

FINANCE AND FACILITIES

COMMITTEE MEETING

Friday, June 20, 2025

TIME: 2-3:00 PM, Business Office Conference Room

Attendees: Tom Foregger, Sai Akiri, Gale Bradford (as sub for Pamela Stanley), Dr. Kim Feltre, Crystal Marr, Rick Romano

1. Bid for Gym floors, GL red and CMS blue and gold.

No bids were received. A coop price was obtained from Classic Flooring and Direct Flooring. The architects made a recommendation on a vendor to proceed with Classic flooring. The committee agreed on this recommendation.

Action item: Place on June 26th board agenda

1A. Another \$33,500 will need to be withdrawn from the Capital reserve because of the higher price. We received insurance checks from the GL heat leak for \$219,000 and the CMS fire panel repair for \$59,000 and the BA recommends that these be deposited into the maintenance reserve account to replenish some of the funds.

Action item: The committee requested that Dr. Feltre find out which account insurance reimbursement checks are deposited into, as the previous Business Analyst had indicated that they go to a specific account. The committee wanted to find out the rationale for the recommendation of depositing the reimbursement check in the Maintenance reserve vs the capital reserve.

Dr. Feltre to request the BA for the rationale and specific account insurance reimbursements are deposited.

2. We have received a Recreation grant of \$88,000, and we will need to use some capital reserve money to fund the playground upgrades at Mountain Park and Mary Kay McMillan. We are waiting for input from the Architects on the scope of the projects and estimated costs from a coop.

Action item: Obtain input from the Architects on these playground projects and present them to finance and facilities committee for review.

3. The township made sewer billing corrections, and credits issued for \$8000. We budgeted \$44,242 for 2025-26.

Action item: The credit will be on the bill list for June 26th meeting

4. We talked about the facility fee for use of facilities: These need to be set annually by policy. We will have new fees for the next meeting. We will probably be adding some fees for a janitor's closet. Facilities committee advised it's not appropriate to add a 30% increase to the facility fee.

Action item: Rick Romano to reach out to adjacent districts to see what they charge for facility fee and how they handle any associated costs. Rick to share the feedback with committee. Discuss at June 27th finance and facilities meeting.

5. Water meter for environmental commission: The environmental commission wants to plant 200 trees next to GL high school. They need water so we recommend that the county provide the water via a water truck. A second water meter was installed the day of the finance committee meeting without any authorization by the board or administration. The committee learned the background: Rick stated that Business administrator had suggested the water truck as a solution but the Environmental Commission head had already got the second water installed on 6.20.2025.

Action item: Remove the 2nd water meter since it was not board approved and there would need to be a shared service agreement with the township to cover the water cost.

6. We reviewed the price increases of menu items by Pomptonian. And agreed that they are reasonable after discussion about sending a survey to parents on quality of

food for the prices charged. Discussion on possibility of an RFP for food services for next year given the feedback from parents

Action item: Agenda item for board approval on June 26th meeting, commitment from Dr.Feltre that she would seek community input, review prices charged by Pomptonian and other vendors in neighboring districts.

7. Referendum projects list to review: We did not have time to review the referendum projects but did ask for a brief written description of each project. The committee could not approve the project list as the administration did not have a clear answer to what five things would the district get for \$4.4 Million for media center projects.

Action item: Obtain description of each project and breakdown of cost from Solutions Architect. Review and discuss at June 27th finance and facilities meeting.

8. Treasurer of School Monies. We heard that the Treasurer of school monies position should be continued for 2 months to give time to make the transition. So we agreed to that. There are some policies that will need to be adjusted for this personnel change.

Action items: Refer to Policy committee for formulation of revised policies that have NO Treasurer of School monies. Items for Board approval of 2 month extension at June 26th meeting.

9. We heard about a new Irrigation hosing system for watering the fields.

We need to purchase water wheel equipment for watering fields. The water wheel used to the ball fields is extremely old and not functional. We had a price to repair it and the repair price was somewhere between \$6-8 thousand dollars. A new water wheel is \$20,000 and covers more area and saves us money in water.

Action item: Board approval of new water wheel at June 26th meeting for about \$20,000.

10. Capital Reserve Withdrawal: A withdrawal will need to be made from the capital reserve account for the bathroom project at Woodruff to remove asbestos. We are awaiting a quote for this expense. This was just an FYI agenda item.

Action item: Obtain quote on asbestos removal. Administration to provide a detailed overview and description of which bathrooms at Woodruff were fixed in 2021, along with all bathroom projects at MKM and Woodruff from 2022-2025. Provide details of the classroom numbers at Woodruff that will need asbestos removal for bathroom renovation.