



## Common Council of the City of Summit

Closed Session Agenda for Tuesday, February 3, 2026

**7 : 0 0   p m   –   7 : 2 0   p m**

(Produced by the Office of the Secretary to the Mayor and Council)

### ADEQUATE NOTICE

### RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
  - Affordable Housing Update
  - Fair Share Housing Mediation Agreement
  - Redevelopment Litigation Update
  - Tatlock Community Preservation Association Litigation Update
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Appoint Part-time Plumbing Subcode Official
  - Appoint One (1) New Police Officer
  - Memo – R. Licatiese, re Unfilled Appointments:
    - Mayor's Appointments:  
**(confirmation required)**
      - \*Arts Committee (4)
      - Homelessness Task Force (1)
      - Rent Commission (1)
    - Council Appointments:
      - Economic Development Advisory (1) & Chair
      - Free Market Steering Committee (1)
      - Recycling Advisory Committee (1)
      - Shade Tree Advisory Committee (1)
      - Transportation Advisory Board, UC (1 Alt.)
  - Known for discussion
  - \* Known for consideration

### ADJOURN CLOSED SESSION



## Common Council of the City of Summit

**Regular Meeting Agenda for Tuesday, February 3, 2026**  
**7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Tuesday                    4:30 pm – 5:00 pm                    *Virtual*  
Boyer, Crisafulli, Baldwin, Licatese

### **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Monday                    12:00 pm – 1:30 pm                    *Large Conference Room*  
Crisafulli, Landman, Baldwin, Schrager

### **COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday                    5:30 pm – 6:30 pm                    *Virtual*  
Kalmanson, Boyer, Baldwin, Ozoroski, Sawicki

### **FINANCE COMMITTEE**

Wednesday                    12:30 pm – 2:00 pm                    *Large Conference Room*  
Landman, Lasaracina, Toth, Mayor Fagan, Baldwin, Kobliska

### **LAW & LABOR COMMITTEE**

Thursday                    9:00 am – 10:00 am                    *Virtual*  
Lasaracina, Pawlowski, Baldwin, Licatese, Giacobbe, Kavanagh

### **SAFETY & HEALTH COMMITTEE (Police and Fire)**

Tuesday                    5:00 pm                            *Large Conference Room*  
Pawlowski, Kalmanson, Mayor Fagan, Baldwin, Evers, Peters, Avallone

***\*\* Committee meetings shall be conducted via video, teleconferencing or in-person at the discretion of the committee chair.***

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 17, 2025, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

*The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channels 34 and 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, please limit your comments to no more than 3 minutes in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

*(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)*

## **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of January 20, 2026

## **REPORTS**

- Mayor, City Administrator and Council President

## **HISTORICAL MINUTE**

- Black History Month and Florence Spearing Randolph - Kayla Green, Summit High School Student

## **PRESENTATION**

- Affordable Housing Update – Nancy Holm, Esq., City's Affordable Housing Counsel

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

(ID # 12390)	1. Authorize Transfer of Appropriations - Operating Budget <i>(Roll Call Vote)</i>
(ID # 12385)	2. Amend Professional Services Agreement - 2025 City Solicitor-Additional Fees - \$18,500.00

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 12388)	1. Amend Professional Services Agreement - 2025 Affordable Housing Planner Services - Additional Fees - \$7,000.00
(ID # 12325)	2. Authorize Grant Application Submission for 2026 Sustainable Jersey Grants Program & PSEG Foundation
(ID # 12371)	3. Appoint Part-Time Plumbing & Mechanical Subcode Official <i>(Pending Closed Session Discussion)</i>

### **COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 12376)	1. Authorize Execution of Revised Agreement with Parkmobile LLC
(ID # 12377)	2. Authorize Submission of Grant Application - NJ DCA Local Recreation Improvement Grant Program and Authorize Execution of Grant Agreement

### **SAFETY & HEALTH**

(ID # 12375)	1. Authorize Execution of Information Technology Services Agreement with Quikteks - Police Department - \$62,755.40
(ID # 12393)	2. Appoint One (1) New Police Officer <i>(Pending Closed Session Discussion)</i>

## CONSENT AGENDA

## SAFETY & HEALTH

(ID # 12379)      Grant Permission and Set Forth Conditions - 2026 Department of  
Community Programs Coordinated Events

## FINANCE

(ID # 12373) 1. Authorize Amend Payroll

(ID # 12365) 2. Authorize Refund - Overpayment of 2025 Taxes

(ID # 12370) 3. Authorize Payments - Union County Purpose Tax and Open Space, Recreation and Historic Preservation Taxes - 2026 First and Second Quarters

(ID # 12328) 4. Authorize Payment of Bills and Payroll - \$2,402,572.67

## **PUBLIC COMMENTS**

At this point in the meeting Council welcomes comments from any member of the public. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to no more than 3 minutes in length.

## COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

## **ADJOURNMENT REGULAR MEETING**

## **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

**EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

## CORRESPONDENCE

## Letter – Mayor Fagan, re Housing Authority Appointment

RECEIVED AND FILED

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

Resolution (ID # 12390)  
February 3, 2026

**AUTHORIZE TRANSFER OF APPROPRIATIONS - OPERATING BUDGET (ROLL CALL VOTE)**

WHEREAS, there appears to be a surplus in the following 2025 Operating Accounts over and above the demands to be necessary:

FROM

		Salaries and Wages	Other Expenses
5-01-20-130-000-110	Finance S&W	\$18,500.00	
	<b>Total amount transferred from:</b>	<b>\$18,500.00</b>	<b>\$0</b>

WHEREAS, there appears to be insufficient funds in the following 2025 Operating Accounts to meet the demands thereof;

TO

		Salaries and Wages	Other Expenses
5-01-20-155-000-500	Legal Contract Svcs		\$18,500.00
	<b>Total amount transferred to:</b>	<b>\$51,500.00</b>	<b>\$18,500.00</b>

RECORDED VOTE:

Ayes	(	Nays	(	Abstain	(
	(				
	(			Absent	(
	(				
	(				
	(				
	(				

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

## RESOLUTION (ID # 12390)

DOC ID: 12390

TO: Mayor and Common Council  
FROM: Tammie Baldwin, CFO/City Administrator  
DATE:

This resolution transfers funds from 2025 operating accounts with a balance to operating accounts with insufficient funds. The total amount transferred out must equal the total amount transferred in. These transfers are allowed only during the last two months of a fiscal year and the first three months of the succeeding year.

**AMEND PROFESSIONAL SERVICES AGREEMENT - 2025 CITY SOLICITOR- ADDITIONAL FEES - \$18,500.00**

WHEREAS, on December 3, 2024, Common Council adopted Resolution #41382 authorizing professional services agreement #24-3901P with Cleary Giacobbe Alfieri Jacobs, LLC for 2025 City Solicitor services in an amount not to exceed \$250,000.00, and

WHEREAS, the contract was amended by Resolution#41837 for a new not to exceed amount of \$350,000.00, and

WHEREAS, the City Treasurer/CFO advises that additional legal services totaling \$18,500.00 are required related to legal services, and

WHEREAS, in accordance with the City Treasurer's certification of availability of funds, a copy of which is hereto attached and made a part of this resolution, funds in the amount of \$18,500.00 are available in account nos. 5-01-20-155-000-500 and 5-01-20-155-000-509.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the contract amount for professional services agreement #24-3901P with Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road Upper Level 105, Oakland, NJ 07436, for 2024 City Solicitor services, be increased in the amount of \$100,000.00 as described above, for a total contract amount not to exceed \$368,500.00.

A notice of this action shall be printed once in the Union County Local Source.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a special meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

## RESOLUTION (ID # 12385)

DOC ID: 12385 A

TO: Mayor and Common Council  
FROM: Tammie Baldwin, CFO/City Administrator  
DATE: January 22, 2026

This resolution adds \$18,500 to the 2025 legal services contract awarded to the law firm of Cleary Giaccobe Alfieri Jacobs. The total contract will increase to \$368,500.00 for 2025 services.

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 12/5/2025  
 Resolution Doc Id: 12291

Vendor: Cleary, Giacobbe, Alfieri, Jacobs, LLC  
 995 Rt Highway 34  
 Suite 200  
 Matawan, NJ 07747

Purchase Order: 25-00433

Account Number	Amount	Account Description
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5-01-20-155-000-500 \$250,000.00 Legal Services Contract Services

**Original Contract Total \$250,000.00**

5-01-20-155-000-500 \$ 85,000.00 Legal Services Contract Services  
 5-01-20-155-000-509 \$ 15,000.00 Legal Services Misc. Services

**Amended Contract Total \$350,000.00**

5-01-20-155-000-500 \$ 18,500.00 Legal Services Contract Services

**Amended Contract Total \$368,500.00**

Only amounts for the current Budget Year have been certified.  
 Amounts for future years are contingent upon sufficient funds being appropriated.

*Tammie L. Baldwin*  
 City Treasurer/CFO

**AMEND PROFESSIONAL SERVICES AGREEMENT - 2025 AFFORDABLE HOUSING  
PLANNER SERVICES - ADDITIONAL FEES - \$7,000.00**

WHEREAS, on December 17, 2024, Common Council adopted Resolution #41408 authorizing professional services agreement #24-3905P with Burgis Associates, Inc. for 2025 Affordable Housing Planner services in an amount not to exceed \$75,000.00, and

WHEREAS, the Land Use Manager advises that due the significant planning, objection response, program mediation, and review of affordable housing matters, the contract needs to be increased by \$7,000.00 to account for the work concluded through the month of December 2025, for a total contract amount not to exceed \$82,000.00, and

WHEREAS, funds in the amount not to exceed an additional \$7,000.00 will be certified from account nos. T-19-56-800-000-001.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the contract amount for professional services agreement #24-3905P with Burgis Associates, Inc. 25 Westwood Avenue, Westwood, NJ 07675, for 2025 Affordable Housing Planner be increased in the amount of \$7,000.00 as described above, for a total contract amount not to exceed \$82,000.00.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



## **RESOLUTION (ID # 12388)**

DOC ID: 12388

TO: Mayor and Common Council  
FROM: Augusto Dal'Maso, Land Use Manager  
DATE:

### **SUMMARY**

At the beginning of 2025, the City entered into an agreement with Burgis Associates, Inc, (Burgis) for a not-to-exceed amount of \$75,000 for the purpose of providing Affordable Housing planning services. At the time, the estimated cost was based on the prior year dollar values and workload. However, the Division's estimates could not have accounted for the significant demands of the Affordable Housing Dispute Resolution Program (The Program). Given increase in workload in the various planning related topics such as the HEFSP, it has become apparent that the contract needs to be increased to and the contract amended.

At this time and based on Burgis' assessment, I am recommending the City revise the contract with Burgis to a new not-to-exceed fee of \$82,000.00. Certification of funds can be done against the following account:

T-19-56-800-000-001 \$7K

With this amendment, the City will be able to close the 2025 contract and pay outstanding invoices.

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following contract award are available:

Vendor: Burgis Associates Inc  
25 Westwood Avenue  
Westwood, NJ 07675

Purchase Order Number: 25-00534

Account Number	Amount	Account Description
T-19-56-800-000-001	\$75,000.00	Affordable Housing Trust Fund
T-19-56-800-000-001	<u>7,000.00</u>	Affordable Housing Trust Fund
Total	\$82,000.00	

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin  
CFO/City Treasurer

**AUTHORIZE GRANT APPLICATION SUBMISSION FOR 2026 SUSTAINABLE JERSEY  
GRANTS PROGRAM & PSEG FOUNDATION**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the City of Summit strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the City of Summit is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program, and, therefore, the Common Council of the City of Summit has determined that the City of Summit should apply for the aforementioned Grant.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, STATE OF NEW JERSEY:

That it does hereby authorize the submission of the aforementioned Sustainable Jersey Grant in the amount of \$10,000.00 for the purpose of installing electric vehicle charging infrastructure at City Hall.

Date: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Capital Projects and Community Services Committee**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

**RESOLUTION (ID # 12325)**

DOC ID: 12325

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE:

**SUMMARY**

See memo from Millenium.



**CITY OF SUMMIT  
2026 SUSTAINABLE JERSEY GRANTS PROGRAM  
FUNDED BY THE PSEG FOUNDATION**

Through the Sustainable Jersey Grants Program, Sustainable Jersey and PSE&G Foundation provide funding to support efforts to implement projects that help municipalities gain points needed for Sustainable Jersey certification and make progress toward a sustainable future. Funding supports projects that serve as practical and innovative models for the rest of the State and make measurable contributions toward the long-term goal of a sustainable New Jersey. Eligible expenses include staff stipends, consultant or contractor services, equipment, training and educational materials or related expenses, project supplies, and promotional items. The applicant must be registered or certified with the Sustainable Jersey program. Applicants are restricted to one application for a large grant (either one \$20,000.00 or one \$10,000.00 grant) and/or one \$2,000.00 grant. Funding will be distributed on a reimbursement basis. There is no match required for this grant program.

The City of Summit Environmental Commission is submitting an application to the 2026 Sustainable Jersey Grants Program funded by the PSE&G Foundation. The Environmental Commission is applying for a grant in the amount of \$10,000.00 to support the installation of a level 2 charging station at City Hall to charge municipal electric vehicles. By developing electric vehicle charging infrastructure, the City of Summit will be able to add electric vehicles to the municipal fleet and ultimately reduce its impact on the environment.

Each application requires an individual resolution authorizing the submission of the grant application. At this time, the Environmental Commission is requesting that the City Council pass the attached resolution in support of the above-referenced project as part of the application process.

Resolution (ID # 12371)  
February 3, 2026

**APPOINT PART-TIME PLUMBING & MECHANICAL SUBCODE OFFICIAL (PENDING  
CLOSED SESSION DISCUSSION)**

*Pending Closed Session discussion.*

**AUTHORIZE EXECUTION OF REVISED AGREEMENT WITH PARKMOBILE LLC**

WHEREAS, in 2017, the City authorized an exception to bidding, awarding a contract to Parkmobile LLC as an ancillary agreement to a formally bid contract award as the proprietary provider of pay-by-phone services that has an exclusive agreement with the successful bidder for the payment machines, and

WHEREAS, that agreement expired on September 5, 2024 and a new agreement was awarded on December 2, 2025, and

WHEREAS, in a memo dated January 15, 2026 the Parking Services Manager requests that the revised agreement be awarded due to revisions made by Parkmobile LLC to the agreement originally awarded December 2, 2025, and

WHEREAS, the anticipated term of this contract is from January 21, 2026 through January 20, 2027, with the option for five (5) annual renewals, and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the contract has the potential to exceed \$17,500.00 per year, and

WHEREAS, Parkmobile LLC has submitted a proposal with monthly costs for \$.35 per transaction for 2026, and an increase to \$.40 per transaction starting in January 2027 if renewed, and

WHEREAS, Parkmobile LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Parkmobile LLC has not made any reportable contributions to a political or candidate committee in the City of Summit in the previous one year, and that the contract will prohibit Parkmobile LLC from making any reportable contributions to a political or candidate committee in the City of Summit through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

- . That subject to review and approval of the City Solicitor, the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Parkmobile LLC., 1100 Spring Street NW, Ste 200, Atlanta GA 30309, as described herein.
- . That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
- . This contract is awarded without competitive bidding because as an exception to bidding pursuant to N.J.S.A. 40A:11-5(dd) for the support or maintenance of proprietary computer hardware or software.

- That Parkmobile LLC shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
- A notice of this action shall be published in the Union County Local Source.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk

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# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901

P: 908.522.5100 F: 908.277.2977

[PARKING@CITYOFSUMMIT.ORG](mailto:PARKING@CITYOFSUMMIT.ORG)

[WWW.CITYOFSUMMIT.ORG](http://WWW.CITYOFSUMMIT.ORG)



## MEMORANDUM

To: Mayor Fagan and Members of Common Council  
From: Nicole Sawicki, Parking Services Director  
Date: January 15, 2026  
Re: **Revised Agreement with Parkmobile for Pay-by-Phone Services**

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Due to revisions made by Parkmobile LLC to the agreement originally awarded December 2, 2025, I request that the revised agreement be awarded as attached

Thank you



## ParkMobile Service Agreement

This ParkMobile Service Agreement ("Agreement") is made by and between Parkmobile, LLC, a Delaware limited liability company, with offices at 1075 Peachtree St. NE, Ste 3100, Atlanta, GA 30309 ("ParkMobile") and The City of Summit, a New Jersey Municipal Corporation, with offices at 512 Springfield Avenue, Summit, New Jersey 07901, United States ("Client"). This Agreement will become effective as of the last signature date below (the "Effective Date"). In consideration of the mutual covenants and agreements set forth in this Agreement, the parties agree as follows:

PARTY CONTACTS	
Client	ParkMobile
<b>Legal Name:</b> The City of Summit	<b>Legal Name:</b> ParkMobile, LLC
<b>Contact:</b> Nicole Sawicki	<b>Sales Rep:</b>
<b>Email:</b> nsawicki@cityofsummit.org	<b>Email:</b> tara.jeanty@arrive.com
<b>Phone:</b> 908-522-5100	<b>Phone:</b> (877) 727-5457
<b>Address:</b> 512 Springfield Avenue, Summit, New Jersey 07901, United States	<b>Address:</b> ParkMobile, LLC 1075 Peachtree St. NE Ste 3100 Atlanta, GA 30309
<b>For legal notices:</b> with a copy to ParkMobile's Legal Department at the above address and to <a href="mailto:legal@parkmobile.io">legal@parkmobile.io</a> .	

SERVICE TERMS	
<b>Services</b>	ParkMobile will provide Client with the Services related to the following types of parking transactions: <b>On Demand and Reservations</b>
<b>Initial Term</b>	3 years beginning on the Effective Date
<b>Renewal</b>	This Agreement will automatically renew for additional successive 1 year terms unless earlier terminated pursuant to this Agreement's express provisions or either party provides written notice of non-renewal at least before the end of the then-current term (each a " <u>Renewal Term</u> " and, collectively, together with the Initial Term, the " <u>Term</u> ").
<b>Termination</b>	Either party may terminate this Agreement effective immediately on written notice to the other party, if the breaching party materially breaches this Agreement, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured 30 days after the non-breaching party provides the breaching party with written notice of such breach.
<b>Merchant of Record</b>	The Parties designate Client as the Merchant of Record. Client is responsible for the payment of payment processing and related fees. ParkMobile will issue invoices to Client on a monthly basis for all fees due to ParkMobile under this Agreement. Client shall pay each invoice within thirty (30) days of the invoice date. Client shall make all payments hereunder in US dollars to the address or account specified on the applicable invoice.



## ParkMobile Service Agreement

<b>Parking Locations</b>	The Services will be provided to Client in the following locations / geographical territory: <b>All Client locations</b>
<b>Signage</b>	Client will receive one free welcome kit that includes the aluminum signs and/or decal stickers necessary to complete implementation (installation not included). All signage included in the welcome kit is designed using ParkMobile's standard signage templates. Custom signage may be made available to Client for purchase at ParkMobile's current signage rates. Any requested changes to ParkMobile's standard signage templates will be treated as custom signage. Additional and/or replacement signage may be purchased by Client at ParkMobile's then-current signage rates. Installation and maintenance of all signage is Client's sole responsibility.
<b>Governing Law</b>	State of Georgia
<b>Schedules</b>	This Agreement incorporates the following Schedules: Schedule 1: Client General Terms and Conditions; Schedule 2: Services; Schedule 3: Client Electronic Funds Authorization Form

IMPLEMENTATION FEES			
Description	Units	Rate	Price
Implementation Fee	0	\$0.00	\$0.00
Custom Development	0	\$0.00/hr	\$0.00
<b>Total Implementation Fees:</b>			<b>\$0.00</b>

ADDITIONAL FEES	

USER FEES		
On Demand User Fee through the end of 2026	\$0.35	per transaction
On Demand User Fee beginning on January 1, 2027	\$0.40	per transaction
Reservations User Fee	15%	of parking fee
"No Charge" Reservation Service Fee	\$0.00	per no-charge reservation

The parties have executed this Agreement as of the Effective Date.

**THE CITY OF SUMMIT**

**PARKMOBILE, LLC**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



## SCHEDULE 1: CLIENT GENERAL TERMS & CONDITIONS

### 1. SERVICES

- 1.1 **General.** During the term, ParkMobile will provide the Services to Client in accordance with the terms and conditions of this Agreement.
- 1.2 **Launch Date.** The parties will mutually agree upon the launch date for the Services.
- 1.3 **ParkMobile Application.** On and after the launch date, Client's Parking Locations, along with associated Parking Information, will be made available to the general public through the ParkMobile Application.
- 1.4 **Parking Management Services.** Subject to the license granted in Section 2, Client will be provided access to the Platform to manage Client's Parking Locations and associated Parking Information.
- 1.5 **Parking Locations.** The parties agree that ParkMobile does not own, operate, manage, or maintain any Parking Location. Client agrees that ParkMobile is not responsible for the condition or operation of any Parking Location, including, but not limited to, the operation of third-party hardware and/or software-based solutions used by Client at the Parking Location or for the delivery and/or fulfillment of parking or other services at the Parking Location.
- 1.6 **Publicity of Services.** Each party will use commercially reasonable efforts to market the Services throughout the Term. All brochures and promotional material to be distributed by Client will be in a form mutually agreed upon by the parties, which will not be unreasonably withheld or delayed.
- 1.7 **Exclusivity.** Throughout the term, the parties agree that ParkMobile will be the exclusive provider of electronic payment parking services for Client.
- 1.8 **PCI DSS.** ParkMobile has obtained, and will continue to maintain throughout the term, Payment Card Industry – Data Security Standard (PCI DSS) certification.
- 1.9 **Online Client General Terms & Conditions.** The parties agree that this Agreement supersedes the Client General Terms and Conditions that is publicly available at <https://parkmobile.io/client-terms> with respect to the Services provided under this Agreement.

### 2. ACCESS & USE OF PLATFORM

- 2.1 **Provision of Access.** Subject to and conditioned on Client's and its Authorized Users' compliance with the terms and conditions of this Agreement, all applicable laws and regulations, and Client's payment of fees, ParkMobile grants Client a non-exclusive, non-transferable right to access and use the Platform during the Term. Such use is limited to Client's internal use. ParkMobile will provide Client the Access Credentials within a reasonable time following the Effective Date.
- 2.2 **Documentation License.** ParkMobile hereby grants to Client a non-exclusive, non-sublicensable, non-transferable license to use the Documentation during the Term solely for

Client's internal business purposes in connection with its use of the Services.

- 2.3 **Use Restrictions.** Client will not, directly or indirectly, and will not permit any third party to, access or use the Platform except as expressly permitted by this Agreement. For purposes of clarity and without limiting the generality of the foregoing, Client shall not, except as this Agreement expressly permits: (a) copy, modify, or create derivative works of the Platform or Documentation, in whole or in part; (b) rent, lease, copy, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available the Platform or Documentation to any person or entity; (c) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to any software component of the Platform, in whole or in part; (d) bypass or breach any security device or protection used by the Platform or access or use the Platform other than by an Authorized User through the use of his or her own then valid Access Credentials; (e) remove any proprietary notices from the Platform or Documentation; (f) use the Platform or Documentation in any manner or for any purpose that infringes, misappropriates, or otherwise violates any IP Right or other right of any person, or that violates any applicable law; (g) upload invalid data, malware, or other software agents through the Platform; or (h) use the Platform for any purpose beyond the scope of the access granted in this Agreement.
- 2.4 **Reservation of Rights.** Nothing in this Agreement grants any right, title, or interest in or to (including any license under) any IP Rights in or relating to, the Services, whether expressly, by implication, estoppel, or otherwise. All right, title, and interest in and to the Services are and will remain with ParkMobile.
- 2.5 **Changes.** ParkMobile reserves the right, in its sole discretion, to make any changes to the Services that it deems necessary or useful to: (a) maintain or enhance: (i) the quality or delivery of ParkMobile's services to its customers; (ii) the competitive strength of or market for ParkMobile's services; or (iii) the Services' cost efficiency or performance; or (b) to comply with applicable law.
- 2.6 **Suspension or Termination of Services.** Notwithstanding anything to the contrary in this Agreement, ParkMobile may suspend, terminate, or otherwise cancel Client's, any Authorized User's, or any other person's access to or use of all or any part of the Services, without incurring any resulting obligation or liability, if: (a) ParkMobile receives a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires ParkMobile to do so; or (b) ParkMobile believes, in its good faith and sole discretion, that (i) Client or any Authorized User has failed to comply with any material term of this Agreement, or accessed or used the Services beyond the scope of the rights granted or for a purpose not authorized under this Agreement; (ii) Client or any Authorized User is, has been, or is likely to be using the Services for fraudulent, misleading, or unlawful activities; (iii) there is a threat or attack on any of the Services; (iv)



## ParkMobile Service Agreement

Client's or any Authorized User's use of the Services disrupts or poses a security risk to ParkMobile or to any other client, end user, vendor or partner of ParkMobile; or (v) this Agreement expires or is terminated. This Section does not limit any of ParkMobile's other rights or remedies, whether at law, in equity, or under this Agreement.

### 3. CLIENT RESPONSIBILITIES

**3.1 Use of Platform Account.** Client is responsible and liable for all uses of the Platform resulting from access provided by Client, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Client must notify ParkMobile immediately of any breach of security or unauthorized use of Client's account.

**3.2. Parking Information.** Client is responsible for setting all rates, zones, and other required information regarding its Parking Locations offered through the ParkMobile Application and for keeping such information up to date within the Platform.

**3.3. Effect of Client Failure or Delay.** ParkMobile is not responsible or liable for any delay or failure of performance caused in whole or in part by Client's delay in performing, or failure to perform, any of its obligations under this Agreement.

### 4. SERVICE AND SUPPORT

**4.1. Scheduled Maintenance.** ParkMobile will use commercially reasonable efforts to schedule downtime for routine maintenance of the Services between the hours of 12:00 a.m. and 4:00 a.m., Eastern Time; however, ParkMobile may modify this window from time-to-time by providing Client with advance notice. If ParkMobile anticipates that it will need to perform maintenance activities that are likely to be disruptive to the use of the Services outside of the scheduled maintenance window, ParkMobile will use commercially reasonable efforts to give Client at least 24 hours prior notice. Notwithstanding the foregoing, ParkMobile reserves the right to perform any required emergency maintenance work outside of the scheduled maintenance window. To the extent practicable, ParkMobile will use commercially reasonable efforts to notify Client before commencing any emergency maintenance outside of the scheduled maintenance window and will use commercially reasonable efforts to limit or avoid impact to use of the Services.

**4.2 Client Support.** ParkMobile will use commercially reasonable efforts to assist Client with any technical support that Client may reasonably require in using the Services. ParkMobile will provide technical support for rate and configuration changes to Client Monday – Friday (excluding holidays) between the hours of 8:00 a.m. and 6:00 p.m. (ET). For issues relating to On-Demand Parking Services, Client may submit a support request via email to [support@parkmobile.io](mailto:support@parkmobile.io). For issues relating to Reservation Parking Services, Client may submit a support request via email to [prs@parkmobile.io](mailto:prs@parkmobile.io). ParkMobile will provide Client with emergency technical support 24 hours a day, seven days a week, 365 days a year. In the event of an emergency involving technical and/or system availability issues, Client may contact the on-call engineer via email to [applicationsupport@parkmobile.io](mailto:applicationsupport@parkmobile.io).

**4.3 End-User Support.** ParkMobile will provide customer support for ParkMobile Users 24 hours a day, seven days a week, 365 days a year. There are multiple methods that ParkMobile Users can access customer support, such as: ParkMobile's online ticketing system, in-app chat feature, and toll-free phone number.

### 5. CONFIDENTIAL INFORMATION

**5.1 General.** Neither party will disclose the other party's Confidential Information except to its employees, affiliates, agents, or professional advisors ("Representatives") who need to know it and who have a legal obligation to keep it confidential. The receiving party will use the disclosing party's Confidential Information only to exercise rights and fulfill obligations under this Agreement. The receiving party will ensure that its Representatives are also subject to the same non-disclosure and use obligations. The receiving party may disclose the other party's Confidential Information when required by law after giving reasonable notice to the disclosing party, if permitted by law.

**5.2 Personal Data.** In the event a party discloses Personal Data to the other party, the receiving party will have the right to use the Personal Data only as required and necessary to perform its obligations under this Agreement.

### 6. INTELLECTUAL PROPERTY OWNERSHIP

**6.1 Client Data.** Client Data remains the sole and exclusive property of Client. Client grants ParkMobile a perpetual, irrevocable, royalty-free license to use Client Data in connection with the Services.

**6.2 Client Brand Features.** Client grants to ParkMobile a nonexclusive, nonsublicensable, nontransferable, royalty free license during the term to display Client's Brand Features in connection with providing and/or marketing the Services. ParkMobile will not make any use of Client's Brand Features in a manner that dilutes, tarnishes or blurs the value of such Brand Features.

**6.3 ParkMobile IP.** Client acknowledges that, as between Client and ParkMobile, ParkMobile owns all right, title, and interest, including all IP Rights, in and to the Services, including but not limited to the ParkMobile Application and the Platform.

**6.4 ParkMobile Brand Features.** ParkMobile grants to Client a nonexclusive, nonsublicensable, nontransferable, royalty free license during the term to display ParkMobile's Brand Features in connection with the Services, subject to ParkMobile's Brand Guidelines available at <https://parkmobile.io/company/parkmobile-media-assets/logos/>. Client will not make any use of ParkMobile's Brand Features in a manner that dilutes, tarnishes or blurs the value of such Brand Features.

**6.5 ParkMobile User Data.** ParkMobile User Data remains the sole and exclusive property of ParkMobile. Client will not, directly or indirectly: (i) sell or resell ParkMobile User Data in any capacity or form; (ii) create any derivative work using ParkMobile User Data; or (iii) use ParkMobile User Data for purposes other than those specifically allowed in this Agreement. Notwithstanding the foregoing, the parties



## ParkMobile Service Agreement

acknowledge and agree that ParkMobile will not sublicense or provide any PCI Data to Client.

**6.6 Resultant Data.** Resultant Data remains the sole and exclusive property of ParkMobile. ParkMobile grants Client a revocable, royalty-free, non-exclusive, non-assignable, non-transferable license to applicable Resultant Data for the duration of the term only for Client's internal use in connection with the Services.

**6.7 Reservation of Rights.** ParkMobile reserves all rights not expressly granted to Client in this Agreement. Except for the limited rights and licenses expressly granted under this Agreement, nothing in this Agreement grants, by implication, waiver, estoppel, or otherwise, to Client or any third party any IP Rights or other right, title, or interest in or to the ParkMobile Application and/or the Platform.

**7. FEES AND PAYMENT**

**7.1 Fees.** Client shall pay ParkMobile the fees set forth in the Agreement that incorporates these Client General Terms & Conditions ("Fees") in accordance with this Section 7.

**7.2 Payment Terms.** Client is responsible for the payment of payment processing and related fees. ParkMobile will pass real-time authorized debit/credit card transactions to Client via a gateway solution. Client shall pay each invoice within thirty (30) days of the invoice date. Client shall make all payments hereunder in US dollars to the address or account specified on the applicable invoice.

**7.3 Taxes.** All fees and other amounts payable by Client under this Agreement are exclusive of taxes and similar assessments. Without limiting the foregoing, Client is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Client hereunder, other than any taxes imposed on ParkMobile's income.

**7.4 Late Payment.** If Client fails to make any payment when due then, in addition to all other remedies that may be available: (a) ParkMobile may charge interest on the past due amount at the rate of 1.5% per month calculated daily and compounded monthly or, if lower, the highest rate permitted under applicable law; (b) Client shall reimburse ParkMobile for all costs incurred by ParkMobile in collecting any late payments or interest, including attorneys' fees, court costs, and collection agency fees; and (c) if such failure continues for thirty (30) days following written notice thereof, ParkMobile may suspend performance of the Services until all past due amounts and interest thereon have been paid, without incurring any obligation or liability to Client or any other person by reason of such suspension.

**7.5 No Deductions or Setoffs.** All amounts payable to ParkMobile under this Agreement shall be paid by Client to ParkMobile in full without any setoff, recoupment, counterclaim, deduction, debit, or withholding for any reason (other than any deduction or withholding of tax as may be required by applicable law).

**7.6 Fee Increases.** ParkMobile may increase fees upon sixty (60) days' written notice to Client. Notice may be via email.

**7.7 Limited Payment Agent.** Client appoints ParkMobile as its agent for the limited purpose of receiving, holding, and settling payments made by ParkMobile Users to Client in connection with the Services. Client acknowledges and agrees that receipt of payment from ParkMobile Users in connection with the Services by ParkMobile shall be deemed the same as receipt by Client itself.

## 8. REPRESENTATIONS AND WARRANTIES

**8.1 Mutual.** Each party represents, warrants and covenants to the other party that: (a) it is duly organized, validly existing, and in good standing as a corporation or other legal entity under the laws of the jurisdiction of its incorporation or other organization; (b) it has the full right, power, and authority to enter into and perform its obligations and grant the rights, licenses, consents, and authorizations it grants or is required to grant under this Agreement; (c) the representative that is executing this Agreement has been duly authorized by all necessary corporate or organizational action of such party; and (d) when executed and delivered by both parties, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

**8.2 ParkMobile.** ParkMobile represents, warrants, and covenants to Client that ParkMobile will perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and will devote adequate resources to meet its obligations under this Agreement.

**8.3 Disclaimers.** EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IN SECTION 8.1 AND SECTION 8.2, ALL SERVICES ARE PROVIDED "AS IS." PARKMOBILE SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. WITHOUT LIMITING THE FOREGOING, PARKMOBILE DOES NOT WARRANT THAT THE SERVICES OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF WILL BE UNINTERRUPTED OR ERROR-FREE. PARKMOBILE SHALL NOT BE LIABLE FOR DELAYS, INTERRUPTIONS, SERVICE FAILURES, OR OTHER PROBLEMS INHERENT IN USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS.

## 9. INDEMNIFICATION

**9.1 Mutual.** Each party will indemnify, defend, and hold harmless the other party from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) ("Losses") incurred as a result from any third-party claim, suit, action, or proceeding ("Third-Party Claim") to the extent it arises from a breach of the indemnifying party's representations and warranties under this Agreement.

**9.2 ParkMobile.** ParkMobile will indemnify, defend, and hold harmless Client from and against any and all Losses incurred by Client resulting from any Third-Party Claim that the Platform or any use of the Platform in accordance with this Agreement, infringes or misappropriates such third



## ParkMobile Service Agreement

party's IP Rights, provided that Client promptly notifies ParkMobile in writing of the claim, cooperates with ParkMobile, and allows ParkMobile sole authority to control the defense and settlement of such claim.

**9.3 Client.** Client will indemnify, defend, and hold harmless ParkMobile from and against any and all Losses incurred by ParkMobile resulting from any Third-Party Claim arising out of Client's disclosure or use of ParkMobile User Data in violation of this Agreement.

**9.4 Mitigation.** If any of the Services are claimed to, or in ParkMobile's opinion are likely to, infringe, misappropriate, or otherwise violate any third-party IP Rights, or if Client's use of the Services is enjoined or threatened to be enjoined, ParkMobile may, at its option and sole cost and expense: (a) obtain the right for Client to continue to use the Services as contemplated by this Agreement; (b) modify or replace the Services, in whole or in part, to seek to make the Services (as so modified or replaced) non-infringing, while providing equivalent features and functionality, in which case such modifications or replacements will constitute the Services, as applicable, under this Agreement; or (c) by written notice to Client, terminate this Agreement and require Client to immediately cease any use of the Services.

**9.5 Sole Remedy.** THIS SECTION 9 SETS FORTH CLIENT'S SOLE REMEDIES AND PARKMOBILE'S SOLE LIABILITY AND OBLIGATION FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE SERVICES OR ANY SUBJECT MATTER OF THIS AGREEMENT INFRINGES, MISAPPROPRIATES, OR OTHERWISE VIOLATES ANY INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

### 10. LIMITATION OF REMEDIES AND DAMAGES

**10.1 Exclusion of Damages.** EXCEPT AS OTHERWISE PROVIDED IN SECTION 10.3, IN NO EVENT WILL PARKMOBILE OR ANY OF ITS LICENSORS, SERVICE PROVIDERS, OR SUPPLIERS BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ITS SUBJECT MATTER UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY: (A) LOSS OF PRODUCTION, USE, BUSINESS, REVENUE, OR PROFIT OR DIMINUTION IN VALUE; (B) IMPAIRMENT, INABILITY TO USE OR LOSS, INTERRUPTION, OR DELAY OF THE SERVICES; (C) LOSS, DAMAGE, CORRUPTION, OR RECOVERY OF DATA, OR BREACH OF DATA OR SYSTEM SECURITY; (D) COST OF REPLACEMENT GOODS OR SERVICES; (E) LOSS OF GOODWILL OR REPUTATION; OR (F) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER SUCH PERSONS WERE ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

**10.2 Cap on Monetary Liability.** EXCEPT AS OTHERWISE PROVIDED IN SECTION 10.3, IN NO EVENT WILL THE

COLLECTIVE AGGREGATE LIABILITY OF PARKMOBILE ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING UNDER OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER LEGAL OR EQUITABLE THEORY, EXCEED ONE TIMES THE TOTAL AMOUNTS PAID TO PARKMOBILE UNDER THIS AGREEMENT IN THE 12 MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM. THE FOREGOING LIMITATIONS APPLY EVEN IF ANY REMEDY FAILS OF ITS ESSENTIAL PURPOSE.

**10.3 Exceptions.** The exclusions and limitations in Section 10.1 and Section 10.2 do not apply to ParkMobile's obligations under Section 9 or liability for ParkMobile's gross negligence or willful misconduct.

### 11. ADDITIONAL TERMS

#### 11.1 Reserved

### 12. GENERAL TERMS

**12.1 Assignment.** Client shall not assign or otherwise transfer any of its rights, or delegate or otherwise transfer any of its obligations or performance under this Agreement, in each case whether voluntary, involuntarily, by operation of law, or otherwise, without ParkMobile's prior written consent. No assignment, delegation, or transfer will relieve Client of any of its obligations or performance under this Agreement. Any purported assignment, delegation, or transfer in violation of this Section 12.1 is void. This Agreement is binding upon and inures to the benefit of the parties and their respective successors and permitted assigns.

**12.2 Severability.** If a court of competent jurisdiction holds any term or provision of this Agreement to be invalid, illegal or unenforceable, the rest of the Agreement will remain in effect.

**12.3 Headings.** The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

**12.4 Notices.** Any notice or communication permitted or required under this Agreement must be in writing and will be deemed received by the addressee: (a) when received, if delivered by hand with signed confirmation of receipt; (b) when received, if sent by a nationally recognized overnight courier, signature required; (c) when sent, if by email (with confirmation of transmission), if sent during the addressee's normal business hours, and on the next business day, if sent after the addressee's normal business hours; and (d) on the third business day after the date mailed by certified or registered mail, return receipt requested, postage prepaid. Notices must be sent to the attention of the respective party's legal department at the address set forth at the beginning of this Agreement or such other address as either party may specify in writing. Any notice permitted or required under this Agreement that is sent to ParkMobile shall also be sent via email to [legal-notices@parkmobile.io](mailto:legal-notices@parkmobile.io).

**12.5 Governing Law.** This Agreement and all related documents, and all matters arising out of or relating to this Agreement, whether sounding in contract, tort, or statute



## ParkMobile Service Agreement

are governed by, and construed in accordance with, the laws of the State of Georgia, United States of America (including its statutes of limitations).

**12.6 Amendment; Waivers.** Any amendment must be in writing, signed by both parties, and expressly state that it is amending this Agreement. No waiver by any party will be effective unless explicitly set forth in writing and signed by the party so waiving. No terms or conditions stated in a Client purchase order, vendor onboarding process or web portal, or any other Client order documentation shall be incorporated into or form any part of this Agreement, and all such terms or conditions shall be null and void, notwithstanding any language to the contrary therein, whether signed before or after this Agreement.

**12.7 Entire Agreement.** This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

**12.8 Third-Party Beneficiaries.** There are no third-party beneficiaries under this Agreement.

**12.9 Force Majeure.** Neither party will be liable to the other for any delay or failure to perform any obligation under this Agreement (except for a failure to pay Fees) if the delay or failure results from any cause beyond such party's reasonable control, including acts of God, labor disputes or other industrial disturbances, systemic electrical, telecommunications, or other utility failures, earthquakes, storms or other elements of nature, pandemics, blockages, embargoes, riots, acts or orders of government, acts of terrorism, or war.

**12.10 Independent Contractors.** The parties to this Agreement are independent contractors. The parties do not intend, and nothing in this Agreement should be construed, to create or enter into any partnership, joint venture, employment, franchise, agency, or similar relationship. Neither party has the power to bind the other or incur obligations on the other party's behalf without the other party's prior written consent.

**12.11 Export Control.** Client will comply with all export and import laws and regulations of the United States and other applicable jurisdictions. Without limiting the foregoing, Client: (i) represents and warrants that it is not listed on any U.S. government list of prohibited or restricted parties or located (or a national of) a country that is subject to a U.S. government embargo or that has been designated by the U.S. government as a "terrorist supporting" country; (ii) will not (and will not permit any third parties to) access or use any Service in violation of any U.S. export embargo, prohibition or restriction, and (iii) will not submit to any Service any information that is controlled under the U.S. International Traffic in Arms Regulation.

**12.12 Interpretation.** This Agreement shall be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument or causing any instrument to be drafted. The Schedules referred to herein shall be construed with, and as an integral

part of, this Agreement to the same extent as if they were set forth verbatim herein.

**12.13 Counterparts.** The parties may execute this Agreement in counterparts, including PDF and other electronic copies, which taken together will constitute one instrument.

### 13. DEFINITIONS

**"Access Credentials"** means any user name, identification number, password, license or security key, security token, PIN, or other security code, method, technology, or device, used alone or in combination, to verify an individual's identity and authorization to access and use the Platform.

**"Authorized User"** means Client's employee, consultant, contractor, and agent who is authorized by Client to access and use the Platform under the rights granted to Client pursuant to this Agreement.

**"Brand Features"** means a party's trade names, trademarks, service marks, logos, domain names, and other distinctive brand features.

**"Client Data"** means any data specific to Client's operation that is provided by Client to ParkMobile to be used in the provision of Services that is not available to ParkMobile publicly or by other means.

**"Confidential Information"** means information that one party (or an affiliate) discloses to the other party under this Agreement, and that is marked as confidential or would normally be considered confidential information under the circumstances. It does not include information that is independently developed by the recipient, is rightfully given to the recipient by a third party without confidentiality obligations or becomes public through no fault of the recipient.

**"Documentation"** means any manuals, instructions, or other documents or materials that ParkMobile provides or makes available to Client in any form or medium and which describe the functionality, components, features, or requirements of the Services.

**"IP Rights"** means any and all registered and unregistered rights granted, applied for, or otherwise now or hereafter in existence under or related to any patent, copyright, trademark, trade secret, database protection, or other intellectual property rights laws, and all similar or equivalent rights or forms of protection, in any part of the world.

**"Parking Information"** means parking zones, parking rates, parking restrictions, selected payment methods, and other information necessary for the provision of the Services for a specific Parking Location.

**"Parking Location"** means the location or locations of Client's on-street parking, off-street parking, reservation parking, parking lots, parking decks, permitted parking, and other facilities where ParkMobile Users may park.

**"ParkMobile Application"** means any and all mobile and/or web applications, services, or interfaces developed, hosted, or managed by, on behalf of, or in partnership with ParkMobile and that are made available to the general public and that facilitates the payment of parking transactions.



## ParkMobile Service Agreement

"ParkMobile User" means an end user that uses the ParkMobile Application.

"ParkMobile User Data" means information, data, and other content, in any form or media, that is submitted, posted, or otherwise transmitted by or on behalf of a ParkMobile User, directly or indirectly, through the ParkMobile Application.

"PCI Data" means, as applicable, payment card number, cardholder name, expiration date, card verification code or value, service code, and/or security-related information used to authenticate cardholders and/or authorize payment card transactions

"Personal Data" means (i) any information about an identified or identifiable individual; or (ii) information that is not specifically about an identifiable individual but, when combined with other information, may identify an individual. Personal Data includes names, email addresses, postal addresses, telephone numbers, government identification numbers, financial account numbers, payment card information, license plate information, online identifiers (including IP addresses and cookie identifiers), network and hardware identifiers, geolocation information, and any information that constitutes "personal data" or "personal information" within the meaning of any relevant and applicable data privacy or protection laws.

"Platform" means access-controlled mobile and/or web applications, services or interfaces developed, hosted, or managed by, on behalf of, or in partnership with ParkMobile that are made available to Client to administer, configure, manage and/or monitor parking sessions, parking rates, and/or parking restrictions associated with Client's Parking Locations.

"Resultant Data" means data and information related to Client's, Authorized Users' and/or ParkMobile Users' use of the Services that is used by ParkMobile in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.

"Services" means the ParkMobile Application, the Platform, and all other services provided by ParkMobile under this Agreement.



## SCHEDULE 2: SERVICES ON-DEMAND PARKING SERVICES

ParkMobile offers a service to ParkMobile Users that facilitates the activation of and payment for on-demand parking using the ParkMobile Application ("On-Demand Parking").

ParkMobile Users may begin and, if applicable, end a parking transaction in a variety of ways: (1) visiting <https://app.parkmobile.io>; (2) calling ParkMobile's IVR System, or (3) using the ParkMobile Application. In order to register with ParkMobile and begin a parking session, a consumer simply provide ParkMobile with the information required by ParkMobile to create an account, including payment method information and license plate number. Thereafter, subsequent parking sessions only require the ParkMobile User to enter or select the applicable parking duration available for the applicable location.

The parking zone code of the Client parking areas are indicated on parking signs or on parking meters. Enforcers of the Client check the validity of parking status real time against the Platform via a web service offering, provided as part of the Services, to determine if a valid parking right exists. This information can be accessed by using a handheld terminal, mobile device or personal digital assistant (PDA).

ParkMobile does not provide or pay for Client's use of handheld terminals, mobile devices or PDAs for enforcement or any data plans or other items needed for communication between such items and the Services.

At their option, ParkMobile Users will receive parking alert services from ParkMobile via SMS, ParkMobile Application push notification or email. The ParkMobile User may be notified, for example, when parked for an extended period of time or when the maximum parking time nears expiration.

ParkMobile Users can use On-Demand Parking anywhere the Services are available.

All parking charges are automatically charged to the ParkMobile User's payment method, and ParkMobile Users have real time access to an online account-based personal page accessible from <https://app.parkmobile.io> to access and print parking history, receipts, and statements.



## SCHEDULE 2: SERVICES

### RESERVATION PARKING SERVICES

ParkMobile offers a service to ParkMobile Users that facilitates the activation of and payment for reservation parking using the ParkMobile Application ("Reservation Parking").

For each Parking Location that the parties agree to on-board for Reservation Parking Services, ParkMobile shall make the Parking Location's parking inventory available for sale through the ParkMobile Application and shall market and advertise such availability. The number of parking spaces and corresponding reservation periods and parking rates making up the parking inventory shall be specified by Client and may be altered by Client at any time for unreserved parking inventory.

#### Responsibilities of Client.

In order for ParkMobile to provide Reservation Parking Services, Client shall maintain an agreed upon number of parking spaces or transportation services at the Parking Location which shall be maintained at all times unless ParkMobile is notified otherwise in writing by Client.

If access to the Parking Location is denied for any reason other than a ParkMobile User's error or failure to abide by Client's rules and regulations, Client agrees to forfeit its share of the applicable parking fee and authorizes ParkMobile to refund the entire Parking Fee to the ParkMobile User. If access to the Parking Location is denied because of a ParkMobile User's error or failure to abide by Client's rules and regulations, no Parking Fees will be refunded to the ParkMobile User.

Client shall promote and market the Services through mutually agreed upon methods which shall include:

- a persistent, prominent "call to action" link/button on the parking and/or transportation pages of the Parking Location website(s) that directs users to the Client-branded website created by ParkMobile (e.g. a "Reserve Parking Now" button);
- Embedded content on the parking and/or transportation pages of the Parking Location website(s) describing why and how to reserve parking through ParkMobile (e.g. FAQs, videos, etc.), such content to be provided by ParkMobile; and
- mentions in emails promoting the Parking Location and to the fanbase, if applicable, including game day and game-related "know before you go" emails, all of which shall include a "call to action" to reserve event parking and link to the Client-branded website created by ParkMobile.

Client agrees to use commercially reasonable efforts to obtain for ParkMobile a license to use photo and video assets of the Parking Location (where Client is not the Parking Location owner) and any tenants of a Parking Location, including sports teams, in connection with ParkMobile's marketing of the Services as available at such Parking Location.



## ParkMobile Service Agreement

Attachment: N.A. Sales Agreement with The City of Summit Revised (12376 : Authorize Revised Agreement - Parkmobile LLC)

**AUTHORIZE SUBMISSION OF GRANT APPLICATION - NJ DCA LOCAL RECREATION  
IMPROVEMENT GRANT PROGRAM AND AUTHORIZE EXECUTION OF GRANT  
AGREEMENT**

WHEREAS, the City of Summit desires to apply for and obtain a grant from the New Jersey Department of Community Affairs not to exceed \$75,000.00 to carry out a project to make improvements to Memorial Playground.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, NEW JERSEY:

1. That it does hereby authorize submission of the application for said grant.
2. That it recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Summit and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

---

Rosalia M. Licatese, City Clerk

---

Dr. Elizabeth Fagan, Mayor

**CERTIFICATION**

Date: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



## **RESOLUTION (ID # 12377)**

DOC ID: 12377

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE: January 14, 2026

**CITY OF SUMMIT  
NJ Department of Community Affairs (DCA)  
Local Recreation Improvement Grant (LRIG) Program**

Through the Local Recreation Improvement Grant (LRIG) Program, the NJ Department of Community Affairs (DCA) supports the improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. Program objectives include improvements to recreational facilities, providing quality outdoor recreational space to underserved communities, and assisting local organizations in achieving unmet recreational obligations. Eligible expenses include adding or updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; professional services such as engineering costs; equipment such as playgrounds or stadium/community theater bleachers; remediation costs associated with preparing recreational sites for use; and other directly related costs. There is a \$75,000.00 recommended maximum award. Funding will be distributed on a reimbursement basis.

The City of Summit Department of Community Programs (DCP) is applying for funding through the NJ DCA LRIG Program to replace the playground equipment at the Memorial Park Playground. This facility is located adjacent to Brayton School and is open to the public, resulting in one of the most heavily used facilities in the City. Although still serviceable, many of the play structures at the playground are at the end of their estimated lifespan. With the assistance of this grant funding, the Department aims to replace the aging playground equipment with new, more accessible play structures. This will also help to maintain safety and expand accessibility for children with special needs.

The DCP is requesting no more than \$75,000.00 from the NJ DCA LRIG Program to support this project. The application requires an individual resolution authorizing the submission of the grant application. The standard NJ DCA resolution template should be utilized and is attached. At this time, the Department is requesting that the City Council pass a resolution in support of the above-referenced project as part of the application process.

**AUTHORIZE EXECUTION OF INFORMATION TECHNOLOGY SERVICES AGREEMENT  
WITH QUIKTEKS - POLICE DEPARTMENT - \$62,755.40**

WHEREAS, the Police Department for the City of Summit has a need to information technology services as needed as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, upon evaluation of the nine proposals, the Chief of Police recommends awarding the contract to Quikteks, 373E Rt.46, Fairfield, NJ 07004, for a one year term February 1, 2026 through January 31, 2027, with up to four one-year extension options beginning renewed annually, for an annual cost of \$62,755.40, and

WHEREAS, the cost of said service has been certified by the Chief Financial Officer for the initial one year term, and additional years will be certified upon inclusion in and adoption of the respective years' operating budgets as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and the City Clerk are hereby authorized and directed to execute an agreement with Quikteks, 373E Rt.46, Fairfield, NJ 07004, for a one year period February 1, 2026 through January 31, 2027 with the ability to extend for up to four one-year extensions for a total contract term not to exceed five (5) years as described above.
2. That Quikteks shall be subject to meeting the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
3. A notice of this action shall be printed in the Union County Local Source.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Safety and Health Committee**  
R - Safety & Health

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

## **RESOLUTION (ID # 12375)**

DOC ID: 12375

TO: Mayor and Common Council

FROM: Peters Ryan, Chief of Police

DATE: January 14, 2026

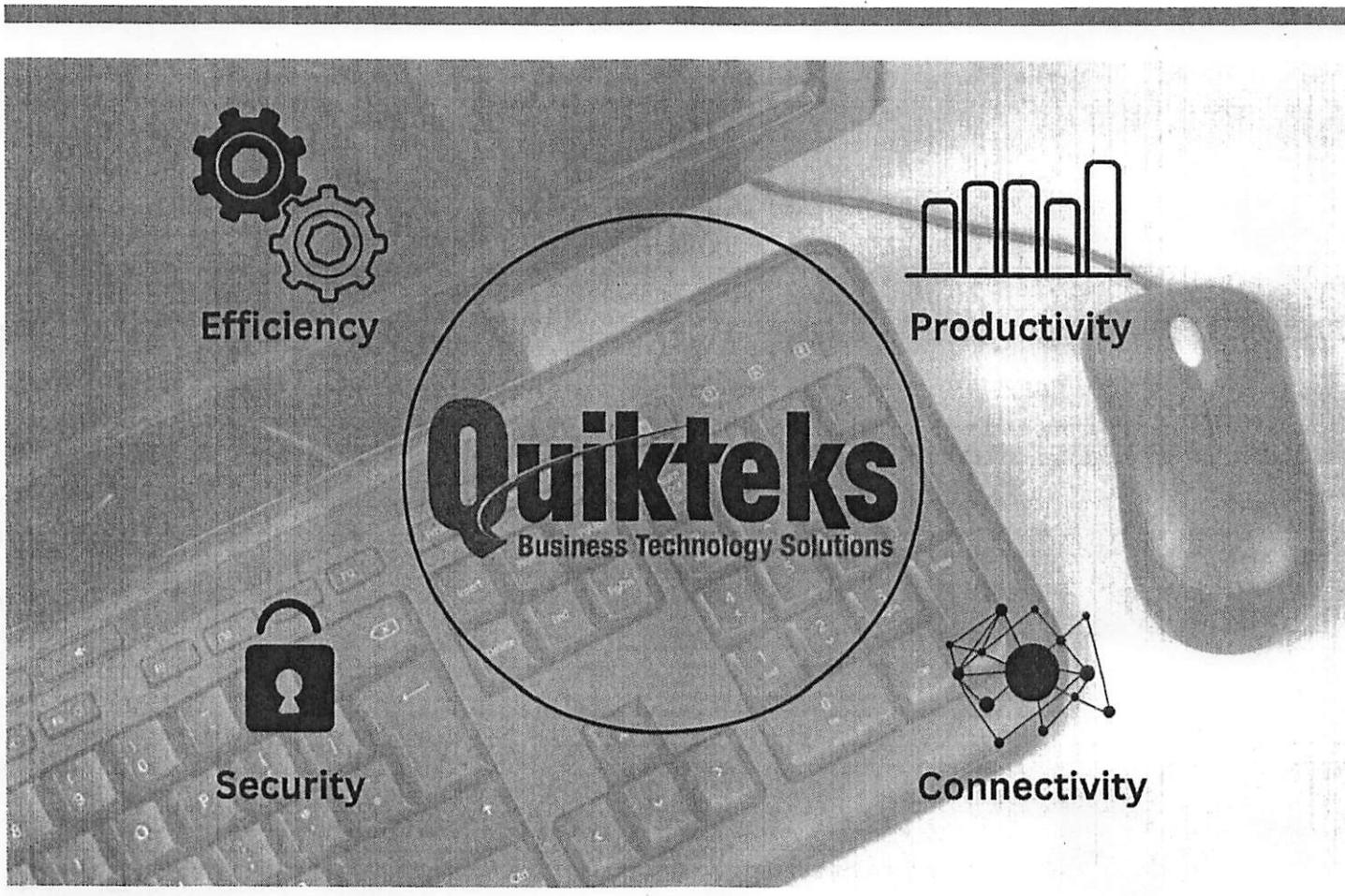
### **SUMMARY**

We have prepared a quote for you

Law Enforcement IT Management Program-

Quote #008341

Version 1



Main: (973) 882-4644

Fax: (973) 882-7911

Email: ntamarro@quikteks.com

Website: [www.quikteks.com](http://www.quikteks.com)



Main: (973) 882-4644  
Fax: (973) 882-79  
Email: ntamarro@quikteks.co  
Website: www.quikteks.co

## About Quikteks

Quikteks has been serving the NY/NJ Metro Area since 2002, providing IT Support such as Managed Services, Staff Augmentation, and consulting to NJ Municipalities and Police Departments. It's always been our goal to provide enterprise-level IT practices and solutions to the local government sector, at a fraction of the cost. Our decades of experience has allowed us to build and develop the infrastructure needed to keep our prices affordable and our clients up and running.

We partner with many organizations in the area, and strive to eliminate IT issues before they cause expensive and disruptive downtime. Our primary focus is protecting your data and ensuring your network is up and running to serve the Citizens of The City of Summit.

Quikteks values its partnerships with global leaders in technology such as Microsoft, VMware, Dell, McAfee, Veeam, Cisco and Sonicwall. Quikteks Engineers have passed the highest level of certifications from these technology leaders and have demonstrated the most robust, efficient and scalable implementations of technologies in exhibited customer deployments. Quikteks' Engineers have the knowledge, skills, and commitment to help implement technology solutions that match your exact business needs.

### **Quikteks has been awarded a position on the Inc. 5000 list!**

The Inc. 5000 Award recognizes America's fastest-rising private companies that demonstrate the best service, strategy and innovation, as measured by growth. Quikteks has met and surpassed these requirements by expanding its services to local businesses, growing its employee roster by nearly 30%, and increasing gross revenues in the last three years. Quikteks is known for hiring the best in-house talent in each of the IT disciplines it serves, which has been critical to the overall excellence in customer support as well as the success of their clients.



Main: (973) 882-4644  
 Fax: (973) 882-791  
 Email: ntamarro@quikteks.com  
 Website: www.quikteks.com

### Why choose Quikteks?

1. Quikteks has successfully been supporting the City of Summit Police Department since 2015.
2. Quikteks built the technology infrastructure and has been supporting the Mountain Valley Emergency Communications Center since 2015. MVECC supports the Police and Fire Departments.
3. Quikteks has knowledge of the City of Summit's infrastructure from our experience working in the building.
4. Quikteks has experience with the City of Summit's Fiber infrastructure.
5. 21 years of experience supporting NJ Government Agencies, Police, OEM and Fire Departments.
6. Quikteks recommended security platform exceeds the JIF Cyber Security Requirements for the City and the FBI CJIS Security Policy for the Police Department.
7. The Quikteks Staff undergoes periodic CJIS Security Awareness Training and have been fingerprinted by Law Enforcement Agencies to be cleared for work in CJIS environments.
8. Quikteks has working relationships with numerous Municipal and Law Enforcement software vendors which is crucial to troubleshooting issues and to provide a stable platform for system upgrades. Including but not limited to CSI, Spacial Data Logic (SDL), & Edmunds.
9. A Technical Staff of 22 Engineers ensures resources are available and your emergency issues are given immediate attention.
10. Quikteks IT Management program includes Disaster Recovery and Business Continuity planning.
11. Constant monitoring allows Quikteks staff to react to problems before they cause interruptions in service.
12. Our methodology is to prevent issues, keeping downtime to a minimum and optimizing your employee productivity.
13. Quikteks is in the forefront of Cyber Security, with a staff that receives continual training on detecting and preventing the latest malicious threats.
14. The Quikteks IT Management program includes onsite Cyber Security Awareness training; the presentations educate Employees on potential threats and how they can help to protect the City's network.



Main: (973) 882-464  
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Email: ntamarro@quikteks.co  
Website: www.quikteks.co

## Client References

*Quikteks supports 50 local Government Agencies, below are some Clients to contact for reference:*

**Chatham Township**, 58 Meyersville Rd Chatham NJ, Administrator Ziad Andrew Shehady 973-635-4300

**Berkely Heights Police Department**, 29 Park Ave, Berkeley Heights, NJ 07922, Chief William Ives, 908-464-1111

**New Providence Police Department**, 360 Elkwood Ave, New Providence NJ, Chief Daniel Henn 908-665-1117

**Harding Township**, 21 Blue Mill Road, New Vernon, Chief Michael Gromek, 973-538-4841

**Morris Township**, 50 Woodland Ave, Covenant Station, NJ 07961, Administrator Timothy Quinn, 973-326-7400

**Pequannock Township**, 530 Turnpike, Pompton Plains, NJ 07444, Administrator Adam Brewer, 973-835-5700

**Lincoln Park Borough**, 34 Chapel Hill Rd, Lincoln Park, NJ, Administrator Perry Mayers, 973-694-6100

**Mendham Township**, 2 West Main St Brookside, NJ 07926, Administrator Jason Gabloff, 973-543-4555

**Chester Township**, 1 Parker Rd Chester NJ, Administrator Robin Collins, 908-879-5100

More references available upon request.



## Scope of Services

Scope of services response: Since Quikteks is the incumbent vendor there is no discovery or on-boarding process necessary. The scope of services include but are not limited to:

- Program includes Pro-active system maintenance for all network devices (i.e. warranty, network and asset status), including routine maintenance, monthly reviews and security management to prevent cyber-attacks including vulnerability scans.
- Your assign VCIO is available to attend monthly meetings to review reports on system health, security measures and to discuss incident reports to City Administration.
- Includes On-site maintenance when remote troubleshooting is not feasible.
- Includes a work ticket solution to document all tasks and troubleshooting. Management will have access provided via client web portal to view all open and closed tickets.
- Response time for regular requests is 2 – 4 hours.
- Emergencies have a two (2) hour maximum response time for operational issues, servers down, email access, network performance, network connectivity and other system issues.
- Program includes 24x7 coverage with two (2) hour emergency technical support, when required.
- Includes remote monitoring and email support for all departments, including response to Open Public Records Act requests from the City's email system in a timely manner.
- Includes regular support and updates for Microsoft Operating Systems, Microsoft Office Suite, network firewall, system security, back-up appliance, anti-virus and any other software applications used by the City presently or in the future.
- Includes preventative maintenance, troubleshooting, network server/workstation maintenance, updates, upgrades, installations, configurations and troubleshooting of any and all software and hardware for workstations, servers and printer/copiers/scanners at all locations.
- Quikteks will act as a point of contact for IT issues and application support.
- Includes monitoring Internet, web, portal information, service and work order ticketing electronically.
- Quikteks will maintain network security usage logs and perform routine system housekeeping.
- Quikteks will document all IT processes and security procedures, ensuring compliance with best practices and regulatory requirements.
- Includes implementing and maintaining data backup and disaster recovery and ensuring business continuity.
- Includes support of onsite and off-site backup solutions, including rebuilding databases in case of a system



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failure.

- Includes managing email archiving for compliance and retention policies.
- Includes troubleshooting (either remotely or on-site) hardware and software problems.
- Includes maintaining hardware/software inventory and license documentation.
- Quikteks has 21 years of experience working with Edmund's finance and tax applications and most other NJ municipal-based computer software applications.
- Quikteks will recommend new workstation equipment and software, when necessary as well as setup and install acquired items.
- Quikteks will provide strategic planning for future system upgrades, including advising on 5-year capital and operational budgeting.
- Quikteks has security clearance to work on Criminal Justice systems. Each Employee is annually fingerprinted for background check by Law Enforcement Agencies. CJIS awareness training is provided to Quikteks Employees and CJIS Security Addendums are provided to the Agency for their NJSP IT Audit.
- Quikteks will work with the City insurance and risk managers in meeting recommended cybersecurity and information technology measures.



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## Managed Services

**The Department's operations relies highly** on its IT infrastructure. **Quikteks** delivers proactive services that not only keep your network up and running, but running effectively and efficiently.

**Quikteks** complete "Managed Services" package means that you will see increased performance, security, and reliability- immediately, and at an affordable price.

### 1. Quick Response

- **Quikteks** will monitor what issues are affecting your network, and will respond before they become critical – such as a server running low on memory or hard drive space.
- Automatic alert dispatch to **Quikteks** guarantees a quick response to problems at your site

### 2. Graphical Performance Reporting

- Scheduled executive reporting, generated and sent directly to your e-mail address detailing the overall health of your network
- Easy-to-understand reports with "un/acceptable threshold" lines
- Makes capacity management and upgrade planning simple

### 4. Remote Management and Communication

- **Quikteks** can minimize disruptions to the work environment by remotely resolving issues using a secure remote access system
- If an issue arises that requires on-site assistance, prior in-depth knowledge allows us to send fully prepared specialists who can resolve the issue faster than ever before
- Network monitoring alerts the **Quikteks** Staff of Technology issues as they arise, in many cases allowing Quikteks to act before they affect employee production.
- Very low bandwidth requirements- does not slow down your network

## Key Benefits

1. Managing Blanket Security Protection Management
2. Significant decrease in downtime
3. Improved network and hardware performance
4. Fewer 'growing pains' via network capacity management
5. Lower costs and increased efficiency via resource reallocation
6. Protection against security breaches
7. Increased employee productivity by automating routine administrative functions
8. Visits from Quikteks shifts from fixing problems to cooperatively managing your networks growth
9. Maximize the life of existing hardware and minimize expenses by allocating existing resources to where they are needed most.



## Program Highlights

- Adding a VCIO-** You will be assigned a Virtual Chief Information Officer. Your VCIO is dedicated to providing recommendations for infrastructure improvement. The VCIO is a trusted advisor to help create a technology budget and also review the business impact on your technology decisions.
- Helpdesk Services-** All employees will have access to the Quikteks helpdesk from 8:00am to 5:30 pm Monday-Friday. 24/7 support will be available for emergency calls.
- Centralize Services-** Our centralized services include network monitoring which constantly checks application uptime, internet connectivity, disk space and backup status (among other services). Constant monitoring allows Quikteks staff to react to problems before they cause interruptions in service.
- Establish a Ticketing System-** IT ticketing is key for transitioning from a reactive environment to a proactive one.
- Implementation of a Reporting System-** Create a system which reports on network health, employee utilization, and inventory are available on demand.
- Network Documentation-** Documentation is an extremely important piece to the Quikteks Managed Services Program. A complete audit is conducted to document all hardware, software and licenses to better organize and manage the network. A Network Diagram is constructed to map your infrastructure and is constantly updated to help facilitate growth.
- Proactive Maintenance-** Our methodology is to prevent issues, keeping downtime to a minimum and optimizing your employee productivity. Many overburdened IT staffs fail to achieve this goal. Quikteks proven methods allow us to be truly proactive and stay out in front of potential problems.
- Portal Access for Management-** Department Supervisors will have access to a portal to view open and closed tickets, run reports and analytics, and view system audit configurations.
- Quality control and assurance program-** enabled by a multi-tiered support system. Quikteks provides a Help Desk with Tier 1 and Tier 2 Engineers, reporting to a Help Desk Manager. The Help Desk Manager, Project Team and Security Specialist all report to the Quikteks COO. A dedicated Customer Service representative will handle all billing and quoting request. Account Management, Technology Plans and client satisfaction will be handled by the Quikteks Executive Management.
- Cultural Sensitivity-** our environment thrives on its cross-cultural interactions, strengthening our Employee's connections, which has been essential to our organization's success.



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 Website: www.quikteks.co

## Customer:

## Summit Police Department

Ryan Peters  
 500 Springfield Ave  
 Summit, NJ 07901  
 rpeters@spdnj.org

## Quikteks Rep:

**Nick Tammaro**  
 Vice President  
 (973) 882-4644 x201  
 ntamarro@quikteks.com



Managed Service annual Fee		Price	Qty	Extend
 <p><b>Gold Package-</b></p> <p>Equipment and Applications Supported</p> <ul style="list-style-type: none"> <li>• <b>Virtual Hosts-</b></li> <li>• <b>Servers-</b> 4 Servers</li> <li>• <b>UPS-</b></li> <li>• <b>Security-</b></li> <li>• <b>Email-</b> Microsoft 365 Govt</li> <li>• <b>Backup-</b></li> <li>• <b>LAN Switches-</b></li> <li>• <b>Workstations-</b></li> <li>• <b>Police MDTs-</b></li> </ul> <p>Included in service for supported equipment and applications:</p> <ul style="list-style-type: none"> <li>• Onsite support</li> <li>• Phone support</li> <li>• Remote support</li> <li>• Email support</li> <li>• 24 x 7 Emergency support</li> <li>• Real Time Remote Monitoring</li> <li>• Patch management</li> <li>• Proactive maintenance</li> <li>• Anti-virus protection management</li> <li>• Anti-Malware protection management.</li> <li>• Monthly reporting</li> <li>• Consulting</li> <li>• Cyber Security Awareness Training for Employees</li> </ul> <p>Not included in the service is project work (i.e. server upgrades) which would be a pre-negotiated flat rate.</p>	\$42,000.00	1	\$42,000.00	



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Offsite Backup annual subscription		Price	Qty	Extend
	Offsite Backup - full server images. 2.5 TB (\$80 per TB per month x 2.5= \$200) *Also includes Offsite/ Off-network backup	\$2,400.00	1	\$2,400.00
Offsite Backup annual subscription Subtotal				\$2,400.00
Duo Security annual subscription		Price	Qty	Extend
	Duo Security- 1 user: Ryan Peters	\$36.00	1	\$36.00
Duo Security annual subscription Subtotal				\$36.00
Sonicwall Advanced security annual subscription		Price	Qty	Extend
	SonicWall Advanced Protection Service Suite for SonicWall TZ570 - Subscription License - 1 License - 1 Year - TAA Compliant  *New term Feb 6th, 2026 to Feb 6, 2027	\$1,385.00	1	\$1,385.00
Sonicwall Advanced security annual subscription Subtotal				\$1,385.00
Malwarebytes Detection & Response- annual subscription		Price	Qty	Extend
	Malwarebytes Detection and Response Workstation	\$32.00	32	\$1,024.00
	Malwarebytes Detection and Response- Server	\$126.00	4	\$504.00
Malwarebytes Detection & Response- annual subscription Subtotal				\$1,528.00
Microsoft 365 Govt annual subscription		Price	Qty	Extend
	365 Exchange Online Plan2 Govt- annual subscription	\$86.00	12	\$1,032.00
	Office 365 G3 GCC	\$245.00	55	\$13,475.00
Microsoft 365 Govt annual subscription Subtotal				\$14,507.00
Adobe Standard annual subscription		Price	Qty	Extend
	Adobe Acrobat Standard annual subscription.  Users: JOrtman NGRIFFITHS rpeters szagorski MTreiber  *Oct 7th renewal date	\$179.88	5	\$899.00
Adobe Standard annual subscription Subtotal				\$899.00



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### Recap

Managed Service annual Fee	\$42,000.00
Offsite Backup annual subscription	\$2,400.00
Duo Security annual subscription	\$36.00
Sonicwall Advanced security annual subscription	\$1,385.00
Malwarebytes Detection & Response- annual subscription	\$1,528.00
Microsoft 365 Govt annual subscription	\$14,507.00
Adobe Standard annual subscription	\$899.40
<i>Subtotal</i>	<b>\$62,755.40</b>
<b>Total</b>	<b>\$62,755.40</b>



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** QUIKTEKS, L.L.C.

**Trade Name:**

**Address:** 373E ROUTE 46 W  
FAIRFIELD, NJ

**Certificate Number:** 07004-2415  
0919166

**Effective Date:** July 17, 2002

**Date of Issuance:** October 24, 2018

**For Office Use Only:**

20181024085132348



# SUMMIT POLICE DEPARTMENT

## ADMINISTRATION

### MEMORANDUM



To: Elizabeth Fagan, Mayor  
Bob Pawlowski, Chairman of Public Safety Committee  
Michelle Kalmanson, Public Safety Committee Member  
Tammie Baldwin, City Administrator  
Rosemary Licatese, City Clerk

From: Chief Ryan Peters

Re: Resolution Request - Request for Proposal Award

Date: January 14, 2026

---

On December 19, 2025, the Summit Police Department issued a Request for Proposals (RFP) for Information Technology Services. This RFP was issued in anticipation of a transition from Mountain Valley Emergency Communications Center (MVECC), who has historically paid for these services indirectly through our annual fee to them. Upon expiration of the submission deadline, January 8, 2026, the police department received nine (9) proposals. A thorough review of each company's ability to provide the required services cross-referenced with their pricing structure resulted in a decision to stay with the City and Police Department's current IT support vendor, QUIKTEKS. As a result, I respectfully request that a resolution be introduced at the February 3, 2026, Common Council meeting adopting the contract with QUIKTEKS for a period no less than one (1) year at a price of \$62,755.40.

Funding for this purchase will be made from the following Operating Account:

Contract Services #6-01-25-240-000-500

Attached is a copy of the RFP as well as QUIKTEKS proposal.

Thank you in advance for your consideration in regard to this request.



# SUMMIT POLICE DEPARTMENT

## MEMORANDUM

To: Tammie Baldwin, City Administrator/CFO  
 Jennifer Kobliska, Director of Finance  
 Natasha Matisak, QPA

CC: Rosemarie Licatese, City Clerk  
 Elizabeth Fagan, Mayor

From: Chief Ryan Peters

Re: Request for Proposal - Information Technology Services

Date: January 13, 2026

On December 19, 2025, the City of Summit Police Department published a Request for Proposals (RFP) for Information Technology Services. The RFP detailed the required services, including but not limited to, management of equipment, applications, support, subscription management, etc.

As of the deadline date, January 8, 2026, the Summit Police Department received nine (9) submissions. The proposals (attached) are as follows:

**1. QUIKTEKS Business Technology Solutions:**

- Meets all required services listed in the RFP
- Total annual cost: \$62,755.40

**2. Soft Sages Technology:**

- Did not provide financial output for the following services listed in the RFP:
  - Offsite Backup Server
  - Duo Security Subscription
  - Sonicwall Subscription
  - Malwarebytes EDR -Servers
  - Microsoft 365 Exchange Plan 2
  - Microsoft Office 365 G3 GCC
  - Adobe Acrobat Standard
- As a result, this vendor was removed from consideration.

**3. V-Spine Networks:**

- Meets all required services listed in the RFP
- Total annual cost: \$116,545.39

#### 4. Tri-State Technical Services, Inc:

-The vendor quoted an Annual Base Fee of \$45,866.87 based on a 36-person user model; however, the police department currently employs 56 users, which would increase the total annual output to \$63,866.87. Additionally, the quote for Microsoft 365 Government is considerably lower than competitors with a note stating “pricing subject to change”, leading me to believe the vendor under-quoted the subscription needs of the department. As a result, this vendor was removed from consideration.

#### 5. Veneratus:

-The vendor quoted a monthly fee of \$4,970.95, with an annual fee of \$1,549.27 for Sonicwall Advanced Protection, totaling \$61,200.67 annually. However, it appears the quote is based on a 32-person user model, when the department currently employs 56 users. This would increase the monthly output for Microsoft 365 G3 Government alone by 24 users at \$24.25 per user, totaling an extra \$582.00 monthly, bringing the total annual output to \$68,184.67.

#### 6. PASCACK Data Services:

- Meets all required services listed in the RFP
- Total annual cost: \$98,098.61

#### 7. Consultadd Public Services:

-The vendor quoted an annual fee of \$91,580.00. However, it appears the quote is based on a 20-person user model, when the department currently employs 56 users. This would increase the annual output for Microsoft 365 G3 Government by \$11,880.00, bringing the total annual output for the contract to \$103,460.00.

#### 8. Preferred Business Systems:

- Meets all required services listed in the RFP
- Total annual cost: \$172,476.00

#### 9. GFH & Associates:

-The vendor quoted an annual fee of \$53,995.72. However, it appears the quote is based on a 32-person user model, when the department currently employs 56 users, as well as 1 Terabyte of storage vs. 2 Terabytes (as needed). This would increase the annual output by \$11,040.00, bringing the total annual output for the contract to \$65,035.72.

Following a review of each of the aforementioned proposals, it is my recommendation to maintain our longstanding professional services relationship with QUIKTEKS, as they are the least expensive and the most familiar with the City of Summit and our technological needs.

Feel free to contact with any questions/concerns.

\*SEE ATTACHED PROPOSALS

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 2/3/2026  
Resolution Doc Id: 12375

Vendor: Quikteks  
373E Rt. 46  
Fairfield NJ 07004

Purchase Order: 26-00333

Account Number	Amount	Account Description
6-01-25-240-000-500	\$62,755.40	

**Contract Total \$ 62,755.40**

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin

City Treasurer/CFO

Resolution (ID # 12393)  
February 3, 2026

**APPOINT ONE (1) NEW POLICE OFFICER (PENDING CLOSED SESSION DISCUSSION)**

*Pending Closed Session discussion.*

**GRANT PERMISSION AND SET FORTH CONDITIONS - 2026 DEPARTMENT OF  
COMMUNITY PROGRAMS COORDINATED EVENTS**

WHEREAS, throughout the year, the Department of Community Programs (“DCP”) coordinates a variety of events on behalf of the Summit Free Public Library, the Police Athletic League (PAL), the Summit Police Department and other City of Summit Departments, and

WHEREAS, the DCP has proposed a list of community events for 2026 on behalf of the aforementioned organizations, as shown below, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations For Use of Public Property of the Code, the 2024 DCP-coordinated events require additional permissions for all proposed events for 2026 as follows:

**Event: Egg Hunt – Village Green - Saturday, March 28, 2026 (Rain Date: Sunday, March 29, 2026) – 1:00 pm – 3:00 pm (Set-up 11:00 am, breakdown 5:00 pm).**

Permission:

1. The Department of Community Programs is authorized to hold an egg hunt on the Village Green.
2. Placement and use of the Showmobile, information and activity tables and 10x10 tents on the Village Green, subject to the approval of the Fire Inspector.
3. Use of amplification for announcements and music.
4. Placement of trash cans and recycling bins, which shall be provided by the Division Public Works.
5. Closure of Elm Street from parking lot entrance to Broad Street.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.
2. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and a Certificate of Insurance, per requirements set forth in the City’s Code and approval from the Risk Manager.

**Summit Stays Fit Series – Village Green – Wednesdays, April 8 thru June 24 and Wednesdays, September 9 thru October 7, 2026 – 6:00 pm – 7:00 pm.**

Permission:

1. The Department of Community Programs is authorized to hold a variety of fitness classes on the Village Green.
2. Placement of an informational table containing DCP material.
3. Use of amplification for announcements and music.

Conditions:

1. Permission to hold said event is subject to receiving, from each local fitness studio with a store front within the City of Summit, a signed Hold Harmless Agreement and Certificate of Insurance, per requirements as set forth in the City's Code and approval from the Risk Manager.
2. Permission to hold said event is subject to receiving from each participant a signed Hold Harmless Agreement.

Event:

**Pet Show – Village Green – Sunday, May 3, 2026 (Rain Date: Sunday, May 10, 2026) – 1:00 pm – 3:00 pm (Set-up 11:00 am, breakdown 5:00 pm).**

Permission:

1. Placement and use of the Showmobile, information and activity tables and 10x10 tents on the Village Green, subject to the approval of the Fire Inspector.
2. Placement of trash cans and recycling bins, which shall be provided by the Division Public Works.
3. Use of amplification for announcements and music.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.
2. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and Certificate of Insurance, per requirements as set forth in the City's Code and approval from the Risk Manager.
3. Permission to hold said event is subject to receiving from each participant a signed Hold Harmless Agreement.

Event:

**Asian American and Pacific Islander Heritage Event – Village Green Saturday, May 9, 2026 (Rain Date: TBD) – 4:00 pm – 10:00 pm (Set up 12:00 pm - 11:00 pm).**

Permission:

1. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10 x 10 tents on the Village Green, subject to the approval of the Fire Inspector on the Village Green.
2. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.
3. Placement of Food Trucks on the Village Green.
4. Use of amplification for announcements and music.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.

2. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and Certificate of Insurance, per requirements as set forth in the City's Code and approval from the Risk Manager.
3. At least three weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.

Event:

**Memorial Day Parade - Village Green – Monday, May 25, 2026**

**10:00 am – 12:00 pm (Set-up 7:00 am, breakdown 2:00 pm).**

Permission:

1. Parade route starting at 10:00 a.m. from 25 DeForest Avenue and ending at the Village Green resulting in temporary road closures.
2. Placement and use of the Showmobile, information and activity tables and 10 x 10 tents on the Village Green, subject to the approval of the Fire Inspector on the Village Green.
3. Closure of a portion of Elm Street, from Broad Street to the first entrance of the Elm Street lot, for display of emergency vehicles.

Conditions:

1. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and a Certificate of Insurance, per requirements set forth in the City's Code and approval from the Risk Manager.
2. Use of amplification for announcements and music.
3. Event use of roadways and sidewalks shall be subject to supervision of the Chief of Police or his designee(s).
4. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.
5. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.

Event:

**Summit Has Pride – Village Green – Saturday, June 6, 2026 (Rain Date: TBD)**

**4:00 pm to 10:00 pm (Set-up 12:00 pm, breakdown 11:00 pm).**

Permission:

1. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
2. Placement of trash cans and recycling bins, which shall be provided by the Division Public Works.
3. Use of amplification for announcements and music.
4. Display of Pride Flag at the Community Center for the month of June.

Conditions:

1. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and a Certificate of Insurance, per requirements set forth in the City's Code and approval from the Risk Manager.
2. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.
3. At least three weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.
5. Parking by event attendees is prohibited in the Chestnut and Library municipal parking lots.

Event:

**Juneteenth Celebration – Village Green – Friday, June 19, 2026 (Rain Date: TBD) – 4:00 pm to 10:00 pm (Set-up 12:00 pm, breakdown 11:00 pm).**

Permission:

1. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
2. Display the Juneteenth and Pan African Heritage flags at the Village Green from June 19 – 21, 2026.
3. Placement of trash cans, recycling bins, which shall be provided by the Division of Public Works.
4. Placement of Food Trucks on the Village Green.
5. Use of amplification for announcements and music.

Conditions:

1. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.
2. At least three weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
3. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.
4. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement

and a Certificate of Insurance, per requirements set forth in the City's Code and approval from the Risk Manager.

5. Parking by event attendees is prohibited in the Chestnut and Library municipal parking lots.

Event:

**Fourth of July Celebration – Soldiers Memorial Field - Saturday, July 4, 2026**  
**(Rain Date: Sunday, July 5, 2026) – 12:00 pm – 11:00 pm (Set-up 5:00am, breakdown 12:00am) - Fireworks Display (at dusk)**

Permission:

1. Placement and use of mechanical and inflatable rides is hereby authorized.
2. Placement of Food Trucks on Soldiers Memorial Field.
3. Sale of food and the like is hereby authorized.
4. Placement of trash cans and recycling bins shall, which shall be provided by the Division of Public Works.
5. Soliciting contributions specific to this public event pursuant to N.J.A.C. 5:34-9.4 (c).
6. Use of amplification to announce specific events and aerial fireworks is hereby authorized.
7. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the on Soldiers Memorial Field, subject to the approval of the Fire Inspector
8. Closing portions of Ashland Road and Myrtle Avenue, Larned Road, Clearview Avenue, Watchung Avenue and Parkview Terrace from 6:00 p.m. to 10:00 p.m. as determined by the Police Department.
9. Waiver of the New Jersey Prevention Bureau Fee.

Conditions:

1. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and a Certificate of Insurance, per requirements set forth in the City's Code and approval from the Risk Manager.
2. Use of amplification for announcements and music.
3. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.
4. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.

Event:

**Screen on the Green Movie Series World Cup Kickoff – Village Green – Thursday, June 25, 2026 - 4:00 pm – 11:30 pm. (Rain Date: subject to availability of Village Green)**

**Screen on the Green Movie Series – Village Green – Thursdays, July 9, 23; August 6, 2026 - 7:00 pm – 10:00 pm. (Rain Dates: subject to availability of Village Green)**

**Scream on the Green – Village Green – Sunday, October 18, 2026 - 5:00 pm – 9:00 pm (Set-up 4:00 pm, breakdown 11:00 pm)**

Permission:

1. Placement and use of Showmobile, inflatable movie screen, DJ music, information and activity tables and 10 x 10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
2. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.
3. Light tower shall be provided by the Division of Public Works. (*For Scream on the Green only*).
4. Set-up of bonfires, the DCP Director, shall, at least three weeks in advance of the event, advise the Fire Department and obtain any required permits for same and shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector. (*For Scream on the Green only*)
5. Use of amplification for announcements and music.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
    - (i) Additionally, for Scream on the Green only, a light tower and cinder blocks
  - b. Parking Services Director for the number of barricades needed for the event.
  - c. Police Department, at the discretion and approval of the Chief of Police and/or his designee(s), police coverage for safety and security at the events.
  - d. Fire Department advising them of the proposed bonfires and at the discretion and approval of the Fire Chief and/or his designee(s), a plan to monitor the bonfires at all times. (*Scream on the Green only*)
2. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
3. The Applicant shall obtain fire extinguishers for each bonfire.
4. At least three weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.

Event:

**Hot Summit Nights Concert Series – Village Green – Mondays, July 6, 13, 20, 27, 2026 and August 3 and 10, 2026 – 7:00 pm – 10:00 pm (Set-up 4:00 pm,**

*breakdown 11:00 pm) (Rain Date: subject to availability of Village Green and talent)*

**Community Night – Village Green – Thursday, July 13, 2026 - 7:00 pm – 10:00 pm. (Set-up 4:00 pm, breakdown 11:00 pm) (Rain Date: subject to availability of Village Green)**

Permission:

1. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
2. Placement of trash cans and recycling bins, which shall be provided by the Division Public Works.
3. Use of amplification for announcements and music.

Conditions:

1. That DCP shall be responsible for obtaining approval from the Department of Community Services regarding the appropriate size and wording of any promotional signs and/or banners to be displayed at the Village Green for no more than two weeks prior to the first scheduled event and shall be removed on the Monday following the last scheduled event.
2. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event
    - i. For Community Night only, July 13, 2026:
      1. the bagging of meters on the Maple Street border to the Village Green and on the Elm Street border to the Village Green
      2. No parking on Elm Street after the Elm Street Parking Lot and before Broad Street.
      3. No parking on Broad Street between Maple and Elm Street.
3. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
4. At least three weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.

Event: **National Night Out – Village Green – Tuesday, August 4, 2026 (Rain Date: TBD) - 6:00 pm – 9:00 pm (Set-up 12:00 pm, breakdown 11:30 pm)**

Permission:

1. The Department of Community Programs is authorized to co-host National Night Out on the Village Green in partnership with the Summit Police Department.
2. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the on the Village Green, subject to the approval of the Fire Inspector.
3. Display of various City, County, State and Federal vehicles and demonstrations.
4. Closure of Elm Street is hereby authorized.
5. Placement of trash cans, recycling bins and light towers, which shall be provided by the Division of Public Works.
6. Placement and use of mechanical/inflatable rides is hereby authorized.
7. Placement of Food Trucks on the Village Green.
8. Use of amplification to announce specific events and other announcements.
9. Placement of “National Night Out” Banners at the Village Green and on the Mayor’s Balcony at City Hall.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works in the Department of Community Services to arrange for the placement of trash cans, recycling bins and light towers.
  - b. the Parking Services Director for the number of barricades and bagging of any meters for the event.
2. For safety and security at the event and at the discretion and approval of the Chief of Police, or his designee, the DCP Director shall coordinate with the Police Department for police coverage.
3. At least three weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. Permission to hold said event is subject to receiving from all participating vendors, sponsors, musicians, deejays etc., a signed Hold Harmless Agreement and a Certificate of Insurance, per requirements set forth in the City’s Code and approval from the Risk Manager

Event:

**Fiesta Latina - Village Green – Friday, September 18, 2026 - 5:00 pm - 9:00 pm**  
**(Set-up 1:00 pm, breakdown 11:00 pm) (Rain Date: subject to availability of Village Green and talent)**

Permission:

1. Placement and use of the Showmobile, inflatable movie screen, information and activity tables and 10x10 tents on the on the Village Green, subject to the approval of the Fire Inspector.
2. Placement of Food Trucks on the Village Green is hereby authorized.
3. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.
4. Use of amplification to announce specific events and other announcements.

Conditions:

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for

- the placement of trash cans and recycling bins.
- b. Parking Services Director for the number of barricades needed for the event.
- c. Police Department, at the discretion and approval of the Chief of Police and/or his designee(s), police coverage for safety and security at the events.

2. At least two weeks in advance, the DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
3. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
4. Parking by event attendees is prohibited in the Chestnut and Library municipal parking lots

**Event:** **Battle of the Bands – Village Green – Sunday, September 27, 20256 (Rain Date: TBD) - 12:00 pm – 6:00 pm (Set-up 10:00 am, break-down 8:00 pm).**

**Permission:**

1. Placement and use of the Showmobile, information and activity tables and 10x10 tents on the on the Village Green, subject to the approval of the Fire Inspector.
2. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.
3. Use of amplification to announce specific events and other announcements.
4. Placement of Food Trucks on the Village Green is hereby authorized.

**Conditions:**

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans and recycling bins.
  - b. Parking Services Director for the number of barricades needed for the event.
  - c. Police Department, at the discretion and approval of the Chief of Police and/or his designee(s), police coverage for safety and security at the events.
2. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
3. At least three weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the DCP is using the Village Green and will not adversely affect the safety and general welfare of the public.

**Event:** **Haunted Hike – Martin’s Brook Park – Friday, October 9, 2026 (Rain Dates: Saturday, October 10 and Sunday, October 11, 2026)- 6:00 pm – 8:00 pm (Set-up 2:00 pm, break-down 9:00 pm).**

**Permission:**

1. Placement of decorations, information tables and 10 x 10 tents on at Martin’s Brook Park is hereby authorized, subject to the approval of the Fire Inspector.
2. Use of generators to provide lighting along the trail, subject to the approval of the Fire Inspector
3. Closure of a portion of Butler Parkway, between Hartley Road and Canoe Brook Place is hereby authorized.
4. Offering pre-packaged snacks to participants, free of charge.
5. Use of amplification to announce specific events and other announcements.
6. Placement of trash cans, recycling bins and light towers, which shall be provided by the Division of Public Works.

**Conditions:**

1. At least three weeks in advance of the event, a request shall be submitted to the:
  - a. Director of the Division of Engineering & Public Works to arrange for the placement of trash cans, recycling bins and light tower.
  - b. Parking Services Director for the number of barricades needed for the event.
  - c. Police Department, at the discretion and approval of the Chief of Police and/or his designee(s), police coverage for safety and security at the event.
2. Participants must sign a hold harmless waiver as approved by the City’s Risk Manager and the City Solicitor.
3. At least three weeks in advance, the Applicant shall be responsible for ensuring that all food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. The Applicant shall be responsible for the set-up and clean-up of the event.
5. At the discretion of the Chief of Police and/or his designee(s), partial or full road closure of Butler Parkway for safety and security.
6. The Applicant shall be responsible for notifying the residents in the area of Butler Parkway regarding the partial or full road closure due to the event.
  - a. Copy of the letter, as well as addresses of residents notified and notification date must be provided to the City Clerk’s Office at least one week prior to the event.
7. At least three weeks in advance of the event, the Applicant shall provide to the City Clerk’s Office and the Chief of Police, emergency contact information of DCP staff members who will be present for the duration of the event.

**Event:** **Halloween Parade – Village Green – Saturday, October 24, 2026 (Rain Date: Sunday, October 25, 2026) - 3:00 pm - 5:00 pm (Set-up at 12:00 pm, breakdown 7:00 pm)**

**Permission:**

1. Parade route starting at 2:45pm from the 25 DeForest Avenue parking lot ending at the Village Green.
2. Placement and use of the Showmobile, information and activity tables and 10x10 tents on the on the Village Green, subject to the approval of the Fire Inspector.

3. Placement of Food Trucks on the Village Green.
4. Use of amplification to announce specific events and other announcements.
5. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.

Conditions:

1. Event is subject to receiving the Certificate of Insurance from applicable vendors and sponsors as required in the property use ordinance or by the City's Risk Manager.
2. A request shall be submitted to the Director of the Engineering and Division of Public Works and/or his designee(s), at least three weeks in advance of the event, to arrange for the placement of trash cans, recycle bins and light tower.
3. Event use of roadways or sidewalks is subject to supervision of the Chief of Police in which the Applicant shall coordinate with the Police Department, at least two weeks in advance, police coverage if needed, which shall be subject to the approval of the Chief of Police and/or his designee(s).
4. At least three weeks prior to the event, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
5. At least three weeks in advance, DCP shall be responsible for ensuring that food vendors obtained all required permits and approvals from the Board of Health and the Fire Department

Event: **Veteran's Day Ceremony – Village Green – Wednesday, November 11, 2026**  
**11:00 am – 12:00 pm**

Permission:

In accordance with Section 3, Noise Restrictions, Subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Applicant is using the Village Green and will not adversely affect the safety and general welfare of the public.

Conditions:

The Applicant shall provide to the City Clerk and the Chief of Police, at least two weeks in advance of the event, the name and phone number of the person(s) in charge and who shall be present for the duration of the event, in case of an emergency.

Event: **Thanksgiving Luncheon at the Summit Community Center., 100 Morris Avenue**  
**Thursday, November 26, 2026 - 12:00 pm – 3:00 pm**

1. Use of the Summit Community Center to host a free luncheon on Thanksgiving Day, Thursday, November 26, 2026, from 12:00 pm – 3:00 pm.
2. That approximately 500 hot meals will be donated; any additional cost will be handled by GRACE'S on-going event fundraising fund and the Summit Oaks Center.
3. The event shall be staffed entirely by volunteers.
4. The luncheon shall be open to Summit residents in need, as well as all front line first responders working on Thanksgiving Day.

Conditions:

A signed Hold Harmless agreement will be collected by the DCP Director and/or his designee(s) from each volunteer.

Event:

**Miracle on Elm Street - Village Green and Elm Street Parking Lot**  
**Friday, November 27, 2026 - 1:00 pm – 6:00 pm (Set-up at 10:00 am, breakdown 9:00 pm)**

Permission:

1. Placement and use of the Showmobile, information and activity tables and 10x10 tents on the on the Village Green, subject to the approval of the Fire Inspector.
2. Setting up of bonfires on the Village Green.
3. Placement of trash cans and recycling bins, which shall be provided by the Division of Public Works.
4. No parking in the first two rows of Elm Street Parking Lot closest to Broad Street.
5. Temporary installation of a synthetic ice-skating rink in the Elm Street Lot, as well as the conduct of related activities on the Village Green is hereby authorized.

Conditions:

1. Proper installation of the synthetic ice-skating rink shall be coordinated and supervised by the DCP Director or his designee(s).
2. All landscape areas to be protected by fence barriers where appropriate.
3. At least two weeks prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event and to properly display “No Parking after 12:00PM” signs at the Elm Street Lot.
4. That any use of tents, propane, or open flame apparatus, the DCP Director, shall, at least three weeks in advance of the event, advise the Fire Department a plan to monitor the bonfires at all times and obtain any required permits for same at the discretion and approval of the Fire Chief and/or his designee(s).
5. At least three weeks in advance, DCP shall be responsible for ensuring that food vendors obtained all required permits and approvals from the Board of Health and the Fire Department.
6. The Applicant shall obtain fire extinguishers for each bonfire.
7. That for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least three weeks in advance, for off-duty police coverage, which shall be subject to the discretion and approval of the Chief of Police.
8. At least three weeks in advance, advise the Fire Department of the proposed bonfires and provide a plan to monitor the bonfires at all times at the discretion and approval of the Fire Chief and/or his designee(s).
9. DCP shall coordinate the use of trash and recycling bins with the Division of Public Works.
10. The event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City’s requirements, as set forth in the ordinance and application.
11. Emergency contact information for the ice-skating rink vendor and DCP staff members who will be present at the event shall be submitted to the City Clerk’s Office and the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT that the following conditions shall apply to all events:

1. At least three weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
2. Whenever peddlers are included in any of the aforementioned events, that those holding valid peddler's licenses from the City of Summit shall be given the right of first refusal to peddle at said events.
3. That Property Restoration escrow deposits be, and they are hereby waived.
4. Soliciting contributions specific to a public event pursuant to N.J.A.C. 5:34-9.4 (c).
5. Events requiring off-duty police officers for safety and security, the DCP Director, on behalf of the organization, shall coordinate same with Police Department, which shall be subject to the approval of the Chief of Police or his designee(s).
6. Events using grills, propane, or open flame apparatus, the DCP Director, on behalf of the organization, shall advise the Fire Department and obtain any required permits for same and the applicant shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
7. Events offering food and refreshments, the DCP Director, on behalf of the organization, shall advise the Health Department so that if health permits and/or inspections are deemed required, the applicant shall coordinate same with the Health Department.
8. Events requiring workers from the Division of Public Works for maintenance and clean-up services, the DCP Director, on behalf of the organization, shall coordinate same with the Director of the Division of Engineering & Public Works and/or the Superintendent of Public Works.
9. That DCP shall be responsible for obtaining approval from the Department of Community Services regarding the appropriate size and wording of any promotional signs and/or banners to be displayed at the Village Green for no more than two weeks prior to the first scheduled event and shall be removed on the Monday following the last scheduled event.
10. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of a sound amplification system is appropriate for said event(s) and will not adversely affect the safety and general welfare of the public.
11. Each participating musician or deejay shall provide their own power source for each event, where applicable.
12. The Applicant and its participants and attendees must be compliant with all federal, state and local directives.
13. A copy of this resolution shall be provided to the members of the Property Use Committee and the Joint Dispatch.

FURTHER RESOLVED, that the Applicant shall provide the following to the Police Department and City Clerk at least three weeks in advance of the first event date for each event:

1. For each event, the Applicant shall provide, at least two weeks in advance, a complete list of all participating vendors sponsors, musicians, deejays etc., which shall include the vendor business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number, email address, completed Hold Harmless Agreement, Certificate of Insurance and, as applicable, proof of state certifications, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
2. From time to time, a need may arise which would require the DCP to amend an event date due to weather conditions or scheduling conflicts. In such rare cases, the DCP Director shall provide written notice requesting an amended event date/time/location, explaining the need

for said request and shall submit same to the Office of the City Clerk at least one week prior to the originally approved event date for review. Upon acceptance of the request, the DCP Director shall be responsible for revising all Certificates of Insurance and Hold Harmless Agreements to reflect the amended event date/time/location. Upon receiving all updated documentation, the Office of the City Clerk shall respond by written notice whether the request is approved. The Office of the City Clerk shall forward such notification of the acceptance to the members of the Property Use Committee and first responders with a copy to the DCP Director or his designee.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk

**AUTHORIZE AMEND PAYROLL**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following payroll changes be and are hereby authorized:

**RETIREMENTS****Police Department**

Jonathan Sauers, Police Officer, effective November 30, 2025, at an annual salary of \$145,446.00

**Department of Community Programs**

Gustavo Reyes, Assistant Foreman, effective December 31, 2025, at an annual salary of \$103,698.00

Raymond Keeley, Plumbing & Mechanical Inspector, effective December 12, 2025, at a salary of \$84,579.00

**NEW EMPLOYEES****Department of Community Services****Division of Engineering & Public Works**

Eugenio Blanco, Part time Custodian, effective October 6, 2025, at an hourly rate of \$22.05

Anthony Burroughs, Maintenance Worker, effective December 1, 2025, at a salary of \$47,257.00

Ingrid Witty, Engineering Assistant, effective December 22, 2025, at a salary of \$70,438

**Uniform Construction Code Division**

Brady Driscoll, Plumbing & Mechanical Subcode Inspector, effective December 15, 2025, at a salary of \$80,979.00

**Parking Services Agency**

Jessica Dias, Staff Assistant II, effective October 20, 2025, at a salary of \$41,685.00

**Police Department**

Nathan Bueno, Police Officer, effective November 17, 2025, at a salary of \$57,522.00

Elio Siragusa, Police Officer, effective November 17, 2025, at a salary of \$57,522.00

Brian Cavanagh, Police Officer, effective November 17, 2025, at a salary of \$55,000.00

**PROMOTIONS**

**Department of Community Programs**

Jalen Russell, Program Aide, effective October 14, 2025, at an annual salary of \$50,346.00

**Finance Department**

Leiza Garzon, Assistant Treasurer, effective December 1, 2025, at an annual salary of \$90,426.00

**EMPLOYEE ADJUSTMENTS****Department of Community Services****Uniform Construction Code Division**

Eric Delizio, Electrical Inspector, at an annual salary of \$83,565 effective January 1, 2025

**Police Department**

Jonathan Garcia, Captain, at an annual salary of \$193,335.00 effective May 5, 2025

Christopher Medina, Captain, at an annual salary of \$193,335.00 effective May 5, 2025

Ryan Peters, Police Chief, at an annual salary of \$222,335.00 effective May 1, 2025

Adam Uanis, Patrol Officer, at an annual salary of \$85,434.00 effective October 6, 2025

**Administration**

Megan Trindell, Communications Specialist, at an hourly rate of \$36.00 effective October 20, 2025.

**Finance Department**

Leiza Garzon, Staff Accountant, stipend for position of Acting Assistant Treasurer in the amount of \$500 per week, beginning October 20, 2025, and ending November 30, 2025

**RESIGNATIONS****Department of Community Services**

Adam Slufik, Building Inspector, at an annual salary of \$92,716.00, effective October 7, 2025

**Municipal Court**

Michael Mitzner, Prosecutor, at an annual salary of \$42,009, effective December 31, 2025

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

## RESOLUTION (ID # 12373)

DOC ID: 12373

TO: Mayor and Common Council

FROM: Lisa Glock, Payroll Clerk

DATE: January 13, 2026

This resolution authorizes changes as done on a quarterly basis for any adjustments to payroll outside of the semi-annual salary resolutions.

## AUTHORIZE AMEND PAYROLL

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following payroll changes are hereby authorized:

**RETIREMENTS****Police Department**

Jonathan Sauers, Police Officer, effective November 30, 2025, at an annual salary of \$145,446.00

**Department of Community Programs**

Gustavo Reyes, Assistant Foreman, effective December 31, 2025, at an annual salary of \$103,698.00

Raymond Keeley, Plumbing & Mechanical Inspector, effective December 12, 2025, at a salary of \$84,579.00

**NEW EMPLOYEES****Department of Community Services**

Eugenio Blanco, Part time Custodian, effective October 6, 2025, at an hourly rate of \$22.05

Brady Driscoll, Plumbing & Mechanical Subcode Inspector, effective December 15, 2025, at a salary of \$80,979.00

Anthony Burroughs, Maintenance Worker, effective December 1, 2025, at a salary of \$47,257.00

Ingrid Witty, Engineering Assistant, effective December 22, 2025, at a salary of \$70,438

**Parking**

Jessica Dias, Staff Assistant II, effective October 20, 2025, at a salary of \$41,685.00

**Police**

Nathan Bueno, Police Officer, effective November 17, 2025, at a salary of \$57,522.00

C:\users\nsarna\appdata\roaming\iqm2\minutetraq\summitcitynj@summitcitynj.iqm2.com\work\attachments\8050.docx

Elio Siragusa, Police Officer, effective November 17, 2025, at a salary of \$57,522.00

Brian Cavanagh, Police Officer, effective November 17, 2025, at a salary of \$55,000.00

## **PROMOTIONS**

### **Department of Community Programs**

Jalen Russell, Program Aide, effective October 14, 2025, at an annual salary of \$50,346.00

### **Finance**

Leiza Garzon, Assistant Treasurer, effective December 1, 2025, at an annual salary of \$90,426.00

## **EMPLOYEE ADJUSTMENTS**

### **Department of Community Services**

Eric Delizio, Electrical Inspector, at an annual salary of \$83,565 effective January 1, 2025

### **Police**

Jonathan Garcia, Captain, at an annual salary of \$193,335.00 effective May 5, 2025

Christopher Medina, Captain, at an annual salary of \$193,335.00 effective May 5, 2025

Ryan Peters, Police Chief, at an annual salary of \$222,335.00 effective May 1, 2025

Adam Uanis, Patrol Officer, at an annual salary of \$85,434.00 effective October 6, 2025

### **Administration**

Megan Trindell, Communications Specialist, at an hourly rate of \$36.00 effective October 20, 2025.

**Finance**

Leiza Garzon, Staff Accountant, stipend for position of Acting Assistant Treasurer in the amount of \$500 per week, beginning October 20, 2025, and ending November 30, 2025

**RESIGNATIONS****Department of Community Services**

Adam Slufik, Building Inspector, at an annual salary of \$92,716.00, effective October 7, 2025

**Municipal Court**

Michael Mitzner, Prosecutor, at an annual salary of \$42,009, effective December 31, 2025

Resolution (ID # 12365)  
February 3, 2026

**AUTHORIZE REFUND - OVERPAYMENT OF 2025 TAXES**

WHEREAS, the Collector of Taxes has received from The County Board of Taxation an appeal adjusting the added assessments on the following property for 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

Block	Lot	Name	Amount
701	90	<p>Touma, Karim &amp; Estefanos, Sarah 165 Passaic Ave.</p> <p>2025 Curr. Yr. Original Assessment: 126,750.00 pro-rated for 5 mos. Per Tax Court, Assm't: 108,625.00 pro-rated for 5 mos.</p> <p>Amount to be Refunded</p> <p>Check Payable and Mail to: Touma, K &amp; Estefanos, S. 165 Passaic Ave. Summit NJ 07901</p> <p>Cancel 2026 Preliminary Taxes 1<sup>st</sup> Qtr. \$486.23 2<sup>nd</sup> Qtr. \$486.22</p>	<p>5,666.98 <u>4,856.62</u></p> <p>\$810.36</p>

Dated: February 3, 2026

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk

**AUTHORIZE PAYMENTS - UNION COUNTY PURPOSE TAX AND OPEN SPACE,  
RECREATION AND HISTORIC PRESERVATION TAXES - 2026 FIRST AND SECOND  
QUARTERS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw the necessary 1<sup>st</sup> and 2<sup>nd</sup> quarterly assessment checks and issue the same to County of Union as follows:

	<u>County Purpose Tax</u>	<u>Open Space Tax</u>
2025 Added & Omitted	\$155,076.22	\$6,638.99
2026 1 <sup>st</sup> Quarter	\$8,847,308.35	\$384,178.08
2026 2 <sup>nd</sup> Quarter	\$8,847,308.35	\$384,178.08

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk



**Finance Committee**

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/03/26 07:30 PM

## **RESOLUTION (ID # 12370)**

DOC ID: 12370

TO: Mayor and Common Council

FROM: Jen Kobliska, Finance Director

DATE:

COPY: Rosemary Licatese

This resolution authorizes the Finance Department to pay the Added & Omitted and the 1<sup>st</sup> and 2<sup>nd</sup> quarter Union County Purpose Tax and Open Space Tax.

Resolution (ID # 12328)  
February 3, 2026

**AUTHORIZE PAYMENT OF BILLS AND PAYROLL - \$2,402,572.67**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$1,440,945.28** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting. Additionally, as directed by the City Auditors, the most recent payroll is attached hereto in the gross amount of **\$961,627.39**.

Dated: February 3, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 3, 2026.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 02/03/26 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract Invoice Number
02/03/26	ADMIN	25-00433	CLEAR005 CLEARY GIACOBBE ALFIERI & 49 Retainer Through 12/29/25	1,584.19	5-01-20-155-000-500 LS Contract Services	158766
02/03/26	ADMIN	25-00433	50 Bonczo Through 12/30/25	7,542.00	5-01-20-155-000-509 LS Miscellaneous Services	158767
02/03/26	ADMIN	25-00433	51 Labor Through 12/19/25	2,548.00	5-01-20-155-000-509 LS Miscellaneous Services	158768
02/03/26	ADMIN	25-00433	52 Litigation Through 12/31/25	3,494.19	5-01-20-155-000-509 LS Miscellaneous Services	158769
02/03/26	ADMIN	25-00433	53 Retainer Through 12/29/25	1,415.81	5-01-20-155-000-509 LS Miscellaneous Services	158766
			P.O. Total:	16,584.19		
02/03/26	ADMIN	25-02655	CRISAFUL CRISAFULLI, DAN 1 2025 NJLM CONF REIMBURSEMENT	306.42	5-01-20-120-000-811 City Clerk Conf & Mtg Elected Officials	REIMBURSEMENT
02/03/26	ADMIN	26-00043	NJADVANN NJ ADVANCE MEDIA 1 PUBLIC NOTICE	62.30	5-01-20-120-000-210 City Clerk Advertising	0011057696
02/03/26	ADMIN	25-00432	OTTOLESC O'TOOLE SCRIVO LLC 16 BSW Legal Services Dec. 2025	3,404.00	5-01-20-155-000-503 LS Litigation Services	186469
02/03/26	ADMIN	25-02618	SPECTRAA SPECTRA ASSOCIATES, INC 1 Record Binders	1,245.00	5-01-20-120-000-201 City Clerk Supplies and Materials	45066-B
02/03/26	ADMIN	25-02618	2 Record Binders - Lettering	104.00	5-01-20-120-000-201	45066-B
02/03/26	ADMIN	25-02618	3 Archival Linen Record Paper	417.00	5-01-20-120-000-201	45066-B
02/03/26	ADMIN	25-02618	4 Shipping	98.00	5-01-20-120-000-201 City Clerk Supplies and Materials	45066-B
			P.O. Total:	1,864.00		
02/03/26	ADMIN	26-00275	SUMMIT24 SUMMIT DOWNTOWN INC 1 REFUND PROPERTY USE ESCROW	1,000.00	T-03-56-286-000-120 Reserved Property Use Fees	REFUND
02/03/26	ADMIN	26-00041	SUMMIT31 SUMMIT FRAME & ART INC 1 QUOTE FOR ITEMS	1,132.40	5-01-20-120-000-201 City Clerk Supplies and Materials	4260,4278
02/03/26	ADMIN	26-00041	2 QUOTE 91	133.86	5-01-20-120-000-201 City Clerk Supplies and Materials	4260,4278
			P.O. Total:	1,266.26		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	ADMIN	26-00276	SUMMITJE SUMMIT JEWISH COMMUNITY CENTER 1 REFUND PROPERTY USE ESCROW	500.00	T-03-56-286-000-120 Reserved Property Use Fees	REFUND	
02/03/26	ADMIN	26-00052	TRIONAID TRIONAID ASSOCIATES, INC 1 Background Check W. Vasquez	35.00	5-01-20-100-000-900 A&E Background Checks	13734	
02/03/26	ADMIN	26-00268	UPS00050 UPS 2 DELIVERY SERVICE BLANKET	7.97	6-01-20-100-002-201 Postage US Postage	00006991AX036	
02/03/26	ADMIN	26-00042	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 PUBLIC NOTICES	32.40	C-04-33-013-00F-900 3313F Section 20 Costs	322740,323425	
02/03/26	ADMIN	26-00042	2 ORD 25-3365	21.60	C-04-33-013-00F-900 3313F Section 20 Costs	322740,323425	
02/03/26	ADMIN	26-00042	3 ORD 25-3364	15.75	C-04-33-013-00F-900 3313F Section 20 Costs	322740,323425	
02/03/26	ADMIN	26-00042	4 ORD - 25-3363	16.20	C-04-33-013-00F-900 3313F Section 20 Costs	322740,323425	
			P.O. Total:	85.95			
			Total for Batch: ADMIN	25,116.09			
02/03/26	FINANCE	26-00274	AMAZON AMAZON.COM SALES, INC. 1 HUANUO Monitor Stand for Desk	19.99	6-01-20-130-000-201 FA Supplies & Materials	111417226388602	
02/03/26	FINANCE	26-00274	2 Shipping	6.99	6-01-20-130-000-201 FA Supplies & Materials	111417226388602	
			P.O. Total:	26.98			
02/03/26	FINANCE	26-00240	AT105068 AT&T 2 030 361 4837 001	37.46	6-01-31-440-000-000 TELEPHONE	01/09/2026	
02/03/26	FINANCE	26-00345	AT105068 AT&T 2 0303619366001 Blanket	41.91	6-01-31-440-000-000 TELEPHONE	01/15/2026	
02/03/26	FINANCE	26-00342	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash - DCP	150.00	6-01-55-105-000-001 Petty Cash	PETTY CASH	
02/03/26	FINANCE	26-00342	2 Petty Cash - Police	200.00	6-01-55-105-000-001 Petty Cash	PETTY CASH	
02/03/26	FINANCE	26-00342	3 Petty Cash - Finance	300.00	6-01-55-105-000-001 Petty Cash	PETTY CASH	
			P.O. Total:	650.00			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	FINANCE	26-00343	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash - Parking	200.00	6-09-55-105-000-000 Parking Utility Petty Cash	PETTY CASH	
02/03/26	FINANCE	26-00241	COMCA840 COMCAST BUSINESS 2 8499 05 329 0181395	313.35	6-01-31-440-000-000 TELEPHONE	01/09/2026	
02/03/26	FINANCE	26-00242	COMCA840 COMCAST BUSINESS 2 8499 05 329 0172121	158.35	6-01-31-440-000-000 TELEPHONE	01/10/2026	
02/03/26	FINANCE	26-00152	EDMUND50 EDMUNDS GOVTECH 1 INV#26-IN0568 2026 SOFTWARE	7,111.20	6-01-20-130-000-403 FA Equipment Svc (Edmunds Ann'l Maint)	26-IN0568	
02/03/26	FINANCE	26-00152	2 INV#26-IN0568 2026 SOFTWARE	2,172.17	6-01-20-130-000-403	26-IN0568	
02/03/26	FINANCE	26-00152	3 INV#26-IN0568 2026 SOFTWARE	2,848.23	6-01-20-145-000-500 CTaxes Collection Software& Monthly Fees	26-IN0568	
02/03/26	FINANCE	26-00152	4 INV#26-IN0568 2026 SOFTWARE	2,992.22	6-07-55-501-001-401 Sewer Administration TC Edmunds System	26-IN0568	
02/03/26	FINANCE	26-00152	5 INV#26-IN0568 2026 SOFTWARE	776.22	6-01-20-130-000-403	26-IN0568	
02/03/26	FINANCE	26-00152	6 INV#26-IN0568 2026 SOFTWARE	776.22	FA Equipment Svc (Edmunds Ann'l Maint)	26-IN0568	
02/03/26	FINANCE	26-00152	7 INV#26-IN0568 2026 SOFTWARE	8,517.60	6-07-55-501-001-402 Sewer Administration TC WIPP	26-IN0568	
02/03/26	FINANCE	26-00152	8 INV#26-IN0568 2026 SOFTWARE	676.06	6-01-20-130-000-403 FA Equipment Svc (Edmunds Ann'l Maint)	26-IN0568	
			P.O. Total:	25,869.92	6-01-20-145-000-500 CTaxes Collection Software& Monthly Fees	26-IN0567	
02/03/26	FINANCE	26-00006	GREATAME GREATAMERICA FINANCIAL 2 FP POSTAGE MACHINE LEASE PD/TC	744.00	6-01-20-100-002-203 Postage Machine Lease	41004792	
02/03/26	FINANCE	26-00252	JCPL0050 JCP&L 1 acct#800010795 POLE ATTACH CAM	225.00	6-01-31-430-000-100 Electricity	91023954	
02/03/26	FINANCE	26-00277	JCPL0050 JCP&L 2 100052171673 512 SPRINGFIELD	21.78	6-01-31-430-000-100 Electricity	95249144136	
02/03/26	FINANCE	26-00279	JCPL0050 JCP&L 2 100005845316 CITY HALL	2,023.45	6-01-31-435-000-000 STREET LIGHTING	95249144134	
02/03/26	FINANCE	26-00149	LIYOUNG LI, YOUNG & DONG, YAN 1 REFUND 4TH QTR O/P 2610/2	6,027.83	6-01-55-205-000-000 Tax Overpayments	REFUND 4TH QTR	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	FINANCE	26-00014	METLIFE METROLPOLITAN LIFE INSURANCE 5 LIFE INSURANCE 2026 FEB	549.76	T-13-56-800-026-020 Self Insurance 2026 Hlth/Dntl/Life		FEB 2026
02/03/26	FINANCE	26-00002	MICROSYS MICROSYSTEMS-NJ.COM LLC 1 2026 ANNUAL SERVICE FEE	120.00	6-01-20-145-000-500 CTaxes Collection Software& Monthly Fees	17977	
02/03/26	FINANCE	26-00247	MICROSYS MICROSYSTEMS-NJ.COM LLC 1 2026 Assessment Notices mailed	5,684.18	6-01-20-150-000-301 TA Printing	1/21/26	
02/03/26	FINANCE	25-00265	NESTLERR READYREFRESH BY NESTLE 13 0017660366 2024 WATER	1,142.22	5-01-31-445-000-100 Water	26A0017660366	
02/03/26	FINANCE	26-00148	PORTERM PORTER, MICHAEL 1 REFUND 4TH QTR 2025 TAX 402/54	3,835.37	6-01-55-205-000-000 Tax Overpayments		REFUND 4TH QTR
02/03/26	FINANCE	25-00614	PSEG1444 PSE&G 14 100 MORRIS AVE	3,710.01	5-01-31-446-000-000 NATURAL GAS	600010125642	
02/03/26	FINANCE	25-00616	PSEG1444 PSE&G 14 65 671 139 01 / 41 CHATHAM RD	703.56	5-01-31-446-000-000 NATURAL GAS	601309909407	
02/03/26	FINANCE	25-00617	PSEG1444 PSE&G 14 5 MYRTLE AVE 73 349 238 04	28.78	5-01-31-446-000-000 NATURAL GAS	602810195748	
02/03/26	FINANCE	25-00618	PSEG1444 PSE&G 13 6583966700 10-A GLEN AVE PUMP	28.78	5-01-31-446-000-000 NATURAL GAS	602611327224	
02/03/26	FINANCE	25-00619	PSEG1444 PSE&G 14 70 304 372 09 41 CHATHAM REAR	1,927.81	5-01-31-446-000-000 NATURAL GAS	602710209252	
02/03/26	FINANCE	26-00295	PSEG1444 PSE&G 3 77 220 536 02 301 Broadst fire	6,515.07	6-01-31-446-000-000 NATURAL GAS	604608783193	
02/03/26	FINANCE	26-00351	PSEG1444 PSE&G 2 BILLING STATEMENT FOR 7 ACCTS	10,655.58	6-01-31-446-000-000 NATURAL GAS	503100157201	
02/03/26	FINANCE	26-00096	QUENCH QUENCH USA INC 2 WATER COOLER RENTALS D638028	750.00	6-01-20-100-006-204 Municipal Purchasing Office Water	INV10029565	
02/03/26	FINANCE	26-00096	3 WORK ORDER 1/22/26	155.00	6-01-20-100-006-204	INV10146268	

January 28, 2026  
11:07 AM

City of Summit  
Received P.O. Batch Listing By Vendor Id

Page No **9.B.4.a**

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Municipal Purchasing Office Water		
			P.O. Total:	905.00			
02/03/26	FINANCE	26-00239	SPECT005 SPECTROTEL HOLDING COMPANY LLC 2 ADMIN TELEPHONES 2025 338922	3,993.86	6-01-31-440-000-000 TELEPHONE	13492777	
02/03/26	FINANCE	26-00015	SUBURB75 SUBURBAN MUNICIPAL JOINT INSUR 1 4TH INSTALLMENT 2025	706,691.00	T-13-56-800-026-010 Self Insurance 2026 Admin JIF	4TH QTR 2025	
02/03/26	FINANCE	26-00015	2 1ST INSTALLMENT 2026	367,669.00	T-13-56-800-026-010 Self Insurance 2026 Admin JIF	1ST QTR 2026	
			P.O. Total:	1,074,360.00			
02/03/26	FINANCE	26-00237	TCTA100 TCTA OF NJ MEMBERSHIP SERVICE 1 P DOUGHERTY & E LAKE	250.00	6-01-20-145-000-809 CTaxes Conferences Meetings and Dues	TCTA MEMBERSHIP	
02/03/26	FINANCE	26-00073	TOWNSH70 TOWNSHIP OF RANDOLPH 1 2026 MCCPC Membership Fee	1,100.00	6-01-20-100-000-309 A&E Miscellaneous Svcs	2026 MCCPC FEE	
02/03/26	FINANCE	25-00193	VERIZ408 VERIZON WIRELESS 14 682164944-00001	2,242.68	5-01-31-440-000-000 TELEPHONE	6133469977	
02/03/26	FINANCE	26-00243	VERIZON1 VERIZON 2 355-470-216-0001-96	158.99	6-01-31-440-000-000 TELEPHONE	01/10/2026	
02/03/26	FINANCE	26-00244	VERIZON1 VERIZON 2 656 381 901 0001 59 BLANKET	108.99	6-01-31-440-000-000 TELEPHONE	01/11/2026	
02/03/26	FINANCE	26-00348	VERIZON1 VERIZON 2 656-847-641-0001-54 BLANKET	329.00	6-01-31-440-000-000 TELEPHONE	01/18/2026	
02/03/26	FINANCE	26-00349	VERIZON1 VERIZON 2 654 793 893 0001 16 BLANKET	119.00	6-01-31-440-000-000 TELEPHONE	01/18/2026	
02/03/26	FINANCE	26-00350	VERIZON1 VERIZON 2 454 790 548 0001 96 BLANKET	119.00	6-01-31-440-000-000 TELEPHONE	01/20/2026	
			Total for Batch: FINANCE	1,154,927.67			

02/03/26 PARKDCP 25-00226 13 DECEMBER- COPIER FEES 34.77 5-09-55-502-001-201 6014384571

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Parking Supplies and Materials							
02/03/26	PARKDCP	25-00073	CINNAMON CINNAMON, LIZELOTTE SUSANNE 11 Sen fitness November December	600.00	5-28-71-200-SEN-PMG RT-RAP Senior Programs	SENIOR FITNESS	
02/03/26	PARKDCP	25-00220	CSITECHN CSI TECHNOLOGY GROUP 5 4TH QUARTER- ETICKETING FEES	4,828.50	5-09-55-502-001-403 Parking Equipment Maintenance	1921	
02/03/26	PARKDCP	25-02646	ELIFEGUA ELIFEGUARD, INC. 1 SFAC Uniforms	3,007.46	5-01-28-370-003-801 FAC Clothing Purchase/Cleaning	77231	
02/03/26	PARKDCP	26-00128	GTECNA GTECHNA USA CORPORATION 1 2026 GTECHNA SERVICE CONTRACT	10,858.80	6-09-55-502-001-310 Parking Electronic Costs	RFMU26000004	
02/03/26	PARKDCP	25-01811	HOMEDE66 HOME DEPOT CREDITSVCS-DCP ONLY 4 Balance for invoice #8326672	18.03	5-28-72-400-FUF-EXP Field User Fees Expenditures	2073943	
02/03/26	PARKDCP	25-01811	5 Balance for invoice #2073943	21.74	5-28-72-400-FUF-EXP Field User Fees Expenditures	2073943	
			P.O. Total:	39.77			
02/03/26	PARKDCP	25-00214	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 12 NOVEMBER- EXTEND BY PHONE	5.75	5-09-55-502-001-310 Parking Electronic Costs	YP963	
02/03/26	PARKDCP	26-00153	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 1 2026 SERVICE CONTRACT 1/1-3/31	21,535.00	6-09-55-502-001-403 Parking Equipment Maintenance	IN68664	
02/03/26	PARKDCP	26-00125	JERSEYEL JERSEY ELEVATOR LLC 1 JANUARY - ELEVATOR SERVICE BSG	258.13	6-09-55-502-001-402 Parking Building Maintenance	INV-463290-Q5Q4	
02/03/26	PARKDCP	26-00125	2 JANUARY- ELEVATOR SERVICE TIER	268.51	6-09-55-502-001-402 Parking Building Maintenance	INV-463289-Q7S7	
			P.O. Total:	526.64			
02/03/26	PARKDCP	26-00154	LITTLEAP LITTLE APPLE ARTS, INC 1 Trycan 2nd half fall session	1,800.00	6-28-71-300-TRY-ESS RT-RAP TryCAN Enrichment & Social Skills	001245	
02/03/26	PARKDCP	25-02346	NATALE50 NATALE'S SUMMIT BAKERY INC 1 Veterans day event	150.00	5-28-71-300-OPE-GYM RT-RAP OPEN GYM	122477	
02/03/26	PARKDCP	25-00523	NJ-AME50 NJ-AMERICAN WATER CO. 13 100 Ashwood Dec 4- Jan 2	208.14	5-01-31-445-000-FAC	01/06/2026	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Water - Family Aquatic Center							
02/03/26	PARKDCP	25-00225	NJTRAN50 NJ TRANSIT CORPORATION 5 4TH QUARTER RENT- PARK & RAIL	16,580.01	5-09-55-502-001-507 Parking Rent	4THQUARTERRENT	
02/03/26	PARKDCP	26-00122	PARKGLAS PARK GLASS CO INC 1 TIER - ELEVATOR GLASS REPAIR	950.00	6-09-55-502-001-403 Parking Equipment Maintenance	12002	
02/03/26	PARKDCP	25-01393	SAGEEL50 SAGE ELDERCARE 8 Social serv. November	3,341.50	5-01-27-350-000-200 Social Services - Elderly Program	641	
02/03/26	PARKDCP	25-00943	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 22 Master long padlock	51.42	5-01-28-370-003-402 FAC Building Maintenance	950468	
02/03/26	PARKDCP	25-00211	TMOBILE T-MOBILE USA INC 13 DECEMBER- CELL PHONE FEES	100.00	5-09-55-502-001-521 Parking Telephone Cell Phone	R6-03125	
02/03/26	PARKDCP	25-00218	TMOBILE T-MOBILE USA INC 13 DECEMBER- WIFI FEES	84.56	5-09-55-502-001-310 Parking Electronic Costs	R6-03126	
02/03/26	PARKDCP	25-00219	VERIZ408 VERIZON WIRELESS 13 DECEMBER- WIRELESS MODEM FEES	1,762.94	5-09-55-502-001-310 Parking Electronic Costs	6131797435	
02/03/26	PARKDCP	25-00058	WAVEXLLC WAVEX LLC 30 TryCan event	29.90	5-28-71-300-TRY-ESS RT-RAP TryCAN Enrichment & Social Skills	TRYCAN EVENT	
02/03/26	PARKDCP	25-00058	31 Food for TryCan event	91.70	5-28-71-300-TRY-ESS RT-RAP TryCAN Enrichment & Social Skills	TRYCAN EVENT	
P.O. Total:				121.60			
02/03/26	PARKDCP	26-00123	WITTENBS WITTENBACH BUSINESS SYSTMS LLC 1 2026 COIN MACHINE SERVICE	2,119.00	6-09-55-502-001-403 Parking Equipment Maintenance	PSMI-1219712	
Total for Batch: PARKDCP				68,705.86			
02/03/26	SAFETY	25-01550	AJC A.J. CELIANO, INC. 6 CHECK HEATING SYSTEM	585.00	5-01-25-265-000-500 Fire Contract Services	17398	
02/03/26	SAFETY	25-01550	8 CHECK HEATING SYSTEM	520.00	5-01-25-265-000-500 Fire Contract Services	17699	
02/03/26	SAFETY	25-01550	9 CHECK HEATING SYSTEM	840.00	5-01-25-265-000-500 Fire Contract Services	17706	
02/03/26	SAFETY	25-01550	10 CHECK HEATING SYSTEM	1,040.00	5-01-25-265-000-500	17759	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:						2,985.00	Fire Contract Services
02/03/26	SAFETY	25-00205	ANIMALCS ANIMAL CONTROL SOLUTIONS LLC 44 Euth & disp. of injured cat	260.00	T-12-56-800-000-001 Animal Control	6556	
02/03/26	SAFETY	25-00205	45 Euth/rabies prep on bat	225.00	T-12-56-800-000-001 Animal Control	6556	
P.O. Total:						485.00	
02/03/26	SAFETY	26-00246	ANIMALCS ANIMAL CONTROL SOLUTIONS LLC 2 January 2026 monthly fee	5,131.00	T-12-56-800-000-001 Animal Control	6553	
02/03/26	SAFETY	25-02614	BATTERYU BATTERY UNIVERSE SALES LLC 1 PORTABLE RADIO BATTERIES	5,160.00	C-04-33-013-00B-210 3313B FD Radio System - New FHQ	24647	
02/03/26	SAFETY	26-00044	CANONFIN CANON FINANCIAL SERVICES INC 2 Jan. maint. fee Inv.#42475027	87.78	6-01-27-330-000-500 BOH Contract Svcs	42475027	
02/03/26	SAFETY	25-00167	COMCA840 COMCAST BUSINESS 12 Monthly Utility Services	74.20	5-01-25-240-000-500 POL Contract Svcs	12/23/2025	
02/03/26	SAFETY	25-02458	CREATI80 CREATIVE WONDERS LLC 1 TRUE NAVY SUPER HW PULLOVER	477.25	5-01-25-265-000-803 Fire Clothing Allowance	10775	
02/03/26	SAFETY	26-00226	CREATPRO CREATIVE PRODUCT SOURCING INC 1 DARE Instructor Items/Supplies	1,320.00	T-03-56-286-000-112 Reserved D.A.R.E. Program	167175	
02/03/26	SAFETY	25-00080	DRAEGER50 DRAEGER, INC. 1 Purchase Alcotest 9510	110.92	G-02-25-822-012-110 2012 DDEF Clearing	5952013670	
02/03/26	SAFETY	25-00080	2 Purchase Alcotest 9510	2,530.72	G-02-25-822-014-110 2014 DDEF Clearing	5952013670	
02/03/26	SAFETY	25-00080	3 Purchase Alcotest 9510	86.53	G-02-25-822-015-110 2015 DDEF Clearing	5952013670	
02/03/26	SAFETY	25-00080	4 Purchase Alcotest 9510	3,729.50	G-02-25-822-018-110 2018 DDEF Clearing	5952013670	
02/03/26	SAFETY	25-00080	5 Purchase Alcotest 9510	1,924.77	G-02-25-822-019-110 2019 DDEF Clearing	5952013670	
02/03/26	SAFETY	25-00080	6 Purchase Alcotest 9510	14,440.06	5-01-25-240-000-700 POL Equipment	5952013670	
P.O. Total:						22,822.50	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	SAFETY	25-02303	EASTCOAS EAST COAST EMERGENCY LIGHTING 1 MOUNT KIT 9, SLIDE BOLT	83.60	5-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	506142	
02/03/26	SAFETY	25-02303	2 SHIPPING	22.00	5-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	506142	
			P.O. Total:	105.60			
02/03/26	SAFETY	25-02429	ELECMEAS ELECTRONIC MEASUREMENT LABS INC 1 SINGLE GAS CALIBRA & LABOR	158.00	5-01-25-265-000-700 Fire Equipment	67480	
02/03/26	SAFETY	26-00118	ESOSOLU ESO SOLUTIONS INC 2 EMERGENCY REPORT 1 QTR	2,100.00	6-01-25-265-000-500 Fire Contract Services	ESO-187652	
02/03/26	SAFETY	26-00250	FAULK005 FAULKS, JESSICA 1 BOOK REIMBURSEMENT	78.23	6-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
02/03/26	SAFETY	25-01580	FITRITE FIT-RITE UNIFORM COMPANY INC 1 CUSTOM SFD PATCHES	1,050.00	5-01-25-265-000-803 Fire Clothing Allowance	F134642	
02/03/26	SAFETY	25-02507	FREEAGEN FREE AGENT PROMOTIONS LLC 1 DB Apparel	463.35	5-01-25-240-000-225 POL Detective Bureau/Photo Equip	4372	
02/03/26	SAFETY	25-02507	2 DB Apparel	200.55	5-01-25-240-000-201 POL Supplies and Materials	4372	
			P.O. Total:	663.90			
02/03/26	SAFETY	26-00344	JCPL0050 JCP&L 2 100 140 223 304 301 BROAD ST	5,759.27	6-01-31-430-000-100 Electricity	95468637227	
02/03/26	SAFETY	26-00227	LYNNPE50 LYNN PEAVEY COMPANY 1 Arson Can Lines QT	42.81	6-01-25-240-000-201 POL Supplies and Materials	424040	
02/03/26	SAFETY	26-00228	MOTORO MOTOROLA SOLUTIONS INC 1 VIGILANT LRP BASIC SVC PACKAGE	3,214.80	5-01-25-240-000-500 POL Contract Svcs	1411221059	
02/03/26	SAFETY	26-00228	1 VIGILANT LRP BASIC SVC PACKAGE	910.20	5-01-25-240-000-701 POL Maintain City Hall Security Systems	1411221059	
			P.O. Total:	4,125.00			
02/03/26	SAFETY	25-00687	NAPACHAT NAPA AUTO PARTS OF CHATHAM 1 HOMAK PARTS WASHER	508.95	5-01-25-265-000-201 Fire Supplies and Materials	924469	
02/03/26	SAFETY	25-00687	2 PARTS WASH BRUSH	38.99	5-01-25-265-000-201	924469	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	SAFETY	25-00687	3 CARLYLE PARTS WASHER	265.39	Fire Supplies and Materials 5-01-25-265-000-201	924469	
			P.O. Total:	813.33	Fire Supplies and Materials		
02/03/26	SAFETY	26-00004	NATIONFU NATIONAL FUEL OIL INC 1 GASOLINE	3,063.21	5-01-31-460-000-000 GASOLINE	109872	
02/03/26	SAFETY	25-02569	NEWJER66 NJ STATE ASSOC CHIEF OF POLICE 1 New Police Chiefs Orientation	650.00	5-01-25-240-000-500 POL Contract Svcs	IN-22964	
02/03/26	SAFETY	25-00958	PRIMEHEA PRIME HEALTHCARE SERVICES - 1 TECC - EMT TRAINING	250.00	5-01-25-265-000-804 Fire Training & Seminars	23756323	
02/03/26	SAFETY	26-00323	REGIST50 REGISTRAR'S ASSOCIATION OF NJ 1 2026 Membership-Gayle Mauro	25.00	6-01-27-330-000-806 BOH Memberships	15554	
02/03/26	SAFETY	26-00323	REGIST50 REGISTRAR'S ASSOCIATION OF NJ 2 2026 Membership-Sam Sanchez	25.00	6-01-27-330-000-806 BOH Memberships	15379	
			P.O. Total:	50.00			
02/03/26	SAFETY	26-00003	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 SNOW BLOWER REPAIRS ADJ BELT	90.00	5-01-25-265-000-201 Fire Supplies and Materials	951001	
02/03/26	SAFETY	26-00003	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 2 VENT SAW REPL OILER	150.00	5-01-25-265-000-201 Fire Supplies and Materials	951001	
02/03/26	SAFETY	26-00003	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 3 CHAIN OIL	15.29	5-01-25-265-000-201 Fire Supplies and Materials	951138	
			P.O. Total:	255.29			
02/03/26	SAFETY	26-00007	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 WATER FILTER CARTRIDGE	119.99	5-01-25-265-000-201 Fire Supplies and Materials	948848	
02/03/26	SAFETY	26-00113	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 2 BOLTS & NUTS	3.50	6-01-25-265-000-201 Fire Supplies and Materials	952849	
02/03/26	SAFETY	26-00113	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 3 3/16X4X6 DRILL BIT	8.15	6-01-25-265-000-201 Fire Supplies and Materials	952849	
02/03/26	SAFETY	26-00113	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 4 3/4X10 24GA HANG STRAP	4.24	6-01-25-265-000-201 Fire Supplies and Materials	952849	
			P.O. Total:	15.89			
02/03/26	SAFETY	26-00130	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 GORILLA TAPE	20.39	6-01-25-265-000-201	952666	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	SAFETY	26-00130	2 PAINTERS TAPE 2.83"X60YD	15.99	Fire Supplies and Materials 6-01-25-265-000-201	952666	
			P.O. Total:	36.38	Fire Supplies and Materials		
02/03/26	SAFETY	25-00253	TEAMSUMM TEAM SUMMIT CAR WASH LLC 13 December Fleet Washes	164.54	5-01-25-240-000-703 POL Vehicle Maintenance	INV3039	
02/03/26	SAFETY	25-00113	TREASU60 TREASURER, STATE OF NEW JERSEY 5 4th Qtr. Burial Permit fees	105.00	5-01-55-292-000-000 Due to State - Burial Permit Fees	4TH QTR FEES	
02/03/26	SAFETY	25-00114	TREASU90 TREASURER, STATE OF NJ 5 4th Qtr. ML/CU Licenses	500.00	5-01-55-291-000-000 Due to State - NJ Marriage License Fees	4TH QTR ML/CU	
02/03/26	SAFETY	26-00028	TRITECHF TRI-TECH FORENSICS, INC 1 RESCUE ESSENTIALS QUIKLITTER	1,020.00	G-02-20-823-022-000 2022 National Opioid Grant #1	01249397	
02/03/26	SAFETY	26-00028	2 FREIGHT	25.00	G-02-20-823-022-000 2022 National Opioid Grant #1	01249397	
			P.O. Total:	1,045.00			
02/03/26	SAFETY	26-00234	TYLERTEC TYLER TECHNOLOGIES, INC 1 CUSTOMER 52878 MOBILEEYES	5,513.22	5-01-25-265-000-201 Fire Supplies and Materials	CI100-00243132	
02/03/26	SAFETY	26-00220	UNIONC44 UNION COUNTY POLICE CHIEFS ASC 1 UCPA 2026 Membership - Peters	750.00	6-01-25-240-000-806 POL Memberships	26-2018	
02/03/26	SAFETY	26-00245	VERIZON1 VERIZON 2 552 031 077 0001 95 FD	126.99	6-01-31-440-000-000 TELEPHONE	01/09/2026	
02/03/26	SAFETY	26-00058	WBMASON W.B. MASON CO, INC 1 Replacement Cash Register	395.29	5-01-25-240-000-701 POL Maintain City Hall Security Systems	259146986	
			Total for Batch: SAFETY	66,479.67			
02/03/26	WORKS	25-00542	BURGIS BURGIS ASSOCIATES, INC. 32 PB Planner Services	72.50	5-01-21-180-000-511 MLU Planner Special Projects	47886	
02/03/26	WORKS	25-00542	33 DRO Amendments 2024	978.75	5-01-21-180-000-511 MLU Planner Special Projects	47887	
02/03/26	WORKS	25-00542	34 ERI Review	145.00	5-01-21-180-000-511 MLU Planner Special Projects	47888	
02/03/26	WORKS	25-00542	35 MBC Zone Amendments	471.25	5-01-21-180-000-511	47889	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	WORKS	25-00542	36 Field Lights	145.00	MLU Planner Special Projects 5-01-21-180-000-511	47892	
02/03/26	WORKS	25-00542	37 MBC Zone Amendments	797.50	MLU Planner Special Projects 5-01-21-180-000-511	48124	
02/03/26	WORKS	25-00542	38 Planner Services	290.00	MLU Planner Special Projects 5-01-21-180-000-511	48322	
02/03/26	WORKS	25-00542	39 MBC Zone Amendments	616.25	MLU Planner Special Projects 5-01-21-180-000-511	48323	
			P.O. Total:	3,516.25	MLU Planner Special Projects		
02/03/26	WORKS	26-00032	CHRISTIA CHRISTIAN, WILLIAM 1 SUB COVERAGE FOR ELECTRICAL	1,125.00	5-18-00-701-000-104 UCC Overtime		SUB COVERAGE
02/03/26	WORKS	26-00278	JCPL0050 JCP&L 2 100047563711 BRYANT PARK ST LG	13.82	6-01-31-435-000-000 STREET LIGHTING	95249144135	
02/03/26	WORKS	26-00280	JCPL0050 JCP&L 2 100 005 845 282 City Hall	13,168.70	6-01-31-430-000-100 Electricity	95249144133	
02/03/26	WORKS	26-00281	JCPL0050 JCP&L 2 100005845548 CITY FLOOD LIGHTS	47.20	6-01-31-435-000-000 STREET LIGHTING	95488646706	
02/03/26	WORKS	26-00282	JCPL0050 JCP&L 2 100005845241 CITY HALL	984.24	6-01-31-435-000-000 STREET LIGHTING	95488646705	
02/03/26	WORKS	26-00031	MOSCARON MOSCA, RONALD V 1 SUB COVERAGE FOR FIRE INSPECTI	1,350.00	5-18-00-701-000-104 UCC Overtime		SUB COVERAGE
02/03/26	WORKS	26-00056	NJPLAN50 NJ PLANNING OFFICIALS 3 Mmbr Training - Cianciulli	95.00	6-01-21-185-000-809	082028248	
02/03/26	WORKS	26-00056	4 Mmbr Training - Curran	95.00	BOA Conf & Meetings 6-01-21-185-000-809	082028232	
			P.O. Total:	190.00	BOA Conf & Meetings		
02/03/26	WORKS	25-02622	RICHTREE RICH TREE SERVICE 1 REMOVE 38" MAPLE 34 OAKLEY AVE	3,330.00	5-01-28-375-000-514 P&ST Contracted Tree Pruning Services	2600034,2504032	
02/03/26	WORKS	25-02622	2 REMOVE 26" ASH 55-57 GLOUCESTE	2,405.00	5-01-28-375-000-514 P&ST Contracted Tree Pruning Services	2600034,2504032	
			P.O. Total:	5,735.00			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/03/26	WORKS	26-00147	SOSGAS50 SOS GASES INC 3 JANUARY 2026 CYLINDER RENTAL	39.25	6-01-26-306-000-202 TS Supplies and Materials	303394-R	
02/03/26	WORKS	25-00392	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 413 R/O GLOSS ORANGE SPY PAINT	21.40	5-01-26-290-000-201 RRM Supplies	950526	
02/03/26	WORKS	25-00392	414 WAX & DRY 1-STEP 26 OZ	33.96	5-01-26-300-000-201 PW Supplies	950457	
02/03/26	WORKS	25-00392	415 ALUMINUM FLOOR JACK	229.00	5-01-26-300-000-205 PW Tools	950474	
02/03/26	WORKS	25-00392	416 1/2 X 5 CLR BEN PIN	6.78	5-01-26-310-000-201 PB&G Supplies and Materials	950955	
			P.O. Total:	291.14			
02/03/26	WORKS	25-00360	TEAMSUMM TEAM SUMMIT CAR WASH LLC 7 DECEMBER 2025 UCC CAR WASHES	16.46	5-18-00-701-000-405 UCC Vehicle Maintenance	INV3018	
02/03/26	WORKS	25-00368	TMOBILE T-MOBILE USA INC 13 11/27 - 12/26/25 UCC PHONE CHG	419.18	5-18-00-701-000-607 UCC Telephone	979293961	
02/03/26	WORKS	26-00270	TREASU30 TREASURER, STATE OF NEW JERSEY 1 State Training Fee 4th Qtr2025	25,785.00	5-01-55-290-000-000 Due to State -NJ BLDG/LEAD Fee Surcharge		4TH QTR 2025
02/03/26	WORKS	26-00269	UNIONC64 UNION COUNTY UTILITES AUTHORIT 1 DECEMBER 25 TIPPING FEES	82,579.79	5-01-26-308-000-201 Disposal Fees - Recycling Materials		DECEMBER 2025
02/03/26	WORKS	26-00269	2 DECEMBER 25 TIPPING FEES REBAT	10,969.20-	5-01-26-308-000-201 Disposal Fees - Recycling Materials		DECEMBER 2025
			P.O. Total:	71,610.59			
02/03/26	WORKS	25-02531	WASTEQUI WASTEQUIP MANUFACTURING CO LLC 2 RECYCLING CONTAINER	965.00	G-02-26-801-022-000 2020 Recycling Tonnage Grant	20INV000863620	
02/03/26	WORKS	25-00329	WBMASON W.B. MASON CO, INC 147 PEN, STENO BK, PAD, CUP, SOAP	459.16	5-01-32-465-000-201 CS Supplies and Materials	258964832	
			Total for Batch: WORKS	125,715.99			
			Total for Date: 02/03/26	Total for All Batches:	1,440,945.28		

Batch Id	Batch Total
Total for Batch: ADMIN	25,116.09
Total for Batch: FINANCE	1,154,927.67
Total for Batch: PARKDCP	68,705.86
Total for Batch: SAFETY	66,479.67
Total for Batch: WORKS	125,715.99
Total of All Batches:	<hr/> <hr/> 1,440,945.28

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	5-01	183,220.55	0.00	0.00	183,220.55
Parking Operating	5-09	23,396.53	0.00	0.00	23,396.53
Uniform Construction Code	5-18	2,910.64	0.00	0.00	2,910.64
Recreation Trust	5-28	911.37	0.00	0.00	911.37
	Year Total:	210,439.09	0.00	0.00	210,439.09
Current Fund	6-01	89,764.16	0.00	0.00	89,764.16
Sewer Operating	6-07	3,768.44	0.00	0.00	3,768.44
Parking Operating	6-09	36,189.44	0.00	0.00	36,189.44
Recreation Trust	6-28	1,800.00	0.00	0.00	1,800.00
	Year Total:	131,522.04	0.00	0.00	131,522.04
General Capital	C-04	5,245.95	0.00	0.00	5,245.95
Grant Fund	G-02	10,392.44	0.00	0.00	10,392.44
Trust - Other	T-03	2,820.00	0.00	0.00	2,820.00
Animal Control	T-12	5,616.00	0.00	0.00	5,616.00
Self Insurance Trust	T-13	1,074,909.76	0.00	0.00	1,074,909.76
	Year Total:	1,083,345.76	0.00	0.00	1,083,345.76
	Total of All Funds:	1,440,945.28	0.00	0.00	1,440,945.28

Date : 01/21/2026

Ref : 2026-1-23-1: PAY1569689

## CITY OF SUMMIT

## Check Register Summary

Page

9.B.4.b

## 01/23/26 - Bi-Weekly Hourly &amp; Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Earnings :</b>				
Acting Pay	48.00	96.00	168.00	336.00
ADDITION	0.00	1,000.00	0.00	3,460.00
Additional Library Sunday	54.50	2,302.69	105.00	4,350.41
CAR ALLOWANCE	0.00	600.00	0.00	600.00
CROSSING GUARD	431.25	14,300.00	502.36	17,150.00
DETECTIVE CALL OUT OT	4.00	287.00	12.00	988.25
DOUBLETIME	57.00	4,963.30	456.00	37,205.55
EXTRA DUTY SEC	17.50	875.00	23.00	1,150.00
EXTRA DUTY TRAFFIC	946.00	91,618.20	1,279.00	123,369.76
FTO	231.00	2,310.00	464.50	4,645.00
GTL*	0.00	4,896.10	0.00	9,792.20
HOLIDAY STRAIGHT TIME	0.00	0.00	126.00	2,908.18
HOLIDAY WORKED	0.00	0.00	256.00	13,092.20
LATE CALL OT	1.50	142.38	1.50	142.38
MANPOWER BEREAVEMENT OT	17.00	1,903.24	17.00	1,903.24
MANPOWER COMP TIME OT	9.00	854.61	47.50	4,472.59
MANPOWER OTHER OT	4.00	258.51	5.50	425.95
MANPOWER PERSONAL OT	0.00	0.00	20.00	1,357.59
MANPOWER SICK OT	15.00	1,317.27	41.00	3,576.72
MANPOWER VACATION OT	10.00	1,172.06	57.00	5,958.57
OIC	0.00	0.00	63.00	630.00
OVERTIME	241.50	14,036.67	728.00	41,340.50
PERSONAL DAY	0.00	0.00	15.00	339.92
REGULAR	16,177.00	767,280.63	30,722.32	1,523,204.72
SICK	12.50	36,066.43	12.50	36,370.95
SIGNAL OT 10	13.00	937.90	15.00	1,138.42
SIGNAL OT 11	30.00	2,137.75	30.00	2,137.75
SPECIAL ASSIGNMENT OT	4.00	401.04	4.00	401.04
SPECIAL DETAIL/ASSIGNMENT OT	19.50	1,788.81	29.50	2,449.42
STAFFING COMP OT	0.00	0.00	44.00	3,119.68
STAFFING SIC OT	0.00	0.00	158.00	10,552.63
STAFFING VAC OT	0.00	0.00	47.50	4,442.05
STIPEND	0.00	0.00	0.00	2,923.08
STORM EVENT OT	0.00	1,461.54	14.00	587.11
STRAIGHT TIME	0.00	0.00	3.00	99.44
TRAINING OT	0.00	0.00	2.00	205.25
VACATION	2.00	205.25	187.00	4,213.03
<b>Total Earnings :</b>	<b>56.00</b>	<b>1,234.80</b>		
	18,401.25	954,447.18	35,656.18	1,871,039.58
<b>Reimbursements / Sick Benefits :</b>				
Overtime Premium Memo (Reporting Only)*	302.00	5,780.22	716.00	13,649.91
WORKERS COMP REIMBURSEMENT	0.00	1,399.99	0.00	1,399.99
<b>Total Reimbursements / Sick Benefits :</b>	<b>302.00</b>	<b>7,180.21</b>	<b>716.00</b>	<b>15,049.90</b>
<b>Total :</b>	<b>18,703.25</b>	<b>961,627.39</b>	<b>36,372.18</b>	<b>1,886,089.48</b>
<b>Employee Taxes :</b>				
Federal W/T		96,644.55		188,512.44
Federal W/T Fixed		1,391.27		2,782.54
Fica Medicare		12,678.23		24,815.88
Fica Social Security		26,126.76		54,472.83
New Jersey W/T		35,907.46		70,565.58
New Jersey W/T Fixed		955.00		1,910.00
NJ Family Leave Ins.		2,184.00		4,280.89
NJ SDI Private		0.00		0.00
NJ SUI		1,187.09		2,326.81
NJ SUI (nr)		2,848.70		

Date : 01/21/2026

Ref : 2026-1-23-1: PAY1569689

**CITY OF SUMMIT**  
**Check Register Summary**

Page

**9.B.4.b**

01/23/26 - Bi-Weekly Hourly &amp; Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Total Employee Taxes :</b>		179,923.06		355,250.77
<b>Employee Deductions :</b>				
Aflac Post-Tax ACC		252.10		504.20
Aflac Post-Tax Cancer		24.44		48.88
Aflac Post-Tax Critical Illness		41.60		83.20
Aflac Post-Tax LIFE		105.05		210.10
Aflac Post-Tax STD		1,836.56		3,673.12
Aflac Pre-Tax ACC		1,028.35		2,056.70
Aflac Pre-Tax Cancer Pre-Tax		701.50		1,403.00
Aflac Pre-Tax HOSP		58.96		117.92
Ameriflex Pre-Tax C FLEX		145.83		291.66
Ameriflex Pre-Tax DCA		283.33		566.66
BOSTON MUTUAL		38.37		76.74
CHILD SUPPORT		4,470.54		8,141.08
Colonial Post-Tax Cancer		71.10		142.20
Colonial Post-Tax Life Insurance		31.50		63.00
Colonial Post-Tax STD		127.50		255.00
Colonial Pre-Tax Cancer		117.30		234.60
Colonial Pretax Disability		143.63		287.26
DCRP PENSION		2,121.62		3,974.11
DELTA DENTAL PPO FIXED COPAY		14.37		28.74
DENTAL PRE-TAX PL1		650.38		1,300.76
DENTAL PRE-TAX PL2		992.26		1,953.08
DENTAL PRE-TAX PL4		3,306.19		6,612.38
Empower 457B Pre-Tax		8,028.61		16,057.22
Empower Roth Post-Tax		1,334.00		2,668.00
Equitable 457 Pre-Tax		6,348.57		12,547.14
Equitable ROTH Post-Tax		5,603.57		10,957.14
FMBA DUES		1,738.26		3,476.52
FMBA INSURANCE		6.50		13.00
HDHigh		136.27		272.54
HORIZON HMO #011 Pre-Tax		3,327.10		6,654.20
LOCAL 469 DUES Teamsters		629.00		1,258.00
NEW YORK LIFE		74.00		148.00
NJ DIRECT10 #050 Pre-Tax		32,456.63		64,684.32
NJ DIRECT15 #150 Pre-Tax		21,477.95		42,955.90
NJ Direct 1525 #051 Pre-Tax		1,023.34		2,046.68
NJ Direct 2030 #052 Pre-Tax		1,670.04		3,340.08
NJ Direct 2035 #056 Pre-Tax		1,347.78		2,695.56
OMNIA PLAN #057 Pre-Tax		10,985.46		21,657.62
PBA DUES		1,630.29		3,260.58
PERS Back Pension		157.35		314.70
PERS CONTRIBUTORY INSURANCE		1,909.31		3,818.62
PERS LOAN		3,548.46		7,096.92
PERS PENSION		29,218.01		58,436.02
PERS PT Pension		117.17		185.25
PFRS Arrears		496.88		993.76
PFRS LOAN P&F		3,342.83		6,685.66
PFRS Pension Police-Fire		36,985.16		73,970.32
RETRO DCRP		496.36		992.72
VSP vision plan Pre-Tax		228.80		457.60
<b>Total Employee Deductions :</b>		190,880.18		379,668.46
<b>Total Deductions :</b>		370,803.24		734,919.23
Net Payroll:		580,147.83		1,127,728.14

Attachment: Payroll 01-23-2026f (12328 : Authorize Payment of Bills and Payroll 2,402,572.67)

Date : 01/21/2026

Ref : 2026-1-23-1: PAY1569689

## CITY OF SUMMIT

## Check Register Summary

## 01/23/26 - Bi-Weekly Hourly &amp; Bi-Weekly Salary Reg

Page 9.B.4.b

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Employer Tax Contributions :</b>				
Fica MC Employer		12,678.23		24,815.88
Fica SS Employer		26,126.76		54,472.83
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
<b>Total Employer Tax Contributions :</b>		38,804.99		79,288.71
<b>Total Contributions :</b>		38,804.99		79,288.71

Attachment: Payroll 01-23-2026f (12328 : Authorize Payment of Bills and Payroll 2,402,572.67)

RECEIVED

JAN 27 2026

CITY CLERK'S OFFICE  
SUMMIT, NJ

**NOTICE OF PUBLIC HEARINGS**

**IN THE MATTER OF THE PETITION OF NEW JERSEY-AMERICAN WATER COMPANY, INC. FOR AUTHORIZATION TO CHANGE THE LEVEL OF ITS PURCHASED WATER ADJUSTMENT CLAUSE AND PURCHASED WASTEWATER TREATMENT CLAUSE**

**BPU Docket No. WR25110596**

**TO OUR CUSTOMERS:**

**PLEASE TAKE NOTICE** that on November 14, 2025, New Jersey-American Water Company, Inc. (“NJAWC” or “Company”) filed with the New Jersey Board of Public Utilities (“BPU” or “Board”), pursuant to N.J.S.A. 48:2-21 and N.J.A.C. 14:9-7.1 *et seq.*, a petition seeking to change rates for water and sewer service through revisions to the Purchased Water and Purchased Wastewater Treatment Adjustment Clauses (“PWAC” and “PSTAC”, respectively) (“Petition”). The proposed rates in the Petition would increase annual revenues by \$2,030,029, or 0.20%. The proposed changes in rates provide no profits for the Company. The rates represent the pass-through of charges from purveyors who provide water and wastewater treatment services to the Company. The proposed rates are further described in this Notice after the information regarding public comments.

Pursuant to N.J.S.A. 48:2-21, the Board has the statutory authority to establish NJAWC’s rates at levels it finds just and reasonable as well as to establish the effective date of such rates. Therefore, the BPU may establish the rates at levels and/or an effective date other than those proposed by NJAWC. The Petition and applicable attachments, as well as the Public Hearing Notice for this proceeding, can be viewed on the Company’s website at [www.newjerseyamwater.com](http://www.newjerseyamwater.com) by: 1) selecting “Customer Service & Billing”, 2) selecting “Your Water and Wastewater Rates”, 3) selecting “Regulatory Proceedings”, and 4) clicking on “petition” under “Purchased Water Adjustment Clause (PWAC) and Purchased Wastewater Treatment Clause (PSTAC).”

**PURCHASED WATER ADJUSTMENT CLAUSE (PWAC)**

By the Petition, NJAWC proposes to decrease its PWAC rate, per Rate Schedule O-1 of the Company’s Tariff B.P.U. No. 8 for General Metered, General Sales for Resale, Commodity-

Present Rate Per <u>100 Gallons</u>	Proposed Rate Per <u>100 Gallons</u>	Present Rate Per <u>1,000 Gallons</u>	Proposed Rate Per <u>1,000 Gallons</u>
\$0.43995	\$0.49861	\$4.3995	\$4.9861

The table below reflects present and proposed monthly bills for the typical residential wastewater service customer in Lakewood with winter quarter usage of 16,926 gallons, 67,704 gallons annually, and the resulting changes.

Present Avg. Bill <u>Per Month</u>	Proposed Avg. Bill <u>Per Month</u>	Amount of Proposed <u>Increase</u>	Percentage of Proposed <u>Increase</u>
\$73.26	\$76.57	\$3.31	4.52%

NJAWC proposes to increase its PSTAC rate per Rate Schedule 3-B of the Company's Tariff B.P.U. No. 8 for General Metered Sewer Service in the Adelphia section of the Township of Howell, Monmouth County as shown below:

Present Rate Per <u>100 Gallons</u>	Proposed Rate Per <u>100 Gallons</u>	Present Rate Per <u>1,000 Gallons</u>	Proposed Rate Per <u>1,000 Gallons</u>
\$0.83199	\$0.91133	\$8.3199	\$9.1133

The table below reflects present and proposed monthly bills for the typical residential wastewater service customer in Howell with winter quarter usage of 16,926 gallons, 67,704 gallons annually, and the resulting changes.

Present Avg. Bill <u>Per Month</u>	Proposed Avg. Bill <u>Per Month</u>	Amount of Proposed <u>Increase</u>	Percentage of Proposed <u>Increase</u>
\$95.38	\$99.86	\$4.48	4.70%

By the Petition, NJAWC proposes to decrease its PSTAC rate per Rate Schedule 12-B of the Company's Tariff B.P.U. No. 8 for General Metered Sewer Service in Elk Township, Gloucester County, as shown below:

Present Rate Per <u>100 Gallons</u>	Proposed Rate Per <u>100 Gallons</u>	Present Rate Per <u>1,000 Gallons</u>	Proposed Rate Per <u>1,000 Gallons</u>

67,704 gallons annually, and the resulting changes.

Present Avg. Bill <u>Per Month</u>	Proposed Avg. Bill <u>Per Month</u>	Amount of Proposed <u>Increase</u>	Percentage of Proposed <u>Increase</u>
\$49.62	\$66.96	\$17.34	34.95%

NJAWC is not proposing any increases for public or private fire protection service customers nor for any of the Company's fixed service charges or demand charges applicable to metered water service.

**PLEASE TAKE FURTHER NOTICE** the virtual public hearings will be conducted on the following date and times so that members of the public may present their views on the Petition:

**Date: February 12, 2026**  
**Times: 4:30 pm and 5:30 pm**

**Link: <https://bit.ly/4pD2vCY>**

- 1) Type the link address into your web browser.
- 2) When prompted, select **Continue on this browser** or **Join on the Teams app** if you have the Teams app. You don't need to install the Teams app to join the meeting. You can join Teams for web on Microsoft Edge or Google Chrome.
- 3) You may be prompted to give Teams access to your microphone and camera. When you select **Allow**, you can always turn off your mic and camera once you join the meeting.
- 4) Select **Join now**.
- 5) You will enter the meeting lobby; wait for someone in the meeting to admit you.

**Or**

**Dial-In Number: 1-862-294-2638**  
**Phone Conference ID: 679 920 022#**

Representatives from the Company, Board Staff, and the New Jersey Division of Rate Counsel will participate in the virtual public hearings. Members of the public are invited to participate by utilizing the link or dial-in information set forth above to express their views on the