

**BERKELEY HEIGHTS BOARD OF EDUCATION
COMBINED CONFERENCE AND REGULAR MEETING
MINUTES
JULY 14, 2009**

CALL TO ORDER

The Combined Conference & Regular Meeting of the Berkeley Heights Board of Education was called to order on Tuesday, July 14, 2009 at 7:00 PM in the Clausen Administration Building by the Board President, Mr. Beisser.

ROLL CALL

A roll call indicated the presence of the following members:

Mr. Beisser, Dr. Crisonino, Mr. Reinstein, Mr. Sincaglia, Mr. Smalley and Mrs. Walsh. Also present were Mrs. Rattner, Mrs. Qualshie and Mrs. Felezzola. Mrs. Kirsch and Mrs. Williams were absent.

STATEMENT

Mr. Beisser read the following statement:

On April 30, 2009, this body by resolution adopted the schedule for this meeting. The time, date and location of this meeting were accurately set forth therein.

On May 1, 2009, a copy of said schedule was posted at the Town Hall, the Public Library, the Railroad Station and the Administration Building. On the same date a copy was mailed to the Independent Press, Courier News, all PTO Presidents and delivered to the BHEA President, all schools, all Supervisors and filed with the Municipal Clerk. The meeting was also announced on the District Sign at Columbia Middle School.

ADJOURN TO EXECUTIVE SESSION

It was moved by Dr. Crisonino and seconded by Mr. Reinstein that the Board of Education adjourn to executive session,

WHEREAS, the provisions of the Open Public Meetings Act (N.J.S.A.10:4-1 et seq.) expressly provide that a public body may move into Executive Session and exclude the public from that portion of a meeting at which the public body discusses any of the nine areas set forth in N.J.S.A.10:4-12b; and

WHEREAS, the Berkeley Heights Board of Education has determined it necessary to move into Executive Session to discuss the following subjects, all of which are included in the aforesaid exceptions:

Personnel, Construction Contracts, Tuition Contracts and Negotiations.

NOW THEREFORE BE IT RESOLVED by the Berkeley Heights Board of Education that it does hereby move into Executive Session pursuant to N.J.S.A.10:4-12b to discuss the aforesaid matters; and

IT IS FURTHER RESOLVED that the aforesaid discussions shall be made public either at the Public Meeting following said Executive Session or at such time as any litigated or personnel matters are concluded; or upon conclusion of any negotiations or related discussions; or as otherwise specified; and

IT IS FURTHER RESOLVED that this Resolution shall take effect pursuant to law.

RETURN TO PUBLIC SESSION

It was moved by Dr. Crisonino and seconded by Mr. Sincaglia that the Board of Education return to Public Session. Motion carried.

The meeting was reconvened at 8:00 PM in the Columbia Middle School Music Room.

FLAG SALUTE

Mr. Beisser led the Board and the public in the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Smalley and seconded by Dr. Crisonino that the Board of Education approve the minutes of the Regular Meeting held June 18, 2009.

CORRESPONDENCE

Mrs. Felezzola indicated the correspondence as listed had been provided to the Board for their review and information.

- A. Card from J. Davis, Re: Thank you
- B. Card form A. Orlando, Re: Thank you
- C. Letter from G. Dolan, Re: Thank you, leave of absence
- D. Letter from D. Boyd, Re: Donation
- E. Letter from M. Ivancich
- F. Letter from G. Hollowell, GL PTO, Re: Donation

REPORT OF THE SUPERINTENDENT

Mrs. Rattner reported that since our last meeting there were three promotion exercises and two graduations. All were wonderful events.

Mrs. Rattner stated that the district is monitoring enrollments for the upcoming school year.

Mrs. Rattner announced that Susan Poage from the Mary Kay McMillin Early Childhood Center was awarded the Presidential Award for teaching science and will be the recipient of a \$10,000.00 grant.

It was moved by Mr. Reinstein and seconded by Dr. Crisonino to accept the Superintendent's Report.
Motion carried.

LIAISON REPORTS

Mr. Sincaglia reported that he, along with Ms. Walsh, Mrs. Rattner and Mr. McKinney, met with a special committee regarding temporary lights at Governor Livingston. They discussed how the temporary lighting would be used. The group will reconvene once protocols have been established. Mr. Sincaglia stated that the group is working towards reasonable accommodations. They will put together a list of events that will require lights, work on improving communications and awareness, and will have better communications with town hall.

Dr. Crisonino stated that he and Ms. Walsh are reviewing the information regarding football helmets recommended at a previous meeting. Mrs. Rattner stated that the district is considering running a pilot program for the suggested helmets and is implementing a new software program for individual concussion evaluations.

Mrs. Rattner stated that she would make a recommendation to Dr. Crisonino and Ms. Walsh, who will then make a recommendation to the board.

FACILITIES REPORT

Mrs. Felezzola reported on summer construction projects.

PRELIMINARY CITIZENS HEARING

Dr. Monroe of Winchip Road commented on feedback regarding lights not being accurate. He suggested that individuals need specific information on who to contact with concerns.

Mr. Sincaglia responded.

ESTABLISH PAY RATES (continued)

Substitute Special Education Teacher Aides:	\$14.00 per hour
Substitute Lunchroom/Playground Teacher Aides:	\$11.25 per hour
Substitute Sign Language Interpreters:	\$22.00 per hour
Instructional Review Teachers:	\$29.80 per hour #
Help Every Learner Program (HELP) Teachers:	\$21.80 per hour #
Home/Individual Instructors:	\$42.00 per hour

2008-2009 rates. 2009-2010 hourly pay rates have not yet been established.
A roll call indicated unanimous approval.

- F. APPROVE CONTRACT WITH COMMISSION FOR THE BLIND** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education approve the Request to Provide Services Contract with the State of New Jersey Commission for the Blind and Visually Impaired, in the amount of \$1,600 per student, to provide Level I Services to two (2) Berkeley Heights students during the 2009-2010 school year.
A roll call indicated unanimous approval.
- G. APPROVE AGREEMENT FOR IN-DISTRICT PHYSICAL THERAPY SERVICES** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education approve the Agreement with Oxford Consulting Services, Inc., to provide Physical Therapy services to students enrolled in the Berkeley Heights Public Schools during the 2009-2010 school year, from September 1, 2009, through June 30, 2010, at the rate of \$95.00 per hour for a maximum of 13 hours per week.
A roll call indicated unanimous approval.
- H. APPROVE AGREEMENT FOR OUT-OF-DISTRICT PHYSICAL THERAPY SERVICES** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education approve the Agreement with Pediatric Workshop to provide Physical Therapy services to a Berkeley Heights student attending a private school for the disabled during the 2009-2010 school year, from September 1, 2009, through June 30, 2010, at the rate of \$80.00 per 40-minute session, one (1) session per week.
A roll call indicated unanimous approval.

- I. APPROVE AGREEMENT FOR OUT-OF-DISTRICT OCCUPATIONAL THERAPY SERVICES** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education approve the Agreement with Therapeutic Rehabilitation Services, LLC, to provide Occupational Therapy services to a Berkeley Heights student attending a private school for the disabled during the 2009-2010 school year, from September 1, 2009, through June 30, 2010, at the rate of \$36.00 per 20-minute session, two (2) sessions per week.
A roll call indicated unanimous approval.
- J. APPROVE ASSISTIVE TECHNOLOGY/COMPUTER CONSULTATION** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education approve the Agreement with the Cerebral Palsy Association of Middlesex County to perform an Assistive Technology/Computer Consultation and Report for a Berkeley Heights student who is enrolled in an out-of-district placement, at the total cost of \$500.00.
A roll call indicated unanimous approval.
- K. ACCEPT EXTRAORDINARY AID GRANT** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education accept the 2008-2009 Extraordinary Aid funding from the State of New Jersey in the amount of \$362,008.00. This financial assistance is provided by the state to local school districts in order to partially offset the cost of extraordinary Special Education costs.
A roll call indicated unanimous approval.
- L. ACCEPT ARRA-IDEA FUNDING** It was moved by Mr. Sincaglia and seconded by Mr. Smalley that the Board of Education accept \$239,852.00 from the New Jersey Department of Education as part of the American Reinvestment and Recovery Act-Individuals with Disabilities Education Act (ARRA-IDEA) Summer 2009 grant program. These funds will go toward the purchase of classroom technology and supplies and teacher training focused on assisting special needs students in district schools.
A roll call indicated unanimous approval.

EDUCATION

- A. APPROVE REVISED SPECIAL EDUCATION EXTENDED SCHOOL YEAR PLACEMENTS** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the revised Special Education out-of-district Extended School Year placements and services for summer 2009 listed on Attachment C, plus transportation where applicable, as recommended by Dr. Patricia Martino, Director of Special Services, and the district's Child Study Team.
A roll call indicated unanimous approval.

- B. APPROVE SPECIAL EDUCATION PLACEMENTS FOR 2009-2010** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the Special Education out-of-district placements and services for the 2009-2010 school year listed on Attachment D, plus transportation where applicable, as recommended by Dr. Patricia Martino, Director of Special Services, and the district's Child Study Team.
A roll call indicated unanimous approval.
- C. APPROVE ENROLLMENT OF OUT-OF-DISTRICT SPECIAL EDUCATION STUDENTS** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve the enrollment of the out-of-district Special Education students listed on Attachment E in Berkeley Heights School District programs, on a tuition basis, for the 2009-2010 school year, as recommended by Dr. Patricia Martino, Director of Special Services, and the district's Child Study Team.
A roll call indicated unanimous approval.
- D. APPROVE STUDENT FIELD TRIPS** It was moved by Dr. Crisonino and seconded by Ms. Walsh that the Board of Education approve participation of district students and staff members in educational field trips, as listed on Attachment F.
A roll call indicated unanimous approval.

PERSONNEL

- A. APPROVE SUBSTITUTE PERSONNEL** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of substitute and supplemental personnel for the 2009-2010 school/fiscal year, as listed on Attachment G.
A roll call indicated unanimous approval.
- B. APPROVE EMPLOYMENT OF CENTRAL OFFICE PERSONNEL** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of the Central Office personnel listed on Attachment H for the 2009-2010 fiscal year at the salaries indicated. (Listed salaries are for 2008-2009; salary figures for 2009-2010 have not yet been established.)
A roll call indicated unanimous approval.

- C. APPROVE PAYMENT OF “TEACHING AMERICAN HISTORY” STIPENDS** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the payment of stipends to the following current and former district staff members for the work they performed as part of the “Teaching American History” project during the 2008-2009 school year:

<u>Name</u>	<u>Work Performed</u>	<u>Amount of Stipend</u>
Buonaspina, Steven	2 days of TAH workshops	\$ 250.00
Burke, April	5 days of TAH workshops	\$ 625.00
Decker, Todd	4 days of TAH workshops	\$ 500.00
Deo, Steven	5 days of TAH workshops	\$ 625.00
Deo, Steven	Lesson plan evaluations	\$3,000.00
Fleming, Kimberly	2 days of TAH workshops	\$ 250.00
Lehman, Megan	5 days of TAH workshops	\$ 625.00
Nash, Ronald	5 days of TAH workshops	\$ 625.00
Wilson, Elizabeth	Clerical tasks for entire school year	\$5,000.00

Explanatory Note: These stipends are funded by the “Teaching American History” grant that was awarded to the district prior to the 2006-2007 school year. A roll call indicated unanimous approval.

- D. APPROVE EMPLOYMENT FOR READING PROGRAM** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Jennifer Morra for two (2) days during June 2009 to administer and oversee DIBELS reading program testing at Hamilton Terrace School, for which she would be compensated at the rate of \$298.13 per day (the per-diem rate of her 2008-2009 annual salary). Mrs. Morra is a part-time Reading Specialist at the school; her professional services were needed on school days that she would not normally be working.

A roll call indicated unanimous approval.

- E. APPROVE REVISED ADVISOR STIPENDS** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the payment of the revised stipend amount of \$571.42 each to Clifford Lauterhahn and Michael Sullivan for serving as faculty advisors to the REBEL anti-tobacco group at Governor Livingston High School and Columbia Middle School, respectively, during the 2008-2009 school year. The Board of Education had initially approved payment of these stipends at its June 18, 2009, meeting; the availability of additional outside funding has increased the amounts to be paid to Mr. Lauterhahn and Mr. Sullivan.

Explanatory Note: Funding for the REBEL chapters at both schools, including stipends for the faculty advisors, is provided by the State of New Jersey. A roll call indicated unanimous approval.

- F. APPROVE ADDITIONAL CHILD STUDY TEAM EMPLOYMENT** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following district Child Study Team and teaching staff members during the summer months of 2009, as listed below, for the purpose of completing student evaluations, conducting required meetings with parents/guardians, and providing other services as required by Individualized Education Plans (IEPs) of specific district students (this scheduled employment time is in addition to the employment time approved by the Board of Education at its meeting on June 18, 2009):

Child Study Team Members (To be paid at the per-diem rate of her/his 2009-2010 annual salary; not to exceed the total number of days listed):

Ann Bird – 2 days
 Elizabeth Doerrbecker – 2 days
 Ilene Gerstenfeld – 2 days
 Cynthia Manto – ¾ day
 Peter Sempepos – 1 day
 Steve Siebelts – 5 days
 Melinda Willson – 1 day

Teaching Staff members (To be paid at the per-diem rate of step 11c on the 2009-2010 teachers' salary schedule; not to exceed the total number of days listed):

Kim Delatour – ¼ day
 Elizabeth Schank – Substitute – to be employed as needed.
 A roll call indicated unanimous approval.

- G. APPROVE ADDITIONAL SUMMER SCHOOL EMPLOYMENT** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following individuals in the 2009 Berkeley Heights Summer School Program and Summer Special Education Extended School Year Program, as indicated (this scheduled employment time is in addition to the employment time approved by the Board of Education at its meeting on June 18, 2009):

Teachers @ \$35.00 per hour

<u>Name</u>	<u>Maximum Hours of Employment</u>
Salzone, Lisa	2
Sempepos, Theresa	38
Shpunder, Rose	33

One (1) hour each for: Belinda Brown, Sherry Butler, Maryann Confroy, Erica Elmi, Peter Festante, Roberta Gutch, Gary Healey, Judith Kane, Laurie Liming, Gillian Mahy, Marilyn Merrill, Catherine Pearsall, Susan Poage, Karen Porzio, Katherine Rottenberg, James Rutzler, Caryn Ulewicz, Holly Urenovich.

APPROVE ADDITIONAL SUMMER SCHOOL EMPLOYMENT (cont.)

Teacher Aides @ \$17.00 per hour

<u>Name</u>	<u>Maximum Hours of Employment</u>
Banks, Donna	16

A roll call indicated unanimous approval.

- H. APPROVE REVISED SUMMER WEIGHT TRAINING PERSONNEL** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Joseph Sortino in the Governor Livingston High School summer weight training program for 2009 at the stipend of \$947, replacing Daniel Hewette-Guyton, who had been approved by the Board at its meeting on June 4, 2009. This stipend is subject to change, based upon a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association.
A roll call indicated unanimous approval.

- I. APPROVE UNPAID LEAVE OF ABSENCE FOR GALE DOLAN** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the request of Gale Dolan for an unpaid leave of absence for the entire 2009-2010 school year. She intends to return to her position in the Berkeley Heights Public Schools on September 1, 2010. Mrs. Dolan is a Guidance Counselor at Columbia Middle School.
A roll call indicated unanimous approval.

- J. APPROVE CREATION OF NEW POSITION** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the creation of the following new position in the Berkeley Heights Public Schools for the 2009-2010 school year, due to increased student instructional needs:

<u>School</u>	<u>Position</u>
Governor Livingston High School	Educational Sign Language Interpreter

Explanatory Note: The cost of creating and staffing this position will be offset by the tuition payments received from the resident districts of students who attend the Program for the Deaf and Hard of Hearing at Governor Livingston.
A roll call indicated unanimous approval.

- K. EMPLOYMENT OF DISTRICT SUBSTITUTE CALLER** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Janet Fullowan as District Substitute Caller for the 2009-2010 school year at the annual stipend of \$8,000 for this part-time position. Mrs. Fullowan is also employed as a full-time Secretary in the district's Superintendent's Office.
A roll call indicated unanimous approval.

- L. APPROVE EMPLOYMENT OF INTERIM DISTRICT SUPERVISOR** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Dr. Andrew Guzo as Interim District Supervisor of Mathematics and Science in the Berkeley Heights Public Schools for the 2009-2010 fiscal year, effective September 1, 2009, through February 28, 2010, on an as-needed basis, at the per-diem pay rate of \$500 with no other compensation. Dr. Guzo served in a similar capacity in Berkeley Heights during the 2007-2008 school year and he has many years of instructional supervision experience in the fields of Mathematics and Science.

Explanatory Note: Dr. Guzo is being recommended to replace a staff member who will be going out on a maternity/disability leave of absence. A roll call indicated unanimous approval.

- M. APPROVE RE-EMPLOYMENT OF NON-TENURED TEACHER** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the re-employment of the following non-tenured teacher for the 2009-2010 school year:

<u>Name</u>	<u>Assignment</u>	<u>Salary #</u>
Dana Mazza	Columbia Middle School Grade 6 Teacher	\$47,642 Step 3a

Based on 2008-2009 guide steps and salary figures. Actual guide step and salary figure for 2009-2010 will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established. A roll call indicated unanimous approval.

- N. APPROVE EMPLOYMENT OF SPECIAL EDUCATION TEACHER AIDES** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of the following Special Education Teacher Aides for the 2009-2010 school year, as indicated:

(Hourly pay rates listed are the same as those for 2008-2009; new hourly pay rates and annualized salary figures have not yet been established.)

Columbia Middle School

Patricia Abate: \$19.98 per hour, 6.75 hours per day, \$24,275.70 yearly.
 Tereza DePaola: \$19.98 per hour, 6.75 hours per day, \$24,275.70 yearly.
 Janine Romano-Ateniese: \$15.75 per hour, 6.75 hours per day, \$19,136.25 yearly.
 Vera Silva: \$16.94 per hour, 6.75 hours per day, \$20,582.10 yearly.

**APPROVE EMPLOYMENT OF SPECIAL EDUCATION TEACHER
AIDES (continued)**

Governor Livingston High School

Alexis Bannos: \$15.75 per hour, 6.75 hours per day, \$19,136.25 yearly.
Renee Murillo: \$18.65 per hour, 6.75 hours per day, \$22,659.75 yearly.
Marybeth Youmans: \$14.60 per hour, 6.75 hours per day, \$17,739.00 yearly.

Mary Kay McMillin Early Childhood Center

Kirsten Colder: \$17.43 per hour, 5.9 hours per day, \$18,510.66 yearly.
Regina Colligan: \$17.43 per hour, 5.9 hours per day, \$18,510.66 yearly.
Diane Dreisbach: \$14.60 per hour, 3.0 hours per day, \$7,884.00 yearly.
Catherine Egan: \$16.94 per hour, 5.4 hours per day, \$16,465.68 yearly.
Michelle Martino: \$19.31 per hour, 6.75 hours per day, \$23,461.65 yearly.
Kimberly McLeod: \$16.80 per hour, 5.9 hours per day, \$17,841.60 yearly.
Linda Place: \$14.60 per hour, 2.0 hours per day, \$5,256.00 yearly.
Maureen Rica: \$18.07 per hour, 6.75 hours per day, \$21,955.05 yearly.
Carolyn Vella: \$15.75 per hour, 5.4 hours per day, \$15,309.00 yearly.

Mountain Park School

Betty Miles: \$15.75 per hour, 6.75 hours per day, \$19,136.25 yearly.
Judith Ferragamo: \$15.75 per hour, 6.75 hours per day, \$19,136.25 yearly.
Anna Hickman: \$15.15 per hour, 1.9 hours per day, \$5,181.30 yearly.
Christine Iannone: \$17.54 per hour, 6.75 hours per day, \$21,177.45 yearly.
Colleen Manganiello: \$18.65 per hour, 6.75 hours per day, \$22,659.75 yearly.

Thomas P. Hughes School

Donna Banks: \$16.38 per hour, 6.75 hours per day, \$19,901.70 yearly.
Lisa Bassillo: \$19.31 per hour, 6.75 hours per day, \$23,461.65 yearly.
Dana Mirabella: \$15.15 per hour, 6.75 hours per day, \$18,407.25 yearly.

William Woodruff School

Lowenstein, Tracey: \$16.94 per hour, 6.75 hours per day, \$20,582.10 yearly.
Malhosky, Kathleen: \$18.65 per hour, 6.75 hours per day, \$22,659.75 yearly.
Ottens, Louis: \$14.60 per hour, 6.75 hours per day, \$17,739.00 yearly.
Piatnochka, Denise: \$17.43 per hour, 6.75 hours per day, \$21,177.45 yearly.
Stirpe, Marian: \$17.43 per hour, 6.75 hours per day, \$21,177.45 yearly.
A roll call indicated unanimous approval.

- O. APPROVE EMPLOYMENT OF CUSTODIAN/MAINTENANCE SUPERVISORS** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education the employment of the Custodian/Maintenance Supervisors listed on Attachment I for the 2009-2010 fiscal year at the salaries indicated. (Listed guide steps and salaries are for 2008-2009; actual guide steps and salaries for 2009-2010 will be approved when a new negotiated Agreement between the Board of Education and the Berkeley Heights Custodian/Maintenance Supervisors is approved and new salary guides are established.)
A roll call indicated unanimous approval.
- P. APPROVE 2009-2010 EMPLOYMENT AND SALARIES FOR CUSTODIANS AND MAINTENANCE PERSONNEL** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment and salaries for the 2009-2010 fiscal year for the Custodians and Maintenance personnel listed on Attachment J.
A roll call indicated unanimous approval.
- Q. APPROVE 2009-2010 EMPLOYMENT AND HOURLY PAY RATES FOR TRANSPORTATION PERSONNEL** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment and hourly pay rates for the 2009-2010 fiscal year for the Transportation personnel listed on Attachment K.
A roll call indicated unanimous approval.
- R. HIRING SARAH PETERMAN** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Sarah Peterman of Parsippany as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Peterman earned her Bachelor of Arts Degree in Early Childhood Education and she has two years of teaching experience. Ms. Peterman served in two different substitute/replacement positions at William Woodruff School, in Grade 2 and Grade 5, during the past two school years. Her salary will be \$47,642, step 3a on the 2008-2009 teachers' salary schedule (to be adjusted to step 3a on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established).
- Assignment: William Woodruff School – Grade 5 Teacher
- Certification: Standard Certificate – Elementary School Teacher
- Explanatory Note: Ms. Peterman is being recommended to replace a former staff member who resigned.
A roll call indicated unanimous approval.

- S. HIRING MARISA TELESKO** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Marisa Telesco of Berkeley Heights as a Teacher in the Berkeley Heights Public Schools for the 2009-2010 school year. Ms. Telesco earned her Bachelor of Science Degree in Elementary Education and Psychology from Keene State College and she received her Master of Science Degree in Elementary Education from the University of Bridgeport. She has eight years of teaching experience. Her salary will be \$61,580, step 9c on the 2008-2009 teachers' salary schedule (to be adjusted to step 9c on the 2009-2010 teachers' salary schedule when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established)

Assignment: Thomas P. Hughes School – Grade 5 Teacher

Certification: Standard Certificate – Elementary School Teacher

Explanatory Note: Ms. Telesco is being recommended to fill a position which was vacated due to a re-assignment of personnel.

A roll call indicated unanimous approval.

T. APPROVE SALARY ADJUSTMENTS FOR PROFESSIONAL GROWTH

It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the salary adjustments listed below for the 2009-2010 school year based on the professional growth of the employee, effective September 1, 2009:

(Salary figures and guide steps listed are for the 2008-2009 school year; actual salary figures and guide steps for the 2009-2010 school year will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and new salary guides are established.)

Kimberly Fleming: For completion of 30 credits beyond the Master's Degree, she will go from step 7d, \$63,913, to step 7e, \$66,714.

Marcy Helmstetter: For completion of the Master's Degree, she will go from step 8b, \$57,788, to step 8c, \$60,653.

Jennifer Lambusta: For completion of 30 credits beyond the Bachelor's Degree, she will go from step 2a, \$46,230, to step 2b, \$49,240.

Sharon Leahy: For completion of 30 credits beyond the Master's Degree, she will go from step 6d, \$61,942, to step 6e, \$64,658.

Steven Petruzzelli: For completion of the Master's Degree, he will go from step 19bB+L, \$93,575, to step 19cB+L, \$96,200.

**APPROVE SALARY ADJUSTMENTS FOR PROFESSIONAL GROWTH
(continued)**

Jared Prupis: For completion of the Master’s Degree, he will go from step 10b, \$58,640, to step 10c, \$63,221.

Carol Sangiovanni: For completion of 30 credits beyond the Master’s Degree, she will go from step 9b, \$58,214, to step 9e, \$68,669.

Theresa Sempepos: For completion of 60 credits beyond the Bachelor’s Degree, she will go from step 10b, \$58,640, to step 10d, \$66,890.

Joseph Sinko: For completion of the Master’s Degree, he will go from step 7b, \$56,829, to step 7c, \$59,625.

Joanne Stanek: For completion of 30 credits beyond the Master’s Degree, she will go from step 7d, \$63,913, to step 7e, \$66,714.

Michael Sullivan: For completion of 60 credits beyond the Master’s Degree, he will go from step 13e, \$73,500, to step 13e+1000, \$74,500.
A roll call indicated unanimous approval.

- U. APPROVE EXTRA-CURRICULAR ACTIVITIES** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve extra-curricular activities, staff members, assignments and stipends for the 2009-2010 school year, as listed below:

<u>Columbia Middle School</u>		2008-2009
<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>Stipend ##</u>
Interscholastic Soccer Coach (Girls)	Michael Sullivan	\$3,219
Interscholastic Soccer Coach (Boys)	Jason Karl	\$3,219

<u>Governor Livingston High School</u>		2008-2009
<u>Activity/Position</u>	<u>Instructor/Supervisor</u>	<u>Stipend ##</u>
Band Director	Nicholas O’Sullivan	\$6,536
Assistant Band Director	Raymond Troxell	\$4,593
Assistant Band Director	Michael Mirabella	Volunteer
Pipe Band Director	Benjamin Bolger	\$2,310
TIGS Advisor/Chaperone	Clifford Lauterhahn	\$1,437
TIGS Advisor/Chaperone	Ann Watson	\$1,437
Head Football Coach	Terrence Hanratty	\$9,575
Assistant Football Coach	Gregory Dunkerton	\$6,702
Assistant Football Coach	John Mahon	\$5,789
Assistant Football Coach	Jeffrey Marretta	\$6,702
Assistant Football Coach	Joseph Marretta	\$6,702
Assistant Football Coach	Vacant	
Assistant Football Coach	Vacant	

U. APPROVE EXTRA-CURRICULAR ACTIVITIES (continued)

Assistant Football Coach	Vincent Carangelo	Volunteer
Assistant Football Coach	Justin Polce	Volunteer
Assistant Football Coach	Joseph Sortino	Volunteer
Head Soccer Coach (Girls)	Michael Roof	\$6,929
Assistant Soccer Coach (Girls)	Gary Healey	\$4,849
Assistant Soccer Coach (Girls)	Gina Pisano	\$4,849
Assistant Soccer Coach (Girls)	Christopher Roof	\$4,849
Head Soccer Coach (Boys)	Bruno Somma	\$6,929
Assistant Soccer Coach (Boys)	Tyler Brown	\$4,849
Assistant Soccer Coach (Boys)	Richard Iacono	\$4,849
Assistant Soccer Coach (Boys)	Steven Lesnewich	\$4,189
Head Field Hockey Coach	Christina Allian	\$5,921
Assistant Field Hockey Coach	Kristy Annussek	\$3,839
Assistant Field Hockey Coach	Michelle Morin	\$3,580
Head Tennis Coach (Girls)	William Meakem	\$4,849
Assistant Tennis Coach (Girls)	Philip Acosta	\$2,695
Head Cross Country Coach	Christopher Coughlin	\$3,969
Assistant Cross Country Coach	Peter Festante	\$2,777
Cheerleader Coach (Fall)	Jennifer Lambusta	\$3,071
Cheerleader Coach (Fall)	Staci Toporek	\$3,071
Intramural Weight Training (Fall)	Steven Petruzzelli	\$1,578

Based on 2008-2009 extra-curricular activities stipend schedule. Actual 2009-2010 stipends will be approved when a new negotiated Agreement between the Board of Education and Berkeley Heights Education Association is approved and a new extra-curricular activities stipend schedule is established.

A roll call indicated unanimous approval.

V. RESIGNATION OF JEWEL CRENSHAW It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education accept, with regret, the resignation of Jewel Crenshaw from her position as part-time Teacher of Music at Mountain Park School, effective July 14, 2009.

A roll call indicated unanimous approval.

- W. HIRING JESSICA NARDI** It was moved by Mr. Smalley and seconded by Mr. Sincaglia that the Board of Education approve the employment of Jessica Nardi of Basking Ridge as Principal of Thomas P. Hughes School for the 2009-2010 fiscal year, effective July 30, 2009. Ms. Nardi earned her Bachelor of Arts Degree in Psychology from Rutgers, The State University, and she received her Master of Education Degree in Education Administration from Rutgers University. She has three years of experience as a Vice Principal on the elementary school level, served as an elementary classroom teacher for four years. Her salary for the 2009-2010 fiscal year will be \$118,000, prorated from July 30, 2009, to June 30, 2010.

Assignment: Thomas P. Hughes School – Principal.

Certification: Standard Certificates – Principal/Supervisor;
Elementary School Teacher.

Explanatory Note: Ms. Nardi is being recommended to replace the school's current Principal, who will be retiring at the end of the month.
A roll call indicated unanimous approval.

BUSINESS

- A. APPROVE MOUNTAINSIDE TUITION CONTRACT** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the tuition contract with Mountainside Board of Education to provide educational services for the 2009-2010 school year as indicated on Attachment L.
A roll call indicated unanimous approval.
- B. ACCEPT DONATION** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education accept the donation of approximately \$31,000.00 in grant awards for the 2008-2009 school year to various teachers throughout the district from the Berkeley Heights Education Foundation.
A roll call indicated unanimous approval.
- C. ACCEPT DONATION** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education accept the donation of a bench, plaque and tree, valued at approximately \$1,050.00, in memory of Mrs. Mary Kay McMillin to be installed at The Mary Kay McMillin Early Childhood Center from the residents of Debbie Place.
A roll call indicated unanimous approval.

- D. APPOINTMENT OF VIDEO/TECHNICAL CONSULTANT** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the appointment of Kenneth Stiefel as the district's video/technical consultant for the 2009-2010 fiscal year at the annual cost of \$15,000.00. Mr. Stiefel has served in this capacity for several years, providing the district with video and television technical services, including the videotaping of graduation ceremonies, drama productions, budget presentations and other significant events in the Berkeley Heights Public Schools.
A roll call indicated unanimous approval.
- E. APPOINTMENT OF COLOR GUARD INSTRUCTOR** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the appointment of Donna Wasielewski as Color Guard Instructor for the Governor Livingston High School Highlander Band for the 2009-2010 school year at the annual cost of \$8,000.00.
A roll call indicated unanimous approval.
- F. APPOINTMENT OF PERCUSSION INSTRUCTOR** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the appointment of Dr. Kyle Murphy as Percussion Instructor for the Governor Livingston Highlander Band for the 2009-2010 school year at an annual cost of \$3,000.00.
A roll call indicated unanimous approval.
- G. APPOINTMENT OF SCHOOL PHYSICIAN** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the appointment of Dr. Richard Bezozo as School Physician/Medical Inspector in the Berkeley Heights Public Schools for the 2009-2010 fiscal year at the annual cost of \$23,052.00.
A roll call indicated unanimous approval.
- H. AWARD CONTRACT FOR STAFF DEVELOPMENT WORKSHOPS** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract to Staff Development Workshops, Inc., to provide writing workshops during the 2009/2010 school year for middle school teachers at the cost of \$24,500.00.

Explanatory Note: Funding for this workshop is provided by the ARRA grant.
A roll call indicated unanimous approval.

- I. AWARD CONTRACT FOR ELECTRICAL UPGRADES** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract to Sal Electric for electrical upgrades at Governor Livingston High School for \$16,643.15, through the District's Bidding Cooperative.
A roll call indicated unanimous approval.

- J. AWARD CONTACT FOR ASPHALT REPAIRS AT GOVERNOR LIVINGSTON** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract for repairs to asphalt at Governor Livingston High School to TriState Asphalt Inc. for \$16,484.00.
A roll call indicated unanimous approval.
- K. AWARD CONTACT FOR ASPHALT REPAIRS AT WILLIAM WOODRUFF SCHOOL** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract for repairs to asphalt at William Woodruff School to James Kurpiel, Inc. for \$20,110.00.
A roll call indicated unanimous approval.
- L. AWARD CONTRACT FOR FIRE PANEL INSTALLATION** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract for installing an additional fire panel installation at Governor Livingston High School to A.C. Daughtry in the amount of \$17,000.00.
- Explanatory Note: Fire and smoke alarms are being installed in classrooms as ceilings are upgraded. These additional devices require an additional panel to be added.
A roll call indicated unanimous approval.
- M. AWARD CONTRACT FOR SECURITY CAMERA INSTALLATION** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract for installation of security cameras at Governor Livingston High School to Promedia Technology Services, Inc. in the amount of \$80,676.00 through the district's bidding cooperative.
A roll call indicated unanimous approval.
- N. AWARD CONTRACT FOR FIELD IMPROVEMENT DESIGN AND CONSTRUCTION MANAGEMENT** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of a contract to Hatch Mott McDonald for design and construction management of elementary school field improvements in the amount of \$28,370.00.
A roll call indicated unanimous approval.
- O. APPROVAL TO ESTABLISH NEW BANK ACCOUNT** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the establishment of a second investment account with Union Center National Bank.
A roll call indicated unanimous approval.

- P. PREPARE AND PAY AUGUST BILL LIST/TRANSFERS** It was moved by Mr. Reinstein and seconded by Mr. Smalley by the Superintendent of Schools that the Board of Education grant authority to the School Business Administrator/Board Secretary to prepare and pay an August bill list, and make transfers as necessary for completion of the 2008-2009 school year and for the current operation of the 2009-2010 school year. All such activities will be affirmed by the Board of Education at its September 10, 2009, Combined Conference and Regular Meeting.

Explanatory Note: Approval will allow for the normal business operations of the school district to continue through the summer months.

A roll call indicated unanimous approval.

- Q. AUTHORIZE LUNCH PRICES** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education approve the lunch price schedule as shown on Attachment M.

A roll call indicated unanimous approval.

- R. ACCEPT DONATION** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education accept the donation from the Governor Livingston High School PTO of the following items during the 2008-2009 school year:

Gift to School	\$5,000.00
Grant Support	1,435.00
Education & Advocacy	1,500.00
Recognition & Appreciation	1,200.00
Scholarships	2,500.00
Project Graduation	25,000.00
Total PTO Donation	\$36,635.00

A roll call indicated unanimous approval.

- S. **AWARD OF BIDS FOR 2009-2010 SCHOOL YEAR** It was moved by Mr. Reinstein and seconded by Mr. Smalley that the Board of Education authorize the award of the following bids obtained through the District's Bidding Cooperative on a unit price basis to the vendors indicated:

General Classroom Supplies
 Cascade School Supplies \$44,373.52

Audio Visual Supplies
 Troxell Communications 39.06
 Valient IMC 6,116.29
 Ray Supply 58.89
 \$ 6,214.24

Copy Duplicator Supplies
 Central Lewmar, LLC \$37,015.22

Custodial Supplies
 Pyramid School Products 256.48
 Calico Industries, Inc. 929.27
 Acme Distributors Inc. 510.30
 Staples Advantage 76.80
 Jewel Electric Supply Co. 67.50
 W.W. Grainger 3,775.68
 Sunshine Lighting 999.81
 Sandy Enterprises 304.49
 J.G.R. Enterprises 741.26
 Atra Janitorial Supply Co. 30,387.50
 E.A. Morse & Co., Inc 555.80
 Jersey Paper Company 6,325.22
 John A. Earl, Inc. 767.84
 Mooney-General Paper Co. 79.48
 Cleaning Systems, Inc. 4,815.84
 Burke Supply Company, Inc. 396.89
 R&S Distributors 210.48
 Metco Supply 330.61
 Joseph Gartland, Inc. 595.00
 52,126.25

**AWARD OF BIDS FOR 2009-2010 SCHOOL YEAR
(continued)**

Fine Art Supplies

Cascade School Supplies	1,561.49
Sax Arts & Crafts	16,256.01
Nasco	980.41
Triarco Arts & Crafts	260.70
Sheffield Pottery, Inc.	451.50
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	\$19,510.11

Health and Trainer Supplies

Henry Schein Inc.	5,564.58
School Health Corp.	2,165.51
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	\$ 7,730.09

Library Supplies

Highsmith Inc.	\$ 3,224.18
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Office/Computer Supplies

Staples Advantage	\$ 8,637.32
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Physical Education Supplies

Efinger Sporting Goods	390.50
Passon's Sports/Sports Supply	2,865.33
Sportime	3,198.73
NASCO	1,504.53
	<hr/>
	\$ 7,959.09

Science Supplies

NASCO	2,386.42
Carolina Biological Supply	4,586.72
Fisher Science Education Co.	2,388.44
Frey Scientific	3,721.68
VWR/ Sargent Welch	4,451.20
Science Kit, Inc.	2,186.78
Ward's Natural Science	978.49
Benz Microscope Optics	132.94
Eric Armin, Inc.	19.94
Science Labs / EKI Inc.	590.05
	<hr/>
	\$21,442.66

**AWARD OF BIDS FOR 2009-2010 SCHOOL YEAR
(continued)**

Technology Supplies

Electronix Express	19.50
Brodhead – Garrett Company	2,783.14
Paxton/Patterson	3,293.19
Satco Supply	1,858.98
Midwest Technology	2,444.20
	\$10,399.01

A roll call indicated unanimous approval.

FINANCE

- A. PAYMENT OF BILLS** It was moved by Ms. Walsh and seconded by Mr. Sincaglia that the Board of Education approve for payment the bills as listed on the bill lists as follows:

6/24/2009	Payroll	\$1,396,532.39
6/30/2009		157,998.01
6/26/2009	Accounts Payable	850,000.00
6/30/2009		12,051.34
6/30/2009		(250.00)
6/30/2009		410,318.38
7/14/2009		502,284.54
		\$3,328,934.66

A roll call indicated unanimous approval.

FINAL CITIZENS HEARING

Mrs. Procaccini of Timber Drive expressed her gratitude to the following individuals who helped her children throughout the school year: Mrs. Bird, Mr. Geiger, Mrs. Holzmann, Ms. Schaffer and Dr. McGrath.

Mr. Ivancich of Arden Court expressed his concerns about a lack of response from Mrs. Rattner or the Board regarding his communications.

Mr. Beisser stated that a response to the letter addressed to Mr. Beisser has been prepared and Mr. Ivancich should receive his response in the next few days.

Mr. Ivancich stated that he was threatened at his house by parents. Mr. Ivancich has sent a letter to the Attorney General. Additionally he spoke to two coaches regarding Coach Hanratty. He stated that the two coaches told him that they left their coaching positions because they are fed up with what is going on with the program under Coach Hanratty. Mr. Ivancich indicated that Coach Hanratty gets away with whatever he wants. Mr. Ivancich reported that he will be filing charges with the ethics committee on July 28, 2009

and he would include people at the meeting. He stated that he is sick of people hiding behind policy. He also sent a letter to the mayor regarding sports camps.

Mr. Beisser responded.

OTHER BUSINESS

There was no other business at this time.

ADJOURNMENT

It was moved by Mr. Reinstein and seconded by Dr. Crisonino that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Donna A. Felezzola
School Business Administrator/Board Secretary