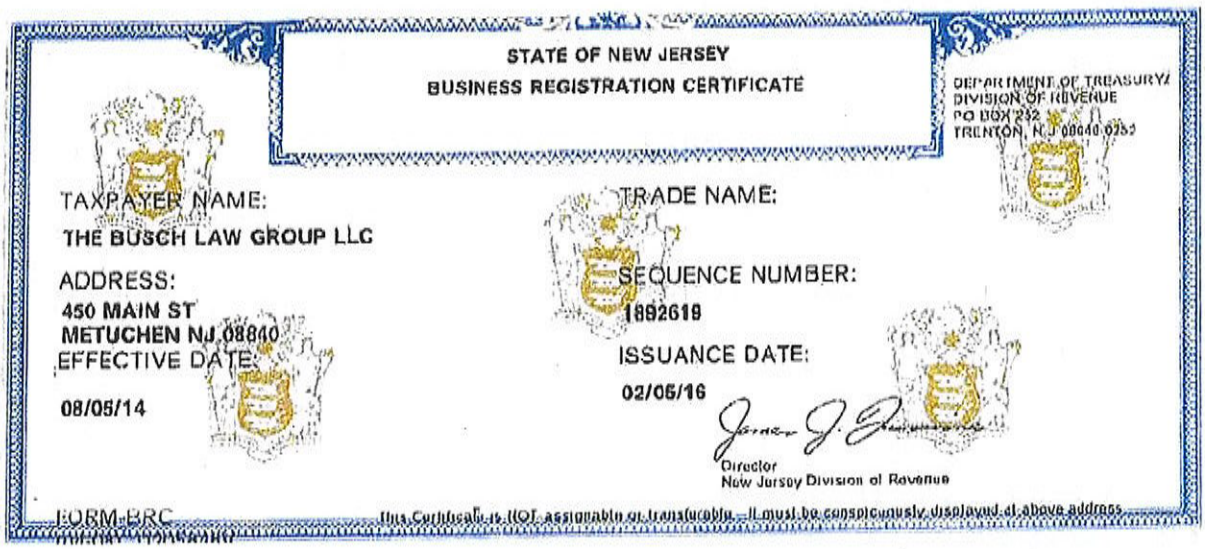
By: _____
Gale Bradford
Board President

DATED:_____

Attest:

By: _____
Anthony Juskiewicz, School Business Administrator/Board Secretary

DATED:_____



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:
THE BUSCH LAW GROUP LLC

TRADE NAME:

ADDRESS:
450 MAIN ST
METUCHEN NJ 08840

SEQUENCE NUMBER:
1892619

EFFECTIVE DATE:
08/05/14

ISSUANCE DATE:
02/05/16

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certification 53428

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Nov-2021 to 15-Nov-2028

THE BUSCH LAW GROUP, LLC
450 MAIN STREET
METUCHEN NJ 08840

ELIZABETH MAHER MUOIO
State Treasurer

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

THE BUSCH LAW GROUP LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

450 MAIN STREET

Requester's name and address (optional)

6 City, state, and ZIP code

METUCHEN, NJ 08840

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number: ___ - ___ - ____

or

Employer identification number: 47-1415131

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Jonathan M Busch Date 6/4/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Chapter 271
Political Contribution Disclosure Form
(Contracts that Exceed $17,500.00)
Ref. N.J.S.A. 52:34-25

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that The Busch Law Group LLC has made the following **reportable** political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract:

Reportable Contributions

Date of Contribution	Amount of Contribution	Name of Recipient Elected Official/ Committee/Candidate	Name of Contributor
N/A	N/A	N/A	N/A

The Business Entity may attach additional pages if needed.

☑ **No Reportable Contributions** (Please check (✓) if applicable.)

I certify that The Busch Law Group LLC made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

Jonathan M. Busch, Esq., Member
The Busch Law Group LLC

DATE: 6/4/2025

STOCKHOLDER/PARTNERSHIP DISCLOSURE AND STATEMENT OF OWNERSHIP

Please check one type of Ownership, complete the form, and execute where provided.

☐	Corporation--	☐	Limited Partnership--
☐	Partnership--	☑	Limited Liability Corp.--
☐	Sole Proprietorship--	☐	Limited Liability Partnership--
☐	Sub Chapter S Corp.--	☐	Other-_____

No corporation "or partnership" shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any material or supplies, the cost of which is to be paid with or out of any public funds, by the State or any county, municipality or school district, or any subsidiary or agency of the State, or by an authority, board or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid of said corporation or said partnership, there is submitted a statement setting forth the names and all individual partners in the partnership who own a 10% or greater interest therein, as the case may be." If one or more such stockholder "or partner" is itself a corporation "or partnership", the stockholder holding 10% or more of that corporation "or partnership" the individual partners owning 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be, continued until names and addresses of every non-corporate stockholder, and individual partner, exceeding the 10% ownership criteria established in this act, has been listed.

IT IS MANDATORY THAT THIS FORM BE COMPLETED AND SUBMITTED WITH BID. In the event that there are no persons who own ten percent or more of the stock or ownership of the bidder, then such fact should be certified below as part of this disclosure.

Name and Address of Company: The Busch Law Group LLC
450 Main Street
Metuchen, NJ 08840

List of Owners with Ten Percent (10%) or More Interest

Owner's Name	Address	Title/Office Held	Percent (%) of Partnership Shares Owned
Jonathan M. Busch, Esq.	450 Main Street, Metuchen, NJ 08840	Member	100%

DATE: 6/4/2025

Jonathan M. Busch, Member
The Busch Law Group LLC
450 Main Street
Metuchen, NJ 08840

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Name of Company: The Busch Law Group

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 list as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

[X] I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

[ ] I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries, or affiliates, has in engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities _____
Relationship to Vendor/Bidder _____
Description of Activities _____

Duration of Engagement _____
Anticipated Cessation Date _____

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Jonathan M Busch
Signature

6/4/2025
Date

Jonathan M. Busch, Member
Print Name and Title

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. (L. 2022, c. 3) any person or entity (hereinafter "Vendor[1]") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: https://sanctionssearch.ofac.treas.gov/. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

(●) A. That the Vendor is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

( ) B. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus.

OR

( ) C. That I am unable to certify as to "A" above, because the Vendor is identified on the OFAC Specially Designated Nationals and Blocked Persons list. However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

_____

_____

_____

_____

_____

_____

(Attach Additional Sheets If Necessary.)

Jonathan M Busch
Signature of Vendor's Authorized Representative

6/4/2025
Date

Jonathan M. Busch, Member
Print Name and Title of Vendor's Authorized Representative

47-1415131
Vendor's FEIN

The Busch Law Group, LLC
Vendor's Name

732-243-9588
Vendor's Phone Number

450 Main Street
Vendor's Address (Street Address)

732-243-9590
Vendor's Fax Number

Metuchen, NJ 08840
Vendor's Address (City/State/Zip Code)

jbusch@buschlawgroup.com
Vendor's Email Address

[1] Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

EXHIBIT A
MANDAOTRY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

CHAUDRY LAW

33 Wood Avenue South e Suite 600 ' Iselin, New Jersey 08830
P: 848-260-7693 | Email: carolyn@chaudrylawfirm.com

June 13, 2025

PERSONAL AND CONFIDENTIAL

Members of the Board
c/o Anthony Juskiewicz, Board Secretary
Berkeley Heights Board of Education
345 Plainfield Avenue
Berkeley Heights, New Jersey 07922

Re: Special Education Counsel and other matters as assigned

Dear Board Members:

As requested, I am submitting herewith my proposed Retainer Agreement for the period of July 1, 2025 to June 305 2026.

Terms of the Agreement

1. The law firm of Chaudry Law LLC (the "FIRM") agrees to provide comprehensive legal services in the capacity of Special Education Counsel and other matters as assigned, as more fully described below.

2. The Firm's Partner, Carolyn R. Chaudry, Esq. will be primary contact and solo practitioner for all Board matters referred to the Firm.

3. In consideration of the above described services, the Board agrees to the following arrangement for payment.

   All services of the Firm shall be billed at the hourly rate of $165.00 (one hundred sixty-five dollars) and be conducted by the Partner.

4. All services shall be billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and disbursements made by the Firm on the Board's behalf will be separately itemized and reimbursed by the Board. Examples of such billed expenses,

without limitation, include photocopying in excess of 25 pages, messenger services, overnight mail, stenographic transcript costs and court filing fees, all of which shall be charged to the Board at cost. Payment shall be remitted by the Board within thirty (30) days of receipt of billing.

5. The term of this Agreement (the "Term") shall be from July 1,2025 through June 30, 2026. The parties agree that the Term, and any successor Terms, may be extended by Board resolution approving a letter from the Firm which incorporates by reference the provisions of this Agreement, with acceptable modifications. Either party may terminate this Agreement after 60 days written notice.

6. Approval of this Agreement constitutes express authorization for the Firm to undertake all actions necessary, in the judgment of its attorney, to defend the Board and generally to protect its interests, without the need to seek further, specific authorization. This would include by way of example and not limitation, the preparation, service and filing of documents and pleadings in judicial and administrative proceedings, appearances in such proceedings and interacting with opposing counsel or other persons involved.

7. During the performance of this Agreement, Chaudry Law LLC agrees to comply with the requirements of N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time, the American with Disabilities Act, and with N.J.A.C. 17:27.

The Board has copies of Firm documents showing compliance with public contracting laws, should the Board require additional copies, they will be furnished upon written request. As evidence of the Board's approval of the foregoing agreement, kindly complete and execute, as indicated below, and return a signed copy via e-mail and regular mail to my firm at the above address and email.

Sincerely,

Carolyn Chaudry

CAROLYN R. CHAUDRY
For the Firm

CRC

cc: Anthony Juskiewicz, Business Administrator/Board Secretary (via email)
Members of the Board
Berkeley Heights Board of Education
June 13, 2025

I _____hereby certify that the within retainer agreement was approved by formal resolution of the Berkeley Heights Public School District at a duly convened public meeting of the Board on _____, 2025, and that the Board President and Board Secretary have been authorized to and do hereby, execute same on behalf of the Board.

By: _____
Board President, Gale Bradford

Attest:

By: _____
Business Administrator/Board Secretary

SUPLEE, CLOONEY & COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS
308 East Broad Street, Westfield, New Jersey 07090-2122
Telephone 908-789-9300 Fax 908-789-8535
E-mail info@scnco.com

Mr. Anthony Juskiewicz
School Business Administrator
Berkeley Heights Board of Education
345 Plainfield Avenue
Berkeley Heights, New Jersey 07922

Dear Mr. Juskiewicz:

We would like to express our sincere appreciation for the opportunity of providing professional accounting and auditing services to the Berkeley Heights School District during this past year. Our goal is to continue to provide the type and quality of service that will be most beneficial to you and the Board. Following is an outline of the services we propose for the school fiscal year ending June 30, 2025:

The scope of our work would encompass performing an audit of the financial statements of the Board for the fiscal year 2024-2025 as prescribed by N.J.S.18A:23-12-11. Typically, the funds to be audited comprise the General Fund, Special Revenue Fund, Capital Projects Fund, Debt Service Fund, Enterprise Fund and Student Activity Fund. Our audit will also include the financial records for all funds maintained by the Board Secretary and the financial activities of various pupil organizations conducted under the auspices of the Board of Education.

The primary objective of our audit will be to express an opinion on the financial statements as of June 30, 2025. Our audit of the financial statements, records and other pertinent data of the Berkeley Heights School District Board of Education would be made in accordance with generally accepted auditing standards and audit requirements prescribed by the Office of Finance, Department of Education, State of New Jersey and such other auditing procedures as we consider necessary in the circumstances. We will also perform a compliance audit of federal funds and state funds in accordance with the Federal Uniform Guidance and New Jersey OMB Circular 15-08.

As part of our report, we will include recommendations and comments concerning the internal controls and financial activities of the Berkeley Heights School District Board of Education, which will be discussed with the Board of Education or its designated representatives prior to the submission of the final ACFR Report to the Board.

We would also be available to attend meetings and conferences required by the Board and officials related to the audit, as well as telephone consultation in matters relating to the audit and budget process.

SUPLEE, CLOONEY & COMPANY LLC

Mr. Anthony Juskiewicz
School Business Administrator
Berkeley Heights Board of Education -2-

We understand that the Board of Education will furnish the following:

A. All financial statements, records, books of original entry, supporting documents and other related records, as requested.

B. Copies of the Board's minutes, policy directives, grant agreements, contracts, leases, budgets and other documents or data pertinent to the audit and such other information as may be required in the conduct of the audit.

C. Adequate working space and other facilities for the conduct of the audit.

D. Assistance by Board staff - which is considered desirable and necessary - including, but not limited to, the preparation of account analyses, summaries and providing other documentation.

We propose that our fees for the above mentioned services would be as follows:

2024-2025 Statutory Audit - Audit of General Fund, Special Revenue Fund, Capital Projects Fund, Debt Service Fund, Enterprise Fund, Student Activity, Athletics and all other Funds under the auspices of the Board of Education, including Federal and State Programs in accordance with the Federal Uniform Guidance and State of New Jersey OMB Circular 15-08, at a fee not to exceed $46,400.00

Any additional services, should they be requested by the District would be mutually agreed upon before the commencement of any work and billed at the following rates:

Partner	-	$200.00
Manager	-	$150.00
Senior Staff	-	$120.00
Staff Accountant	-	$ 90.00

Should you have any questions regarding the engagement, or if you desire any additional information, please do not hesitate to call.

Yours very truly,

SUPLEE, CLOONEY & COMPANY

William E. Swisher, Partner

June 5, 2025
WES:mvf

Educational Data Services, Inc.

"The Educated Way to Purchase"

WWW.ED-DATA.COM

Date: May 22, 2025

District: Berkeley Heights PS.

Final Purchase Orders

Bids Due: See attached award letters

Enclosed please find:

Final District Summary – Summarizes all items ordered along with final quantity.
Quantity Changes (if previously submitted)

1) **Award Letter(s) – For your convenience, award letters have been prepared based on your district's purchases. Your board should award your district's portion of the bid by resolution**
2) **Final purchase orders/PO attachments for the following categories (if applicable)**

Final purchase orders for the following categories:

Category	PO #s	PO Total
General Classroom Supplies	600089 to 600239	$36,781.83
Custodial Supplies	600328 to 600388	$85,202.83
Fine Art Supplies	600036 to 600088	$12,282.65
Health and Trainer Supplies	600305 to 600327	$9,268.82
Library Supplies	600240 to 600258	$1,366.52
Math Supplies	600414 to 600415	$283.65
Office and Toner Supplies	600014 to 600035	$5,689.27
Paper/Copy Duplicator Supplies	600389 to 600394	$6,962.95
Photography Supplies	600395 to 600397	$3,225.78
Physical Education Supplies	600000 to 600013	$1,542.75
Science Supplies	600259 to 600293	$7,022.75
Special Needs	600412 to 600413	$62.18
Teaching Aids	600398 to 600411	$1,383.20
Technology Supplies	600294 to 600304	$10,639.24

Please be sure to sign and mail your POs to the vendors as soon as possible.

If you have any questions, please do not hesitate to call Educational Data Services at (973) 340-8800.

Thank you,

Educational Data Services, Inc.

Berkeley Heights Public Schools

NONPUBLIC
PUBLIC LAW 1977 CHAPTERS 192-193 AGREEMENT
2025-2026

This AGREEMENT made the 26th day of June 2025, by and between the **BOARD OF EDUCATION OF BERKELEY HEIGHTS** in the County of Union, New Jersey (hereinafter the "Board"); and the **UNION COUNTY EDUCATIONAL SERVICES COMMISSION** (hereinafter the "Commission"), located at 45 Cardinal Drive, Westfield, NJ 07090

W I T N E S S E T H :

In the consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Education Program.** The Board agrees to purchase the auxiliary and handicapped services pursuant to P.L. 1977, Chapters 192-193 from the Commission.

   The Commission agrees to provide the auxiliary and handicapped services to those eligible students identified in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education and the policies of the Board of Directors of the Commission.

   The auxiliary and handicapped services to be provided are limited to P.L. 192 Compensatory Education, English-As-A-Second Language, Transportation and Maintenance, Home Instruction. P.L.193 Supplementary Instruction, Speech Correction and Examination and Classification for eligible pupils.

   The Commission will provide the following:

   a) Pupil Identification Process
   b) Child Study and Speech Pupil Evaluation
   c) Development of required service plans (Speech-Language, Supplementary Instruction, ISIP)
   d) Instructional Equipment, Facilities and Specialized Instruction Supplies and Materials.
   e) Staff Development, Observation and Evaluation(s) per law.
   f) Supervision and Administration required for the implementation of services and programs.

   The Commission shall complete all State required reports including the nonpublic auxiliary and handicapped report and provide data for project completion reports for the review of the Board.

   The Board shall require that schools forward all State mandated reports, forms and pupil applications directly to the Commission offices.

2. **Term.** This Service Agreement shall be in effect from the date of adoption by the Board until June 30, 2026, unless terminated sooner as provided herein.

3. **Payment of State Aid.** The Board, as consideration for the education program, shall transmit State Aid payments to the Commission based on monthly billing statements for services to eligible students.

   The Board agrees to pay monthly based on the funding sheets of the State Department of Education and actual services rendered. Billing shall commence in September and shall continue for nine (9) successive months. The Commission shall adjust the monthly billing statements to reflect approved additional funding and actual state aid for that month. The Commission shall at no time bill more than the approved State Aid.

   The annual billing charge for each eligible pupil provided services in compensatory education, speech, English as a Second Language, shall be based on approved State Aid figures and rates as published by

the DOE.

Eligible student and service verification shall be provided to the Board by computer printout included as part of the monthly billing and project completions report information. 407-1's will be sent with the project completion report at the end of the year.

The Commission shall refund State Aid received from districts in excess of that permitted to be expended based on service request received to districts by June 30th of each year.

The Commission shall provide quality and effective instructional programs and services, interfacing with nonpublic school personnel, parents and guardians, and the local school district to insure effective articulation.

4. **School Year.** The Commission, in its sole discretion, shall fix the school calendar for the school year, and it is understood by the Board that the Commission's school year and school calendar may not coincide with the school year of calendar of the Board. A copy of the Commission's school calendar shall be furnished to the Board by the Commission on or before September 1st of the school year. The Commission reserves the right, in its sole discretion, to cancel or otherwise alter the scheduling of any classes due to inclement weather or other reasons.

Student instructional services shall be scheduled for:

a) A minimum of thirty (30) minutes per week of compensatory education.
b) A minimum of thirty (30) minutes per week of E.S.L. instruction.
c) A minimum of thirty (30) minutes per week of speech instruction.
d) A minimum of thirty (30) minutes per week of supplementary instruction.

5. District Authorizations

The Board authorizes parents or nonpublic schools to submit student applications directly to the Commission.

The Board authorizes the Commission to verify eligibility and complete the disposition section of the student application.

The Board authorizes the Commission Superintendent to sign the disposition section of the student application.

The Board authorizes the Commission to maintain electronic files and to make those files available to district personnel as needed via a secure password.

The Board authorizes the Commission to list the Director of Nonpublic School Services as the contact person on services plan instead of the District's Director of Special Services.

The Board authorizes the nonpublic schools to hold student assessment results and/or other educational documentation (standardized test results, portfolio, etc.) and will make this information available to districts, the Commission, or NJDOE when requested.

6. Staff. The Commission shall employ all staff required to provide the educational programs and services identified in this agreement. The Commission shall ensure that all staff have the appropriate certifications and are employed in accordance with all rules and regulations of the New Jersey Department of Education.

7. Facilities. The Commission shall provide instructional trailers or mobile classrooms as needed. Whenever possible, instruction will take place in the nonpublic school.

8. **Records.** The Commission shall maintain all student records and shall provide the names of students and new student applications to the Board with the monthly billing statements. The Commission shall also make said records available to the Board in electronic media whenever possible.

9. **Administration.** The Commission shall provide all administrative staff required to manage and evaluate the staff and services provided. The Commission shall ensure that all administrative staff are properly certified and employed in accordance with all rules and regulations of the New Jersey Department of Education.

10. **Application Documents and Procedure.** Enrollment in the education programs is based upon State eligibility requirements.

11. **Insurance.**

A. The Commission, at its sole cost and expense, shall provide and maintain at all times during the term of this Agreement, general public liability insurance and property damage insurance, naming the Board as an additional insured against claims arising out of the education program, and shall keep on deposit a certificate or other evidence that such insurance is in full force and effect and that all premiums have been paid. Such insurance shall be maintained with insurance companies qualified to do business in the State of New Jersey, and shall provide coverage of at least $100,000.00 for property damage $300,000.00 for the injury or death of one person, and $1,000,000.00 for injuries and death arising from one accident. The above policies for public liability and property damage insurance shall include contingent liability and contingent damage insurance protecting the Commission and the Board against claims arising from the operations of all independent contractors.

B. The party to this Agreement which shall be responsible for the furnishing of pupil transportation shall require each vendor providing transportation to provide and maintain, at the vendor's sole cost and expense, at all times during the term of this Agreement, automobile and public liability insurance, naming the Commission and the Board as additional insured against claims arising out of the use of all automobiles or other motor vehicles for the transportation of pupils for the special education classes, and the party to this Agreement responsible for the furnishing of such transportation shall keep on deposit with the other party a certificate of insurance or other evidence that such insurance is in full force and effect and that all premiums have been paid therefore. Such insurance shall be maintained with insurance companies qualified to do business in the State of New Jersey and shall provide coverage of at least $100,000.00 for property damage, $300,000.00 for the injury or death of one person, and $1,000,000.00 for injuries and death arising from one accident.

12. **Independent Contractor.** The Board is not an agent of the Commission. The Board shall have no authority to bind the Commission by any representation, warranty or agreement, unless specifically authorized in writing by the Commission. The Commission is an independent contractor under this agreement, and no employee, officer or director of the Board shall have the authority to bind the Commission by any representation, warranty or agreement unless specifically authorized in writing by the Commission and Board employees shall not be deemed or treated as employees or agents of the Commission.

13. **Indemnification.** The Board shall defend, indemnify, protect and save and keep harmless the Commission, its successors and assigns, from and against all losses, damages, injuries, claims, demands and expenses, including legal expenses, caused by or arising out of the education program, the classification or placement of each pupil, including but not limited to claims by the New Jersey State Department of Education, pupils enrolled in the special education classes, or the parents of such pupils.

14. **Default.** The failure of the Board to cure or remedy a default, within ten (10) days after written notice of the default has been given, shall be deemed an uncured default. This Agreement may, at the option of the Commission, be terminated upon the occurrence of any uncured default or in the event the Board becomes insolvent or bankrupt, makes as assignment the benefit of creditors, a trustee or receiver is appointed for the Board, or if bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings are instituted by or against the Board.

15. **Compliance with Governmental Laws.** Each party hereto, in the performance of this Agreement, shall comply with all applicable governmental laws, rules and regulations.

16. **Execution of Documents.** The parties agree to execute this and any other documents that may be necessary to affect the intent and purpose of this Agreement.

17. **New Jersey Law.** This Agreement shall be governed by the laws of the State of New Jersey and shall be construed in accordance therewith.

    This contract is further subject to the rules and regulations of the State of New Jersey as to programming and services provided. The Commission shall not be liable for delays or termination of services by reason of actions by the State of New Jersey or the State Department of Education, which results from the withdrawal of funding, facility state approval, or lack thereof.

18. **No Waiver.** No provision hereof may be waived except by an agreement in writing signed by the waiving party. The waiver of any term or provision shall not be construed or deemed to be an estoppel or waiver in the future of any such term or provision, but the same shall continue in full force and effect.

19. **Benefit.** This agreement shall bind the parties hereto, their successors and assigns.

20. **Notices.** Any notice required or permitted to be given under this Agreement shall be sufficient if in writing, and if served personally or sent by registered or certified mail, return receipt requested, to a party at the addressed set forth below. Notice by mail shall be deemed given when deposited at a United State Post Office with postage prepaid thereon, addressed as follows:

    Union County Educational Services Commission
    45 Cardinal Drive
    Westfield, New Jersey 07090
    Attn: Business Administrator

21. **Entire Agreement.** This document represents the entire Agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral.

22. **Amendments.** No amendments or additions to this Agreement shall be binding unless in writing and signed by the parties hereto.

23. **Severability.** The provisions of the Agreement shall be deemed to be severable. If any provision herein is adjudged to be invalid or unenforceable, by a court of competent jurisdiction or by operation of any applicable law, such provision shall be deemed amended to conform to law, and it shall not affect the validity of any other provision herein, but such other provision shall remain in full force and effect.

ACCEPTED AND APPROVED:

Berkeley Heights Board of Education	**UNION COUNTY EDUCATIONAL SERVICES COMMISSION**
(Please Print Board of Education Name)	
Gale Bradford , Board President Date	Lorraine j. Aklonis, Board President Date
Anthony Juskiewicz , Board Secretary Date	Eric Larson, Board Secretary Date

RESOLUTION FOR CHAPTERS 192-193 SERVICES
FOR THE 2025-2026 SCHOOL YEARS

Chapters 192 and 193, Laws of 1977, require the public schools to offer auxiliary services to nonpublic school pupils on the same terms and conditions that they are offered to public school pupils.

Auxiliary Services include:

Compensatory Education
English as a Second Language
Supplemental Instruction
Examination and Classification
Corrective Speech
Home Instruction

The Union County Educational Services Commission has again offered to provide these auxiliary services to eligible nonpublic students in Union County from July 1, 2025 to June 30, 2026.

Therefore, the following Resolution is recommended:

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey; and,

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Berkeley Heights Board of Education;

THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services during the 2025-2026 for those students who attend nonpublic schools in Berkeley Heights Board of Education pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

BE IT FURTHER RESOLVED, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State.

_____

President **Date**

Attest:

_____

Secretary **Date**

Board of Education of:	BERKELEY HEIGHTS
In the County of:	UNION
Contractor:	FIRST STUDENT
Terminal Location:	BERKELEY HEIGHTS, NJ
Contractor Code:	
Contract Term Start Date:	9/1/2025
Contract Term End Date:	6/30/2026

#	Multi-Contract Number or Route Number	Bid Number	Renewal Number
1	LT-05		LT-05
2			
3			
4			
5			
6			
7			
8			
9			
10			

Board of Education of:	BERKELEY HEIGHTS
In the County of:	UNION
Contractor:	FIRST STUDENT
Terminal Location:	BERKELEY HEIGHTS, NJ
Contractor Code:	
Total Contract Amount:	$497,874.60
Contract Term:	9/1/2025 to 6/30/2026

The named Board of Education and Contractor hereby agree that:

1. This contract constitutes a renewal of the original contract(s) between the board of education and contractor herein specified with the additional provision noted as provided for pursuant to N.J.S.A. 18A:39-3.

2. By entering into this contract renewal the parties are bound by all terms of the original bid specifications applicable to each route/contract.

3. If awarded a contract, your company/firm will be required to comply with the requirements of N.J.S.A 10: 5-31 et seq. and N.J.A.C. 17:27.

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. l7:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents: Letter of Federal Affirmative Action Plan Approval Certificate of Employee Information Report Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

In witness whereof, the parties hereto have duly signed this contract.

Title	Signature	Date
School BA/Board Secretary		
President of Local Board		

Notary to the Contractor, Subsribed and sworn to before me:

Date	
Notary Public Name	
Company or Trade Name	
Notary Public Signature	
Authorized Signature	
Commission Expiration	
Title	

Approved by:

SIGN: _____

DATE: _____

Berkeley Heights School District
Governor Livingston High School

		2025-2026	2024-2025
LUNCH	Student Lunch *Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk*	$5.60	~~$5.45~~
ENTRÉE:			
	Student Lunch Entrée Only	$5.60	~~$5.25~~
	Pizza Parlor Pizza, plain	$3.10	~~$3.00~~
	Pizza Parlor Pizza w/Topping	$4.10	
	All-Beef Hot Dog	$3.00	
	Hamburger, 3 oz.	$3.25	$3.25
	Cheeseburger, 3 oz.	$3.50	$3.50
	Cheesesteak	$4.50	$4.50
	Chicken Nuggets	$3.75	
	Popcorn Chicken	$4.50	~~$4.35~~
	Chicken Filet	$5.10	$5.10
	Chicken Tenders	$5.25	
	Mozzarella Sticks (5)	$4.95	~~$4.75~~
	Extra Chicken Tender	$1.60	
SANDWICHES:			
	Deli Sandwich or Wrap as a Complete Meal or a la Carte	$5.60	~~$5.45~~
	Peanut Butter & Jelly, small	$3.25	$3.25
	Peanut Butter & Jelly, large	$4.00	$4.00
SALADS:			
	Salad Lunch as a Complete Meal or a la Carte	$5.60	~~$5.45~~
	Salad Bar (per oz.)	.	~~$0.60~~
	Dressing Packet, extra	$1.00	
SOUP/BREADS:			
	Soup Cup, 8 oz.	$3.55	~~$3.50~~
	Soup Bowl, 12 oz.	$4.30	~~$4.25~~
	Plain Bagel	$1.90	$1.90
	Bagel w/Butter (2 butter chips)	$2.80	$2.80
	Bagel w/Jelly (2 jelly cups)	$2.95	~~$2.80~~
	Bagel w/Cream Cheese	$3.50	$3.50
	Extra Cream Cheese	$1.25	$1.25
SIDES:			
	Trip to the Farm Stand		
	Side Salad, 5 oz.	$2.50	~~$3.50~~
	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	$2.00	~~$1.95~~
	Side Vegetable, 1 cup (2 portions)	$2.00	~~$1.95~~
	Baby Carrots, 1 cup (2 bags)	$2.00	
	French Fries/Potato Tots, 4 oz.	$2.75	$2.75

POMPTONIAN
FOOD SERVICE

Berkeley Heights School District
Governor Livingston High School

		2025-2026	2024-2025
BREAKFAST A LA CARTE:			
	Cereal Bowl w/Milk	$3.25	$3.25
	Breakfast Sandwich w/Egg and Cheese	$3.75	
	Breakfast Sandwich w/Egg Cheese and Meat	$4.00	
	Hot Chocolate, 10 oz.	$3.00	~~$2.75~~
	Coffee, 10 oz.	$2.30	~~$2.25~~
	Coffee, 12 oz.	$2.50	
	Coffee, 16 oz.	$3.00	
	Iced Coffee, 16 oz.	$3.50	
	Hot Tea any Size	$2.25	~~$2.15~~
	Cereal	$3.00	~~$2.95~~
	Hot breakfast combo	$4.50	~~$4.25~~
SNACKS A LA CARTE:			
	Freshly Baked Cookie, small	$1.00	$1.00
	Welch's Fruit Snacks	$1.75	
	Cookies (packaged)	$1.75	$1.75
	Baked Snacks/Chips, small	$1.85	~~$1.75~~
	Baked Snacks/Chips, large	$2.30	~~$2.20~~
	Specialty Chips (Popcorners)	$2.65	
	Pop-Tart, single	$1.70	
	Granola Bars (Nature Valley)	$1.80	
	Rice Krispies Treat	$2.25	
	Jello/Pudding	$1.85	~~$1.75~~
	Nachos w/Cheese	$3.00	
	Hot Jumbo Pretzel	$2.60	$2.60
	Brownie	$2.55	
	Gluten Free Brownie	$3.15	
	Gourmet Muffin	$3.25	$3.25
	Kind Bar	$3.25	
	Cheese Stick	$1.10	
	Yogurt, 6 oz.	$2.85	
	Fruit Smoothie, 12oz.	$3.90	
	Hummus w/Pretzels	$4.00	$4.00
	Vegetable Crudite w/ Dip, 12 oz.	$3.00	
	Fresh Fruit w/Cheese	$3.25	$3.25
	Fresh Fruit Cup, Seasonal, 16 oz.	$4.25	
	Fresh Fruit & Yogurt Parfait, 12 oz.	$4.50	
	Fresh Fruit Cup, 12oz.	$3.15	
	Yogurt Parfait, 10 oz.	$4.00	$4.00
	Yogurt Parfait, 12 oz.	$4.25	
	Pudding Parfait, 10oz	$3.40	~~$3.25~~
	Crumb Cake	$2.65	~~$2.50~~
	Large Cookie-Black and White/Linzer Tart/Chocolate Chip	$3.00	
ICE CREAM:			
	Assorted Ice Cream	2.00-3.75	~~1.75-3.50~~
	Frozen Yogurt (per oz.)	$0.75	
	Acai bowl (per oz.)	$0.75	
	Ice Cream Bar (per oz.)	$0.75	

Berkeley Heights School District
Governor Livingston High School

	2025-2026	2024-2025
BEVERAGE:		
Milk, 8 oz.	$1.25	$1.25
Juice, 4 oz.	$1.10	$1.10
Bottled Water, 10 oz.	$1.50	$1.50
Bottled Water, 16.9 oz.	$1.75	$1.75
Dasani Water, 20 oz.	$2.50	
Snapple Canned Juice	$2.10	
Snapple Bottle, 16 oz.	$2.75	
Vitamin Water, 20 oz.	$2.90	$2.90
Orange Juice, 10 oz.	$2.75	~~$2.70~~
Orange Juice, 12 oz.	$2.90	
Minute Maid Pure Juice, 12 oz.	$3.00	
Diet Beverage Can (Carbonated or Non-Carbonated)	$2.10	~~$2.00~~
Diet Beverage Bottle (Carbonated or Non-Carbonated)	$2.60	
100% Sparkling Juice (Envy/Switch)	$2.50	$2.50
Gatorade, 12 oz.	$2.50	$2.50
Polar Sparkling Water, all varieties	$2.50	
Kick Start	$3.00	
Sports Bottle Water, 24 oz.	$2.50	$2.50
Propel Flavored Water 20 oz.	$3.00	

POMPTONIAN
FOOD SERVICE

Approved by:

SIGN: _____

DATE: _____

Berkeley Heights School District
Columbia Middle School

		2025-2026	2024-2025
LUNCH	Student Lunch *Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk*	$5.60	~~$5.45~~
ENTRÉE:			
	Student Lunch Entrée Only	$5.60	
	Pizza Parlor Pizza, plain	$3.10	~~$3.00~~
	Pizza Parlor Pizza w/Topping	$4.10	
	All-Beef Hot Dog	$3.00	
	Hamburger, 3 oz.	$3.25	$3.25
	Cheeseburger, 3 oz.	$3.50	$3.50
	Cheesesteak	$4.50	$4.50
	Chicken Nuggets	$3.75	
	Chicken Filet	$5.10	$5.10
	Chicken Tenders	$5.25	
	Mozzarella Sticks (5)	$4.95	~~$4.75~~
	Extra Chicken Tender	$1.60	
SANDWICHES:			
	Deli Sandwich or Wrap as a Complete Meal or a la Carte	$5.60	~~$5.45~~
	Peanut Butter & Jelly, small	$3.25	$3.25
	Peanut Butter & Jelly, large	$4.00	$4.00
SALADS:			
	Salad Lunch as a Complete Meal or a la Carte	$5.60	~~$5.45~~
	Salad Bar (per oz.)	$0.65	
	Dressing Packet, extra	$1.00	
SOUP/BREADS:			
	Soup Cup, 8 oz.	$3.55	~~$3.50~~
	Soup Bowl, 12 oz.	$4.30	~~$4.25~~
	Plain Bagel	$1.90	$1.90
	Bagel w/Butter (2 butter chips)	$2.80	$2.80
	Bagel w/Jelly (2 jelly cups)	$2.95	~~$2.80~~
	Bagel w/Cream Cheese	$3.50	$3.50
	Extra Cream Cheese	$1.25	$1.25
SIDES:			
	Trip to the Farm Stand		
	Side Salad, 5 oz.	$2.50	
	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	$2.00	
	Side Vegetable, 1 cup (2 portions)	$2.00	~~$1.95~~
	Baby Carrots, 1 cup (2 bags)	$2.00	
	French Fries/Potato Tots, 4 oz.	$2.75	$2.75
	Fresh Fruit (whole piece of fruit)	$1.30	~~$1.25~~
BREAKFAST A LA CARTE:			
	Cereal Bowl w/Milk	$3.25	$3.25
	Breakfast Sandwich w/Egg and Cheese	$3.75	
	Breakfast Sandwich w/Egg Cheese and Meat	$4.00	
	Hot Chocolate, 10 oz.	$3.00	
	Cereal	$3.00	~~$2.95~~
	Hot Breakfast Combo	$4.50	

POMPTONIAN
FOOD SERVICE

Berkeley Heights School District
Columbia Middle School

		2025-2026	2024-2025
SNACKS A LA CARTE:			
	Freshly Baked Cookie, small	$1.00	$1.00
	Welch's Fruit Snacks	$1.75	
	Cookies (packaged)	$1.75	$1.75
	Baked Snacks/Chips, small	$1.85	~~$1.75~~
	Baked Snacks/Chips, large	$2.30	~~$2.20~~
	Specialty Chips (Popcorners)	$2.65	
	Pop-Tart, single	$1.70	
	Granola Bars (Nature Valley)	$1.80	
	Rice Krispies Treat	$2.25	
	Jello/Pudding	$1.85	~~$1.75~~
	Nachos w/Cheese	$3.00	
	Hot Jumbo Pretzel	$2.60	$2.60
	Brownie	$2.55	
	Gluten Free Brownie	$3.15	
	Gourmet Muffin	$3.25	$3.25
	Kind Bar	$3.25	
	Cheese Stick	$1.10	
	Yogurt, 6 oz.	$2.85	~~$2.75~~
	Fruit Smoothie, 12oz.	$3.90	
	Hummus w/Pretzels	$4.00	$4.00
	Vegetable Crudite w/ Dip, 12 oz.	$3.00	$3.00
	Fresh Fruit w/Cheese	$3.25	$3.25
	Fresh Fruit Cup, Seasonal, 16 oz.	$4.25	
	Fresh Fruit & Yogurt Parfait, 12 oz.	$4.50	
	Fresh Fruit Cup, 12oz.	$3.15	
	Yogurt Parfait, 10 oz.	$4.00	$4.00
	Yogurt Parfait, 12 oz.	$4.25	
	Pudding Parfait, 10oz.	$3.40	~~$3.25~~
	Crumb cake	$2.65	~~$2.50~~
	Large Cookie- Black and White/Linzer Tart/Chocolate Chip	$3.00	
ICE CREAM:			
	Assorted Ice Cream	2.00-3.75	~~1.75-3.50~~
	Frozen Yogurt (per oz.)	$0.75	
	Acai Bowl (per oz.)	$0.75	
	Ice Cream bar (per oz.)	$0.75	
BEVERAGE:			
	Milk, 8 oz.	$1.25	$1.25
	Juice, 4 oz.	$1.10	$1.10
	Bottled Water, 10 oz.	$1.50	$1.50
	Bottled Water, 16.9 oz.	$1.75	$1.75
	Dasani Water, 20 oz.	$2.50	
	Snapple Canned Juice	$2.10	
	Snapple Bottle, 16 oz.	$2.75	
	Vitamin Water, 20 oz.	$2.90	
	Orange Juice, 10 oz.	$2.75	~~$2.70~~
	Orange Juice, 12 oz.	$2.90	
	Minute Maid Pure Juice, 12 oz.	$3.00	
	Diet Beverage Can (Carbonated or Non-Carbonated)	$2.10	~~$2.00~~
	Diet Beverage Bottle (Carbonated or Non-Carbonated)	$2.60	
	100% Sparkling Juice (Envy/Switch)	$2.50	$2.50
	Gatorade, 12 oz.	$2.50	$2.50
	Polar Sparkling Water, all varieties	$2.50	
	Kick Start	$3.00	
	Sports Bottle Water, 24 oz.	$2.50	
	Propel Flavored Water 20 oz.	$3.00	

POMPTONIAN
FOOD SERVICE

Approved by:

SIGN: _____

DATE: _____

Berkeley Heights School District Elementary School		2025-2026	2024-2025
LUNCH	Student Lunch *Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk*	$5.40	~~$5.25~~
ENTRÉE:	Pizza Slice w/ Meal Purchase (second slice)	$3.10	~~$3.00~~
SANDWICHES:	Deli Sandwich or Wrap as a Complete Meal or a la Carte	$5.40	
SALADS:	Salad Lunch as a Complete Meal or a la Carte	$5.40	~~$5.25~~
SOUP/BREADS:	Extra Cream Cheese	$1.25	$1.25
	Bagel Bag as a complete meal or a la carte	$5.00	~~$4.75~~
SIDES:	Fresh Fruit/Cupped Fruit, 1 cup (2 portions)	$2.00	
	Side Vegetable, 1 cup (2 portions)	$2.00	
	Baby Carrots, 1 cup (2 bags)	$2.00	~~$1.00~~
	Scoop of tuna	$2.90	~~$2.75~~
	Apple slices	$1.05	~~$1.00~~
SNACKS A LA CARTE:	Freshly Baked Cookie, small	$1.00	$1.00
	Welch's Fruit Snacks	$1.75	
	Cookies (packaged)	$1.75	$1.75
	Baked Snacks/Chips, small	$1.85	~~$1.75~~
	Baked Snacks/Chips, large	$2.30	~~$2.20~~
	Jello/Pudding	$1.85	~~$1.75~~
	Hot Jumbo Pretzel	$2.60	$2.60
	Cheese Stick	$1.10	~~$1.00~~
	Yogurt, 6 oz.	$2.85	~~$2.75~~
ICE CREAM:	Assorted Ice Cream	2.00-3.75	~~1.75-3.50~~
BEVERAGE:	Milk, 8 oz.	$1.25	$1.25
	Juice, 4 oz.	$1.10	$1.10
	Bottled Water, 10 oz.	$1.50	$1.50
	Bottled Water, 16.9 oz.	$1.75	$1.75
	100% Sparkling Juice (Envy/Switch)	$2.50	$2.50

POMPTONIAN
FOOD SERVICE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/29/25

Time of day the drill was conducted: **after morning route**

School Name: Governor Livingston

Location of the Emergency Evacuation Drill: 175 Watchung Blvd, Berkeley Heights

Route Number(s): D04, D10, D12, L15, L16, L17, L18, MU914

Name of the school principal/person(s) overseeing the drill: Drivers, School Resource Officer

Other information relative to the emergency evacuation drill:

AGREEMENT

THIS AGREEMENT made the 1st day of July 2025

BETWEEN: MORRIS-UNION JOINTURE COMMISSION
340 Central Avenue
New Providence, NJ 07974

Hereinafter designated as "MUJC"

AND: BERKELEY HEIGHTS PUBLIC SCHOOLS
345 Plainfield Avenue
Berkeley Heights, NJ 07922

As contracting district;

WHEREAS, the Morris Union Jointure Commission is a local educational agency in the State of New Jersey, and

WHEREAS, MUJC maintains its bus fleet, and

WHEREAS, Board of Education would like to enter into an interlocal/shared services agreement for vehicle maintenance,

NOW THEREFORE, the parties to this Agreement agree by and between themselves as follows:

1. TERM: The term of this Agreement shall be 6 months, commencing July 1, 2025 and if not otherwise terminated sooner, this Agreement shall terminate June 30, 2026, unless otherwise extended.

2. CONTRACTUAL SERVICES TO BE PERFORMED: MUJC agrees to provide, and the Contracting District agrees to pay the MUJC for, parts and labor to repair and service school vehicles. At the request of the contracting district, MUJC shall also perform bus washing, which will be billed separately, at a cost listed below.

3. DROP OFF/ PICK UP: The Contracting District is responsible for transporting their vehicles to the MUJC Garage at 310 Snyder Ave. Berkeley Heights, N.J. to have services performed. After completion of the repair and maintenance services, the Contracting District's vehicle will be put at the disposal of the Contracting District for collection from the MUJC Garage.

4. CONTRACT PRICE: The contract price for the term of July 1, 2025 through June 30, 2026 shall be:

i. **LABOR:** $91.29 per hour

ii. **PARTS:** Parts required to complete the repairs and service of the vehicle will be identified on the invoice and billed at the rate charged to MUJC.

iii. **SHOP FEE:** A flat fee of $41.77 will be charged per service. This is intended to cover incidental shop supplies necessary to provide the service.

iv. **BUS WASHING:** A flat fee of $91.89 per vehicle will be charged for vehicle washing by appointment only.

v. **TOWING:** The Contracting District will have to contract separately for towing with another vendor.

vi. **OTHER:** If the MUJC estimates that a particular repair will exceed $1,000.00 for parts and labor, it will inform the Contracting District before performing the repair. Within twenty-four hours after receipt of the MUJC's price estimate, the Contracting District shall inform the MUJC's Transportation Director in writing whether or not the repair should proceed. The Contracting District will retrieve its vehicle from the MUJC Garage within two business days from the date the MUJC notified the District of the completion of the repair or, if the Contracting District determines not to have a vehicle repaired, the cost of which the MUJC estimated would exceed $1,000.00, from the date notice was given by the MUJC that the estimated cost of repair would exceed $1,000.00.If the Contracting District fails to retrieve the vehicle within the allotted time, or such longer period to which the parties may agree, the MUJC may cause the vehicle to be returned to the Contracting District at the latter's expense.

vii. **PAYMENT:** Payment of the contract price shall be made in accordance with the customary voucher system employed by the MUJC.

5. INSURANCE: The MUJC, at its own expense, agrees to provide and maintain during the term of this Agreement, or any renewal or extension thereof, worker's compensation insurance, and comprehensive general liability and products liability insurance, with limits in amounts not less than One Million Dollars ($1,000,000.00) for property damage, and One Million Dollars ($1,000,000.00) for personal injuries, naming the MUJC and the BERKELEY HEIGHTS BOARD OF EDUCATION as the insured there under, and to submit certificates of insurance to the BERKELEY HEIGHTS BOARD OF EDUCATION at or before the execution of this Agreement.

6. TERMINATION OF CONTRACT: Either party may terminate the agreement by giving the other party 30 days prior written notice of termination. In the event of termination, the Contracting District shall pay the MUJC for all services rendered and parts installed up to and including the date of termination.

7. LICENSES: The MUJC represents that it has obtained and will maintain all necessary licenses required in connection with the performance of this Agreement.

8. OBEDIENCE TO THE LAW: In performing its services, the MUJC shall comply with all applicable laws then in effect relating to the disposal and storage of oil, gas, and other hazardous material.

9. ASSIGNMENT: This Agreement may not be assigned by the contractor without the prior written consent of the Contracting District.

10. COMPLETE AGREEMENT: This Agreement contains all the covenants, understandings, agreements and stipulations between the parties and the parties hereto declare their intention to be legally bond thereby. This Agreement shall constitute an indivisible agreement which shall not be subject to any division into its individual parts.

11. BINDING EFFECT: This Agreement shall insure to the benefit of and be binding upon the parties hereto and their respective successors.

12. GOVERNING LAW: This Agreement shall be interpreted, construed and governed according to the laws of the State of New Jersey.

13. "WHEREAS" CLAUSE: All the paragraphs of this Agreement entitled "Whereas" are incorporated herein by reference.

14. Except as provided in the next paragraph, the MUJC warrants the services performed by it for a period of three months from the date of the service. This proper performance warranty is limited to the correction of the defect resulting from its services, at no extra cost, excluding any claim for compensation for loss of use. The MUJC will correct in its Garage any proven faulty workmanship occurring within the warranty period following re-delivery to the Contracting District, provided that the Contracting District shall have given the MUJC written notice of its claim within seven business days maximum after the discovery of the defect. The Contracting District shall make its warranty claim enclosing a detailed written statement of the defects observed, giving the reasons, conditions and circumstances of the failure. This warranty shall not apply if the vehicle is not used or handled in accordance with the manufacturer's instructions and recommendations. Nor shall this warranty apply to defects, nonconformity, abnormal wear and tear, or accident attributable in whole or part to misuse or negligence by the Contracting District or damage by the elements.

The MUJC does not warrant parts or components supplied or serviced by third parties or by the Contracting District. Subject to payment for these parts and components, warranties associated with same, if any, will pass directly from the manufacturer to the Contracting District. In the event that a defect results from the failure of such a part or component, the Contracting District agrees not to pursue any claim against the MUJC.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals.

Attest: BERKELEY HEIGHTS BOARD OF EDUCATION

By:_____ By: _____
Business Administrator/Board Secretary Board President

Attest: MORRIS-UNION JOINTURE COMMISSION

By:_____ By: _____
Business Administrator/Board Secretary Board President

ARCHITECT OF RECORD MASTER AGREEMENT

2025 - 2026

BERKELEY HEIGHTS PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION

SOLUTIONS ARCHITECTURE

AGREEMENT BETWEEN

OWNER AND ARCHITECT

FOR

ARCHITECT OF RECORD – MASTER AGREEMENT

AGREEMENT:

Made as of the **8th day of May** in the year **Two Thousand, Twenty Five**

BETWEEN the Owner: **BERKELEY HEIGHTS PUBLIC SCHOOL DISTRICT**
BOARD OF EDUCATION
345 Plainfield Avenue
Berkeley Heights, NJ 07922

and the Architect: **SOLUTIONS ARCHITECTURE, CORP. (SA)**
96 Pompton Avenue, 2nd Floor, Ste. 200
Verona, NJ 07044

For the following:

ARCHITECT OF RECORD SERVICES for the **Berkeley Heights Public School District** and District Facilities

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1. ARTICLE 1 – INITIAL INFORMATION

1.1 It is understood that the District Facilities that may be the subject of projects in need of professional Architectural and Engineering Services consist of the following:

SCHOOL FACILITY			
SCHOOL FACILITY	GRADES	ENROLLMENT	SQUARE FOOTAGE
Governor Livingston High School	9 - 12	920	186,983
Columbia Middle School	6 - 8	536	109,610
Mountain Park School	2 - 5	214	43,092
Thomas P. Hughes School	3 - 5	270	33,600
William Woodruff School	2 - 5	244	38,320
Mary Kay McMillin Early Childhood Center	PK - 1	249	40,137

1.2 This document will be the overarching agreement for all Architect of Record Services and will be supplemented by individual work orders, proposals or Letters of Agreement, depending upon how extensive the work, for projects conducted during the year.

1.2.1. Work that is limited in nature will be documented by an "AOR Work Order" describing the task and scope of work that will be conducted hourly or hourly not-to-exceed based upon the current, approved hourly rates.

1.2.2. More structured work or larger projects will be documented by a proposal or Letter of Agreement detailing the scope of work to be completed and providing a specific fee for the services.

1.3 Projects documented with Letters of Agreement (LOA) are subject to the provisions of this document. Professional Architectural and Engineering Services may be provided for a variety of projects including but not limited to: renovations, capital improvements, additions and renovations, feasibility studies, site work, pre-referendum services and other projects as requested by the Board of Education or required by a State or Local Agency having jurisdiction, with the knowledge and authorization of the Board of Education by its authorized administrative representatives.

2. ARTICLE 2 – ARCHITECT'S RESPONSIBILITIES

2.1 The Architect's services consist of those services performed by the Architect, Architect's employees and Architect's consultants as enumerated in Articles 2 and 3 of this Agreement along with any other services included under Article 12 and those excluded under Article 12.1.

2.2 The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. Upon request of the Owner, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services which may be adjusted as the Project proceeds and shall include allowances for periods of time required for the Owner's review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the Owner shall not, except for reasonable cause, be exceeded by the Architect or Owner.

2.3 Solutions Architecture shall identify a representative authorized to act on behalf of the Architect with respect to projects that may arise under this agreement:

PRIMARY CONTACT	ALTERNATE CONTACT
Thomas Strauser *Principal / Director of Operations*	Valdemar Fracz, AIA *Senior Project Manager*
OFFICE: (973) 484-4800	OFFICE: (973) 484-4800
CELL: (917) 693-5481	CELL: (973) 202-9570
E-MAIL: thomass@solutions-arch.com	E-MAIL: valdemarf@solutions-arch.com

2.4 The Architect shall cooperate with the work of consultants retained directly by the Owner. The Architect shall assist in the coordination of the work of such other consultant(s) with the work of the Architect's consultants, and the Architect shall promptly notify the Owner that the work of any consultant is not adequate or satisfactory. The Architect shall have no obligation or responsibility to direct the Owner's consultants in performing their tasks other than to provide information and assistance necessary for the coordination of their tasks, nor shall the Architect be responsible for delays caused by the Owner's consultant(s) failure to meet milestones or scheduled submission dates. The Architect shall not be responsible for the certification and pre-qualification of the Owner's consultants if it is discovered that said consultant(s) had not been qualified prior to the start of work.

2.5 The Architect shall maintain insurance for the duration of this Agreement of the types and limits included herein under sub-paragraph 12.3. Should any of the Owner's requirements exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost.

3. ARTICLE 3 – SCOPE OF ARCHITECT'S BASIC SERVICES

3.1 Solutions Architecture will be available to perform services as required by the District for various projects that may arise or that are anticipated by and included in the District-wide Long-Range Facilities Plan. The Architect's Basic Services entertained by the District shall consist of services described within the individual Letter of Agreement for each project and will include engineering services as required or requested for the scope of work.

3.2 **For each project,** Solutions Architecture and our Consultant Engineers (Site/Civil, Structural, Mechanical, Electrical, Plumbing, Life Safety (each as required)) will undertake similar scope related items that may be required as usual and customary. These services include but may not be limited to those noted below. Services not set forth in this Article 3 shall be considered Additional Services.

3.3 The Architect shall provide, in conjunction with the Owner's other Consultants, a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other, subject to the limitations set forth in Article 6. The Architect shall review with the Owner, alternative approaches to design and construction of the Project.

3.4 In the further development of the drawings and specifications during this and subsequent phases of design, the Architect shall be entitled to rely upon the accuracy and completeness of services and information furnished by the Owner and Owner's Consultants.

3.4.1. This includes but is not limited to information pertaining to existing conditions, scope and budget. The Architect shall not be responsible for an Owner's directive, substitution or change to the scope of work made without the Architect's approval.

3.5 INVESTIGATION & SCHEMATIC DESIGN PHASE SERVICES:

3.5.1. Existing Documentation: The Architect shall review aspects of the proposed project and evaluate previous reports and studies commissioned by the Board to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.

3.5.2. Physical On-Site Review of Facilities: The Architect shall attend meetings with District Administration and appropriate facilities personnel to review the current project conditions and determine the complete scope of work.

3.5.3. The Architect shall review the project's compliance with the Long-Range Facilities Plan and/or prepare the required amendment for same. The Architect shall prepare, for approval by the Owner the requisite copies of the Project Application for submission to the State Department of Education for approval (and funding - if availability and eligibility requirements have been met).

3.5.4. The Architect will evaluate the project as to the requirements of the local codes and regulations applicable to the services rendered and shall notify the Owner if other information or consulting services are reasonably necessary for the project.

3.5.5. Based on the mutually agreed-upon program, schedule and construction budget requirements, the Architect shall prepare, for approval by the Owner, Schematic Design Documents consisting of drawings and other documents illustrating the scale and relationship of Project components.

3.5.6. The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other, more extensive environmentally responsible design services under Article 4, sub-paragraph 4.4.20.

3.6 DESIGN DEVELOPMENT PHASE SERVICES:

3.6.1. Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare Design Development Documents for review and approval by the Owner. These documents consist of drawings and specifications to fix and describe the size and character of the Project as to Architectural, structural, mechanical and electrical systems as may be appropriate.

3.6.2. Upon Completion of the Design Development Phase, the Architect shall provide up to date drawings detailing the current design direction for the Owner's Approval. The Design Documents shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

a) During the design development and construction document phases, the Architect shall include conceptual furniture layouts, based upon the Owner's program and space needs. The Architect shall also provide the design, layout, and specification of built-in furnishings, including but not limited to casework, millwork, fixed seating, and similar permanently installed components. These elements shall be coordinated with architectural, structural, mechanical, and electrical systems as appropriate.

b) Each project-specific proposal or Letter of Agreement shall identify an allocated portion of the lump sum fee dedicated to the effort associated with furniture layouts and the design, layout, and specification of built-in furniture as described in Section 3.6.2.a) Should the scope or complexity of this work expands beyond the allocated amount, due to numerous or continuous revisions, the Architect will notify the Owner.

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c) Should continued work be requested or required, the Architect shall prepare an Additional Services Order for the Owner's review and approval prior to proceeding further.

3.6.3. The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

3.6.4. The Architect acknowledges that some project's to be undertaken may be school facilities Projects as defined in the Educational Facilities and Financing Act, P.L. 2000c.72 and represents that the firm is fully qualified with DOE and SDA to do school construction projects. All Project documentation (all plans specifications, drawings, and bid documents) related to this Project must be reviewed and approved by the Department of Education, the Department of Community Affairs (Division of Codes and Standards) or an approved and certified local authority, and appropriately licensed Code Officials.

3.6.5. The Architect shall design the Project and make revisions to said documents in accordance with the requirements of the authority and all other governmental authorities having jurisdiction over this project. Those comments that are reasonable and required by cited applicable codes rather than the caprice of local officials will be provided at no additional cost to the Board.

3.7 CONSTRUCTION DOCUMENTS PHASE SERVICES:

3.7.1. Based on the approved Design Development Documents and any further adjustments in the scope or quality of the Project or in the construction budget authorized by the Owner, the Architect shall prepare, in consideration of the Updated Budget Estimates, Construction Documents consisting of Drawings and Specifications setting forth the requirements for the construction of the Project, for review and approval by the Owner.

3.7.2. The Architect shall advise the Owner of any adjustments to previous budget estimates of probable construction cost indicated by changes in requirements or general market conditions.

3.7.3. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.9.10.d) and e).

3.7.4. Upon completion of the Construction Documents Phase, the Architect shall provide "signed and sealed" construction documents in connection with the Owner's responsibility for filing documents required by municipal authorities having jurisdiction over the Project. The Architect, with the assistance of the Owner, is primarily responsible for filing the documents with the Department of Education and Department of Community Affairs for Final Approvals. The Owner shall pay all filing fees for all governmental authorities as required.

3.7.5. The Architect shall have responsibility for submitting the requisite documents and obtaining the approval of the Department of Education, the Economic Development Authority/New Jersey Schools Development Authority, the Department of Community Affairs (Division of Codes and Standards), the licensed Code Officials and all other government authorities having jurisdiction over the project.

3.7.6. The Architect shall develop the Construction Documents with the understanding that the Owner may be in occupancy during the project. The Architect shall work with the Owner relative to sequencing and scheduling issues involving the project. The Construction Documents shall be coordinated with the Owner to provide for work sequencing and scheduling necessary to minimize disruption to personnel and students in the school. The Architect shall meet with the Owner to determine the manner in which sequencing, and scheduling may best be incorporated into the Construction Documents.

3.7.7. Any use of or reliance on digital deliverables, including Building Information Models (BIM), CAD files, or other electronic files without agreed-upon written protocols shall be at the user's sole risk and without liability to the Architect. The Architect shall not be liable for corruption, alteration, or unauthorized reuse of digital data.

3.8 BIDDING OR NEGOTIATION PHASE SERVICES:

3.8.1. The Architect, following the Owner's approval of the Construction Documents and the latest budget estimate of probable Construction Cost, shall assist the Owner in Bidding the project by hosting the project on our proprietary Bid Document Procurement / Evaluation Portal - BidBox™;

a) It shall be the responsibility of the Architect to promptly notify the Owner if, in the Architect's opinion, and based upon discussions with the Owner, that the Project cannot be designed and constructed within the Owner's budget for the Project.

b) The Architect will upload to BidBox™, all of the project details describing the nature and scope of the project along with the schedule and budget and will assist the Owner in the solicitation and issuance of bidding documents to prospective bidders, including those contractors with whom we have worked successfully in the past. Prospective Bidders need only access our website to review all of the details associated with the project and to procure the Bid Documents for the project.

c) The Architect will prepare the advertisement for bids for submission to the local papers by the District.

d) The Architect will preside over a pre-bid meeting to review the scope of the project to prospective bidders and answer potential questions and prepare Addenda (as required).

e) The Architect will prepare all responses to Bidder's inquiries and necessary addenda and/or clarifications will be issued through BidBox™ during the bidding process.

f) The Architect will preside over the bid opening and prepare, through BidBox™, a tabulation of the bids received along with a written analysis of those bids. If necessary, SA will conduct a bid verification meeting with the apparent low bidder to review his bid for compliance with the intended scope; depending upon the time spent, the bid verification meeting is subject to additional service fees.

g) The Architect will provide recommendations for the award of contract for construction. Such analysis and recommendations shall be prepared for review by the Board's Counsel; final determination of award shall be provided subsequent to confirmation of Board Counsel. Should the District decide, contrary to the recommendations of the Architect, to award or reject the project, the Architect shall not be held responsible for consequences or claims borne out of their decision.

h) The Architect will submit for Owner's review a standard form of AIA contract between the Owner and Contractor (This review is from the Architect's standpoint of preparation of the specifications and front-end documents only and does not encompass any legal review of said Owner/Contractor contract).

i. At the time of award of contracts, and upon request by the Owner, Solutions Architecture will print out a copy of the AIA Owner/Contractor Agreement and Supplemental General Conditions and submit it to the Board's counsel for editing and supplementation and will provide administrative services to input said modifications into the AIA Software. Provided that there will be multiple contracts associated with the various projects, fees associated with the administrative portion of preparing contracts shall be submitted separately based upon the approved hourly rates and be borne by the Board of Education.

ii. The Architect will assist the Owner in connection with the Owner's Responsibility for filing documents required for the approval of governmental authorities having jurisdiction.

3.9 CONSTRUCTION PHASE SERVICES - ADMINISTRATION OF THE CONSTRUCTION CONTRACT:

3.9.1. The Architect's Construction Phase services shall begin upon the award of the contract for construction, together with the Architect's obligation to provide Basic Services under this Agreement and will terminate sixty days after the Date of Substantial Completion of the Work unless extended under the terms of Subparagraph 11.4.2. Construction phase services are based upon the appropriate and agreed upon construction duration for each project, from date of the Owner's authorization to proceed with construction through project closeout.

3.9.2. Unless otherwise provided in this Agreement and incorporated in the Contract Documents, the Architect shall provide administration of the Contract for Construction as set forth below and in the edition of AIA Document 201, General Conditions of the Contract.

3.9.3. Services beyond the agreed upon construction duration, noted in Subparagraph 3.9.1. above shall be considered as Additional Services in accordance with Article 4 and with Subparagraph 11.4.2.

3.9.4. The Architect's duties, responsibilities and authority shall not be limited, restricted, modified or extended without written agreement of the Owner and Architect. The Contractor and Construction Manager if one is appointed on the project, shall be notified by the Owner of the provisions of said agreement.

3.9.5. The Architect is an independent consultant and shall have the authority to act on behalf of the Owner only to the extent provided in the Contract Documents unless otherwise modified by written instrument. The Architect shall advise and consult with the Owner during the Construction Phase, as defined in Article 3, Subparagraph 3.9 and as an Additional Service thereafter, or as otherwise directed by the Owner during the correction period described in the Contracts for Construction.

3.9.6. In cooperation with the Owner's other Consultants, if any, the Architect shall visit the site weekly to become generally familiar with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. The Architect shall attend all bi-monthly project job meetings required by the Owner and it shall be reasonably expected, but not guaranteed, that these meetings can be coordinated with the weekly site visits. However, the Architect shall not be required to make exhaustive or continuous on-site visits to check the quality or quantity of the Work. On the basis of such on-site visits as an Architect, the Architect shall tender copies of all field reports and notes to the Owner, so the Owner is apprised of progress and quality of the Work. In addition to the above services and upon notification by the Contractor that the project is ready for same, the Architect includes in Basic Services, one (1) visit to prepare punch lists, one (1) visit to assess Substantial Completion, one (1) visit to assess Final Completion. The Architect will consult with representatives of the Owner as may be required in connection with the Work during construction of the project, for the interpretation of plans when disagreements may arise and for consultation during construction in the event unforeseen conditions arise. The Architect, Frank A. Messineo, AIA shall be the lead contact for any project and shall assign a Project Manager/Architect, who is qualified to act, in liaison capacity, and who will be available on matters pertaining to each project. The Architect shall assign a Construction Field Representative, who is qualified to act on their behalf during the Construction Phase. Site visits beyond that noted, shall be considered as an Additional Service as outlined in Paragraph 11.4.2.

a) The Architect will attend Board/Committee meetings as requested and report to the Board on a monthly basis under Basic Services.

b) The Architect will provide monthly reports to the Board detailing the progress and items of note or issue on the project.

3.9.7. The Architect shall not have control over, or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions, safe conditions of the site or other programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. The Architect shall not be responsible for the Contractor's schedules or failures to carry out the Work in accordance with the Contract Documents. The Architect shall not be responsible for the performance by the Owner's Consultants or of the services required by the Consultants' Agreement with the Owner. The Architect shall not have control over, or charge of, acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons performing portions of the Work.

3.9.8. Architect shall at all times have access to the Work wherever it is in preparation or progress.

3.9.9. Except as may otherwise be provided in the Contract Documents or when direct communications have been especially authorized, communications by and with the Architect's consultants shall be through the Architect. The Architect must be copied on any-and-all communications between Contractor and Owner.

3.9.10. Based on the Architect's observations and evaluations of the Contractor's Application for Payment, the Architect, (in conjunction with a Construction Manager, if so appointed) shall review and advise the Owner of the amounts due the Contractor. The Architect shall participate in the payment requisition process and consult with the Owner during review of a "Pencil Requisition" through certification of payment as more particularly delineated in the supplementary General Conditions of the Contract – between Owner and Contractor.

a) The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's observations at the site as provided in Subparagraph 3.9.6 and upon the data comprising the Contractor's Application for Payment, that the Work has progressed to the point indicated and that, to the best of the Architect's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to minor deviations from the Contract Documents correctable prior

to completion and to specific qualifications expressed by the Architect. The issuance of a Certificate for Payment shall further constitute a representation that the Contractor is entitled to payment in the amount certified.

b) The issuance of a Certificate for Payment shall constitute a representation that the Contractor is entitled to the payment in the amount certified. However, the issuance of a certificate of payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site visits to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences or procedures; (3) reviewed or certified job-site conditions or contractor's safety protocols, which are strictly his responsibility under the Contract for Construction; (4) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment or (5) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

c) If the Architect becomes aware of work that does not conform to the Contract Documents, the Architect will promptly notify the Owner of the non-conformity and discuss his intent to reject such work. If agreed upon by the Owner, the Architect shall reject nonconforming work and require the contractor make immediate corrections so as not to affect the schedule. The Owner shall have the right to accept the non-conforming work and stop the Architect from rejecting the work, in writing within twenty-four (24) hours of being notified. Whenever the Architect considers it necessary or advisable for implementation of the intent of the Contract Documents, the Architect will have authority to require additional inspections or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. Where such additional inspection and testing is to be at additional cost to the Owner, such additional inspection and testing is to be required by the Architect only upon written advance notice and approval by the Owner. However, neither this authority of the Architect, nor a decision made in good faith either to exercise or not to exercise such authority, shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons performing portions of the Work.

d) The Architect shall review Contractor submittals, such as shop drawings, product data, samples and other data, as required by the Architect, but only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not constitute review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, sequences, techniques, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Architect's review shall be conducted with reasonable promptness while allowing for sufficient time in the Architect's judgment to permit adequate review; but in no event greater than ten (10) working days, unless notification from the Architect provides adequate basis for additional review. Review of a specific item shall not indicate that the Architect has reviewed the entire assembly of which the item is a component.

e) The Architect shall not be responsible for any deviations from the contract documents not brought to the attention of the Architect in writing by the Contractor. The Architect shall not be required to review partial submissions or those for which submissions of correlated items have not been received. When professional certification of performance characteristics of materials systems or equipment is required by the Contract Documents, the Architect shall be entitled to rely upon such certification to establish that materials, systems, or equipment will meet the performance criteria required by the contract documents.

f) As part of basic services, the Architect shall be required to review, and check shop drawings and submittals as noted above. The Architect shall provide one additional review as required (two reviews total) under basic services; any additional submissions for re-review necessitated by the contractor's failure to make a complete and proper submission will be considered additional services as outlined in Paragraph 4.3.4.

3.9.11. The Architect shall prepare Change Orders and Construction Directives after review of the initial request, discussion and negotiation, and any supporting documentation and data deemed necessary by the Architect for the Owner's approval and execution in accordance with the Contract Documents and may authorize minor changes in the work not involving an adjustment in the Contract Sum or an extension of

the Contract Time which are not inconsistent with the intent of the Contract Documents. Such changes shall be affected by written order.

3.9.12. Upon Request of the Owner, but not before, the Architect shall certify a Final Certificate of Payment upon compliance with the requirements of the Contract Documents.

3.9.13. As deemed necessary by the Architect, or at the written request of the Owner or Contractor, the Architect shall interpret and decide matters concerning the requirements of the Contract Documents. Such interpretations and decisions of the Architect shall be consistent with the intent of and be reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. The Architect shall not be liable for results of interpretations or decisions so rendered in good faith and without negligence.

3.9.14. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents and subject to final approval of Owner. The Owner shall appoint a representative to have the authority to render such decisions in a timely manner so not to cause delay of construction or additional services for the Architect or Engineers.

3.9.15. The Architect shall render decisions within a reasonable time on all claims, disputes, or other matters in question between the Owner and Contractors relating to the execution of progress of the work as provided in the Contract Documents.

3.9.16. If the Owner authorizes deviations, recorded or unrecorded, from the documents prepared by the Architect without written agreement of the Architect, the Owner shall indemnify and hold harmless the Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting in whole or in part from such deviations, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

3.9.17. Neither the professional activities of the Architect, nor the presence of the Architect or his or her employees and sub-consultants at a construction site, shall relieve the General Contractor and Construction Manager and/or any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect and his or her personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Owner agrees that the General Contractor is solely responsible for job site safety and warrants that this intent shall be made evident in the Owner's agreement with the General Contractor. The Owner also agrees that the Owner, the Architect and the Architect's consultants shall be indemnified and shall be made additional insured as our interests may appear under the General Contractor's general liability and builders risk insurance policy.

4. ARTICLE 4 – ADDITIONAL PROFESSIONAL SERVICES

4.1 The services described in this Article 4 are not included in Basic Services unless so identified in Article 12, but, may be required for the proper completion of the project and the Architect shall be entitled to payment in addition to the compensation for Basic Services and pursuant to Section 11.5. The Architect shall also be entitled to an appropriate adjustment in the approved schedule. The services described under Paragraphs 4.2 and 4.4 shall only be provided if authorized or confirmed in writing by the Owner. If services described under Contingent Additional Services in Paragraph 4.3 are required due to circumstances beyond the Architect's control, the Architect shall notify the Owner prior to commencing such services. If the Owner deems that such services described under Paragraph 4.3 are not required, the Owner shall give immediate written notice to the Architect. If the Owner indicates in writing that all or part of such Contingent Additional Services are not required, the Architect shall have no obligation to provide those services and shall have no liability to the Owner, the Owner's agents, servants, employees, or contractors for delay or damages caused because of the lack of those services.

4.2 PROJECT REPRESENTATION BEYOND BASIC SERVICES - EXTENDED CONSTRUCTION ADMINISTRATION:

4.2.1. If more extensive representation at the site than is described in Subparagraph 3.9.5 and 3.9.11 is required by the Owner, the Architect shall provide an additional representative to assist in carrying out such additional on-site responsibilities at a cost as may be mutually agreed upon.

4.2.2. Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefore as agreed by the Owner and Architect. The duties, responsibilities and limitations of authority of Project representatives shall be as mutually agreed upon between Owner and Architect.

4.2.3. The furnishing of such project representation shall not modify the rights, responsibilities or obligations of the Architect as described elsewhere in this Agreement.

4.3 CONTINGENT ADDITIONAL SERVICES:

4.3.1. Making material revisions to Drawings, Specifications or other documents when such revisions are:

a) Inconsistent with written approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget.

b) Requested by the Owner because of an unexpected change in the Owners Budget.

c) Required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents; or

d) Required due to a difference in the interpretation of a code, law or regulation by the authority having jurisdiction or a requirement imposed by that authority that may not otherwise be required by the code, either prior or subsequent to previous review and approval; or

e) Due to changes required as a result of the Owner's failure to render decisions in a timely manner and thereby cause unreasonable delay in the orderly progress of the Architect's services.

4.3.2. Preparing documents for alternate, separate or sequential bids or providing services in connection with bidding, negotiation or construction subsequent to the completion of the Design Development Phase or providing out-of-sequence services requested by the Owner, excepting that agreed to in sub-paragraph 4.3.3.

4.3.3. Preparing Drawings, Specifications and other documentation and supporting data, for re-submission to the reviewing agency having jurisdiction based upon differences in the interpretation of a code, law or regulation by the authority having jurisdiction, the inspector on site or a requirement imposed by that authority or inspector that may not otherwise be required by the code, either prior or subsequent to previous review and approval.

4.3.4. Reviewing a Contractor's submittal out-of-sequence from the submittal schedule agreed to by the Architect; or providing services in evaluating more than two (2) submissions by the Contractor due to the contractor's failure to provide the required data or products. (Efforts of the Architect due to Contractor's failure shall be first, backcharged to the contractor as per the provisions of the Owner Contractor agreement)

4.3.5. Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation. (Efforts of the Architect due to Contractor's failure shall be first, backcharged to the contractor as per the provisions of the Owner Contractor agreement).

4.3.6. Preparing Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service.

4.3.7. Preparing Drawings, Sketches, Specifications and other documentation and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and Construction Change Directives; provided such change orders and construction change directives are required by causes not the fault of the Architect.

4.3.8. Providing services in connection with evaluating substitutions proposed by the Contractor and making subsequent revisions to Drawings, Specifications and other documentation resulting there from.

4.3.9. Providing consultation concerning replacement of Work damaged by fire or other cause during construction, and furnishing services required in connection with the replacement of such Work.

4.3.10. Providing coordination services with the Owner's Consultant, including the services necessary to adequately evaluate alternative system(s) proposed by the Consultant and, if required, making subsequent revisions to Drawings, Specifications, and other documentation resulting there from.

4.3.11. Providing services in evaluating more than three (3) claims submitted by the Contractor or others in connection with the Work. (Efforts of the Architect due to Contractor's failure shall be first, backcharged to the contractor as per the provisions of the Owner Contractor agreement).

4.3.12. Providing services required because of changes in the Project including, but not limited to, changes in size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction.

4.3.13. Providing services required for coordination of and meetings with the Owner's consultants and preparing changes to the Architect's documents necessitated by this effort.

4.3.14. Providing services required for correction of work completed by the Owner, Owner's forces, or local agencies including document modifications, special surveys, environmental studies and submissions required for approvals of governmental authorities or others having jurisdiction over the Project.

4.3.15. Providing services in connection with a public hearing, arbitration proceeding or legal proceeding except where the Architect is party thereto.

4.3.16. Providing professional services of the Architect or any of his consultants required by new/additional requirements imposed by the Authority during the course of this project and thereafter, as applicable to this Project.

4.3.17. Providing Services required for the cooperation in fulfilling lawful public records requests, as dictated by Legal Counsel and Insurance Agents. This may include preparing, downloading, procuring, documents necessary for the coordination of any OPRA responses that require technical interpretation or supplemental documentation.

4.4 OPTIONAL ADDITIONAL SERVICES:

4.4.1. Providing Graphic Design Services including concept design, graphic production, and coordination of print and installation of graphic design materials.

4.4.2. Providing Professional Photography Services to formally document the final conditions of the individual project, including the coordination, and scheduling with a professional photographer, site coordination and staging, review of final proofs and coordination and submission with the Owner.

4.4.3. Providing financial feasibility or other special studies.

4.4.4. Providing planning surveys, site evaluations or comparative studies of prospective sites; providing environmental engineering services other than those agreed to in Article 2, Subparagraph 2.1.

4.4.5. Providing services relative to the planning of future facilities, future projects, systems and equipment.

4.4.6. Providing services required for added or alternate scope necessary to investigate existing conditions of facilities or to make measured drawings thereof; other than such documentation previously recorded.

4.4.7. Providing services to verify the accuracy of drawings or other information furnished by the Owner; verifications that would otherwise not be possible with simple observation or field visits..

4.4.8. Providing services to verify existing conditions based upon a discovered and otherwise known field condition.

4.4.9. Providing coordination of construction performed by separate contractors or by the Owner's own forces and coordination of services required in connection with construction performed and equipment supplied by the Owner.

4.4.10. Providing services in connection with the work of separate consultants retained by the Owner.

4.4.11. Providing detailed estimates of Construction Cost/Services of a professional cost estimator.

4.4.12. Providing detailed quantity surveys or inventories of material, furnishings, equipment and labor.

4.4.13. Providing analyses of owning and operating costs.

4.4.14. Providing services related to the coordination, selection or procurement or installation of loose furniture, furnishings, and related equipment. These services include time spent communicating with vendors to select and review product options, colors, materials, fabrics, obtain and review quotes, and coordinate delivery and installation schedules against the project and Owner's schedules. (Furniture layouts, as well as the design and specification of built-in furniture such as casework and fixed seating, are considered part of Basic Services covered under 3.6.2.a) and b).

4.4.15. Providing services for planning tenant or rental spaces.

4.4.16. Making investigations, inventories of materials or equipment, or valuations and detailed appraisals of existing facilities.

4.4.17. Preparing a set of reproducible record drawings ("As-builts") showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.

4.4.18. Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.

4.4.19. Providing services of consultants or consulting engineers not provided as a part of Basic Services.

4.4.20. Providing services in connection with Energy Analysis, Energy Audits, Solar and Photo-voltaic Design, ESIP RFP preparation and design, LEED Accreditation Services and other Environmentally Responsible Design.

4.4.21. Providing a service not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted Architectural practice that has been mutually agreed upon in writing by the parties hereto.

4.4.22. Providing acoustical analysis of existing or newly designed spaces.

4.4.23. Providing services associated with the output of Graphic Renderings, 3-Dimensional animations, models, print materials or other representations of the proposed facilities for the Owner's use.

4.4.24. Providing Services subsequent to the Architect's Construction Phase services as defined under Article 3.9.1.

5. ARTICLE 5 – OWNER'S RESPONSIBILITIES

5.1 The Owner shall, with the Architect's assistance, provide full information regarding requirements for the Project, including a program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expendability, special equipment, systems and site requirements.

5.2 The Owner shall establish and update an overall budget for the Project based upon initial planning with the Architect, including the Construction Cost, the Owner's other costs and reasonable contingencies related to all of these costs.

5.3 If requested by the Architect, the Owner shall furnish evidence that financial arrangements have been made to fulfill the Owner's obligations under this Agreement.

5.4 The Owner shall designate a single representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such authorized representative shall render decisions in writing within no more than five (5) business days pertaining to any documents submitted by the Architect, unless a different timeframe is mutually agreed upon, in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services. Said representative shall render equally timely decisions during the course of construction so as to avoid unreasonable delay in the progress of the work.

OWNER CONTACT	OWNER'S REPRESENTATIVE
Mr. Anthony Juskiewicz *Business Administrator & Board Secretary*	Mr. Richard Romano *Supervisor of Buildings & Grounds*
OFFICE: (908) 464-1601 ext. 1400	OFFICE: (908) 464-1601 ext. 1470
CELL/EMERGENCY NO.:	CELL/EMERGENCY NO.:
E-MAIL: ajuskiewicz@bhpsnj.org	E-MAIL: rromano@bhpsnj.org

5.5 The Architect understands that the Owner may decide to retain a Construction Management Firm to administer a given Project. The Architect shall assist the Owner with the selection process. The Construction Manager's services, duties, and responsibilities will be as described in the edition of AIA Document B801/CMa, Standard Form of Agreement between Owner and Construction Manager, or such other agreement as agreed to by Owner and Construction Manager; current as of the date of this Agreement and as modified between Owner and Construction Manager provided that the Architect has reviewed and has an opportunity to comment on said amendments. For a given project, the Terms and Conditions of the Agreement between Owner and Construction Manager shall be furnished to the Architect for Architect's review and shall coordinate the scope of services each as it respects the others scope of services and responsibilities. The Architect shall not be responsible for actions taken by the Construction Manager. Provided further that Owner's retention of a Construction Manager shall not relieve the Architect of performing its contractual responsibilities.

5.6 Owner shall furnish the services so designated in this Agreement to be furnished or provided by the Owner and shall also furnish the services of other consultants or engineers when such services are not included as part of the Architect's Basic or Additional Services, are reasonably required by the scope of the Project, and are requested by the Architect.

5.7 The Owner shall at its sole cost and expense furnish surveys describing physical characteristics, legal limitations, and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; adjacent drainage; rights-of-way, restrictions, designations, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data pertaining to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a project benchmark.

5.8 The Owner shall furnish structural, mechanical, chemical, air and water pollution tests, tests for hazardous materials, and other laboratory/environmental tests, inspections/reports required by law or Contract Documents. The Architect and his Consultants shall promptly review such reports and notify the Owner of any conditions that may impact that Project's design, schedule or budget.

5.9 The services, information, surveys and reports required by Paragraphs 5.1 through 5.8 shall be furnished at the Owner's expense, and the Architect shall promptly review and notify the Owner in writing of any conditions that may impact the projects design or construction. The Architect shall be entitled to rely upon the accuracy and completeness thereof.

5.10 Unless otherwise agreed upon, it is typical and customary that the Owner shall provide at it's sole cost and expense via its own forces any and all services associated with Technology, Computers, Cabling, and telecommunications. The Architect shall cooperate with and shall assist in the coordination of the work of the Owner's forces with the work of the Architect's Consultants.

5.11 The Owner shall furnish all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services the Owner may require, to verify the Contractor's Applications for Payment or to ascertain how or for what purposes the Contractor has used the money paid by or on behalf of the Owner.

5.12 Prompt written notice shall be given by the Owner to the Architect and Construction Manager, if one is retained on the project, if the Owner becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents, but the Owner's failure or omission to do so shall not relieve the Architect of its responsibilities herunder and the Owner shall have no duty of observation, inspection or investigation.

5.13 The proposed language of documentation letters or reports requested of the Architect or Architect's consultants shall be submitted to the Architect for review and approval at least 14 days prior to execution. The Owner shall not request documentation that would require knowledge or services beyond the scope of this Agreement.

5.14 The Architect shall indicate to the Owner the information needed for rendering of services hereunder. The Owner shall provide to the Architect such information as is available to the Owner and the Owner's consultants and contractors, and the Architect shall be entitled to rely upon the accuracy and completeness thereof. The Owner shall make reasonable efforts to provide accurate and complete information to the Architect. The Architect shall promptly notify the Owner in writing of any apparent conflicts discovered in the Owner-provided information, but the Owner's liability for errors or inaccuracies in the provided information shall be limited to the extent such errors were not reasonably discoverable by the Architect through the exercise of professional judgement. In

those cases where the Architect would have been unable to verify the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Owner is providing, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect and the Architect's sub-consultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Owner to the Architect.

5.15 The Owner shall furnish the Architect copies of any communications between the Construction Manager and Contractors.

5.16 The Owner acknowledges that while the Architect will cooperate in fulfilling lawful public records requests, as dictated by Legal Counsel and Insurance Agents, and that OPRA requires the disclosure of existing documents, not information or explanations, the Architect is not obligated to create, customize, interpret, or explain documents beyond the contractual scope of services. The Owner shall be responsible for coordinating any OPRA responses and understands that any technical interpretation or supplemental documentation shall be conducted as an additional service.

6. ARTICLE 6 – BUDGETED CONSTRUCTION COST

6.1 The Budgeted Construction Cost shall be defined as the total cost to the Owner of all constructed or purchased elements of the Project that have been required by the Owner and designed or specified by the Architect. The Budgeted Construction Cost will have been submitted for approval by the State Department of Education under the New Jersey Educational Facilities Construction and Financing Act, PL.2000 c.72 (NJSA 18A:7G-1 et. Seq.)

6.2 The Budgeted Construction Cost shall include the cost at current market rates of labor and materials furnished by the Owner and equipment designed, specified, selected or specially provided for by the Architect, plus a reasonable allowance for the Contractor's overhead and profit. In addition, a reasonable allowance for contingencies shall be included for market conditions at the anticipated time of bidding and for changes in the Work during construction. Construction Soft Costs shall also include the compensation of the Construction Manager and Construction Manager's Consultants (if applicable).

6.3 During the schematic design, design development and construction document phase, the budgeted construction cost shall be determined from the Owner's conceived budget for the project including the total cost or estimated cost of all elements of the project requested or required by the Owner and as designed by the Architect and represented by the Owner's budget for this project and as reviewed and approved by the Construction Manager, if one is retained.

6.4 During the Bidding and Negotiation Phase, Construction Costs shall be determined by the lowest responsible bid or bids, or in the absence of a responsive bid, a negotiated price as allowed by law. In the absence of either a responsive bid or negotiated price, the Architect's latest agreed upon construction cost estimate shall govern.

6.5 The Budgeted Construction Cost does not include the compensation of the Architect and Architect's consultants, the cost of the land, rights-of-way, financing or other costs which are the responsibility of the Owner as provided in Article 5.

6.6 RESPONSIBILITY FOR PROBABLE CONSTRUCTION COST:

6.6.1. While no fixed limit of Construction Cost is established as a condition of this Agreement, the Architect shall design the Project to meet the Owner's budget as established in Section 5.2 and shall notify the Owner in writing if at any time, that the budget has been exceeded, either through "scope creep" or changes in market trends.

6.6.2. While the Architect cannot guarantee exact costs due to changing and volitile marking conditions, the Architect shall exercise professional skill and care in preparing Budget Estimates. The Architect's opinions of probable construction cost provided for each project are made on the basis of experience and qualifications as well as recent market trends. During the design process, the Owner will receive updates of project budget with current and updated budget estimates. The Architect will promptly notify the Owner of any significant market changes that may impact that projected budgets. The Architect cannot and does not guarantee that proposals, bids, or the construction cost will not vary significantly from reasonable opinions of probable cost and budget numbers submitted to the Department of Education months, sometimes years, before the project bidding.

6.6.3. The Owner acknowledges that the Architect will include reasonable escalators and multipliers within budget numbers to account for market volatility. However such multipliers shall be clearly disclosed to the Owner and shall not exceed industry standard rates. While the budgets provided are based upon square foot costs and are not detailed line item take-offs, the Architect will provide justification supporting the escalators and multipliers used. In the end, the Architect cannot guarantee that proposals, bids, or the construction cost will not vary significantly from reasonable opinions of probable cost and budget numbers.

6.6.4. Evaluations of the Owner's Project budget, and/or preliminary estimates of probable Construction Cost prepared by the Owner's Consultants are solely for the Architect's guidance in the Architect's preparation of the Construction Documents. Accordingly, the Architect cannot and does not warrant the accuracy of the estimates of a Construction Manager. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project budget or from any estimate of probable Construction Cost or evaluation prepared or agreed to by the Architect.

6.6.5. In as much as renovations and rehabilitation to existing structures including demolitions, modifications and evaluations of integral systems, requires that certain assumptions be made regarding existing conditions, and given the fact that some assumptions cannot be verified without expending additional money or destroying otherwise adequate or serviceable or occupied portions of the building, it is understood that unforeseeable and unintended events may occur during the course of construction that could not have been considered or planned for under the construction documents.

6.6.6. In so far as the State Department of Education and Schools Development Authority acknowledge and require a minimum 5% Construction Contingency for approval; The Client acknowledges this and agrees to include a construction contingency for all submitted projects and that such contingency may be required to be anywhere between 5% and 10% depending upon the complexity of the project. Such contingency is required to address any such events which will result in additional costs for construction or professional services to rectify such unforeseeable events encountered through no fault or negligence of the Architect.

6.6.7. Each Construction Project is viewed as "one of a kind", The Architect shall perform its services consistent with professional skill and care ordinarily provided by architects practicing in the same or similar locality under similar circumstances. In the event that the estimate, or the lowest bona fide bid or negotiated proposal received by the Owner, exceeds the Owner's budget for reasons other than those described in Paragraph 3.3, the modifications of the contract documents shall be the limit of the Architect's responsibility and the Architect shall be entitled to compensation in accordance with this Agreement for all services necessary to modify said documents to make them ready for re-bid.

7. ARTICLE 7 – USE OF ARCHITECTS INSTRUMENTS OF SERVICE (DRAWINGS SPECIFICATIONS & OTHER DOCUMENTS)

7.1 The Drawings, Specifications and other documents (including Electronic Data) prepared by the Architect for this Project are instruments of the Architect's service for use solely with respect to this Project and, unless otherwise provided, the Architect shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall be permitted to retain copies, including reproducible copies, of the Architect's Drawings, Specifications and other documents for information and reference in connection with the Owner's use and occupancy of the Project, for additions or renovations to the project. Such copies shall be submitted to the Owner at the conclusion of the Project or termination of services of the Architect, whichever occurs, and shall be delivered to the Owner clearly marked and identified and in good order, upon payment of fees for services rendered to date.

7.2 Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the Architect's reserved rights.

7.3 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

7.4 In the event that Owner elects to utilize the Architect's Plans and Specifications on other projects, or to complete or modify the construction of the Project in question with an Architect other than Solutions Architecture, or even without an Architect, then Owner will indemnify and hold Architect, Architect's agents, employees and consultants harmless to the fullest extent allowable by law, from and against any claims, liability, cost or expense (including, without limitation, reasonable legal fees and expenses) alleging any negligent acts, error or omissions asserted by third parties in connection with or arising from such utilization of the aforementioned Plans and Specifications. Furthermore, Owner agrees to and does hereby release and discharge Architect, Architect's agents, employees and consultants, from any and all obligations, promises, covenants, and agreements arising out of Architect's preparation of the aforementioned Plans and Specifications should Owner undertake to complete construction of or modify or alter the Project in question, in any way, without using Architect's services.

8. ARTICLE 8 – DISPUTE RESOLUTION

8.1 INTRODUCTION:

8.1.1. All claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be resolved as described in Paragraphs 8.2 and 8.3.

8.1.2. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the Project, the Owner and the Architect agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation as set forth in 8.2 below unless the parties mutually agree otherwise.

8.1.3. The Owner and the Architect further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

8.2 MEDIATION:

8.2.1. The parties shall attempt in good faith first to mediate any such dispute between themselves and use their best efforts to resolve any and all matters in dispute.

8.2.2. If the parties are unable to resolve their differences, either party shall serve written notice of dispute under this Agreement to mediation, each party shall designate their representative and shall meet within five (5) days after the service of the notice detailing the circumstances of the dispute.

8.2.3. Should the parties fail to agree upon an impartial party to resolve their dispute Owner and Architect agree to submit the dispute, in accordance with the Construction Industry Mediation Rules to the American Arbitration Association currently in effect. Mediation shall proceed in advance of any further arbitration or legal or equitable proceedings in which the sole discretion of the Owner May be stayed for a period of sixty (60) days from the date of filing.

8.2.4. Each party shall pay the fees and expenses of the third-party mediator and such costs shall be borne equally by both parties.

8.2.5. Any third-party mediator designated to serve in accordance with the provisions of the Agreement shall be disinterested, shall be qualified to evaluate the performance of both of the parties, and shall be familiar with the design and construction process.

8.2.6. The procedure outlined in this Paragraph 8.2 is an "informal" process aimed at resolving disputes between the parties to the Agreement as expeditiously as possible. This process shall be considered as a condition precedent to moving to having this matter resolved in a court of competent jurisdiction, venued in Union County.

8.3 NOTICE OF CLAIMS:

8.3.1. The Owner agrees to notify the Architect in writing of any claim, suspected defect, or potential cause of action related to the Architect's services within ninety (90) calendar days of discovery.

9. ARTICLE 9 – TERMINATION, SUSPENSION OR ABANDONMENT

9.1 This Agreement may be terminated by either party within (30) days after receiving written notification, provided that the Architect has received payment in full for all services performed in accordance with the terms of this Agreement prior to termination, together with Reimbursable Expenses then due.

9.2 If the Project is suspended by the Owner for more than 90 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.

9.3 This Agreement may be terminated by the Owner upon not less than seven calendar days' written notice to the Architect in the event that the Project is permanently abandoned. If the Project is abandoned by the Owner for more than 90 consecutive days, the Architect may terminate this Agreement by giving written notice.

9.4 If the Owner fails to make payment due the Architect for services and expenses, the Architect may, upon seven calendar days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Architect within seven calendar days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, due to non-payment, the parties shall work in good faith to resolve payment disputes and the Architect shall take reasonable steps to minimize disruption to the project timeline. The Architect, however, shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services.

9.5 Failure of the Owner to make payments a second or subsequent time, shall be considered substantial nonperformance and cause for termination.

9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for all services performed or incurred prior to termination, together with Reimbursable Expenses then due.

9.7 If the Architect for any reason does not complete all the services contemplated by this Agreement, the Architect cannot be responsible for the accuracy, completeness or workability of the contract documents prepared by the Architect if changed, altered in any way and completed by the Owner or by another party. Accordingly, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) for injury or loss arising or allegedly arising from such modification, completion or any unauthorized changes made by any party to any contract documents prepared by the Architect.

10. ARTICLE 10 – MISCELLANEOUS PROVISIONS

10.1 Unless otherwise provided, this Agreement shall be governed by the law of the State of New Jersey.

10.2 DELETED

10.3 DELETED

10.4 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Architect shall assign this Agreement without the written consent of the other.

10.5 The Architect shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Architect's promotional and professional materials. The Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall include professional credit for the Architect on the construction sign, in the promotional materials for the Project and publicity press releases related to the Project.

10.6 The Architect shall not be responsible for damages or delays due to force majeure events, defined as acts of God, war, terrorism, pandemics, or other circumstances beyond the Architect's reasonable control. The Architect shall promptly notify Owner of any such events and take reasonable steps to minimize their impact.

10.7 In the event the Owner initiates a claim against the Architect, at law or otherwise, for any alleged negligence, error, omission, or other act arising out of the performance for the Architect's services, and later withdraws such claim or an adjudication is made by a Court of Competent jurisdiction finding the Architect to be without fault, then each party shall pay their Own reasonable counsel fees and costs incurred.

10.8 ENVIRONMENTAL AND HAZARDOUS MATERIALS DISCLAIMERS:

10.8.1. Nothing in this agreement shall impose liability on the Architect for claims, lawsuits, expenses, or damages arising from or in any manner related to the exposure to, or the handling, manufacture, or disposal of asbestos, asbestos products, or hazardous waste in any of its various forms, as defined by the Environmental Protection Agency or other Federal, State, or sub-state jurisdiction's or agency's statutes or regulations.

10.8.2. The Architect and Architect's principals, employees, agents and consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB), radon or other toxic substances.

10.8.3. Architect shall have no responsibility for identifying, handling or disposal of asbestos, asbestos products, or hazardous waste in any of its various forms as defined by the Environmental Protection Agency or other Federal, State or sub-state jurisdiction's or agency's statutes or regulations. Architect represents that it has been informed as to the current status of the Owner's Approved AHERA Management Report. The information stated in the AHERA Manager Report is accurate to the knowledge of the Owner and its agents. Though Architect and Architect's Consultants have no responsibility for the discovery, presence, handling, removal, or disposal of hazardous materials in any form on the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances in any form, in the event that the Architect and/or Architect's Consultants become aware of hazardous materials or toxic substances, Architect's and/or Architect's Consultants obligation is to immediately notify the Owner, who will have the authority to stop work in the effected areas. At such time, Architect and Architect's Consultants will take such appropriate action so as not to cause any disturbance to, or release of, such hazardous material or toxic substances. In such event Architect and/or Architect's Consultants or [Construction Manager] are obliged to report the presence of hazardous substances or toxic materials then known, to the Owner. The Owner will be responsible for doing whatever is necessary to correct the condition in accordance with all applicable statutes and regulations. The Owner agrees to assume responsibility for any claims arising out of or relating to the presence of hazardous materials or toxic substances in the Owner's project.

10.8.4. The Owner shall indemnify, and hold harmless the Architect and the Architect's consultants, agents, directors, officers, and employees from and against all claims, damages, losses, and expenses, direct and indirect, and consequential damages, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the performance of the work by Architect, or claims against Architect arising from the work of others, related to asbestos activities, to the fullest extent permissible by law, regardless of any action or omission (active, passive, or comparative negligence included) on the part of Architect. "ASBESTOS ACTIVITIES" means any specification of a product, material or process containing asbestos, failure to detect the existence or proportion of asbestos in a product, material, or process, and the performance or failure to perform abatement, replacement, or removal of a product, material, or process containing asbestos.

10.8.5. The Owner understands and agrees that products or building materials which are permissible under current building codes and ordinances may, at some future date, be banned or limited in use in the construction industry because of presently unknown hazardous characteristics. The Architect shall endeavor, during the term of this Agreement, to inform the Owner of any product or material specified for this project which the Architect becomes aware is a known or suspected health or safety hazard. The Owner agrees that if the Owner directs the Architect to specify any product or material, after the Architect has informed the Owner that such product or material may not be suitable or may embody characteristics that are suspected of causing or may cause the product or material to be considered a hazardous substance in the future, the Owner waives all claims as a result thereof against the Architect. The Owner further agrees that if any product or material specified for this project by the Architect shall, at any future date be suspected or discovered to be a health or safety hazard, then the Owner shall waive all claims as a result thereof against the Architect.

10.8.6. In addition, the Owner agrees, to the fullest extent permitted by law, to indemnify and hold the Architect harmless from any damage, liability or cost (including reasonable attorneys' fees and defense costs) arising in any way from the specification or use of any products or materials which, at any future date, become known or suspected health or safety hazards, whether unknown to the Architect during the term of this Agreement or of which the Architect has warned the Owner, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect.

10.9 SECURITY / SECURE VESTIBULE DISCLAIMERS:

10.9.1 The Architect and Architect's principals, employees, agents and consultants shall have no responsibility for the security of a facility, regardless of the work performed or the materials used. The Architect's recommendation for materials and products is based upon reasonable industry practice and information provided by third party entities. In no way does the Architect warrant or represent that any such materials installed will perform in the manner that they are intended. Further, the Architect does not represent that he is a "Security Expert", and any such recommendations being made are being done so through the consult with various third party entities and the Architect shall be able to reasonably rely upon the information presented by such experts or material suppliers.

10.9.2 With specificity to Secure Vestibules and Ballistics Film, the District recognizes that in spite of the measures being taken to provide a secure vestibule and ballistics film that there is no guarantee, expressed or implied for the safety of the students, staff and visitors to the facility. It has been explained to the District that the primary purpose of the secure vestibule is to provide a measure of control for those entering the building and allowing a checkpoint for the vetting of those visitors who wish to enter the premise. It has further been explained that there is no "film", ballistic or otherwise that can stop a bullet and the term "Bullet Proof" is a misnomer that does not exist outside of fiction. They further understand that the intent of ballistic film is to hold the glass together and prevent full breach of the system; in other-words to "buy time for first responders". The District further recognizes that the efforts being taken will not guarantee the safety and security of the building occupants and cannot address all of the possible events that can occur beyond their control. Solutions Architecture's design of the vestibule employs design elements that have been recognized and have been recommended by the Department of Homeland Security as a means of applying some lockability and control to an otherwise "wide-open" school facility and in no way does Solutions Architecture suggest or imply that these efforts will create a completely safe environment. In fact, to the contrary, Solutions Architecture has indicated that creating this area of security simply punctuates the fact that the remainder of the building remains vulnerable to attack. As such the Owner shall indemnify and hold harmless, to the fullest extent of the law, the Architect, Architects consultants, and agents and employees of any of them arising from claims, damages, losses and expenses, direct and indirect and consequential damages arising out of or resulting from events or incidents related to attacks on the school or vestibule as may question the performance of the work by the Architect as it relates to the design of the work."

10.10 AMERICAN'S WITH DISABILITIES ACT DISCLAIMERS:

10.10.1 The Americans with Disabilities Act (ADA) requires the removal of Architectural barriers in existing facilities where such removal is readily achievable. The Owner acknowledges that the definition of "readily achievable" contained in the ADA is flexible and subject to interpretation on a case-by-case basis. The requirements of the ADA will therefore be subject to various and possibly contradictory interpretations. The Architect will use his or her reasonable professional efforts and judgment to interpret applicable ADA requirements and to advise the Owner as to the modifications to the Owner's facility that may be required to comply with the ADA. Such interpretation and advice will be based on what is known about ADA interpretations at the time this service is rendered. The Architect shall exercise reasonable care to design in compliance with current ADA requirements and interpretations while acknowledging that future interpretations by regulatory bodies or courts may differ.

10.10.2 It is recognized that the Owner faces certain obligations under the American with Disabilities Act (ADA) that could affect the design of this project. It is further recognized that the ADA is federal civil rights legislation that is not part of, or known to be compatible with, state or local law, codes, and regulations governing construction. Consequently, the Architect will be unable to make recommendations or professional determinations that will ensure compliance with the ADA or guarantee that all design decisions will conform to the ADA standard of "reasonable accommodation."

10.10.3 The Architect strongly advises the Owner to obtain appropriate legal counsel with respect to compliance with the ADA. The Architect will endeavor to design for accessibility by the disabled in conformance with any applicable provisions in or references by applicable state or local building codes. The Architect further agrees to include in the design such provisions for the disabled as the Owner may request in response to the ADA, provided such requests are timely made, technically achievable, and in conformance with all other pertinent codes and regulations.

10.10.4 Upon receipt of the recommendations of the Architect concerning ADA compliance, the Owner will determine the full extent of its obligation under the ADA. The Owner shall communicate design requests regarding compliance with the ADA to the Architect in writing at the appropriate times during the project to allow for incorporation of such requests without requiring revisions after the completion of a given design phase, i.e., schematics, design development, construction documents.

10.11 The construction documents are based upon the evaluation of the existing structures to the extent possible and based upon certain assumptions regarding existing conditions where those assumptions cannot be verified without expending additional sums of money or destroying otherwise adequate or serviceable portions of the building. As such and pursuant to the standard of care in the industry, the Architect shall not be held responsible for any and all damages liability and cost, including reasonable attorneys' fees and defense costs, arising or allegedly arising out of the inability to verify existing conditions; except for the sole negligence or willful misconduct of the Architect.

10.12 In the event the Owner changes are made to any plans, specifications or other construction documents, without the Architect's written approval, the Architect will shall not be responsible for such unauthorized changes and their results. Therefore, the Owner shall indemnify the Architect from any claims arising from such unauthorized changes.

10.13 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or the Architect. The Architect's services under this Agreement are being performed solely for the Owner's benefit, and no other entity shall have any claim against the Architect because of this Agreement or the performance or nonperformance of services hereunder. Based upon language submitted by the Architect for the Owner's approval, the Owner agrees to include a provision in all contracts with contractors and other entitles entities involved in this project to carry out the intent of this paragraph.

10.14 The Owner shall promptly report to the Architect any defects or suspected defects in the Architect's work or services of which the Owner becomes aware, so that the Architect may take measures to minimize the consequences of such a defect. The Owner warrants that he or she will impose a similar notification requirement on all contractors in his or her Owner/Contractor contract and shall require all subcontracts at any level to contain a like requirement. If the Owner, Owner's contractors or subcontractors fail to promptly notify the Architect of known defects, the Architect's liability for remedying such defects, shall be limited to the costs that would have been incurred had timely notice been given.

10.15 Payments to the Architect shall not be withheld, postponed or made contingent on the construction, completion or success of the project or upon receipt by the Owner of offsetting reimbursement or credit from other parties causing Additional Services or expenses. No withholdings, deductions or offsets shall be made from the Architect's compensation for any reason unless the Architect has been found to be legally liable for such amounts.

10.16 It is understood that unforeseeable and unintended events may occur during the course of construction that could not have been considered or planned for under the construction documents. If, due to the Architect's error, any required item or component of the project is omitted from the Architect's construction documents, the Architect shall be responsible for the reasonable cost of adding such item or component, less any added value or betterment to the project that results from the addition. In no event will the Architect be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.

10.17 It is intended by the parties to this Agreement that the Architect's services in connection with the project shall not subject the Architect's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Owner agrees that as the Owner's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Architect, a New Jersey Limited Liability Company, and not against any of the Architect's employees, officers or directors.

10.18 As used herein, the following words and their derivative words or phrases have the meanings indicated, unless otherwise specified in the various sections of this Agreement.

10.18.1. CERTIFY, CERTIFICATION: An Architect's opinion based on his or her observation of conditions, knowledge, information and beliefs. It is expressly understood that the Architect's certification of a condition's existence relieves no other party of any responsibility or obligation he or she has accepted by contract or custom.

10.18.2. ESTIMATE: An opinion of probable construction cost made by the Architect. The accuracy of a probable construction cost opinion cannot be guaranteed.

10.18.3. OBSERVE, OBSERVATION: The visual observation of construction to permit the Architect to render his or her professional opinion as to whether the contractor is performing the Work in a manner indicating that, when completed, the Work will be in accordance with the Contract Documents. Such observations shall not be relied upon by any party as acceptance of the Work, nor shall they relieve any party from fulfillment of customary and contractual responsibilities and obligations.

10.19 This Agreement represents the entire and integrated agreement between the Owner and Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

11. ARTICLE 11 – COMPENSATION - PAYMENTS TO THE ARCHITECT

11.1 COMPENSATION FOR PROJECTS:

11.1.1. Individual projects to be entertained shall be detailed by amended letters of agreement that are subject to the provisions of this document. Solutions Architecture will inform the Owner of fees on a project by project basis.

11.1.2. Fees will be inclusive of Professional Architectural and Engineering Services that may be provided for a variety of projects including but not limited to: renovations, capital improvements, additions and renovations, feasibility studies, site work, pre-referendum services and other projects as requested by the Owner or required by a State or Local Agency having jurisdiction.

11.1.3. Fees will be generated via one of the following methods as agreed upon for the particular project at hand:

a) Lump Sum Fee.

b) Fee based upon a percentage of construction costs.

c) Hourly Not-to-Exceed -- per approved hourly rate schedule.

d) Hourly -- per approved hourly rate schedule.

11.1.4. Where compensation is based on a stipulated lump sum or percentage of Construction Cost, progress payments for Basic Services in each phase shall total the following (or similar) percentages of the total Basic Compensation payable:

PROFESSIONAL SERVICE PHASE	% OF TOTAL FEE
Dept. of Education Submission	5%
Investigation & Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding Or Negotiation	5%
Construction Administration	15%
TOTAL BASIC COMPENSATION	100%

11.2 DIRECT EXPENSES - REIMBURSABLE EXPENSES:

11.2.1. Reimbursable Expenses are in addition to the Compensation for Basic and Additional services and include expenses incurred by the Architect and the Architect's employees and consultants in the interest of the Project.

11.2.2. Solutions Architecture has integrated many such direct expenses into our basic fee for project related services. As such there is no need to charge for items considered to be the cost of doing business such as faxes, photocopies, internal plotting, mileage or telephone calls.

11.2.3. Reasonable Direct Expenses that can be expected for any given project will be invoiced at cost plus 10% of the expenses incurred and would include:

a) Expense of fees paid for securing approval of authorities having jurisdiction over the Project will be reimbursable at cost.

b) Expense of document reproductions, hard copies, plotting, associated with the preparation of Bidding Documents and Bid Specifications.

c) Postage and handling and overnight delivery of Drawings, Specifications and other documents including shop drawings, submittals, samples etc.

d) If authorized in advance by the Owner, expense of data processing, 3-Dimensional graphic design and photographic production techniques when used in connection with Additional Services.

e) Expense of renderings, photographs, models, mock-ups and presentation material requested by the Owner including mounting materials, boards, delivery and setup.

f) All such expenses will be itemized on the invoice provided.

11.3 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE:

11.3.1. Should the Owner terminate the Architect for its convenience under Section 9.1, or the Architect terminates this Agreement under Section 9.1, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project.

11.4 PAYMENTS ON ACCOUNT OF BASIC SERVICES:

11.4.1. Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed as delineated in the Letter of Agreement. Payments are due and payable upon presentation of the Architect's invoice. The Architect understands and acknowledge that in order to receive the payments set forth in this Agreement, each payment must be approved by the Board at a regularly scheduled Board of Education meeting. In order for payment to be placed on a bill list for approval, it must be submitted to the Business Administrator at least ten(10) days prior to a regularly scheduled Board of Education meeting. Payment will then be made within ten (10) days of the approval by the Board. A schedule of Board of Education meetings is available on the District's website.

11.4.2. If and to the extent that the time initially established in the Letter of Agreement for the specific project is exceeded or extended through no fault of the Architect, compensation for any services rendered during the additional period of time shall be computed on an hourly basis or by a lump sum amount mutually agreed upon in writing.

11.5 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES AND REIMBURSABLE EXPENSES:

11.5.1. Payments on account of the Architect's Additional Services and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's statement of services rendered or expenses incurred, as set forth in paragraph 11.4.1.

11.6 PAYMENTS WITHHELD:

11.6.1. The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

11.7 ARCHITECT'S ACCOUNTING RECORDS:

11.7.1. Records of Reimbursable Expenses and expenses pertaining to Additional Services and services performed on an hourly billing rate shall be available to the Owner or the Owner's authorized representative at mutually convenient times upon written request for same.

11.7.2. Adherence to the payment schedule established as part of the Letter of Agreement for a particular project is part of the consideration required by the Architect for performance of the work. The Architect may suspend work in the event that payment of the Architect's statement is not maintained on a current basis,

as described in the fee payment schedule upon 7 days written notice to Owner. The Owner agrees to release the Architect from any consequences of the Architect's suspension of work due to the Owner's nonpayment of Architect's fees for services provided in accordance with the terms of this Agreement.

11.8 PERSONNEL BILLING RATES:

11.8.1. The hourly billing rates delineated below include the direct salary, overheads, and profit for each of the personnel classifications listed.

11.8.2. Hourly Rates are subject change annually due to inflationary and cost of living increases subject to 30-days written notice to the Owner.

11.9 COMPENSATION FOR ADDITIONAL OR HOURLY SERVICES:

11.9.1. While that majority of our project fees are structured as Lump Sum or Not-to-Exceed Fees, any services requested or necessary that fall outside of the Professional Services described above, will be considered Additional to the Contract. Services deemed additional will be documented by an Additional Service Order (ASO) and submitted to the Owner in writing in advance of said work being performed. Owner authorized Additional Services, will be invoiced as a mutually agreeable Lump Sum or on a Time and Material basis, in accordance with the Rate Schedule itemized below.

11.9.2. FOR ADDITIONAL SERVICES OF THE ARCHITECT, as described in Articles 4 and 12, but excluding services of consultants, compensation shall be computed on an Hourly Basis as follows, unless otherwise stipulated in this Agreement.

SOLUTIONS BY THE HOUR (2025-2026)	
PROBLEM RESOLUTION EXPERTS	**HOURLY RATES**
Founding Principal	$200
Principal-in-Charge	$175
Associate	$155
Project Manager	$155
Project Coordinator	$145
Project / Interior Designer	$135
Graphic Designer / Social Media Specialist	$135
Architectural Support	$135
Construction Administration	$125
Production / CAD	$105
Engineer Principal	$225
Engineer Project Manager	$185
Engineer Production / CAD	$125
Engineering Support	$95

* Rate schedule is subject to change annually due to inflationary and cost of living increases.

* Engineering consultants will be billed at cost plus a 20% administrative markup for coordination.

11.10 ADDITIONAL PROVISIONS:

11.10.1. IF THE BASIC SERVICES covered in Article 3 and included within the Project Letter of Agreement, have not been completed within the designated time limit, as mutually agreed upon by the parties hereto before commencement of the Architect's services on a particular Project, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as provided in Subparagraph 11.9.1.

11.10.2. Payments are due and payable thirty (30) days from the date of the Architect's invoice. Should it become necessary that undisputed, unpaid accounts be referred for collection, the Owner agrees to pay reasonable costs associated with the collection processes including court costs, reasonable attorney and/or collection agency fees and expenses as determined by the court.

11.10.3. The rates set forth for Basic and/or Additional Services outlined in Article 11, shall be annually adjusted by mutual agreement of the parties.

11.10.4. If Owner objects to any portion of an invoice, the Owner shall pay the portion of the invoice that is not in dispute by the due date. The Owner shall notify the Architect in writing within 15 days of receipt of the invoice and shall identify the specific cause of the disagreement.

11.10.5. The Owner's payment obligations to Solutions Architecture shall not be affected by the timing of third party payments (i.e. Grant funding or reimbursement) or other finance arrangements provided that owner shal promptly pursue and diligently process any such third party payments.

12. ARTICLE 12 – SPECIAL TERMS AND CONDITIONS

12.1 EXCLUSION OF SERVICES:

12.1.1. The Architect excludes any professional services in connection with asbestos lead or other hazardous material discovery, identification, sampling, testing, quantification, removal encapsulation, or abatement procedures, which might become necessary on any project location.

12.1.2. The Architect and his sub-consultants exclude any professional services in connection with environmental engineering, including wetlands, environmental impact statements, environmental assessment, hydrological, flood plains, oil tank removal, septic analysis and design, well drilling analysis and design, ECRA, treatment plant evaluation or design or lead abatement.

12.1.3. The Architect excludes all permits, applications or filing fees.

12.1.4. The Architect excludes special engineering such as acoustics, technology, special site conditions.

12.1.5. The Architect excludes legal, bonding services, site survey, soil borings, geotechnical/changes to plans substantially completed.

12.2 POLLUTION EXCLUSION:

12.2.1. The Owner shall assume all responsibility for testing detection, monitoring, clean-up, removal, containment, treating, detoxification or neutralization of all "pollutants" in any existing buildings, facilities, or sites.

12.2.2. "Pollutants" means any solid, liquid, gaseous or thermal irritant or containment, including smoke, vapor, soot, fumes, acids, alkaloids, chemicals, asbestos and waste. Waste includes materials to be recycled, reconditioned or reclaimed.

12.2.3. In order to satisfy this responsibility, the Owner shall obtain the service of a qualified consultant to perform all testing, detection, monitoring and advising relative to "pollutants" as well as development of documents for any and all clean-up, of any materials or products that contain "pollutants." The Architect shall rely upon the Owner and the Owner's consultant for all pollution related services, and the Architect shall be held harmless by the Owner for all pollution related claims arising from any existing buildings, facilities or sites.

12.3 INSURANCE PROVISIONS:

12.3.1. Throughout the term of this Agreement and during the period of any additional services, the Architect shall maintain or cause to be maintained, in full force and effect, insurance in such amounts and against such risks as follows:

a) Broad form, general or commercial liability insurance, against claims for personal injury, death or property damage with coverage in the amount of not less than $2,000,000 and a general aggregate of $4,000,000. The firm also carries a separate umbrella policy of $5,000,000 per incident and a $5,000,000 aggregate.

b) Professional liability insurance coverage in the amount of not less than $2,000,000 per claim/$4,000,000 annual aggregate.

c) Worker's compensation insurance within the minimum statutory limits of coverage.

d) Automobile liability insurance including coverage for any and all owned, non-owned, hired, or borrowed vehicles, covering bodily injury and property damage. Such coverage shall be in the amount of $1,000,000 combined single limit.

e) The Architect shall provide to the Owner prior to commencing any work and upon each policy renewal, a certificate or certificates of insurance evidencing the coverages above and naming the Owner, the State of New Jersey, the EDA, the NJ DOE, and the NJSDA as additional insureds, excepting the Worker's Compensation and Professional Liability Insurance.

12.4 LIABILITY CAP:

12.4.1. To the extent permitted by law, the total aggregate liability of the Architect under this Agreement shall be limited to the lesser of the Architect's total fees for the applicable project or the amount of available professional liability insurance coverage.

13. ARTICLE 13 – MISCELLANEOUS PROVISIONS

13.1 Pursuant to Executive Order #24, which went into effect on July 29, 2002, and as same may be applicable to Owner's Project, the Architect shall construct the Project Designs in a manner that incorporates the guidelines known as Leadership in Energy and Environmental Design ("LEED"), Version 2.0, to achieve maximum energy efficiency and environmental sustainability in school construction, which guidelines were developed by the United States Green Build Council.

13.2 This agreement, if necessary, is assignable to the EDA/New Jersey Schools Development Authority.

13.3 The Architect acknowledges that some projects might be school facilities Projects as defined in the Educational Facilities and Financing Act, P.L. 2000, c.72 C.18A:7G-1 seq. the "Act" thereby being funded in part with funds from the New Jersey Economic Development Authority (the Authority) Such projects shall be completed as required by the Act and the regulations applicable thereto. Architect shall recommend language for use in Bid and Contract Documents which complies in each particular, with the Act and the New Jersey Schools Construction Corporation (NJSCC) requirements.

13.4 In such cases, the Architect shall execute the "Form of Consultant Certification and Consent Upon Award of Contract" promulgated by the Authority and shall comply with all other conditions which may be imposed by the Authority during the course of this project and thereafter, as applicable to this Project.

13.5 Architect agrees that it shall permit the Economic Development Authority, Unit of Fiscal integrity, Department of Community Affairs, Department of Education, Department of labor and their duly authorized agents to investigate, audit, examine, and inspect in such manner and at such times as such authorities deem necessary. Architect agrees that all documents relevant to this project or which in any way relate to the School Facilities Project and/or to the grant shall be retained for ten (10) years following closeout, provided however, if any litigation, claim or audit relating to the school facilities project and/or to the grant is commenced prior to closeout, such records and documents shall be retained until all litigation, claims or audit findings involving the records have been fully resolved.

13.6 This Agreement consists of the document above-written and the Architect's proposals submitted to the Owner together with any attachments hereto. To the extent that the proposal is inconsistent with the Agreement, the terms of the Agreement shall govern, unless the Proposal imposes a greater duty upon the Architect or is otherwise more advantageous to the Owner.

13.7 Architect agrees that where relevant, it shall comply with the following: Anti-discrimination provisions of NJSA 10:2.1 et. seq., the New Jersey Law Against Discrimination. NJSA 10:5-1 et seq, NJAC 17:27-1.1 et seq and NJAC 6:4-1.6.

Signature by Owner's representative in the space provided below will make this a binding Agreement entered into as of the day and year first written above.

OWNER:

Berkeley Heights Public School District

Mr. Anthony Juskiewicz, B.A. & Board Secretary
345 Plainfield Avenue
Berkeley Heights, NJ 07922

Signature

Mr. Anthony Juskiewicz

ARCHITECT:

Solutions Architecture, LLC

Mr. Frank A. Messineo, Principal/Owner
96 Pompton Avenue, 2nd Fl. Suite 200
Verona, NJ 07044

Signature

Frank A. Messineo, AIA

AGREEMENT FOR SERVICES

between the

Berkeley Heights Board of Education

which has offices located at
345 Plainfield Avenue #2 Berkeley Heights, NJ 07922
(herein referred to as the "Board")

and

School Office Solutions, LLC
A Professional Service

located at
37 Kings Road
Suite 103A, PO Box 363
Madison, NJ 07940
973-714-8901

For the 2025-2026 School Year

Effective:
on July 1, 2025 to on or about June 30, 2026

WHEREAS, the Berkeley Heights Board of Education (hereinafter referred to as the "Board") is desirous of contracting with School Office Solutions, LLC for Business Office Consulting Services for the timeframe of July 1, 2025 to on or about June 30, 2026; and

WHEREAS, School Office Solutions, LLC is desirous of accepting the assignment of providing Business Office Consulting Services for the time period of July 1, 2025 to on or about June 30, 2026; and

IT IS, THEREFORE, AGREED that the following provisions shall constitute the terms and conditions of School Office Solutions, LLC's contract with the Board.

I. **TERM.** The term of this agreement shall commence on July 1, 2025 and shall continue through on or about June 30, 2026 until terminated by either party in accordance with paragraph VII of this agreement. The term may be extended, by written agreement between the parties, and as agreed upon by the parties.

II. **COMPENSATION.** As compensation for the services contemplated herein, School Office Solutions, LLC shall be compensated for the duties and obligations associated with the assignment of Business Office Consulting Services as follows:

- On July 1, 2025 to on or about June 30, 2026
- Work will be accomplished on site and remotely.
- Additional work assignments will be scheduled as needed
- Fee for services will be $150.00 per hour.

III. **PAYMENT PROVISIONS.** School Office Solutions, LLC may invoice Board once monthly. The invoice shall be submitted within 45 days from the earliest service date on the invoice. Payment is due from the Board within thirty (30) days after the date of receipt of School Office Solutions, LLC's invoice to the Board.

IV. **RESPONSIBILITIES OF BOARD.**

A. The Board shall make available to School Office Solutions, LLC all necessary documents, records, computer access and information required to adequately perform the agreed upon services to the district, as provided herein. The Board shall further make available all necessary documents,

records, and information in order to comply with applicable state and federal laws.

B. The Board may designate or assign as agent of the Board, a representative to whom School Office Solutions, LLC reports and/or receives notice of assignments and who is responsible for directing School Office Solutions, LLC and responding to any of School Office Solutions, LLC requests under this Agreement.

C. Should the Board request that School Office Solutions, LLC perform duties and responsibilities outside of the initial agreement and the routine day-to-day activities of Payroll Processing Services, that request will be negotiated as a separate and an additional agreement by both parties.

V. RESPONSIBILITIES OF SCHOOL OFFICE SOLUTIONS, LLC

A. School Office Solutions, LLC shall provide the following services to the Board and its students:

At the direction of the Interim Business Administrator/Board Secretary, all functions, duties, and responsibilities related to Business Office Consulting Services.

B. School Office Solutions, LLC and each of its designees shall be experienced in all aspects of the assigned duties and responsibilities.

C. School Office Solutions, LLC and each of its designees shall, at all times, follow proper procedure associated with Business Office functions including, but not limited to, those required under State and federal laws and regulations and Board policies and regulations.

D. School Office Solutions, LLC and each of its designees shall work closely and cooperate with the Board and its staff in the performance of all duties and under this Agreement. Any written reports to be completed by School Office Solutions, LL in the course of its duties under this Agreement shall be completed and submitted to the Board within a reasonable time as agreed upon by the parties.

E. School Office Solutions, LLC and each of its designees shall possess valid professional liability insurance coverage in the minimum amounts of $1,000,000 for each incident and occurrence and $3,000,000 in the aggregate. If such insurance is not available, School Office Solutions, LLC shall advise the Board immediately. A copy of proof of insurance

shall be provided to the Board prior to rendering any and all services described in the Agreement.

F. School Office Solutions, LLC and each of its designees may utilize previously purchased Board of Education materials, supplies, equipment, and instruments required to perform the service agreed to be performed in accordance with this Agreement. The Board shall not be liable to School Office Solutions, LLC for any expenses paid or incurred by School Office Solutions, LLC unless otherwise agreed upon by the parties in writing.

VI. **RELATIONSHIP OF THE PARTIES.** School Office Solutions, LLC and each of its designees shall be considered independent contractors and shall not be considered employees or agents of the Board. School Office Solutions, LLC and each of its designees shall not receive from the Board any benefits or emoluments for their services other than as expressly described herein. Payroll taxes, including federal, state and local taxes, shall not be withheld or paid by the Board on behalf of School Office Solutions, LLC or its designees. School Office Solutions, LLC and each of its designees shall be responsible for the payment of these taxes as mandated by law.

VII. **TERMINATION.** This Agreement may be terminated by the Board upon providing School Office Solutions, LLC with thirty (30) calendar days written notice at its business office.

VIII. **INDEMNIFICATION.** School Office Solutions, LLC and each of its designees hereby agree to indemnify and hold the Board harmless from all losses, injuries, or damages caused by it or its designee's negligent, reckless, or intentional acts or omissions occasioned in rendering the services described in this Agreement. Such indemnifications shall include payment of reasonable attorneys' fees and costs in the defense of any claim made by a third person incident to such negligent, reckless, or intentional acts or omissions.

IX. **COMPLETE AGREEMENT.** This Agreement represents the entire agreement between the parties hereto and cannot be varied or modified orally. This Agreement may be supplemented, amended, modified, or revised only by a writing, which is signed by each of the parties.

X. **ASSIGNMENT.** School Office Solutions, LLC and each of its designees shall not be permitted to assign this Agreement, in whole or in part, except as expressly provided herein.

XI. **NOTICE.** All notices required to be given under the terms of this Agreement or which any of the parties desired to give hereunder shall be in writing and personally delivered or sent by registered mail; certified mail, return receipt requested; or facsimile transmission, addressed as follows:

To the Board:
Berkeley Heights Board of Education
345 Plainfield Avenue #2
Berkeley Heights, NJ 07922
908-464-1601

To School Office Solutions, LLC:
37 Kings Road
Suite 103A
PO Box 363
Madison, NJ 07940
973-714-8901

XII. **CONFLICTS.** In the event of any conflict between the terms, conditions, and provisions of the Board's policies, or any permissive state or federal law, then, unless otherwise prohibited by law, the terms of this Agreement shall control and take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of this Agreement.

XIII. **SAVINGS CLAUSE.** If, during the term of this Agreement, it is found that a specific clause of the Agreement is contrary to state or federal law, the remainder of the Agreement shall not be affected and shall remain in full force.

XIV. **CHOICE OF LAW.** This Agreement shall be governed by the laws of the State of New Jersey.

WHEREAS, this Agreement has been approved by a vote of the Members of the Board of Education at its meeting of _____,2025 said action having been made a part of the official minutes of that meeting.

IN WITNESS WHEREOF the parties have caused this Agreement to be duly executed by the Board President and School Office Solutions, LLC on the date written below.

For the: Berkeley Heights Board of Education

Board Secretary/ School Business Administrator	**Board President**
Dated: _____	**Dated:** _____

School Office Solutions, LLC

Helene G. Turner

Helene G. Turner, CPA

Dated: 5/14/25

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/28/25, 5/30/25

Time of day the drill was conducted: lay 5/28, 12:10, 1:08 on 5

School Name: Columbia Middle School

Location of the Emergency Evacuation Drill: 345 Plainfield Ave, Berkeley Heights, NJ

Route Number(s): entire school

Name of the school principal/person(s) overseeing the drill: Vince Gullian, Anne Prenovost

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

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1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/29/25

Time of day the drill was conducted: **after morning route**

School Name: Mary Kay McMillin

Location of the Emergency Evacuation Drill: 651 Mountain Ave, Berkeley Heights

Route Number(s): D01, D07, D12

Name of the school principal/person(s) overseeing the drill: Mitch Paris, Bob Dwyer, George DeLuna

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

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1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/29/25

Time of day the drill was conducted: **after morning route**

School Name: Mountain Park

Location of the Emergency Evacuation Drill: 55 Fairfax Dr, Berkeley Heights

Route Number(s): D09

Name of the school principal/person(s) overseeing the drill: Tamar Their, Jon Morisseau

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/29/25

Time of day the drill was conducted: **after morning route**

School Name: Thomas P Hughes

Location of the Emergency Evacuation Drill: 446 Snyder Ave, Berkeley Heights

Route Number(s): L21 L22

Name of the school principal/person(s) overseeing the drill: Drivers, School Resource Officer

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/29/25

Time of day the drill was conducted: **after morning route**

School Name: William Woodruff

Location of the Emergency Evacuation Drill: Briarwood Dr, Berkeley Heights

Route Number(s): L24 L25

Name of the school principal/person(s) overseeing the drill: Drivers, School Resource Officer

Other information relative to the emergency evacuation drill:

BOARD MEETING - JUNE 26, 2025

PAYROLL

5/15/2025	$	2,604,280.60
5/30/2025	$	1,859,804.89
6/13/2025	$	2,746,748.27
6/18/2025	$	1,512,288.70

ACCOUNTS PAYABLE

5/15/2025	$	845.20
6/4/2025	$	744.55
6/10/2025	$	(588.50)
6/16/2025	$	(601.63)
6/26/2025	$	1,561,430.29
TOTAL	$	10,284,952.37

Check Journal **Berkeley Heights BOE**
Rec and Unrec checks **Hand and Machine checks**

05/13/25 13:47

Starting date 5/15/2025 **Ending date 5/15/2025**

Chk#		Date	Rec date	Code	Vendor name	Check Comment	Check amount
101498	H	**05/15/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**	**MAY #1**	**98,298.77**
		5J0021	05/15/25	Db 10-142 / Cr 10-101			$98,298.77
		10-08 - - - - -			MAY #1	05/15/25	$98,298.77
101499	H	**05/15/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**		**40,536.52**
		500719	07/03/24	2024/2025 SOCIAL SECURITY			$40,536.52
		11-000-291-220-000-00-000			MAY #1	05/15/25	$40,536.52
101500	H	**05/15/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**		**1,322.11**
		500720	07/03/24	2024/2025 DCRP CONTRIBUTIONS			$1,322.11
		11-000-291-241-000-00-000			MAY #1	05/15/25	$1,322.11
101501	H	**05/15/25**		**0121**	**CMP ACCOUNT**		**535,000.00**
		500723	07/03/24	2024/2025 MEDICAL CLAIMS			$535,000.00
		11-000-291-270-000-00-001			MAY	05/15/25	$535,000.00
101502	H	**05/15/25**		**0481**	**THE DIFFERENCE CARD ACCOUNT**		**25,000.00**
		500724	07/03/24	2024/2025 GAP MEDICAL CLAIMS			$25,000.00
		11-000-291-270-000-00-001			MAY	05/15/25	$25,000.00
101503		**05/15/25**		**PAY**	**PAYROLL**		**1,904,123.20**
		502000	07/02/24	Payroll 2024 - 2025			$1,904,123.20
		11-000-211-100-000-10-000			*5PR613	05/15/25	$2,690.54
		11-000-213-100-000-01-000			*5PR613	05/15/25	$4,104.69
		11-000-213-100-000-01-114			*5PR613	05/15/25	$765.00
		11-000-213-100-000-03-000			*5PR613	05/15/25	$4,001.44
		11-000-213-100-000-03-114			*5PR613	05/15/25	$510.00
		11-000-213-100-000-04-000			*5PR613	05/15/25	$3,024.66
		11-000-213-100-000-04-114			*5PR613	05/15/25	$510.00
		11-000-213-100-000-05-000			*5PR613	05/15/25	$2,825.16
		11-000-213-100-000-09-000			*5PR613	05/15/25	$5,771.35
		11-000-213-100-000-10-000			*5PR613	05/15/25	$7,822.65
		11-000-213-105-000-01-000			*5PR613	05/15/25	$266.36
		11-000-213-105-000-03-000			*5PR613	05/15/25	$257.61
		11-000-213-105-000-04-000			*5PR613	05/15/25	$249.30
		11-000-213-105-000-05-000			*5PR613	05/15/25	$262.20
		11-000-216-100-000-11-000			*5PR613	05/15/25	$37,986.71
		11-000-217-106-000-00-000			*5PR613	05/15/25	$75,366.19
		11-000-218-104-000-09-000			*5PR613	05/15/25	$10,353.40
		11-000-218-104-000-10-000			*5PR613	05/15/25	$24,822.52
		11-000-218-104-000-14-000			*5PR613	05/15/25	$20,570.90
		11-000-218-105-000-01-000			*5PR613	05/15/25	$133.18
		11-000-218-105-000-03-000			*5PR613	05/15/25	$128.80
		11-000-218-105-000-04-000			*5PR613	05/15/25	$124.65
		11-000-218-105-000-05-000			*5PR613	05/15/25	$131.10
		11-000-218-105-000-09-000			*5PR613	05/15/25	$505.89
		11-000-218-105-000-10-000			*5PR613	05/15/25	$6,312.87
		11-000-219-104-000-11-171			*5PR613	05/15/25	$67,758.75
		11-000-219-105-000-11-000			*5PR613	05/15/25	$6,693.55
		11-000-221-102-000-10-000			*5PR613	05/15/25	$2,416.67
		11-000-221-102-000-11-000			*5PR613	05/15/25	$6,780.83
		11-000-221-102-000-21-000			*5PR613	05/15/25	$73,670.86
		11-000-221-105-000-21-000			*5PR613	05/15/25	$1,021.30
		11-000-222-100-000-01-000			*5PR613	05/15/25	$2,885.68
		11-000-222-100-000-03-000			*5PR613	05/15/25	$1,616.45
		11-000-222-100-000-04-000			*5PR613	05/15/25	$1,616.45

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Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101503	05/15/25		PAY	PAYROLL				1,904,123.20
	502000	07/02/24	Payroll 2024 - 2025					$1,904,123.20
		11-000-222-100-000-05-000		*5PR613	05/15/25		$2,885.67	
		11-000-222-100-000-09-000		*5PR613	05/15/25		$4,647.08	
		11-000-222-100-000-09-114		*5PR613	05/15/25		$135.00	
		11-000-222-100-000-10-000		*5PR613	05/15/25		$3,639.85	
		11-000-222-100-000-14-000		*5PR613	05/15/25		$525.00	
		11-000-223-102-000-00-000		*5PR613	05/15/25		$24,728.65	
		11-000-223-105-000-00-000		*5PR613	05/15/25		$193.99	
		11-000-230-100-000-00-000		*5PR613	05/15/25		($30,941.68)	
		11-000-240-103-000-01-000		*5PR613	05/15/25		$6,135.54	
		11-000-240-103-000-03-000		*5PR613	05/15/25		$7,430.83	
		11-000-240-103-000-04-000		*5PR613	05/15/25		$8,022.79	
		11-000-240-103-000-05-000		*5PR613	05/15/25		$5,826.12	
		11-000-240-103-000-09-000		*5PR613	05/15/25		$12,520.38	
		11-000-240-103-000-10-000		*5PR613	05/15/25		$18,434.71	
		11-000-240-105-000-01-000		*5PR613	05/15/25		$2,264.09	
		11-000-240-105-000-03-000		*5PR613	05/15/25		$2,189.67	
		11-000-240-105-000-03-114		*5PR613	05/15/25		$478.52	
		11-000-240-105-000-04-000		*5PR613	05/15/25		$2,119.05	
		11-000-240-105-000-05-000		*5PR613	05/15/25		$2,228.66	
		11-000-240-105-000-05-114		*5PR613	05/15/25		$181.00	
		11-000-240-105-000-09-000		*5PR613	05/15/25		$4,553.03	
		11-000-240-105-000-09-114		*5PR613	05/15/25		$119.63	
		11-000-240-105-000-10-000		*5PR613	05/15/25		$7,639.46	
		11-000-240-105-000-10-114		*5PR613	05/15/25		$389.63	
		11-000-251-100-000-00-000		*5PR613	05/15/25		$22,096.97	
		11-000-252-100-000-00-000		*5PR613	05/15/25		$17,864.67	
		11-000-261-100-000-00-000		*5PR613	05/15/25		$11,847.75	
		11-000-261-100-000-00-004		*5PR613	05/15/25		$4,695.92	
		11-000-261-100-000-00-005		*5PR613	05/15/25		$5,655.05	
		11-000-262-100-000-01-000		*5PR613	05/15/25		$8,480.63	
		11-000-262-100-000-03-000		*5PR613	05/15/25		$8,054.46	
		11-000-262-100-000-03-010		*5PR613	05/15/25		$368.00	
		11-000-262-100-000-04-000		*5PR613	05/15/25		$7,953.12	
		11-000-262-100-000-05-000		*5PR613	05/15/25		$8,019.79	
		11-000-262-100-000-05-010		*5PR613	05/15/25		$584.00	
		11-000-262-100-000-09-000		*5PR613	05/15/25		$12,799.63	
		11-000-262-100-000-09-010		*5PR613	05/15/25		$2,592.00	
		11-000-262-100-000-10-000		*5PR613	05/15/25		$18,516.88	
		11-000-262-100-000-10-010		*5PR613	05/15/25		$5,094.00	
		11-000-262-100-000-13-000		*5PR613	05/15/25		$13,735.80	
		11-000-263-100-000-00-000		*5PR613	05/15/25		$4,906.66	
		11-000-270-160-000-00-000		*5PR613	05/15/25		$9,351.99	
		11-000-270-161-000-00-000		*5PR613	05/15/25		$5,003.22	
		11-000-270-162-000-00-000		*5PR613	05/15/25		$17,556.83	
		11-000-291-270-000-00-352		*5PR613	05/15/25		$28,064.37	
		11-105-100-101-000-01-000		*5PR613	05/15/25		$6,554.10	
		11-105-100-101-000-01-114		*5PR613	05/15/25		$810.60	
		11-110-100-101-000-01-000		*5PR613	05/15/25		$17,519.99	
		11-110-100-101-000-05-000		*5PR613	05/15/25		$17,757.51	
		11-110-100-101-500-01-007		*5PR613	05/15/25		$3,491.10	
		11-110-100-101-500-01-114		*5PR613	05/15/25		$337.50	

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Starting date 5/15/2025 **Ending date 5/15/2025**

Chk#	Date	Rec date	Code	Vendor name		Check Comment	Check amount
101503	**05/15/25**		**PAY**	**PAYROLL**			**1,904,123.20**
502000	07/02/24		Payroll 2024 - 2025				$1,904,123.20
11-110-100-101-500-05-007				*5PR613	05/15/25		$4,065.00
11-110-100-101-500-05-114				*5PR613	05/15/25		$475.83
11-120-100-101-001-01-000				*5PR613	05/15/25		$41,001.75
11-120-100-101-022-03-000				*5PR613	05/15/25		$99,102.53
11-120-100-101-022-04-000				*5PR613	05/15/25		$82,288.75
11-120-100-101-022-05-000				*5PR613	05/15/25		$51,333.37
11-120-100-101-500-01-114				*5PR613	05/15/25		$1,758.72
11-120-100-101-500-03-007				*5PR613	05/15/25		$1,155.00
11-120-100-101-500-03-114				*5PR613	05/15/25		$4,858.47
11-120-100-101-500-04-007				*5PR613	05/15/25		$1,327.50
11-120-100-101-500-04-114				*5PR613	05/15/25		$4,412.00
11-120-100-101-500-05-114				*5PR613	05/15/25		$1,734.19
11-120-100-101-500-18-000				*5PR613	05/15/25		$793.30
11-130-100-101-066-09-000				*5PR613	05/15/25		$185,819.92
11-130-100-101-500-09-114				*5PR613	05/15/25		$6,660.12
11-130-100-101-700-09-505				*5PR613	05/15/25		$1,841.50
11-140-100-101-500-10-000				*5PR613	05/15/25		$289,268.34
11-140-100-101-500-10-114				*5PR613	05/15/25		$9,904.29
11-140-100-101-700-10-505				*5PR613	05/15/25		$3,677.83
11-150-100-101-000-00-000				*5PR613	05/15/25		$1,300.00
11-190-100-106-011-01-000				*5PR613	05/15/25		$1,530.00
11-190-100-106-033-03-000				*5PR613	05/15/25		$923.00
11-190-100-106-044-04-000				*5PR613	05/15/25		$425.00
11-190-100-106-055-05-000				*5PR613	05/15/25		$2,003.00
11-204-100-101-000-10-000				*5PR613	05/15/25		$11,999.25
11-204-100-106-000-10-000				*5PR613	05/15/25		$3,146.14
11-207-100-100-000-10-000				*5PR613	05/15/25		$3,090.00
11-207-100-101-000-10-000				*5PR613	05/15/25		$15,075.82
11-207-100-106-000-10-000				*5PR613	05/15/25		$14,612.72
11-207-100-106-000-10-001				*5PR613	05/15/25		$2,873.18
11-213-100-101-000-00-000				*5PR613	05/15/25		$115,470.68
11-213-100-101-000-00-114				*5PR613	05/15/25		$3,022.23
11-213-100-101-000-10-000				*5PR613	05/15/25		$44,347.40
11-213-100-101-000-10-114				*5PR613	05/15/25		$1,552.65
11-213-100-106-000-01-000				*5PR613	05/15/25		$14,425.61
11-213-100-106-000-01-114				*5PR613	05/15/25		$9,125.00
11-213-100-106-000-10-000				*5PR613	05/15/25		$5,824.71
11-213-100-106-000-10-114				*5PR613	05/15/25		$337.50
11-214-100-101-000-00-100				*5PR613	05/15/25		$20,391.40
11-214-100-106-000-00-000				*5PR613	05/15/25		$5,717.12
11-219-100-101-000-00-000				*5PR613	05/15/25		$2,462.50
11-230-100-101-000-01-123				*5PR613	05/15/25		$2,671.22
11-230-100-101-000-03-123				*5PR613	05/15/25		$2,913.63
11-230-100-101-000-04-123				*5PR613	05/15/25		$3,251.12
11-230-100-101-000-05-123				*5PR613	05/15/25		$2,918.73
11-230-100-101-000-09-018				*5PR613	05/15/25		$1,161.77
11-230-100-101-000-10-021				*5PR613	05/15/25		$3,082.69
11-240-100-101-000-09-000				*5PR613	05/15/25		$1,766.88
11-240-100-101-000-10-000				*5PR613	05/15/25		$2,650.32
11-240-100-101-000-14-000				*5PR613	05/15/25		$7,949.35
11-401-100-100-000-03-000				*5PR613	05/15/25		$0.40

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Starting date 5/15/2025 **Ending date 5/15/2025**

Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101503	**05/15/25**		**PAY**	**PAYROLL**				**1,904,123.20**
502000	07/02/24		Payroll 2024 - 2025				$1,904,123.20	
11-401-100-100-000-10-000				*5PR613	05/15/25		$6,802.60	
11-402-100-100-000-09-000				*5PR613	05/15/25		$3,053.67	
11-402-100-100-000-10-000				*5PR613	05/15/25		$48,834.95	
11-402-100-100-000-10-100				*5PR613	05/15/25		$1,448.00	
11-402-100-100-000-10-160				*5PR613	05/15/25		$3,625.00	
11-402-100-100-000-10-161				*5PR613	05/15/25		$2,663.63	
11-402-100-100-000-10-162				*5PR613	05/15/25		$9,179.00	
20-297-100-100-000-00-000				*5PR613	05/15/25		$9,000.00	

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Fund Totals		
10	GENERAL CURRENT EXPENSE	$98,298.77
11	GENERAL CURRENT EXPENSE	$2,496,981.83
20	SPECIAL REVENUE FUNDS	$9,000.00
	Total for all checks listed	$2,604,280.60

Prepared and submitted by: _____ 5-13-25
Board Secretary Date

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Starting date 5/30/2025 **Ending date 5/30/2025**

Chk#		Date	Rec date	Code	Vendor name	Check Comment		Check amount
101504	H	**05/30/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**	**MAY #2**		**98,303.23**
		5J0022	05/30/25		Db 10-142 / Cr 10-101		$98,303.23	
		10-08 - - - - -			MAY #2	05/30/25	$98,303.23	
101505	H	**05/30/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**			**27,414.86**
		500719	07/03/24		2024/2025 SOCIAL SECURITY		$27,414.86	
		11-000-291-220-000-00-000			MAY #2	05/30/25	$27,414.86	
101506	H	**05/30/25**		**950**	**PAYROLL DEDUCTION ACCOUNT**			**1,246.30**
		500720	07/03/24		2024/2025 DCRP CONTRIBUTIONS		$1,246.30	
		11-000-291-241-000-00-000			MAY #2	05/30/25	$1,246.30	
101507		**05/30/25**		**PAY**	**PAYROLL**			**1,732,840.50**
		502000	07/02/24		Payroll 2024 - 2025		$1,732,840.50	
		11-000-211-100-000-10-000			*5PR614	05/30/25	$2,690.54	
		11-000-213-100-000-01-000			*5PR614	05/30/25	$4,104.69	
		11-000-213-100-000-03-000			*5PR614	05/30/25	$4,001.44	
		11-000-213-100-000-04-000			*5PR614	05/30/25	$3,024.66	
		11-000-213-100-000-05-000			*5PR614	05/30/25	$2,825.16	
		11-000-213-100-000-09-000			*5PR614	05/30/25	$5,771.35	
		11-000-213-100-000-10-000			*5PR614	05/30/25	$7,822.65	
		11-000-213-105-000-01-000			*5PR614	05/30/25	$266.36	
		11-000-213-105-000-03-000			*5PR614	05/30/25	$257.61	
		11-000-213-105-000-04-000			*5PR614	05/30/25	$249.30	
		11-000-213-105-000-05-000			*5PR614	05/30/25	$262.20	
		11-000-216-100-000-11-000			*5PR614	05/30/25	$37,986.71	
		11-000-217-106-000-00-000			*5PR614	05/30/25	$71,727.10	
		11-000-218-104-000-09-000			*5PR614	05/30/25	$13,528.83	
		11-000-218-104-000-10-000			*5PR614	05/30/25	$24,101.72	
		11-000-218-104-000-14-000			*5PR614	05/30/25	$20,570.90	
		11-000-218-105-000-01-000			*5PR614	05/30/25	$133.18	
		11-000-218-105-000-03-000			*5PR614	05/30/25	$128.80	
		11-000-218-105-000-04-000			*5PR614	05/30/25	$124.65	
		11-000-218-105-000-05-000			*5PR614	05/30/25	$131.10	
		11-000-218-105-000-09-000			*5PR614	05/30/25	$505.89	
		11-000-218-105-000-10-000			*5PR614	05/30/25	$4,788.03	
		11-000-219-104-000-11-171			*5PR614	05/30/25	$67,758.75	
		11-000-219-105-000-11-000			*5PR614	05/30/25	$5,198.17	
		11-000-221-102-000-10-000			*5PR614	05/30/25	$2,416.67	
		11-000-221-102-000-11-000			*5PR614	05/30/25	$6,780.83	
		11-000-221-102-000-21-000			*5PR614	05/30/25	$29,838.55	
		11-000-221-105-000-21-000			*5PR614	05/30/25	$1,021.30	
		11-000-222-100-000-01-000			*5PR614	05/30/25	$2,885.68	
		11-000-222-100-000-03-000			*5PR614	05/30/25	$1,616.45	
		11-000-222-100-000-04-000			*5PR614	05/30/25	$1,616.45	
		11-000-222-100-000-05-000			*5PR614	05/30/25	$2,885.67	
		11-000-222-100-000-09-000			*5PR614	05/30/25	$4,647.08	
		11-000-222-100-000-10-000			*5PR614	05/30/25	$3,639.85	
		11-000-222-100-000-14-000			*5PR614	05/30/25	$525.00	
		11-000-223-102-000-00-000			*5PR614	05/30/25	$2,887.50	
		11-000-223-105-000-00-000			*5PR614	05/30/25	$193.99	
		11-000-230-100-000-00-000			*5PR614	05/30/25	$24,707.26	
		11-000-240-103-000-01-000			*5PR614	05/30/25	$6,135.54	
		11-000-240-103-000-03-000			*5PR614	05/30/25	$7,430.83	
		11-000-240-103-000-04-000			*5PR614	05/30/25	$8,022.79	

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Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101507	05/30/25		PAY	PAYROLL				1,732,840.50
	502000	07/02/24	Payroll 2024 - 2025					$1,732,840.50
		11-000-240-103-000-05-000		*5PR614	05/30/25		$5,826.12	
		11-000-240-103-000-09-000		*5PR614	05/30/25		$12,520.38	
		11-000-240-103-000-10-000		*5PR614	05/30/25		$18,434.71	
		11-000-240-105-000-01-000		*5PR614	05/30/25		$2,264.09	
		11-000-240-105-000-03-000		*5PR614	05/30/25		$2,189.67	
		11-000-240-105-000-04-000		*5PR614	05/30/25		$2,119.05	
		11-000-240-105-000-05-000		*5PR614	05/30/25		$2,228.66	
		11-000-240-105-000-09-000		*5PR614	05/30/25		$4,553.03	
		11-000-240-105-000-10-000		*5PR614	05/30/25		$7,639.46	
		11-000-251-100-000-00-000		*5PR614	05/30/25		$22,096.97	
		11-000-252-100-000-00-000		*5PR614	05/30/25		$17,864.67	
		11-000-261-100-000-00-000		*5PR614	05/30/25		$11,847.75	
		11-000-261-100-000-00-004		*5PR614	05/30/25		$4,695.92	
		11-000-262-100-000-01-000		*5PR614	05/30/25		$8,407.63	
		11-000-262-100-000-03-000		*5PR614	05/30/25		$8,054.46	
		11-000-262-100-000-04-000		*5PR614	05/30/25		$7,953.12	
		11-000-262-100-000-05-000		*5PR614	05/30/25		$8,019.79	
		11-000-262-100-000-09-000		*5PR614	05/30/25		$12,799.63	
		11-000-262-100-000-10-000		*5PR614	05/30/25		$21,335.42	
		11-000-263-100-000-00-000		*5PR614	05/30/25		$2,353.75	
		11-000-270-160-000-00-000		*5PR614	05/30/25		$9,351.99	
		11-000-270-161-000-00-000		*5PR614	05/30/25		$5,003.22	
		11-000-270-162-000-00-000		*5PR614	05/30/25		$5,703.33	
		11-000-291-270-000-00-352		*5PR614	05/30/25		$28,224.39	
		11-105-100-101-000-01-000		*5PR614	05/30/25		$6,554.10	
		11-110-100-101-000-01-000		*5PR614	05/30/25		$17,519.99	
		11-110-100-101-000-05-000		*5PR614	05/30/25		$17,757.51	
		11-110-100-101-500-01-007		*5PR614	05/30/25		$4,620.00	
		11-110-100-101-500-05-007		*5PR614	05/30/25		$6,585.00	
		11-120-100-101-001-01-000		*5PR614	05/30/25		$41,001.75	
		11-120-100-101-022-03-000		*5PR614	05/30/25		$101,208.93	
		11-120-100-101-022-04-000		*5PR614	05/30/25		$80,413.75	
		11-120-100-101-022-05-000		*5PR614	05/30/25		$51,333.37	
		11-120-100-101-500-03-007		*5PR614	05/30/25		$1,365.00	
		11-120-100-101-500-04-007		*5PR614	05/30/25		$2,220.00	
		11-130-100-101-066-09-000		*5PR614	05/30/25		$185,819.92	
		11-140-100-101-500-10-000		*5PR614	05/30/25		$290,459.40	
		11-190-100-106-011-01-000		*5PR614	05/30/25		$1,530.00	
		11-190-100-106-033-03-000		*5PR614	05/30/25		$756.50	
		11-190-100-106-044-04-000		*5PR614	05/30/25		$493.00	
		11-190-100-106-055-05-000		*5PR614	05/30/25		$1,836.00	
		11-204-100-101-000-10-000		*5PR614	05/30/25		$11,999.25	
		11-204-100-106-000-10-000		*5PR614	05/30/25		$3,146.14	
		11-207-100-100-000-10-000		*5PR614	05/30/25		$3,090.00	
		11-207-100-101-000-10-000		*5PR614	05/30/25		$15,075.82	
		11-207-100-106-000-10-000		*5PR614	05/30/25		$13,624.75	
		11-207-100-106-000-10-001		*5PR614	05/30/25		$3,697.81	
		11-213-100-101-000-00-000		*5PR614	05/30/25		$115,219.16	
		11-213-100-101-000-10-000		*5PR614	05/30/25		$44,347.40	
		11-213-100-106-000-01-000		*5PR614	05/30/25		$12,757.72	
		11-213-100-106-000-10-000		*5PR614	05/30/25		$5,824.71	

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Rec and Unrec checks | Hand and Machine checks

Starting date 5/30/2025 Ending date 5/30/2025

Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101507	05/30/25		PAY	PAYROLL				1,732,840.50
	502000	07/02/24	Payroll 2024 - 2025					$1,732,840.50
		11-214-100-101-000-00-100			*5PR614		05/30/25	$24,898.10
		11-214-100-106-000-00-000			*5PR614		05/30/25	$5,173.64
		11-230-100-101-000-01-123			*5PR614		05/30/25	$3,413.72
		11-230-100-101-000-03-123			*5PR614		05/30/25	$3,723.63
		11-230-100-101-000-04-123			*5PR614		05/30/25	$3,431.12
		11-230-100-101-000-05-123			*5PR614		05/30/25	$3,166.23
		11-230-100-101-000-09-018			*5PR614		05/30/25	$1,161.77
		11-230-100-101-000-10-021			*5PR614		05/30/25	$3,082.69
		11-240-100-101-000-09-000			*5PR614		05/30/25	$1,766.88
		11-240-100-101-000-10-000			*5PR614		05/30/25	$2,650.32
		11-240-100-101-000-14-000			*5PR614		05/30/25	$7,949.35
		11-402-100-100-000-10-160			*5PR614		05/30/25	$3,625.00
		11-402-100-100-000-10-161			*5PR614		05/30/25	$2,663.63
		11-402-100-100-000-10-162			*5PR614		05/30/25	$9,179.00

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Fund Totals		
10	GENERAL CURRENT EXPENSE	$98,303.23
11	GENERAL CURRENT EXPENSE	$1,761,501.66
	Total for all checks listed	$1,859,804.89

Prepared and submitted by: _____ 5.29.25
Board Secretary Date

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Chk#		Date	Rec date	Code	Vendor name	Check Comment		Check amount
101508	H	06/13/25		950	PAYROLL DEDUCTION ACCOUNT	JUNE #		98,981.83
	5J0023	06/13/25		Db 10-142 / Cr 10-101			$98,981.83	
		10-08 - - - - -			JUNE #1	06/13/25	$98,981.83	
101509	H	06/13/25		950	PAYROLL DEDUCTION ACCOUNT			50,587.37
	500719	07/03/24		2024/2025 SOCIAL SECURITY			$50,587.37	
		11-000-291-220-000-00-000			JUNE #1	06/13/25	$50,587.37	
101510	H	06/13/25		950	PAYROLL DEDUCTION ACCOUNT			1,322.11
	500720	07/03/24		2024/2025 DCRP CONTRIBUTIONS			$1,322.11	
		11-000-291-241-000-00-000			JUNE #1	06/13/25	$1,322.11	
101511	H	06/13/25		0121	CMP ACCOUNT			550,000.00
	500723	07/03/24		2024/2025 MEDICAL CLAIMS			$550,000.00	
		11-000-291-270-000-00-001			JUNE #1	06/13/25	$550,000.00	
101512		06/13/25		PAY	PAYROLL			2,045,856.96
	502000	07/02/24		Payroll 2024 - 2025			$2,045,856.96	
		11-000-211-100-000-10-000			*5PR615	06/13/25	$2,690.54	
		11-000-213-100-000-01-000			*5PR615	06/13/25	$4,104.69	
		11-000-213-100-000-01-114			*5PR615	06/13/25	$510.00	
		11-000-213-100-000-03-000			*5PR615	06/13/25	$4,001.44	
		11-000-213-100-000-03-114			*5PR615	06/13/25	$762.45	
		11-000-213-100-000-04-000			*5PR615	06/13/25	$3,024.66	
		11-000-213-100-000-04-114			*5PR615	06/13/25	$765.00	
		11-000-213-100-000-05-000			*5PR615	06/13/25	$2,825.16	
		11-000-213-100-000-05-114			*5PR615	06/13/25	$252.45	
		11-000-213-100-000-09-000			*5PR615	06/13/25	$5,771.35	
		11-000-213-100-000-09-114			*5PR615	06/13/25	$260.10	
		11-000-213-100-000-10-000			*5PR615	06/13/25	$7,822.65	
		11-000-213-105-000-01-000			*5PR615	06/13/25	$266.36	
		11-000-213-105-000-03-000			*5PR615	06/13/25	$257.61	
		11-000-213-105-000-04-000			*5PR615	06/13/25	$249.30	
		11-000-213-105-000-05-000			*5PR615	06/13/25	$262.20	
		11-000-216-100-000-11-000			*5PR615	06/13/25	$37,986.71	
		11-000-217-106-000-00-000			*5PR615	06/13/25	$74,149.17	
		11-000-218-104-000-09-000			*5PR615	06/13/25	$13,528.83	
		11-000-218-104-000-10-000			*5PR615	06/13/25	$24,551.72	
		11-000-218-104-000-14-000			*5PR615	06/13/25	$20,570.90	
		11-000-218-105-000-01-000			*5PR615	06/13/25	$133.18	
		11-000-218-105-000-03-000			*5PR615	06/13/25	$128.80	
		11-000-218-105-000-04-000			*5PR615	06/13/25	$124.65	
		11-000-218-105-000-05-000			*5PR615	06/13/25	$131.10	
		11-000-218-105-000-09-000			*5PR615	06/13/25	$505.89	
		11-000-218-105-000-10-000			*5PR615	06/13/25	$6,323.03	
		11-000-219-104-000-11-171			*5PR615	06/13/25	$65,683.33	
		11-000-219-105-000-11-000			*5PR615	06/13/25	$7,116.53	
		11-000-221-102-000-10-000			*5PR615	06/13/25	$2,416.67	
		11-000-221-102-000-11-000			*5PR615	06/13/25	$6,780.83	
		11-000-221-102-000-21-000			*5PR615	06/13/25	$29,838.55	
		11-000-221-105-000-21-000			*5PR615	06/13/25	$1,021.30	
		11-000-222-100-000-01-000			*5PR615	06/13/25	$2,885.68	
		11-000-222-100-000-03-000			*5PR615	06/13/25	$1,616.45	
		11-000-222-100-000-04-000			*5PR615	06/13/25	$1,616.45	
		11-000-222-100-000-05-000			*5PR615	06/13/25	$2,885.67	

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Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101512	06/13/25		PAY	PAYROLL				2,045,856.96
	502000	07/02/24	Payroll 2024 - 2025					$2,045,856.96
		11-000-222-100-000-09-000		*5PR615		06/13/25		$4,647.08
		11-000-222-100-000-10-000		*5PR615		06/13/25		$3,639.85
		11-000-222-100-000-10-114		*5PR615		06/13/25		$129.60
		11-000-222-100-000-14-000		*5PR615		06/13/25		$525.00
		11-000-223-102-000-00-000		*5PR615		06/13/25		$2,887.50
		11-000-223-105-000-00-000		*5PR615		06/13/25		$193.99
		11-000-230-100-000-00-000		*5PR615		06/13/25		$29,069.01
		11-000-240-103-000-01-000		*5PR615		06/13/25		$6,135.54
		11-000-240-103-000-03-000		*5PR615		06/13/25		$7,430.83
		11-000-240-103-000-04-000		*5PR615		06/13/25		$8,022.79
		11-000-240-103-000-05-000		*5PR615		06/13/25		$5,826.12
		11-000-240-103-000-09-000		*5PR615		06/13/25		$12,520.38
		11-000-240-103-000-10-000		*5PR615		06/13/25		$18,434.71
		11-000-240-105-000-01-000		*5PR615		06/13/25		$2,264.09
		11-000-240-105-000-01-114		*5PR615		06/13/25		$17.46
		11-000-240-105-000-03-000		*5PR615		06/13/25		$2,189.67
		11-000-240-105-000-03-114		*5PR615		06/13/25		$418.71
		11-000-240-105-000-04-000		*5PR615		06/13/25		$2,119.05
		11-000-240-105-000-05-000		*5PR615		06/13/25		$2,228.66
		11-000-240-105-000-09-000		*5PR615		06/13/25		$4,069.03
		11-000-240-105-000-09-114		*5PR615		06/13/25		$565.10
		11-000-240-105-000-10-000		*5PR615		06/13/25		$7,639.46
		11-000-240-105-000-10-114		*5PR615		06/13/25		$194.82
		11-000-251-100-000-00-000		*5PR615		06/13/25		$22,096.97
		11-000-252-100-000-00-000		*5PR615		06/13/25		$18,304.67
		11-000-261-100-000-00-000		*5PR615		06/13/25		$11,847.75
		11-000-261-100-000-00-004		*5PR615		06/13/25		$4,695.92
		11-000-261-100-000-00-005		*5PR615		06/13/25		$6,212.01
		11-000-262-100-000-01-000		*5PR615		06/13/25		$8,407.63
		11-000-262-100-000-03-000		*5PR615		06/13/25		$8,054.46
		11-000-262-100-000-03-010		*5PR615		06/13/25		$224.00
		11-000-262-100-000-04-000		*5PR615		06/13/25		$7,953.12
		11-000-262-100-000-05-000		*5PR615		06/13/25		$8,019.79
		11-000-262-100-000-09-000		*5PR615		06/13/25		$13,387.49
		11-000-262-100-000-09-010		*5PR615		06/13/25		$2,916.00
		11-000-262-100-000-10-000		*5PR615		06/13/25		$20,884.16
		11-000-262-100-000-10-010		*5PR615		06/13/25		$5,234.00
		11-000-262-100-000-13-000		*5PR615		06/13/25		$12,537.11
		11-000-263-100-000-00-000		*5PR615		06/13/25		$4,268.44
		11-000-270-160-000-00-000		*5PR615		06/13/25		$8,354.07
		11-000-270-161-000-00-000		*5PR615		06/13/25		$3,733.14
		11-000-270-162-000-00-000		*5PR615		06/13/25		$16,138.03
		11-000-291-270-000-00-352		*5PR615		06/13/25		$28,024.37
		11-105-100-101-000-01-000		*5PR615		06/13/25		$6,554.10
		11-105-100-101-000-01-114		*5PR615		06/13/25		$1,350.00
		11-110-100-101-000-01-000		*5PR615		06/13/25		$17,519.99
		11-110-100-101-000-05-000		*5PR615		06/13/25		$17,757.51
		11-110-100-101-500-01-007		*5PR615		06/13/25		$2,407.50
		11-110-100-101-500-01-114		*5PR615		06/13/25		$1,627.54
		11-110-100-101-500-05-007		*5PR615		06/13/25		$4,905.00
		11-110-100-101-500-05-114		*5PR615		06/13/25		$476.62

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Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101512	06/13/25		PAY	PAYROLL				2,045,856.96
	502000	07/02/24	Payroll 2024 - 2025				$2,045,856.96	
		11-120-100-101-001-01-000		*5PR615	06/13/25		$40,700.87	
		11-120-100-101-022-03-000		*5PR615	06/13/25		$101,208.93	
		11-120-100-101-022-04-000		*5PR615	06/13/25		$81,323.75	
		11-120-100-101-022-05-000		*5PR615	06/13/25		$51,333.37	
		11-120-100-101-500-01-114		*5PR615	06/13/25		$2,797.90	
		11-120-100-101-500-03-007		*5PR615	06/13/25		$795.00	
		11-120-100-101-500-03-114		*5PR615	06/13/25		$4,185.22	
		11-120-100-101-500-04-007		*5PR615	06/13/25		$1,605.00	
		11-120-100-101-500-04-114		*5PR615	06/13/25		$7,323.03	
		11-120-100-101-500-05-114		*5PR615	06/13/25		$2,980.36	
		11-120-100-101-500-18-000		*5PR615	06/13/25		$2,189.00	
		11-130-100-101-066-09-000		*5PR615	06/13/25		$186,423.67	
		11-130-100-101-500-09-114		*5PR615	06/13/25		$12,559.70	
		11-130-100-101-700-09-505		*5PR615	06/13/25		$27,612.50	
		11-140-100-101-500-10-000		*5PR615	06/13/25		$291,000.26	
		11-140-100-101-500-10-114		*5PR615	06/13/25		$13,837.57	
		11-140-100-101-700-10-505		*5PR615	06/13/25		$11,698.25	
		11-150-100-101-000-00-000		*5PR615	06/13/25		$2,262.50	
		11-190-100-106-011-01-000		*5PR615	06/13/25		$2,666.72	
		11-190-100-106-033-03-000		*5PR615	06/13/25		$11,890.00	
		11-190-100-106-044-04-000		*5PR615	06/13/25		$6,710.00	
		11-190-100-106-055-05-000		*5PR615	06/13/25		$3,435.00	
		11-204-100-101-000-10-000		*5PR615	06/13/25		$11,999.25	
		11-204-100-106-000-10-000		*5PR615	06/13/25		$3,146.14	
		11-207-100-100-000-10-000		*5PR615	06/13/25		$3,090.00	
		11-207-100-101-000-10-000		*5PR615	06/13/25		$15,075.82	
		11-207-100-106-000-10-000		*5PR615	06/13/25		$13,624.75	
		11-207-100-106-000-10-001		*5PR615	06/13/25		$1,875.17	
		11-213-100-101-000-00-000		*5PR615	06/13/25		$119,558.89	
		11-213-100-101-000-00-114		*5PR615	06/13/25		$5,302.89	
		11-213-100-101-000-10-000		*5PR615	06/13/25		$44,347.40	
		11-213-100-101-000-10-114		*5PR615	06/13/25		$1,820.48	
		11-213-100-106-000-01-000		*5PR615	06/13/25		$15,600.54	
		11-213-100-106-000-01-114		*5PR615	06/13/25		$10,329.33	
		11-213-100-106-000-10-000		*5PR615	06/13/25		$5,824.71	
		11-213-100-106-000-10-114		*5PR615	06/13/25		$671.60	
		11-214-100-101-000-00-100		*5PR615	06/13/25		$24,095.40	
		11-214-100-106-000-00-000		*5PR615	06/13/25		$5,037.77	
		11-219-100-101-000-00-000		*5PR615	06/13/25		$2,025.00	
		11-230-100-101-000-01-123		*5PR615	06/13/25		$1,928.72	
		11-230-100-101-000-03-123		*5PR615	06/13/25		$3,138.63	
		11-230-100-101-000-04-123		*5PR615	06/13/25		$3,183.62	
		11-230-100-101-000-05-123		*5PR615	06/13/25		$3,661.23	
		11-230-100-101-000-09-018		*5PR615	06/13/25		$1,161.77	
		11-230-100-101-000-10-021		*5PR615	06/13/25		$3,082.69	
		11-240-100-101-000-09-000		*5PR615	06/13/25		$1,766.88	
		11-240-100-101-000-10-000		*5PR615	06/13/25		$2,650.32	
		11-240-100-101-000-14-000		*5PR615	06/13/25		$7,949.35	
		11-401-100-100-000-01-000		*5PR615	06/13/25		$300.00	
		11-401-100-100-000-03-000		*5PR615	06/13/25		$2,859.00	
		11-401-100-100-000-04-000		*5PR615	06/13/25		$4,848.50	

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Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
101512	06/13/25		PAY	PAYROLL			2,045,856.96
502000	07/02/24		Payroll 2024 - 2025				$2,045,856.96
11-401-100-100-000-05-000				*5PR615	06/13/25	$300.00	
11-401-100-100-000-09-000				*5PR615	06/13/25	$15,999.24	
11-401-100-100-000-10-000				*5PR615	06/13/25	$48,891.80	
11-402-100-100-000-09-000				*5PR615	06/13/25	$3,053.66	
11-402-100-100-000-10-000				*5PR615	06/13/25	$55,412.94	
11-402-100-100-000-10-100				*5PR615	06/13/25	$1,356.00	
11-402-100-100-000-10-160				*5PR615	06/13/25	$3,625.00	
11-402-100-100-000-10-161				*5PR615	06/13/25	$2,663.63	
11-402-100-100-000-10-162				*5PR615	06/13/25	$9,179.00	

Check Journal
Rec and Unrec checks

Berkeley Heights BOE
Hand and Machine checks

06/12/25 07:57

Starting date 6/13/2025 Ending date 6/13/2025

Fund Totals		
10	GENERAL CURRENT EXPENSE	$98,981.83
11	GENERAL CURRENT EXPENSE	$2,647,766.44
	Total for all checks listed	$2,746,748.27

Prepared and submitted by: _____ Board Secretary

6/12/25
Date

Starting date 6/18/2025 Ending date 6/18/2025

Chk#		Date	Rec date	Code	Vendor name		Check Comment		Check amount
101513	H	06/18/25		950	PAYROLL DEDUCTION ACCOUNT		JUNE #2		88,915.09
	5J0024		06/18/25		Db 10-142 / Cr 10-101			$88,915.09	
		10-08 - - - - -				JUNE #2	06/18/25	$88,915.09	
101514	H	06/18/25		950	PAYROLL DEDUCTION ACCOUNT				12,969.61
	500719		07/03/24		2024/2025 SOCIAL SECURITY			$12,969.61	
		11-000-291-220-000-00-000				JUNE #2	06/18/25	$12,969.61	
101515	H	06/18/25		950	PAYROLL DEDUCTION ACCOUNT				591.95
	500720		07/03/24		2024/2025 DCRP CONTRIBUTIONS			$591.95	
		11-000-291-241-000-00-000				JUNE #2	06/18/25	$591.95	
101516		06/18/25		PAY	PAYROLL				1,409,812.05
	502000		07/02/24		Payroll 2024 - 2025			$1,409,812.05	
		11-000-213-100-000-01-000				*5PR617	06/18/25	$4,104.69	
		11-000-213-100-000-03-000				*5PR617	06/18/25	$4,001.44	
		11-000-213-100-000-04-000				*5PR617	06/18/25	$3,024.66	
		11-000-213-100-000-05-000				*5PR617	06/18/25	$2,825.16	
		11-000-213-100-000-09-000				*5PR617	06/18/25	$5,771.35	
		11-000-213-100-000-10-000				*5PR617	06/18/25	$7,822.65	
		11-000-216-100-000-11-000				*5PR617	06/18/25	$37,986.71	
		11-000-217-106-000-00-000				*5PR617	06/18/25	$73,813.40	
		11-000-218-104-000-09-000				*5PR617	06/18/25	$13,528.83	
		11-000-218-104-000-10-000				*5PR617	06/18/25	$24,101.72	
		11-000-218-104-000-14-000				*5PR617	06/18/25	$20,570.90	
		11-000-218-105-000-10-000				*5PR617	06/18/25	$2,170.40	
		11-000-219-104-000-11-171				*5PR617	06/18/25	$63,841.65	
		11-000-221-105-000-21-000				*5PR617	06/18/25	$1,021.30	
		11-000-222-100-000-01-000				*5PR617	06/18/25	$2,885.68	
		11-000-222-100-000-03-000				*5PR617	06/18/25	$1,616.45	
		11-000-222-100-000-04-000				*5PR617	06/18/25	$1,616.45	
		11-000-222-100-000-05-000				*5PR617	06/18/25	$2,885.67	
		11-000-222-100-000-09-000				*5PR617	06/18/25	$4,647.08	
		11-000-222-100-000-10-000				*5PR617	06/18/25	$3,639.85	
		11-000-222-100-000-14-000				*5PR617	06/18/25	$525.00	
		11-000-261-100-000-00-005				*5PR617	06/18/25	$2,524.50	
		11-000-270-160-000-00-000				*5PR617	06/18/25	$8,354.07	
		11-000-270-161-000-00-000				*5PR617	06/18/25	$3,733.14	
		11-000-270-162-000-00-000				*5PR617	06/18/25	$1,953.33	
		11-000-291-270-000-00-352				*5PR617	06/18/25	$24,066.00	
		11-105-100-101-000-01-000				*5PR617	06/18/25	$6,554.10	
		11-110-100-101-000-01-000				*5PR617	06/18/25	$17,519.99	
		11-110-100-101-000-05-000				*5PR617	06/18/25	$17,757.51	
		11-110-100-101-500-01-114				*5PR617	06/18/25	$3,400.00	
		11-120-100-101-001-01-000				*5PR617	06/18/25	$41,001.75	
		11-120-100-101-022-03-000				*5PR617	06/18/25	$101,208.93	
		11-120-100-101-022-04-000				*5PR617	06/18/25	$80,413.75	
		11-120-100-101-022-05-000				*5PR617	06/18/25	$51,333.37	
		11-130-100-101-066-09-000				*5PR617	06/18/25	$185,819.92	
		11-130-100-101-700-09-505				*5PR617	06/18/25	$394.00	
		11-140-100-101-500-10-000				*5PR617	06/18/25	$289,336.76	
		11-140-100-101-700-10-505				*5PR617	06/18/25	$297.55	
		11-190-100-106-011-01-000				*5PR617	06/18/25	$1,530.00	
		11-190-100-106-033-03-000				*5PR617	06/18/25	$612.00	
		11-190-100-106-044-04-000				*5PR617	06/18/25	$306.00	

Check Journal **Berkeley Heights BOE**

Rec and Unrec checks **Hand and Machine checks**

06/17/25 08:03

Starting date 6/18/2025 **Ending date 6/18/2025**

Chk#	Date	Rec date	Code	Vendor name		Check Comment		Check amount
101516	**06/18/25**		**PAY**	**PAYROLL**				**1,409,812.05**
	502000	07/02/24	Payroll 2024 - 2025					$1,409,812.05
		11-190-100-106-055-05-000		*5PR617		06/18/25	$1,836.00	
		11-204-100-101-000-10-000		*5PR617		06/18/25	$11,999.25	
		11-204-100-106-000-10-000		*5PR617		06/18/25	$3,146.14	
		11-207-100-101-000-10-000		*5PR617		06/18/25	$15,075.82	
		11-207-100-106-000-10-000		*5PR617		06/18/25	$13,624.75	
		11-213-100-101-000-00-000		*5PR617		06/18/25	$115,985.60	
		11-213-100-101-000-10-000		*5PR617		06/18/25	$44,347.40	
		11-213-100-106-000-01-000		*5PR617		06/18/25	$14,261.29	
		11-213-100-106-000-10-000		*5PR617		06/18/25	$5,824.71	
		11-214-100-101-000-00-100		*5PR617		06/18/25	$23,621.55	
		11-214-100-106-000-00-000		*5PR617		06/18/25	$5,717.12	
		11-230-100-101-000-01-123		*5PR617		06/18/25	$1,928.72	
		11-230-100-101-000-03-123		*5PR617		06/18/25	$2,103.63	
		11-230-100-101-000-04-123		*5PR617		06/18/25	$2,103.62	
		11-230-100-101-000-05-123		*5PR617		06/18/25	$1,928.73	
		11-230-100-101-000-09-018		*5PR617		06/18/25	$1,161.77	
		11-230-100-101-000-10-021		*5PR617		06/18/25	$3,082.69	
		11-240-100-101-000-09-000		*5PR617		06/18/25	$1,766.88	
		11-240-100-101-000-10-000		*5PR617		06/18/25	$2,650.32	
		11-240-100-101-000-14-000		*5PR617		06/18/25	$7,949.35	
		11-402-100-100-000-10-162		*5PR617		06/18/25	$9,179.00	

Check Journal
Rec and Unrec checks

Berkeley Heights BOE
Hand and Machine checks

06/17/25 08:03

Starting date 6/18/2025 Ending date 6/18/2025

Fund Totals

10	GENERAL CURRENT EXPENSE	$88,915.09
11	GENERAL CURRENT EXPENSE	$1,423,373.61
	Total for all checks listed	$1,512,288.70

Prepared and submitted by: _____ Board Secretary

6/17/25
Date

Check Journal
Rec and Unrec checks

Berkeley Heights BOE
Hand and Machine checks

05/15/25 08:02

Starting date 5/15/2025 Ending date 5/15/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
212310	05/15/25		1492	TREASURER, STATE OF NEW JERSEY		845.20
502793	05/13/25		ED. REVIEW FEE TOILET UPGRADES			$845.20
12-000-405-450-000-05-000			SP#03-4310-050-25-10	05/15/25	$845.20	

Fund Totals

12	CAPITAL OUTLAY	$845.20
	Total for all checks listed	$845.20

Prepared and submitted by: _____ 5-15-25
Board Secretary Date

Check Journal — Berkeley Heights BOE
Rec and Unrec checks — Hand and Machine checks
06/04/25 10:05

Starting date 6/4/2025 Ending date 6/4/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212311	06/04/25		1491	MOORE;JAMES			744.55
501483	10/17/24		CST: SETTLEMENT AGREEMENT				$744.55
11-000-100-566-000-00-000			MAY REIM.		06/04/25	$619.55	
11-219-100-320-000-00-000			MAY REIM.		06/04/25	$125.00	

Fund Totals

11	GENERAL CURRENT EXPENSE	$744.55
	Total for all checks listed	$744.55

Prepared and submitted by: _____ Board Secretary

6.9.25
Date

Check Journal — Berkeley Heights BOE
Rec and Unrec checks — Hand and Machine checks
06/10/25 11:05

Starting date 6/10/2025 Ending date 6/10/2025

Chk#		Date	Rec date	Code	Vendor name	Check Comment	Check amount
211788	V	02/27/25	06/10/25	2715	COCUZZA;JOANN		(588.50)
502136		02/27/25			TRANSPORTATION AID IN LIEU		($588.50)
11-000-270-503-000-00-000						06/10/25 ($588.50)	

Fund Totals

11	GENERAL CURRENT EXPENSE	$-588.50
	Total for all checks listed	($588.50)

Prepared and submitted by: _____ Board Secretary

6/10/25 Date

Starting date 6/16/2025 Ending date 6/16/2025

Chk#		Date	Rec date	Code	Vendor name	Check Comment			Check amount
212173	V	04/24/25	06/16/25	3027	WARRENVILLE HARDWARE				(601.63)
500893		07/16/24	RECURRING ESTIMATE FOR MAINTEN					($507.08)	
	11-000-261-610-000-00-000				555572/52	06/16/25	($231.40)		
	11-000-261-610-000-00-000				555339/52	06/16/25	($94.55)		
	11-000-261-610-000-00-000				554683/52	06/16/25	($85.70)		
	11-000-261-610-000-00-000				554890/52	06/16/25	($24.99)		
	11-000-261-610-000-00-000				554788/52	06/16/25	($37.86)		
	11-000-261-610-000-00-000				554691/52	06/16/25	($32.58)		
502537		03/20/25	FABRIC HOSE					($94.55)	
	11-000-262-610-660-09-000				555339/52	06/16/25	($94.55)		

Check Journal
Rec and Unrec checks

Berkeley Heights BOE
Hand and Machine checks

06/16/25 15:12

Starting date 6/16/2025 Ending date 6/16/2025

Fund Totals		
11	GENERAL CURRENT EXPENSE	$-601.63
	Total for all checks listed	($601.63)

Prepared and submitted by: _____ Board Secretary

6.17.25
Date

Check Journal **Berkeley Heights BOE**
Rec and Unrec checks **Hand and Machine checks**
06/23/25 09:03

Starting date 6/26/2025 **Ending date 6/26/2025**

Chk#	Date	Rec date	Code	Vendor name / Check Comment			Check amount
212312	**06/26/25**		**0394**	**AHOLD DELHAIZE USA**			**160.67**
501151	08/27/24			STOP & SHOP - ABA AT CMS			$17.56
11-214-100-610-001-09-000				860810	06/26/25	$17.56	
501152	08/27/24			STOP & SHOP - ABA AT GLHS			$143.11
11-214-100-610-001-10-000				230191	06/26/25	$92.54	
11-214-100-610-001-10-000				860809	06/26/25	$50.57	
212313	**06/26/25**		**0394**	**AHOLD USA, INC.**			**262.56**
501150	08/27/24			STOP & SHOP - ABA AT MKM & MP			$127.71
11-214-100-610-001-00-000				860805	06/26/25	$42.31	
11-214-100-610-001-00-000				230192	06/26/25	$85.40	
501157	08/28/24			STOP & SHOP - CBI PROGRAM-GLHS			$134.85
11-204-100-610-000-10-000				860804	06/26/25	$134.85	
212314	**06/26/25**		**752**	**AIRGAS USA, LLC**			**245.66**
501373	10/02/24			ARGON CYLINDER RENTALS			$245.66
11-000-261-610-000-00-000				5515737394	06/26/25	$60.50	
11-000-261-610-000-00-000				5516443185	06/26/25	$62.33	
11-000-261-610-000-10-000				5516443099	06/26/25	$62.33	
11-000-261-610-000-10-000				5515737327	06/26/25	$60.50	
212315	**06/26/25**		**2262**	**AKA, INCORPORATED**			**2,116.00**
502685	04/11/25			ATHLETIC SPRING AWARDS			$2,086.00
11-402-100-600-000-10-126				25-38071	06/26/25	$2,086.00	
502888	06/03/25			DR MARR NAMEPLATES			$30.00
11-000-230-600-000-00-000				25-38075	06/26/25	$30.00	
212316	**06/26/25**		**1979**	**ALLIANCE COMMERCIAL PEST CONTROL, INC.**			**686.50**
500716	07/02/24			DISTRICT IPM FOR 24 25			$626.50
11-000-261-420-000-12-000				624114	06/26/25	$110.00	
11-000-261-420-000-12-000				623489	06/26/25	$85.00	
11-000-261-420-000-12-000				627635	06/26/25	$85.00	
11-000-261-420-000-12-000				627218	06/26/25	$346.50	
501380	10/02/24			DISTRICT PEST WEB PORTAL			$60.00
11-000-262-300-000-00-000				627242	06/26/25	$60.00	
212317	**06/26/25**		**1476**	**ALLIED FIRE & SAFETY EQUIPMENT CO., INC.**			**993.80**
502373	02/26/25			LABOR UPDATE KITCHEN/HUGHES			$895.00
11-000-261-420-000-03-000				007926	06/26/25	$895.00	
502869	05/29/25			GREASE SEALS HUGHES			$98.80
11-000-261-420-000-03-000				007926	06/26/25	$98.80	
212318	V	**06/26/25**	**06/26/25**	**00.0 $ Multi Stub Void**	**#212321 Stub**		
- - - - - -							
212319	V	**06/26/25**	**06/26/25**	**00.0 $ Multi Stub Void**	**#212321 Stub**		
- - - - - -							
212320	V	**06/26/25**	**06/26/25**	**00.0 $ Multi Stub Void**	**#212321 Stub**		
- - - - - -							

Check Journal **Berkeley Heights BOE**
Rec and Unrec checks **Hand and Machine checks**
06/23/25 09:03

Starting date 6/26/2025 **Ending date 6/26/2025**

Chk#	Date	Rec date	Code	Vendor name			Check Comment		Check amount
212321	06/26/25		1203	AMAZON CAPITAL SERVICES					6,071.64
502519	03/18/25		ADAPTERS						$566.16
	11-000-252-600-000-15-000			1WP3-RT4K-4FRP	06/26/25	$566.16			
502595	03/31/25		TEACHER OF THE YEAR-FINKELSTEI						$476.33
	11-190-100-610-001-20-000			194C-HG6G-3HLX	06/26/25	$476.33			
502624	04/03/25		ATHLETICS ORDER						$155.94
	11-190-100-610-001-10-081			1463-H4QD-NY6J	06/26/25	$59.97			
	11-402-100-600-000-10-115			1463-H4QD-NY6J	06/26/25	$19.99			
	11-402-100-600-000-10-115			1KXQ-FFL6-RRYH	06/26/25	$75.98			
502666	04/09/25		MKM;TEACHER OF THE YEAR						$357.40
	11-190-100-610-001-20-000			1NCP-6P11-HMG6	06/26/25	($34.99)			
	11-190-100-610-001-20-000			1P1Y-36G1-R19J	06/26/25	$258.91			
	11-190-100-610-001-20-000			1DCV-LF9D-R1PD	06/26/25	$99.59			
	11-190-100-610-001-20-000			1RKF-FKFQ-4NLH	06/26/25	$33.89			
502673	04/10/25		DISTRICT COUNSELING SUPPLIES						$590.96
	11-000-218-600-000-10-054			1LYM-Q7XW-K9M4	06/26/25	$426.14			
	11-000-218-600-000-10-054			17TN-JHN7-434H	06/26/25	$164.82			
502689	04/11/25		MKM;NURSE IPAD COVER						$40.93
	11-190-100-610-001-01-000			1NLJ-JK6F-6394	06/26/25	$23.95			
	11-190-100-610-001-01-000			1QH6-MVVX-414F	06/26/25	$16.98			
502697	04/11/25		RECORD DOCUMENT ENCLOSURES						$150.08
	11-000-261-610-000-01-000			17FW-KFNW-9RYN	06/26/25	$75.04			
	11-000-261-610-000-01-000			11VV-R9LJ-T467	06/26/25	($50.02)			
	11-000-261-610-000-03-000			11VV-R9LJ-T467	06/26/25	($50.02)			
	11-000-261-610-000-03-000			17FW-KFNW-9RYN	06/26/25	$75.04			
	11-000-261-610-000-04-000			11VV-R9LJ-T467	06/26/25	($50.02)			
	11-000-261-610-000-04-000			17FW-KFNW-9RYN	06/26/25	$75.04			
	11-000-261-610-000-05-000			17FW-KFNW-9RYN	06/26/25	$75.04			
	11-000-261-610-000-05-000			11VV-R9LJ-T467	06/26/25	($50.02)			
	11-000-261-610-000-09-000			17FW-KFNW-9RYN	06/26/25	$75.04			
	11-000-261-610-000-09-000			11VV-R9LJ-T467	06/26/25	($50.02)			
	11-000-261-610-000-10-000			17FW-KFNW-9RYN	06/26/25	$75.00			
	11-000-261-610-000-10-000			11VV-R9LJ-T467	06/26/25	($50.02)			
502700	04/15/25		IPDA CASES						$47.98
	11-000-219-600-000-11-000			1WND-XVF9-6RW7	06/26/25	$47.98			
502734	04/29/25		ABA @ CMS-O.T. MATERIALS-J.T.						$51.27
	11-214-100-610-001-09-000			1CTD-PXY7-M6HC	06/26/25	$51.27			
502771	05/07/25		PROTECTIVE PADS-ABA @ MT.PARK						$87.98
	11-214-100-610-001-00-000			1KTP-WJV4-TL4V	06/26/25	$87.98			
502776	05/07/25		GARAGE LOCK						$169.95
	11-000-261-610-000-10-000			1YHK-LW4M-7YXT	06/26/25	$169.95			
502777	05/07/25		OFFICE CHAIR						$94.99
	11-000-261-610-000-00-000			1R66-CTW4-KNQM	06/26/25	$94.99			
502871	05/29/25		LABEL PRINTERS						$1,239.53
	11-000-252-600-000-15-000			1TNK-D1M6-6JRC	06/26/25	$1,239.53			
502875	05/30/25		ATHLETICS ORDER						$697.00
	11-402-100-600-000-10-119			17YC-9PVN-KTJJ	06/26/25	$697.00			
502877	05/30/25		OFFICE SUPPLIES						$180.03
	11-000-251-600-000-00-180			19TQ-9NYR-C4Y7	06/26/25	$38.76			
	11-000-251-600-000-00-180			1CHD-7HX3-9GNW	06/26/25	$141.27			

Check Journal **Berkeley Heights BOE**
Rec and Unrec checks **Hand and Machine checks** **06/23/25 09:03**

Starting date 6/26/2025 **Ending date 6/26/2025**

Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212321	**06/26/25**		**1203**	**AMAZON CAPITAL SERVICES**			**6,071.64**
502878	06/02/25			VACUUM FOR CUSTODIANS		$261.77	
	11-000-262-610-660-09-000			1R66-CTW4-KG9W	06/26/25	$261.77	
502880	06/02/25			CORK BOARD ATHLETICS		$37.90	
	11-402-100-600-000-10-119			1M6X-LL19-J79W	06/26/25	$37.90	
502892	06/04/25			MINI IPAD CASE FOR C.S.		$29.98	
	11-000-216-600-000-11-000			13LT-PQ3K-WJMX	06/26/25	$29.98	
502896	06/04/25			MKM;HEADSET FOR MUSIC		$33.98	
	11-000-240-600-000-01-000			1KGW-D3XY-GXG1	06/26/25	$33.98	
502900	06/04/25			ATHLETICS ORDER		$501.38	
	11-402-100-600-000-10-115			1C3K-1LC9-JTVK	06/26/25	$467.40	
	11-402-100-600-000-10-115			1XQN-NX14-VJWR	06/26/25	$33.98	
502903	06/05/25			MKM;SCHOOL SUPPLIES		$111.94	
	11-190-100-610-001-01-000			1PWK-T6RF-R9WW	06/26/25	$111.94	
502938	06/12/25			SUPPLIES-AUD-J.VOORHEES		$188.16	
	11-190-100-610-001-10-012			1VDY-3YYT-N6YJ	06/26/25	$188.16	
212322	**06/26/25**		**3934**	**AMERICAN ASSOCIATION OF TEACHERS OF THE**			**36.00**
502821	05/19/25			FRENCH HONOR CORDS - A. COMBE		$36.00	
	11-190-100-610-001-10-102			9026	06/26/25	$36.00	
212323	**06/26/25**		**1917**	**AMERICAN TIME & SIGNAL COMPANY**			**1,059.77**
501884	01/07/25			GL HT CLOCKS		$1,059.77	
	11-000-261-610-000-10-000			889058	06/26/25	$1,059.77	
212324	**06/26/25**		**1458**	**ARCHWAY PROGRAMS, INC.**			**3,700.00**
500697	07/02/24			24-25 OOD TUIT. -CREATIVE ACH.		$3,700.00	
	11-000-100-566-000-00-000			JUNE	06/26/25	$3,700.00	
212325	**06/26/25**		**2796**	**AYER;DANIELLE**			**154.81**
502766	05/06/25			TRAVEL REIMB-AYER JAN-APRIL 25		$60.16	
	11-000-219-580-000-11-188			JAN-APR REIM.	06/26/25	$60.16	
502895	06/04/25			TRAVEL REIMB. MAY 25-AYER		$86.05	
	11-000-219-580-000-11-188			MAY REIM.	06/26/25	$86.05	
502957	06/16/25			TRAVEL REIMB.-AYER-JUNE		$8.60	
	11-000-219-580-000-11-188			JUNE REIM.	06/26/25	$8.60	
212326	**06/26/25**		**0580**	**B & H FOTO & ELECTRONICS CORP.**			**1,710.91**
502774	05/07/25			SPEAKERS FOR ATHLETICS		$510.96	
	11-402-100-600-000-10-115			234151709	06/26/25	$510.96	
502840	05/22/25			SPEAKER STAND		$37.46	
	11-402-100-600-000-10-115			234513086	06/26/25	$37.46	
502935	06/12/25			SUPPLIES-AUDITORIUM-J.VOORHEES		$1,162.49	
	11-190-100-610-001-10-012			234950215	06/26/25	$1,162.49	
212327	**06/26/25**		**3496**	**BERKELEY HEIGHTS POLICE DEPARTMENT**			**25,228.20**
502632	04/04/25			SHARED SVCS - CLASS III SLEO		$13,182.40	
	11-000-266-390-000-00-001			4/22 - 5/6/25	06/26/25	$13,182.40	
502786	05/09/25			POLICE AT UCC TRACK MEET		$1,410.00	
	11-402-100-500-000-10-001			1981	06/26/25	$1,410.00	
502901	06/05/25			SHARED SVCS - CLASS III SLEO		$10,635.80	
	11-000-266-390-000-00-001			5/7-5/19/25	06/26/25	$10,635.80	

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212328	**06/26/25**		**0967**	**BEST CHOICE HOME CARE LIMITED LIABILITY C(**			**1,260.00**
502343	02/24/25			SUBSTITUTE NURSING SERVICES			$1,260.00
11-000-213-300-000-14-000				MAY #2172	06/26/25	$756.00	
11-000-213-300-000-14-000				MAY #2128	06/26/25	$504.00	
212329	**06/26/25**		**2810**	**BEZOZO;DR. RICHARD**			**2,205.75**
500818	07/11/24			2024-2025 SCHOOL PHYSICIAN			$2,205.75
11-000-213-500-239-14-000				JUNE	06/26/25	$2,205.75	
212330	**06/26/25**		**1616**	**BIGSIGNS.COM**			**1,354.00**
502598	04/01/25			DOOR WRAP			$1,354.00
11-402-100-800-000-10-002				25624	06/26/25	$1,354.00	
212331	**06/26/25**		**136**	**BIRD;ANN L.**			**72.24**
502959	06/16/25			TRAVEL REIMB-BIRD-9/24-6/25			$72.24
11-000-219-580-000-11-188				SEPT-JUNE REIM.	06/26/25	$72.24	
212332	**06/26/25**		**143**	**BOARD OF EDUCATION**			**1,395.72**
502961	06/16/25			CASH ACCOUNT REIM 2024-2025			$1,395.72
11-000-291-241-000-00-000				JULY-JUNE REIM.	06/26/25	$900.72	
11-000-291-270-000-00-001				JULY-JUNE REIM.	06/26/25	$327.00	
11-214-100-610-001-00-000				JULY-JUNE REIM.	06/26/25	$168.00	
212333	**06/26/25**		**0775**	**BOGUSH INC / PUBLIC SEWER SERVICE**			**803.55**
502802	05/14/25			GREASE ANALYSIS REPORT			$803.55
11-000-261-420-000-04-000				354988	06/26/25	$160.71	
11-000-261-420-000-05-000				354988	06/26/25	$160.71	
11-000-261-420-000-09-000				354988	06/26/25	$160.71	
11-000-261-420-000-10-000				354988	06/26/25	$321.42	
212334	**06/26/25**		**0775**	**BOGUSH INC/PUBLIC SEWER SERVICE**			**1,700.00**
501308	09/19/24			DISTRICT-CLEAN GREASE TRAPS			$1,700.00
11-000-261-420-000-01-000				354053	06/26/25	$522.50	
11-000-261-420-000-03-000				354053	06/26/25	$237.00	
11-000-261-420-000-04-000				354053	06/26/25	$209.00	
11-000-261-420-000-05-000				354053	06/26/25	$221.00	
11-000-261-420-000-09-000				354053	06/26/25	$218.00	
11-000-261-420-000-10-000				354053	06/26/25	$292.50	
212335	**06/26/25**		**1337**	**BOOK-IT DISTRIBUTION (DEBJO SALES)**			**308.88**
502884	06/03/25			SHIPPING SERVICES			$308.88
11-000-230-340-010-00-000				2334	06/26/25	$308.88	
212336	**06/26/25**		**1603**	**CACCAVALE;ANTHONY M.**			**755.00**
502484	03/12/25			2024/25 DISTRICT PRINTING			$755.00
11-401-100-500-000-10-000				25-12313	06/26/25	$575.00	
11-401-100-500-000-10-000				25-12298	06/26/25	$180.00	
212337	**06/26/25**		**0946**	**CHAMPION ELEVATOR CORP.**			**400.00**
502709	04/22/25			ELEVATOR SERVICE			$400.00
11-000-261-420-000-10-000				2322221	06/26/25	$400.00	
212338	**06/26/25**		**0963**	**CHAUDRY LAW, LLC.**			**1,732.00**
501130	08/27/24			PROFESSIONAL CST LEGAL SVCS			$1,732.00
11-000-230-331-002-00-000				MAY #140	06/26/25	$1,732.00	

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212339	**06/26/25**		**2411**	**CHLIC - CIGNA**			**232,864.18**
500721	07/03/24			2024/2025 MEDICAL INSURANCE			$195,545.98
	11-000-291-270-000-00-001			JUNE #3555513	06/26/25	$195,545.98	
500722	07/03/24			2024/25 DENTAL INSURANCE			$37,318.20
	11-000-291-270-000-00-353			JUNE #3555514	06/26/25	$37,318.20	
212340	**06/26/25**		**0757**	**CLEARY GIACOBBE ALFIERI JACOBS, LLC.**			**5,839.45**
502817	05/16/25			PROFESSIONAL LEGAL SERVICES			$4,667.95
	11-000-230-331-001-00-000			APRIL #148359	06/26/25	$1,204.50	
	11-000-230-331-001-00-000			APRIL #148361	06/26/25	$1,204.50	
	11-000-230-331-001-00-000			APRIL #148360	06/26/25	$2,258.95	
502971	06/17/25			PROFESSIONAL SERVICES - MAY			$1,171.50
	11-000-230-331-001-00-000			148990	06/26/25	$363.00	
	11-000-230-331-001-00-000			148992	06/26/25	$82.50	
	11-000-230-331-001-00-000			148993	06/26/25	$363.00	
	11-000-230-331-001-00-000			148991	06/26/25	$363.00	
212341	**06/26/25**		**0220**	**COMCAST**			**1,657.12**
500605	07/02/24			TECHNOLOGY INTERNET SERVICE			$1,657.12
	11-000-252-340-000-15-000			242724302 JUNE	06/26/25	$1,657.12	
212342	**06/26/25**		**1297**	**COOPER ELECTRIC SUPPLY CO., INC.**			**3,432.00**
502738	04/30/25			LED FLAT PANEL LIGHTS			$3,432.00
	11-000-261-610-000-10-000			S0582799.001	06/26/25	$3,432.00	
212343	**06/26/25**		**1640**	**CROWN AWARDS, INC.**			**118.88**
502872	05/29/25			4 AWARDS FOR GR 5 PROMOTION			$118.88
	11-190-100-610-001-04-000			38140052	06/26/25	$118.88	
212344	**06/26/25**		**0031**	**CRYSTAL CLEAR GLASS, LLC.**			**785.00**
501431	10/09/24			REPAIR WINDOW IN CLASSROOM			$785.00
	11-000-261-610-000-10-000			5142	06/26/25	$785.00	
212345	**06/26/25**		**1342**	**CURTISS;KELLY**			**216.39**
502972	06/17/25			MILEAGE REIMBURSEMENT			$216.39
	11-000-221-580-000-17-000			FEB-JUNE REIM.	06/26/25	$216.39	
212346	**06/26/25**		**1366**	**DELSEA REGIONAL SCHOOL DISTRICT**			**4,852.84**
502435	03/04/25			24/25 RSY SPECIAL ED. TRANS			$4,852.84
	11-000-270-518-000-00-000			APRIL	06/26/25	$2,544.64	
	11-000-270-518-000-00-000			MARCH	06/26/25	$2,308.20	
212347	**06/26/25**		**377**	**DOUGLASS DEVELOPMENTAL DISABILITIES CTR**			**32,040.08**
500695	07/02/24			24-25 OOD TUITION - DDDC			$32,040.08
	11-000-100-562-000-00-000			MAY #3875	06/26/25	$32,040.08	
212348	**06/26/25**		**2307**	**EASTERN DATACOMM, INC.**			**43,006.00**
501741	12/05/24			PAGING SOLUTION PROPOSAL MKM			$23,918.00
	11-000-266-390-000-00-000			188767	06/26/25	$23,918.00	
501825	12/17/24			PAGING SOLUTION PROPOSAL WW			$19,088.00
	11-000-266-390-000-00-000			188766	06/26/25	$19,088.00	
212349	**06/26/25**		**0805**	**EB EMPLOYEE SOLUTIONS, LLC.**			**6,405.30**
500971	07/31/24			BROKER ADMIN FEES			$6,405.30
	11-000-291-270-000-00-001			JUNE #132479-AF	06/26/25	$6,405.30	

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212350	**06/26/25**		**0173**	**EDUCERE, LLC.**			**1,521.00**
502620	04/03/25		REMOTE LEARNING			$745.00	
	11-150-100-320-000-00-000			BRKLYHG2503	06/26/25	$745.00	
502870	05/29/25		HOME INSTRUCTION			$776.00	
	11-150-100-320-000-00-000			BRKLYHG2503	06/26/25	$776.00	
212351	**06/26/25**		**0014**	**EI US, LLC.**			**167.58**
502705	04/22/25		HOME INSTRUCTION			$167.58	
	11-150-100-320-000-00-000			INV260176	06/26/25	$167.58	
212352	**06/26/25**		**1645**	**EKERT;CHRISTINE**			**3,185.20**
502922	06/10/25		MKM;EKERT TUITION REIMB.			$3,185.20	
	11-000-291-280-000-00-134			SUMMER TUITION	06/26/25	$3,185.20	
212353	**06/26/25**		**0696**	**F.W. WEBB COMPANY**			**735.83**
502825	05/19/25		MKM;PLUMBING SUPPLIES			$190.20	
	11-000-261-610-000-01-000			90836517	06/26/25	$190.20	
502885	06/03/25		WATER HEATER QUOTE			$545.63	
	11-000-261-610-000-00-000			90810350	06/26/25	$545.63	
212354	**06/26/25**		**1586**	**FDG MULTISERVICES, LLC.**			**10,894.00**
502384	02/27/25		TROPHY CASE/BENCH INSTALL.			$5,447.00	
	11-000-261-420-000-00-000			345-1	06/26/25	$5,447.00	
502609	04/02/25		BENCH INSTALLATION			$5,447.00	
	11-000-261-420-000-00-000			345-2	06/26/25	$5,447.00	
212355	**06/26/25**		**1589**	**FELTRE;DR. KIM**			**69.95**
502852	05/28/25		NJASA WORKSHOP			$69.95	
	11-000-230-580-000-00-184			MAY REIM.	06/26/25	$69.95	
212356	**06/26/25**		**0966**	**FIRST EDUCATIONAL RESOURCES, LLC.**			**1,000.00**
501093	08/21/24		FIRST EDUCATION MATH CENTER PD			$1,000.00	
	20-272-100-300-000-00-000			13006	06/26/25	$1,000.00	
212357	**06/26/25**		**2617**	**FIRST STUDENT INC.**			**143,721.16**
501029	08/08/24		CONTRACTED TRANS 24 25 SCH YR			$143,721.16	
	11-000-270-511-000-00-000			APRIL	06/26/25	$46,099.24	
	11-000-270-511-000-00-000			MAY	06/26/25	$51,522.68	
	11-000-270-511-000-00-000			FEBRUARY	06/26/25	$46,099.24	
212358	**06/26/25**		**1013**	**FOLLETT CONTENT SOLUTIONS, LLC**			**813.23**
502350	02/25/25		FOLLETT / BOOKS FOR RADANO			$393.04	
	11-000-222-600-230-03-000			546276F	06/26/25	$393.04	
502382	02/27/25		CMS LIBRARY BOOKS			$420.19	
	11-000-222-600-230-09-000			550900F	06/26/25	$420.19	
212359	**06/26/25**		**1541**	**GOLD;MARISSA**			**2,172.35**
502849	05/28/25		TUITION REIMBURSEMENT SPRING			$2,172.35	
	11-000-291-280-000-00-134			TUITION REIM.	06/26/25	$2,172.35	
212360	**06/26/25**		**0507**	**GOVCONNECTION,INC.**			**68,442.00**
502721	04/24/25		PROMETHEAN BOARD STAND			$348.00	
	11-190-100-610-001-15-000			76447802	06/26/25	$348.00	
502818	05/16/25		CHROMEBOOKS			$68,094.00	
	11-190-100-610-001-15-000			76472314	06/26/25	$64,233.00	
	11-190-100-610-001-15-000			76476799	06/26/25	$3,861.00	

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212361	**06/26/25**		**1447**	**GUAN;YUE**				**3,733.30**
501486	10/18/24		24/25 PARENT/STUDENT TRANS				$3,733.30	
11-000-270-518-000-00-000				MAY	06/26/25	$1,866.67		
11-000-270-518-000-00-000				JUNE	06/26/25	$1,866.63		
212362	**06/26/25**		**650**	**HEINEMANN BOOKS / GREENWOOD PUBLISHING**				**7,430.86**
502531	03/19/25		F&P ASSESSMENT KITS				$6,177.60	
11-190-100-610-001-05-000				956263074	06/26/25	$6,177.60		
502686	04/10/25		READING SUPPORT				$1,253.26	
11-190-100-610-001-05-000				956268710	06/26/25	$1,253.26		
212363	**06/26/25**		**1516**	**HENDRICKS;CARLOS**				**222.08**
502952	06/16/25		HENDRICKS MILEAGE SPRING				$222.08	
11-402-100-580-000-10-000				MARCH-JUNE REIM.	06/26/25	$222.08		
212364	**06/26/25**		**0907**	**HILLMAR, LLC.**				**1,025.00**
502894	06/04/25		SPEECH EVAL IN MANDARIN-F.X.				$1,025.00	
11-000-219-390-000-11-000				#1	06/26/25	$1,025.00		
212365	**06/26/25**		**2419**	**HORIZON BLUE CROSS BLUE SHIELD OF NJ**				**420.00**
501584	11/04/24		2024/25 FSA ADMIN FEES				$420.00	
11-000-291-290-000-00-000				APRIL #17253797	06/26/25	$210.00		
11-000-291-290-000-00-000				MAY #17279529	06/26/25	$210.00		
212366	**06/26/25**		**3037**	**HUNTERDON PREPARATORY SCHOOL**				**1,011.21**
502834	05/29/25		23-24 TUITION ADJUSTMENT				$1,011.21	
11-000-100-566-000-00-000				INV# 2425-004	06/26/25	$1,011.21		
212367	**06/26/25**		**0112**	**J 3 TECHNOLOGIES, LLC.**				**600.00**
500999	08/06/24		24/25 TELECOMMUNICATIONS SVCS				$600.00	
11-000-252-340-000-15-000				APRIL #3493	06/26/25	$200.00		
11-000-252-340-000-15-000				MAY #3494	06/26/25	$200.00		
11-000-252-340-000-15-000				JUNE #3495	06/26/25	$200.00		
212368	**06/26/25**		**2183**	**JAEGER LUMBER CO.**				**2,050.00**
502747	05/02/25		NONPUBLIC SECURITY				$2,050.00	
20-511-100-600-000-00-000				2333088	06/26/25	$2,050.00		
212369	**06/26/25**		**1272**	**JCW, INC.**				**2,182.93**
501270	09/16/24		2024-2025 DISTRICT LAWN SERV.				$2,182.93	
11-000-263-500-000-00-000				721	06/26/25	$379.87		
11-000-263-500-000-00-000				722	06/26/25	$268.65		
11-000-263-500-000-00-000				723	06/26/25	$443.57		
11-000-263-500-000-00-000				724	06/26/25	$399.84		
11-000-263-500-000-00-000				725	06/26/25	$691.00		
212370	**06/26/25**		**739**	**JERSEY CENTRAL POWER LIGHT CO**				**29,183.90**
502950	06/13/25		ELECTRIC: APRIL -JUNE				$29,183.90	
11-000-262-622-610-01-000				APRIL	06/26/25	$3,226.02		
11-000-262-622-610-03-000				APRIL	06/26/25	$2,268.56		
11-000-262-622-610-04-000				APRIL	06/26/25	$2,512.76		
11-000-262-622-610-04-000				MAY	06/26/25	$1,076.74		
11-000-262-622-610-05-000				APRIL	06/26/25	$1,037.16		
11-000-262-622-610-09-000				APRIL	06/26/25	$906.90		
11-000-262-622-610-09-000				APRIL	06/26/25	$87.08		
11-000-262-622-610-09-000				APRIL	06/26/25	$45.35		
11-000-262-622-610-09-000				APRIL	06/26/25	$8,094.60		

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212370	**06/26/25**		**739**	**JERSEY CENTRAL POWER LIGHT CO**				**29,183.90**
502950	06/13/25		ELECTRIC: APRIL -JUNE				$29,183.90	
11-000-262-622-610-10-000				APRIL	06/26/25	$939.77		
11-000-262-622-610-10-000				APRIL	06/26/25	$18.69		
11-000-262-622-610-10-000				APRIL	06/26/25	$8,970.27		
212371	**06/26/25**		**1532**	**JERSEY STATE CONTROLS CO.**				**8,742.00**
501580	11/04/24		REPLACE CONTACTOR RTU3				$901.00	
11-000-261-420-000-10-000				EDSVC24-555	06/26/25	$476.00		
11-000-261-610-000-10-000				EDSVC24-555	06/26/25	$425.00		
502252	02/12/25		EXAMINE RTU 2 AND RTU3				$952.00	
11-000-261-420-000-10-000				EDSVC25-123	06/26/25	$952.00		
502340	02/21/25		LABOR AND DIAGNOSE ACTUATOR				$36.00	
11-000-261-420-000-03-000				EDSVC25-144	06/26/25	$36.00		
502409	02/28/25		DIAGNOSE CONTROLLERS OFF LINE				$952.00	
11-000-261-420-000-09-000				EDSVC25-169	06/26/25	$952.00		
502619	04/03/25		CONTROLLERS FOR BOE STOCK				$5,443.00	
11-000-261-610-000-01-000				EDSVC25-215	06/26/25	$544.30		
11-000-261-610-000-03-000				EDSVC25-215	06/26/25	$544.30		
11-000-261-610-000-04-000				EDSVC25-215	06/26/25	$544.30		
11-000-261-610-000-05-000				EDSVC25-215	06/26/25	$544.30		
11-000-261-610-000-09-000				EDSVC25-215	06/26/25	$1,632.90		
11-000-261-610-000-10-000				EDSVC25-215	06/26/25	$1,632.90		
502908	06/05/25		ACTUATOR IN ROOM B1				$458.00	
11-000-261-610-000-09-000				EDSVC24-584	06/26/25	$458.00		
212372	**06/26/25**		**1449**	**JUSKIEWICZ;ANTHONY**				**728.12**
502920	06/10/25		CONFERENCE REIMBURSEMENT				$728.12	
11-000-251-580-000-00-184				JUNE	06/26/25	$728.12		
212373	**06/26/25**		**1005**	**LAKE; CATHRYN**				**2,184.84**
502857	05/28/25		SPRING SEMESTER REIMBURSEMENT				$2,184.84	
11-000-291-280-000-00-134				SPRING TUITION	06/26/25	$2,184.84		
212374	**06/26/25**		**1648**	**LAKESHORE LEARNING MATERIALS**				**75.57**
502669	04/09/25		MKM;TEACHER OF THE YEAR				$75.57	
11-190-100-610-001-20-000				90726737	06/26/25	$75.57		
212375	**06/26/25**		**1028**	**M & M WELDING AND STEEL FABRICATION, INC**				**720.00**
502650	04/08/25		LABOR & REPAIR FOR WATER FOUNT				$720.00	
11-000-261-420-000-04-000				12499	06/26/25	$720.00		
212376	**06/26/25**		**1632**	**M & N VENTURES, LLC.**				**5,344.00**
502798	05/14/25		OUTDOOR SINAGE ATHLETICS				$3,002.00	
11-402-100-600-000-10-119				I-11869	06/26/25	$3,002.00		
502820	05/16/25		YARD MARKERS AND SOFTBALL SCRE				$2,342.00	
11-402-100-600-000-10-119				I-11945	06/26/25	$2,342.00		
212377	**06/26/25**		**2517**	**MACMILLAN HOLDINGS LLC. - MPS**				**12,672.53**
502827	05/20/25		TEXTBOOKS - GLHS				$12,672.53	
11-190-100-640-220-10-000				65635639	06/26/25	$12,672.53		
212378	**06/26/25**		**1384**	**MARCONI;CHRISTINE**				**121.04**
502782	05/08/25		MKM;ELL PARENT NIGHT WATER				$13.16	
20-242-100-600-000-00-000				ELL REIM.	06/26/25	$13.16		

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212378	**06/26/25**		**1384**	**MARCONI;CHRISTINE**			**121.04**
502936	06/12/25			TRAVEL REIMBURSEMENT MARCH-JUN			$107.88
11-190-100-580-000-10-188				MARCH-JUNE REIM.	06/26/25	$107.88	
212379	**06/26/25**		**1566**	**MARRAPODI;CYNTHIA**			**3,162.00**
502480	03/11/25			OOD THERAPY SERVICES			$3,162.00
11-000-216-320-000-11-000				APRIL	06/26/25	$1,302.00	
11-000-216-320-000-11-000				MAY	06/26/25	$1,860.00	
212380	**06/26/25**		**1198**	**MARTIN PIANO TUNING**			**625.00**
502428	03/04/25			PIANO TURNING-ACTION WORK			$625.00
11-190-100-500-001-10-072				0795	06/26/25	$625.00	
212381	**06/26/25**		**0814**	**McADAM;KELLY**			**1,000.00**
502833	05/21/25			TUITION REIMBURSEMENT			$1,000.00
11-000-291-280-000-14-000				TUITION REIM.	06/26/25	$1,000.00	
212382	**06/26/25**		**0893**	**MEM EDUCATION SERVICES, LLC.**			**2,975.00**
502490	03/18/25			CONTRACTED EVALS-MEM ED. SERV.			$2,975.00
11-000-216-320-000-11-000				109	06/26/25	$2,975.00	
212383	**06/26/25**		**1048**	**MORRIS UNION JOINTURE COMMISSION**			**112,594.10**
500703	07/02/24			24-25 OOD TUITION-DLC-MUJC			$31,462.50
11-000-100-562-000-00-000				APRIL #37731	06/26/25	$10,487.50	
11-000-100-562-000-00-000				MAY #37862	06/26/25	$10,487.50	
11-000-100-562-000-00-000				JUNE #37934	06/26/25	$10,487.50	
501752	12/10/24			24/25 CONTRACTED ROUTES			$70,670.40
11-000-270-511-000-00-000				FEBRUARY & APRIL	06/26/25	$31,094.98	
11-000-270-518-000-00-000				FEBRUARY & APRIL	06/26/25	$39,575.42	
502287	02/18/25			RELATED SVCS OOD STUDENT			$1,906.80
11-000-100-562-000-00-000				APRIL #37769	06/26/25	$953.40	
11-000-100-562-000-00-000				MAY #38028	06/26/25	$953.40	
502790	05/12/25			APRIL ATHLETIC TRANSPORTATION			$5,530.54
11-000-270-512-000-10-001				37832	06/26/25	$5,530.54	
502810	05/15/25			SWIM MEET TIMERS			$478.00
11-402-100-800-000-10-002				36618	06/26/25	$478.00	
502929	06/11/25			FEB 2025 ATHLETIC TRIPS			$1,430.45
11-000-270-512-000-10-001				37449 - FEBRUARY	06/26/25	$1,430.45	
502942	06/12/25			MAY 25 ATHLETIC TRANSPORTATION			$1,115.41
11-000-270-512-000-10-001				38099 - MAY	06/26/25	$1,115.41	
212384	**06/26/25**		**1312**	**MOSQUERA;TIFFANY**			**4,255.00**
502574	03/27/25			SIGN LANGUAGE SUB SERVICE			$2,415.00
11-207-100-320-000-10-000				05092025	06/26/25	$661.25	
11-207-100-320-000-10-000				05142025	06/26/25	$287.50	
11-207-100-320-000-10-000				05162025	06/26/25	$805.00	
11-207-100-320-000-10-000				05092025	06/26/25	$661.25	
502891	06/04/25			INTERPRETING SERVICES			$1,840.00
11-207-100-320-000-10-000				05212025	06/26/25	$575.00	
11-207-100-320-000-10-000				05292025	06/26/25	$460.00	
11-207-100-320-000-10-000				06042025	06/26/25	$805.00	
212385	**06/26/25**		**2142**	**MUNICIPAL CAPITAL CORPORATION**			**8,895.90**
500843	07/11/24			2024/25 DISTRICT COPIER COSTS			$8,895.90
11-000-218-500-000-10-187				JUNE #40062946-1	06/26/25	$319.62	

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212385	06/26/25		2142	MUNICIPAL CAPITAL CORPORATION			8,895.90
500843	07/11/24		2024/25 DISTRICT COPIER COSTS			$8,895.90	
11-000-219-500-000-11-187			JUNE #40062946-1		06/26/25	$170.43	
11-000-221-390-000-17-000			JUNE #40062946-1		06/26/25	$170.43	
11-000-230-610-000-00-180			JUNE #40062946-1		06/26/25	$250.00	
11-000-251-600-000-00-180			JUNE #40062946-1		06/26/25	$250.00	
11-190-100-500-000-01-187			JUNE #40062946-1		06/26/25	$342.07	
11-190-100-500-000-03-187			JUNE #40062946-1		06/26/25	$342.07	
11-190-100-500-000-04-187			JUNE #40062946-1		06/26/25	$342.07	
11-190-100-500-000-05-187			JUNE #40062946-1		06/26/25	$342.07	
11-190-100-500-000-09-187			JUNE #40062946-1		06/26/25	$679.17	
11-190-100-500-000-10-187			JUNE #40062946-1		06/26/25	$1,167.07	
11-190-100-500-000-15-187			JUNE #40062946-1		06/26/25	$4,520.90	
212386	06/26/25		140	MY LIMOUSINE SERVICE			3,810.58
502748	05/02/25		MS BASEBALL TRIP 4/30/25			$574.99	
11-000-270-512-000-09-001			208772		06/26/25	$574.99	
502811	05/15/25		TRACK TRANSPORTATION 5/9/25			$1,295.00	
11-000-270-512-000-10-001			208921		06/26/25	$1,295.00	
502841	05/22/25		JV BOYS LAX BUS 5/16/25			$574.99	
11-000-270-512-000-10-001			208966		06/26/25	$574.99	
502858	05/28/25		GIRLS LAX TRANSPORTATION 4/3			$574.99	
11-000-270-512-000-10-001			208598		06/26/25	$574.99	
502951	06/13/25		ATHLETIC TRIP 6/6/25			$790.61	
11-000-270-512-000-10-001			209169		06/26/25	$790.61	
212387 V	06/26/25	06/26/25	00.0 $ Multi Stub Void		#212388 Stub		
212388	06/26/25		1110	NEW JERSEY AMERICAN WATER CO			9,181.26
501019	08/07/24		2024/25 DISTRICT WATER SERVICE			$9,181.26	
11-000-262-490-000-01-000			APRIL		06/26/25	$373.22	
11-000-262-490-000-01-000			MAY		06/26/25	$461.14	
11-000-262-490-000-03-000			APRIL		06/26/25	$322.72	
11-000-262-490-000-03-000			MAY		06/26/25	$370.27	
11-000-262-490-000-04-000			APRIL		06/26/25	$312.64	
11-000-262-490-000-04-000			MAY		06/26/25	$370.27	
11-000-262-490-000-05-000			APRIL		06/26/25	$332.84	
11-000-262-490-000-05-000			MAY		06/26/25	$390.66	
11-000-262-490-000-09-000			APRIL		06/26/25	$928.52	
11-000-262-490-000-09-000			APRIL		06/26/25	$277.40	
11-000-262-490-000-09-000			MAY		06/26/25	$277.40	
11-000-262-490-000-09-000			MAY		06/26/25	$663.07	
11-000-262-490-000-10-000			APRIL		06/26/25	$181.38	
11-000-262-490-000-10-000			APRIL		06/26/25	$726.59	
11-000-262-490-000-10-000			APRIL		06/26/25	$211.68	
11-000-262-490-000-10-000			APRIL		06/26/25	$272.25	
11-000-262-490-000-10-000			MAY		06/26/25	$188.54	
11-000-262-490-000-10-000			MAY		06/26/25	$309.70	
11-000-262-490-000-10-000			MAY		06/26/25	$875.09	
11-000-262-490-000-10-000			APRIL		06/26/25	$181.38	
11-000-262-490-000-10-000			MAY		06/26/25	$249.12	
11-000-262-490-000-10-000			MAY		06/26/25	$905.38	

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212389	**06/26/25**		**1398**	**NJ ADVANCE MEDIA LLC.**			**353.65**
502919	06/10/25		AD FOR BIDS FLOORING			$353.65	
11-000-230-590-002-00-000				3180986	06/26/25	$353.65	
212390	**06/26/25**		**1071**	**NJ MVC**			**50.00**
500898	07/18/24		BUS INSPECTION FEES			$50.00	
11-000-270-592-000-00-000					06/26/25	$50.00	
212391	**06/26/25**		**3864**	**NJ STATE INTERSCHOLASTIC ATHLETIC ASSOC.**			**2,041.00**
502763	05/06/25		SPRING TOURNAMENT ENTRY FEES			$540.00	
11-402-100-800-000-10-002				TENNIS - BOYS	06/26/25	$120.00	
11-402-100-800-000-10-002				BASEBALL	06/26/25	$90.00	
11-402-100-800-000-10-002				GOLF TEAM	06/26/25	$150.00	
11-402-100-800-000-10-002				LACROSSE - GIRLS	06/26/25	$90.00	
11-402-100-800-000-10-002				SOFTBALL	06/26/25	$90.00	
502868	05/29/25		NJSIAA TRACK SECTIONALS FEES			$1,501.00	
11-402-100-800-000-10-002				2207146	06/26/25	$1,501.00	
212392	**06/26/25**		**1385**	**NORTH JERSEY BEHAVIORAL HEALTH SERVICES**			**22,800.00**
500992	08/07/24		2024/25 BEHAVIORAL SERVICES			$22,800.00	
11-000-216-320-000-11-000				MAY #2355	06/26/25	$22,800.00	
212393	**06/26/25**		**1157**	**O DOWD;ANDREW**			**584.80**
502794	05/13/25		TUITION REIMBURSEMENT			$584.80	
11-000-291-280-000-14-000				TUITION REIM.	06/26/25	$584.80	
212394	**06/26/25**		**1856**	**OAK SECURITY GROUP, LLC**			**902.88**
502708	04/22/25		GLHS DOORS AND LOCKS			$902.88	
11-000-266-610-000-00-000				79347	06/26/25	$902.88	
212395	**06/26/25**		**1631**	**OSTROWSKI;RAYMOND L.**			**400.00**
502761	05/06/25		H&PE WORKSHOP PD			$400.00	
11-402-100-800-000-10-002					06/26/25	$400.00	
212396	**06/26/25**		**3259**	**PAPER DIRECT, INC.**			**469.54**
502746	05/02/25		ADMIN RETIREE TROPHIES			$469.54	
11-000-230-610-000-00-000				2569817	06/26/25	$469.54	
212397	**06/26/25**		**1409**	**PARTNER ASSESSMENT CORPORATION**			**3,285.00**
502740	04/30/25		PROFESSIONAL SERVICES			$1,557.00	
11-000-261-420-000-10-000				25-494470-1A	06/26/25	$1,557.00	
502741	04/30/25		PROFESSIONAL SERVICES			$1,728.00	
11-000-261-420-000-09-000				25-494718-1	06/26/25	$1,728.00	
212398	**06/26/25**		**1638**	**PARTY MASTERS, INC.**			**268.40**
502855	05/28/25		GRADUATION STANCHIONS			$268.40	
11-000-240-600-002-10-000				103855-3	06/26/25	$268.40	
212399	**06/26/25**		**1345**	**PASSALACQUA;ANTONINO**			**101.61**
502757	05/05/25		MKM;MILEAGE REIMBURSEMENT			$101.61	
11-000-223-580-000-18-000				DEC-APR REIM.	06/26/25	$101.61	
212400	**06/26/25**		**3172**	**PETTY CASH**			**110.21**
501905	01/09/25		PETTY CASH REIMBURSEMENT			$110.21	
11-190-100-610-001-04-000				AUG - JAN REIM.	06/26/25	$110.21	

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212401	**06/26/25**		**3175**	**PETTY CASH**				**116.36**
502886	06/03/25		PETTY CASH REIMBURSEMENT				$116.36	
11-000-213-600-238-10-000			2024-2025 REIM.		06/26/25	$47.46		
11-000-240-530-000-10-000			2024-2025 REIM.		06/26/25	$29.20		
11-000-262-610-660-10-000			2024-2025 REIM.		06/26/25	$39.70		
212402	**06/26/25**		**3176**	**PETTY CASH**				**66.10**
502966	06/16/25		PETTY CASH REFRESH				$66.10	
11-000-270-610-000-00-000			REIM.		06/26/25	$66.10		
212403	**06/26/25**		**2240**	**PICTURE-IT-AWARDS**				**1,214.54**
502830	05/20/25		END OF THE YEAR AWARDS				$1,214.54	
11-401-100-600-000-10-000			16789		06/26/25	$1,214.54		
212404	**06/26/25**		**1386**	**POMPTONIAN INC.**				**122,608.46**
501015	08/07/24		2024/25 CAFETERIA SERVICES				$122,608.46	
60-910-310-320-000-00-000			5/9/25		06/26/25	$1,079.82		
60-910-310-320-000-00-000			5/16/25		06/26/25	$4,109.44		
60-910-310-320-000-00-000			5/23/25		06/26/25	$2,027.73		
60-910-310-320-000-00-000			5/30/25		06/26/25	$2,700.89		
60-910-310-320-000-00-000			6/6/25		06/26/25	$810.38		
60-910-310-600-000-00-000			5/9/25		06/26/25	$11,260.94		
60-910-310-600-000-00-000			5/16/25		06/26/25	$42,855.54		
60-910-310-600-000-00-000			5/23/25		06/26/25	$21,146.32		
60-910-310-600-000-00-000			5/30/25		06/26/25	$28,166.37		
60-910-310-600-000-00-000			6/6/25		06/26/25	$8,451.03		
212405	**06/26/25**		**3323**	**PORZIO, BROMBERG & NEWMAN**				**17,820.00**
501132	08/27/24		PROFESSIONAL LEGAL SERVICES				$17,820.00	
11-000-230-331-001-00-000			APRIL #3334779		06/26/25	$8,325.00		
11-000-230-331-001-00-000			MAY #33358745		06/26/25	$9,495.00		
212406	**06/26/25**		**1529**	**POWER PLACE, INC.**				**736.62**
502742	05/02/25		TIRES FOR GATOR				$736.62	
11-402-100-600-000-10-119			1265274		06/26/25	$736.62		
212407	**06/26/25**		**1611**	**PRACTICE SPORTS, INC.**				**1,283.14**
502566	03/26/25		ON DECK CIRCLES SOFTBALL				$1,283.14	
11-402-100-600-000-10-115			289369		06/26/25	$1,283.14		
212408	**06/26/25**		**1274**	**PREFERRED CARE STAFFING, LLC.**				**9,656.84**
502640	04/07/25		OOD STUDENT FOR NURSING SVCS				$9,656.84	
11-000-216-320-000-11-000			1250000291		06/26/25	$2,099.89		
11-000-216-320-000-11-000			1250000307		06/26/25	$1,832.39		
11-000-216-320-000-11-000			1250000324		06/26/25	$2,099.89		
11-000-216-320-000-11-000			1250000341		06/26/25	$1,966.15		
11-000-216-320-000-11-000			1250000354		06/26/25	$1,658.52		
212409	**06/26/25**		**1465**	**PRENOVOST;ANNE**				**162.50**
502769	05/07/25		REIMBURSEMENT FOR REGISTRATION				$100.00	
11-000-270-592-000-00-000			REIMBURSEMENT		06/26/25	$100.00		
502911	06/06/25		REIMBURSEMENT FOR QUERY PLAN				$62.50	
11-000-270-592-000-00-000			QUERY REIM.		06/26/25	$62.50		
212410	**06/26/25**		**1487**	**PRESTI;THOMAS**				**2,500.00**
501821	12/17/24		24-25 WINTER/SPRING VIDEO COVE				$2,500.00	
11-402-100-500-001-10-000			SPRING COVERAGE		06/26/25	$2,500.00		

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212411	**06/26/25**		**1188**	**PUBLIC SERVICE ELECTRIC AND GAS COMPANY**				**3,712.69**
501139	08/27/24		2024/25 DISTRICT HEAT SERVICES				$3,712.69	
	11-000-262-621-630-01-000			APR #7338135401	06/26/25	$394.72		
	11-000-262-621-630-03-000			APR #7338135002	06/26/25	$490.34		
	11-000-262-621-630-04-000			APR #7338134901	06/26/25	$556.64		
	11-000-262-621-630-05-000			APR #7338135118	06/26/25	$404.85		
	11-000-262-621-630-09-000			APR #7338135207	06/26/25	$730.21		
	11-000-262-621-630-10-000			APR #7338135304	06/26/25	$1,135.93		
212412	**06/26/25**		**1443**	**RANDOLPH TOWNSHIP BOARD OF EDUCATION**				**25,200.00**
500773	07/03/24		24-25 OOD TUIT-RANDOLPH-S.R.				$25,200.00	
	11-000-100-562-000-00-000			MAY #25-01334	06/26/25	$12,600.00		
	11-000-100-562-000-00-000			JUNE #25-01370	06/26/25	$12,600.00		
212413	**06/26/25**		**1641**	**RAY-DELBURY;HANNAH**				**217.60**
502874	06/02/25		TUITION REIMBURSEMENT				$217.60	
	11-000-291-280-000-00-134			TUITION REIM.	06/26/25	$217.60		
212414	**06/26/25**		**1201**	**RESILLENCE PSYCHIATRY AND PSYCHOTHERAP**				**2,500.00**
502842	05/22/25		DR. GOMEZ PSYCH.EVALS-JT & SJ				$2,500.00	
	11-000-219-390-000-11-000			1157	06/26/25	$1,250.00		
	11-000-219-390-000-11-000			1158	06/26/25	$1,250.00		
212415	**06/26/25**		**2252**	**RICH TREE SERVICE**				**1,600.00**
502808	05/15/25		MKM;EMERGENCY TREE REMOVAL				$1,600.00	
	11-000-263-500-000-00-000			2501223	06/26/25	$1,600.00		
212416	**06/26/25**		**1597**	**ROBERT H. HOOVER & SONS, INC.**				**3,131.25**
502887	06/03/25		BUS #1 REPAIR, DEF TANK HEADER				$3,131.25	
	11-000-270-592-000-00-000			109016	06/26/25	$3,131.25		
212417	**06/26/25**		**3074**	**ROBERT WOOD JOHNSON MEDICAL ASSOCIATE:**				**282.00**
502796	05/14/25		DRUG TESTING FOR STUDENTS				$142.00	
	11-000-213-500-239-10-000			2198126	06/26/25	$71.00		
	11-000-213-500-239-10-000			2198088	06/26/25	$71.00		
502809	05/15/25		MEDICAL FOR DRIVERS				$140.00	
	11-000-270-592-000-00-000			2194325	06/26/25	$110.00		
	11-000-270-592-000-00-000			2197157	06/26/25	$30.00		
212418	**06/26/25**		**0927**	**ROCKLAND GOLF CARTS INC.**				**1,575.00**
502075	02/03/25		GOLF CART RENTAL FOR GRAD				$1,575.00	
	11-000-240-500-000-10-001			250127-00002343-001	06/26/25	$1,575.00		
212419	**06/26/25**		**1377**	**RUIZ;JENNIFER**				**88.40**
502780	05/08/25		MKM;ELL PARENT NIGHT PIZZA				$88.40	
	20-242-100-600-000-00-000			ELL REIM.	06/26/25	$88.40		
212420	**06/26/25**		**1488**	**SBLENDORIO;MELISSA**				**960.00**
502675	04/10/25		SENSORY INSTRUCTION SERVICES				$960.00	
	11-000-216-320-000-11-000			MAY	06/26/25	$960.00		
212421	**06/26/25**		**0467**	**SBP INDUSTRIES**				**987.50**
500707	07/02/24		GENERATOR MAINTENANCE SERVICE				$987.50	
	11-000-261-420-000-10-000			197421	06/26/25	$987.50		
212422	**06/26/25**		**3521**	**SCOTT;LAURIE**				**94.52**
502976	06/17/25		MILEAGE REIMBURSEMENT				$94.52	
	11-000-221-580-000-17-000			JAN-JUNE REIM.	06/26/25	$94.52		

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212423	**06/26/25**		**2733**	**SD GAMEDAY, LLC.**			**900.00**
502859	05/28/25		ATHLETIC TRAINER DECEMBER 2024			$900.00	
11-402-100-800-000-10-002			27368		06/26/25	$900.00	
212424	**06/26/25**		**1531**	**SEARCH CONSULTING, LLC.**			**59,304.00**
501754	12/10/24		OUT OF DISTRICT PLACEMENT			$59,304.00	
11-000-216-320-000-11-000			MARCH		06/26/25	$13,414.00	
11-000-216-320-000-11-000			APRIL		06/26/25	$11,296.00	
11-000-216-320-000-11-000			MAY		06/26/25	$10,585.08	
11-000-216-320-000-11-000			JUNE		06/26/25	$7,766.00	
20-250-200-300-000-00-000			FEBRUARY		06/26/25	$8,355.00	
20-250-200-300-000-00-000			MAY		06/26/25	$3,534.92	
20-251-100-300-000-00-000			FEBRUARY		06/26/25	$4,353.00	
212425	**06/26/25**		**2433**	**SILVERGATE PREPARATORY SCHOOL, LLC.**			**3,300.00**
502625	04/03/25		HOME INSTRUCTION			$1,180.00	
11-150-100-320-000-00-000			53699		06/26/25	$110.00	
11-150-100-320-000-00-000			53575		06/26/25	$330.00	
11-150-100-320-000-00-000			53575		06/26/25	$550.00	
11-150-100-320-000-00-000			54118		06/26/25	$190.00	
502848	05/28/25		HOME INSTRUCTION			$2,120.00	
11-150-100-320-000-00-000			54118		06/26/25	$250.00	
11-150-100-320-000-00-000			54110		06/26/25	$110.00	
11-150-100-320-000-00-000			54035		06/26/25	$550.00	
11-150-100-320-000-00-000			54025		06/26/25	$110.00	
11-150-100-320-000-00-000			54464		06/26/25	$550.00	
11-150-100-320-000-00-000			54649		06/26/25	$550.00	
212426	**06/26/25**		**0737**	**SIMON;LAUREN**			**83.05**
502768	05/06/25		TRAVEL REIMB-SIMON 9/24-12/24			$50.34	
11-000-219-580-000-11-188			SEPT-DEC REIM.		06/26/25	$50.34	
502956	06/16/25		TRAVEL REIMB-SIMON-APR/MAY/JUN			$32.71	
11-000-219-580-000-11-188			APRIL-JUNE REIM.		06/26/25	$32.71	
212427	**06/26/25**		**0163**	**SKC LEARNING, LLC.**			**7,025.00**
502672	04/10/25		HOME SERVICES FOR OOD STUDENTS			$7,025.00	
11-000-216-320-000-11-000			APRIL		06/26/25	$3,190.00	
11-000-216-320-000-11-000			MAY		06/26/25	$3,835.00	
212428	**06/26/25**		**1472**	**SPECTROTEL HOLDING COMPANY LLC.**			**94.32**
501213	09/10/24		BACKUP INTERNET			$94.32	
11-000-252-340-000-15-000			13035628		06/26/25	$94.32	
212429	**06/26/25**		**1841**	**SPECTRUM 360**			**10,680.16**
500701	07/02/24		24-25 OOD TUIT. SPECTRUM 360			$10,680.16	
11-000-100-566-000-00-000			JUNE		06/26/25	$10,680.16	
212430	**06/26/25**		**1389**	**SPECTRUM CONSULTING INC.**			**27,210.00**
500696	07/02/24		24-25 OOD TUIT. & HOME SUPPORT			$10,200.00	
20-250-100-500-000-00-000			JUNE #250602		06/26/25	$10,200.00	
501004	08/07/24		TRANSPORTATION			$6,300.00	
11-000-270-518-000-00-000			MAY #250510		06/26/25	$6,300.00	
502090	02/05/25		STUDENT SUPPORT SERVICES			$10,710.00	
11-000-216-320-000-11-000			MAY #250505		06/26/25	$7,350.00	
11-000-216-320-000-11-000			JUNE #240617		06/26/25	$3,360.00	

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212431	06/26/25		2548	ST. JOSEPHS HEALTHCARE, INC.			650.00
502778	05/07/25			NEURO EVAL-J.J. @ MKM		$650.00	
11-000-219-390-000-11-000				8000027819	06/26/25	$650.00	
212432	06/26/25		2330	STAPLES BUSINESS ADVANTAGE			127.50
502698	04/14/25			WIPES, GLOVES ABA CLASSES		$127.50	
11-214-100-610-001-00-000				6031962480	06/26/25	($49.31)	
11-214-100-610-001-00-000				6031756470	06/26/25	$49.31	
11-214-100-610-001-00-000				6031309227	06/26/25	$127.50	
212433	06/26/25		0368	STATION CAB, INC.			5,738.00
502789	05/12/25			APRIL ATHLETIC TRANSPORTATION		$5,738.00	
11-000-270-512-000-10-001				1769	06/26/25	$5,738.00	
212434	06/26/25		1572	STATISTICAL FORECASTING LLC.			14,000.00
502078	02/03/25			DEMOGRAPHY STUDY		$14,000.00	
11-000-230-339-011-00-000					06/26/25	$14,000.00	
212435	06/26/25		1423	SUMMIT ELECTRICAL SUPPLY COMPANY			1,582.01
500791	07/09/24			RECURRING ELECTRICAL SUPPLIES		$81.00	
11-000-261-610-000-00-000				157005-1	06/26/25	$81.00	
502787	05/12/25			RAIN-TITE TROUGH FOR CMS DRAIN		$138.75	
11-000-261-610-000-10-000				157737-1	06/26/25	$138.75	
502829	05/20/25			LED LIGHTING SUPPLIES		$1,083.51	
11-000-261-610-000-00-000				158170-1	06/26/25	$1,083.51	
502932	06/11/25			LIGHTING SUPPLIES		$278.75	
11-000-261-610-000-10-000				158991-1	06/26/25	$278.75	
212436	06/26/25		1280	SUMMIT SPEECH SCHOOL			225.00
501388	10/03/24			SUMMIT SPEECH SVCS		$225.00	
11-000-219-390-000-11-000				MAY #22564R	06/26/25	$225.00	
212437	06/26/25		1627	TEEN ARTS NEW JERSEY			475.00
502726	04/24/25			REGISTRATION STATE TEEN ARTS		$475.00	
11-401-100-890-000-10-000				3464	06/26/25	$475.00	
212438	06/26/25		1467	THE BUSCH LAW GROUP LLC.			4,902.50
501133	08/27/24			PROFESSIONAL LEGAL SERVICES		$4,902.50	
11-000-230-331-001-00-000				APRIL #21424	06/26/25	$4,051.50	
11-000-230-331-001-00-000				MAY #21544	06/26/25	$851.00	
212439	06/26/25		1643	THE COLLEGE OF NEW JERSEY			600.00
502883	06/03/25			TCNJ HS OPEN ENTRY FEE		$600.00	
11-402-100-800-000-10-002				2094923	06/26/25	$600.00	
212440	06/26/25		1317	THE CONTINENTAL PRESS, INC.			411.43
502718	04/23/25			TITLE III - CLARK		$411.43	
20-242-100-600-000-00-024				694925	06/26/25	$411.43	
212441	06/26/25		3933	THOMPSON;REILLY			198.06
502765	05/06/25			TRAVEL REIMB-THOMPSON 4/25		$78.96	
11-000-219-580-000-11-188				APRIL REIM.	06/26/25	$78.96	
502899	06/04/25			TRAVEL REIMB-MAY 2025-R.T.		$87.42	
11-000-219-580-000-11-188				MAY REIM	06/26/25	$87.42	
502962	06/16/25			TRAVEL REIM-THOMPSON-JUNE		$31.68	
11-000-219-580-000-11-188				JUNE REIM.	06/26/25	$31.68	

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212442	**06/26/25**		**2496**	**TOWNSHIP OF BERKELEY HEIGHTS**			**12,882.90**
501669	11/21/24			FUEL FOR TRUCKS AND BUSES		$992.35	
	11-000-261-610-000-00-000			MAY FUEL TRUCKS	06/26/25	$992.35	
501719	12/03/24			24/25 BUS MAINTENANCE		$1,000.39	
	11-000-270-615-000-00-000			JAN BUS REPAIRS	06/26/25	$334.84	
	11-000-270-615-000-00-000			APR BUS REPAIRS	06/26/25	$459.98	
	11-000-270-615-000-00-000			MAY BUS REPAIRS	06/26/25	$205.57	
502507	03/17/25			2025 MAINTENANCE TRUCK REPAIRS		$2,486.94	
	11-000-261-420-000-12-000			MAY TRUCK REPAIRS	06/26/25	$2,486.94	
502527	03/19/25			2025 BUS FUEL		$8,403.22	
	11-000-270-610-000-00-000			FEB BUS FUEL	06/26/25	$3,002.96	
	11-000-270-610-000-00-000			APRIL BUS FUEL	06/26/25	$2,831.66	
	11-000-270-610-000-00-000			MAY BUS FUEL	06/26/25	$2,568.60	
212443	**06/26/25**		**0156**	**TRAINOR;JOANNA**			**71.82**
502770	05/07/25			TRAVEL REIM-TRAINOR 12/24-1/25		$27.74	
	11-000-219-580-000-11-188			DEC & JAN REIM.	06/26/25	$27.74	
502960	06/16/25			TRAVEL REIM-J.T.-FEB-JUNE		$44.08	
	11-000-219-580-000-11-188			FEB-MAY REIM.	06/26/25	$44.08	
212444	**06/26/25**		**1495**	**TREASURER, STATE OF NEW JERSEY**			**258.00**
502974	06/17/25			MKM;ELEVATOR INSPECTION		$258.00	
	11-000-261-420-000-01-000			2001-00125-001	06/26/25	$258.00	
212445	**06/26/25**		**1571**	**UGI ENERGY SERVICES, LLC.**			**5,806.64**
502266	02/13/25			2025 SECONDARY GAS SERVICES		$5,806.64	
	11-000-262-622-610-01-000			APRIL #G6690247	06/26/25	$324.25	
	11-000-262-622-610-03-000			APRIL #G6689813	06/26/25	$611.43	
	11-000-262-622-610-04-000			APRIL #G6689682	06/26/25	$779.36	
	11-000-262-622-610-05-000			APRIL #G6690084	06/26/25	$342.49	
	11-000-262-622-610-09-000			APRIL #G6689527	06/26/25	$1,279.87	
	11-000-262-622-610-10-000			APRIL #G6689621	06/26/25	$2,469.24	
212446	**06/26/25**		**1408**	**ULINE**			**1,536.10**
502706	04/22/25			MKM;LIBRARY FURN.		$1,536.10	
	11-190-100-610-001-01-000			192415674	06/26/25	$1,536.10	
212447	**06/26/25**		**0018**	**UNDERGROUND SPRINKLER, CO.**			**370.00**
502832	05/21/25			TURN ON SPRINKLERS		$370.00	
	11-000-261-420-000-10-000			90193	06/26/25	$370.00	
212448	**06/26/25**		**1520**	**UNION COUNTY EDUCATIONAL SERV COMM.**			**140,204.77**
501448	10/14/24			2024/2025 RSY TRANSPORTATION		$128,272.44	
	11-000-270-518-000-00-000			MARCH #3003858	06/26/25	$44,615.24	
	11-000-270-518-000-00-000			APRIL #3004086	06/26/25	$36,192.87	
	11-000-270-518-000-00-000			MAY #3004327	06/26/25	$47,464.33	
501578	11/04/24			CHAPTER 193 SVCS FLEXSCHOOL		$330.40	
	20-506-100-320-000-00-028			APRIL #23574	06/26/25	$165.20	
	20-506-100-320-000-00-028			MAY #23590	06/26/25	$165.20	
501841	12/18/24			CST: EVALUATIONS		$470.00	
	11-000-219-390-000-11-000			3004284	06/26/25	$470.00	
502683	04/10/25			TUITION FOR LAMBERTS MILL		$9,805.76	
	11-000-100-562-000-00-000			APRIL #3004133	06/26/25	$3,502.06	
	11-000-100-562-000-00-000			MAY #3004358	06/26/25	$6,303.70	

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212448	**06/26/25**		**1520**	**UNION COUNTY EDUCATIONAL SERV COMM.**			**140,204.77**
502958	06/16/25		CHAPTER 193 EVALUATIONS			$1,326.17	
20-507-100-320-000-00-028			MAY #2612		06/26/25	$1,326.17	
212449	**06/26/25**		**0808**	**UNION COUNTY CONFERENCE**			**81.25**
502784	05/08/25		UCC GOLF TOURNAMENT ENTRY FEE			$81.25	
11-402-100-800-000-10-002			GOLF FEE		06/26/25	$81.25	
212450	**06/26/25**		**1025**	**UNION COUNTY IMPROVEMENT AUTHORITY REN**			**2,586.34**
501141	08/27/24		2024-25 SOLAR SERVICES WW/GLHS			$2,586.34	
11-000-262-622-610-05-000			MAY		06/26/25	$1,039.14	
11-000-262-622-610-10-000			MAY		06/26/25	$1,547.20	
212451	**06/26/25**		**0204**	**UNION COUNTY RECREATIONAL PROPERTIES**			**605.00**
502969	06/17/25		2024 GOLF COURSE USE			$605.00	
11-402-100-800-000-10-002			GOV LIVINGSTON H.S.		06/26/25	$605.00	
212452	**06/26/25**		**1628**	**UNION COUNTY SUPERINTENDENTS ROUNDTABI**			**350.00**
502729	04/25/25		2025 SCHOLARS BREAKFAST			$350.00	
11-000-230-610-000-00-186			5/19/25		06/26/25	$350.00	
212453	**06/26/25**		**2549**	**UNION COUNTY VOCATIONAL TECHNICAL SCHO(**			**55,000.00**
501502	10/22/24		2024-2025 TUITION			$55,000.00	
11-000-100-563-000-00-000			MAY		06/26/25	$55,000.00	
212454	**06/26/25**		**2251**	**UNION SPORTS ARENA (USA), LLC.**			**7,425.00**
502815	05/16/25		ICE TIME AT USA 2024-2025			$7,425.00	
11-402-100-800-000-10-002			286A		06/26/25	$7,425.00	
212455	**06/26/25**		**1058**	**US POSTAL SERVICE**			**318.00**
502955	06/16/25		RENEW PO BOX 147			$318.00	
11-000-251-530-000-00-000			P.O. BOX 147		06/26/25	$318.00	
212456	**06/26/25**		**0323**	**VERIZON COMMUNICATIONS, INC.**			**2,359.50**
502970	06/17/25		ANNUAL BILLING-POLE ATTACHMENT			$2,359.50	
11-000-252-340-000-15-000			201NJ36870625		06/26/25	$2,359.50	
212457	**06/26/25**		**3409**	**VERIZON WIRELESS**			**428.21**
501000	08/06/24		24/25 WIRLESS PHONES & IPADS			$428.21	
11-000-230-530-642-14-105			6113374187		06/26/25	$78.02	
11-000-230-530-642-14-105			6114641964		06/26/25	$272.17	
11-000-230-530-642-14-105			6115884480		06/26/25	$78.02	
212458	**06/26/25**		**590**	**W.W. GRAINGER, INC.**			**1,277.97**
502767	05/06/25		MOTORS FOR HEAT			$852.26	
11-000-261-610-000-01-000			9479247190		06/26/25	$337.18	
11-000-261-610-000-05-000			9479247190		06/26/25	$515.08	
502803	05/14/25		SVC AIR COMPRESSOR IN BOILER R			$244.65	
11-000-261-610-000-04-000			9534494191		06/26/25	$244.65	
502831	05/21/25		GOOSENECK FAUCETS			$181.06	
11-000-261-610-000-00-000			9533157393		06/26/25	$181.06	
212459	**06/26/25**		**1070**	**WAGEWORKS, INC.**			**23.92**
500980	08/01/24		2024/25 COBRA FEES			$23.92	
11-000-291-270-000-00-001			MAY #0525-TR42494		06/26/25	$23.92	

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212460	**06/26/25**		**3027**	**WARRENVILLE HARDWARE**				**748.10**
500893	07/16/24			RECURRING ESTIMATE FOR MAINTEN			$462.48	
	11-000-261-610-000-00-000			557389/W	06/26/25	$49.95		
	11-000-261-610-000-00-000			554683/52	06/26/25	$85.70		
	11-000-261-610-000-00-000			554691/52	06/26/25	$32.58		
	11-000-261-610-000-00-000			554788/52	06/26/25	$37.86		
	11-000-261-610-000-00-000			554890/52	06/26/25	$24.99		
	11-000-261-610-000-00-000			555572/52	06/26/25	$231.40		
502537	03/20/25			FABRIC HOSE			$94.55	
	11-000-262-610-660-09-000			555339/52	06/26/25	$94.55		
502905	06/05/25			DISTRICT MAINTENANCE SUPPL.			$191.07	
	11-000-261-610-000-00-000			558956/W	06/26/25	$47.93		
	11-000-261-610-000-00-000			557531/W	06/26/25	$35.99		
	11-000-261-610-000-00-000			558007/W	06/26/25	$107.15		
212461	**06/26/25**		**1066**	**WASTE MANAGEMENT OF NEW JERSEY, INC.**				**5,970.88**
502603	04/02/25			MAY & JUNE GARBAGE SVCS			$5,970.88	
	11-000-262-420-000-00-000			JUNE #0844953-2433-1	06/26/25	$5,970.88		
212462	**06/26/25**		**1862**	**WB MASON CO., INC.**				**3,360.95**
500934	07/24/24			SUPPLIES			$48.50	
	11-000-230-610-000-00-185			254419640	06/26/25	$22.35		
	11-000-230-610-000-00-185			254356936	06/26/25	$1.90		
	11-000-251-600-000-00-180			254419640	06/26/25	$22.35		
	11-000-251-600-000-00-180			254356936	06/26/25	$1.90		
502473	03/10/25			COPY PAPER ORDER			$1,977.95	
	11-190-100-610-001-10-003			254422665	06/26/25	$1,977.95		
502606	04/01/25			PAPER FOR CMS			$1,334.50	
	11-190-100-610-001-09-003			254205945	06/26/25	$1,334.50		
212463	**06/26/25**		**1338**	**WE CARE AUTISM SERVICES**				**6,825.00**
501777	12/11/24			COUNSELING FOR STUDENTS			$6,825.00	
	11-000-216-320-000-11-000			#10687892	06/26/25	$6,825.00		
212464	**06/26/25**		**1633**	**WESTFIELD AUDIO VISUAL INC.**				**3,900.00**
502826	05/20/25			SOUND SYSTEM EQUIP FOR GRAD			$1,700.00	
	11-000-240-500-000-10-001			9737	06/26/25	$1,700.00		
502866	05/29/25			LABOR & DELIVERY - SOUND GRAD			$2,200.00	
	11-000-240-500-000-10-001			9738	06/26/25	$2,200.00		
212465	**06/26/25**		**1279**	**WHIZKIDZ TUTORING LLC**				**1,275.00**
500861	07/16/24			HOME INSTRUCTION			$1,037.50	
	11-150-100-320-000-00-000			MAY #1601	06/26/25	$1,037.50		
502916	06/10/25			HOME INSTRUCTION			$237.50	
	11-150-100-320-000-00-000			1601	06/26/25	$237.50		
212466	**06/26/25**		**0764**	**WILLSON;MELINDA**				**74.35**
502897	06/04/25			TRAVEL REIMB-M.W.			$74.35	
	11-000-219-580-000-11-188			JAN - MAY REIM.	06/26/25	$74.35		
212467	**06/26/25**		**4007**	**XTEL COMMUNICATIONS**				**1,696.53**
500841	07/11/24			2024/25 DISTRICT PHONE SVCS			$1,696.53	
	11-000-230-530-642-01-000			JUNE #013439	06/26/25	$229.86		
	11-000-230-530-642-03-000			JUNE #013439	06/26/25	$146.93		
	11-000-230-530-642-04-000			JUNE #013439	06/26/25	$241.95		

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212467	**06/26/25**		**4007**	**XTEL COMMUNICATIONS**				**1,696.53**
500841	07/11/24		2024/25 DISTRICT PHONE SVCS				$1,696.53	
11-000-230-530-642-05-000				JUNE #013439	06/26/25	$174.63		
11-000-230-530-642-06-000				JUNE #013439	06/26/25	$22.00		
11-000-230-530-642-07-000				JUNE #013439	06/26/25	$22.00		
11-000-230-530-642-09-000				JUNE #013439	06/26/25	$195.00		
11-000-230-530-642-10-000				JUNE #013439	06/26/25	$649.16		
11-000-230-530-642-11-000				JUNE #013439	06/26/25	$15.00		
212468	**06/26/25**		**2162**	**ZITA CORP. D/B/A ELEFANTE MUSIC**				**205.50**
500853	07/16/24		BAND INSTRUMENT REPAIRS				$150.00	
11-190-100-320-000-04-000				2603434	06/26/25	$150.00		
502856	05/28/25		INSTRUMENT REPAIR - C. COLANER				$55.50	
11-190-100-500-001-09-071				2640986	06/26/25	$55.50		
212469	**06/26/25**		**2715**	**ANDREWS;STEPHANIE**				**588.50**
502978	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212470	**06/26/25**		**2715**	**ATKINSON;SARAH**				**1,177.00**
502979	06/26/25		TRANSPORTATION AID IN LIEU				$1,177.00	
11-000-270-503-000-00-000					06/26/25	$1,177.00		
212471	**06/26/25**		**2715**	**AUGUSTIN;STEVE & DANIELLE**				**588.50**
502980	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212472	**06/26/25**		**2715**	**BAI;MATTHEW & LAURA**				**588.50**
502981	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212473	**06/26/25**		**2715**	**BARTLETT;JESSICA**				**588.50**
502982	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212474	**06/26/25**		**2715**	**BIANCHI;SHARON**				**588.50**
502983	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212475	**06/26/25**		**2715**	**BLANCUZZI;KIMBERLY**				**1,765.50**
502984	06/26/25		TRANSPORTATION AID IN LIEU				$1,765.50	
11-000-270-503-000-00-000					06/26/25	$1,765.50		
212476	**06/26/25**		**2715**	**BRADY;KERI & TOM**				**588.50**
502985	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212477	**06/26/25**		**2715**	**BUGNASKI;LEO**				**3,531.00**
502986	06/26/25		TRANSPORTATION AID IN LIEU				$3,531.00	
11-000-270-503-000-00-000					06/26/25	$3,531.00		
212478	**06/26/25**		**2715**	**CHANDRA;RITU**				**588.50**
502987	06/26/25		TRANSPORTATION AID IN LIEU				$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50		
212479	**06/26/25**		**2715**	**CHEN;JIAWEI**				**1,177.00**
502988	06/26/25		TRANSPORTATION AID IN LIEU				$1,177.00	
11-000-270-503-000-00-000					06/26/25	$1,177.00		

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212480	06/26/25		2715	CHIANG;CECILIA			1,177.00
502989	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212481	06/26/25		2715	CHOBOR;ANDREW			588.50
502990	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212482	06/26/25		2715	COGAN;KATHLEEN			1,177.00
502991	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212483	06/26/25		2715	COMSTOCK;MICHELLE			1,177.00
502992	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212484	06/26/25		2715	CONROY;JESSICA			1,177.00
502993	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212485	06/26/25		2715	CONSOLI;BECKY			588.50
502994	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212486	06/26/25		2715	CORDO;LAUREN			588.50
502995	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212487	06/26/25		2715	COSNER;SUSHMITA			588.50
502996	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212488	06/26/25		2715	COSTANZO;JOSEPHINE			2,354.00
502997	06/26/25			TRANSPORTATION AID IN LIEU			$2,354.00
	11-000-270-503-000-00-000				06/26/25	$2,354.00	
212489	06/26/25		2715	COZIC;KIM			588.50
502998	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212490	06/26/25		2715	CUI;CINDY			1,177.00
502999	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212491	06/26/25		2715	CUMBERS;JASON			1,765.50
503000	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212492	06/26/25		2715	DeCROIX;ERIN			588.50
503001	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212493	06/26/25		2715	DeFRANCESCO;JOHN			588.50
503002	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212494	06/26/25		2715	DIETZEL;KELLY			1,177.00
503003	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	

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212495	06/26/25		2715	DING;GUOFU			588.50
503004	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212496	06/26/25		2715	DiSANTO;VICTORIA			588.50
503005	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212497	06/26/25		2715	DYE;MARIE			1,177.00
503006	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212498	06/26/25		2715	FIALA;ALEXIS & ANTHONY			588.50
503007	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212499	06/26/25		2715	FRANK;ALEXANDRA			1,765.50
503008	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212500	06/26/25		2715	FRITSCHE;JEFF & MONICA			1,177.00
503009	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212501	06/26/25		2715	FUSARI;MELISSA			588.50
503010	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212502	06/26/25		2715	GENNA;PAUL			588.50
503011	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212503	06/26/25		2715	GILLESPIE;JILL			588.50
503012	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212504	06/26/25		2715	GONZALEZ;MANDUJANO BERENICE			1,177.00
503013	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212505	06/26/25		2715	GREENWALD;AMIE			588.50
503014	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212506	06/26/25		2715	GRUBNIK;ALEXANDRA			588.50
503015	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212507	06/26/25		2715	HAGER;KATHLEEN			1,177.00
503016	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212508	06/26/25		2715	HUANG;JIAN			588.50
503017	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212509	06/26/25		2715	IZZO;STEPHEN & SHARON			588.50
503018	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	

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212510	06/26/25		2715	KOLHATKAR;JUILY			588.50
503019	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212511	06/26/25		2715	KOSTROWSKI;LISA-MARIE			1,765.50
503020	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212512	06/26/25		2715	LAHR;GREGORY			588.50
503021	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212513	06/26/25		2715	LAUREDANT;IIOYDIE			588.50
503022	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212514	06/26/25		2715	LEDERMAN;DAVID			588.50
503023	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212515	06/26/25		2715	LEE;MEE			588.50
503024	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212516	06/26/25		2715	LeFURGE; TARA BETH			588.50
503025	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212517	06/26/25		2715	LEONI;MICHELE			588.50
503026	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212518	06/26/25		2715	LEVINE-SHEA;SHERI			588.50
503027	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212519	06/26/25		2715	LI;JIA			1,177.00
503028	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212520	06/26/25		2715	MACIEWJSKI;MARIA			588.50
503029	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212521	06/26/25		2715	MACK;MARY ROSE			1,765.50
503030	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212522	06/26/25		2715	MALEKI;ARIAN			588.50
503031	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212523	06/26/25		2715	MANDARAKAS;ANTHIA &PERRY			588.50
503032	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212524	06/26/25		2715	MANNINO;TISHA			588.50
503033	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	

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Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212525	06/26/25		2715	MARTIN;RUVIE			2,354.00
503034	06/26/25			TRANSPORTATION AID IN LIEU			$2,354.00
	11-000-270-503-000-00-000				06/26/25	$2,354.00	
212526	06/26/25		2715	MENDOZA RAMOS;RICARDO			2,354.00
503035	06/26/25			TRANSPORTATION AID IN LIEU			$2,354.00
	11-000-270-503-000-00-000				06/26/25	$2,354.00	
212527	06/26/25		2715	MIRAND;ERICKA			588.50
503036	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212528	06/26/25		2715	MIZRACHI;SABRINA			1,765.50
503037	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212529	06/26/25		2715	MODES;KYLE			1,177.00
503038	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212530	06/26/25		2715	MOMONOI;YOKO			588.50
503039	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212531	06/26/25		2715	MOONEY;EITHNE			1,177.00
503040	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212532	06/26/25		2715	MOORE;BRETT & ANDREA CIBELLI			588.50
503041	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212533	06/26/25		2715	MOROZ;KATARZYNA & ARTUR			588.50
503042	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212534	06/26/25		2715	MORRIS;ALISSA			588.50
503043	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212535	06/26/25		2715	NASTO;DEAN & NORA			588.50
503044	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212536	06/26/25		2715	NI;XI			588.50
503045	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212537	06/26/25		2715	NOGUEIRA;PEDRO			588.50
503046	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212538	06/26/25		2715	OBALDE;LORI			1,765.50
503047	06/26/25			TRANSPORTATION AID IN LIEU			$1,765.50
	11-000-270-503-000-00-000				06/26/25	$1,765.50	
212539	06/26/25		2715	OBEROI;JASPREET			588.50
503048	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	

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Starting date 6/26/2025 Ending date 6/26/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212540	06/26/25		2715	ORSINI;JERRY			588.50
503049	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212541	06/26/25		2715	PALERMO;CHRISTINE			1,177.00
503050	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212542	06/26/25		2715	PARKER;JACKIE			588.50
503051	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212543	06/26/25		2715	PIAZZA;RICHARD			2,354.00
503052	06/26/25			TRANSPORTATION AID IN LIEU			$2,354.00
	11-000-270-503-000-00-000				06/26/25	$2,354.00	
212544	06/26/25		2715	PITERA;NICOLE			2,354.00
503053	06/26/25			TRANSPORTATION AID IN LIEU			$2,354.00
	11-000-270-503-000-00-000				06/26/25	$2,354.00	
212545	06/26/25		2715	QUAYLE;JOHN ALAN			588.50
503055	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212546	06/26/25		2715	QUI;F			588.50
503054	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212547	06/26/25		2715	QUINN;CHRISTOPHER			588.50
503056	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212548	06/26/25		2715	RIOS;GABRIEL			588.50
503057	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212549	06/26/25		2715	ROBERTSON;JENNIE			588.50
503058	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212550	06/26/25		2715	ROCZEY;LETICIA			588.50
503059	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212551	06/26/25		2715	RYAN;CYR			1,177.00
503060	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212552	06/26/25		2715	SASSE;JODI			588.50
503061	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212553	06/26/25		2715	SHAH;ALISHA			1,177.00
503062	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212554	06/26/25		2715	SHAIKH;TALHA			588.50
503063	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	

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Starting date 6/26/2025 Ending date 6/26/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212555	06/26/25		2715	SHARMA;SWATI			588.50
503064	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212556	06/26/25		2715	SHERER;DEBORAH			1,177.00
503065	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212557	06/26/25		2715	SILIS;CHRISTOPHER			588.50
503066	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212558	06/26/25		2715	SINGH;ARSHI			588.50
503067	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212559	06/26/25		2715	SWETT;GORDON			588.50
503068	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212560	06/26/25		2715	TERHUNE;AL & NICOLE FOLIUDES			1,177.00
503069	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212561	06/26/25		2715	THOMAS;SAJU			588.50
503070	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212562	06/26/25		2715	TOPOR;GABRIEL			588.50
503071	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212563	06/26/25		2715	TRAINOR;VANESSA			1,177.00
503072	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212564	06/26/25		2715	TRUSCINSKI;HEATHER			1,177.00
503073	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212565	06/26/25		2715	VEZZA;REBECCA			588.50
503074	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212566	06/26/25		2715	VICK;SHANNON			1,177.00
503075	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212567	06/26/25		2715	WAGMAN;LORI			1,177.00
503076	06/26/25			TRANSPORTATION AID IN LIEU			$1,177.00
	11-000-270-503-000-00-000				06/26/25	$1,177.00	
212568	06/26/25		2715	WANG;ANRAN			588.50
503077	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	
212569	06/26/25		2715	WANG;MING			588.50
503078	06/26/25			TRANSPORTATION AID IN LIEU			$588.50
	11-000-270-503-000-00-000				06/26/25	$588.50	

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Starting date 6/26/2025 Ending date 6/26/2025

Chk#	Date	Rec date	Code	Vendor name	Check Comment		Check amount
212570	06/26/25		2715	WILLIAMS;CHRISTINE			1,177.00
503079	06/26/25			TRANSPORTATION AID IN LIEU		$1,177.00	
11-000-270-503-000-00-000					06/26/25	$1,177.00	
212571	06/26/25		2715	XU;GENG			588.50
503080	06/26/25			TRANSPORTATION AID IN LIEU		$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50	
212572	06/26/25		2715	YAO;YUN & BI YUAN			1,177.00
503081	06/26/25			TRANSPORTATION AID IN LIEU		$1,177.00	
11-000-270-503-000-00-000					06/26/25	$1,177.00	
212573	06/26/25		2715	YIPING;ZHU			588.50
503082	06/26/25			TRANSPORTATION AID IN LIEU		$588.50	
11-000-270-503-000-00-000					06/26/25	$588.50	

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Rec and Unrec checks

Berkeley Heights BOE
Hand and Machine checks

06/23/25 09:03

Starting date 6/26/2025 Ending date 6/26/2025

Fund Totals		
11	GENERAL CURRENT EXPENSE	$1,407,159.35
20	SPECIAL REVENUE FUNDS	$31,662.48
60	CAFETERIA	$122,608.46
	Total for all checks listed	$1,561,430.29

Prepared and submitted by: _____ 6/23/25
Board Secretary Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

06/17/25 12:35

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL CURRENT EXPENSE

Assets and Resources

Assets:			
101	Cash in bank		$1,782,641.97
102-106	Cash Equivalents		$332,396.28
108	Impact Aid Reserve (General)		$0.00
109	Impact Aid Reserve (Capital)		$0.00
111	Investments		$6,815,175.64
112	Unamortized Premums on Investments		$0.00
113	Unamortized Discounts on Investments		$0.00
114	Interest Receivable on Investments		$0.00
115	Accrued Interest on Investments		$0.00
116	Capital Reserve Account		$1,960,561.81
117	Maintenance Reserve Account		$567,052.30
118	Emergency Reserve Account		$0.00
121	Tax levy Receivable		$3,896,905.92
	Accounts Receivable:		
132	Interfund	$0.00	
141	Intergovernmental - State	$927,151.00	
142	Intergovernmental - Federal	$98,303.27	
143	Intergovernmental - Other	$165,261.63	
153, 154	Other (net of estimated uncollectable of $_____)	$0.00	$1,190,715.90
	Loans Receivable:		
131	Interfund	$0.00	
151, 152	Other (Net of estimated uncollectable of $_____)	$0.00	$0.00
161	Bond Proceeds Receivable		$0.00
171	Inventories for Consumption		$0.00
172	Inventories for Resale		$0.00
181	Prepaid Expenses		$0.00
191	Deposits		$0.00
192	Deferred Expenditures		$0.00
199, xxx	Other Current Assets		$70.00
Resources:			
301	Estimated Revenues	$57,242,427.00	
302	Less Revenues	($57,184,298.58)	$58,128.42
Total assets and resources			**$16,603,648.24**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL CURRENT EXPENSE

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	$65,978.24
402	Interfund Accounts Payable	$0.00
411	Intergovernmental Accounts Payable - State	$0.00
412	Intergovernmental Accounts Payable - Federal	$0.00
413	Intergovernmental Accounts Payable - Other	$0.00
421	Accounts Payable	$2,146.28
422	Judgments Payable	$0.00
431	Contracts Payable	$1,005,090.14
451	Loans Payable	$0.00
471	Payroll Deductions and Withholdings	$0.00
481	Deferred Revenues	$14,475.00
580	Unemployment Trust Fund Liability	$0.00
499, xxx	Other Current Liabilities	$25,464.18
Total liabilities		**$1,113,153.84**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL CURRENT EXPENSE

Fund Balance:					
	Appropriated:				
753,754	Reserve for Encumbrances			$9,164,674.73	
	Reserved Fund Balance:				
761	Capital Reserve Account - July 1		$3,978,983.32		
604	Add: Increase in Capital Reserve		$55,075.70		
307	Less: Bud. w/d Cap. Reserve Eligible Costs		($2,073,497.21)		
309	Less: Bud. w/d Cap. Reserve Excess Costs		$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service		$0.00	$1,960,561.81	
762	Reserve for Adult Education			$0.00	
763	Sale/Leaseback Reserve Account - July 1		$0.00		
605	Add: Increase in Sale/Leaseback Reserve		$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve		$0.00	$0.00	
764	Maintenance Reserve Account - July 1		$1,012,871.86		
606	Add: Increase in Maintenance Reserve		$10,123.44		
310	Less: Bud. w/d from Maintenance Reserve		($455,943.00)	$567,052.30	
765	Tuition Reserve Account - July 1		$0.00		
311	Less: Bud. w/d from Tuition Reserve		$0.00	$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1		$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve		$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		$0.00	$0.00	
755	Reserve for Bus Advertising - July 1		$0.00		
610	Add: Increase in Bus Advertising Reserve		$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve		$0.00	$0.00	
756	Federal Impact Aid (General) - July 1		$0.00		
611	Add: Increase in Federal Impact Aid (General)		$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		$0.00	$0.00	
757	Federal Impact Aid (Capital) - July 1		$0.00		
612	Add: Increase in Federal Impact Aid (Capital)		$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		$0.00	$0.00	
769	Unemployment Fund - July 1		$0.00		
	Add: Increase in Unemployment Fund		$0.00		
678	Less: Bud. w/d from Unemployment Fund		$0.00	$0.00	
750-752,76x	Other reserves			$3,893,529.69	
601	Appropriations		$63,009,519.08		
602	Less: Expenditures	($53,605,690.13)			
	Less: Encumbrances	($8,136,907.00)	($61,742,597.13)	$1,266,921.95	
	Total appropriated			$16,852,740.48	
	Unappropriated:				
770	Fund balance, July 1			$1,940,604.93	
771	Designated fund balance			$0.00	
303	Budgeted fund balance			($3,302,851.01)	
	Total fund balance				**$15,490,494.40**
	Total liabilities and fund equity				**$16,603,648.24**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL CURRENT EXPENSE

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	$63,009,519.08	$61,742,597.13	$1,266,921.95
Revenues	($57,242,427.00)	($57,184,298.58)	($58,128.42)
Subtotal	$5,767,092.08	$4,558,298.55	$1,208,793.53
Change in Capital Reserve Account:			
Plus - Increase in reserve	$55,075.70	($2,018,421.51)	$2,073,497.21
Less - Withdrawal from reserve	($2,073,497.21)	($2,073,497.21)	$0.00
Subtotal	$3,748,670.57	$466,379.83	$3,282,290.74
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,748,670.57	$466,379.83	$3,282,290.74
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	$10,123.44	($445,819.56)	$455,943.00
Less - Withdrawal from reserve	($455,943.00)	($455,943.00)	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Change in Emergency Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Change in Tuition Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$3,302,851.01	($435,382.73)	$3,738,233.74
Less: Adjustment for prior year	$0.00	$0.00	$0.00
Budgeted fund balance	$3,302,851.01	($435,382.73)	$3,738,233.74

Prepared and submitted by : _____ _____

Board Secretary Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

06/17/25 12:35

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources		53,583,937	0	53,583,937	53,525,809	Under	58,128
00520	SUBTOTAL – Revenues from State Sources		3,654,951	3,539	3,658,490	3,658,490		0
		Total	57,238,888	3,539	57,242,427	57,184,299		58,128

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION		18,651,344	(638,413)	18,012,932	15,941,926	2,009,922	61,083
10300	Total Special Education - Instruction		5,740,373	(339,882)	5,400,491	4,793,614	598,745	8,132
11160	Total Basic Skills/Remedial – Instruct.		345,662	(1,455)	344,207	305,582	37,883	742
12160	Total Bilingual Education – Instruction		246,782	0	246,782	222,818	21,789	2,175
17100	Total School-Sponsored Co/Extra Curricul		351,662	22,162	373,824	224,305	134,703	14,816
17600	Total School-Sponsored Athletics – Instr		1,328,181	(4,812)	1,323,369	1,096,683	212,889	13,797
29180	Total Undistributed Expenditures - Instr		2,092,615	(208,200)	1,884,415	1,580,682	274,691	29,041
29680	Total Undistributed Expenditures – Atten		64,573	0	64,573	59,192	5,381	0
30620	Total Undistributed Expenditures – Healt		686,645	7,540	694,185	616,599	68,226	9,360
40580	Total Undistributed Expend – Speech, OT,		910,113	434,513	1,344,626	1,108,575	233,400	2,650
41080	Total Undist. Expend. – Other Supp. Serv		952,255	443,500	1,395,755	1,248,090	147,665	0
41660	Total Undist. Expend. – Guidance		1,422,697	(9,564)	1,413,133	1,258,968	134,300	19,865
42200	Total Undist. Expend. – Child Study Team		1,874,031	(699)	1,873,332	1,691,836	164,625	16,871
43200	Total Undist. Expend. – Improvement of I		1,137,158	(15,683)	1,121,475	1,026,392	83,055	12,028
43620	Total Undist. Expend. – Edu. Media Serv.		478,080	(249)	477,831	390,998	81,212	5,621
44180	Total Undist. Expend. – Instructional St		124,267	(14,452)	109,816	62,532	15,161	32,123
45300	Support Serv. - General Admin		1,507,091	239,466	1,746,557	1,491,098	211,869	43,589
46160	Support Serv. - School Admin		1,996,333	(14,175)	1,982,158	1,771,702	200,297	10,159
47200	Total Undist. Expend. – Central Services		591,661	(0)	591,661	509,003	75,986	6,673
47620	Total Undist. Expend. – Admin. Info. Tec		597,622	434,719	1,032,341	915,949	71,109	45,283
51120	Total Undist. Expend. – Oper. & Maint. O		4,502,933	616,055	5,118,988	4,168,463	745,254	205,271
52480	Total Undist. Expend. – Student Transpor		2,503,973	126,292	2,630,265	1,657,509	744,550	228,206
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE		11,208,253	(54,844)	11,153,409	9,619,486	1,353,250	180,673
75880	TOTAL EQUIPMENT		0	435,280	435,280	246,624	54,650	134,005
76260	Total Facilities Acquisition and Constru		29,934	686,197	716,131	93,218	438,154	184,759
76320	Capital Reserve – Transfer to Capital Pr		0	1,440,986	1,440,986	1,440,986	0	0
77680	Total Summer School - Instruction		90,000	(9,000)	81,000	62,861	18,139	0
		Total	59,434,238	3,575,281	63,009,519	53,605,690	8,136,907	1,266,922

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		$71,747.11
102-106	Cash Equivalents		$0.00
108	Impact Aid Reserve (General)		$0.00
109	Impact Aid Reserve (Capital)		$0.00
111	Investments		$0.00
112	Unamortized Premums on Investments		$0.00
113	Unamortized Discounts on Investments		$0.00
114	Interest Receivable on Investments		$0.00
115	Accrued Interest on Investments		$0.00
116	Capital Reserve Account		$0.00
117	Maintenance Reserve Account		$0.00
118	Emergency Reserve Account		$0.00
121	Tax levy Receivable		$0.00
	Accounts Receivable:		
132	Interfund	$0.00	
141	Intergovernmental - State	$73,650.74	
142	Intergovernmental - Federal	$478,990.90	
143	Intergovernmental - Other	($19,431.00)	
153, 154	Other (net of estimated uncollectable of $_____)	$0.00	$533,210.64
	Loans Receivable:		
131	Interfund	$0.00	
151, 152	Other (Net of estimated uncollectable of $_____)	$0.00	$0.00
161	Bond Proceeds Receivable		$0.00
171	Inventories for Consumption		$0.00
172	Inventories for Resale		$0.00
181	Prepaid Expenses		$0.00
191	Deposits		$0.00
192	Deferred Expenditures		$0.00
199, xxx	Other Current Assets		$0.00
Resources:			
301	Estimated Revenues	$701,808.00	
302	Less Revenues	($807,884.00)	($106,076.00)
Total assets and resources			**$498,881.75**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	$0.00
402	Interfund Accounts Payable	$0.00
411	Intergovernmental Accounts Payable - State	$0.14
412	Intergovernmental Accounts Payable - Federal	$0.00
413	Intergovernmental Accounts Payable - Other	$0.00
421	Accounts Payable	$0.00
422	Judgments Payable	$0.00
431	Contracts Payable	$0.00
451	Loans Payable	$0.00
471	Payroll Deductions and Withholdings	$0.00
481	Deferred Revenues	$537,876.84
580	Unemployment Trust Fund Liability	$0.00
499, xxx	Other Current Liabilities	$0.00
Total liabilities		**$537,876.98**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:					
	Appropriated:				
753,754	Reserve for Encumbrances			$201,808.92	
	Reserved Fund Balance:				
761	Capital Reserve Account - July 1		$0.00		
604	Add: Increase in Capital Reserve		$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs		$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs		$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service		$0.00	$0.00	
762	Reserve for Adult Education			$0.00	
763	Sale/Leaseback Reserve Account - July 1		$0.00		
605	Add: Increase in Sale/Leaseback Reserve		$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve		$0.00	$0.00	
764	Maintenance Reserve Account - July 1		$0.00		
606	Add: Increase in Maintenance Reserve		$0.00		
310	Less: Bud. w/d from Maintenance Reserve		$0.00	$0.00	
765	Tuition Reserve Account - July 1		$0.00		
311	Less: Bud. w/d from Tuition Reserve		$0.00	$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1		$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve		$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		$0.00	$0.00	
755	Reserve for Bus Advertising - July 1		$0.00		
610	Add: Increase in Bus Advertising Reserve		$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve		$0.00	$0.00	
756	Federal Impact Aid (General) - July 1		$0.00		
611	Add: Increase in Federal Impact Aid (General)		$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		$0.00	$0.00	
757	Federal Impact Aid (Capital) - July 1		$0.00		
612	Add: Increase in Federal Impact Aid (Capital)		$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		$0.00	$0.00	
769	Unemployment Fund - July 1		$0.00		
	Add: Increase in Unemployment Fund		$0.00		
678	Less: Bud. w/d from Unemployment Fund		$0.00	$0.00	
750-752,76x	Other reserves			$0.00	
601	Appropriations		$980,518.61		
602	Less: Expenditures	($847,019.15)			
	Less: Encumbrances	($95,593.00)	($942,612.15)	$37,906.46	
	Total appropriated			$239,715.38	
	Unappropriated:				
770	Fund balance, July 1			$0.00	
771	Designated fund balance			$0.00	
303	Budgeted fund balance			($278,710.61)	
	Total fund balance				($38,995.23)
	Total liabilities and fund equity				**$498,881.75**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	$980,518.61	$942,612.15	$37,906.46
Revenues	($701,808.00)	($807,884.00)	$106,076.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Capital Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Emergency Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Tuition Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Change in Federal Impact Aid (Capitall):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$278,710.61	$134,728.15	$143,982.46
Less: Adjustment for prior year	$0.00	$0.00	$0.00
Budgeted fund balance	$278,710.61	$134,728.15	$143,982.46

Prepared and submitted by : _____ _____

Board Secretary Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources		0	6,436	6,436	18,436		(12,000)
00770	Total Revenues from State Sources		22,840	64,097	86,937	84,617	Under	2,320
00830	Total Revenues from Federal Sources		547,088	61,347	608,435	704,831		(96,396)
		Total	569,928	131,880	701,808	807,884		(106,076)

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects		0	31,646	31,646	20,714	0	10,932
88000	Nonpublic Textbooks		2,899	(1,467)	1,432	1,043	0	389
88020	Nonpublic Auxiliary Services		633	(633)	0	0	0	0
88040	Nonpublic Handicapped Services		0	9,814	9,814	2,747	4,415	2,652
88060	Nonpublic Nursing Services		6,222	(762)	5,460	5,019	0	441
88080	Nonpublic Technology Initiative		13,086	(9,664)	3,422	1,182	2,050	190
88136	SDA Emergent Needs & Capital Maint.		0	124,900	124,900	64,651	60,249	0
88140	Other		0	6,560	6,560	5,058	0	1,502
88740	Total Federal Projects		547,088	250,197	797,285	746,606	28,879	21,800
		Total	569,928	410,591	980,519	847,019	95,593	37,906

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		$1,312,150.22
102-106	Cash Equivalents		$0.00
108	Impact Aid Reserve (General)		$0.00
109	Impact Aid Reserve (Capital)		$0.00
111	Investments		$0.00
112	Unamortized Premums on Investments		$0.00
113	Unamortized Discounts on Investments		$0.00
114	Interest Receivable on Investments		$0.00
115	Accrued Interest on Investments		$0.00
116	Capital Reserve Account		$0.00
117	Maintenance Reserve Account		$0.00
118	Emergency Reserve Account		$0.00
121	Tax levy Receivable		$0.00
	Accounts Receivable:		
132	Interfund	$0.00	
141	Intergovernmental - State	$0.00	
142	Intergovernmental - Federal	$0.00	
143	Intergovernmental - Other	$0.00	
153, 154	Other (net of estimated uncollectable of $_____)	$0.00	$0.00
	Loans Receivable:		
131	Interfund	$0.00	
151, 152	Other (Net of estimated uncollectable of $_____)	$0.00	$0.00
161	Bond Proceeds Receivable		$0.00
171	Inventories for Consumption		$0.00
172	Inventories for Resale		$0.00
181	Prepaid Expenses		$0.00
191	Deposits		$0.00
192	Deferred Expenditures		$0.00
199, xxx	Other Current Assets		$0.00
Resources:			
301	Estimated Revenues	$1,440,986.00	
302	Less Revenues	($1,440,986.00)	$0.00
Total assets and resources			**$1,312,150.22**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	$0.00
402	Interfund Accounts Payable	$0.00
411	Intergovernmental Accounts Payable - State	$0.00
412	Intergovernmental Accounts Payable - Federal	$0.00
413	Intergovernmental Accounts Payable - Other	$0.00
421	Accounts Payable	$0.00
422	Judgments Payable	$0.00
431	Contracts Payable	$0.00
451	Loans Payable	$0.00
471	Payroll Deductions and Withholdings	$0.00
481	Deferred Revenues	$0.00
580	Unemployment Trust Fund Liability	$0.00
499, xxx	Other Current Liabilities	$0.00
Total liabilities		**$0.00**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:					
	Appropriated:				
753,754	Reserve for Encumbrances			$1,179,810.00	
	Reserved Fund Balance:				
761	Capital Reserve Account - July 1		$0.00		
604	Add: Increase in Capital Reserve		$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs		$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs		$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service		$0.00	$0.00	
762	Reserve for Adult Education			$0.00	
763	Sale/Leaseback Reserve Account - July 1		$0.00		
605	Add: Increase in Sale/Leaseback Reserve		$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve		$0.00	$0.00	
764	Maintenance Reserve Account - July 1		$0.00		
606	Add: Increase in Maintenance Reserve		$0.00		
310	Less: Bud. w/d from Maintenance Reserve		$0.00	$0.00	
765	Tuition Reserve Account - July 1		$0.00		
311	Less: Bud. w/d from Tuition Reserve		$0.00	$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1		$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve		$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		$0.00	$0.00	
755	Reserve for Bus Advertising - July 1		$0.00		
610	Add: Increase in Bus Advertising Reserve		$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve		$0.00	$0.00	
756	Federal Impact Aid (General) - July 1		$0.00		
611	Add: Increase in Federal Impact Aid (General)		$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		$0.00	$0.00	
757	Federal Impact Aid (Capital) - July 1		$0.00		
612	Add: Increase in Federal Impact Aid (Capital)		$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		$0.00	$0.00	
769	Unemployment Fund - July 1		$0.00		
	Add: Increase in Unemployment Fund		$0.00		
678	Less: Bud. w/d from Unemployment Fund		$0.00	$0.00	
750-752,76x	Other reserves			$0.00	
601	Appropriations		$1,440,986.00		
602	Less: Expenditures	($128,835.78)			
	Less: Encumbrances	($1,179,810.00)	($1,308,645.78)	$132,340.22	
	Total appropriated			$1,312,150.22	
	Unappropriated:				
770	Fund balance, July 1			$0.00	
771	Designated fund balance			$0.00	
303	Budgeted fund balance			$0.00	
	Total fund balance				**$1,312,150.22**
	Total liabilities and fund equity				**$1,312,150.22**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	$1,440,986.00	$1,308,645.78	$132,340.22
Revenues	($1,440,986.00)	($1,440,986.00)	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Capital Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Emergency Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Tuition Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Change in Federal Impact Aid (Capitall):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	($132,340.22)	$132,340.22
Less: Adjustment for prior year	$0.00	$0.00	$0.00
Budgeted fund balance	$0.00	($132,340.22)	$132,340.22

Prepared and submitted by : _____ _____

Board Secretary Date

Report of the Secretary to the Board of Education
Berkeley Heights BOE

06/17/25 12:35

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	1,440,986	1,440,986	1,440,986		0
	Total	0	1,440,986	1,440,986	1,440,986		0

Expenditures:

		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	1,440,986	1,440,986	128,836	1,179,810	132,340
	Total	0	1,440,986	1,440,986	128,836	1,179,810	132,340

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		($91,482.87)
102-106	Cash Equivalents		$0.00
108	Impact Aid Reserve (General)		$0.00
109	Impact Aid Reserve (Capital)		$0.00
111	Investments		$0.00
112	Unamortized Premums on Investments		$0.00
113	Unamortized Discounts on Investments		$0.00
114	Interest Receivable on Investments		$0.00
115	Accrued Interest on Investments		$0.00
116	Capital Reserve Account		$0.00
117	Maintenance Reserve Account		$0.00
118	Emergency Reserve Account		$0.00
121	Tax levy Receivable		$91,483.25
	Accounts Receivable:		
132	Interfund	$0.00	
141	Intergovernmental - State	$0.00	
142	Intergovernmental - Federal	$0.00	
143	Intergovernmental - Other	$0.00	
153, 154	Other (net of estimated uncollectable of $_____)	$0.00	$0.00
	Loans Receivable:		
131	Interfund	$0.00	
151, 152	Other (Net of estimated uncollectable of $_____)	$0.00	$0.00
161	Bond Proceeds Receivable		$0.00
171	Inventories for Consumption		$0.00
172	Inventories for Resale		$0.00
181	Prepaid Expenses		$0.00
191	Deposits		$0.00
192	Deferred Expenditures		$0.00
199, xxx	Other Current Assets		$0.00
Resources:			
301	Estimated Revenues	$1,649,750.00	
302	Less Revenues	($1,649,750.00)	$0.00
Total assets and resources			**$0.38**

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:		
101	Cash Overdraft	($91,482.87)
401	Interfund Loans Payable	$0.00
402	Interfund Accounts Payable	$0.00
411	Intergovernmental Accounts Payable - State	$0.00
412	Intergovernmental Accounts Payable - Federal	$0.00
413	Intergovernmental Accounts Payable - Other	$0.00
421	Accounts Payable	$0.00
422	Judgments Payable	$0.00
431	Contracts Payable	$0.00
451	Loans Payable	$0.00
471	Payroll Deductions and Withholdings	$0.00
481	Deferred Revenues	$0.00
580	Unemployment Trust Fund Liability	$0.00
499, xxx	Other Current Liabilities	$0.00
Total liabilities		**$0.00**

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:					
	Appropriated:				
753,754	Reserve for Encumbrances			$0.00	
	Reserved Fund Balance:				
761	Capital Reserve Account - July 1		$0.00		
604	Add: Increase in Capital Reserve		$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs		$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs		$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service		$0.00	$0.00	
762	Reserve for Adult Education			$0.00	
763	Sale/Leaseback Reserve Account - July 1		$0.00		
605	Add: Increase in Sale/Leaseback Reserve		$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve		$0.00	$0.00	
764	Maintenance Reserve Account - July 1		$0.00		
606	Add: Increase in Maintenance Reserve		$0.00		
310	Less: Bud. w/d from Maintenance Reserve		$0.00	$0.00	
765	Tuition Reserve Account - July 1		$0.00		
311	Less: Bud. w/d from Tuition Reserve		$0.00	$0.00	
766	Reserve for Cur. Exp. Emergencies - July 1		$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve		$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		$0.00	$0.00	
755	Reserve for Bus Advertising - July 1		$0.00		
610	Add: Increase in Bus Advertising Reserve		$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve		$0.00	$0.00	
756	Federal Impact Aid (General) - July 1		$0.00		
611	Add: Increase in Federal Impact Aid (General)		$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		$0.00	$0.00	
757	Federal Impact Aid (Capital) - July 1		$0.00		
612	Add: Increase in Federal Impact Aid (Capital)		$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		$0.00	$0.00	
769	Unemployment Fund - July 1		$0.00		
	Add: Increase in Unemployment Fund		$0.00		
678	Less: Bud. w/d from Unemployment Fund		$0.00	$0.00	
750-752,76x	Other reserves			$0.00	
601	Appropriations		$1,649,750.00		
602	Less: Expenditures	($1,649,750.00)			
	Less: Encumbrances	$0.00	($1,649,750.00)	$0.00	
	Total appropriated			$0.00	
	Unappropriated:				
770	Fund balance, July 1			$0.38	
771	Designated fund balance			$0.00	
303	Budgeted fund balance			$0.00	
	Total fund balance				$0.38
	Total liabilities and fund equity				$0.38

Report of the Secretary to the Board of Education
Berkeley Heights BOE

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	$1,649,750.00	$1,649,750.00	$0.00
Revenues	($1,649,750.00)	($1,649,750.00)	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Capital Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Emergency Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Tuition Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Change in Federal Impact Aid (Capitall):			
Plus - Increase in reserve	$0.00	$0.00	$0.00
Less - Withdrawal from reserve	$0.00	$0.00	$0.00
Subtotal	$0.00	$0.00	$0.00
Less: Adjustment for prior year	$0.00	$0.00	$0.00
Budgeted fund balance	$0.00	$0.00	$0.00

Prepared and submitted by : _____ _____

Board Secretary Date

Starting date 7/1/2024 Ending date 5/31/2025 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources		1,097,799	0	1,097,799	1,097,799		0
0093A	Other		551,951	0	551,951	551,951		0
		Total	1,649,750	0	1,649,750	1,649,750		0

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service		1,649,750	0	1,649,750	1,649,750	0	0
		Total	1,649,750	0	1,649,750	1,649,750	0	0

District: Berkeley Heights BOE | **Monthly Transfer Report NJ** |

Month / Year: May 31, 2025 | **06/17/25**

Line	Budget Category	Account	(col 1) Original Budget	(col 2) Revenues Allowed NJAC - 6A: 23A-13.3(d)	(col 3) Original Budget For 10% Calc	(col 4) Maximum Transfer Amount	(col 5) YTD Net Transfers to / (from) 5/31/2025	(col 6) % Change of Transfers YTD	(col 7) Remaining Allowable Balance From	(col 8) Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	18,651,344	56,414	18,707,758	1,870,776	(694,827)	-3.71%	1,175,949	2,565,603
10300 11160 12160 40580 41080	Total Special Education - Instruction, Total Basic Skills/Remedial – Instruct., Total Bilingual Education – Instruction, Total Undistributed Expend – Speech, OT,, Total Undist. Expend. – Other Supp. Serv	11-2XX-100-XXX 11-000-216, 217	8,195,185	8,558	8,203,743	820,374	528,118	6.44%	1,348,492	292,257
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600 19620 20620 21620 22620 23620 25100	Total School-Sponsored Co/Extra Curricul, Total School-Sponsored Athletics – Instr, Total Before/After School Programs, Total Summer School, Total Instructional Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins	11-4XX-X00-XXX	1,679,843	7,819	1,687,662	168,766	9,531	0.56%	178,298	159,235
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,092,615	0	2,092,615	209,262	(208,200)	-9.95%	1,062	417,462
29680 30620 41660 42200 43620	Total Undistributed Expenditures – Atten, Total Undistributed Expenditures – Healt, Total Undist. Expend. – Guidance, Total Undist. Expend. – Child Study Team, Total Undist. Expend. – Edu. Media Serv.	11-000-211, 213, 218, 219, 222	4,526,026	23,297	4,549,323	454,932	(26,269)	-0.58%	428,663	481,202
43200 44180	Total Undist. Expend. – Improvement of I, Total Undist. Expend. – Instructional St	11-000-221, 223	1,261,425	15,092	1,276,517	127,652	(45,227)	-3.54%	82,425	172,878
45300	Support Serv. - General Admin	11-000-230-XXX	1,507,091	63,039	1,570,130	157,013	176,427	11.24%	333,440	(19,414)
46160	Support Serv. - School Admin	11-000-240-XXX	1,996,333	17,133	2,013,466	201,347	(31,308)	-1.55%	170,039	232,655
47200 47620	Total Undist. Expend. – Central Services, Total Undist. Expend. – Admin. Info. Tec	11-000-25X-XXX	1,189,283	155,908	1,345,191	134,519	278,811	20.73%	413,330	(144,292)
51120	Total Undist. Expend. – Oper. & Maint. O	11-000-26X-XXX	4,502,933	282,073	4,785,006	478,501	333,982	6.98%	812,483	144,519
52480	Total Undist. Expend. – Student Transpor	11-000-270-XXX	2,503,973	69,054	2,573,027	257,303	57,238	2.22%	314,541	200,065
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	11-XXX-XXX-2XX	11,208,253	215,156	11,423,409	1,142,341	(270,000)	-2.36%	872,341	1,412,341
72020	Total Undistributed Expenditures – Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120	Transfer of Property Sale Proceeds Res.	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	1,013,022	0	1,013,022	101,302	(9,973)	-0.98%	91,329	111,276
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245 72246 72247	Interest Earned on Current Exp. Emergenc, Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)	10-607	0	0	0	0	0	0.00%	0	0
72260	TOTAL GENERAL CURRENT EXPENSE		60,327,326	913,542	61,240,868	6,124,087	98,303	0.16%	6,222,389	6,025,784

District: Berkeley Heights BOE

Monthly Transfer Report NJ

Month / Year: May 31, 2025

Line	Budget Category	Account	(col 1) Original Budget	(col 2) Revenues Allowed NJAC - 6A: 23A-13.3(d)	(col 3) Original Budget For 10% Calc	(col 4) Maximum Transfer Amount	(col 5) YTD Net Transfers to / (from) 5/31/2025	(col 6) % Change of Transfers YTD	(col 7) Remaining Allowable Balance From	(col 8) Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	75,919	75,919	7,592	359,361	473.35%	366,953	(351,769)
76260	Total Facilities Acquisition and Constru	12-000-4XX-XXX	29,934	52,840	82,774	8,277	633,356	765.16%	641,634	(625,079)
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	1,440,986	0.00%	1,440,986	(1,440,986)
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	4,500	0	4,500	450	(50,576)	-1123.90%	(50,126)	51,026
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		34,434	128,759	163,193	16,319	2,383,128	1460.31%	2,399,447	(2,366,808)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	90,000	0	90,000	9,000	(9,000)	-10.00%	0	18,000
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		60,451,760	1,042,302	61,494,062	6,149,406	2,472,430	4.02%	8,621,836	3,676,976

School Business Administrator Signature

Date

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-000-100-563-000-00-000	**TUITION TO CO VOC-REGULAR**		$592,500.00	($3,000.00)	($2,890.88)	$586,609.12	-1.%
14085	11-000-100-566-000-00-000	OOD TUITION		05/07/25	($1,790.88)		
14110	11-000-100-566-000-00-000	P/Y TUITION ADJUSTMENT		05/28/25	($1,100.00)		
11-000-100-566-000-00-000	**TUITION TO PRIVATE SCH/SPECIAL**		$756,591.00	($124,920.40)	$2,890.88	$634,561.48	-16.1%
14085	11-000-100-563-000-00-000	OOD TUITION		05/07/25	$1,790.88		
14110	11-000-100-563-000-00-000	P/Y TUITION ADJUSTMENT		05/28/25	$1,100.00		
11-000-213-100-000-01-114	**SAL - MKM NURSE SUB**		$1,500.00	$4,458.20	$635.00	$6,593.20	339.5%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$635.00		
11-000-213-100-000-03-114	**SAL - HUGHES NURSE SUB**		$1,500.00	($1,500.00)	$765.00	$765.00	-49.%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$765.00		
11-000-213-100-000-04-114	**SAL - MT. PARK NURSE SUB**		$1,500.00	$1,200.00	$640.00	$3,340.00	122.7%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$640.00		
11-000-216-320-000-11-000	**PUR PROF SVCS. - RELATED SVCS.**		$122,289.00	$424,512.50	$10,000.00	$556,801.50	355.3%
14097	11-000-291-270-000-00-001	COMM FOR THE BLIND		05/01/25	$10,000.00		
11-000-218-105-000-01-000	**SAL - MKM ECC GUID SECRETARY**		$3,743.00	$0.00	($500.00)	$3,243.00	-13.4%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($500.00)		
11-000-218-105-000-03-000	**SAL - HUGHES GUID SECRETARY**		$3,745.00	$0.00	($500.00)	$3,245.00	-13.4%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($500.00)		
11-000-218-105-000-09-000	**SAL - CMS GUID SECRETARY**		$14,141.00	$0.00	($1,900.00)	$12,241.00	-13.4%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($1,900.00)		
11-000-218-105-000-10-000	**SAL - GLHS GUIDANCE SECRETARY**		$121,232.00	$7,500.00	$2,900.00	$131,632.00	8.6%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	$2,900.00		
11-000-221-102-000-21-000	**SAL - SUPERVISORS**		$864,611.00	($41,664.74)	($12,000.00)	$810,946.26	-6.2%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($12,000.00)		
11-000-222-100-000-09-114	**SAL CMS LIBRARY SUBS**		$517.00	$0.00	$160.00	$677.00	30.9%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$160.00		
11-000-230-340-010-00-000	**OTHER PURCHASED SERVICES**		$55,000.00	$15,500.00	$300.00	$70,800.00	28.7%
14119	11-000-230-530-642-10-000	BOOK IT SHIPPING CHRG		05/30/25	$300.00		
11-000-230-530-642-10-000	**TELEPHONE - GLHS**		$15,500.00	($800.00)	($4,600.00)	$10,100.00	-34.8%
14101	11-000-230-585-000-00-000	NJSBA CONVENTION		05/15/25	($4,300.00)		
14119	11-000-230-340-010-00-000	BOOK IT SHIPPING CHRG		05/30/25	($300.00)		
11-000-230-580-000-00-000	**BOE TRAVEL/CONFERENCE**		$0.00	$0.00	$1,000.00	$1,000.00	0.%
14116	11-000-230-580-000-00-184	Trfr for conference registion		05/27/25	$1,000.00		
11-000-230-580-000-00-184	**SUPT OFFICE CONFERENCE/TRAVEL**		$9,000.00	$0.00	($1,000.00)	$8,000.00	-11.1%
14116	11-000-230-580-000-00-000	Trfr for conference registion		05/27/25	($1,000.00)		
11-000-230-585-000-00-000	**BOE OTH PURCH SVCS HOTEL/TRANS**		$5,600.00	$600.00	$4,300.00	$10,500.00	87.5%
14101	11-000-230-530-642-10-000	NJSBA CONVENTION		05/15/25	$4,300.00		

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-000-230-600-000-00-000	**BOE GENERAL MEETING SUPPLIES**		$1,500.00	$0.00	($25.00)	$1,475.00	-1.7%
14103	11-000-230-610-000-00-000	RETIREMENT		05/16/25	($25.00)		
11-000-230-610-000-00-000	**GENERAL SUPPLIES-ADMIN**		$1,500.00	$0.00	$25.00	$1,525.00	1.7%
14103	11-000-230-600-000-00-000	RETIREMENT		05/16/25	$25.00		
11-000-240-105-000-03-114	**SAL-HUGHES SECRETARY SUB**		$1,200.00	$0.00	$600.00	$1,800.00	50.%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$600.00		
11-000-240-105-000-05-114	**SAL- W.W. SECRETARY SUBSTITUTE**		$1,200.00	$100.00	$375.00	$1,675.00	39.6%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$375.00		
11-000-261-420-000-01-000	**LABOR & REPAIR SVCS - MKM ECC**		$30,000.00	($2,731.70)	($6,017.49)	$21,250.81	-29.2%
14092	11-000-261-420-000-05-000	:Transfer for Repair		05/08/25	($2,017.49)		
14091	11-000-261-420-000-09-000	:Transfer for CMS repair		05/08/25	($4,000.00)		
11-000-261-420-000-05-000	**LABOR & REPAIR SVCS - WOODRUFF**		$28,000.00	$0.00	($2,439.48)	$25,560.52	-8.7%
14092	11-000-261-420-000-01-000	:Transfer for Repair		05/08/25	$2,017.49		
14091	11-000-261-420-000-09-000	:Transfer for CMS repair		05/08/25	($956.97)		
14092	11-000-261-610-000-05-000	:Transfer for Repair		05/08/25	$2,000.00		
14113	11-000-261-420-000-10-000	Flooring transfer GL		05/27/25	($5,500.00)		
11-000-261-420-000-09-000	**LABOR & REPAIR SVCS - CMS**		$67,500.00	$9,386.70	$5,399.58	$82,286.28	21.9%
14091	11-000-261-420-000-01-000	:Transfer for CMS repair		05/08/25	$4,000.00		
14091	11-000-261-420-000-05-000	:Transfer for CMS repair		05/08/25	$956.97		
14091	11-000-261-610-000-00-000	:Transfer for CMS repair		05/08/25	$3,000.00		
14114	12-000-261-730-000-09-000	Transfer for equipment		05/27/25	($2,557.39)		
11-000-261-420-000-10-000	**LABOR & REPAIR SVCS - GLHS**		$85,000.00	$8,869.79	$13,025.14	$106,894.93	25.8%
14094	11-000-261-610-000-00-000	Repair		05/08/25	$1,525.14		
14094	11-000-261-610-000-05-000	Repair		05/08/25	$4,000.00		
14094	11-000-261-610-000-09-000	Repair		05/08/25	$2,000.00		
14113	11-000-261-420-000-05-000	Flooring transfer GL		05/27/25	$5,500.00		
11-000-261-420-000-12-000	**LABOR & REPAIR SVCS-MAINT DEPT**		$72,580.00	($2,061.98)	($1,112.71)	$69,405.31	-4.4%
14114	12-000-261-730-000-09-000	Transfer for equipment		05/27/25	($1,112.71)		
11-000-261-610-000-00-000	**REQ MAINT SUPPLIES- MAINT DEPT**		$78,000.00	($26,409.38)	($4,525.14)	$47,065.48	-39.7%
14091	11-000-261-420-000-09-000	:Transfer for CMS repair		05/08/25	($3,000.00)		
14094	11-000-261-420-000-10-000	Repair		05/08/25	($1,525.14)		
11-000-261-610-000-05-000	**REQ MAINT SUPPLIES - WOODRUFF**		$13,450.00	$1,538.23	($6,000.00)	$8,988.23	-33.2%
14092	11-000-261-420-000-05-000	:Transfer for Repair		05/08/25	($2,000.00)		
14094	11-000-261-420-000-10-000	Repair		05/08/25	($4,000.00)		
11-000-261-610-000-09-000	**REQ MAINT SUPPLIES - CMS**		$22,850.00	$923.30	($2,000.00)	$21,773.30	-4.7%
14094	11-000-261-420-000-10-000	Repair		05/08/25	($2,000.00)		
11-000-262-100-000-10-010	**SAL SUB CUSTODIAN - GLHS**		$25,000.00	$8,000.00	$7,500.00	$40,500.00	62.%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$7,500.00		
11-000-262-100-000-13-000	**SAL - CUSTODIAN OVERTIME**		$150,000.00	$50,000.00	$20,000.00	$220,000.00	46.7%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$20,000.00		

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-000-262-490-000-09-000	**WATER - COLUMBIA M.S.**		$8,190.00	$0.00	$2,500.00	$10,690.00	30.5%
14100	11-000-262-490-000-10-000	WATER SERVICES		05/14/25	$2,500.00		
11-000-262-490-000-10-000	**WATER - GLHS**		$25,725.00	$0.00	($2,500.00)	$23,225.00	-9.7%
14100	11-000-262-490-000-09-000	WATER SERVICES		05/14/25	($2,500.00)		
11-000-262-622-610-01-000	**ELECTRICITY - MKM ECC**		$25,974.00	$9,621.14	$3,611.48	$39,206.62	50.9%
14086	11-000-262-622-610-09-000	JCP&L		05/07/25	$3,611.48		
11-000-262-622-610-09-000	**ELECTRICITY - COLUMBIA M.S.**		$104,118.00	$42,569.15	($8,342.41)	$138,344.74	32.9%
14086	11-000-262-622-610-01-000	JCP&L		05/07/25	($3,611.48)		
14086	11-000-262-622-610-10-000	JCP&L		05/07/25	($4,730.93)		
11-000-262-622-610-10-000	**ELECTRICITY - GLHS**		$189,477.00	$22,136.15	$4,730.93	$216,344.08	14.2%
14086	11-000-262-622-610-09-000	JCP&L		05/07/25	$4,730.93		
11-000-263-500-000-00-000	**PURCH SVC - CARE/UPKEEP GROUND**		$106,000.00	$49,787.85	($71,746.84)	$84,041.01	-20.7%
14106	- - - - - -	Budget transfer for Equipment		05/21/25	($71,746.84)		
11-000-270-162-000-00-000	**SAL - OTHER TRANSPORTAT**		$121,725.00	$77,811.90	$40,000.00	$239,536.90	96.8%
14090	11-000-270-511-000-00-000	TRANSPORTATION PAYROLL		05/08/25	$20,000.00		
14090	11-000-270-518-000-00-000	TRANSPORTATION PAYROLL		05/08/25	$20,000.00		
11-000-270-511-000-00-000	**CONT. SVCS TO & FROM SCHOOL**		$733,577.00	$0.00	($20,000.00)	$713,577.00	-2.7%
14090	11-000-270-162-000-00-000	TRANSPORTATION PAYROLL		05/08/25	($20,000.00)		
11-000-270-512-000-09-001	**CMS ATHLETIC TRANSPORTATION**		$6,206.00	$0.00	($3,028.01)	$3,177.99	-48.8%
14112	11-000-270-512-000-10-001	ATHLETIC TRANSPORTATION		05/28/25	($3,028.01)		
11-000-270-512-000-10-001	**GLHS ATHLETIC TRANSPORTATION**		$54,174.00	$0.00	$17,766.01	$71,940.01	32.8%
14112	11-000-270-512-000-09-001	ATHLETIC TRANSPORTATION		05/28/25	$3,028.01		
14112	11-402-100-100-000-10-000	ATHLETIC TRANSPORTATION		05/28/25	$13,478.00		
14112	11-402-100-100-000-10-100	ATHLETIC TRANSPORTATION		05/28/25	$1,260.00		
11-000-270-518-000-00-000	**CONT. SVCS - SPECIAL ED. ESC**		$874,994.00	($4,830.40)	($20,000.00)	$850,163.60	-2.8%
14090	11-000-270-162-000-00-000	TRANSPORTATION PAYROLL		05/08/25	($20,000.00)		
11-000-291-270-000-00-001	**MEDICAL BENEFITS**		$7,784,037.00	($131,000.00)	($75,000.14)	$7,578,036.86	-2.6%
14097	11-000-216-320-000-11-000	COMM FOR THE BLIND		05/01/25	($10,000.00)		
14106	- - - - - -	Budget transfer for Equipment		05/21/25	($65,000.14)		
11-000-291-270-000-00-353	**DENTAL BENEFITS**		$415,810.00	($5,000.00)	($4,000.00)	$406,810.00	-2.2%
14109	11-150-100-320-000-00-000	HOME INSTRUCTION		05/28/25	($4,000.00)		
11-110-100-101-000-01-000	**SAL - MKM ECC KINDERGARTEN**		$287,856.00	$0.00	$64,000.00	$351,856.00	22.2%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	$64,000.00		
11-120-100-101-001-01-000	**SAL - MKM ECC GR 1-2 TEACHERS**		$1,003,224.00	($22,500.00)	($84,000.00)	$896,724.00	-10.6%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($64,000.00)		
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	($20,000.00)		
11-120-100-101-022-05-000	**SAL-GRADE 1-2 WOODRUFF TEACHER**		$1,123,752.00	($92,500.00)	($4,000.00)	$1,027,252.00	-8.6%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	($4,000.00)		

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-120-100-101-500-04-114	SAL - MT. PARK SUBSTITUTES		$27,000.00	$11,080.00	$8,000.00	$46,080.00	70.7%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$8,000.00		
11-120-100-101-500-05-114	SAL - WOODRUFF SUBSTITUTES		$25,000.00	$3,227.50	$3,000.00	$31,227.50	24.9%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$3,000.00		
11-130-100-101-066-09-000	SAL-GRADE 6-8 CMS TEACHERS		$3,874,037.00	($153,036.17)	($6,000.00)	$3,715,000.83	-4.1%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	($6,000.00)		
11-130-100-101-500-09-114	SAL - CMS SUBSTITUTES		$63,645.00	$4,654.80	$10,000.00	$78,299.80	23.%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$10,000.00		
11-130-100-101-700-09-505	MONITORS, CHAPERONES CMS		$10,000.00	$13,000.00	$2,000.00	$25,000.00	150.%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$2,000.00		
11-140-100-101-500-10-000	SAL- GRADE 9-12		$6,103,691.00	($261,193.00)	($33,675.00)	$5,808,823.00	-4.8%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	($33,675.00)		
11-150-100-320-000-00-000	HOME INSTRUCTION-PURC PROF		$50,000.00	$7,795.10	$4,000.00	$61,795.10	23.6%
14109	11-000-291-270-000-00-353	HOME INSTRUCTION		05/28/25	$4,000.00		
11-190-100-320-000-15-000	PURCH ED SERVICES-TECHNOLOGY		$30,136.00	$3,226.50	($12,900.00)	$20,462.50	-32.1%
14102	11-190-100-610-001-15-000	TECHNOLOGY PURCHASES		05/16/25	($12,900.00)		
11-190-100-320-001-09-090	PIRCH PROF ED SVC CMS SOC STUD		$2,350.00	($1,335.00)	($100.00)	$915.00	-61.1%
14111	11-190-100-500-001-09-071	CMS INSTRUMENT REPAIRS		05/28/25	($100.00)		
11-190-100-340-000-15-000	TECH-PURCH. TECHNICAL SERVICES		$118,403.00	($50,002.90)	($42,000.00)	$26,400.10	-77.7%
14102	11-190-100-610-001-15-000	TECHNOLOGY PURCHASES		05/16/25	($42,000.00)		
11-190-100-500-001-09-071	PURCHSD SVCS INST MUSIC CMS		$4,640.00	$179.89	$100.00	$4,919.89	6.%
14111	11-190-100-320-001-09-090	CMS INSTRUMENT REPAIRS		05/28/25	$100.00		
11-190-100-610-001-10-045	SUPPLIES - FAM/CON SCI GLHS		$19,390.00	($10,900.00)	($3,000.00)	$5,490.00	-71.7%
14104	11-190-100-640-220-10-000	GLHS PSYCHOLOGY TXTBKS		05/20/25	($3,000.00)		
11-190-100-610-001-15-000	SUPPLIES - TECHNOLOGY		$90,607.00	$16,380.00	$54,900.00	$161,887.00	78.7%
14102	11-190-100-320-000-15-000	TECHNOLOGY PURCHASES		05/16/25	$12,900.00		
14102	11-190-100-340-000-15-000	TECHNOLOGY PURCHASES		05/16/25	$42,000.00		
11-190-100-640-220-10-000	TEXTBOOKS - GLHS		$15,385.00	$0.00	$3,000.00	$18,385.00	19.5%
14104	11-190-100-610-001-10-045	GLHS PSYCHOLOGY TXTBKS		05/20/25	$3,000.00		
11-213-100-101-000-00-000	SALARY - RESOURCE ROOM		$2,030,326.00	$193,000.00	$23,000.00	$2,246,326.00	10.6%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	$23,000.00		
11-213-100-101-000-10-000	SAL-RESOURCE ROOM GLHS		$1,110,280.00	($116,000.00)	($23,000.00)	$971,280.00	-12.5%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	($23,000.00)		
11-213-100-106-000-01-114	SAL - RR AIDES - SUBSTITUTES		$52,000.00	$13,700.00	$10,000.00	$75,700.00	45.6%
14096	- - - - - -	PAYROLL TRANSFERS		05/13/25	$10,000.00		
11-402-100-100-000-10-000	SALARIES-COACHES-GLHS		$540,739.00	$0.00	($13,478.00)	$527,261.00	-2.5%
14112	11-000-270-512-000-10-001	ATHLETIC TRANSPORTATION		05/28/25	($13,478.00)		

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE							
11-402-100-100-000-10-100	**SAL-ATHLETIC ASSOC COSTS**		$45,000.00	$0.00	($1,260.00)	$43,740.00	-2.8%
14112	11-000-270-512-000-10-001	ATHLETIC TRANSPORTATION		05/28/25	($1,260.00)		
11-402-100-100-000-10-160	**SAL - GLHS ATHLETIC DIRECTOR**		$91,080.00	($13,612.00)	$12,000.00	$89,468.00	-1.8%
14089	- - - - - -	PAYROLL TRANSFERS		05/08/25	$12,000.00		
11-402-100-500-000-10-001	**PURCH SVCS GAME HELP**		$19,716.00	$0.00	($5,549.74)	$14,166.26	-28.1%
14099	11-402-100-600-000-10-119	ATHLETICS SIGNAGE		05/13/25	($5,549.74)		
11-402-100-600-000-10-119	**GLHS FIELD SUPPLIES & OTHER**		$27,110.00	$500.00	$6,549.74	$34,159.74	26.%
14079	11-402-100-800-000-10-002	ATHLETICS FIELD SUPPLIES		05/02/25	$1,000.00		
14099	11-402-100-500-000-10-001	ATHLETICS SIGNAGE		05/13/25	$5,549.74		
11-402-100-800-000-10-002	**ATHLETIC OTHER - DUES & FEES**		$93,629.00	($9,187.50)	($1,000.00)	$83,441.50	-10.9%
14079	11-402-100-600-000-10-119	ATHLETICS FIELD SUPPLIES		05/02/25	($1,000.00)		
	Total for Just Accounts Listed		$30,455,752.00	($72,926.47)	($140,417.08)	$30,242,408.45	-1%

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 12 CAPITAL OUTLAY							
12-000-100-730-000-09-001	**EQUIP-COLUMBIA**		$0.00	$59,985.00	($845.20)	$59,139.80	0.%
14093	12-000-405-450-000-05-000	Transfer Review fee		05/08/25	($845.20)		
12-000-261-730-000-00-000	**MAINTENANCE EQUIPMENT**		$0.00	$0.00	$124,647.98	$124,647.98	0.%
14106	- - - - - -	Budget transfer for Equipment		05/21/25	$124,647.98		
12-000-261-730-000-09-000	**EQUIPMENT - COLUMBIA M.S.**		$0.00	$0.00	$3,670.10	$3,670.10	0.%
14114	11-000-261-420-000-09-000	Transfer for equipment		05/27/25	$2,557.39		
14114	11-000-261-420-000-12-000	Transfer for equipment		05/27/25	$1,112.71		
12-000-263-730-000-00-000	**EQUIPMENT - GROUNDS**		$0.00	$20,006.22	$12,099.00	$32,105.22	0.%
14106	- - - - - -	Budget transfer for Equipment		05/21/25	$12,099.00		
12-000-405-450-000-05-000	**CONSTRUCTION SVCS-WW TOILETS**		$0.00	$192,470.00	$15,379.34	$207,849.34	0.%
14093	12-000-100-730-000-09-001	Transfer Review fee		05/08/25	$845.20		
14105	- - - - - -	*Increase Cap Reserve 6.5.25		05/21/25	$14,534.14		
	Total for Just Accounts Listed		$0.00	$272,461.22	$154,951.22	$427,412.44	0%

Start date 7/1/2024 Period date 5/1/2025 End date 5/31/2025 Expenditure

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 20 SPECIAL REVENUE FUNDS						
20-297-100-100-000-00-000	**OPEN SCIED SALARIES**	$0.00	$0.00	$9,000.00	$9,000.00	0.%
14095	- - - - - - OPEN SCIED GRANT FUNDS		05/01/25	$9,000.00		
20-507-100-320-000-00-028	**NONPUBLIC CH193 - CLASS. SVCS**	$0.00	$3,032.00	$2,652.00	$5,684.00	0.%
14144	- - - - - - CHAP 193 ADD'L FUNDING		05/29/25	$2,652.00		
	Total for Just Accounts Listed	$0.00	$3,032.00	$11,652.00	$14,684.00	0%

REPORT OF THE TREASURER
Berkeley Heights Board Of Education
For the Month Ended: May 2025

CASH REPORT

	#1 Beginning Cash Balance	#2 Cash Receipts This Month	#3 Cash Disbursements This Month	JE's / Redistribution RECAP	#4 Ending Cash Balances (1+2-3)
FUND 10-General Fund					
General Fund-Checking (A)	$703,653.21	$6,265,110.61	$5,188,009.85	$1,888.00	$1,782,641.97
Cash Management Fund	$6,790,699.01	$24,476.63			$6,815,175.64
Claims Acct - CMP & Diff Card	345,466.56	560,358.69	603,443.15		$302,382.10
Cash Account	3,500.00				$3,500.00
Athletics	50.00				$50.00
Cash with Fiscal Agents (LP)	7,182.68				$7,182.68
Cash Payroll	1,000.00				$1,000.00
Activity Fee Account	2,722.00	16,567.84	1,008.34		$18,281.50
Maintenance Reserve Account	566,354.83	697.47			$567,052.30
Capital Reserve Fund-Savings	3,817.11	3.40			$3,820.51
CMF/Capital Reserve Fund-Investment	1,949,713.68	7,027.62			$1,956,741.30
Total Fund 10	10,374,159.08	6,874,242.26	5,792,461.34	1,888.00	$11,457,828.00
FUND 20-Special Revenue Fund	112,227.77	907.00	39,499.66	(1,888.00)	71,747.11
FUND 30-Capital Projects	1,370,009.21		57,858.99		1,312,150.22
FUND 40-Debt Service Checking	(182,966.12)	91,483.25			(91,482.87)
FUND 60-Enterprise Fund					
	(131,252.76)	225,000.00	106,877.11		($13,129.87)
Other	5,296.25				5,296.25
	(125,956.51)	225,000.00	106,877.11	0.00	(7,833.62)
Checking (A)	1,871,671.31	6,582,500.86	5,392,245.61	0.00	3,061,926.56
Trust and Agency Funds:					
FSA Account	30,817.78	8,182.06	4,143.97		$34,855.87
Payroll	1,000.00	2,122,778.69	2,122,778.69		1,000.00
Payroll Agency	760,192.85				760,192.85
Total Trust and Agency Funds	792,010.63	2,130,960.75	2,126,922.66	0.00	796,048.72
Total All Funds	$12,339,484.06	$9,322,593.26	$8,123,619.76	$0.00	$13,538,457.56

Harold Kessler 6/18/25

Harold Kessler — Date
Treasurer

Berkeley Heights					
Bank Reconciliation					
May 2025					
GENERAL ACCOUNT					
CASH					
Beginning Balance			$1,871,671.31		
C/R			$6,582,500.86		
Sub total			$8,454,172.17		
C/D			$5,392,245.61		
Tr to Investment Account					
			$5,392,245.61		
Ending Balance			$3,061,926.56		
BANK					
Bank Balance			$3,092,908.99		
			$3,092,908.99		
Outstanding Checks			$30,982.43		
Ending Balance			$3,061,926.56		
			$0.00		

BERKELEY HEIGHTS BOARD OF EDUCATION				
May 2025				
OUTSTANDING CHECKS				
GENERAL FUND				
Oct-23	208873	FOWLER;JOHN	$ 164.18	
				$ 164.18
Nov-23				
	209128	SUZANNA PORZIO	$ 54.42	
				$ 54.42
Dec-23				
	209227	CREATIVE ACHIEVEMENT ACADEMY, LLC.	$ 12,950.00	
				$ 12,950.00
Feb-24				
	209518	A.C. DAUGHTRY, INC.	$ 333.00	
	209586	HARRAHS ATLANTIC CITY OPERATING CO. LLC.	$ 300.00	
	209637	RAMAPO ATHLETIC BOOSTER ASSOCIATION, INC	$ 150.00	
	209739	CHERYL HARRIS	$ 511.00	
	209751	MICHELE LEONI	$ 511.00	
	209764	SABRINA MIZRACHI	$ 511.00	
	209774	DANIELLE PIAZZA	$ 1,022.00	
	209785	JESSICA SCHMIDT	$ 511.00	
				$ 3,849.00
Apr-24				
	210006	CASEY NEBUS	$ 175.00	
				$ 175.00
Jun-24				
	210303	ANDREA CIBELLI & BRETT MOORE	$ 654.00	
	210367	ANTHIA & PERRY MANDARAKAS	$ 654.00	
	210474	J 3 TECHNOLOGIES, LLC.	$ 200.00	
				$ 1,508.00
Jan-25				
	211450	A.C. DAUGHTRY, INC.	3,776.70	
	211501	FIFTH ASSET, INC. / DBA DEBTBOOK	4,999.00	
				$ 8,775.70
Feb-25				
	211649	CURTISS;KELLY	191.38	
	211777	BAI;MATTHEW & LAURA	588.50	
	211788	COCUZZA;JOANN	588.50	
	211818	LAHR;GREGORY	588.50	
	211823	LEONI;MICHELE	588.50	
	211829	MANDARAKAS;ANTHIA & PERRY	588.50	
	211848	PIGNATARO;MARIA	588.50	
	211851	QUI;F	588.50	
				4,310.88
Apr-25				

	212125	PETTY CASH	184.98	
	212126	PETTY CASH	16.20	
	212173	WARRENVILLE HARDWARE	601.63	
				802.81
May-25				
VOIDED CHECKS				
	208873	FOWLER;JOHN	(164.18)	
	209128	SUZANNA PORZIO	(54.42)	
	209227	CREATIVE ACHIEVEMENT ACADEMY, LLC.	(12,950.00)	
	209518	A.C. DAUGHTRY, INC.	(333.00)	
	209586	HARRAHS ATLANTIC CITY OPERATING CO. LLC.	(300.00)	
	209637	RAMAPO ATHLETIC BOOSTER ASSOCIATION, INC	(150.00)	
	209739	CHERYL HARRIS	(511.00)	
	209751	MICHELE LEONI	(511.00)	
	209764	SABRINA MIZRACHI	(511.00)	
	209774	DANIELLE PIAZZA	(1,022.00)	
	209785	JESSICA SCHMIDT	(511.00)	
	210006	CASEY NEBUS	(175.00)	
	210303	ANDREA CIBELLI & BRETT MOORE	(654.00)	
	210367	ANTHIA & PERRY MANDARAKAS	(654.00)	
	210474	J 3 TECHNOLOGIES, LLC.	(200.00)	
	212191	AMERICAN SIGN LANGUAGE TEACHERS	221.00	
	212195	BEACON ATHLETICS LLC.	762.99	
	212201	BRIAN CARABELLO	164.18	
	212230	HAZMAT DIAGNOSTIC LLC.	14,777.50	
	212248	JOHN McDONALD	52.17	
	212255	NEW JERSEY SCHOOL COUNSELOR ASSOC., INC.	45.00	
	212257	NJ MVC	150.00	
	212299	UNION COUNTY ADMINISTRATORS OF SPECIAL EDUCATION	75.00	
	212310	TREASURER, STATE OF NEW JERSEY	845.20	
				(1,607.56)
				$ 30,982.43

Berkeley Heights					
May 2025					
PAYROLL ACCOUNT					
Beginning Balance			$1,000.00		
C/R			$2,122,778.69		
Sub total			$2,123,778.69		
C/D			$2,122,778.69		
sub total cash disbursed					
Ending Balance			$1,000.00		
BANK					
Bank Balance			$39,108.11		
Interest adj			-$148.33		
Adj ck #158627			-$0.66		
Adj ck #159191			-$0.60		
Adj ck #159650			$10.00		
Adj ck #162277			-$0.80		
Adj ck #162677			$0.10		
Adj ck #163698			$0.50		
Adj ck #166432			-$0.90		
Adj ck 168098			$3.00		
Adj ck #168422			-$300.00		
Adj ck #169746			-$0.05		
sub total			$38,670.37		
Less O/C			$37,670.37		
Ending Balance			$1,000.00		

Berkeley Heights					
May 2025					
Outstanding Checks					
Payroll Account					
Oct-23					
	170528	LOEFFLER	WILLIAM	$ 108.44	
					$ 108.44
Oct-24					
	171504	WORSWICK	KACIE	$ 20.41	
	171526	BARTIROMO	TARA	$ 60.97	
					$ 81.38
Nov-24					
	171626	PRIORE	MICHAEL	278.06	
					$ 278.06
Jan-25					
	171812	SMITH	ELLEN	904.32	
					904.32
Apr-25					
	171988	SMITH	ELLEN	935.29	
	172021	GODFREY	RICHARD	1,492.59	
	172037	SMITH	ELLEN	935.28	
					3,363.16
May-25					
	172044	WORSWICK	KACIE	1,691.71	
	172045	GODFREY	RICHARD	1,492.59	
	172046	GODFREY	RICHARD	307.40	
	172054	NELSON	LORI	1,832.33	
	172059	NEIGEL	DAVID	123.36	
	172063	SMITH	ELLEN	935.29	
	172067	BOLANOS	TANIA	29.31	
	172075	HUBERT	JOSEPH	1,792.59	
	172080	PASQUALE	ANNA	1,205.46	
	172081	PFEIFER	MARGARET	243.88	
	172089	FUDENNA	MARISA	275.69	
	172090	TENNANT	JACKSON	1,123.02	
	172092	GODFREY	RICHARD	1,492.59	
	172093	MC GARRY	HEATHER	2,280.37	
	172095	DOERRBECKER	ELIZABETH	2,766.41	
	172096	RADANO	KELLY	2,171.25	
	172097	SZALUS	MONICA	2,053.33	
	172098	FINKELSTEIN	KATHRYN	3,131.19	

	172101	NELSON	LORI	1,832.33	
	172102	PARROTT	STEPHANIE	2,456.23	
	172103	PORFIRIS	MARGUERITE	255.69	
	172104	PORFIRIS	PAULIXANI	630.15	
	172105	NEIGEL	DAVID	123.36	
	172108	SMITH	ELLEN	935.28	
	172109	TOMCHAK	DYLAN	1,754.20	
					32,935.01
					$37,670.37