



**SOLUTIONS**  
ARCHITECTURE  
FRANK A. MESSINEO ■ AIA

June 23<sup>rd</sup>, 2025

**Mr. Daryl Palmieri**

*Interim Executive County Superintendent*

Union County Office of Education

300 No. Avenue East

Westfield, NJ 07090

**Re: Mary Kay McMillin Early Childhood Center**

Capital Renovation Components – Q2

**NJ DOE State Project No. 39-0310-035**

Submission “County Superintendent Letter”

**Mr. Palmieri:**

The Berkeley Heights Board of Education has engaged our firm to serve as the Architect of Record for the District and has authorized us to make the following submission for the above referenced project for your review.

In accordance with NJAC Title 6A:26-5.3(b), please find a copy of the above noted project submission for your records. The intended project scope includes Mechanical and Plumbing Upgrades. Replace H&V Unit Ventilators in kind, replacement of MPR H&V System and replace mechanical controls with Direct Building Management System.

Should you have any questions or concerns, or if you require additional information, please do not hesitate to contact me at [973.484.4800](tel:973.484.4800) or via e-mail at [thomass@solutions-arch.com](mailto:thomass@solutions-arch.com)

Respectfully submitted,

**Thomas Strauser,**

*Principal*

*Enclosures:*

cc. Kim Feltre, Superintendent of Schools

cc. Anthony Juskiewicz, Business Administrator & Board Secretary