

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, March 23, 2026  
**7:00 PM – EDUCATION CENTER**

**A. CALL TO ORDER**

**B. ANNOUNCEMENT OF MEETING NOTICE**

In compliance with the Open Public Meetings Law of New Jersey, notice of this March 23, 2026 meeting of the Millburn Township Board of Education was posted electronically on the District website and provided on January 12, 2026 by sending notices to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press and the Township Clerk along with posting at the Education Center.

**C. PLEDGE OF ALLEGIANCE**

**D. SILENT COUNT OF BOARD MEMBERS PRESENT**

**E. MINUTES**

1. Regular Public Meeting of Monday, March 9, 2026

**F. PRESENTATION**

1. Student Recognition - Essex County Unsung Hero
2. 2026-27 Tentative Budget - Dr. Diskin and Mr. Starrs
3. One Millburn Many Cultures - C&I Team (Ms. Graf, Ms. Brydilsen, Mr. Mulford, and Ms. Lopes Glenn)

**G. BOARD PRESIDENT’S REPORT**

**H. SUPERINTENDENT’S REPORT**

**I. BOARD COMMITTEE REPORTS**

1. Program
2. Finance, Facilities, and Sustainability

**J. OTHER REPORTS**

1. Student Representative Reports
2. Assistant Superintendent Report

**K. PUBLIC COMMENTS**

- *Please state your name and address for the record.*
- *Public comments will be limited to three minutes.*
- *Responses to questions and comments will be posted to the district website before the next board meeting or within ten school days.*

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**L. DISCUSSION**

**M. BOARD ACTION ITEMS (Roll Call Votes)**

**1. Instruction Agenda Items**

- a. Resolve to review cases #305036, #305105, #304875, and affirm cases #304307 and #304576 from the Superintendent's recommendation of the HIB investigation(s) for the period of 3/12/26 to 3/18/26. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve additional Field Trips for SY 25-26 as listed below:

<b>School</b>	<b>Participants</b>	<b>Activity</b>	<b>Location</b>	<b>Date(s)</b>
MHS	Grades 10-12	Cultural and Linguistic immersion to improve students' Spanish and up experience firsthand the beauty of Spanish Culture	Salamanca, Spain	3/27/26 - 4/4/26
MHS	Grades 9-12	VEX Robotic World Championships	America's Center Convention Complex 701 Convention Plaza St. Louis, Missouri 63101	4/20/26 - 4/24/26

**2. Personnel Agenda Items**

- a. Resolved to approve Personnel Report dated March 23, 2026 (Attachment M.2.a)
- b. Resolved to approve the following revised job description:
  - Athletic Director (Attachment M.2.b)

**3. Business Agenda Items**

- a. Resolve to approve the *revised* Budget Transfers of January 2026 and the Budget Transfers of February 2026 (Attachment M.3.a.1 and M.3.a.2)
- b. Resolve to approve the Treasurer of School Moneys report for the period ending February 2026. (Attachment M.3.b)

- c. Resolve Approval and Certification of revised Board Secretary's Report for period ending January 2026 for Fund 10 only and the Board Secretary's Report for period ending February 2026. The Board Secretary certifies that no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a) been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment M.3.c.1 and M.3.c.2)
- d. Resolve Certification that pursuant to N.J.A.C. 6A:23A-16.10(c)4 that after review of the revised board secretary's and treasurer's monthly financial reports for the period ending February 2026, and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(b). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- e. Resolved to approve Bill Schedule #10 in the amount of \$10,680,385.29 dated March 23, 2026. (Attachment M.3.e)
- f. Resolved, that the Board of Education, upon recommendation of the Superintendent, approves the following purchases:

<b>Vendor</b>	<b>Purchase</b>	<b>Contract Information (if applicable)</b>	<b>Purchase Price</b>
EAI Education	Math Manipulatives - Grades 3-5 (District wide)	NJSA 18A:18A-5	\$16,786.20

- g. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the following use of allowance:

<b>Vendor</b>	<b>Project</b>	<b>Allowance Use</b>	<b>Amount</b>
AMCO Enterprises, Inc.	District Boilers HV upgrades	AA#6	\$1,815.60

- h. Resolved, that the Board of Education, upon recommendation of the Superintendent, approves the following payment applications:

<b>Vendor</b>	<b>Project</b>	<b>Pay App#</b>	<b>Amount</b>
Generations Services Inc.	MHS Auditorium Audio	#5	\$36,006.00
AMCO Enterprises, Inc.	MHS Auditorium AHU	#5	\$2,232.50
AMCO Enterprises, Inc.	District Boilers HV upgrades	#13	\$21,952.00
Unitemp Mechanical Degrees LLC	MMS HVAC Upgrades	FINAL	\$73,663.24

- i. Resolve to approve and accept the following donations:

<b>Gift</b>	<b>To</b>	<b>Funded By</b>	<b>Value</b>
Kings Nourishing Neighbors Campaign - gift cards	Millburn Township Public Schools	Kings Mid-Atlantic Division	\$10,875.00

- j. Resolve to approve the Tentative SY 2026-2027 budget for submission to the County Superintendent.

WHEREAS, the Millburn Township Board of Education must submit a FY 2026-2027 school district budget to the Essex County Office of the Department of Education for review;

WHEREAS, it is necessary for the Board to increase the General Fund tax levy for the 2026-2027 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements to reflect increased health care costs of \$3,665,400.00 and;

BE IT RESOLVED, that the Board approves and authorizes the application to the Commissioner of Education to increase the General Fund tax levy for the 2026- 2027 school year by \$3,653,160.00 for increased health care costs; and;

BE IT FURTHER RESOLVED that the Board approves and authorizes the transfer of \$300,000.00 from Maintenance Reserve to the General Fund for required maintenance projects; and;

BE IT FURTHER RESOLVED that the Board approves and authorizes the transfer of \$580,245.00 from Capital Reserve to the General Fund-Capital Outlay for identified capital projects; and;

NOW, THEREFORE, BE IT RESOLVED to approve a FY 2026-2027 school district budget for submission to the Essex County Office of the Department of Education for review:

	Budget	Local Tax Levy
General Fund	\$117,983,823.00	\$105,798,669
Special Revenue Fund	\$2,113,235.00	\$0
Debt Service Fund	\$6,781,578.00	\$4,465,308
<b>TOTAL</b>	<b>\$126,878,636.00</b>	<b>\$110,263,977</b>

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 6A:23A-7.3, the Board hereby establishes the following amounts as maximum travel expenditures (as funded by local and state monies) that shall not be exceeded, are approved for the balance of the 2025-26 school year, and the 2026-27 school year:

Total amount budgeted for travel and conferences 2025-2026 \$ 125,000.00  
 Total amount spent (or approved) year to date 2025-2026 \$ 29,452.38  
 Total amount budgeted for travel and conferences 2026-2027 \$ 125,000.00

BE IT FURTHER RESOLVED, that regular business mileage for administrators and members of the staff, including but not limited to faculty who teach in more than one school, child study team members, secretaries, etc. be reimbursed at the New Jersey Office of Management and Budget (NJ OMB) Circular mileage rate in effect at the time of travel at a cost not to exceed \$1,500 per person annually.

**4. Special Services Agenda items**

- a. Resolve to approve service contracts with AA East, LLC, DBA ALL Shifts for the 2026-2027 SY for Substitute Nursing Services.

- b. Resolve to approve the submission of a grant application to the American Heart Association for faculty Well Being and Physical Activity for South Mountain School.

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

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**Q.** BOARD MEMBER COMMENTS

**R.** ADJOURNMENT