



# Common Council of the City of Summit

Closed Session Agenda for Tuesday, April 7, 2026

**6:30 pm – 7:20 pm**

(Produced by the Office of the Secretary to the Mayor and Council)

## ADEQUATE NOTICE

### RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
  - Redevelopment Litigation Update
  - Tatlock Community Preservation Association Litigation Update
  - Sale of Old Firehouse Property Update
  - Potential Litigation
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Appoint Acting Building Subcode Official
  - Declare Vacancies – Fire Department
  - Authorize Promotion and Appoint Probationary Firefighter – Fire Department
  - Appoint Rent Commission Member
  - Silver Summit
  - Affordable Housing Round IV Task Force
  - Memo – R. Licatese, re Unfilled Appointments:

#### Mayor's Appointments:

##### **(confirmation required)**

- Arts Committee (3)
- Homelessness Task Force (1)
- \*Rent Commission (1)

##### **(no confirmation required)**

- None

#### Council Appointments:

- Air Traffic Noise Advisory Board, UC (1)
- Historic Preservation Commission (1)
- Lackawanna Coalition (1)
- Recycling Advisory Committee (1)
- Shade Tree Advisory Committee (1)
- Transportation Advisory Board, UC (1 Alt.)

- Known for discussion
- \* Known for consideration

## ADJOURN CLOSED SESSION



## **Common Council of the City of Summit**

**Regular Meeting Agenda for Tuesday, April 7, 2026**  
**7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Thursday 4:30 pm – 5:30 pm *Virtual*  
Boyer, Crisafulli, Baldwin, Licatese

### **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Monday 12:00 pm – 1:30 pm *Large Conference Room*  
Crisafulli, Landman, Baldwin, Schrage

### **COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 5:30 pm – 6:30 pm *Virtual*  
Kalmanson, Boyer, Baldwin, Ozoroski, Sawicki

### **FINANCE COMMITTEE**

Wednesday 12:30 pm – 2:00 pm *Large Conference Room*  
Landman, Lasaracina, Toth, Mayor Fagan, Baldwin, Kobliska

### **LAW & LABOR COMMITTEE**

Thursday 9:00 am – 10:00 am *Virtual*  
Lasaracina, Pawlowski, Baldwin, Licatese, Giacobbe, Kavanagh

### **SAFETY & HEALTH COMMITTEE (Police and Fire)**

Tuesday 5:00 pm *Large Conference Room*  
Pawlowski, Kalmanson, Mayor Fagan, Baldwin, Evers, Peters, Avallone

**\*\* Committee meetings shall be conducted via video, teleconferencing or in-person at the discretion of the committee chair.**

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 17, 2025, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

*The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.*

## **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

#### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

#### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channels 34 and 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, please limit your comments to no more than 3 minutes in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

### **APPROVAL OF MINUTES**

- Regular and Closed Session Minutes of Regular Meeting - March 17, 2026
- Regular and Closed Session Minutes of Special Meeting - March 23, 2026

### **REPORTS**

- Mayor, City Administrator and Council President

### **HISTORICAL MINUTE**

- History of Summit High School Drama Program - Anna Przybylko, Summit High School Senior Class and Drama Club President and Noah Ibrahim, Senior Class and Drama Club Member

## **BUDGET PRESENTATION**

- 2026 Municipal Operating Budget Presentation - Tammie Baldwin, City Administrator/  
Chief Financial Officer

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

- (ID # 12477) 1. Introduce 2026 Municipal, Parking and Sewer Operating Budgets & Establish Hearing Date *(Roll Call Vote)*
- (ID # 12467) 2. Introduce 2026 Special Improvement District Budget & Establish Hearing Date *(Roll Call Vote)*

## **ORDINANCE(S) FOR INTRODUCTION**

*\*Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 12451)	<b>AN ORDINANCE TO AMEND THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER 18, STREETS AND SIDEWALKS, SECTION 18-3, EXCAVATION OF STREETS</b> <i>(Moratorium)</i>	04/21/26
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 12473)	<b>AN ORDINANCE AMENDING THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS.</b> <i>(Amend Parking Fees)</i>	04/21/26
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### **SAFETY & HEALTH**

(ID # 12474)	<b>AN ORDINANCE TO AMEND THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER VII, TRAFFIC, SECTION 7-21, SPEED LIMITS</b> <i>(Reduce limits on Orchard Street to Morris and part of Springfield Avenue, at Intersection at Morris Ave.)</i>	04/21/26
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## **RESOLUTIONS (cont'd)**

### **LAW & LABOR**

- (ID # 12490) 1. Authorize Execution of Parking Agreement with St. Teresa of Avila Church (*Pending Closed Session discussion*)
- (ID # 12502) 2. Confirm Mayor's Appoint of Rent Commission Member (*Pending Closed Session discussion*)

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- (ID # 12427) 1. Authorize Professional Services Agreement in Excess of \$17,500.00 - Engineering Services Tier Garage Rehabilitation- Not To Exceed \$150,000.00 - O & S Associates, Inc.
- (ID # 12491) 2. Authorize Installation of Temporary Pop-Up Dog Parks - Memorial Field and Village Green - 2026
- (ID # 12492) 3. Authorize One-Year Contract Extension - Curbside Collection & Marketing of Recycling - July 1, 2026 - June 30, 2027 - \$895,000
- (ID # 12485) 4. Authorize Submission of Federal Appropriations Requests to Support the City of Summit Park Line Improvement Project
- (ID # 12499) 5. Appoint Acting Building Subcode Official - Uniform Construction Code Division, Department of Community Services (*Pending Closed Session discussion*)

### **SAFETY & HEALTH**

- (ID # 12484) 1. Authorize Submission of the New Jersey Division of Highway Traffic Safety State and Community Highway Safety Grant Application and Execute Grant Agreement
- (ID # 12469) 2. Declare Vacancy - Fire Department - One (1) Lieutenant and One (1) Probationary Firefighter (*Pending Closed Session discussion*)
- (ID # 12495) 3. Authorize Fire Department Promotion to Lieutenant and Appoint Probationary Firefighter (*Pending Closed Session discussion*)

## **CONSENT AGENDA**

### **SAFETY & HEALTH**

- (ID # 12435) 1. Grant Permission, Set Forth Conditions - Summit Downtown Inc. 2026 Events
- (ID # 12465) 2. Grant Permission and Set Forth Conditions - Summit Public Schools - Lawton C. Johnson Summit Middle School and Summit High School Graduations
- (ID # 12466) 3. Grant Permission & Set Forth Conditions - Monastery of Our Lady of the Rosary Corpus Christi Procession

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- (ID # 12462) 1. Authorize Performance Bond Release - 30 Woodland Avenue PB-24-273
- (ID # 12463) 2. Authorize Refund - Storm Sewer Connection Refundable Deposit - 7 Ramsey Drive

### **LAW & LABOR**

- (ID # 12472) 1. Authorize Execution of Annual License Agreement - Use of Sidewalk, All My Friends, LLC, t/a Summit House Restaurant, Bar Bacoa Restaurant and The Omakase Project
- (ID # 12470) 2. Authorize Execution of Annual License Agreement - Use of Sidewalk, Select Restaurants, Inc.
- (ID # 12471) 3. Authorize Execution of Annual License Agreement - The Office of Summit, LLC d/b/a The Office Tavern Grill
- (ID # 12476) 4. Authorize Execution of Annual License Agreement - The Office of Summit, LLC d/b/a Piattino Neighborhood Grill

### **COMMUNITY PROGRAMS & PARKING SERVICES**

- (ID # 12482) 1. Accept Donation of Memorial Bench at Memorial Field - Justin Gingeleskie
- (ID # 12481) 2. Accept Donation of Memorial Bench at Memorial Field - Jon Kenyon
- (ID # 12480) 3. Accept Donation of Memorial Bench at Memorial Field - John Closs

### **FINANCE**

- (ID # 12349) Authorize Payment of Bills and Payroll - \$3,057,857.96

### **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

### **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

### **ADJOURNMENT REGULAR MEETING**

### **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

**EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

**GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

**Minutes, Reports, etc. from the following:**

Summit Board of Education - Minutes of February 19, 2026

**ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

**Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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**Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

Resolution (ID # 12477)  
 April 7, 2026

**INTRODUCE 2026 MUNICIPAL, PARKING AND SEWER OPERATING BUDGETS & ESTABLISH HEARING DATE (ROLL CALL VOTE)**

Municipal Budget of the City of Summit, County of Union, for the Calendar Year 2026

BE IT RESOLVED that said budget shall be published on the City’s website, Legal Notices page, on April 21, 2026.

RECORDED VOTE:

Ayes	(	Nays	( --	Abstain	( --
	(				
	(				
	(			Absent	( --
	(				
	(				
	(				

Notice is hereby given that the budget and the tax resolution are approved by the Common Council of the City of Summit, County of Union on April 7, 2026.

A hearing on the budget and tax resolution will be held on May 5, 2026, at City Hall, 512 Springfield Avenue, Summit, New Jersey at 7:30 p.m. at which time and place objections to said budget and tax resolution for the year 2026 may be presented by taxpayers or other interested persons.

SUMMARY OF GENERAL APPROPRIATIONS AND REVENUES:

	<u>Year of 2026</u>
1. Appropriations within "CAPS"	
(a) Municipal Purposes	\$38,977,789
2. Appropriations excluded from "CAPS"	
(a) Municipal Purposes	10,052,505
(b) Local District School Purposes in Municipal Budget	5,741,453
(c) Maintenance of Free Public Library	<u>3,655,486</u>
Sub-Total General Appropriations	\$58,427,233
3. Reserve for Uncollected Taxes Based on Estimated 96.58 Percent of Tax Collections	\$5,000,003
4. Total General Appropriations	<u>\$63,427,236</u>

5. Less: Anticipated Revenues  
Other Than Current Property Tax  
(i.e. Anticipated Surplus, Miscellaneous  
Revenues and Receipts from  
Delinquent Taxes) \$20,935,721

6. DIFFERENCE: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)	
(a) Local Tax for Municipal Purposes	33,094,576
Including Reserve for Delinquent Taxes	
(b) Addition to Local District School Tax	5,741,453
(b) Minimum Library Tax	<u>3,655,486</u>
7. Total General Revenues	<u>\$63,427,236</u>

SUMMARY OF DEDICATED UTILITY APPROPRIATIONS AND REVENUES:

Total Sewer Utility Appropriations	\$6,538,466
Total Sewer Utility Revenues	\$6,538,466
Total Parking Utility Appropriations	\$3,611,377
Total Parking Utility Revenues	\$3,611,377

SUMMARY OF 2026 CAPITAL IMPROVEMENT BUDGET:

Total Municipal Projects	\$ 5,340,000
Total Parking Projects	\$ 2,593,000
Total Sewer Projects	<u>\$ 2,250,000</u>
Total All Projects	\$10,183,000

Dated: April 7, 2026

I, Rosalia M. Licatese4, City Clerk of the City of Summit do hereby certify that the foregoing resolution was duly adopted by the Common Council at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

Resolution (ID # 12467)  
 April 7, 2026

**INTRODUCE 2026 SPECIAL IMPROVEMENT DISTRICT BUDGET & ESTABLISH HEARING DATE (ROLL CALL VOTE)**

Special Improvement District Budget of the City of Summit, County of Union, for the Calendar year 2026.

BE IT RESOLVED that said budget be published on the City’s website, Legal Notices page, on Tuesday, April 21, 2026.

RECORDED VOTE:

Ayes	(	Nays	( --	Abstain	( --
	(				
	(				
	(			Absent	( --
	(				
	(				
	(				

Notice is hereby given that the budget and the tax resolution was approved by the Common Council of the City of Summit, County of Union on Tuesday, April 7, 2026.

A hearing on the budget and tax resolution will be held on Tuesday, May 5, 2026, at City Hall, 512 Springfield Avenue, Summit, New Jersey at 7:30 p.m. at which time and place objections to said budget and tax resolution for the year 2026 may be presented by taxpayers or other interested persons.

SUMMARY OF REVENUES AND APPROPRIATIONS:

REVENUES

Other Revenues	\$248,100.00
Amount to be Raised by Taxation for District Tax	\$270,957.00
<b>Total Revenues</b>	<b>\$518,957.00</b>

APPROPRIATIONS:

Operations	\$518,957.00
<b>Total Appropriations</b>	<b>\$518,957.00</b>

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

## Budget Overview\_Budget\_FY26\_P&amp;L\_Report

Summit Downtown, Inc.  
January 1-December 31, 2026

ACCOUNT	TOTAL
<b>Income</b>	
Assessments Revenue	270,957.00
Beer and Wine Sales	2,500.00
Car Show Entry Fees	1,000.00
Donations and Contributions	500.00
Entry Fees	200,000.00
Grants	25,000.00
Interest	4,000.00
Sales	0.00
Sponsorships	15,000.00
<b>Total for Income</b>	<b>\$518,957.00</b>
<b>Cost of Goods Sold</b>	
<b>Gross Profit</b>	<b>\$518,957.00</b>
<b>Expenses</b>	
Bank Charges	500.00
Board of Trustees	0.00
Design & Beautification	
Facade Grant	7,500.00
Lights, Furniture, Decorations	0.00
Murals and Public Art	0.00
Tree Wells	20,000.00
<b>Total for Design &amp; Beautification</b>	<b>\$27,500.00</b>
Downtown Services	
Public Works	6,000.00
<b>Total for Downtown Services</b>	<b>\$6,000.00</b>
Equipment	7,800.00
Gift Card Program	6,000.00
Insurance	
Directors & Officers Insurance	2,900.00
Liability Insurance	7,287.97
Medical Insurance	7,445.59
Workers Comp	600.00
<b>Total for Insurance</b>	<b>\$18,233.56</b>
Marketing and Events	\$0.00
Advertising Expense	24,000.00
City and other fees	3,000.00
Newsletter & Social Media Serv	2,100.00
Performers or Event Management	75,000.00
Printing Expenses	9,500.00
<b>Total for Marketing and Events</b>	<b>\$113,600.00</b>
Memberships & Conferences	4,300.00

Attachment: 2026 SDI Budget (12467 : Introduce 2026 SID Budget &amp; Establish Hearing Date (Roll Call Vote))

# Budget Overview\_Budget\_FY26\_P&L\_Report

Summit Downtown, Inc.

January 1-December 31, 2026

ACCOUNT	TOTAL
Office and Organization, Board of Trustees	\$0.00
Board & Committee Meetings	203.88
Fees	174.56
I.T.	5,200.00
Postage and Mailing	500.00
Software	500.00
Stakeholders Meetings	1,800.00
Website	2,400.00
<b>Total for Office and Organization, Board of Trustees</b>	<b>\$10,778.44</b>
Office	
Office Rent	24,700.00
Utilities	3,050.00
<b>Total for Office</b>	<b>\$27,750.00</b>
Other Exp	75.00
Parking	5,700.00
Payroll/Salary	171,000.00
Payroll Service	3,000.00
Payroll Simple IRA	0.00
Payroll Simple IRA Employee Contribution	0.00
Payroll Simple IRA Employer Contribution	3,000.00
Payroll Taxes	18,000.00
Personnel	\$0.00
Employee Search	0.00
Marketing Professional Services	23,650.00
Supervision	36,550.00
<b>Total for Personnel</b>	<b>\$60,200.00</b>
Prof. Services	\$0.00
Accounting	10,000.00
Graphic Design	12,000.00
Photography	1,600.00
<b>Total for Prof. Services</b>	<b>\$23,600.00</b>
Security Service	5,500.00
Supplies	3,000.00
Telephone	3,420.00
<b>Total for Expenses</b>	<b>\$518,957.00</b>
<b>Net Operating Income</b>	<b>\$0.00</b>
Other Income	
Other Expenses	
<b>Net Other Income</b>	
<b>Net Income</b>	<b>\$0.00</b>

Attachment: 2026 SDI Budget (12467 : Introduce 2026 SID Budget & Establish Hearing Date (Roll Call Vote))



## CAPS (OI)

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE: February 26, 2026

### SUMMARY

Over the last few years, the City street shave been under continual construction by the utility companies. The existing ordinance for road opening is adequate for more routine projects, but these major infrastructure improvements highlighted the need to ensure the ordinance better protected the City's infrastructure and to attempt to have better oversight of utility work. The main revisions to this ordinance can be summarized as follows:

- Changes road opening moratorium from five (5) to ten (10) years.
- Require restoration paving to be completed curb to curb.
- Authorizes the City Engineer to stop work.
- Sets a 72-hour requirement to receive permits after emergency work has been completed.
- Requires an inspection fee for work to be overseen by the City or its consultants.
- Requires advance notification of work.
- Requires a preconstruction meeting two (2) weeks in advance of work beginning.
- Sets other technical standards and details.
- Gives the City the ability to issue summons and fines for violations of the ordinance.

I recommend that the revisions detailed above be approved by the Common Council to ensure the next round of utility work is subject to the new ordinance.

## CAPS (OI)

<b>Ordinance #:</b>	<b>(#ID 12451)</b>
Introduction Date:	
Hearing Date:	
Passage Date:	
Effective Date:	

### **AN ORDINANCE TO AMEND THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER 18 - STREETS AND SIDEWALKS, SECTION 18-3, EXCAVATION OF STREETS**

*Ordinance Summary: This ordinance amends Chapter 18, Streets and Sidewalks, Section 18-3, Excavation of Streets to better protect the City's infrastructure and to have increased oversight of utility work. Specifically, the ordinance requires advance notification of work as well as a preconstruction meeting two weeks in advance of work beginning. In addition, the ordinance authorizes the City Engineer to stop work. The ordinance also sets a 72-hour requirement to receive permits after emergency work has been completed. The ordinance requires restoration paving to be completed curb to curb, and sets other technical standards. Finally, the ordinance provides for penalties in the event of violations.*

BE IT ORDAINED by the Common Council of the City of Summit, as follows:

SECTION 1. That the City Code, Section 18-3, Excavation of Streets, shall be amended and supplemented as follows:

#### **§ 18-3. EXCAVATION OF STREETS**

##### **§ 18-3.1. Road Openings; Permit Required**

No person or corporation shall open or perform construction on or in any public street, road, thoroughfare or other highway in the City of Summit for any reason whatsoever, without having first applied for and received a permit to do so from the Department of Community Services.

- a. Such application shall be made in writing to the Director, upon forms furnished by the department, specifying the nature of the excavation, the work to be done, the location thereof, the time it will be necessary for the public roadway to remain open, and such other information as the department may deem necessary.
- b. The fee for such application shall be as established in Chapter A Schedule of Fees Appendix, Excavation of Streets. Upon receipt of such application and fee, the department shall grant the same, in writing, if it shall appear proper to do so, provided that where such application is made by a Public Utility operating under a municipal consent to open the public streets, no fee shall be required.
- c. A public utility operating under a Municipal Consent to open public streets shall not be required to post the required deposit if said utility has posted with the City a performance

bond in the amount of ten (\$10,000.00) dollars guaranteeing the restoration and maintenance of all streets disturbed by the utility, said bond to be renewed yearly. Notwithstanding, public utilities performing street excavations exceeding fifty (50) linear feet shall be required to complete full-width roadway resurfacing within one hundred twenty (120) calendar days of utility work completion. All restoration work shall comply with the most recent New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction. Public utilities must also obtain and retain pre-construction photographs of the roadway, curb, sidewalk, and surrounding area before starting any work, which shall be made available to the City Engineer upon request.

- d. The City Engineer, or such other employees as the department director shall designate, shall be responsible for carrying out the provisions of this section, except as otherwise noted herein. The City Engineer or their designee shall have the authority to inspect all stages of the permitted work, require corrective action where necessary, and issue stop-work orders to protect public infrastructure and public safety.
- e. On newly paved streets, there shall be a ~~five (5)~~ ten (10) year restriction on the issuance of road opening permits. Exceptions shall be granted for utility emergencies, utility openings that impact the safety and welfare of property owners, (e.g. generators) or if the applicant is able to prove undue hardships. Undue hardships shall be approved at the discretion of the City Engineer. In the event that an exception is granted during the moratorium, the applicant shall be responsible to limit the disruption as much as possible, saw cut all excavations, and restore the trench to its original condition including, but not limited to the pavement, surface treatments, and striping. All repair paving shall be completed utilizing infrared technology within one (1) week of the trench repair, unless the City Engineer, in their sole discretion, determines that full-width roadway resurfacing is required in lieu of infrared trench repair. Where the City Engineer requires full-width roadway resurfacing under this paragraph, such resurfacing shall conform to the most recent New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction and shall be completed within one hundred twenty (120) calendar days of completion of the utility work, weather permitting, or within such extended time as the City Engineer may authorize. A non-refundable fee of five hundred (\$500.00) dollars will be charged to open a road within its moratorium. The inspection fee would be one hundred fifty (\$150.00) dollars and the trench must be compacted in twelve (12") inch lifts. A refundable deposit would still be required in accordance with section b, above.
- f. Emergency Utility Excavations. Where excavation is necessitated by an emergency utility condition, the permittee may proceed without a prior permit, provided that a completed permit application is submitted within seventy-two (72) hours after commencing work. All emergency openings remain subject to the same restoration requirements set forth in this section.
- g. Inspection Fees. Public utilities shall be required to submit a non-refundable inspection fee for the oversight of restoration work associated with any road opening exceeding fifty (50) linear feet for which full-width roadway restoration is required. The inspection fee shall be calculated as a percentage of the total estimated restoration cost, as determined by the City Engineer or their designee. Such fees are in addition to any other fees required under this section and shall be paid prior to permit issuance.

- h. Any contractor performing work that requires excavation of a street must notify the City Engineer at least two (2) business days in advance of the work. Failure to do so may result in the revocation of the permit and job site closure.
- i. A mandatory pre-construction meeting shall be held between the City and the party responsible for said construction. The meeting shall be scheduled at least two or more weeks prior to the start of any work.
- i. When the requirements detailed above could delay work that is deemed in the best interest of safety, health and public welfare by the City Engineer, waivers may be granted from certain items detailed above with concurring approval from the Capital Projects and Community Services Committee.

### **§ 18-3.2. Replacement of Fill Required.**

After the underground work has been completed in any opening, the person or corporation opening any street or highway shall notify the City Engineer so that proper inspections can be made, and then approved back fill shall be placed in a maximum of twelve (12) inch layers and each layer thoroughly tamped. When the trench is filled within six (6) inches of the top, the remaining six (6) inches shall be filled with four (4) inches of stabilized base and two (2") inches of F.A.B.C. #5 to meet the existing pavement. All such replacement materials and methods shall conform to the most recent New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction.

### **§ 18-3.3. Restoration of Satisfactory Condition Required.**

It shall be the duty of any person or corporation using or opening any of the streets or sidewalks for any of the purposes mentioned in this section to cause the streets and sidewalks to be left in a condition satisfactory to the City Engineer, and promptly to restore the same to as good a condition as before the work was done. Where excavation exceeds fifty (50) linear feet, either per trench or in cumulation of trenches on the same street, the permittee shall conduct full-width roadway resurfacing extending the length of the excavation; such work shall be completed within 120 calendar days of the completion of the utility work, weather permitting or as extended at the discretion of the City Engineer. The permittee shall be responsible for maintaining access to all driveways and at any vertical transitions during construction and at the end of each work day. Temporary hot mix asphalt ramping shall be installed and maintained to provide a smooth riding surface at driveways and at any vertical transitions. Any excavated areas within the roadway shall receive a temporary asphalt topping by the end of each work day. Exposed D.G.A. or other unpaved material at the road surface will not be permitted. Metal plates must also be made available and may be used at the discretion of the responsible agent on-site for emergency vehicle access.

**§ 18-3.4. Restoration by City; Liability for Costs.**

In case the person or corporation opening any public highway in the City shall not restore and maintain the same, including any pavement which may have been removed, as required by this section and to the condition in which the person or corporation found the public highway, before opening the same, then, without notice, in the case of settlement or other hazardous deterioration or failure of such opening, and within ten (10) days from the time when directed to do so by the City Engineer, in the case of repaving such opening, the Department of Community Services may restore the street to its former condition. The cost for City labor and materials, including an administrative surcharge of fifteen (15%) percent, shall be deducted from the road opening deposit, with the balance thereupon returned to the applicant. If there are insufficient funds in the deposited amount, the property owner for whom the work is being undertaken to open the public roadway shall thereupon become liable to pay the City of Summit the balance of such cost of any such restoration. Failure to comply with any provision of this Section shall constitute a violation of this Chapter and shall subject the permittee to enforcement under §18-7, including the issuance of a summons and applicable fines, in addition to the City's right to complete the work and recover costs.

**SECTION 3. SEVERABILITY.** If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

**SECTION 4. INCONSISTENCY.** All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect upon final passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Approved:

Dr. Elizabeth Fagan, Mayor

City Clerk



<b>ORDINANCE #</b>	<b>(ID # 12473)</b>
Introduction Date:	4/7/2026
Hearing Date:	4/21/2026
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS.**

*Ordinance Summary: The purpose of this ordinance is to amend the Code to increase the daily and prepaid parking fees. Specifically, the daily rate will increase from \$4.00 to \$5.00, monthly prepayment will increase from \$80.00 to \$100.00, quarterly prepayment will increase from \$228.00 to \$285.00 and annual prepayment will increase from \$864.00 to \$1,080.00.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY**, Subsection **7-25.2 Municipal Parking Lot Areas** shall be amended and supplemented as follows:

No person shall park a vehicle unless the proper fee is paid, if one applies, and rules and regulations are complied with for the following public parking lots in the City and only have access to said lots for vehicle parking purposes.



7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
d. Lot #6 - Broad Street Garage Northerly side of Broad Street at its intersection with Summit Avenue.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	For permitted residents and downtown employees: rate of <del>\$4</del> <del>\$5</del> payable as soon as vehicle is parked. Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the <del>\$4</del> <del>\$5</del> daily parking fee or after one of the following calendar prepayments have been made: Monthly - <del>\$80</del> <del>\$100</del> Quarterly - <del>\$228</del> <del>\$285</del> Annual- <del>\$864</del> <del>\$1080</del> or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked. Nonresident parking available only in spaces as follows: Nos. 539-560; 579-598; 599-643; 644-685. Reservation and payment of \$14.95 per day is required through the City's cell phone payment provider's reservations platform. Reservations can be made up until one week in advance. Vehicles parked illegally are subject to a parking violation.	Resident/employee/ resident overnight permits required except where noted. Nonresidents do not require a permit but must reserve a space prior to driving into Summit.	Identification (Subsection 7-25.4g and h)

7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
d. Lot #6 - Broad Street	13 hours	5:00 a.m. - 6:00 p.m.,	For permitted	Resident/employee/	Identification

Garage Northerly side of Broad Street at its intersection with Summit Avenue.		Monday through Friday	residents and downtown employees: rate of \$4 <del>\$5</del> payable as soon as vehicle is parked. Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 <del>\$5</del> daily parking fee or after one of the following calendar prepayments have been made: Monthly - <del>\$80</del> <del>\$100</del> Quarterly - <del>\$228</del> <del>\$285</del> Annual - <del>\$864</del> <del>\$1080</del> or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked. Nonresident parking available only in spaces as follows: Nos. 539-560; 579-598; 599-643; 644-685. Reservation and payment of \$14.95 per day is required through the City's cell phone payment provider's reservations platform. Reservations can be made up until one week in advance. Vehicles parked illegally are subject to a parking violation.	resident overnight permits required except where noted. Nonresidents do not require a permit but must reserve a space prior to driving into Summit.	(Subsection 7-25.4g and h)
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7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
Northerly side of Broad Street at its intersection with Summit Avenue. Spaces 612-643; 656-685 are reserved for only downtown employees whose vehicle/s					

is/are registered with the City and possess a valid digital parking permit.					
Ground floor facing Broad Street pursuant to special conditions for uses by the United States Postal Services as determined by snowfall and the need to clear the Railroad Avenue Lot	Times shown in the Time Period column	Nighttime only; all vehicles to be removed by 9:30 a.m.	United States Postal Service vehicles per contract with City	United States Postal Service vehicle logo	
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5
Broad Street Garage - first 13 hours 5:00 a.m. - 6:00 A	A valid City of 84 spaces in open section p.m., Monday \$4 \$5 or a valid Summit resident or of the top level through Friday monthly, quarterly, Downtown employee or annual permit is required. prepayment is required.				

7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
e. Lot #6A - Broad Street Lot - East					
e. Lot #6A - Broad Street Lot - East Northerly side of Broad Street at its intersection with Summit Avenue Spaces are reserved for residents and downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 \$ 5 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 \$ 1 0 0 Quarterly - \$228 \$ 2 8 5 Annual- \$864 \$1080 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Resident/employee	No overnight parking permitted
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5

7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
g. Lot #4 - Elm Street Lot g. Lot #4 - Elm Street Lot West side of Elm Street between Broad Street and Morris Avenue Spaces are reserved for residents and downtown employees whose vehicle/s is/are	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked	Resident/employee/ resident overnight	Identification (Subsection 7-25.4g and h)

<p>registered with the City and possess a valid digital parking permit.</p>			<p>vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 \$ 5 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 \$ 1 0 0 Quarterly - \$228 \$ 2 8 5 Annual- \$864 \$1080 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked</p>		
<p>Special event</p>	<p>Only during special event</p>	<p>One-time special event daily fee, special event overnight parking fee, special event weekend parking fee</p>	<p>\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website</p>	<p>None</p>	<p>Subsection 7-8.5b5</p>

7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
h. Reserved i. Lot #9 - Sampson Lot i. Lot #9 - Sampson Lot Summit Avenue and Morris Avenue and Oakland Place - public parking area - east section facing Morris Avenue. Space #s 500-596	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 \$ 5 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 \$ 1 0 0 Quaterly- \$228 \$ 2 8 5 Annual- \$864-\$1080 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Resident/employee/ resident overnight	Identification (Subsection 7-25.4g and h) Yellow lined spaces
Restricted parking area for use by Board of Education/ Middle School employees and teachers - west section as posted			None	None	Board of Education parking sticker required

7-25.2 Municipal Parking Lot Areas					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5
j. Lot #11 - Railroad Avenue Lot j. Lot #11 - Railroad Avenue Lot Between Railroad Avenue and Broad Street and between the United States postal facility and 12 Chestnut Avenue Spaces are reserved for resident commuters and downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 \$ 5 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 \$ 1 0 0 - Quarterly - \$228 \$ 2 8 5 Annual- \$864 \$1080 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Downtown employee and resident commuter only for day parking/ resident overnight	Identification (Subsection 7-25.4g and h)
Special contract conditions for uses by the United States Postal Services	Times shown in the Time Period column	3:00 p.m. - 9:30 a.m., Monday through Saturday, and 3:00 p.m. Saturday - 9:30 a.m. Monday	United States Postal Service vehicles per contract with City		
Special event Only during special event One-time special event daily fee, special event overnight parking fee, special event weekend parking fee \$5 - \$30					

based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's websiteNoneSubsection 7-8.5b5					
k. Lot #11 - Maple Lot (K-Lot) k. Lot #11 - Maple Lot (K-Lot) Maple Street between DeForest and Euclid Avenues	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 <del>\$5</del> daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 <del>\$100</del> Quarterly - <del>\$228</del> <del>\$285</del> Annual- \$864 <del>\$1080</del> or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Downtown employee only for day parking/resident overnight	Identification (Subsection 7-25.4g and h)
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5
l. Lot #12 - Tier Garage (200 Alley and 400 Alley)					
l. Lot #12 - Tier Garage (200 Alley and 400 Alley) <sup>2</sup> Behind the stores on the westerly side of Maple	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major	Downtown employee only and resident permit parking for day parking/resident	Identification (Subsection 7-25.4g and h)

Street and between the railroad and the stores on the southerly side of Springfield Avenue			credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the <del>\$4</del> <u>\$5</u> daily parking fee or after one of the following calendar prepayments have been made: Monthly - <del>\$80</del> <u>\$100</u> Quarterly - <del>\$228</del> <u>\$285</u> Annual- <del>\$864</del> <u>\$1080</u> or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	overnight	
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5

**SECTION 2. SEVERABILITY.** If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

**SECTION 3. INCONSISTENCY.** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. EFFECTIVE DATE.** This ordinance shall take effect upon final passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatase, City Clerk of the  
City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on  
City Clerk

Approved:  
Mayor

Dr. Elizabeth Fagan,

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901

P: 908.522.5100 F: 908.277.2977

[PARKING@CITYOFSUMMIT.ORG](mailto:PARKING@CITYOFSUMMIT.ORG)

[WWW.CITYOFSUMMIT.ORG](http://WWW.CITYOFSUMMIT.ORG)



## MEMORANDUM

To: Mayor Fagan and Members of Common Council  
From: Nicole Sawicki, Parking Services Director  
Date: March 13, 2026  
Re: **Amend Daily Rate & Prepaid Parking Fees**

The current daily parking rate and prepayments have remained unchanged since 2009. With operational and maintenance costs steadily increasing adjusting the daily and prepaid parking fees will help ensure the city can continue to properly maintain the parking lots and garages. With this increase, Summit’s daily parking rate will still remain lower than those of comparable municipalities.

This proposed ordinance reflects an increase in parking fees as follows:

Permit Parking Lots	From	To
Daily Rate	\$4.00	\$5.00
Monthly Prepayment	\$80.00	\$100.00
Quarterly Prepayment	\$228.00	\$285.00
Annual Prepayment	\$864.00	\$1,080.00

I respectfully request that Common Council approve these increases.

Attachment: Amend Daily Rate and Prepaid Parking Fees (12473 : Amend Parking Fees)



**SAFETY/HEALTH (OI)**

**(#ID 12747)**

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE: March 16, 2026

**SUMMARY**

The Safety & Health Committee has been investigating speed limits on various streets over the last year. At this time, the following locations are being recommended for a speed limit reduction:

1. Both directions of Springfield Avenue from Morris Avenue (by the car wash), east to the Route 24 intersection. (Currently 35mph)
2. Both directions of Orchard Street from Morris Avenue, east to the border of Summit near the old railroad bridge. (Currently 40mph)

Previous studies and an evaluation was completed on these roadway conditions which justify the reductions. Once introduced, this ordinance should be sent to NJDOT and the County for concurrent approval.

**SAFETY/HEALTH (OI)**

<b>ORDINANCE #</b>	<b>(ID # 12474)</b>
Introduction Date:	
Hearing Date:	4/21/2026
Passage Date:	
Effective Date:	

**AN ORDINANCE TO AMEND THE GENERAL CODE OF THE CITY OF SUMMIT, CHAPTER VII, TRAFFIC, SECTION 7-21, SPEED LIMITS (Reduce limits on Orchard Street to Morris and part of Springfield Avenue, at Intersection at Morris Ave.)**

*Ordinance Summary: The purpose of this ordinance is to amend Chapter 7, Traffic, Section 7-21, Speed Limits, to reduce the speed limit from 40 mph to 25 mph in both directions of Orchard Street from the easterly Summit City line to Morris Avenue. This ordinance also amends the Code to reduce the speed limit from 35 mph to 25 mph in both directions of Springfield Avenue from the center of the easternmost intersection of Springfield Avenue and Morris Avenue to the easterly Summit line.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

SECTION 1. That the City Code Chapter 7-21, Speed Limits, shall be amended and supplemented as follows:

**§7-21 SPEED LIMITS.**

The speed limit for both directions of traffic along the following described streets or parts of streets is hereby established at the rate of speed indicated. Regulatory and warning signs shall be erected and maintained to effect the speed limits designated below as authorized by the Department of Transportation.

Name of Street	Direction	Speed Limit	Location
Orchard Street (County Road 8)	Both	Zone 1 <del>40 mph</del> <u>25 mph</u>	From the easterly Summit City line to Morris Avenue.
Springfield Avenue (County Road 7 or County Road 52)	Both	Zone 3 <del>35 mph</del> <u>25 mph</u>	From the center of the easternmost intersection of Springfield Avenue and Morris Avenue to <u>the</u> easterly Summit line

SECTION 2. **SEVERABILITY.** If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

SECTION 3. **INCONSISTENCY.** All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. **EFFECTIVE DATE.** This ordinance shall take effect upon final passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

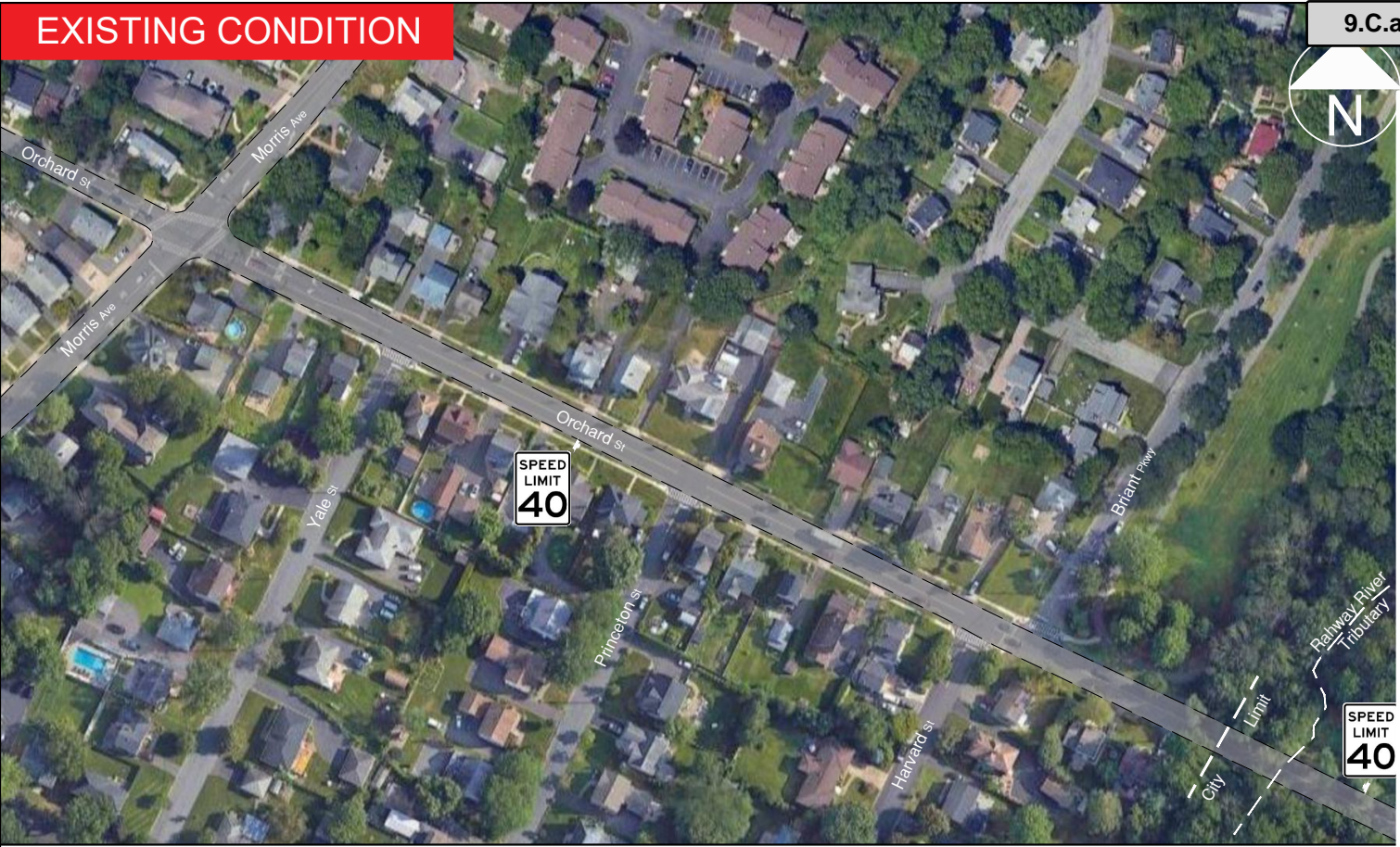
I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

City Clerk

Approved:

Dr. Elizabeth Fagan, Mayor

**EXISTING CONDITION**

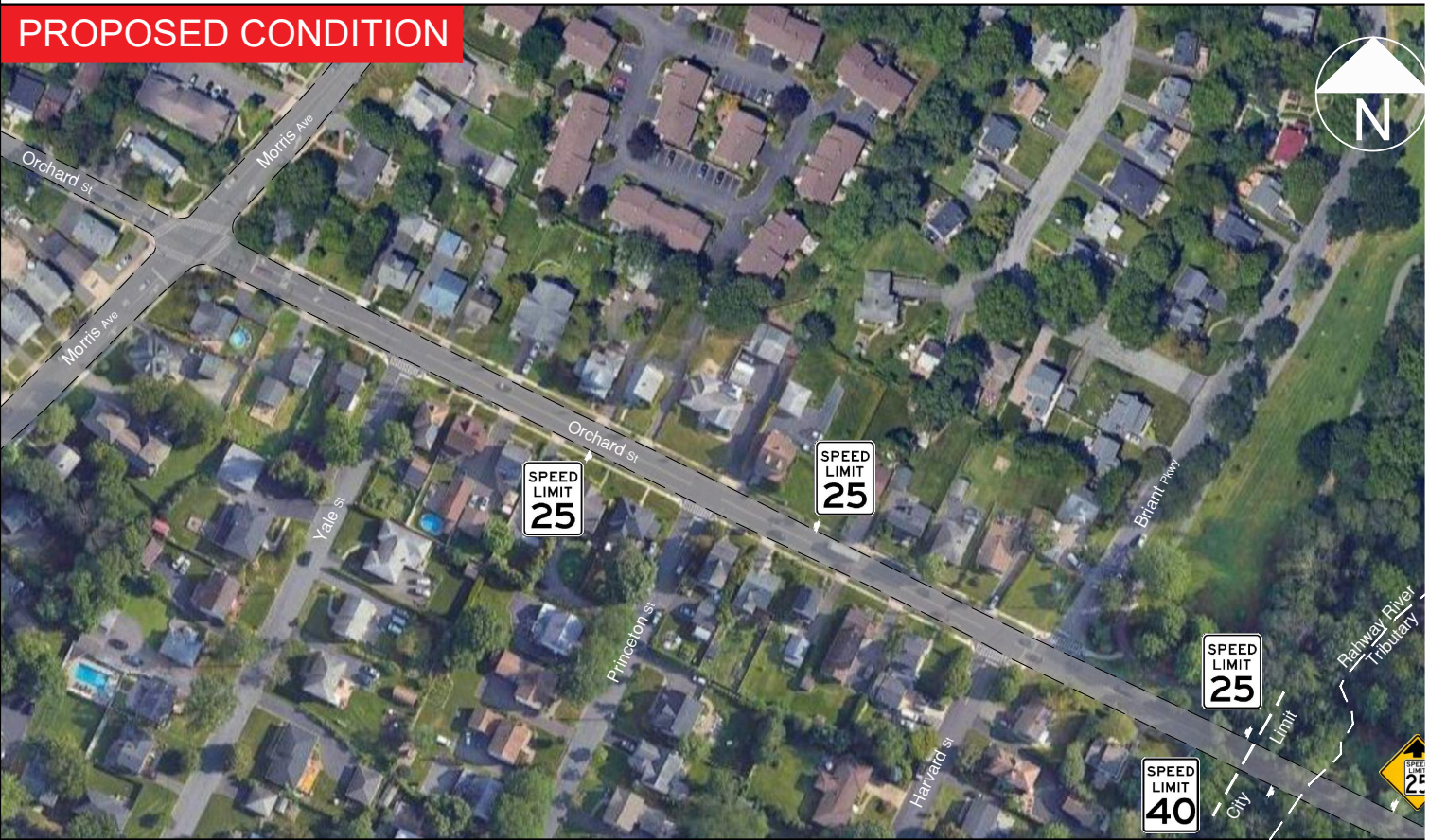


9.C.a



Attachment: 2026-03-18 Speed Reduction Exhibit - Orchard Street (12474 : Amend Chapter VII Traffic - Speed Limits on Certain Roads)

**PROPOSED CONDITION**



SPEED LIMIT REDUCTION SIGNAGE EXHIBIT  
ORCHARD STREET (C.R. 636)  
MORRIS AVENUE TO CITY LIMIT

CITY OF SUMMIT, UNION COUNTY, NEW JERSEY

FIGURE 1

DATE: 03/18/2026

Packet Pg. 38

**EXISTING CONDITION**

9.C.b



**PROPOSED CONDITION**



SPEED LIMIT REDUCTION SIGNAGE EXHIBIT  
SPRINGFIELD AVENUE (C.R. 651)  
CHAPEL STREET TO BROAD STREET

CITY OF SUMMIT, UNION COUNTY, NEW JERSEY

FIGURE 1

DATE: 03/18/2026

Packet Pg. 39

Attachment: 2026-03-18 Speed Reduction Exhibit - Springfield Avenue (12474 : Amend Chapter VII Traffic - Speed Limits on Certain Roads)

Resolution (ID # 12490)  
April 7, 2026

**AUTHORIZE EXECUTION OF PARKING AGREEMENT WITH ST. TERESA OF AVILA  
CHURCH (PENDING CLOSED SESSION DISCUSSION)**

*Pending Closed Session discussion.*

Resolution (ID # 12502)  
April 7, 2026

**CONFIRM MAYOR'S APPOINT OF RENT COMMISSION MEMBER (PENDING CLOSED  
SESSION DISCUSSION)**

*Pending Closed Session discussion.*

Resolution (ID # 12427)  
April 7, 2026

**AUTHORIZE PROFESSIONAL SERVICES AGREEMENT IN EXCESS OF \$17,500.00 -  
ENGINEERING SERVICES TIER GARAGE REHABILITATION- NOT TO EXCEED  
\$150,000.00 - O & S ASSOCIATES, INC.**

WHEREAS, the City of Summit has a need to acquire professional engineering services to provide construction oversight for the repairs and rehabilitation of the Tier Garage as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, O&S Associates, Inc. has submitted a proposal dated February 9, 2026 for said services with said costs estimated by the Director of the Division of Engineering ("Director") & Public Works not to exceed \$150,000.00, and

WHEREAS, the services will be provided for ten months, from June 1, 2026 through April 30, 2027, and

WHEREAS, in accordance with the City Treasurer's certification of availability of funds in Account # C-08-33-051-000-200, a copy of which is hereto attached and made a part of this resolution, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with O&S Associates, Inc., 145 Main Street, Hackensack, NJ 07601, as described herein.
2. That the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.
3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law because Engineering is a profession regulated by law, requiring formal and specialized instruction and study.
4. That O&S Associates, Inc. shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
5. A notice of this action shall be published on the City of Summit's website under Legal Notices.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



**DCS - Engineering Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

## **RESOLUTION (ID # 12427)**

DOC ID: 12427

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE: February 10, 2026

### **SUMMARY**

The Department, in conjunction with Parking Services, has obtained a proposal to oversee the rehabilitation of the Tier Garage from O & S Associates, Inc. to provide construction oversight and administration. They have provided a cost of \$150,000.00 which equates to \$15,000 per month for an anticipated 10 months.

The costs provided are an estimate and payment will only be made for hours worked during months of actual construction. For the purpose of this contract, ten (10) months is being assumed but the intent is to expedite the project by permitting extended hours and weekend work. Exact details on the timeline and how it will impact parking will not be known until a contractor has been selected later in April.

At this time, I am recommending the award of a professional services contract to O & S Associates, Inc. of 145 Main Street, Hackensack, New Jersey 07601 in the amount of \$150,000.00 for the construction oversight and administration for the tier garage rehabilitation. O & S has previously completed consulting work for the City in the past and they are highly recommended. All work will be completed under the supervision of a professional engineer.

Funding can be certified against the following Parking Services capital accounts:

- C-08-33-051-000-200 – 2025 Parking Services Capital Account

I recommend that Common Council award a professional services contract for construction oversight and administration for the rehabilitation of the Tier Garage in the amount of \$150,000.00



# ENGINEERS & ARCHITECTS

www.oandsassociates.com

## City of Summit Tier Parking Garage Repairs Construction Administration

Architecture  
Structural  
MEP/FP  
Restoration  
Parking

Exterior Envelope  
Energy  
Studies  
Expert Witness  
Regulatory & Compliance

Submitted By:  
O&S Associates, Inc.  
145 Main Street  
Hackensack, NJ 07601  
Tel: (201) 488-7144  
Fax: (732) 868-1778

Submitted To:  
Aaron J. Schrager  
Department of Community Services  
Director of Engineering and Public W  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901



February 9, 2026

Aaron J. Schrager  
Department of Community Services  
Director of Engineering and Public Works  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901  
(908) 277-9440  
[ASchrager@cityofsummit.org](mailto:ASchrager@cityofsummit.org)

Re: City of Summit  
Tier Parking Garage Repairs  
Construction Administration

Dear Mr. Schrager:

We are pleased to submit our proposal for professional engineering services to provide the City of Summit with construction administration services to complete the necessary repairs at their Tier Parking Garage.

Thank you for the opportunity to work on this project. Should you have any questions or concerns regarding the content of this proposal, or require additional information, please contact me directly at [S.Jayasena@OandSAssociates.com](mailto:S.Jayasena@OandSAssociates.com) or at (201) 397-1865.

Regards,

O&S ENGINEERS & ARCHITECTS

Suchi Jayasena, PE  
Principal  
[sjayasena@OandSassociates.com](mailto:sjayasena@OandSassociates.com)

## PROJECT UNDERSTANDING

O&S understands that the City of Summit seeks consulting engineering services to provide them with construction administration services to complete the necessary repairs at their Tier Parking Garage. O&S is very familiar with the property as they have provided the City of Summit with a condition assessment and repair drawings for the project. This proposal is to provide construction administration services for the garage renovation

## SCOPE OF WORK

Our services for repair projects are typically categorized by the following phase of services:

### PHASE 4: Construction Administration

Construction Administration services would be provided as needed. These services are typically:

1. Assist in the preparation of AIA contracts and agreements between Owner and Contractor for construction.
2. Coordinate and help contractor process building permits as required by A/E of Record
3. Conduct one on-site pre-construction meeting prior to the mobilization to review critical items such as schedule, phasing, temporary protections, and project administration.
4. Review all Contractor's submittals. This includes all shop drawings and material submittals such as roofing details and concrete mixes, etc.
5. Interpret and clarify contract documents, prepare change orders, administrate requiring special inspections and testing of the work, and make recommendations as to the acceptability of the work. Formal approval by the OWNER shall be required of all changes affecting form, fit function, and cost.
6. Conduct progress meetings with project team and other representatives and record pertinent items in meeting minutes as required.
7. The representative shall visit the project to observe critical activities or project milestones such as to mark out work, observe surface preparation, observe reinforcing, and to observe critical installations or applications.
8. The representative will observe construction activities. We will observe work to monitor conformance with contract plans, specifications, and workmanship standards. Observations will be documented and submitted to Owner via Field Reports.
9. The representative will coordinate and retain a testing lab to provide special inspections required by Code not provided by O&S and requiring the specialized testing services of others.

10. Document unit quantity work completed by contractors onto record drawings or tabulate quantities to verify completed work for the review of payment applications.
11. Administrate and coordinate special inspections and testing of the work. O&S will self-perform most special inspections except those that require a testing lab. Inspections required beyond O&S in-house capabilities can be directly retained by OWNER, or retained by O&S as an additional reimbursable expense.
12. Review the Applications for Payment submitted by the Contractor and forward them with recommendations for payment. (This task is best enhanced with suitable Construction Observation services needed to document unit quantity work on record drawings to tabulate the quantities completed work)
13. Upon substantial completion, attend one project-closeout meeting with Project Manager, Owner, and Contractor to determine outstanding work, discuss how deficient work will be resolved, and review the project closeout requirements.
14. Review Closeout documentation including warranties, record documents, and releases, etc. Submit documentation to Owner for acceptance.
15. Closeout would also include a final review of all completed quantities of all unit quantity work in order to determine the final contract sum.
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## WORK BY OWNER / CLIENT

If available, we request that the following information be provided to allow the successful completion of the project:

- Copies of original plans, elevations, sections, and details for each discipline
- Copies of Structural Shop Drawings
- Copies of relevant design and/or “as built” drawings
- Copies of previous engineering studies or condition assessments

## PROFESSIONAL FEES

O&S proposes to provide the above services on a lump sum basis, plus customary reimbursable expenses as per the following table.

Service	Fee	Estimated Reimbursables
Construction Administration	Assuming 10 Months of construction @ \$15,000/ Month <b>\$150,000</b> (Any additional months will be billed at \$15,000/ Month)	Expenses, Expediter and Testing Services will be billed at 1.15x cost

**Notes:**

*Reimbursable expenses, including mailings, travel, document reproduction and testing expenses will be invoiced at 1.15 times the actual direct cost, unless otherwise included in fee.*

Additional Services will be billed per the following:

**2026 Hourly Rates**

Principal .....	\$425.00
Senior Project Manager.....	\$295.00
Project Manager.....	\$270.00
Professional Engineer / Registered Architect .....	\$265.00
Structural Engineer .....	\$235.00
Architect Designer .....	\$235.00
CAD Technician.....	\$155.00

# AUTHORIZATION

Trusting the above is satisfactory, indicate which services you desire to accept, sign, and return one (1) copy of this document (with a Purchase Order Number if applicable) as your acknowledgement and authorization to proceed.

FOR OWNER:

Authorized By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

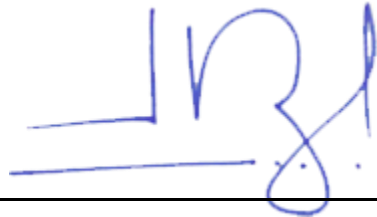
Company: \_\_\_\_\_

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

FOR O&S:

By: \_\_\_\_\_



Name: Suchi Jayasena, PE

Title: Principal

Company: O&S Associates, Inc.

Attachment: PRP 26-02-09 City of Summit - Tier Parking Garage Repairs - Construction Administration-1 (12427 : Award Professional Services

## GENERAL CONDITIONS

### SERVICES TO BE PROVIDED

O&S, through and by its officers, employees and subconsultants is an independent consultant and agrees to provide Client, for its sole benefit and exclusive use, consulting services set forth in our proposal for this Project. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in, favor of a third party against either the Client or O&S (the "Parties"), and no third-party beneficiaries are intended.

Client will provide O&S Associates, Inc. (O&S) documents or information reasonably within Client's control and deemed necessary by O&S for proper performance of our services, including original design documents and all previous survey and design documentation (reports, drawings, and specifications) prepared by others. O&S shall be entitled to rely upon the documents provided by Client and assumes no liability or responsibility for their accuracy.

### STANDARD OF CARE

O&S's services performed under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by similarly licensed professionals currently practicing in the same or similar locality under similar circumstances and conditions. O&S shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. Client acknowledges that O&S's services will be rendered without any warranties, express or implied.

### INSTRUMENTS OF SERVICE

Drawings, Specifications, and other documents, including those in electronic form, prepared by O&S and its subconsultants are Instruments of Service to be used solely with respect to this Project. O&S and its subconsultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights including copyright whether the project for which they are made is executed or not.

Upon execution of this Agreement, O&S grants to Client a non-exclusive license to use O&S's Instruments of Service solely for the purposes of regulatory submittal and constructing the Project, provided that Client shall comply with all obligations, including prompt payment of all sums due under this Agreement. The Instruments are not for advertising or other type of distribution, and are not to be used on other projects, additions, or alterations to this Project, or for completion of this Project by others, except by agreement in writing and with appropriate compensation to O&S.

Any termination of this Agreement prior to completion of the Project shall terminate this license, and all Instruments of Service, including those in electronic form, shall be returned to O&S.

Any unauthorized use of the Instruments of Service shall be at the Client's sole risk and without liability to O&S and its subconsultants, and the Client shall, to the fullest extent of the law, defend and indemnify O&S and its subconsultants against any claim and damages arising from such unauthorized use.

### PAYMENT TERMS

Client agrees to pay O&S's invoices upon receipt. Plans and specifications or other Instruments may be withheld without liability to O&S until payment is made or if there is a balance due. If payment is not received within 30 days from Client's receipt of an invoice, Client agrees to pay interest on the past due amount at 1% per month, including reasonable fees and expenses if collected through an attorney or collection agency. Payments to O&S shall not be withheld, postponed or made contingent on the construction, completion or success of the Project or by the Client's assertion of offsetting amounts or claimed credits.

#### TERMINATION AND SUSPENSION

Either party may terminate this Agreement without cause upon thirty (30) days prior written notice. If the Client terminates this Agreement, Client shall compensate O&S for all fees and expenses incurred prior to termination, and costs attributable to termination including O&S's termination of any subconsultant agreements.

O&S may, without liability, terminate or suspend services under this Agreement upon not less than seven (7) days written notice should Client fail substantially to perform in accordance with the terms of this Agreement, including prompt payment of invoices.

If the Project is suspended for more than ninety consecutive days, for reasons other than O&S' fault, then O&S shall be compensated for fees and expenses incurred prior to such suspension. When the project is resumed, O&S' compensation shall be equitably adjusted. If Client abandons the Project for more than ninety consecutive days, O&S may, without liability, terminate this Agreement by giving written notice. O&S shall be compensated for fees and expenses incurred prior to such abandonment, including O&S's termination of any subconsultant agreements.

#### LIMITATIONS OF LIABILITY

A. In the event Client consents to, allows, authorizes or approves of changes to the Instruments of Service without O&S' written approval, the Client agrees to release, and to the fullest extent permitted by law, to defend, indemnify and hold harmless O&S and its subconsultants from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes.

B. In recognition of the relative risks and benefits of the Project to both the Client and O&S, the Client agrees, to the fullest extent permitted by law, that the total liability of O&S and its subconsultants, in the aggregate, as a result of the services of O&S and its subconsultants under any cause of action whatsoever, shall not exceed the lesser amount of either of five times the total fees paid to O&S under this Agreement or the total available professional liability insurance coverage of O&S at the time the claim is resolved either by settlement, final judgment, or arbitration award.

C. The Client shall promptly report to O&S any defects or suspected defects in O&S' services of which the Client becomes aware, so that O&S may take measures to minimize the consequences of such a defect. Failure by the Client, and the Client's other consultants or its Contractors or Subcontractors to notify O&S, shall relieve O&S of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given.

D. If any required item or component of the project is omitted from O&S's construction documents, O&S shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise

adds value or betterment to the project. In no event will O&S be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

E. It is intended by the parties to this Agreement that O&S’s services in connection with the Project shall not subject O&S’s (or its consultants’) individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client’s sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against O&S, a New Jersey corporation, and not against any of O&S’s (or its consultants’) individual employees, officers or directors.

F. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither O&S nor Client and any of their respective officers, directors, partners, employees, contractors, or sub- consultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages for claims, disputes and other matters in question arising out of or relating to the Project or this Agreement. This mutual waiver of damages shall include, but is not limited to, loss of use of the property, any rental expenses incurred, loss of income, profit or financing related to the property, as well as the loss of business, loss of financing, principal office overhead and expenses, loss of any profits not related to the services under this Agreement, loss of reputation, or insolvency. Both the Client and O&S shall require similar waivers of consequential damages protecting all the entities or persons named herein and all contracts and subcontracts with others involved in this Project.

G. To the extent any damages are covered by property insurance during construction or afterwards, O&S and Client waive all subrogation rights against each other and against the contractors, consultants, agents, and employees of the other for damages. O&S and Client shall require of the contractors, sub-consultants, agents, and employees of any of them similar waivers in favor of the other parties enumerated herein.

**UNFORESEEN CONDITIONS AND RESTORATION INDEMNITY**

Inasmuch as the alteration, renovation, remodeling and/or rehabilitation of an existing structure requires that certain assumptions be made by the O&S regarding existing conditions, or otherwise concealed or unforeseen conditions, and because some of these assumptions may not be verifiable without the Client’s expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the Client shall assume sole responsibility, including the cost of additional services of O&S and increase construction costs for all concealed or unforeseen conditions encountered during construction, and Client further agrees, to the fullest extent permitted by the law, to indemnify and hold harmless O&S, its officers, directors, employees and consultants (collectively, Consultant) against all third-party claims, including reasonable attorneys’ fees and defense costs, arising out of Client’s failure to investigate concealed or unknown conditions, excepting only to the extent of the sole negligence and willful misconduct by the Consultant.

It is possible that concealed or unforeseen conditions may be encountered at the site which could alter the necessary services, or the risks involved in completing O&S’ services. If this occurs, O&S will promptly notify and consult with Client, but will act based on O&S’ sole judgment where risk to O&S’ personnel is involved. Possible actions could include:

Attachment: PRP 26-02-09 City of Summit - Tier Parking Garage Repairs - Construction Administration-1 (12427 : Award Professional Services

- a. Complete the original Scope of Services in accordance with the procedures originally intended in this Agreement, if practicable in O&S’ judgment;
- b. Agree with Client to modify the Scope of Services and the estimate of charges to include study of the unforeseen conditions or occurrences, with such revision agreed to in writing;
- c. Terminate the services effective on the date specified by O&S in writing.

**HAZARDOUS MATERIALS**

O&S shall have no responsibility for the discovery, presence, handling, removal or disposal or of exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB or other toxic substances). To the fullest extent permitted by law, Client shall hold harmless, defend and indemnify O&S and its consultants, and each of their owners, directors, employees, heirs, successors and assigns from any and all claims, damages, losses, judgments and expenses which directly or indirectly arise form or relate to this Project with respect to: asbestos or any material containing asbestos or any disease directly or indirectly related to asbestos; or any act, error, or omission, professional or otherwise, involving the existence, use, detection, removal, elimination of or exposure to asbestos or any material containing asbestos.

**CONSTRUCTION OBSERVATION**

Periodic site visits, if included in O&S’s Scope of Services, shall mean that O&S shall visit the site at intervals agreed with Client, to become generally familiar with the progress and quality of the portion of work completed and to determine in general if the work observed is being performed in a manner indicating that the work, when fully complete, will be in accordance with the Instruments of Service. However, O&S shall not be required to make exhaustive or continuous on-site observations, or any inspections unless set forth in O&S’ written agreement, to check the quality or quantity of the work.

O&S shall not have control or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, for safety precautions and programs in connection with the work, for the acts or omissions of the Contractor, Subcontractors or any other persons performing any of the work, or for the failure of any of them to carry out the work in accordance with the Instruments of Service or any other Contract Documents , even if O&S provides any periodic or full-time controlled inspections or project representation services. Client will arrange for right-of-entry with safe access to the property for the purpose of performing site visits, studies, tests and/or evaluations pursuant to the agreed services.

**OPINION OF PROBABLE CONSTRUCTION COSTS**

Evaluation of the Client’s project budget, and opinions of construction cost, if included in O&S’s Scope of Services, represent O&S’s best judgment as a design professional familiar with the construction industry. Such opinions are intended primarily to provide information on the order of magnitude or scale of such costs and are not intended for use in firm budgeting or negotiation. It is recognized, however, that O&S does not have control over the cost of labor, materials, or equipment, over the Contractor’s methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, O&S cannot and does not warrant or represent that any bids or negotiated prices will not vary from the budget proposed, established, or

approved by the Client, if any, or from any statement of probable construction cost or other cost estimate or evaluation prepared by O&S.

**CLAIMS**

In order to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, O&S and Client agree that any claims or disputes brought by the Client arising out of or relating to this Agreement shall be submitted to non-binding mediation, as a pre-requisite to filing a lawsuit, unless the parties mutually agree otherwise.

**GOVERNING LAW**

This Agreement shall be governed by the laws of the State of New Jersey.

**TESTIMONY**

If O&S is called upon by Client, or subpoenaed by another person or otherwise compelled by law, to provide testimony or other evidence, in any legal or dispute resolution proceeding, as to any services or work performed by anyone in connection with this Project, and O&S is not a party to the dispute, then O&S shall be compensated by Client for all time spent while testifying and preparing therefore, and reasonable expenses, in accordance with the rates stated in the attached Agreement.

**INDEMNIFICATION BY CONTRACTOR**

Client shall cause any and all Contractors, Subcontractors, Material Suppliers and other entities or persons (hereinafter "Contractor") actually responsible for construction of the work to defend and indemnify O&S and its consultants to the fullest extent permitted by law, against claims and damages, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, excepting only to the extent of the sole negligence and willful misconduct of O&S and its consultants. Client shall also cause Contractor to name O&S as an additional insured on Contractor's Comprehensive General Liability policy, for on-going operations and completed operations, on a primary non-contributory basis.

**SEVERABILITY AND SURVIVABILITY**

If any of O&S's Standard Conditions, or portions thereof, shall be adjudged null and void, it is agreed that the remaining Standard Conditions, or portions thereof, shall remain intact and be given full force and effect. All provisions of this Agreement including those for indemnity or allocation of responsibility or liability between Client and O&S shall survive the completion of the services and the termination of this Agreement.

**ASSIGNMENT**

This Agreement may not be assigned by either party without the prior written consent of the other party.

**INTERGRATION AND PRIORITY**

This agreement, the attached documents and those incorporated herein constitute the entire Agreement between the parties and cannot be changed except by a written instrument signed by both parties. The Parties agree that the provisions of these terms and conditions shall control over and govern as to any form writings signed by the Parties, such as Purchase Orders, Work Orders, etc., and that such forms may be issued by Client to O&S as a matter of convenience to the Parties without altering any of the terms or provisions hereof.



# ENGINEERS & ARCHITECTS

[www.oandsassociates.com](http://www.oandsassociates.com)

## City of Summit Tier Parking Garage Repairs Construction Administration

Architecture  
Structural  
MEP/FP  
Restoration  
Parking

Exterior Envelope  
Energy  
Studies  
Expert Witness  
Regulatory & Compliance

Submitted By:  
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FOR OWNER:

Authorized By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

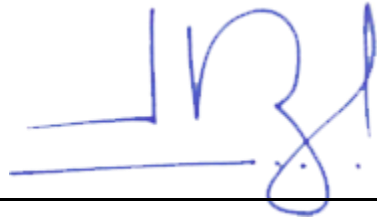
Company: \_\_\_\_\_

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

FOR O&S:

By: \_\_\_\_\_



Name: Suchi Jayasena, PE

Title: Principal

Company: O&S Associates, Inc.

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#### TERMINATION AND SUSPENSION

Either party may terminate this Agreement without cause upon thirty (30) days prior written notice. If the Client terminates this Agreement, Client shall compensate O&S for all fees and expenses incurred prior to termination, and costs attributable to termination including O&S's termination of any subconsultant agreements.

O&S may, without liability, terminate or suspend services under this Agreement upon not less than seven (7) days written notice should Client fail substantially to perform in accordance with the terms of this Agreement, including prompt payment of invoices.

If the Project is suspended for more than ninety consecutive days, for reasons other than O&S' fault, then O&S shall be compensated for fees and expenses incurred prior to such suspension. When the project is resumed, O&S' compensation shall be equitably adjusted. If Client abandons the Project for more than ninety consecutive days, O&S may, without liability, terminate this Agreement by giving written notice. O&S shall be compensated for fees and expenses incurred prior to such abandonment, including O&S's termination of any subconsultant agreements.

#### LIMITATIONS OF LIABILITY

A. In the event Client consents to, allows, authorizes or approves of changes to the Instruments of Service without O&S' written approval, the Client agrees to release, and to the fullest extent permitted by law, to defend, indemnify and hold harmless O&S and its subconsultants from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes.

B. In recognition of the relative risks and benefits of the Project to both the Client and O&S, the Client agrees, to the fullest extent permitted by law, that the total liability of O&S and its subconsultants, in the aggregate, as a result of the services of O&S and its subconsultants under any cause of action whatsoever, shall not exceed the lesser amount of either of five times the total fees paid to O&S under this Agreement or the total available professional liability insurance coverage of O&S at the time the claim is resolved either by settlement, final judgment, or arbitration award.

C. The Client shall promptly report to O&S any defects or suspected defects in O&S' services of which the Client becomes aware, so that O&S may take measures to minimize the consequences of such a defect. Failure by the Client, and the Client's other consultants or its Contractors or Subcontractors to notify O&S, shall relieve O&S of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given.

D. If any required item or component of the project is omitted from O&S's construction documents, O&S shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise

adds value or betterment to the project. In no event will O&S be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

E. It is intended by the parties to this Agreement that O&S’s services in connection with the Project shall not subject O&S’s (or its consultants’) individual employees, officers, or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client’s sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against O&S, a New Jersey corporation, and not against any of O&S’s (or its consultants’) individual employees, officers or directors.

F. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither O&S nor Client and any of their respective officers, directors, partners, employees, contractors, or sub- consultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages for claims, disputes and other matters in question arising out of or relating to the Project or this Agreement. This mutual waiver of damages shall include, but is not limited to, loss of use of the property, any rental expenses incurred, loss of income, profit or financing related to the property, as well as the loss of business, loss of financing, principal office overhead and expenses, loss of any profits not related to the services under this Agreement, loss of reputation, or insolvency. Both the Client and O&S shall require similar waivers of consequential damages protecting all the entities or persons named herein and all contracts and subcontracts with others involved in this Project.

G. To the extent any damages are covered by property insurance during construction or afterwards, O&S and Client waive all subrogation rights against each other and against the contractors, consultants, agents, and employees of the other for damages. O&S and Client shall require of the contractors, sub-consultants, agents, and employees of any of them similar waivers in favor of the other parties enumerated herein.

**UNFORESEEN CONDITIONS AND RESTORATION INDEMNITY**

Inasmuch as the alteration, renovation, remodeling and/or rehabilitation of an existing structure requires that certain assumptions be made by the O&S regarding existing conditions, or otherwise concealed or unforeseen conditions, and because some of these assumptions may not be verifiable without the Client’s expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the Client shall assume sole responsibility, including the cost of additional services of O&S and increase construction costs for all concealed or unforeseen conditions encountered during construction, and Client further agrees, to the fullest extent permitted by the law, to indemnify and hold harmless O&S, its officers, directors, employees and consultants (collectively, Consultant) against all third-party claims, including reasonable attorneys’ fees and defense costs, arising out of Client’s failure to investigate concealed or unknown conditions, excepting only to the extent of the sole negligence and willful misconduct by the Consultant.

It is possible that concealed or unforeseen conditions may be encountered at the site which could alter the necessary services, or the risks involved in completing O&S’ services. If this occurs, O&S will promptly notify and consult with Client, but will act based on O&S’ sole judgment where risk to O&S’ personnel is involved. Possible actions could include:

Attachment: PRP 26-02-09 City of Summit - Tier Parking Garage Repairs - Construction Administration-1 (12427 : Award Professional Services

- a. Complete the original Scope of Services in accordance with the procedures originally intended in this Agreement, if practicable in O&S' judgment;
- b. Agree with Client to modify the Scope of Services and the estimate of charges to include study of the unforeseen conditions or occurrences, with such revision agreed to in writing;
- c. Terminate the services effective on the date specified by O&S in writing.

#### HAZARDOUS MATERIALS

O&S shall have no responsibility for the discovery, presence, handling, removal or disposal or of exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB or other toxic substances). To the fullest extent permitted by law, Client shall hold harmless, defend and indemnify O&S and its consultants, and each of their owners, directors, employees, heirs, successors and assigns from any and all claims, damages, losses, judgments and expenses which directly or indirectly arise from or relate to this Project with respect to: asbestos or any material containing asbestos or any disease directly or indirectly related to asbestos; or any act, error, or omission, professional or otherwise, involving the existence, use, detection, removal, elimination of or exposure to asbestos or any material containing asbestos.

#### CONSTRUCTION OBSERVATION

Periodic site visits, if included in O&S's Scope of Services, shall mean that O&S shall visit the site at intervals agreed with Client, to become generally familiar with the progress and quality of the portion of work completed and to determine in general if the work observed is being performed in a manner indicating that the work, when fully complete, will be in accordance with the Instruments of Service. However, O&S shall not be required to make exhaustive or continuous on-site observations, or any inspections unless set forth in O&S' written agreement, to check the quality or quantity of the work.

O&S shall not have control or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, for safety precautions and programs in connection with the work, for the acts or omissions of the Contractor, Subcontractors or any other persons performing any of the work, or for the failure of any of them to carry out the work in accordance with the Instruments of Service or any other Contract Documents, even if O&S provides any periodic or full-time controlled inspections or project representation services. Client will arrange for right-of-entry with safe access to the property for the purpose of performing site visits, studies, tests and/or evaluations pursuant to the agreed services.

#### OPINION OF PROBABLE CONSTRUCTION COSTS

Evaluation of the Client's project budget, and opinions of construction cost, if included in O&S's Scope of Services, represent O&S's best judgment as a design professional familiar with the construction industry. Such opinions are intended primarily to provide information on the order of magnitude or scale of such costs and are not intended for use in firm budgeting or negotiation. It is recognized, however, that O&S does not have control over the cost of labor, materials, or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, O&S cannot and does not warrant or represent that any bids or negotiated prices will not vary from the budget proposed, established, or

approved by the Client, if any, or from any statement of probable construction cost or other cost estimate or evaluation prepared by O&S.

**CLAIMS**

In order to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, O&S and Client agree that any claims or disputes brought by the Client arising out of or relating to this Agreement shall be submitted to non-binding mediation, as a pre-requisite to filing a lawsuit, unless the parties mutually agree otherwise.

**GOVERNING LAW**

This Agreement shall be governed by the laws of the State of New Jersey.

**TESTIMONY**

If O&S is called upon by Client, or subpoenaed by another person or otherwise compelled by law, to provide testimony or other evidence, in any legal or dispute resolution proceeding, as to any services or work performed by anyone in connection with this Project, and O&S is not a party to the dispute, then O&S shall be compensated by Client for all time spent while testifying and preparing therefore, and reasonable expenses, in accordance with the rates stated in the attached Agreement.

**INDEMNIFICATION BY CONTRACTOR**

Client shall cause any and all Contractors, Subcontractors, Material Suppliers and other entities or persons (hereinafter "Contractor") actually responsible for construction of the work to defend and indemnify O&S and its consultants to the fullest extent permitted by law, against claims and damages, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, excepting only to the extent of the sole negligence and willful misconduct of O&S and its consultants. Client shall also cause Contractor to name O&S as an additional insured on Contractor's Comprehensive General Liability policy, for on-going operations and completed operations, on a primary non-contributory basis.

**SEVERABILITY AND SURVIVABILITY**

If any of O&S's Standard Conditions, or portions thereof, shall be adjudged null and void, it is agreed that the remaining Standard Conditions, or portions thereof, shall remain intact and be given full force and effect. All provisions of this Agreement including those for indemnity or allocation of responsibility or liability between Client and O&S shall survive the completion of the services and the termination of this Agreement.

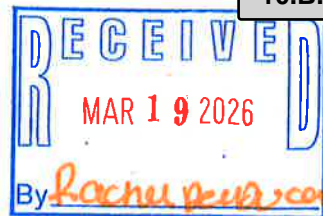
**ASSIGNMENT**

This Agreement may not be assigned by either party without the prior written consent of the other party.

**INTERGRATION AND PRIORITY**

This agreement, the attached documents and those incorporated herein constitute the entire Agreement between the parties and cannot be changed except by a written instrument signed by both parties. The Parties agree that the provisions of these terms and conditions shall control over and govern as to any form writings signed by the Parties, such as Purchase Orders, Work Orders, etc., and that such forms may be issued by Client to O&S as a matter of convenience to the Parties without altering any of the terms or provisions hereof.

BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
CITY OF SUMMIT - 2026



Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the (name of business entity) \_\_\_\_\_ has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2023, c. 30 would bar the award of this contract in the one year period preceding (date of scheduled award **DO NOT COMPLETE; TO BE COMPLETED BY CITY**) \_\_\_\_\_, 2026, to any of the following named candidate committee or joint candidates committee as defined pursuant to N.J.S.A. 19:44A-3 (g) and (r).

ELECTED OFFICIALS	CAMPAIGN COMMITTEES
Mayor: Elizabeth Fagan	
Councilmembers:	Together for Summit
Jamel Boyer	Crisafulli for Council
Daniel Crisafulli	Kalmanson for Council
Michelle Kalmanson	Landman for Council
Chantal Landman	Lasaracina for Council
Jaclyn Lasaracina	Bob Pawlowski for Summit
Robert Pawlowski	Toth for Summit
Claire Toth	

Part II - Ownership Disclosure Certification

I certify that the list below contains the names and addresses of all owners holding ownership or control of more than 10% of the profits or assets of the undersigned or, in the case of a business entity that is a corporation for profit, 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
- Corporation
- Sole Proprietorship
- Subchapter S Corporation
- Limited Partnership
- Limited Liability Company
- Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Venkatasamy	[REDACTED]
Perumalsamy	
Prabhu Perumalsamy	
Timothy Webb	
Suchith Jayasena	

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: O+S Associates

Signed: [Signature] Title: CFO

Print Name: Andrew Piccirillo Date: 3/18/2026

Attachment: O & S Associates P2P (12427 : Award Professional Services Contract - >\$17,500.00 - O & S Associates - Tier Garage - \$150,000.00)





**STATEMENT OF OWNERSHIP DISCLOSURE**  
N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: O & S Associates

Organization Address: 145 Main St, Hackensack NJ 07601

**Part I** Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)  Limited Liability Company (LLC)
- Partnership  Limited Partnership  Limited Liability Partnership (LLP)
- Other (be specific): Sub. S

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

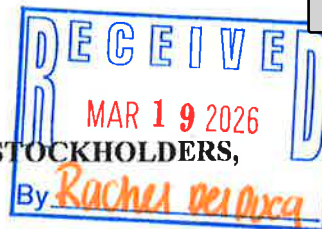
OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Venkatasamy Perumalsamy	[Redacted]
Prabhu Perumalsamy	

Attachment: O & S Associates P2P (12427 : Award Professional Services Contract - >\$17,500.00 - O & S Associates - Tier Garage - \$150,000.00)



**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
<del>DAVDS ASSOCIATES.COM</del>	
DAVDS ASSOCIATES.COM	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
SAME AS PART II	

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *City of Summit* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the *City of Summit* to notify the *City of Summit* in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the *City of Summit* to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Andrew Piccirullo	Title:	CFO
Signature:	<i>Andrew Piccirullo</i>	Date:	3/18/2020

Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: April 7, 2026  
Doc Id: 12427

Vendor: O&S Associates  
145 Main Street  
Hackensack, NJ 07601

Purchase Order Number: PO 26-00824

Account Number	Amount	Department Description
C-08-33-051-000-900	\$150,000.00	3351 Parking Capital Section 20 Costs
Contract Total	\$150,000.00	

Only amounts for the current Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin  
City Treasurer/CFO

Attachment: Certification of Availability of Funds O&S (12427 : Award Professional Services Contract - >\$17,500.00 - O & S Associates - Tier

Resolution (ID # 12491)  
April 7, 2026

**AUTHORIZE INSTALLATION OF TEMPORARY POP-UP DOG PARKS - MEMORIAL FIELD  
AND VILLAGE GREEN - 2026**

WHEREAS, the Director of the Division of Engineering & Public Works (“Director”) recommends setting up temporary dog parks at Memorial Field, near the parking lot by the tennis courts and at the southeast quadrant of the Village Green for a period of up to two weeks starting April 15, 2026 through November 15, 2026, to evaluate public interest of same, and

WHEREAS, the Director will seek feedback from users of the temporary dog parks to assist in determining future decisions.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Director of the Division of Engineering & Public Works in the Department of Community Services is hereby authorized to temporarily install pop-up dog parks at the following locations for a period of up to two weeks starting April 15, 2026 through November 15, 2026:
  - Memorial Field, near the parking lot by the tennis courts.
  - Village Green, southeast quadrant.
2. That the Director shall establish rules and regulations associated with the use of the temporary pop-up dog park at both of the above listed locations, including the posting of appropriate signage, as recommended by the Joint Insurance Fund (“JIF”), at each temporary location.
3. That the Division of Public Works shall provide extra trash cans and a bag station for dog waste collection at each location.

That upon the completion of the pop-up dog park trial period, the Director of the Division of Engineering & Public Works shall submit a written report to the members of the governing body evaluating the success and viability of the pop-up dog parks and work with members of the CAPS Committee to determine recommendations for future planning for permanent dog park(s).”

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



## DCS Memo

**To:** Capital Projects and Community Services Committee (CAPS)  
**From:** Aaron Schrager, Director Engineering & Public Works  
**Date:** March 25, 2026  
**Subject:** Request for “Pop-up Dog Parks”  
**Ecc:** Rachel Rillo, DCS Office Manager

Due to the success of last year’s dog park, the CAPS Committee desires to extend the program into 2026 while the details and funding for a future permanent dog park are finalized. For 2026, the intent is to continue to utilize the locations at both the Village Green and Memorial Field with the ability to fluctuate between sites to continue to receive feedback and to ensure maintenance can be completed.

Each location will be set up by the Division of Public Works at a date to be agreed upon by the CAPS Committee and published by the information office. Removal/relocation dates will also be agreed upon by the Committee and published through the information office. The proposed preliminary schedule for temporary dog parks is as follows:

- April 15 – November 15, 2026

Both locations were utilized last year, and this year’s installations will not deviate significantly from those. Signage recommended by the JIF will again be installed at each location in addition to extra garbage cans and a bag station for dog waste collection.

Please let me know if you need any additional information.

Resolution (ID # 12492)  
April 7, 2026

**AUTHORIZE ONE-YEAR CONTRACT EXTENSION - CURBSIDE COLLECTION & MARKETING OF RECYCLING - JULY 1, 2026 - JUNE 30, 2027 - \$895,000**

WHEREAS, on May 7, 2024, Common Council adopted Resolution #41147 awarding Contract #24-3869P to Grand Sanitation Service for Curbside Collection and Marketing of Recycling Materials for a total two-year award amount of \$1,790,000.00, and

WHEREAS, on October 21, 2025, Common Council adopted Resolution #41776 transferring the assignment of the contract to Interstate Waste Services of New Jersey, Inc. due to Interstate Waste Services of New Jersey, Inc. acquiring Grand Sanitation Service, and

WHEREAS, pursuant to N.J.S.A. 40A:11-15, the original specifications included the option for two one-year contract extensions, and

WHEREAS, Grand Sanitation Service agreed to consideration of the extension in its original bid, and

WHEREAS, Interstate Waste Services of New Jersey, Inc. agrees to uphold the consideration of extension, and

WHEREAS, the contract has proven cost-effectively beneficial to the City, and Interstate Waste Services of New Jersey, Inc. has provided the goods and/or services in an effective and efficient manner, and

WHEREAS, the Purchasing Agent recommends exercising the extension option for Contract #24-3869P with Interstate Waste Services of New Jersey, Inc. from July 1, 2026 through June 30, 2027 under the same terms and conditions of the original contract, and

WHEREAS, funds will be certified from account numbers 6-01-26-305-001-512 for 2026 and 7-01-26-305-001-512 for 2027 upon inclusion in and adoption of the respective years' operating budgets.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That Contract #24-3869P with Interstate Waste Services of New Jersey, Inc. for Curbside Collection and Marketing of Recycling Materials be extended under the same terms and conditions of the original contract from July 1, 2026 through June 30, 2027 for an amount not to exceed \$895,000.00.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, April 7, 2026.

City Clerk



**DCS - Engineering Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

## **RESOLUTION (ID # 12492)**

DOC ID: 12492

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Division of Engineering & Public Works

DATE: March 25, 2026

### **SUMMARY**

On March 28, 2024, the City of Summit received one response at the Curbside Collection & Marketing of Recyclable Materials bid opening from Grant Sanitation Service. The contract was awarded on May 7, 2024, for a 2-year period. Since the award, Grand was acquired by Interstate Waste Services of New Jersey, Inc and the contract transfer was also approved by Council.

The initial contract is due to expire on June 30, 2026, and the vendor had agreed to the bid pricing for up to two (2) one-year extensions. At this time, the vendor has agreed to execute a one-year extension.

The annual contract price for the collection and marketing of recyclable materials is \$895,000.00. This contract includes daily single stream collection of recycling materials for up to 8,000 residential dwellings and 17 school and government buildings. Based on investigations by the Department, this dollar value is less than would be expected with a new bid and therefore, we recommend proceeding with the extension at this time.

Over the next year, it is the intention of CAPS to pursue numerous alternative options regarding recycling to offer both savings and a better service.

Certification of Availability of Funds  
 -----

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following contract award are available:

Vendor: Interstate Waste Services of New Jersey, Inc.  
 PO Box 554744  
 Detroit, MI 48255

Purchase Order Number: 26-00868 (to be funded upon adoption of 2026 budget)

Account Number	Amount	Account Description
6-01-26-305-001-512	\$447,500.00	Recycling Curbside Collection
7-01-26-305-001-512	447,500.00	Recycling Curbside Collection

Only amounts for the current Budget Year have been certified.  
 Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin  
 CFO/City Treasurer

Resolution (ID # 12485)  
April 7, 2026

**AUTHORIZE SUBMISSION OF FEDERAL APPROPRIATIONS REQUESTS TO SUPPORT  
THE CITY OF SUMMIT PARK LINE IMPROVEMENT PROJECT**

WHEREAS, Federal Appropriations Committees are soliciting Community Project  
Funding requests from individual Congressional Offices for fiscal year 2027; and

WHEREAS, the City of Summit is submitting federal appropriations requests to the appropriate  
Congressional Offices in the amount of \$2,987,550.00 to support the City of Summit Park Line  
Improvement Project;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Summit as  
follows:

1. That the Director of the Department of Community Services is hereby authorized to submit requests to the appropriate Congressional Offices on behalf of the City of Summit for federal funding to make critical improvements to the pedestrian infrastructure at Morris Avenue and Broad Street in support of the Park Line in the amount of \$2,987,550.00.
2. That no matching funds are required for this grant.
3. That the Mayor or Clerk of the City of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit, subject to the review and approval of the City Solicitor, and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.
4. That this resolution shall take effect immediately upon passage.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday, April 7, 2026.

City Clerk

# MILLENNIUM

## STRATEGIES

### FY2027 Congressional Appropriations City of Summit

Federal Appropriations Committees are soliciting “Community Project Funding” requests from individual Congressional Offices for fiscal year 2027. Only state, local, and tribal governments; publicly owned entities (e.g., ports, universities, etc.); and certain non-profit entities with a quasi-government purpose are eligible to request Community Project Funding. Awards are anticipated to be made in Fall 2026/Winter 2027. Per federal guidelines, funding must be utilized within a 12-month project period upon award.

Projects that are eligible for funding include: technology purchases and upgrades for law enforcement, economic development initiative grants for public facilities, and infrastructure improvement projects. Members of Congress have solicited project requests that they will consider advancing to the Appropriations Committee. The nine eligible funding agencies include the following:

- Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
- Commerce, Justice, Science, and Related Agencies
- Energy and Water Development, and Related Agencies
- Financial Services and General Government
- Homeland Security
- Interior, Environment, and Related Agencies
- Labor, Health and Human Services, Education, and Related Agencies
- Military Construction, Veterans Affairs, and Related Agencies
- Transportation, Housing, Urban Development and Related Agencies

The City of Summit will submit appropriations requests for federal funding from the appropriate Congressional Representatives (Congressman Kean, Senator Booker, and Senator Kim) in the amount of \$2,987,550.00 to support the City of Summit Park Line Improvement Project. The Park Line Improvement Project will make critical improvements to the pedestrian infrastructure around the Park Line, including a new steel pedestrian bridge, stairs, and sidewalks at Morris Avenue and Broad Street. The improvements will support pedestrian safety, boost the local economy, and encourage eco-friendly modes of transportation such as walking and biking.

Resolution (ID # 12499)  
April 7, 2026

**APPOINT ACTING BUILDING SUBCODE OFFICIAL - UNIFORM CONSTRUCTION CODE  
DIVISION, DEPARTMENT OF COMMUNITY SERVICES (PENDING CLOSED SESSION  
DISCUSSION)**

*Pending Closed Session discussion.*

Resolution (ID # 12484)  
April 7, 2026

**AUTHORIZE SUBMISSION OF THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC  
SAFETY STATE AND COMMUNITY HIGHWAY SAFETY GRANT APPLICATION AND  
EXECUTE GRANT AGREEMENT**

WHEREAS, the New Jersey Division of Highway Traffic Safety (“NJDHTS”) State and Community Highway Safety Grant Program provides federal funding to implement the State Highway Safety Plan and fund related projects by State agencies, political subdivisions and non-profit organizations.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. That it does hereby formally approve the application to the above-stated grant program in the amount of \$15,000.
2. That the City Administrator and/or Mayor of Summit are hereby authorized to submit an electronic grant application to the New Jersey Division of Highway Traffic Safety on behalf of the City of Summit.
3. That the City Administrator and/or Mayor are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 7<sup>th</sup> day of April 2026.

**CERTIFICATION**

Date: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

(Seal)



**CITY OF SUMMIT  
NJ DIVISION OF HIGHWAY TRAFFIC SAFETY, STATE AND COMMUNITY  
HIGHWAY SAFETY GRANT (FEDERAL FUNDING)**

The NJ Division of Highway Traffic Safety (DHTS) – State and Community Highway Safety Grant (Federal Funding) FY27 grant program provides federal funding for pedestrian safety initiatives. Municipalities and counties with pedestrian safety problems are eligible to apply. Grant funds may be used for the following initiatives: Controlling impaired driving, increasing seat belt usage rates, promoting the proper use of child passenger restraint systems, increasing traffic law enforcement with an emphasis on speed/aggressive and distracted driving, improving safety for bicyclists, pedestrians, motorcyclists, teens, and older drivers, providing additional training of state and local personnel, and improving the collection and analysis of traffic crash data. No matching funds are required for this grant program. This program has a 12-month project period to begin October 1, 2026.

Given the City of Summit’s weekday congestion and the high volume of daily pedestrian traffic, further enforcement, education, and engineering activities are required to sustain and improve pedestrian safety. As such, the Summit Police Department is applying for a federally-funded NJ DHTS FY27 State and Community Highway Safety Grant to improve pedestrian safety at targeted locations throughout the City. The Police Department will apply for funding in the amount of \$15,000.

Resolution (ID # 12469)  
April 7, 2026

**DECLARE VACANCY - FIRE DEPARTMENT - ONE (1) LIEUTENANT AND ONE (1)  
PROBATIONARY FIREFIGHTER (PENDING CLOSED SESSION DISCUSSION)**

*Pending Closed Session discussion.*

Resolution (ID # 12495)  
April 7, 2026

**AUTHORIZE FIRE DEPARTMENT PROMOTION TO LIEUTENANT AND APPOINT  
PROBATIONARY FIREFIGHTER (PENDING CLOSED SESSION DISCUSSION)**

*Pending Closed Session discussion.*

Resolution (ID # 12435)  
April 7, 2026

**GRANT PERMISSION, SET FORTH CONDITIONS - SUMMIT DOWNTOWN INC. 2026  
EVENTS**

WHEREAS, in order to encourage a variety of activities in the downtown area, Summit Downtown, Inc. (“SDI”) has proposed several promotional events for 2026, as listed below, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, SDI requires additional permissions for all proposed events for 2026 listed below, and

WHEREAS, permission to hold all SDI events shall be subject to SDI providing a signed Hold Harmless Agreement as well as a Certificate of Insurance, per the liability coverage requirements as set forth in the City’s Code, and that said certificate shall be subject to the review and approval of the City’s Risk Manager, and

WHEREAS, upon written request from the City Clerk, SDI shall provide a copy of the signed hold harmless agreement and certificate of insurance from the vendors participating in the events below pursuant to the coverage requirements set forth in the City Code; and

WHEREAS, said certificates shall be subject to the review and approval of the City’s Risk Manager, and

WHEREAS, SDI shall also provide a complete list of all participating vendors for all events, which shall include the vendor name, business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number and email address.

**Event: Family Fun Night – Beechwood Road, Bank Street and Bank Street Parking Lot, Thursday, June 4, 2026, (No Rain Date) 4:00 pm – 8:00 pm (Set-up 12:00 pm, breakdown 9:00 pm).**

Permissions:

1. Live entertainment, placement of tables for downtown businesses and area nonprofits, and activities for children, including street chalk, music, face painters, etc. on Beechwood Road, Bank Street and Bank Street Parking Lot.
2. Closure of Beechwood Road from Union Place to Springfield Ave, Bank Street and Bank Street Parking Lot.
3. SDI shall be granted access to electrical power source at Lyric Park and Beechwood Road. *(Note each participating musician and/or deejay shall provide their own power source.)*
4. Placement of two (2) port-a-johns in the far eastern end of the Bank Street parking lot, not on the sidewalk *(delivery on Wednesday p.m., pick up Friday a.m.)*.
5. Placement of across-the-street banner on Springfield Avenue on May 4, 2026.
6. Placement of food trucks on Bank Street.

## 7. Placement of a petting zoo.

## Conditions:

1. If deemed required by the Parking Services Director, at least three weeks prior to the event, SDI shall comply as follows:
  - i. Arrange the total number of which and the total number of hours for which shall be determined by the Parking Services Director, the number of spaces to be cordoned off for the event, for which SDI shall be invoiced.
  - ii. Submit a written request regarding the number of barricades needed for the event.
2. At least three weeks prior to the event, SDI shall comply as follows:
  - i. Ensure that all participating vendors are registered with the Health Department and have obtained all necessary permits required by the Health Department for the handling of food.
  - ii. Applicant must provide valid rabies certifications and any other documentation required by the Health Department for the temporary installation of a petting zoo.
  - iii. Ensure that all participating vendors have obtained all necessary permits required by the Fire Department for use of propane, deep fat fryers and open flames and have the equipment inspected by the Fire Department.
  - iv. SDI shall forward a map depicting the placement of the vendors to the Fire Department for review and approval to address open-flame safety issues and concerns.
  - v. Arrange for the hiring of off-duty police officer(s), the total number of which and the total number of hours for which shall be determined by the Police Department, all for which SDI shall be invoiced.
3. At least three weeks in advance of the event date, SDI shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director of the Division of Engineering & Public Works in the Department of Community Services (“DPW Director”) as follows:
  - i. If deemed necessary by the Director of the Division of Engineering and Public Works in the Department of Community Services (“Division Director”), SDI shall arrange, at least one week prior to the event, for the hiring of Division of Public Works (DPW) worker(s), the number of which and for the total number of hours for which shall be determined by the Division Director, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
  - ii. Applicant shall coordinate with the Division Director the use of the electrical power source at Lyric Park and Beechwood Road. *(Note: participating musicians and/or deejays shall provide their own power source)*

## NEW

**EVENT:** **World Cup Watch Party – Bank Street Parking Lot – Thursday, June 11, 2026 and July 19, 2026 (No Rain Date) 3:00 pm – 6:00 pm (Set-up 1:00 pm, breakdown 7:00 pm).**

## Permissions:

1. Full use and closure of the entire Bank Street Parking Lot and Bank Street.
2. Placement of food trucks on Bank Street.
3. Beer and wine garden to be located in the Bank Street Parking Lot as per the attached map.

4. Live entertainment, placement of television screen and tables and chairs in the Bank Street Parking Lot.
5. Hang banner across Springfield Avenue from Bank of America to the Bassett Associates Building, beginning on or about May 11, 2026.
6. Access for SDI to the electrical outlets at Lyric Park. Additional generators as needed. *(Note: participating musicians and/or deejays shall provide their own power source)*
7. Port-A-Johns will be used and placed at the far western end of the Bank Street Parking Lot, not on the sidewalk.

Conditions:

1. At least three weeks prior to the event, SDI shall:
  - i. Submit a request to the Parking Services Director for the number of barricades needed for the event.
  - ii. Arrange the total number of which and the total number of hours for which shall be determined by the Parking Services Director, the number of spaces to be cordoned off for the event, for which SDI shall be invoiced.
  - iii. SDI shall forward a map depicting the placement of the vendors to the Fire Department for review and approval to address open-flame safety issues and concerns.
  - iv. Arrange for the hiring of at least four (4) off-duty police officer(s), the total number of which and the total number of hours for which shall be determined by the Police Department, all for which SDI shall be invoiced.
2. At least three weeks prior to the event, SDI shall comply as follows:
  - i. Ensure that all participating vendors are registered with the Health Department and have obtained all necessary permits required by the Health Department for the handling of food.
  - ii. Ensure that all participating vendors have obtained all necessary permits required by the Fire Department for use of propane, deep fat fryers and open flames and have the equipment inspected by the Fire Department.
3. At least three weeks in advance of the event, SDI shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director of Engineering and Public Works or his designee as follows:
  - i. Arrange for the hiring of at least one (1) DPW worker(s), the total number of which and the total number of hours for which shall be determined by the Director of Engineering and Public Works or his designee, for which SDI shall be invoiced.
  - ii. Arrange for the installation of temporary fencing around the Bank Street Lot.
  - iii. Use of the electrical power source at locations listed under "Permissions" for this event. *(Note: Participating musicians and/or deejays shall provide their own power source).*
4. SDI shall obtain a Social Affair Permit for the event from the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control in accordance with N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1.
5. The Company hired by Summit Downtown, Inc. for the serving of alcoholic beverages must abide by the following:
  - i. Provide an insurance certificate naming the City of Summit as additionally insured and evidencing both liquor liability and commercial general liability insurance coverage with limits not less than \$2 million aggregate each for the date of the event.

- ii. Verification that the individual being served is of the legal drinking and alcohol purchasing age of 21 years or older.
  - iii. Serve patrons responsibly so as not to overserve to the point of intoxication.
6. Permission to hold said event is subject to receiving, at least three weeks in advance, complete list of all participating vendors, which shall include the vendor business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number and email address.

**Event: Arts and Cars – Downtown Summit – Sunday, September 20, 2026 (No Rain Date)  
10:00 am – 4:00 pm (Set-up 7:00 am, breakdown 6:30 pm).**

Permissions:

1. Full use of Springfield Avenue between Maple Street and Summit Avenue, Bank Street including the entire Bank Street Parking Lot, Beechwood Road between Union Place and 300/400 Alleyway and Union Place between Maple Street and Summit Avenue.
  - i. Classic car show with cars to be parked on Union Place, Beechwood Road, Bank Street and the Bank Street Parking Lot and, if necessary, westerly on Springfield Avenue from Beechwood Road.
  - ii. Upper Beechwood will hold a stage running across the street beginning south of the alleyway behind Bank of America with the street below the stage empty of booths and vendors.
  - iii. Artist vendors to be located on both sides of Springfield Avenue between Beechwood Road and Summit Avenue and on upper Beechwood.
  - iv. Beer and wine garden to be located in the Bank Street Parking Lot as per the attached map.
  - v. Live music on Showmobile located at the intersection of Springfield Ave and Beechwood Rd, Deejay will be on Union Place in front of Train Station.
2. Hang banner across Springfield Avenue from Bank of America to the Bassett Associates Building, beginning on or about August 20, 2026.
3. Access for SDI to the electrical outlets on Beechwood Road, Lyric Park, and Summit Train Station. Additional generators as needed. *(Note: participating musicians and/or deejays shall provide their own power source)*
4. Port-A-Johns will be used and placed at the far end of the Bank Street Parking Lot, not on the sidewalk.

Conditions:

1. At least three weeks prior to the event, SDI shall:
  - i. Submit a request to the Parking Services Director for the number of barricades and parking spaces needed for the event which shall be determined by the Parking Services Director
  - ii. SDI shall forward a map depicting the placement of the vendors to the Fire Department for review and approval to address open-flame safety issues and concerns.
  - iii. Arrange for the hiring of at least four (4) off-duty police officer(s), the total number of which and the total number of hours for which shall be determined by the Police Department, all for which SDI shall be invoiced.
    - i.
2. At least three weeks prior to the event, SDI shall comply as follows:

- i. Ensure that all participating vendors are registered with the Health Department and have obtained all necessary permits required by the Health Department for the handling of food.
  - ii. Ensure that all participating vendors have obtained all necessary permits required by the Fire Department for use of propane, deep fat fryers and open flames and have the equipment inspected by the Fire Department.
3. At least three weeks in advance of the event, SDI shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director of Engineering and Public Works or his designee as follows:
  - iv. Arrange for the hiring of at least six (6) DPW worker(s), the total number of which and the total number of hours for which shall be determined by the Director of Engineering and Public Works or his designee, for which SDI shall be invoiced.
  - v. Arrange for the installation of temporary fencing around the Bank Street Lot.
  - vi. Use of the electrical power source at locations listed under “Permissions” for this event. *(Note: Participating musicians and/or deejays shall provide their own power source).*
4. SDI shall obtain a Social Affair Permit for the event from the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control in accordance with N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1.
5. The Company hired by Summit Downtown, Inc. for the serving of alcoholic beverages must abide by the following:
  - i. Provide an insurance certificate naming the City of Summit as additionally insured and evidencing both liquor liability and commercial general liability insurance coverage with limits not less than \$2 million aggregate each for the date of the event.
  - ii. Verification that the individual being served is of the legal drinking and alcohol purchasing age of 21 years or older.
  - iii. Serve patrons responsibly so as not to overserve to the point of intoxication.
6. Permission to hold said event is subject to receiving, at least three weeks in advance, complete list of all participating vendors, which shall include the vendor business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number and email address.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



**Police Department**  
CA - Safety & Health

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

**RESOLUTION (ID # 12435)**

DOC ID: 12435

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TO: Mayor and Common Council

FROM: Peters Ryan, Chief of Police

DATE: March 4, 2026

**SUMMARY**

Springfield Ave

**BARRICADE**

DJ MR. SOCKS

Jammin' Jamie

Eyes of the Wild

Mr. Magico

Eyes of the Wild  
Cotton Candy

Photo Booth

Sponsor #3

Sponsor #4

Sponsor #1

Sponsor #2

JD Kettle Corn

DTS Buz #1

DTS Buz #2

DTS Buz #3

DTS Buz #4

DTS Buz #5

JAG Therapy

RC CARS

Mini Golf®

RC CARS

Mini Golf®

RC CARS

Mini Golf®

RC CARS

Mini Golf®

Sponsor #1

Sponsor #2

Sponsor #3

Sponsor #4

Sponsor #5

Sponsor #6

Sponsor #7

Sponsor #8

Sponsor #9

Sponsor #10

Sponsor #11

Sponsor #12

Sponsor #13

Sponsor #14

Sponsor #15

Sponsor #16

Sponsor #17

Sponsor #18

Sponsor #19

Sponsor #20

Sponsor #21

Sponsor #22

Sponsor #23

Sponsor #24

Sponsor #25

Sponsor #26

Sponsor #27

Sponsor #28

Sponsor #29

Sponsor #30

**BANK ST LOT**

NJ BUBBLES + CONNECTION

RED VALLEY RANCH PETTING ZOO

Porta Potties

Mobile X Gaming

YMCA

SPL

Puras Palettas

Pretzel Boy

Food Truck #3

Pizza Vita

Bank St

**Food Truck Alley**

Beechwood Rd

BARRICADE

**BARRICADE**

Springfield Ave

11.A.1.b

**EVENT:  
BANK ST. WELCOMES  
THE WORLD**



Bank St

Beechwood Rd

Attachment: World Cup Watch Party (Bank St.) Map

657

Packet Pg. 97

Union Pl

Union Pl

Resolution (ID # 12465)  
April 7, 2026

**GRANT PERMISSION AND SET FORTH CONDITIONS - SUMMIT PUBLIC SCHOOLS -  
LAWTON C. JOHNSON SUMMIT MIDDLE SCHOOL AND SUMMIT HIGH SCHOOL  
GRADUATIONS**

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, Summit Public Schools (“the Applicant”) requires additional permissions for their Middle School and High School Graduation Ceremonies.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

**Event: Summit Public Schools Graduation Ceremonies – Investor’s Bank Field (Set-up 6:00 am, breakdown 8:30 pm).**

- **Middle School Graduation – Wednesday, June 17, 2026 5:30 pm**
- **High School Graduation - Thursday, June 18, 2026 6:00 pm**

That in conjunction with the above listed Summit Public Schools Graduation Ceremonies, the following permission(s) is (are) granted or condition(s) imposed:

Permissions:

1. Use of Tatlock /Investor’s Bank Field on the dates and times set forth above.
2. Use of amplification for announcements and music.
3. Use of the Showmobile.
4. Waiver of fees for Showmobile and escrow deposit.

Conditions:

1. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Applicant is using Investor’s Bank Field and will not adversely affect the safety and general welfare of the public.
2. At the discretion of the Police Department, at least two weeks in advance of the event, the Applicant shall arrange for the placement of “No Parking” signs and the hiring of at least four (4) off-duty police officer(s) for each event, the total number of which and the total number of hours shall be determined by the Police Chief and/or his designee, all for which the Applicant shall be invoiced.
3. Permission to hold said event shall be subject to receiving a signed hold harmless agreement and the insurance certificate meeting the City’s liability requirements, as set forth in the City Code or by the City’s Risk Manager.
4. The Applicant shall provide to the City Clerk and the Chief of Police, at least two weeks in advance of the event, the name and phone number of the person(s) in charge who shall be present for the duration of the event, in case of an emergency.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

Resolution (ID # 12466)  
April 7, 2026

**GRANT PERMISSION & SET FORTH CONDITIONS - MONASTERY OF OUR LADY OF THE  
ROSARY CORPUS CHRISTI PROCESSION**

WHEREAS, the Monastery of Our Lady of the Rosary requests permission to hold their Corpus Christi Procession in the City of Summit, using various sidewalks along the downtown, and

WHEREAS, in addition to meeting all the conditions of Section 12-1 of the Code, Rules and Regulations for Use of Public Property, the Monastery of Our Lady of the Rosary requires additional permissions for its use of the downtown sidewalks as follows:

**Event: Monastery of Our Lady of the Rosary – Corpus Christi Procession -  
Downtown Sidewalks - Sunday, June 7, 2026 - 4:20 pm – 5:30 pm.**

That in conjunction with the Corpus Christi Procession using various sidewalks in the Summit Downtown, to be held on Sunday, June 7, 2026, the following permission(s) is (are) granted or condition(s) imposed:

1. Applicant is responsible for removing any litter and waste generated from the event.
2. Permission to hold said event is subject to receiving the Hold Harmless Agreement and insurance certificate meeting the City's requirements, as set forth in the ordinance and application.
3. At least two weeks in advance of the event date, the Monastery of Our Lady of the Rosary shall provide emergency contact information to the Office of the City Clerk and to the Summit Police Department of an individual(s) who will be present at the event for the duration of the event.
4. At least one week in advance of the event date, the Monastery of Our Lady of the Rosary shall provide the Summit Police Department the number of individuals expected to participate in the event.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

Resolution (ID # 12462)  
April 7, 2026

**AUTHORIZE PERFORMANCE BOND RELEASE - 30 WOODLAND AVENUE PB-24-273**

WHEREAS, the Director of the Division of Engineering & Public Works (“Director”) advises that the applicant, Xin Dang & Yu-Lan Ying (“the Applicant”), for the project at 30 Woodland Ave. (PB-24-273), has requested a full release of the remaining performance bond guarantee, and

WHEREAS, the Director further advises that based on a review of the file, and confirmation from the Board Engineer, all requirements have been satisfactorily completed, and, therefore, recommends the full release of the remaining performance bond guarantee, plus any accrued interest at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That in accordance with the Director’s recommendation, the Chief Financial Officer be and she is hereby authorized to release the remaining performance bond guarantee, plus any accrued interest, to the Applicant and for the amount listed below:

<u>Name/Address</u>	<u>Application #</u>	<u>Return Amount</u>
Xin Dang & Yu-Lan Ying 30 Woodland Avenue Summit, NJ 07901	PB-24-273	\$6,000.00 <i>plus accrued interest</i>

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



**Community Service Department (DCS)**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12462)**

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DOC ID: 12462

TO: Mayor and Common Council

FROM: Augusto Dal'Maso, Land Use Manager

DATE: March 3, 2026

**SUMMARY**

The Applicant has requested a full release of the performance bond guarantee for their project at 30 Woodland Avenue.

Based on a review of the file and confirmation from the Board Engineer that all work has been completed in a satisfactory manner, I recommend the full release of the performance bond guarantee at this time.

The applicant originally posted:

- Cash in the amount of \$6,000.00 to cover the entire performance guarantee.

The release of this payment should also include any interest accrued. The check should be sent to:

Xin Dang & Yu-Lan Ying  
30 Woodland Avenue  
Summit, NJ 07901

Resolution (ID # 12463)  
April 7, 2026

**AUTHORIZE REFUND - STORM SEWER CONNECTION REFUNDABLE DEPOSIT - 7  
RAMSEY DRIVE**

WHEREAS, the Assistant City Engineer advises that Engineering Permit #21-235 was issued for the connection of a private storm sewer pipe to a city-owned and maintained storm sewer main in the roadway for the property known as 7 Ramsey Drive, and

WHEREAS, the Assistant City Engineer further advises that the work associated with the permit has been completed and satisfactorily inspected, and, therefore, recommends that the deposit in the amount of \$500.00 be refunded.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Chief Financial Officer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Matt & Melissa Cooper 7 Ramsey Drive Summit NJ, 07901	#21-235	\$500.00

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Tuesday evening, April 7, 2026.

City Clerk



**DCS - Engineering Division**  
CA - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12463)**

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DOC ID: 12463

TO: Mayor and Common Council  
FROM: Kirolos Salama, Engineering Assistant  
DATE: March 4, 2026

Engineering Permit 21-235 was received for the renovation and addition to the existing dwelling at the property known as 7 Ramsey Drive. The project has been completed by the applicant.

The project involved a direct connection to the City-owned storm sewer, which incurred a refundable deposit of \$500.00 which was paid by the applicant via check #3163, dated 02/01/2022. At this time, we request that the deposit of \$500.00 be refunded to applicant of record who made the payment.

The \$500.00 refund can be released to:

Matt & Melissa Cooper  
7 Ramsey Drive,  
Summit NJ, 07901

Resolution (ID # 12472)  
April 7, 2026

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - USE OF SIDEWALK,  
ALL MY FRIENDS, LLC, T/A SUMMIT HOUSE RESTAURANT, BAR BACOA RESTAURANT  
AND THE OMAKASE PROJECT**

WHEREAS, All My Friends, LLC, t/a Summit House Restaurant, Bar Bacoa Restaurant and The Omakase Project has submitted an application to operate a sidewalk café, and

WHEREAS, as a liquor license holder, it is necessary for All My Friends, LLC, t/a Summit House Restaurant, Bar Bacoa Restaurant and The Omakase Project to sign a license agreement with the City of Summit to extend its liquor license premises to the area in front of the restaurant.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to sign a license agreement with All My Friends, LLC, t/a Summit House Restaurant, Bar Bacoa Restaurant and The Omakase Project, pursuant to Chapter III, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor’s property consisting of the sidewalk area abutting premises located at 395 Springfield Avenue, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-003-007 (the “Sidewalk Café License”), at the annual charge, based on the total number of seats, in accordance with the City’s existing Sidewalk Café fee structure in the amount of \$485.00, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan.
2. That proof of a \$1 million liquor liability policy shall be provided.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, April 7, 2026.

City Clerk



City Clerk's Office  
CA - Law & Labor

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12472)**

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DOC ID: 12472

TO: Mayor and Common Council  
FROM: Sarna Nicole, Deputy City Clerk  
DATE: March 12, 2026

The applicant has submitted an application to the City Clerk's Office to operate a sidewalk café. The applicant is a liquor license holder and it is necessary to sign a lease agreement with the City of Summit to allow for the applicant to extend their liquor license premises to the area in front of the restaurant in order to serve alcohol.

There is an annual change for this particular use which is based on a per table fee structure for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan and proof of a \$1 million liquor liability policy.

I recommend this resolution be presented at the April 7, 2026 meeting.

**2026 LICENSE AGREEMENT**

This LICENSE AGREEMENT (the "Agreement") made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 (the "Licensor"), and ALL MY FRIENDS, LLC, t/a SUMMIT HOUSE RESTAURANT, BAR BACOA RESTAURANT & THE OMAKASE PROJECT, having an address at 395 Springfield Avenue., Summit, NJ 07901 (the "Licensee").

WITNESSETH:

1. Licensor hereby gives to Licensee a license to use for purposes only of the sale of alcoholic beverages for consumption, that certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 395 Springfield Avenue, and designated as Lot 8 in Block 1908 on the municipal tax map, as more particularly described in the application filed by Licensee with Licensor for the Place-to-Place Transfer/Expansion of Premises of Plenary Retail Consumption License No. 2018-33-003-007 (the "Sidewalk Café License"), and in the Resolution approving such Place-to-Place Transfer/Expansion of Premises of the Sidewalk Café License duly adopted by the Common Council of Licensor at a regular meeting held on November 7, 2018 (the "Licensed Property"), at the annual charge or compensation of \$345.00, payable in advance, for a term commensurate with the period for which the 2026 Sidewalk Café License is issued.

2. If such charge or compensation shall be in arrears or unpaid for ten (10) days after the due date thereof as aforesaid, or if default shall be made in any of the conditions or agreements herein contained on behalf of Licensee to be kept or performed, this license shall, at the option of Licensor, terminate ten (10) days after the notice of such election sent by mail to Licensee addressed either to the Licensed Property or to any other address known to Licensor.

3. On the termination of this License, Licensee shall remove all objects placed on the Licensed Property and leave same in a condition satisfactory to Licensor, and in default thereof, Licensor may do the same at the cost and expense of Licensee, which Licensee agrees to pay upon presentation of a bill therefor; and on such termination it shall be lawful for Licensor to re-enter upon the Licensed Property, to have, repossess and enjoy the same again.

4. Licensee agrees that the payment of the aforesaid charge or compensation shall not in any way restrict the right of Licensor to terminate this Agreement as herein provided, nor be construed as establishing any term during which the Agreement is to continue.

5. Licensee agrees that no furniture, equipment or structures of any type, except as accessory and incidental to the use described in paragraph 1 hereof, shall be placed or erected on the Licensed Property, and that Licensee shall keep the Licensed Property at all times in a clean and sightly condition to the full satisfaction of Licensor, and allow no accumulation of garbage or debris anywhere on the Licensed Property.

6. Licensee agrees to comply with all applicable municipal, county, state and federal laws, ordinances, rules, regulations and directives, as well as the conditions and requirements of the License, if any. Licensee shall, at its own cost and expense, obtain all licenses, permits or other governmental approvals necessary for the use of the Licensed Property.

Attachment: Sidewalk Cafe Lease Agreement - All My Friends - Summit House Restaurant 2026 (12472 : Authorize Execution of Annual License

7. Licensee shall assume all risks of and liability for, and shall indemnify, defend, protect and save harmless, and hereby releases Licensor and each and every of its officers, agents, servants, and employees, and its successors and assigns, of, from and against any and all liability, losses, injuries, deaths, damages, claims, demands, suits, actions, fees, costs, charges or judgments which may in any manner arise out of, or result from any use and occupancy of the Licensed Property during the term of this Agreement, whether occasioned by Licensee, or any employee, Licensee, invitee or agent of Licensee, or by Licensor or its employees or any other person or persons. This obligation shall survive the termination of this Agreement.

8. Licensor reserves to itself the right to use the Licensed Property for any maintenance and construction work required by it during the term hereof, to the same extent as if this Agreement was not made, and Licensor shall not be held liable for any damage done.

9. The license herein given is subject and subordinate to any and all easements, rights, privileges, or other grants of whatever nature heretofore given by Licensor or otherwise created, which now exist and which affect the Licensed Property, such as, but not limited to, streets, roadways, underground conduits, gas mains, sewers, pipes, sidewalks, or rights-of-way.

10. Licensee shall have no right to assign or transfer the license herein granted to any other party.

**IN WITNESS WHEREOF**, Licensor and Licensee have caused this Agreement to be executed and attested by the proper corporate officers on the day and year first above written.

ATTEST:

**CITY OF SUMMIT**

\_\_\_\_\_  
Rosalia M. Licatese, City Clerk

By: \_\_\_\_\_  
Dr. Elizabeth Fagan, Mayor

**ALL MY FRIENDS, LLC t/a SUMMIT  
HOUSE RESTAURANT, BAR BACOA  
RESTAURANT & THE OMAKASE  
PROJECT**

ATTEST:

By: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

By: \_\_\_\_\_  
*Signature*

Attachment: Sidewalk Cafe Lease Agreement - All My Friends - Summit House Restaurant 2026 (12472 : Authorize Execution of Annual License

Resolution (ID # 12470)  
April 7, 2026

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - USE OF SIDEWALK,  
SELECT RESTAURANTS, INC.**

WHEREAS, Select Restaurants, Inc. t/a Winberie's Restaurant and Bar, ("Winberie's") has submitted an application to operate a sidewalk café, and

WHEREAS, as a liquor license holder, it is necessary for Select Restaurants, Inc., t/a Winberie's Restaurant and Bar to sign a license agreement with the City of Summit to extend its liquor license premises to the area in front of the restaurant.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to sign a license agreement with Select Restaurants, Inc. t/a Winberie's Restaurant and Bar, pursuant to Chapter III, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 2 Kent Place Boulevard, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-013-005 (the "Sidewalk Café License"), at the annual charge, based on the total number of seats in accordance with the City's existing Sidewalk Café fee structure, in the amount of \$485.00, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan.
2. That proof of a \$1 million liquor liability policy shall be provided.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at regular meeting held on Tuesday, April 7, 2026.

City Clerk



City Clerk's Office  
CA - Law & Labor

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12470)**

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DOC ID: 12470

TO: Mayor and Common Council  
FROM: Sarna Nicole, Deputy City Clerk  
DATE: March 12, 2026

The applicant has submitted an application to the City Clerk's Office to operate a sidewalk café. The applicant is a liquor license holder and it is necessary to sign a lease agreement with the City of Summit to allow for the applicant to extend their liquor license premises to the area in front of the restaurant in order to serve alcohol.

There is an annual change for this particular use which is based on a per table fee structure for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan and proof of a \$1 million liquor liability policy.

I recommend this resolution be presented at the April 7, 2026 meeting.

## 2026 LICENSE AGREEMENT

This LICENSE AGREEMENT (the "Agreement") made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 (the "Licensor"), and SELECT RESTAURANTS, INC. T/A WINBERIE'S RESTAURANT AND BAR, a corporation, having an address at One Chagrin Highlands, 2000 Auburn Drive, Cleveland, Ohio, 44122 (the "Licensee").

### WITNESSETH:

1. Licensor hereby gives to Licensee a license to use for purposes only of the sale of alcoholic beverages for consumption, that certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 2 Kent Place Boulevard, and designated as Lot 18 in Block 1912 on the municipal tax map, as more particularly described in the application filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-013-005 (the "Sidewalk Café License"), and in the Resolution approving such Place-to-Place Transfer of the Sidewalk Café License duly adopted by the Common Council of Licensor at a regular meeting held on October 5, 1999 (the "Licensed Property"), at the annual charge or compensation of \$485.00, payable in advance, for a term commensurate with the period for which the 2026 Sidewalk Café License is issued.

2. If such charge or compensation shall be in arrears or unpaid for ten (10) days after the due date thereof as aforesaid, or if default shall be made in any of the conditions or agreements herein contained on behalf of Licensee to be kept or performed, this license shall, at the option of Licensor, terminate ten (10) days after the notice of such election sent by mail to Licensee addressed either to the Licensed Property or to any other address known to Licensor.

3. On the termination of this License, Licensee shall remove all objects placed on the Licensed Property and leave same in a condition satisfactory to Licensor, and in default thereof, Licensor may do the same at the cost and expense of Licensee, which Licensee agrees to pay upon presentation of a bill therefor; and on such termination it shall be lawful for Licensor to re-enter upon the Licensed Property, to have, repossess and enjoy the same again.

4. Licensee agrees that the payment of the aforesaid charge or compensation shall not in any way restrict the right of Licensor to terminate this Agreement as herein provided, nor be construed as establishing any term during which the Agreement is to continue.

5. Licensee agrees that no furniture, equipment or structures of any type, except as accessory and incidental to the use described in paragraph 1 hereof, shall be placed or erected on the Licensed Property, and that Licensee shall keep the Licensed Property at all times in a clean and sightly condition to the full satisfaction of Licensor, and allow no accumulation of garbage or debris anywhere on the Licensed Property.

6. Licensee agrees to comply with all applicable municipal, county, state and federal laws, ordinances, rules, regulations and directives, as well as the conditions and requirements of the License, if any. Licensee shall, at its own cost and expense, obtain all licenses, permits or other governmental approvals necessary for the use of the Licensed Property.

7. Licensee shall assume all risks of and liability for, and shall indemnify, defend, protect and save harmless, and hereby releases Licensor and each and every of its officers, agents, servants, and employees, and its successors and assigns, of, from and against any and all liability, losses, injuries, deaths, damages, claims, demands, suits, actions, fees, costs, charges or judgments which may in any manner arise out of, or result from any use and occupancy of the Licensed Property during the term of this Agreement, whether occasioned by Licensee, or any employee, Licensee, invitee or agent of Licensee, or by Licensor or its employees or any other person or persons. This obligation shall survive the termination of this Agreement.

8. Licensor reserves to itself the right to use the Licensed Property for any maintenance and construction work required by it during the term hereof, to the same extent as if this Agreement was not made, and Licensor shall not be held liable for any damage done.

9. The license herein given is subject and subordinate to any and all easements, rights, privileges, or other grants of whatever nature heretofore given by Licensor or otherwise created, which now exist and which affect the Licensed Property, such as, but not limited to, streets, roadways, underground conduits, gas mains, sewers, pipes, sidewalks, or rights-of-way.

10. Licensee shall have no right to assign or transfer the license herein granted to any other party.

**IN WITNESS WHEREOF**, Licensor and Licensee have caused this Agreement to be executed and attested by the proper corporate officers on the day and year first above written.

ATTEST:

**CITY OF SUMMIT**

\_\_\_\_\_  
Rosalia M. Licatese, City Clerk

By: \_\_\_\_\_  
Dr. Elizabeth Fagan, Mayor

**SELECT RESTARUANTS, INC., T/A  
WINBERIE'S RESTAURANT AND BAR**

ATTEST:

By: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

By: \_\_\_\_\_  
*Signature*

Attachment: Sidewalk Cafe Lease Agreement Select Restaurants - Winberies 2026 (12470 : Authorize Execution of Annual License Agreement -



Resolution (ID # 12471)  
April 7, 2026

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - THE OFFICE OF  
SUMMIT, LLC D/B/A THE OFFICE TAVERN GRILL**

WHEREAS, The Office of Summit, LLC DBA The Office Tavern Grill, (“The Office”) has submitted an application to operate a sidewalk café, and

WHEREAS, as a liquor license holder, it is necessary for The Office of Summit, LLC DBA The Office Tavern Grill to sign a license agreement with the City of Summit to extend its liquor license premises to the proposed sidewalk café area.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to sign a license agreement with The Office of Summit, LLC, pursuant to Chapter III, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor’s property consisting of the sidewalk area abutting premises d/b/a The Office Tavern Grill located at 61 Union Place, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-016-015 (the “Sidewalk Café License at the annual charge, based on the total number of seats in accordance with the City’s existing Sidewalk Café fee structure, in the amount of \$485.00, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan.
2. That proof of a \$1 million liquor liability policy shall be provided.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



City Clerk's Office  
CA - Law & Labor

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12471)**

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DOC ID: 12471

TO: Mayor and Common Council  
FROM: Sarna Nicole, Deputy City Clerk  
DATE: March 12, 2026

The applicant has submitted an application to the City Clerk's Office to operate a sidewalk café. The applicant is a liquor license holder and it is necessary to sign a lease agreement with the City of Summit to allow for the applicant to extend their liquor license premises to the area in front of the restaurant in order to serve alcohol.

There is an annual change for this particular use which is based on a per table fee structure for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan and proof of a \$1 million liquor liability policy.

I recommend this resolution be presented at the April 7, 2026 meeting

## 2026 LICENSE AGREEMENT

This LICENSE AGREEMENT (the "Agreement") made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 (the "Licensor"), and THE OFFICE OF SUMMIT, LLC D/B/A THE OFFICE TAVERN GRILL, a corporation, having an address at 25 Washington Street., Morristown, NJ 07860 (the "Licensee").

### WITNESSETH:

1. Licensor hereby gives to Licensee a license to use for purposes only of the sale of alcoholic beverages for consumption, that certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 61 Union Place, and designated as Lot 10 in Block 2704 on the municipal tax map, as more particularly described in the application filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-016-015 (the "Sidewalk Café License"), and in the Resolution approving such Place-to-Place Transfer of the Sidewalk Café License duly adopted by the Common Council of Licensor at a regular meeting held on October 5, 1999 (the "Licensed Property"), at the annual charge or compensation of \$485.00, payable in advance, for a term commensurate with the period for which the 2026 Sidewalk Café License is issued.

2. If such charge or compensation shall be in arrears or unpaid for ten (10) days after the due date thereof as aforesaid, or if default shall be made in any of the conditions or agreements herein contained on behalf of Licensee to be kept or performed, this license shall, at the option of Licensor, terminate ten (10) days after the notice of such election sent by mail to Licensee addressed either to the Licensed Property or to any other address known to Licensor.

3. On the termination of this License, Licensee shall remove all objects placed on the Licensed Property and leave same in a condition satisfactory to Licensor, and in default thereof, Licensor may do the same at the cost and expense of Licensee, which Licensee agrees to pay upon presentation of a bill therefor; and on such termination it shall be lawful for Licensor to re-enter upon the Licensed Property, to have, repossess and enjoy the same again.

4. Licensee agrees that the payment of the aforesaid charge or compensation shall not in any way restrict the right of Licensor to terminate this Agreement as herein provided, nor be construed as establishing any term during which the Agreement is to continue.

5. Licensee agrees that no furniture, equipment or structures of any type, except as accessory and incidental to the use described in paragraph 1 hereof, shall be placed or erected on the Licensed Property, and that Licensee shall keep the Licensed Property at all times in a clean and sightly condition to the full satisfaction of Licensor, and allow no accumulation of garbage or debris anywhere on the Licensed Property.

6. Licensee agrees to comply with all applicable municipal, county, state and federal laws, ordinances, rules, regulations and directives, as well as the conditions and requirements of the License, if any. Licensee shall, at its own cost and expense, obtain all licenses, permits or other governmental approvals necessary for the use of the Licensed Property.

7. Licensee shall assume all risks of and liability for, and shall indemnify, defend, protect and save harmless, and hereby releases Licensor and each and every of its officers, agents, servants, and employees, and its successors and assigns, of, from and against any and all liability, losses, injuries, deaths, damages, claims, demands, suits, actions, fees, costs, charges or judgments which may in any manner arise out of, or result from any use and occupancy of the Licensed Property during the term of this Agreement, whether occasioned by Licensee, or any employee, Licensee, invitee or agent of Licensee, or by Licensor or its employees or any other person or persons. This obligation shall survive the termination of this Agreement.

8. Licensor reserves to itself the right to use the Licensed Property for any maintenance and construction work required by it during the term hereof, to the same extent as if this Agreement was not made, and Licensor shall not be held liable for any damage done.

9. The license herein given is subject and subordinate to any and all easements, rights, privileges, or other grants of whatever nature heretofore given by Licensor or otherwise created, which now exist and which affect the Licensed Property, such as, but not limited to, streets, roadways, underground conduits, gas mains, sewers, pipes, sidewalks, or rights-of-way.

10. Licensee shall have no right to assign or transfer the license herein granted to any other party.

**IN WITNESS WHEREOF**, Licensor and Licensee have caused this Agreement to be executed and attested by the proper corporate officers on the day and year first above written.

ATTEST:

**CITY OF SUMMIT**

\_\_\_\_\_  
Rosalia M. Licatase, City Clerk

By: \_\_\_\_\_  
Dr. Elizabeth Fagan, Mayor

**THE OFFICE OF SUMMIT, LLC  
dba THE OFFICE TAVERN GRILL**

ATTEST:

By: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

By: \_\_\_\_\_  
*Signature*



Resolution (ID # 12476)  
April 7, 2026

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - THE OFFICE OF  
SUMMIT, LLC D/B/A PIATTINO NEIGHBORHOOD GRILL**

WHEREAS, The Office of Summit, LLC., DBA Piattino, has submitted an application to operate a sidewalk café at 67-71 Union Place, and

WHEREAS, as a liquor license holder, it is necessary for The Office of Summit, LLC to sign a license agreement with the City of Summit to extend its liquor license premises onto the sidewalk at 67-71 Union Place.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to sign a lease/license with The Office of Summit, LLC, pursuant to Chapter III, Section 3-1, Consumption of Alcoholic beverages in public streets or public places, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor's property consisting of the sidewalk area abutting premises d/b/a Piattino, located at 67-71 Union Place, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-016-015 (the "Sidewalk Café License"), at the annual charge based on the total number of seats, in accordance with the City's existing Sidewalk Café fee structure, in the amount of \$345.00, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan.

2. That proof of a \$1 million liquor liability policy shall be provided.

Dated: April 7, 2026

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk



City Clerk's Office  
CA - Law & Labor

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12476)**

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DOC ID: 12476

TO: Mayor and Common Council  
FROM: Sarna Nicole, Deputy City Clerk  
DATE: March 17, 2026

The applicant has submitted an application to the City Clerk's Office to operate a sidewalk café. The applicant is a liquor license holder and it is necessary to sign a lease agreement with the City of Summit to allow for the applicant to extend their liquor license premises to the area in front of the restaurant in order to serve alcohol.

There is an annual change for this particular use which is based on a per table fee structure for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2026 Sidewalk Café plan and proof of a \$1 million liquor liability policy.

I recommend this resolution be presented at the April 7, 2026 meeting.

## 2026 LICENSE AGREEMENT

This LICENSE AGREEMENT (the "Agreement") made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 (the "Licensor"), and THE OFFICE OF SUMMIT, LLC D/B/A PIATTINO NEIGHBORHOOD BISTRO, a New Jersey corporation, having an address at 25 Washington Street, Morristown, NJ 07960 (the "Licensee").

### WITNESSETH:

1. Licensor hereby gives to Licensee a license to use for purposes only of the sale of alcoholic beverages for consumption, that certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 67-71 Union Place, and designated as Lot 11 in Block 2704 on the municipal tax map, as more particularly described in the application filed by Licensee with Licensor for the Place-to-Place Transfer/Expansion of Premises of Plenary Retail Consumption License No. 2018-33-016-015 (the "Sidewalk Café License"), and in the Resolution approving such Place-to-Place Transfer/Expansion of Premises of the Sidewalk Café License duly adopted by the Common Council of Licensor at a regular meeting held on September 8, 2015 (the "Licensed Property"), at the annual charge or compensation of \$345.00, payable in advance, for a term commensurate with the period for which the 2026 Sidewalk Café License is issued.

2. If such charge or compensation shall be in arrears or unpaid for ten (10) days after the due date thereof as aforesaid, or if default shall be made in any of the conditions or agreements herein contained on behalf of Licensee to be kept or performed, this license shall, at the option of Licensor, terminate ten (10) days after the notice of such election sent by mail to Licensee addressed either to the Licensed Property or to any other address known to Licensor.

3. On the termination of this License, Licensee shall remove all objects placed on the Licensed Property and leave same in a condition satisfactory to Licensor, and in default thereof, Licensor may do the same at the cost and expense of Licensee, which Licensee agrees to pay upon presentation of a bill therefor; and on such termination it shall be lawful for Licensor to re-enter upon the Licensed Property, to have, repossess and enjoy the same again.

4. Licensee agrees that the payment of the aforesaid charge or compensation shall not in any way restrict the right of Licensor to terminate this Agreement as herein provided, nor be construed as establishing any term during which the Agreement is to continue.

5. Licensee agrees that no furniture, equipment or structures of any type, except as accessory and incidental to the use described in paragraph 1 hereof, shall be placed or erected on the Licensed Property, and that Licensee shall keep the Licensed Property at all times in a clean and sightly condition to the full satisfaction of Licensor, and allow no accumulation of garbage or debris anywhere on the Licensed Property.

6. Licensee agrees to comply with all applicable municipal, county, state and federal laws, ordinances, rules, regulations and directives, as well as the conditions and requirements of the License, if any. Licensee shall, at its own cost and expense, obtain all licenses, permits or other governmental approvals necessary for the use of the Licensed Property.

7. Licensee shall assume all risks of and liability for, and shall indemnify, defend, protect and save harmless, and hereby releases Licensor and each and every of its officers, agents, servants, and employees, and its successors and assigns, of, from and against any and all liability, losses, injuries, deaths, damages, claims, demands, suits, actions, fees, costs, charges or judgments which may in any manner arise out of, or result from any use and occupancy of the Licensed Property during the term of this Agreement, whether occasioned by Licensee, or any employee, Licensee, invitee or agent of Licensee, or by Licensor or its employees or any other person or persons. This obligation shall survive the termination of this Agreement.

8. Licensor reserves to itself the right to use the Licensed Property for any maintenance and construction work required by it during the term hereof, to the same extent as if this Agreement was not made, and Licensor shall not be held liable for any damage done.

9. The license herein given is subject and subordinate to any and all easements, rights, privileges, or other grants of whatever nature heretofore given by Licensor or otherwise created, which now exist and which affect the Licensed Property, such as, but not limited to, streets, roadways, underground conduits, gas mains, sewers, pipes, sidewalks, or rights-of-way.

10. Licensee shall have no right to assign or transfer the license herein granted to any other party.

**IN WITNESS WHEREOF**, Licensor and Licensee have caused this Agreement to be executed and attested by the proper corporate officers on the day and year first above written.

ATTEST:

**CITY OF SUMMIT**

\_\_\_\_\_  
Rosalia M. Licatese, City Clerk

By: \_\_\_\_\_  
Dr. Elizabeth Fagan, Mayor

**THE OFFICE OF SUMMIT, LLC dba  
PIATTINO NEIGHBORHOOD BISTRO**

ATTEST:

By: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

By: \_\_\_\_\_  
*Signature*

Attachment: Sidewalk Cafe Lease Agreement - Piattino Neighborhood Bistro 2026 (12476 : Authorize Execution of Annual License Agreement -

Resolution (ID # 12482)  
April 7, 2026

**ACCEPT DONATION OF MEMORIAL BENCH AT MEMORIAL FIELD - JUSTIN  
GINGELESKIE**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

The City of Summit does hereby accept a monetary donation from Margot Beiret in the amount of \$1,500.00, which will be used to purchase a bench for placement at Memorial Field, which will be dedicated to the memory of long time Summit resident Justin Gingeleskie.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening,

City Clerk



Department of Community Programs  
CA - Community Programs & Parking Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

## RESOLUTION (ID # 12482)

DOC ID: 12482

TO: Mayor and Common Council  
FROM: Mark Ozoroski, Director - DCP  
DATE: March 18, 2026

### SUMMARY

Margot Beiret wishes to donate funds towards the purchase of a commemorative bench dedicated to Summit resident and friend, Justin Gingeleskie, who passed away in January 2026.

The bench will be placed at Memorial Field nearby the baseball diamond closest to Ashland Avenue.

The Department of Community Programs recommends accepting the donation and will take the necessary steps to purchase the bench and have it placed at Memorial Field as described above.



### Summit Community Programs

100 Morris Avenue  
Summit, NJ 7901

908-277-2932  
DGuidaJr@cityofsummit.org  
<https://summitcommunityprograms.com/>

### Registration/Payment Receipt

03/19/2026 12:21 PM

**Account Information**

Margo Bieret

Summit, NJ 07901

**Payment**

Credit/Debit

\$1,500.00

**Item**

**Amount Paid**

Margo Bieret for Memorial Benches Memorial Field Bench

\$1,500.00

**Subtotal**

\$1,500.00

**Total Payment**

\$1,500.00

**Prompt(s)**

**Line 1 For Bench (Margo Bieret)** In Loving Memory of Justin Gingeleskie

**Line 2 For Bench (Margo Bieret)** Devoted husband, loving father, caring brother, and cherished neighbor.

**Line 3 Bench (Margo Bieret)** His kindness and warmth enriched our Summit community.

**Specific Location for Bench (Margo Bieret)** Memorial Field under big beautiful tree across from Oak Knoll

Attachment: Gingeleskie Receipt and Inscription (12482 : Gingeleskie Bench Donation)

Resolution (ID # 12481)  
April 7, 2026

**ACCEPT DONATION OF MEMORIAL BENCH AT MEMORIAL FIELD - JON KENYON**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

The City of Summit does hereby accept a monetary donation from Cici Kenyon in the amount of \$1,500.00, which will be used to purchase a bench for placement at Memorial Field, which will be dedicated to the memory of long time Summit resident Jon Kenyon.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening,

City Clerk



Department of Community Programs  
CA - Community Programs & Parking Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12481)**

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DOC ID: 12481

TO: Mayor and Common Council  
FROM: Mark Ozoroski, Director - DCP  
DATE: March 18, 2026

**SUMMARY**

The Kenyon family wishes to donate funds towards the purchase of a commemorative bench dedicated to Summit resident and friend, Jon Kenyon, who passed away in January 2026.

The bench will be placed at Memorial Field adjacent to Parkview Terrace overlooking the soccer field.

The Department of Community Programs recommends accepting the donation and will take the necessary steps to purchase the bench and have it placed at Memorial Field as described above.



### Summit Community Programs

100 Morris Avenue  
Summit, NJ 7901

908-277-2932  
DGuidaJr@cityofsummit.org  
<https://summitcommunityprograms.com/>

### Registration/Payment Receipt

03/20/2026 04:10 PM

**Account Information**  
Ceci kenyon

**Payment**  
Credit/Debit

\$1,500.00

**Received By**  
David Guida at Summit Community Center

Summit, NJ 07901

Item	Amount Paid
Ceci kenyon for Memorial Benches Memorial Field Bench	\$1,500.00
<b>Subtotal</b>	<b>\$1,500.00</b>
<b>Total Payment</b>	<b>\$1,500.00</b>

**Prompt(s)**

Line 1 For Bench (Ceci kenyon) TBA

Line 2 For Bench (Ceci kenyon) TBA

Line 3 Bench (Ceci kenyon) TBA

Specific Location for Bench (Ceci kenyon) BY memorial on parkview at house #10

Attachment: Kenyon - Memorial Bench Receiptr 3-20-26 (12481 : Kenyon Bench Donation)

Resolution (ID # 12480)  
April 7, 2026

**ACCEPT DONATION OF MEMORIAL BENCH AT MEMORIAL FIELD - JOHN CLOSS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

The City of Summit does hereby accept a monetary donation from Nancy Closs in the amount of \$1,500.00, which will be used to purchase a bench for placement at Memorial Field, which will be dedicated to the memory of long time Summit resident John Closs.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening,

City Clerk



Department of Community Programs  
CA - Community Programs & Parking Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/07/26 07:30 PM

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**RESOLUTION (ID # 12480)**

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DOC ID: 12480

TO: Mayor and Common Council  
FROM: Mark Ozoroski, Director - DCP  
DATE: March 18, 2026

**SUMMARY**

The Closs family wishes to donate funds towards the purchase of a commemorative bench dedicated to Summit resident and friend, John Closs, who passed away in 2025.

The bench will be placed at Memorial Field adjacent to Ashwood Avenue overlooking the baseball field.

The Department of Community Programs recommends accepting the donation and will take the necessary steps to purchase the bench and have it placed at Memorial Field as described above.



### Summit Community Programs

100 Morris Avenue  
Summit, NJ 7901

908-277-2932

DGuidaJr@cityofsummit.org

<https://summitcommunityprograms.com/>

### Registration/Payment Receipt

03/19/2026 03:49 PM

#### Account Information

Nancy Closs

#### Payment

Credit/Debit

\$1,500.00

Item	Amount Paid
Nancy Closs for Memorial Benches Memorial Field Bench	\$1,500.00
<b>Subtotal</b>	<b>\$1,500.00</b>
<b>Total Payment</b>	<b>\$1,500.00</b>

#### Prompt(s)

**Line 1 For Bench (Nancy Closs)** John W Closs

**Line 2 For Bench (Nancy Closs)** Patriarch, Veteran, Devoted Husband and life-long Summit Resident

**Line 3 Bench (Nancy Closs)** My wife and my family are my greatest accomplishments

**Specific Location for Bench (Nancy Closs)** In back of the baseball field by Ashland Road

Attachment: Closs Receipt and Inscription (12480 : Closs Bench Donation)

**AUTHORIZE PAYMENT OF BILLS AND PAYROLL - \$3,057,857.96**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$2,161,821.42** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting. Additionally, as directed by the City Auditors, the most recent payroll is attached hereto in the gross amount of **\$896,036.54**.

Dated: April 7, 2026

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 7, 2026.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 04/07/26 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
4IMPRINT 4IMPRINT, INC.							
04/07/26	ADMIN	25-02638	2 Tab Keychains - Communications	273.00	5-01-20-100-000-201 A&E Supplies and Materials	30991751	
04/07/26	ADMIN	25-02638	3 Set-up Charge	60.00	5-01-20-100-000-201 A&E Supplies and Materials	30991751	
04/07/26	ADMIN	25-02638	4 Freight	13.72	5-01-20-100-000-201 A&E Supplies and Materials	30991751	
P.O. Total:				<u>346.72</u>			
AHSOS75 ATLANTIC CORPORATE HEALTH							
04/07/26	ADMIN	26-00383	2 M. Valery - Inv. 710266	810.00	6-01-20-100-003-200 Physical Exams - Municipal Employees	710266	
ATTMOBIL AT&T MOBILITY							
04/07/26	ADMIN	26-00384	4 CELL PHONE BILL M.CHAMPNEY	111.81	6-01-31-440-000-000 TELEPHONE	287015068548x03	
CANONFIN CANON FINANCIAL SERVICES INC							
04/07/26	ADMIN	26-00533	2 COPIER - MARCH INVOICE	1,575.18	6-01-20-120-000-429 City Clerk Lease Equipment	42833728	
CLEAR005 CLEARY GIACOBBE ALFIERI &							
04/07/26	ADMIN	26-00428	7 Litigation Thru 2/18/26	5,230.25	6-01-20-155-000-500 LS Contract Services	160127	
04/07/26	ADMIN	26-00428	8 Retainer Thru 2/23/26	3,000.00	6-01-20-155-000-500 LS Contract Services	160128	
04/07/26	ADMIN	26-00428	9 Bonczo Thru 2/17/26	3,333.11	6-01-20-155-000-500 LS Contract Services	160134	
04/07/26	ADMIN	26-00428	10 General Thru 2/23/26	22,335.11	6-01-20-155-000-500 LS Contract Services	161228	
04/07/26	ADMIN	26-00428	11 Labor Thru 2/23/26	1,152.00	6-01-20-155-000-500 LS Contract Services	161229	
P.O. Total:				<u>35,050.47</u>			
DEFALCO DEFALCO'S INSTANT TOWING							
04/07/26	ADMIN	26-00452	2 Repair PD Car #8-MVA 10/22/25	8,456.48	T-13-56-800-025-010 Self Insurance 2025 Admin JIF	427	
GARDEN90 GARDEN STATE VINYL DESIGNS LLC							
04/07/26	ADMIN	26-00703	2 Lettering - PD Car #7	275.00	T-13-56-800-026-010 Self Insurance 2026 Admin JIF	4625	
GENCODE GENERAL CODE LLC							
04/07/26	ADMIN	25-01805	3 CODIFICATION	2,679.00	5-01-20-120-001-200 CODIFICATION OF ORDINANCES	PG000045692	
04/07/26	ADMIN	25-01805	4 CODIFICATION	1,920.00	5-01-20-120-001-200 CODIFICATION OF ORDINANCES	PG000045692	
P.O. Total:				<u>4,599.00</u>			

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	ADMIN	26-00734	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 WEBINAR- ROSEMARY LICATESE	50.00	6-01-20-120-000-809 City Clerk Conf & Meetings	5626	
04/07/26	ADMIN	26-00778	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 WEBINAR: OPRA NOW	50.00	6-01-20-120-000-809 City Clerk Conf & Meetings	42926	
04/07/26	ADMIN	26-00854	INTEGRIT INTEGRITY SPRINGFIELD LLC 1 Purchase of Police Vehicle	20,223.03	T-13-56-800-026-010 Self Insurance 2026 Admin JIF	POLICE VEHICLE	
04/07/26	ADMIN	26-00854	2 Purchase of Police Vehicle	7,526.97	T-13-56-800-025-010 Self Insurance 2025 Admin JIF	POLICE VEHICLE	
P.O. Total:				<u>27,750.00</u>			
04/07/26	ADMIN	26-00330	MILLSTRA MILLENNIUM STRATEGIES, LLC 4 Grant Writing Service - Mar.	3,800.00	6-01-20-100-000-500 A&E Contract Svcs	20798	
04/07/26	ADMIN	26-00839	MUNICI32 MUNICIPAL CLERKS' ASSOC. OF UN 1 2026 DUES	130.00	6-01-20-120-000-212 City Clerk Dues	2026ANNUALDUES	
04/07/26	ADMIN	26-00772	NJADVAM NJ ADVANCE MEDIA 1 Legal Notice Invoice 3864318	417.73	6-01-21-180-000-210 MLU Advertising	3864318	
04/07/26	ADMIN	26-00595	NJLEAG50 NJ STATE LEAGUE OF 3 Building Subcode Official	115.00	6-01-20-100-000-301 A&E Printing	BUILDINGSUBCODE	
04/07/26	ADMIN	26-00612	OTOOLESC O'TOOLE SCRIVO LLC 2 Legal Invoices - January	8,360.00	6-01-20-155-000-503 LS Litigation Services	189080	
04/07/26	ADMIN	26-00612	3 Legal Invoices - February	7,613.50	6-01-20-155-000-503 LS Litigation Services	191559	
P.O. Total:				<u>15,973.50</u>			
04/07/26	ADMIN	26-00329	SAINTBAR SAINT BARNABAS MANAGEMENT 3 EAP Services 2nd Qtr.	1,450.00	6-01-20-100-001-200 Employee Assistance Program - OE	7013	
04/07/26	ADMIN	25-00351	STHPRIN STH PRINTING 13 Business Card Printing	165.00	5-01-20-100-000-301 A&E Printing	7781	
04/07/26	ADMIN	26-00268	UPS00050 UPS 6 DELIVERY SERVICE BLANKET	10.45	6-01-20-100-002-201	00006991AX106	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	ADMIN	26-00268	7 DELIVERY SERVICE BLANKET	30.00	Postage US Postage 6-01-20-100-002-201	00006991AX116	
04/07/26	ADMIN	26-00268	8 DELIVERY SERVICE BLANKET	7.97	Postage US Postage 6-01-20-100-002-201	00006991AX126	
			P.O. Total:	48.42	Postage US Postage		
04/07/26	ADMIN	26-00741	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 PUBLIC NOTICE	32.85	C-08-31-068-100-090 3168 Section 20 Costs	326587	
			Total for Batch: ADMIN	101,207.16			
04/07/26	FINANCE	26-00841	AMAZON AMAZON.COM SALES, INC. 1 \$100 DOLLAR BILL PENCILS	29.97	6-01-20-130-000-201 FA Supplies & Materials	114356953495162	
04/07/26	FINANCE	26-00841	2 GOLD CHOCOLATE COINS 200 PACK	55.92	6-01-20-130-000-201 FA Supplies & Materials	114356953495162	
			P.O. Total:	85.89			
04/07/26	FINANCE	26-00013	AMERIFLE AMERIFLEX 4 FLEX ADMIN FEES MAR 2026	70.00	6-01-20-130-000-506 FA Flex Account Fees	INV961591	
04/07/26	FINANCE	26-00345	AT105068 AT&T 4 0303619366001 Blanket	41.91	6-01-31-440-000-000 TELEPHONE	03/15/2026	
04/07/26	FINANCE	26-00607	BOROUG66 BOROUGH OF NEW PROVIDENCE 8 FEBRUARY ADMIN PAYROLL	17,097.18	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	9 FEBRUARY FICA-ER	1,307.93	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	10 FEBRUARY PERS	2,797.10	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	11 FEB NET BOROUGH HC OBLIGAT	4,244.48	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	12 FEBRUARY RENT	2,284.00	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	13 FEBRUARY OTHER EXPENSES	1,667.00	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	14 FEBRUARY SECURITY	311.60	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
04/07/26	FINANCE	26-00607	15 FEBRUARY SECURITY FICA	23.84	6-01-43-490-000-502 Shared Court Agreement	FEBRUARY	
			P.O. Total:	29,733.13			
04/07/26	FINANCE	26-00005	COMCA840 COMCAST BUSINESS 4 8499 05 329 0189117	156.85	6-01-31-440-000-000	03/04/2026	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					TELEPHONE		
04/07/26	FINANCE	26-00241	COMCA840 COMCAST BUSINESS 4 8499 05 329 0181395	313.35	6-01-31-440-000-000 TELEPHONE	03/09/2026	
04/07/26	FINANCE	26-00242	COMCA840 COMCAST BUSINESS 4 8499 05 329 0172121	158.35	6-01-31-440-000-000 TELEPHONE	03/10/2026	
04/07/26	FINANCE	26-00016	DELTA50 DELTA DENTAL 17 2026 DELTA DENTAL PLAN 1 APR	2,693.44	T-13-56-800-026-020 Self Insurance 2026 Hlth/Dntl/Life	1258474	
04/07/26	FINANCE	26-00016	18 2026 DELTA DENTAL PLAN 2 APR	3,215.23	T-13-56-800-026-020 Self Insurance 2026 Hlth/Dntl/Life	1258935	
04/07/26	FINANCE	26-00016	19 2026 DELTA DENTAL PLAN 4 APR	10,796.75	T-13-56-800-026-020 Self Insurance 2026 Hlth/Dntl/Life	1258935	
			P.O. Total:	16,705.42			
04/07/26	FINANCE	26-00095	DIFRA005 DIFRANCESCO BATEMAN PC 2 2026 Feb. Billing	1,796.00	6-01-20-150-000-504 TA Tax Appeals Legal Srvcs DiFrancesco	2026 FEB BILL	
04/07/26	FINANCE	26-00463	HUNTERCS HUNTER CARRIER SERVICES LLC 3 TELEPHONE ACCT CODE - # CI23	875.85	6-01-31-440-000-000 TELEPHONE	12698	
04/07/26	FINANCE	26-00788	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 Ethics Webinar L. Garzon	50.00	6-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	51326	
04/07/26	FINANCE	26-00823	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 Ethics Webinar - T. Baldwin	50.00	6-01-20-100-000-804 A&E Training & Seminars	51326	
04/07/26	FINANCE	26-00277	JCPL0050 JCP&L 4 100052171673 512 SPRINGFIELD	22.57	6-01-31-430-000-100 Electricity	95578597280	
04/07/26	FINANCE	26-00279	JCPL0050 JCP&L 4 100005845316 CITY HALL	2,102.25	6-01-31-435-000-000 STREET LIGHTING	95578597278	
04/07/26	FINANCE	26-00492	JCPL0050 JCP&L 3 100034766954 BANK STREET	501.69	6-01-31-430-000-100 Electricity	95428777558	
04/07/26	FINANCE	26-00493	JCPL0050 JCP&L 3 100034766962 SPRINGFIELD AVE	320.78	6-01-31-430-000-100 Electricity	95428777559	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	FINANCE	26-00494	JCPL0050 JCP&L 3 100 124 583 210 40 NEW PROV RD	86.64	6-01-31-430-000-100 Electricity	95428777573	
04/07/26	FINANCE	26-00495	JCPL0050 JCP&L 3 100140888965 40 NEW PROV AVE	126.61	6-01-31-430-000-100 Electricity	95428777575	
04/07/26	FINANCE	26-00505	JCPL0050 JCP&L 3 100 005 954 571 512 SPRINGFIEL	12,451.56	6-01-31-430-000-100 Electricity	95428777557	
04/07/26	FINANCE	26-00631	JCPL0050 JCP&L 3 100064741067 MORRIS & MAPLE	21.99	6-01-31-430-000-100 Electricity	95678437129	
04/07/26	FINANCE	26-00806	JCPL0050 JCP&L 2 100064737099 MORRIS & KENT	44.86	6-01-31-430-000-100 Electricity	95428777562	
04/07/26	FINANCE	26-00807	JCPL0050 JCP&L 2 100064738915 MORRIS & GLENSIDE	34.51	6-01-31-430-000-100 Electricity	95428777563	
04/07/26	FINANCE	26-00808	JCPL0050 JCP&L 2 100050758117 BROAD STREET	38.31	6-01-31-430-000-100 Electricity	95428777560	
04/07/26	FINANCE	26-00810	JCPL0050 JCP&L 2 100064738923 GLENSIDE & BALTUS	37.51	6-01-31-430-000-100 Electricity	95428777564	
04/07/26	FINANCE	26-00811	JCPL0050 JCP&L 2 100064741042 MORRIS & BROAD	39.88	6-01-31-430-000-100 Electricity	95428777565	
04/07/26	FINANCE	26-00812	JCPL0050 JCP&L 2 100064741059 MORRIS & PROSPECT	38.90	6-01-31-430-000-100 Electricity	95428777566	
04/07/26	FINANCE	26-00814	JCPL0050 JCP&L 2 100081217810 CLAREMONT CORP	40.32	6-01-31-430-000-100 Electricity	95428777568	
04/07/26	FINANCE	26-00815	JCPL0050 JCP&L 2 100103385231 5 MYRTLE	7.19	6-01-31-430-000-100 Electricity	95428777569	
04/07/26	FINANCE	26-00816	JCPL0050 JCP&L 2 100111640320 80 BUTLER SHACK	9.00	6-01-31-430-000-100 Electricity	95428777570	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	FINANCE	26-00817	JCPL0050 JCP&L 2 100113540429 NEW ENGLAND	29.87	6-01-31-430-000-100 Electricity	95428777571	
04/07/26	FINANCE	26-00818	JCPL0050 JCP&L 2 100113542227 PASSAIC BLK LT 1	29.39	6-01-31-430-000-100 Electricity	95428777572	
04/07/26	FINANCE	26-00819	JCPL0050 JCP&L 2 100138516024 SUMMIT SHELL 7-11	47.33	6-01-31-430-000-100 Electricity	95428777574	
04/07/26	FINANCE	26-00820	JCPL0050 JCP&L 2 10007387649 MORRIS & MOUNTAIN	72.20	6-01-31-430-000-100 Electricity	95578588727	
04/07/26	FINANCE	26-00827	JCPL0050 JCP&L 2 100 130 507 815 TRAFFIC SIGNAL	3.57	6-01-31-430-000-100 Electricity	95368861573	
04/07/26	FINANCE	26-00251	JOINTM50 JOINT MEETING OF ESSEX & UNION 3 JOINT MEETING 2ND QTR 2026	631,841.00	6-07-55-502-002-201 Sewer Joint Meeting Maintenance	2ND QTR 2026	
04/07/26	FINANCE	26-00014	METLIFE METROPOLITAN LIFE INSURANCE 7 LIFE INSURANCE 2026 APR	524.74	T-13-56-800-026-020 Self Insurance 2026 Hlth/Dntl/Life	APR 2026	
04/07/26	FINANCE	26-00264	MGLFOR50 MGL PRINTING SOLUTIONS 2 envelopes, sewer est. bills	2,297.00	6-01-20-145-000-300 CTaxes Printing Costs	222682	
04/07/26	FINANCE	26-00624	NESTLERR READYREFRESH BY NESTLE 3 0017660366 2024 WATER	785.99	6-01-31-445-000-100 Water	26C0017660366	
04/07/26	FINANCE	26-00500	NJ-AME50 NJ-AMERICAN WATER CO. 6 1018-220039821245 301 BROAD ST	476.97	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	FINANCE	26-00507	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-220039821252FIRE BROAD ST	269.32	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	FINANCE	26-00516	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018210025885632	34,519.20	6-01-25-265-002-000 FIRE HYDRANT SERVICE	03/04/2026	
04/07/26	FINANCE	26-00519	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023342191 GLEN AVE	64.97	6-01-31-445-000-100 Water	03/04/2026	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	FINANCE	26-00520	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023342696 - 25 ELM ST	39.01	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	FINANCE	26-00012	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 3 2026 JOINT DISPATCH CENTER	398,165.50	6-01-25-265-003-500 NPSM Emergency Services Dispatch Center	2026-SUMMIT-Q2	
04/07/26	FINANCE	26-00295	PSEG1444 PSE&G 5 77 220 536 02 301 BroadSt fire	7,900.00	6-01-31-446-000-000 NATURAL GAS	603309384816	
04/07/26	FINANCE	26-00626	PSEG1444 PSE&G 3 6583966700 10-A GLEN AVE PUMP	28.78	6-01-31-446-000-000 NATURAL GAS	600110231404	
04/07/26	FINANCE	26-00627	PSEG1444 PSE&G 4 65 671 139 01 / 41 CHATHAM RD	1,853.52	6-01-31-446-000-000 NATURAL GAS	601709890289	
04/07/26	FINANCE	26-00628	PSEG1444 PSE&G 4 100 MORRIS AVE	4,183.88	6-01-31-446-000-000 NATURAL GAS	603709159119	
04/07/26	FINANCE	26-00632	PSEG1444 PSE&G 4 5 MYRTLE AVE 73 349 238 04	1,228.49	6-01-31-446-000-000 NATURAL GAS	602509580990	
04/07/26	FINANCE	26-00633	PSEG1444 PSE&G 4 70 304 372 09 41 CHATHAM REAR	2,619.88	6-01-31-446-000-000 NATURAL GAS	602611433699	
04/07/26	FINANCE	26-00832	PSEG1444 PSE&G 1 ACCT #1301254401 6 ACCTS	13,361.17	6-01-31-460-000-000 GASOLINE	503100159690	
04/07/26	FINANCE	26-00096	QUENCH QUENCH USA INC 4 WATER COOLERS RENTAL D638028	750.00	6-01-20-100-006-204 Municipal Purchasing Office Water	INV10607824	
04/07/26	FINANCE	26-00239	SPECT005 SPECTROTEL HOLDING COMPANY LLC 4 ADMIN TELEPHONES 2025 338922	4,103.20	6-01-31-440-000-000 TELEPHONE	13630549	
04/07/26	FINANCE	26-00625	VERIZ408 VERIZON WIRELESS 3 682164944-00001	2,243.69	6-01-31-440-000-000 TELEPHONE	6138494442	
04/07/26	FINANCE	26-00021	VERIZON1 VERIZON 4 154 804 795 0001 64	119.00	6-01-31-440-000-000 TELEPHONE	03/06/2026	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	FINANCE	26-00026	VERIZON1 VERIZON 4 452 053 634 0001 39 BLANKET	189.99	6-01-31-440-000-000 TELEPHONE	02/27/2026	
04/07/26	FINANCE	26-00027	VERIZON1 VERIZON 5 151 907 182 0001 93 BLANKET	124.99	6-01-31-440-000-000 TELEPHONE	03/21/2026	
04/07/26	FINANCE	26-00243	VERIZON1 VERIZON 4 355-470-216-0001-96	158.99	6-01-31-440-000-000 TELEPHONE	03/10/2026	
04/07/26	FINANCE	26-00244	VERIZON1 VERIZON 4 656 381 901 0001 59 BLANKET	108.99	6-01-31-440-000-000 TELEPHONE	03/11/2026	
04/07/26	FINANCE	26-00348	VERIZON1 VERIZON 4 656-847-641-0001-54 BLANKET	329.00	6-01-31-440-000-000 TELEPHONE	03/18/2026	
04/07/26	FINANCE	26-00349	VERIZON1 VERIZON 4 654 793 893 0001 16 BLANKET	119.00	6-01-31-440-000-000 TELEPHONE	03/18/2026	
04/07/26	FINANCE	26-00350	VERIZON1 VERIZON 4 454 790 548 0001 96 BLANKET	119.00	6-01-31-440-000-000 TELEPHONE	03/20/2026	
04/07/26	FINANCE	26-00805	WIELKOTZ WIELKOTZ & COMPANY LLC 1 2025 AUDIT SERVICES BILL#1	5,000.00	5-07-55-501-001-504	26-212-05696	
04/07/26	FINANCE	26-00805	2 2025 AUDIT SERVICES BILL#1	5,000.00	5-09-55-502-001-504 Sewer Administration Audit Services	26-212-05696	
04/07/26	FINANCE	26-00805	3 2025 AUDIT SERVICES BILL#1	5,000.00	5-01-20-135-000-200 Parking Audit Services	26-212-05696	
			P.O. Total:	15,000.00			
			Total for Batch: FINANCE	1,189,668.95			
04/07/26	PARKDCP	26-00105	AIRGAS38 AIRGAS USA LLC 2 9170353333 Canvas delivery/fuel	188.60	6-01-28-370-003-201 FAC Supplies and Materials	9170353333	
04/07/26	PARKDCP	26-00736	AMAZON AMAZON.COM SALES, INC. 1 Mini Pull Back Race Cars	24.99	6-09-55-502-001-804 Parking Training & Seminars	113604791016994	
04/07/26	PARKDCP	26-00736	2 Charms Blow Pop Lollipops	13.97	6-09-55-502-001-804 Parking Training & Seminars	113604791016994	
04/07/26	PARKDCP	26-00736	3 Monster Truck Race Temp Tattoo	7.99	6-09-55-502-001-804 Parking Training & Seminars	113604791016994	
04/07/26	PARKDCP	26-00736	4 Vintage Car Stickers Pack	7.95	6-09-55-502-001-804 Parking Training & Seminars	113604791016994	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
				P.O. Total:	54.90	Parking Training & Seminars	
04/07/26	PARKDCP	26-00744	AMAZON AMAZON.COM SALES, INC. 1 Phone Case	24.99	6-09-55-502-001-310 Parking Electronic Costs	113658497050242	
04/07/26	PARKDCP	26-00857	BATTERPN BATTERIES PLUS BULBS NO PLFLD 1 Duracell SLA12-12F2	47.95	6-01-28-370-003-201 FAC Supplies and Materials	P90578075	
04/07/26	PARKDCP	26-00857	2 Duracell SLA12-12F2/CTN12-7FFC	63.90	6-01-28-370-003-201 FAC Supplies and Materials	P90578075	
				P.O. Total:	111.85		
04/07/26	PARKDCP	26-00582	BRIANTBR BRIANT, BRIDGET 3 Yoga instructor February	350.00	6-28-71-200-SEN-PGM RT-RAP Senior Programs	YOGA INSTRUCTOR	
04/07/26	PARKDCP	26-00582	4 Yoga instructor March	350.00	6-28-71-200-SEN-PGM RT-RAP Senior Programs	YOGA INSTRUCTOR	
				P.O. Total:	700.00		
04/07/26	PARKDCP	26-00785	CITYOF29 CITY OF SUMMIT (DCP) 1 Payover Admin. Fee Senior	300.00	6-28-71-200-SEN-PGM RT-RAP Senior Programs	PAYOVER FEE	
04/07/26	PARKDCP	26-00785	2 Payover Admin. Open Gym	360.00	6-28-71-300-OPE-GYM RT-RAP OPEN GYM	PAYOVER FEE	
04/07/26	PARKDCP	26-00785	3 Payover Admin.Fun Club	142.19	6-28-71-300-FUN-CLB RT-RAP Share The Fun Club	PAYOVER FEE	
04/07/26	PARKDCP	26-00785	4 Payover Admin.Football	1,134.75	6-28-71-300-FTB-PGM RT-RAP Football Programs	PAYOVER FEE	
04/07/26	PARKDCP	26-00785	5 Payover Admin.Volleyball	2,454.00	6-28-71-300-VOL-BAL RT-RAP Volleyball	PAYOVER FEE	
				P.O. Total:	4,390.94		
04/07/26	PARKDCP	26-00822	CITYOF29 CITY OF SUMMIT (DCP) 1 Payover Admin Fee Senior	120.00	6-28-71-200-SEN-PGM RT-RAP Senior Programs	PAYOVER ADMIN	
04/07/26	PARKDCP	26-00822	2 Payover Admin Fee Open Gym	120.00	6-28-71-300-OPE-GYM RT-RAP OPEN GYM	PAYOVER ADMIN	
04/07/26	PARKDCP	26-00822	3 Payover Admin Fee Football	514.25	6-28-71-300-FTB-PGM RT-RAP Football Programs	PAYOVER ADMIN	
04/07/26	PARKDCP	26-00822	4 Payover Admin Fee Volleyball	1,201.00	6-28-71-300-VOL-BAL RT-RAP Volleyball	PAYOVER ADMIN	
04/07/26	PARKDCP	26-00822	5 Payover Admin Fee Basketball	182.75	6-28-71-300-BKT-BAL RT-RAP Basketball	PAYOVER ADMIN	
				P.O. Total:	2,138.00		

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
CLEARWAT CLEARWATER INDUSTRIES LLC							
04/07/26	PARKDCP	26-00717	1 General pump compens.trigger	117.98	6-01-28-370-003-204	INV-1104	
					FAC Grounds Maintenance Materials		
04/07/26	PARKDCP	26-00717	2 Shipping cost	12.12	6-01-28-370-003-204	INV-1104	
					FAC Grounds Maintenance Materials		
			P.O. Total:	<u>130.10</u>			
CONFIR50 CONFIRE FIRE PROTECTION SRVC							
04/07/26	PARKDCP	26-00710	1 TIER GARAGE FIRE NOTIFIER	3,240.00	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
04/07/26	PARKDCP	26-00710	2 TIER FIRE NOTIFIER BATTERY	137.00	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
04/07/26	PARKDCP	26-00710	3 TIER NOTIFIER LABOR TECH 1	797.50	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
04/07/26	PARKDCP	26-00710	4 TIER NOTIFIER LABOR TECH 2	797.50	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
04/07/26	PARKDCP	26-00710	5 TIER FIRE NOTIFIER PARTS	25.00	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
04/07/26	PARKDCP	26-00710	6 TIER FIRE NOTIFIER SVC CHARGE	23.00	C-08-30-058-002-001	2043511	
					3058 Tier Garage Fire Suppr Sys Improves		
			P.O. Total:	<u>5,020.00</u>			
CONFIR50 CONFIRE FIRE PROTECTION SRVC							
04/07/26	PARKDCP	26-00715	1 BSG- UPGRATED FIRE ALARM LABOR	145.00	C-08-33-015-000-200	2043446	
					3315 Broad Street Garage Improvements		
04/07/26	PARKDCP	26-00715	2 BSG-UPGRATED FIRE ALARM & BASE	585.00	C-08-33-015-000-200	INV-0447636	
					3315 Broad Street Garage Improvements		
04/07/26	PARKDCP	26-00715	3 BSG-ALARM SERVICE CHARGE	23.00	C-08-33-015-000-200	INV-0447636	
					3315 Broad Street Garage Improvements		
			P.O. Total:	<u>753.00</u>			
DREYER50 DREYER'S LUMBER & HARDWARE INC							
04/07/26	PARKDCP	26-00766	1 Materials for railing golf	234.23	6-01-28-370-002-201	792329	
					Golf Supplies and Materials		
04/07/26	PARKDCP	26-00766	2 Materials for railing golf	42.06	6-01-28-370-002-201	792347	
					Golf Supplies and Materials		
			P.O. Total:	<u>276.29</u>			
FISCHE40 FISCHER, JOSEPH P.							
04/07/26	PARKDCP	26-00804	1 Hocus Pocus performance	750.00	6-28-71-300-YTH-ACT	HOCUS POCUS	
					RT-RAP Programs - Active Activities		
FUNEXPRES FUN EXPRESS LLC							
04/07/26	PARKDCP	26-00722	1 GLITTER WINTER POM POMS	2.58	6-28-71-300-FUN-CLB	74052257701	
					RT-RAP Share The Fun Club		
04/07/26	PARKDCP	26-00722	2 PENGUIN FACE ROLL STICKERS	13.47	6-28-71-300-FUN-CLB	74052257701	
					RT-RAP Share The Fun Club		
04/07/26	PARKDCP	26-00722	3 DIY MED. CLEAR ORNAMENT 12PC	19.78	6-28-71-300-FUN-CLB	74052257701	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	PARKDCP	26-00722	4 POLAR BEAR ROLL STICKERS	4.49	RT-RAP Share The Fun Club 6-28-71-300-FUN-CLB	74052257701	
04/07/26	PARKDCP	26-00722	5 ADHESIVE BACK JEWELS 500PC	8.98	RT-RAP Share The Fun Club 6-28-71-300-FUN-CLB	74052257701	
04/07/26	PARKDCP	26-00722	6 CHRISTMAS COLOR METALLIC STEMS	2.98	RT-RAP Share The Fun Club 6-28-71-300-FUN-CLB	74052257701	
04/07/26	PARKDCP	26-00722	7 CYO SNOWMAN SNOW GLOBES	39.92	RT-RAP Share The Fun Club 6-28-71-300-FUN-CLB	74052257701	
04/07/26	PARKDCP	26-00722	8 CANDY STRIPED PAPER CHAINS	9.99	RT-RAP Share The Fun Club 6-28-71-300-FUN-CLB	74052257701	
P.O. Total:				102.19			
04/07/26	PARKDCP	26-00709	HEALYNEA HEALY, NEAL 1 Referee assigner fee	900.00	6-28-71-300-BKT-BAL RT-RAP Basketball	REFEREE FEE	
04/07/26	PARKDCP	26-00718	HOMEDE66 HOME DEPOT CREDITSVCS-DCP ONLY 1 Invoice balance	259.21	6-28-72-400-FUF-EXP Field User Fees Expenditures	9545826,6905019	
04/07/26	PARKDCP	26-00305	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 4 APRIL- DEFOREST LOT KIOSK FEES	240.00	6-09-55-502-001-204 Parking Supplies - DeForest Avenue	IN70236	
04/07/26	PARKDCP	26-00306	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 2 JANUARY- EXTEND BY PHONE	4.00	6-09-55-502-001-310 Parking Electronic Costs	YP1004	
04/07/26	PARKDCP	26-00307	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 4 APRIL- 68 KIOSK FEES	4,080.00	6-09-55-502-001-310 Parking Electronic Costs	IN70235	
04/07/26	PARKDCP	26-00645	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 1 CHESTNUT LOT KIOSK REMOVAL	625.00	6-09-55-502-001-403 Parking Equipment Maintenance	AAAQ8504	
04/07/26	PARKDCP	26-00496	JCPL0050 JCP&L 3 SUMMIT REC COMM	3,684.89	6-01-31-430-000-100 Electricity	95488709796	
04/07/26	PARKDCP	26-00497	JCPL0050 JCP&L 3 100005180201 NJ DOT LOT	469.02	6-09-55-502-001-520 Parking Electricity	95528638228	
04/07/26	PARKDCP	26-00629	JCPL0050 JCP&L 3 100060906920 CEDAR STREET	19.65	6-09-55-502-001-520 Parking Electricity	95568603276	
04/07/26	PARKDCP	26-00630	JCPL0050 JCP&L 3 100007664368 301 BROAD ST	1,624.75	6-09-55-502-001-520	95568603275	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Parking Electricity		
04/07/26	PARKDCP	26-00809	JCPL0050 JCP&L 2 100051492492 MORRIS AVE LOT	28.13	6-09-55-502-001-520 Parking Electricity	95428777561	
04/07/26	PARKDCP	26-00826	METROPRI METRO PRINTING AND PROMOTIONS 1 Gildan heavy cotton t-shirts	273.90	6-28-71-300-SWI-TEM RT-RAP Swim Team	24683	
04/07/26	PARKDCP	26-00826	2 Gildan V-neck t-shirts	119.04	6-28-71-300-SWI-TEM RT-RAP Swim Team	24683	
			P.O. Total:	<u>392.94</u>			
04/07/26	PARKDCP	25-02107	MUSCO MUSCO SPORTS LIGHTING, LLC 5 EST#1 MATERIALS TATLOCK LIGHTS	496,222.00	C-04-33-049-00A-100 3349A DCP Upper Tatlock Lights	449022	
04/07/26	PARKDCP	25-02107	6 EST#1 MATERIALS TATLOCK LIGHTS	4,236.07	G-02-28-822-025-100 Summit Foundation: Field Lights	449022	
			P.O. Total:	<u>500,458.07</u>			
04/07/26	PARKDCP	26-00511	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023002769 4 MORRIS CT	208.14	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	PARKDCP	26-00518	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210024652549 85 LARNED IR	208.14	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	PARKDCP	26-00522	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023343187 85 LARNED RD	208.14	6-01-31-445-000-100 Water	03/04/2026	
04/07/26	PARKDCP	26-00666	NJ-AME50 NJ-AMERICAN WATER CO. 2 100 Ashwood Jan 3- Feb 2	208.14	6-01-31-445-000-FAC Water - Family Aquatic Center	03/04/2026	
04/07/26	PARKDCP	26-00666	3 100 Ashwood Feb 3- Mar 2	208.14	6-01-31-445-000-FAC Water - Family Aquatic Center	03/04/2026	
			P.O. Total:	<u>416.28</u>			
04/07/26	PARKDCP	26-00667	NJ-AME50 NJ-AMERICAN WATER CO. 2 River rd.Dec 31- Jan 29	26.00	6-01-31-445-000-GLF Water - Golf Course	03/02/2026	
04/07/26	PARKDCP	26-00667	3 189 River rd.Dec 31- Jan 29	130.02	6-01-31-445-000-GLF Water - Golf Course	03/02/2026	
04/07/26	PARKDCP	26-00667	4 189 River rd.Jan 30- Feb 26	130.02	6-01-31-445-000-GLF Water - Golf Course	03/02/2026	
04/07/26	PARKDCP	26-00667	5 River rd.Jan 30- Feb 26	26.00	6-01-31-445-000-GLF Water - Golf Course	03/02/2026	
			P.O. Total:	<u>312.04</u>			

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	PARKDCP	26-00254	RIDDEL RIDDELL - ALL AMERICAN 2 Equipment replacement/fixing	7,949.80	6-28-71-300-FTB-PGM RT-RAP Football Programs	60557731	
04/07/26	PARKDCP	26-00254	3 Freight handling	501.95	6-28-71-300-FTB-PGM RT-RAP Football Programs	60557731	
P.O. Total:				<u>8,451.75</u>			
04/07/26	PARKDCP	26-00583	RUSSE RUSSELL REID WASTE HAULING & 2 Restroom service 2/9-3/8	744.00	6-28-72-400-FUF-EXP Field User Fees Expenditures	INV-5901454	
04/07/26	PARKDCP	26-00583	3 Restroom service 3/9-4/5	744.00	6-28-72-400-FUF-EXP Field User Fees Expenditures	5954620	
P.O. Total:				<u>1,488.00</u>			
04/07/26	PARKDCP	26-00853	RUSSE RUSSELL REID WASTE HAULING & 1 ADA RESTROOMS- 1 SVC-3DAYS/WK	907.56	6-28-72-400-FUF-EXP Field User Fees Expenditures	INV-5676301	
04/07/26	PARKDCP	26-00104	SAGEEL50 SAGE ELDERCARE 2 Social services January	3,408.34	6-01-27-350-000-200 Social Services - Elderly Program	648	
04/07/26	PARKDCP	26-00104	3 Social services February	3,408.34	6-01-27-350-000-200 Social Services - Elderly Program	651	
P.O. Total:				<u>6,816.68</u>			
04/07/26	PARKDCP	26-00663	SLCONTRA S AND L CONTRACTORS, LLC 1 SNOW REMOVAL-2/22 SNOW PUSHER	3,420.00	6-09-55-205-000 Parking Reserve for Snow Removal	022426-300 SUM	
04/07/26	PARKDCP	26-00663	2 SNOW REMOVAL-2/22 ANGLE PLOW	12,240.00	6-09-55-205-000 Parking Reserve for Snow Removal	022426-300 SUM	
P.O. Total:				<u>15,660.00</u>			
04/07/26	PARKDCP	25-01509	SSWORL50 S&S WORLDWIDE INC 1 SUMMER CAMP SUPPLIES	849.29	5-28-71-300-SUM-CAM RT-RAP Summer Camp	IN101653058	
04/07/26	PARKDCP	26-00673	SSWORL50 S&S WORLDWIDE INC 1 wilson volleyball	250.68	6-28-71-300-VOL-BAL RT-RAP Volleyball	IN101730446	
04/07/26	PARKDCP	26-00802	SSWORL50 S&S WORLDWIDE INC 1 Table tennis paddle set	39.98	6-01-28-370-003-201 FAC Supplies and Materials	IN101735273	
04/07/26	PARKDCP	26-00802	2 Shipping cost	12.95	6-01-28-370-003-201 FAC Supplies and Materials	IN101735273	
P.O. Total:				<u>52.93</u>			

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	PARKDCP	25-02423	STONEAGE STONE AGE CONCRETE GAMES INC 1 Village Green BMS Games	12,771.00	G-02-28-843-025-010 BMS: INTERGENERATIONAL PARK GRANT	INV/2025/00175	
04/07/26	PARKDCP	26-00675	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 Dual element fuse/TD FRZ	63.00	6-01-28-370-002-201 Golf Supplies and Materials	169891-1	
04/07/26	PARKDCP	26-00825	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 2 BSG- LIGHT REPAIR	164.15	C-08-30-058-003-001 3058 Broad St Garage Emerg Light Improve	173117-1	
04/07/26	PARKDCP	26-00312	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 6 ORDER 3/3- POWER CORD	16.99	6-09-55-502-001-403 Parking Equipment Maintenance	957408	
04/07/26	PARKDCP	26-00651	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 3 Basictorch kit/adapter/tube	72.55	6-01-28-370-002-204 Golf Grounds Maintenance Materials	955396	
04/07/26	PARKDCP	26-00863	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 Easter hunt caution tape	35.67	6-01-28-370-005-201 CP Supplies and Materials	959592	
04/07/26	PARKDCP	26-00863	2 Easter hunt air horn	14.44	6-01-28-370-005-201 CP Supplies and Materials	959592	
P.O. Total:				50.11			
04/07/26	PARKDCP	26-00304	TMOBILE T-MOBILE USA INC 4 MARCH- CELL PHONE FEES	287.45	6-09-55-502-001-521 Parking Telephone Cell Phone	R6-04201	
04/07/26	PARKDCP	26-00308	TMOBILE T-MOBILE USA INC 4 MARCH- WIFI FEES	199.70	6-09-55-502-001-310 Parking Electronic Costs	R6-04203	
04/07/26	PARKDCP	26-00764	USHAKOVA USHAKOVA, YELENA 1 BACKGROUND CHECK REIMBURSEMENT	45.73	5-01-20-100-000-900 A&E Background Checks	REIMBURSEMENT	
04/07/26	PARKDCP	26-00309	VERIZ408 VERIZON WIRELESS 3 FEBRUARY - WIRELESS MODEM FEES	1,763.06	6-09-55-502-001-310 Parking Electronic Costs	6136808435	
04/07/26	PARKDCP	26-00260	VILLAGES VILLAGE SUPER MARKET, INC. 9 02940264221 youth activity	106.52	6-28-71-300-YTH-ACT RT-RAP Programs - Active Activities	02940264221	
04/07/26	PARKDCP	26-00260	10 02940712393 TryCan cooking	80.16	6-28-71-300-TRY-OPE RT-RAP TryCAN Operations	02940712393	
04/07/26	PARKDCP	26-00260	11 02940712433 TryCan cooking	80.10	6-28-71-300-TRY-OPE	02940712433	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	PARKDCP	26-00260	12 02940704915 TryCan cooking	58.64	RT-RAP TryCAN Operations 6-28-71-300-TRY-OPE	02940704915	
04/07/26	PARKDCP	26-00260	13 02940701176 TryCan cooking	69.40	RT-RAP TryCAN Operations 6-28-71-300-TRY-OPE	02940701176	
04/07/26	PARKDCP	26-00260	14 02940592722 Seniors Bingo	49.41	RT-RAP TryCAN Operations 6-28-71-200-SEN-PGM	02940592722	
P.O. Total:				<u>444.23</u>	RT-RAP Senior Programs		
04/07/26	PARKDCP	26-00584	VISUALAR VISUAL ARTS CENTER OF NJ 4 Art activity March	240.00	6-28-71-200-SEN-PGM RT-RAP Senior Programs	ART ACTIVITY	
04/07/26	PARKDCP	26-00765	WAVEXLLC WAVEX LLC 1 Food for Basketball event	54.85	6-28-71-300-BKT-BAL RT-RAP Basketball	BASKETBALLEVENT	
04/07/26	PARKDCP	26-00655	WBMASON W.B. MASON CO, INC 1 Furniture for sen. lounge	1,731.97	6-28-71-200-SEN-PGM RT-RAP Senior Programs	260825794	
04/07/26	PARKDCP	26-00313	ZAPPIASC ZAPPIAS CUCINA AND BRICK OVEN 2 SNOW REMOVAL MEETING 2/27	39.06	6-09-55-502-001-804 Parking Training & Seminars	6	
Total for Batch: PARKDCP				<u>581,200.00</u>			
04/07/26	SAFETY	26-00795	AIRC AIR CENTER INC. 1 SERVICE CALL - COMPRESSOR	255.00	6-01-25-265-000-402 Fire Building Maintenance	INV30708	
04/07/26	SAFETY	26-00838	AJC A.J. CELIANO, INC. 1 INSPECT WATCHRM DUCTLESS SPLIT	520.00	6-01-25-265-000-500 Fire Contract Services	18378	
04/07/26	SAFETY	26-00246	ANIMALCS ANIMAL CONTROL SOLUTIONS LLC 10 Euth/rabies bat- 11 Dale Dr	245.00	T-12-56-800-000-001 Animal Control	6704	
04/07/26	SAFETY	26-00246	11 Euth/rabies bat-101 Butler PKW	245.00	T-12-56-800-000-001 Animal Control	6704	
04/07/26	SAFETY	26-00246	12 Euth/rabies bat- 19 Euclid Ave	245.00	T-12-56-800-000-001 Animal Control	6704	
04/07/26	SAFETY	26-00246	13 Euth/rabies bat-42 Fernwood Rd	245.00	T-12-56-800-000-001 Animal Control	6704	
P.O. Total:				<u>980.00</u>			
04/07/26	SAFETY	25-02342	ATLAN ATLANTIC TACTICAL INC 1 Ammunition	1,756.13	5-01-25-240-000-224 POL Ordnance & Range	SI-80859154	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
AXONENTE AXON ENTERPRISE INC							
04/07/26	SAFETY	25-00175	6 Taser/Holster	342.30	5-01-25-240-000-500 POL Contract Svcs	INUS296869	
04/07/26	SAFETY	25-00175	7 Basic License Bundle	374.60	5-01-25-240-000-500 POL Contract Svcs	INUS396141	
04/07/26	SAFETY	25-00175	8 Axon Air- Evidence.com	4,934.21	5-01-25-240-000-500 POL Contract Svcs	INUS361518	
04/07/26	SAFETY	25-00175	9 Axon Community Request	5,532.77	5-01-25-240-000-500 POL Contract Svcs	INUS396089	
P.O. Total:				<u>11,183.88</u>			
AXONENTE AXON ENTERPRISE INC							
04/07/26	SAFETY	26-00616	1 Additional Basic License	306.00	6-01-25-240-000-500 POL Contract Svcs	INUS431174	
BUY-WI50 BUY-WISE AUTO PARTS							
04/07/26	SAFETY	25-00252	156 EDA 2 - EVAP Canister	140.82	5-01-25-240-000-703 POL Vehicle Maintenance	10FN3599	
BUY-WI50 BUY-WISE AUTO PARTS							
04/07/26	SAFETY	26-00190	2 Car 16 - Tire Sensor	75.98	6-01-25-240-000-703 POL Vehicle Maintenance	10GG0647	
04/07/26	SAFETY	26-00190	3 C1 - oil/oil Filter	124.15	6-01-25-240-000-703 POL Vehicle Maintenance	10GG2369	
04/07/26	SAFETY	26-00190	4 Car 9 - oil/oil Filter	45.03	6-01-25-240-000-703 POL Vehicle Maintenance	10GH1565	
04/07/26	SAFETY	26-00190	5 Car 3 - End Links	116.36	6-01-25-240-000-703 POL Vehicle Maintenance	10GE7605	
04/07/26	SAFETY	26-00190	6 Car 1 - TPMS Sensor	83.62	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ0368	
04/07/26	SAFETY	26-00190	7 Car 1- oil Drain Plug	3.88	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ3718	
04/07/26	SAFETY	26-00190	8 CH1 - Battery	185.79	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ3867	
04/07/26	SAFETY	26-00190	9 Car 1 - oil/Filter	15.84	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ3868	
04/07/26	SAFETY	26-00190	10 EDA 5 - Direct Fit Cats	661.42	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ4870	
04/07/26	SAFETY	26-00190	11 Car 3 - TPMS Sensor	41.81	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ8280	
04/07/26	SAFETY	26-00190	12 Car 3 - TPMS Sensor	41.81	6-01-25-240-000-703 POL Vehicle Maintenance	10GJ9893	
04/07/26	SAFETY	26-00190	13 Car 3 - TPMS Sensor	41.81	6-01-25-240-000-703 POL Vehicle Maintenance	10GK0530	
P.O. Total:				<u>1,437.50</u>			
CANONFIN CANON FINANCIAL SERVICES INC							
04/07/26	SAFETY	26-00044	4 March Main. Fee INV# 42833729	95.87	6-01-27-330-000-500 BOH Contract Svcs	42833729	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

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04/07/26	SAFETY	26-00208	CANONFIN CANON FINANCIAL SERVICES INC 2 Quarterly Billing Lease	1,477.92	6-01-25-240-000-500 POL Contract Svcs	42650555	
04/07/26	SAFETY	26-00325	CANONUSA CANON USA INC (FD) 4 METER USAGE IRADVDC3935I	22.15	6-01-25-265-000-500 Fire Contract Services	6015283984	
04/07/26	SAFETY	26-00325	5 METER USAGE ICXMF1538CII	14.76	6-01-25-265-000-500 Fire Contract Services	6015283985	
P.O. Total:				<u>36.91</u>			
04/07/26	SAFETY	26-00691	CDW-G050 CDW GOVERNMENT LLC 1 HP LaserJet Pro 4001dn Printer	316.66	6-01-27-330-000-300 BOH Office Services	AI4T36H	
04/07/26	SAFETY	26-00209	COMCA840 COMCAST BUSINESS 3 Monthly Utility Services	191.77	6-01-25-240-000-500 POL Contract Svcs	02/23/2026	
04/07/26	SAFETY	26-00800	CREATPRO CREATIVE PRODUCT SOURCING INC 1 DARE Graduation Supplies	4,340.40	T-03-56-286-000-112 Reserved D.A.R.E. Program	168109	
04/07/26	SAFETY	25-02601	ELECMEAS ELECTRONIC MEASUREMENT LABSINC 1 REPAIR 5 GAS METERS, HCN MET	2,074.39	G-02-24-822-022-000 2022 BMS Fire Headquarters Grant	67942	
04/07/26	SAFETY	26-00728	EVERSE EVERS, ERIC 1 SNOWSTORM FOOD REIMBURSEMENT	228.47	6-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
04/07/26	SAFETY	25-00388	FF1APPAR FF1 APPARATUS LLC 17 PREVENT MAINTENANCE GENERATOR	3,785.00	5-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	202305524	
04/07/26	SAFETY	26-00406	FF1APPAR FF1 APPARATUS LLC 1 GVW STICKER ENG# 4	50.92	6-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	202305476	
04/07/26	SAFETY	26-00406	2 SHIPPING	20.00	6-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	202305476	
P.O. Total:				<u>70.92</u>			
04/07/26	SAFETY	26-00574	FF1APPAR FF1 APPARATUS LLC 1 REPLACE LADDDER RACK ENG 1	1,810.28	6-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	202305519	
04/07/26	SAFETY	26-00697	GRIFFITN GRIFFITHS, NICOLE 1 BLS INSTRUCTOR MANUAL EBOOK	48.70	6-01-25-240-000-201 POL Supplies and Materials	004059810	
04/07/26	SAFETY	26-00697	2 BLS PROVIDER MANUAL	19.65	6-01-25-240-000-201	004059810	

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04/07/26	SAFETY	26-00697	3 BLS PROVIDER COURSE VIDEOS:USB	111.95	POL Supplies and Materials 6-01-25-240-000-201	004059810	
04/07/26	SAFETY	26-00697	4 BLS PROVIDER MANUAL EBOOK	16.80	POL Supplies and Materials 6-01-25-240-000-201	004059810	
04/07/26	SAFETY	26-00697	5 USPS ECONOMY SHIPPING	5.22	POL Supplies and Materials 6-01-25-240-000-201	004059810	
P.O. Total:				<u>202.32</u>			
HIGHTHRE HIGH THREAT INNOVATIONS LLC							
04/07/26	SAFETY	26-00504	1 DEFENDER LEG RIG TRAUMAPAK	12,915.00	G-02-20-823-022-000 2022 National Opioid Grant #1	000485	
04/07/26	SAFETY	26-00504	2 SHIPPING	345.00	G-02-20-823-022-000 2022 National Opioid Grant #1	000485	
04/07/26	SAFETY	26-00504	3 DEFENDER LEG RIG TRAUMAPAK	5,985.00	G-02-20-823-022-010 2022 National Opioid Grant #2	000485	
04/07/26	SAFETY	26-00504	4 10% DISCOUNT	1,890.00-	G-02-20-823-022-010 2022 National Opioid Grant #2	000485	
P.O. Total:				<u>17,355.00</u>			
JCPL0050 JCP&L							
04/07/26	SAFETY	26-00344	4 100 140 223 304 301 BROAD ST	5,118.79	6-01-31-430-000-100 Electricity	95329017181	
JCPL0050 JCP&L							
04/07/26	SAFETY	26-00813	2 100064741075 MORRIS & SUMMIT	42.75	6-01-31-430-000-100 Electricity	95428777567	
KEYSTONE KEYSTONE PUBLIC SAFETY, INC.							
04/07/26	SAFETY	26-00729	1 USDD STN ALERT SOFTWARE MAINT	430.22	5-01-25-265-000-201 Fire Supplies and Materials	5485	
04/07/26	SAFETY	26-00729	1 USDD STN ALERT SOFTWARE MAINT	628.31	5-01-25-265-000-500 Fire Contract Services	5485	
04/07/26	SAFETY	26-00729	1 USDD STN ALERT SOFTWARE MAINT	352.46	5-01-25-265-000-700 Fire Equipment	5485	
04/07/26	SAFETY	26-00729	1 USDD STN ALERT SOFTWARE MAINT	7.01	5-01-25-265-000-800 Fire Employee Support	5485	
P.O. Total:				<u>1,418.00</u>			
LEXIPOL LEXIPOL LLC							
04/07/26	SAFETY	26-00205	1 Accreditation/Training	12,398.16	6-01-25-240-000-500 POL Contract Svcs	INVLHI11266706	
MGLFOR50 MGL PRINTING SOLUTIONS							
04/07/26	SAFETY	26-00364	1 Marriage license binders	178.00	6-01-27-330-000-300 BOH Office Services	222638	
04/07/26	SAFETY	26-00364	2 A-Z index	58.00	6-01-27-330-000-300 BOH Office Services	222638	
04/07/26	SAFETY	26-00364	3 Shipping costs	18.00	6-01-27-330-000-300	222638	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
				P.O. Total:	254.00	BOH Office Services	
04/07/26	SAFETY	26-00448	MOCTY MORRIS COUNTY PUBLIC SAFETY 1 BUILDING CONSTRUCT - N. CIRACO	150.00	6-01-25-265-000-804 Fire Training & Seminars	36298	
04/07/26	SAFETY	26-00448	2 BUILDING CONSTRUCT - J. FAULKS	150.00	6-01-25-265-000-804 Fire Training & Seminars	36298	
				P.O. Total:	300.00		
04/07/26	SAFETY	26-00799	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 HYDRO-TEST OF SCBA	183.60	6-01-25-265-000-700 Fire Equipment	2033242	
04/07/26	SAFETY	26-00193	NIELSENF NIELSEN FORD OF MORRISTOWN INC 2 Car 3 - Struts/Springs	390.10	6-01-25-240-000-703 POL Vehicle Maintenance	541739	
04/07/26	SAFETY	26-00179	QUALPHYS QUALITY PHYSICALS LLC 2 Non-DOT Random Pool	100.00	6-01-25-240-000-900 POL Miscellaneous (promo exams etc)	33921	
04/07/26	SAFETY	26-00333	QUIKTEKS QUIKTEKS LLC 2 LE IT Management Program - 1/2	31,377.70	6-01-25-240-000-500 POL Contract Svcs	MSP-41974	
04/07/26	SAFETY	26-00732	QUIKTEKS QUIKTEKS LLC 1 LE IT MANAGEMENT PROGRAM	3,500.00	6-01-25-240-000-500 POL Contract Svcs	MSP-41755	
04/07/26	SAFETY	26-00732	2 OFFSITE BACKUP	200.00	6-01-25-240-000-500 POL Contract Svcs	MSP-41755	
04/07/26	SAFETY	26-00732	3 MALWAREBYTES WORKSTATION	85.12	6-01-25-240-000-500 POL Contract Svcs	MSP-41755	
04/07/26	SAFETY	26-00732	4 MALWAREBYTES SERVER	42.00	6-01-25-240-000-500 POL Contract Svcs	MSP-41755	
				P.O. Total:	3,827.12		
04/07/26	SAFETY	26-00047	RRDONNEL RR DONNELLEY & SONS COMPANY 2 REG-42A Safety paper	426.00	6-01-27-330-000-300 BOH Office Services	304179375	
04/07/26	SAFETY	26-00047	3 REG-42B Safety paper	106.50	6-01-27-330-000-300 BOH Office Services	304179375	
				P.O. Total:	532.50		
04/07/26	SAFETY	25-02599	SKYLANDS SKYLANDS AREA FIRE EQUIPMENT 1 NFPA 1971-2018 KANGAROO LEATH	572.00	G-02-24-822-022-000 2022 BMS Fire Headquarters Grant	INV0345,INV0376	
04/07/26	SAFETY	25-02599	2 NFPA 1971-2018 KANGAROO LEATH	572.00	G-02-24-822-022-000	INV0345,INV0376	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

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04/07/26	SAFETY	25-02599	3 NFPA 1971-2018 KANGAROO LEATH	572.00	2022 BMS Fire Headquarters Grant G-02-24-822-022-000	INV0345,INV0376	
04/07/26	SAFETY	25-02599	4 HOOD INNOTEXFRAY 25	894.60	2022 BMS Fire Headquarters Grant G-02-24-822-022-000	INV0345,INV0376	
P.O. Total:				2,610.60			
SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC							
04/07/26	SAFETY	26-00113	29 LOCK EASE	18.68	6-01-25-265-000-201 Fire Supplies and Materials	958465	
04/07/26	SAFETY	26-00113	30 SINGLE CUT KEY	12.50	6-01-25-265-000-201 Fire Supplies and Materials	958465	
04/07/26	SAFETY	26-00113	31 PK 20X10000 COMMOD FILM	28.04	6-01-25-265-000-201 Fire Supplies and Materials	958530	
04/07/26	SAFETY	26-00113	32 CRABGRASS PRVNTR STEP 1	45.99	6-01-25-265-000-402 Fire Building Maintenance	959155	
04/07/26	SAFETY	26-00113	33 STEP2 WEED & LAWN FOOD	39.99	6-01-25-265-000-402 Fire Building Maintenance	959155	
04/07/26	SAFETY	26-00113	34 LAWN FOOD STEP3	31.99	6-01-25-265-000-402 Fire Building Maintenance	959155	
04/07/26	SAFETY	26-00113	35 LAWN FERTILIZER STEP4	32.99	6-01-25-265-000-402 Fire Building Maintenance	959155	
P.O. Total:				210.18			
TEAMSUMM TEAM SUMMIT CAR WASH LLC							
04/07/26	SAFETY	26-00196	3 February Vehicle Washes	212.04	6-01-25-240-000-703 POL Vehicle Maintenance	INV3182	
UNIONC36 UNION COUNTY MUNICIPAL INVESTI							
04/07/26	SAFETY	26-00222	1 UCMIA 2026 Dues - Det. Bureau	250.00	6-01-25-240-000-806 POL Memberships	UCMIA 2026 DUES	
UNIONC58 UNION COUNTY TRAFFIC OFFICERS							
04/07/26	SAFETY	26-00223	1 UCTOA 2026 Dues - Traffic Bure	180.00	6-01-25-240-000-806 POL Memberships	UCTOA 2026 DUES	
VERALP50 V E RALPH & SON INC							
04/07/26	SAFETY	26-00030	1 24-M5066A PHILIPS HEARTSTART	12,166.00	G-02-20-823-022-000 2022 National Opioid Grant #1	493051,494402	
04/07/26	SAFETY	26-00030	2 24-OPTC01 STANDARD CARRYING	962.50	G-02-20-823-022-000 2022 National Opioid Grant #1	493051,494402	
04/07/26	SAFETY	26-00030	3 24-M5071A ADULT SMART PADS	783.20	G-02-20-823-022-000 2022 National Opioid Grant #1	493051,494402	
04/07/26	SAFETY	26-00030	4 24-M5072A INFANT/CHILD SMART	1,100.00	G-02-20-823-022-000 2022 National Opioid Grant #1	493051,494402	
04/07/26	SAFETY	26-00030	5 18-000139 PARAMED SCISSOR-BLUE	38.28	G-02-20-823-022-000 2022 National Opioid Grant #1	493051,494402	
P.O. Total:				15,049.98			

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

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04/07/26	SAFETY	26-00036	VERIZON1 VERIZON 4 957-606-085-0001-87	73.34	6-01-31-440-000-000 TELEPHONE	03/08/2026	
04/07/26	SAFETY	26-00245	VERIZON1 VERIZON 4 552 031 077 0001 95 FD	126.99	6-01-31-440-000-000 TELEPHONE	03/09/2026	
04/07/26	SAFETY	26-00682	VERIZON1 VERIZON 3 ACCT#357-615-493-0001-64	212.34	6-01-31-440-000-000 TELEPHONE	03/19/2026	
04/07/26	SAFETY	25-02506	WBMASON W.B. MASON CO, INC 1 End of Year Supplies - Agency	582.15	5-01-25-240-000-201 POL Supplies and Materials	258617177	
04/07/26	SAFETY	26-00419	WBMASON W.B. MASON CO, INC 3 DURACELL AA BATTERIES 36/PK	20.78	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	4 COMPRESS GAS DUSTER	34.18	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	5 CAUTION TAPE	17.05	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	6 P-TOUCH TAPE	28.94	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	7 INVISIBLE TAPE	8.02	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	8 WB 9X12" WHITE 100 CT	25.92	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	9 BIC BRITE HL YELLOW FLUORESCEN	2.24	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	10 SHARPIE FINE PT BLK DZ	7.86	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	11 DRAW TRAY ORGANIZER	49.95	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	12 SHATTERPROOF RULER 12IN CLEAR	11.45	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
04/07/26	SAFETY	26-00419	13 WB PRINTER PAPER BX WHT 30%	75.52	6-01-25-265-000-201 Fire Supplies and Materials	260704383	
P.O. Total:				<u>281.91</u>			
04/07/26	SAFETY	26-00733	WBMASON W.B. MASON CO, INC 1 Animal license envelopes	370.16	T-12-56-800-000-001 Animal Control	260676153	
Total for Batch: SAFETY				<u>124,667.65</u>			
04/07/26	WORKS	25-01061	ACEREP50 ACE REPROGRAPHIC SERVICE, INC. 9 BID PRINTING	210.00	C-04-32-086-00A-110 3286A DCP Mabie Park Improvements	146403	

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04/07/26	WORKS	26-00599	AKEQUIP A&K EQUIPMENT CO INC 1 Automatic nozzle. plane swivel	153.98	6-01-26-315-000-701 Garage UST Licensing Requirements	70477	
04/07/26	WORKS	25-02367	AMERICHH AMERICAN HOSE & HYDRAULIC CO. 2 pto/pump truck 585	3,925.94	5-01-26-315-000-616 Garage COMPOST Vehicle Maintenance	00407073	
04/07/26	WORKS	26-00603	ARGENT50 ARGENT CONTRACTING CO INC 1 backflow preventer repair	6,702.40	C-06-33-050-00A-024 3350A Collection System Upgrades	93462511	
04/07/26	WORKS	26-00705	ARGENT50 ARGENT CONTRACTING CO INC 1 CORNOG FH PLUMBING REPAIRS	2,147.45	C-04-33-013-00A-220 3313A DCS Cornhog Bldg Upgrades	91286537	
04/07/26	WORKS	25-00457	BATTERPN BATTERIES PLUS BULBS NO PLFLD 1 batteries	155.10	5-01-26-300-000-201 PW Supplies	P79964857	
04/07/26	WORKS	26-00600	BRIDGEST BRIDGESTONE HOSEPOWER LLC 1 Full port ball valve/camlock	68.60	6-01-26-315-000-609 Garage RPST Equipment Maintenance	340327066-00	
04/07/26	WORKS	26-00737	BUILD50 BUILDING SAFETY CONF OF NJ 2 Registration Fee	650.00	6-18-00-701-000-809 UCC Conferences & Meetings	REGISTRATION FE	
04/07/26	WORKS	26-00712	CATANESE CATANESE, FRANCIS W 1 SUB COVERAGE FOR PLAN REVIEW	225.00	6-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
04/07/26	WORKS	26-00752	CATANESE CATANESE, FRANCIS W 1 SUB COVERAGE FOR PLAN REVIEW	225.00	6-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
04/07/26	WORKS	25-02195	CHATHA40 CHATHAM LAWMOWER SERVICE, INC 7 Chainsaw	1,529.98	C-04-32-057-00B-320 3257B DCS Purchase of Log Splitter/Mill	132990	
04/07/26	WORKS	26-00773	CHRISTIA CHRISTIAN, WILLIAM 1 SUB COVERAGE FOR ELECTRICAL	225.00	6-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
04/07/26	WORKS	26-00082	CINTASCO CINTAS CORPORATION NO. 2 3 Mops, rags, mcr fbr, hnd sntzr	46.08	6-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4258057608	
04/07/26	WORKS	26-00082	4 Mops, rags, mcr fbr, hnd stzr	46.08	6-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4262563991	
04/07/26	WORKS	26-00082	5 Mops, rags, mcr fbr, hnd stzr	46.08	6-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4252826498	
04/07/26	WORKS	26-00082	6 Mops, rags, mcr fbr, hnd stzr	46.08	6-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4261805050	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

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04/07/26	WORKS	26-00082	7 Mops, rags, mcr fbr, hnd stzr	46.08	PB&G City Hall Maintenance Contracts 6-01-26-310-000-502	4255035765	
04/07/26	WORKS	26-00082	8 Mops, rags, mcr fbr, hnd stzr	46.08	PB&G City Hall Maintenance Contracts 6-01-26-310-000-502	4255813385	
04/07/26	WORKS	26-00082	9 Mops, rags, mcr fbr, hnd stzr	46.08	PB&G City Hall Maintenance Contracts 6-01-26-310-000-502	4257293550	
04/07/26	WORKS	26-00082	10 Mops, rags, mcr fbr, hnd stzr	46.08	PB&G City Hall Maintenance Contracts 6-01-26-310-000-502	4258789967	
04/07/26	WORKS	26-00082	11 Mops, rags, mcr fbr, hnd stzr	46.08	PB&G City Hall Maintenance Contracts 6-01-26-310-000-502	4259541355	
			P.O. Total:	<u>414.72</u>			
04/07/26	WORKS	25-00305	CUSTOM25 CUSTOM BANDAG INC 47 LOOSE TIRE BOE VEH PARTS	342.10	5-01-26-315-000-201 Garage Supplies and Materials	70236675	
04/07/26	WORKS	25-01098	DANSWAYZ DAN SWAYZE & SON INC 1 RIVER RD CORRIDOR RE STRIPING	5,905.07	C-04-32-086-00F-180 3286F Traffic Calming Measures	36030	
04/07/26	WORKS	25-01098	2 RIVER RD CORRIDOR RE STRIPING	7,390.07	C-04-33-013-00F-170 3313F DCS Traffic Calming Measures	36030	
			P.O. Total:	<u>13,295.14</u>			
04/07/26	WORKS	26-00087	DREYER50 DREYER'S LUMBER & HARDWARE INC 11 Lumber, screws, post caps	346.55	6-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	792154	
04/07/26	WORKS	26-00796	EQUIPTEC BOBCAT OF CENTRAL JERSEY 1 LIFT PINS MACHINE #17	113.76	6-01-26-315-000-601 Garage RRM Equipment Maintenance	P19977	
04/07/26	WORKS	26-00797	EQUIPTEC BOBCAT OF CENTRAL JERSEY 1 DOOR STRIKER MACHINE #151	64.00	6-01-26-315-000-609 Garage RPST Equipment Maintenance	P19976	
04/07/26	WORKS	26-00803	EQUIPTEC BOBCAT OF CENTRAL JERSEY 1 DOOR WINDOW MACHINE #151	626.39	6-01-26-315-000-609 Garage RPST Equipment Maintenance	P19978	
04/07/26	WORKS	26-00562	GABHHMCK GABRIELLI TRUCK SALES-HH MACK 1 coolant hoses trk 85	1,289.23	6-01-26-315-000-616 Garage COMPOST Vehicle Maintenance	26209GP	
04/07/26	WORKS	26-00652	GRAING60 GRAINGER INDUSTRIAL SUPPLY 1 2ft by 2ft access panel	86.20	6-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	9813392561	
04/07/26	WORKS	26-00656	GRAING60 GRAINGER INDUSTRIAL SUPPLY 1 sleeve coupling truck #65	539.52	6-01-26-315-000-614	9812262989	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Garage RECYCLING Vehicle Maintenance		
04/07/26	WORKS	26-00747	HANOVE66 HANOVER SUPPLY CO INC 1 Back pipe/pipe fittings	97.70	6-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	w3109461	
04/07/26	WORKS	26-00749	HANOVE66 HANOVER SUPPLY CO INC 1 CXM propress adapter	16.13	6-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	w3109528	
04/07/26	WORKS	25-00311	HOMEDE33 HOME DEPOT CREDITSVCS (DCS&FD) 82 Tools	594.29	5-01-26-300-000-205 PW Tools	9082744	
04/07/26	WORKS	26-00121	HOMEDE33 HOME DEPOT CREDITSVCS (DCS&FD) 24 2x10 pipe	435.84	6-01-26-310-000-419 PB&G Repairs - 5 Myrtle Ave Cornog Bldg	6020825	
04/07/26	WORKS	26-00278	JCPL0050 JCP&L 4 100047563711 BRYANT PARK ST LG	14.16	6-01-31-435-000-000 STREET LIGHTING	95578597279	
04/07/26	WORKS	26-00280	JCPL0050 JCP&L 4 100 005 845 282 City Hall	13,421.54	6-01-31-430-000-100 Electricity	95578597277	
04/07/26	WORKS	26-00281	JCPL0050 JCP&L 4 100005845548 CITY FLOOD LIGHTS	48.55	6-01-31-435-000-000 STREET LIGHTING	95388830529	
04/07/26	WORKS	26-00282	JCPL0050 JCP&L 4 100005845241 CITY HALL	997.28	6-01-31-435-000-000 STREET LIGHTING	95388830528	
04/07/26	WORKS	26-00382	JCPL0050 JCP&L 4 100005626567 CONSTANTINE PUMP	7,367.30	6-07-55-502-004-601 Sewer Operating Pumps Electricity	95558636089	
04/07/26	WORKS	26-00140	NATIONFU NATIONAL FUEL OIL INC 7 ulsd dyed winter blend	3,453.63	6-01-31-461-000-000 DIESEL FUEL	113740	
04/07/26	WORKS	26-00141	NATIONFU NATIONAL FUEL OIL INC 4 Plus gasoline	2,839.05	6-01-31-460-000-000 GASOLINE	114121	
04/07/26	WORKS	26-00779	NIELSENF NIELSEN FORD OF MORRISTOWN INC 1 Mirror assembly truck #105	435.05	6-01-26-315-000-619 Garage RPST Vehicle Maintenance	542397FOW	
04/07/26	WORKS	25-00550	NJADVAMM NJ ADVANCE MEDIA 9 Legal Ads	118.37	5-01-21-180-000-210	3667930	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	WORKS	25-00550	10 Legal Ads	373.80	MLU Advertising 5-01-21-180-000-210	3823346	
P.O. Total:				<u>492.17</u>	MLU Advertising		
04/07/26	WORKS	26-00229	NORTHE 1 flags	1,654.00	5-07-55-502-004-205	13-6642	
04/07/26	WORKS	26-00229	2 flags	1,400.00	Sewer Operating Tools 5-07-55-502-004-405	13-6642	
04/07/26	WORKS	26-00229	3 flags	811.00	Sewer Operating Vehicle Maintenance 5-01-29-401-000-200	13-6642	
P.O. Total:				<u>3,865.00</u>	Downtown Maintenance - OE		
04/07/26	WORKS	25-02339	NWFINANC NW FINANCIAL GROUP, LLC 5 Feasibility Study 11-12/2025	7,050.00	T-19-56-800-000-001	34131	
04/07/26	WORKS	25-02339	6 Feasibility Study 11-12/2025	600.00	Affordable Housing Trust Fund T-19-56-800-000-001	34132	
04/07/26	WORKS	25-02339	7 Feasibility Study 11-12/2025	3,525.00	Affordable Housing Trust Fund T-19-56-800-000-001	34024	
04/07/26	WORKS	25-02339	8 Feasibility Study 11-12/2025	150.00	Affordable Housing Trust Fund T-19-56-800-000-001	34322	
P.O. Total:				<u>11,325.00</u>	Affordable Housing Trust Fund		
04/07/26	WORKS	25-00320	OSASYSTE OSA SYSTEMS LLC 9 REPLC FIRE ALARM CONTROL PANEL	2,750.00	5-01-26-310-000-418	22705	
						PB&G Repairs - 100 Morris Ave Comm Cntr	
04/07/26	WORKS	26-00840	RICCIA RICCIARDI BROTHERS, INC. 1 ULTR SPEC PAINT AND PRIMER	68.98	6-01-26-310-000-418	46646	
						PB&G Repairs - 100 Morris Ave Comm Cntr	
04/07/26	WORKS	25-00546	ROSENB55 ROSENBERG & ASSOCIATES 56 ZB/PB STENO FEES 347372	119.00	5-01-21-185-000-499	347372	
04/07/26	WORKS	25-00546	57 ZB/PB STENO FEES 347875	105.00	BOA Reporting 5-01-21-185-000-499	347875	
04/07/26	WORKS	25-00546	58 ZB/PB STENO FEES 348260	140.00	BOA Reporting 5-01-21-185-000-499	348260	
04/07/26	WORKS	25-00546	59 ZB/PB STENO FEES 348433	119.00	BOA Reporting 5-01-21-185-000-499	348433	
04/07/26	WORKS	25-00546	60 ZB/PB STENO FEES 348795	301.00	BOA Reporting 5-01-21-185-000-499	348795	
04/07/26	WORKS	25-00546	61 ZB/PB STENO FEES 349375	126.00	BOA Reporting 5-01-21-185-000-499	349375	
04/07/26	WORKS	25-00546	62 ZB/PB STENO FEES 349593	175.00	BOA Reporting 5-01-21-185-000-499	349593	
04/07/26	WORKS	25-00546	63 ZB/PB STENO FEES 349638	147.00	BOA Reporting 5-01-21-185-000-499	349638	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	WORKS	25-00546	64 ZB/PB STENO FEES 349817	154.00	BOA Reporting 5-01-21-185-000-499	349817	
04/07/26	WORKS	25-00546	65 ZB/PB STENO FEES 347372	2,110.00	BOA Reporting T-03-56-286-000-084	347372	
04/07/26	WORKS	25-00546	66 ZB/PB STENO FEES 347875	1,501.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	347875	
04/07/26	WORKS	25-00546	67 ZB/PB STENO FEES 348260	1,333.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	348260	
04/07/26	WORKS	25-00546	68 ZB/PB STENO FEES 348433	1,410.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	348433	
04/07/26	WORKS	25-00546	69 ZB/PB STENO FEES 348795	1,270.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	348795	
04/07/26	WORKS	25-00546	70 ZB/PB STENO FEES 349375	2,139.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	349375	
04/07/26	WORKS	25-00546	71 ZB/PB STENO FEES 349593	1,673.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	349593	
04/07/26	WORKS	25-00546	72 ZB/PB STENO FEES 349638	1,340.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	349638	
04/07/26	WORKS	25-00546	73 ZB/PB STENO FEES 349817	1,363.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	349817	
04/07/26	WORKS	25-00546	74 ZB/PB STENO FEES 349817	250.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-085	349817	
			P.O. Total:	15,775.00			
04/07/26	WORKS	26-00746	SALERN33 SALERNO DUANE FORD LLC 1 MOULDING FOR TRUCK #41	111.74	6-07-55-502-004-405 Sewer Operating Vehicle Maintenance	4031958	
04/07/26	WORKS	26-00755	SANITA50 SANITATION EQUIPMENT CORP 1 CAN GRABBER ARM VEH #64 & #68	1,035.43	6-01-26-315-000-613 Garage G&T Vehicle Maintenance	68824	
04/07/26	WORKS	26-00231	SIGNAL50 SIGNAL CONTROL PRODUCTS LLC 8 GREEN AND RED LED MODULES	246.00	6-01-26-300-000-408 PW Traffic Signal Maintenance	20260466	
04/07/26	WORKS	26-00108	SJFUEL SJ FUEL SOUTH CO., INC 8 MARCH 3, 2026 ULS FUEL OIL	732.90	6-01-31-447-000-000 HEATING OIL	194996	
04/07/26	WORKS	26-00147	SOSGAS50 SOS GASES INC 5 MARCH 2026 TS CYLINDER RENTAL	39.25	6-01-26-306-000-202 TS Supplies and Materials	308171-R	
04/07/26	WORKS	25-00283	SUMMIT22 SUMMIT DINER 9 OT MEALS 12/27/2025	70.00	5-01-26-290-000-408 RRM Snow Removal Materials	OT MEALS	
04/07/26	WORKS	25-00283	10 OT MEALS 12/27/2025	335.00	5-01-26-300-000-201 PW Supplies	OT MEALS	
			P.O. Total:	405.00			

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
04/07/26	WORKS	26-00158	SUMMIT22 SUMMIT DINER 2 DPW OT MEALS JAN-FEB 2026	1,760.00	6-01-26-290-000-408 RRM Snow Removal Materials	DPW OT MEALS	
04/07/26	WORKS	26-00679	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 46 SPRAY 9 AND CLEAN DEGREASER	18.68	6-01-26-300-000-201 PW Supplies	957623	
04/07/26	WORKS	26-00679	47 SPRING SNAP ZINC	125.90	6-01-26-300-000-201 PW Supplies	957446	
04/07/26	WORKS	26-00679	48 PADLOCK FOR DPW GATE	22.09	6-01-26-310-000-201 PB&G Supplies and Materials	957341	
04/07/26	WORKS	26-00679	49 BOLTS & NUTS	20.45	6-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	957568	
04/07/26	WORKS	26-00679	50 BOLTS & NUTS	18.10	6-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	957503	
04/07/26	WORKS	26-00679	51 3/4 PVC FEMALE	1.91	6-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	957864	
04/07/26	WORKS	26-00679	52 SPRAY PAINT WHITE AND WET DRI	8.99	6-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	957816	
04/07/26	WORKS	26-00679	53 RUSTOLEUM SPRAY, NEUTRALIZER	29.72	6-01-26-315-000-612 Garage PW Vehicle Maintenance	957399	
04/07/26	WORKS	26-00679	54 GLOSS, PAINT, FRAVE, CVR, BRSH	272.94	6-01-26-315-000-612 Garage PW Vehicle Maintenance	957364	
04/07/26	WORKS	26-00679	55 PAINT BRUSHES	15.28	6-01-26-315-000-612 Garage PW Vehicle Maintenance	957550	
04/07/26	WORKS	26-00679	56 SINGLE KEY AND CUTTING BLADE	10.94	6-01-28-375-000-204 P&ST Grounds Maintenance Materials	957821	
04/07/26	WORKS	26-00679	57 WHITE FLEX TAPE	16.99	6-01-28-375-000-204 P&ST Grounds Maintenance Materials	957565	
04/07/26	WORKS	26-00679	58 M18 FUEL GRINDER	199.99	6-01-28-375-000-205 P&ST Tools	957325	
P.O. Total:				<u>761.98</u>			
04/07/26	WORKS	26-00740	TECHNI33 TECHNICAL ASST ASSOC OF UNION 1 2026 dues	30.00	6-18-00-701-000-806 UCC Memberships	2026 DUES	
04/07/26	WORKS	26-00167	THYSSE50 TK ELEVATOR CORPORATION 2 PLATINUM ELEVATOR MAINTENANCE	2,047.78	6-01-26-310-000-502 PB&G City Hall Maintenance Contracts	3009316791	
04/07/26	WORKS	26-00405	TMOBILE T-MOBILE USA INC 2 1/27 - 2/26/26 UCC PHONE CHGS	419.18	6-18-00-701-000-607 UCC Telephone	979293961	
04/07/26	WORKS	26-00735	UNIONC14 UCNJ UNION COLLEGE OF UNION 1 Building Inspe Course Flores R	1,025.00	6-18-00-701-000-804 UCC Training & Seminars	AEIC 102	

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
UNIONC64 UNION COUNTY UTILITES AUTHORIT							
04/07/26	WORKS	26-00842	1 FEBRUARY 2026 TIPPING FEES	65,536.86	6-01-26-308-000-201 Disposal Fees - Recycling Materials	FEBRUARY2026	
04/07/26	WORKS	26-00842	2 FEB 2026 TIPPING FEE REBATES	8,464.56-	6-01-26-308-000-201 Disposal Fees - Recycling Materials	FEBRUARY2026	
P.O. Total:				<u>57,072.30</u>			
VERIZ408 VERIZON WIRELESS							
04/07/26	WORKS	26-00386	7 442088740-00001 BLANKET	1,046.92	6-01-31-440-000-000 TELEPHONE	6139310909	
04/07/26	WORKS	26-00386	8 442088740-00001 (sewer utility	96.14	6-07-55-502-004-509 Sewer Operating Mobile Devices	6139310909	
P.O. Total:				<u>1,143.06</u>			
WBMASON W.B. MASON CO, INC							
04/07/26	WORKS	26-00172	21 STICKY NOTE	7.79	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	22 PAD, NATURESMA, REFILL	11.59	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	23 HEADSET, CLEARCHATUSB H390 BK	27.69	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	24 TAPE	13.29	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	25 KCUP, TULLYS, ITALIAN ROAST	19.98	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	26 KCUP, TULLYS, FRENCH ROAST	18.29	6-01-32-465-000-201 CS Supplies and Materials	260231905	
04/07/26	WORKS	26-00172	27 OFFICE SUPPLIES	27.00	6-01-32-465-000-201 CS Supplies and Materials	259209878	
P.O. Total:				<u>125.63</u>			
WELDON25 WELDON ASPHALT DIVISION							
04/07/26	WORKS	26-00173	6 FEB 26 I-5 FABC	289.68	6-01-26-290-000-211 RRM Road Materials	03089902	
04/07/26	WORKS	26-00173	7 FEB 26 CONCRETE SINGLE AXLE	500.00	6-01-26-308-000-201 Disposal Fees - Recycling Materials	03089902	
P.O. Total:				<u>789.68</u>			
Total for Batch: WORKS				<u>165,077.66</u>			
Total for Date: 04/07/26				Total for All Batches:	2,161,821.42		

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

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Batch Id	Batch Total
Total for Batch: ADMIN	101,207.16
Total for Batch: FINANCE	1,189,668.95
Total for Batch: PARKDCP	581,200.00
Total for Batch: SAFETY	124,667.65
Total for Batch: WORKS	165,077.66
Total of All Batches:	<u>2,161,821.42</u>

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	5-01	39,884.03	0.00	0.00	39,884.03
Sewer Operating	5-07	8,054.00	0.00	0.00	8,054.00
Parking Operating	5-09	5,000.00	0.00	0.00	5,000.00
Recreation Trust	5-28	849.29	0.00	0.00	849.29
Year Total:		53,787.32	0.00	0.00	53,787.32
Current Fund	6-01	752,189.51	0.00	0.00	752,189.51
Sewer Operating	6-07	639,416.18	0.00	0.00	639,416.18
Parking Operating	6-09	9,476.70	15,660.00	0.00	25,136.70
Uniform Construction Code	6-18	2,799.18	0.00	0.00	2,799.18
Recreation Trust	6-28	23,202.32	0.00	0.00	23,202.32
Year Total:		1,427,083.89	15,660.00	0.00	1,442,743.89
General Captial	C-04	513,404.57	0.00	0.00	513,404.57
Sewer Capital	C-06	6,702.40	0.00	0.00	6,702.40
Parking Capital	C-08	5,970.00	0.00	0.00	5,970.00
Year Total:		526,076.97	0.00	0.00	526,076.97
Grant Fund	G-02	54,097.04	0.00	0.00	54,097.04
Trust - Other	T-03	18,729.40	0.00	0.00	18,729.40
Animal Control	T-12	1,350.16	0.00	0.00	1,350.16
Self Insurance Trust	T-13	53,711.64	0.00	0.00	53,711.64
Afforable Housing	T-19	11,325.00	0.00	0.00	11,325.00
Year Total:		85,116.20	0.00	0.00	85,116.20
<b>Total of All Funds:</b>		<b>2,146,161.42</b>	<b>15,660.00</b>	<b>0.00</b>	<b>2,161,821.42</b>

Attachment: Bill List Detail April 7, 2026 (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

**CITY OF SUMMIT**  
**Check Register Summary**  
**03/20/26 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Earnings :</b>				
Acting Pay	64.00	128.00	504.00	1,008.00
ADDITION	25.38	2,079.47	25.38	14,401.94
Additional Library Sunday	50.50	2,136.25	303.00	12,718.43
ARREST PROCESSING OT	0.00	0.00	2.00	141.33
CAR ALLOWANCE	0.00	600.00	0.00	1,800.00
COURT OT	0.00	0.00	16.50	1,696.97
CROSSING GUARD	412.36	14,175.00	2,067.10	70,475.00
DETECTIVE CALL OUT OT	0.00	0.00	30.50	2,580.62
DOCK DAY	0.00	0.00	16.00	-404.84
DOUBLETIME	46.00	3,401.13	2,107.00	166,187.41
EXTRA DUTY SEC	20.50	1,025.00	124.00	6,200.00
EXTRA DUTY TRAFFIC	750.50	72,931.95	3,927.00	380,085.76
FTO	286.00	2,860.00	1,433.50	14,335.00
GTL*	0.00	4,768.25	0.00	29,084.42
HOLIDAY STRAIGHT TIME	7.00	139.09	151.00	3,423.89
HOLIDAY WORKED	0.00	0.00	352.00	18,537.56
LATE CALL OT	3.00	231.49	6.50	497.86
MANPOWER BEREAVEMENT OT	0.00	0.00	17.00	1,903.24
MANPOWER COMP TIME OT	19.00	1,894.89	99.50	9,826.43
MANPOWER OTHER OT	2.00	207.12	7.50	633.07
MANPOWER PERSONAL OT	0.00	0.00	39.00	3,360.53
MANPOWER SICK OT	0.00	0.00	43.00	3,774.36
MANPOWER TRAINING OT	10.00	1,116.25	14.00	1,374.76
MANPOWER VACATION OT	14.00	1,537.14	71.00	7,495.71
MOD10 OT	0.00	0.00	30.00	2,249.95
MOD11 OT	0.00	0.00	8.00	875.08
OIC	16.50	165.00	92.50	925.00
OVERTIME	206.50	11,577.64	3,331.00	191,889.92
PATROL BUREAU INVESTIGATION	0.00	0.00	5.00	449.20
PERSONAL DAY	9.50	183.55	31.50	662.56
PRISONER WATCH OT	0.00	0.00	2.00	129.26
REGULAR	16,340.75	765,295.50	95,066.17	4,578,155.77
SICK	21.00	820.03	145.50	40,876.48
SIGNAL OT 10	0.00	0.00	80.50	6,798.51
SIGNAL OT 11	0.00	0.00	30.00	2,137.75
SPECIAL ASSIGNMENT OT	12.50	1,264.51	41.50	4,229.69
SPECIAL DETAIL/ASSIGNMENT OT	22.00	1,732.51	93.00	7,581.05
SPECIAL OPERATIONS OVERTIME	0.00	0.00	22.50	1,341.38
STAFFING COMP OT	0.00	0.00	44.00	3,119.68
STAFFING INJ Duty Injury	0.00	0.00	64.50	8,003.41
STAFFING SIC OT	0.00	0.00	158.00	10,552.63
STAFFING TRAINING	0.00	0.00	10.00	1,025.15
STAFFING VAC OT	0.00	0.00	47.50	4,442.05
STIPEND	0.00	1,461.54	0.00	8,769.24
STORM EVENT OT	0.00	0.00	208.00	15,299.14
STRAIGHT TIME	34.00	544.00	74.00	1,805.06
TRAINING OT	0.00	0.00	27.00	2,825.04
VACATION	7.00	139.09	249.50	5,924.73
<b>Total Earnings :</b>	<b>18,379.99</b>	<b>892,414.40</b>	<b>111,218.15</b>	<b>5,651,205.18</b>
<b>Reimbursements / Sick Benefits :</b>				
WORKERS COMP REIMBURSEMENT	0.00	3,622.14	0.00	9,378.17
<b>Total Reimbursements / Sick Benefits :</b>	<b>0.00</b>	<b>3,622.14</b>	<b>0.00</b>	<b>9,378.17</b>

Attachment: Payroll 4-7-26 attachment (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

**CITY OF SUMMIT**  
**Check Register Summary**  
**03/20/26 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Total :</b>	18,379.99	896,036.54	111,218.15	5,660,583.35
<b>Total Earnings Which Affect Net:</b>	18,379.99	891,268.29	111,218.15	5,631,498.93
<b>Employee Taxes :</b>				
Federal W/T		83,285.68		569,498.65
Federal W/T Fixed		1,391.27		8,347.62
Fica Medicare		11,792.01		75,061.89
Fica Social Security		25,916.04		171,429.53
New Jersey W/T		34,061.16		214,597.31
New Jersey W/T Fixed		915.00		5,690.00
NJ Family Leave Ins.		2,041.59		12,931.06
NJ SDI Private		0.00		0.00
NJ SUI		995.41		6,908.49
NJ SUI (nr)		2,389.06		16,580.35
<b>Total Employee Taxes :</b>		162,787.22		1,081,044.90
<b>Employee Deductions :</b>				
Aetna Freedom10 #018 Pre-Tax		0.00		-338.40
Aflac Post-Tax ACC		252.10		1,512.60
Aflac Post-Tax Cancer		24.44		146.64
Aflac Post-Tax Critical Illness		41.60		249.60
Aflac Post-Tax LIFE		105.05		630.30
Aflac Post-Tax STD		1,785.07		10,916.38
Aflac Pre-Tax ACC		1,028.35		6,170.10
Aflac Pre-Tax Cancer Pre-Tax		672.51		4,151.02
Aflac Pre-Tax HOSP		58.96		353.76
Ameriflex Pre-Tax C FLEX		145.83		874.98
Ameriflex Pre-Tax DCA		283.33		1,699.98
BOSTON MUTUAL		38.37		230.22
CHILD SUPPORT		4,370.54		25,923.24
Colonial Post-Tax Cancer		71.10		426.60
Colonial Post-Tax Life Insurance		31.50		189.00
Colonial Post-Tax STD		127.50		765.00
Colonial Pre-Tax Cancer		117.30		703.80
Colonial Pretax Disability		143.63		861.78
DCRP PENSION		2,382.66		12,749.66
DELTA DENTAL PPO FIXED COPAY		14.37		86.22
DENTAL PRE-TAX PL1		650.38		3,902.28
DENTAL PRE-TAX PL2		992.26		5,922.12
DENTAL PRE-TAX PL4		3,339.02		19,893.80
Empower 457B Pre-Tax		8,028.61		48,171.66
Empower Roth Post-Tax		1,334.00		8,004.00
Equitable 457 Pre-Tax		6,348.57		37,941.42
Equitable ROTH Post-Tax		5,603.57		33,371.42
FMBA DUES		1,738.26		10,429.56
FMBA INSURANCE		6.50		39.00
GARNISHMENT		67.65		196.18
HDHigh		136.27		817.62
HORIZON HMO #011 Pre-Tax		3,327.10		19,962.60
LOCAL 469 DUES Teamsters		610.50		3,718.50
NEW YORK LIFE		74.00		444.00
NJ DIRECT10 #050 Pre-Tax		31,388.59		190,407.88
NJ DIRECT 10 BACK Pre-Tax		0.00		-1,100.91
NJ DIRECT15 #150 Pre-Tax		21,630.51		129,020.26
NJ Direct 1525 #051 Pre-Tax		1,023.34		6,140.04
NJ Direct 2030 #052 Pre-Tax		1,670.04		10,020.24
NJ Direct 2035 #056 Pre-Tax		1,347.78		

Attachment: Payroll 4-7-26 attachment (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

**CITY OF SUMMIT**  
**Check Register Summary**

**03/20/26 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
OMNIA PLAN #057 Pre-Tax		10,985.46		65,599.46
PBA DUES		1,663.14		9,847.44
PERS BACK CONTRIBUTORY INS		0.00		39.58
PERS Back Pension		147.66		905.40
PERS CONTRIBUTORY INSURANCE		1,873.76		11,351.86
PERS LOAN		3,688.79		21,852.08
PERS PENSION		28,684.80		173,748.14
PERS PT Pension		139.41		637.61
PFRS Arrears		496.88		2,981.28
PFRS Back Pension P & F		708.55		2,375.90
PFRS LOAN P&F		3,484.95		20,341.22
PFRS Pension Police-Fire		37,693.69		224,286.74
RETRO DCRP		605.44		3,196.32
VSP vision plan Pre-Tax		225.95		1,361.40
<b>Total Employee Deductions :</b>		<u>191,409.64</u>		<u>1,142,215.26</u>
<b>Total Deductions :</b>		<u>354,196.86</u>		<u>2,223,260.16</u>
<b>Net Payroll:</b>		<u>537,071.43</u>		<u>3,408,238.77</u>
<b>Employer Tax Contributions :</b>				
Fica MC Employer		11,792.01		75,061.89
Fica SS Employer		25,916.04		171,429.53
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
<b>Total Employer Tax Contributions :</b>		<u>37,708.05</u>		<u>246,491.42</u>
<b>Total Contributions :</b>		<u>37,708.05</u>		<u>246,491.42</u>

Attachment: Payroll 4-7-26 attachment (12349 : Authorize Payment of Bills and Payroll \$3,057,857.96)

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, February 19, 2026 beginning at 5:30 PM in the Summit H.S. Library/Media Center. Those present: Ms. Cohn, presiding, Mr. Cho, Mr. Gundersen, Ms. Justice, Ms. Kelly, and Mr. Mahecha. Mr. Hanley arrived at 5:40 PM. There were two members of the public in attendance at that time.

Also present were Mr. Hough, Superintendent of Schools, Ms. Sarno, Assistant Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Mr. Margolis, Director of Special Services, Ms. Rocco, Director of Curriculum & Instruction, and Ms. Dickinson, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Ms. Cohn stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 19, 2026 to discuss:
  - 1. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Justice, seconded by Mr. Cho, and carried to move to Executive Session at 5:33 PM.

Motion by Ms. Justice, seconded by Mr. Cho, and carried to reconvene to public session at 6:07 PM.

When the Board returned to public session, there were 70 members of the public in attendance.

PRESENTATIONS & DISCUSSIONS

- A. National Merit Scholars Acknowledgment of Books to their Favorite Teacher  
~ Brian Murtagh, Assistant Principal, Summit High School

Gabriel Akian presented to Ms. Akian ~ *Never Enough* by Jennifer Breheny Wallace  
 Athreya Aravind to Ms. Knecht ~ *The Lightning Thief* by Rick Riordan  
 Zachary Battistella to Ms. Bender ~ *Eagles: Taking It to the Limit* by Ben Fong-Torres  
 Elena Carranza to Mr. Magdalenski ~ *The House of Mirth* by Edith Wharton  
 Lauren Clark to Ms. Encarnacion ~ *Winnie the Pooh* by A. A. Milne  
 Grace Hickey to Mr. Welsh ~ *To Kill a Mockingbird* by Harper Lee  
 Allison Kim to Ms. Viswanath ~ *Pachinko* by Min Jin Lee  
 Hooks LeBlanc to Mr. Baragona ~ *Golf: By the Numbers* by Ronald Minton  
 Stella Lemkau to Ms. Guinee ~ *Familiar Quotations* by John Bartlett

Communication: Summit Board of Education - Minutes of February 19, 2026 (Minutes, Reports, Etc. from the Following)

Ben Levkov to Ms. Laquerre ~ How the Other Half Lives by Jacob Riis  
Alexis Mollin to Ms. Wright ~ Ninth Street Women by Mary Gabriel  
Connor Moon to Mr. Pascal ~ The Boys in the Boat by Daniel James Brown  
Bettina Pangilinan to Ms. Bartlett ~ One Hundred Years of Solitude by Gabriel Garcia Marquez  
Abraham Pearlman to Ms. Donat ~ The Director by Daniel Kehlmann  
Katherine Ryan to Ms. Adair ~ Joe Turner's Come and Gone by August Wilson  
Anna Smoragiewicz to Ms. Genakos ~ Lab Girl by Hope Jahren  
Nicolas Solis-Negron to Mr. O'Dowd ~ The Disappearing Spoon by Sam Kean  
Austin Song to Mr. Morman ~ What If? By Randall Munroe  
Benjamin Strauss to Mr. Ramstedt ~ Lafayette in the Somewhat United States by Sarah Vowell  
Declan Vargas to Mr. Dougher ~ The Boys in the Boat by Daniel James Brown  
Anna Whitely to Ms. Rhodes ~ Bel Canto by Ann Patchett  
Jennifer Zhou to Ms. Travaille ~ Quantum Biology: A Glimpse into the Future of Medicine by Geoffrey W. Guy

The Board took a 2-minute recess at this time.

B. Budget Development Update - Scott D. Hough, Superintendent

### PRESIDENT'S ANNOUNCEMENTS

Ms. Cohn spoke about the following:

- Congratulations to all of our scholars
- Various Black History Month & Random Acts of Kindness events throughout the district

### SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Celebratory events throughout the district
- Preparation for the District Arts Festival at the HS
- Sports update

Ms. Kelly moved approval of the following item listed under Superintendent's Report:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Resolve to review the Superintendent's recommendation of the suspensions for the period of 1/2/2026 - 1/31/2026 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.
- B. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 12/01/2025 - 12/23/2025 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 12/19/2025 - 1/30/2026. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion seconded by Ms. Justice. The roll was called, and all voted, "Aye". The motion was declared adopted.

### STUDENT BOARD REPRESENTATIVE REPORT

The report included focusing on fundraising for the dance, pep rally, bake sale & flower sale; spirit week heading into Valentine's Day; winter sports update

ADDITIONS/REVISIONS TO THE AGENDA

Ms. Sarno announced the additions/revisions to the agenda.

COMMITTEE REPORTS

- A. Education and Student Activities/Services Committee – Mr. Cho reported on the following: discussion of iReady; summer programs with Ms. Grimaldi; ABA program to expand to the HS
- B. Operations Committee – Mr. Hanley reported on the following: construction project updates; 2026-2027 budget & calendar updates
- C. Policy Committee – Ms. Justice reported on the following: review of the policy related to sexual harassment; physical education requirements; residency eligibility; gifts, grants & donations
- D. Communications Committee – Mr. Mahecha reported on the following: Coffee with the President on March 10<sup>th</sup>; communication of the budget process; student safety wellness resources survey
- E. Negotiations and Personnel Committee – Ms. Cohn reported that the committee met twice since the last meeting to discuss confidential personnel matters
- F. Liaison Reports – SEF Spring for Excellence on March 14<sup>th</sup>

PUBLIC COMMENT

- A. Public Comment on Items on the Agenda

A resident commended the Board on the transparency of the budget process this year and suggested that the district develop a budget snapshot like the City does.

- B. Public Comment on Items not on the Agenda

A resident expressed her concerns regarding immigration enforcement in Summit and the impact on students.

Motion by Mr. Hanley, seconded by Ms. Kelly, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Mr. Hanley moved approval of the following items listed under Approval of Board Minutes:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of Minutes of the following meeting:
  - 1. January 15, 2026 Regular Meeting

Motion seconded by Ms. Kelly, unanimously approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Justice moved approval of the following items listed under Curriculum/Instruction/Program:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval to operate an academic summer school during summer 2026
- B. Approval to operate an enrichment summer school (FLASH) during summer 2026
- C. Approval of 2026-2027 Holiday Schedule for 12-Month Employees (as per attached)
- D. Approval of Clinical Affiliation Agreement with Liberty University, Inc. to provide clinical/occupational experience in our district to an intern from the Department of Counselor Education & Family Studies for the remainder of the 2025-2026 school year
- E. Approval of an out-of-state field trip to New York City for 27 Summit High School Theatre students and 3 chaperones to attend a production of *Death of a Salesman* on April 8, 2026
- F. Approval of an Overnight Field Trip submitted by Nicholas Padron, Club Advisor, for six Summit High School FBLA Club members (and two chaperones) to attend the Future Business Leaders of America State Leadership Conference in Atlantic City, NJ from March 9-11, 2026 at a cost of \$465.16/student

Motion seconded by Ms. Kelly. The roll was called, Mr. Hanley abstained, and all others voted, "Aye". The motion was declared adopted.

FINANCE

Mr. Mahecha moved the following items under Finance:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the February Bills List as listed below:

1.	Regular Bills	Fund 10	\$3,389,556.14
2.	Special Revenue	Fund 20	\$ 92,695.57
3.	Capital Projects	Fund 30	\$ 71,656.38
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$3,553,908.09
5.	Food Service	Fund 61	\$ 292,388.05
	Total All Funds		\$3,846,296.14
- B. Approval of the monthly payroll for January 2026 - \$5,677,983.27
- C. Approval of budget adjustments and line-item transfers for December 2025
- D. Approval of Secretary and Treasurer's Report for December 2025
- E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2025 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval of payment to the New Jersey Unemployment Compensation Fund for the quarter ending 12/31/2025 in the amount of \$12,525.13
- H. Approval of the donation from SHS Twelfth Man Inc. for reimburse of the Hudl Camera expenses for the 2025 football season in the amount of \$3,200
- I. Approval of the donation from Vanessa Primack and David Mollin to support the publication of and activities for the SHS Art Magazine, The Artifact, in the amount of \$1,000
- J. Approval of the donation of equipment for use by the Summit High School Theater Program and TV Studio from Aleksandr Kardonov valued at \$1,085
- K. Approval of the donation from the Washington School PTO to fund the Washington Afterschool Enrichment Classes of Knitting and Origami in the amount of \$600
- L. Approval of 2024-2025 Per Pupil Costs for Tuition Adjustment Purposes:

Preschool/Kindergarten	\$14,252
Elementary Grades 1-5	\$17,482
Middle School Grades 6-8	\$18,243
High School Grades 9-12	\$18,014
LLD Mild to Moderate	\$16,869
Preschool Dis - PT	\$55,442
- M. Approval of Settlement Agreement and General Release between Summit Board of Education and parents of student #5702590125 as per attorney recommendation
- N. Approval of Tuition Contract with Shepard School, 2 Miller Rd, Kinnelon, NJ 07405, for student #4644528738 to attend for the 2025-2026 school year beginning February 6, 2026 at a cost of \$27,922.44
- O. Approval of Tuition Contract with ECLC, 21 Lum Ave, Chatham, NJ 07928 for student #4582048155 to attend for the 2025-2026 school year beginning March 1, 2026 inclusive of a 1:1 aide, at a cost of \$21,000.00
- P. Approval of Tuition Contract with Bonnie Brae, 3415 Valley Rd, Basking Ridge, NJ 07920 for student #8943833292 to attend for the 2025-2026 school year beginning February 24, 2026 at a cost of \$33,100
- Q. Approval of Tuition Contract with Summit Speech School, 705 Central Ave # 1, New Providence, NJ 07974 for student #1493062854 to attend for the 2025-2026 school year beginning February 17, 2026 at a cost of \$30,145.50
- R. Approval of Tuition Contract with Collier School, 160 Conover Rd, Morganville, NJ 07751 for student #9778971097 to attend for the 2025-2026 school year beginning February 18, 2026, inclusive of a 1:1 aide, at a cost of \$44,304
- S. Approval of the Nonpublic School Security Aid Program spending plans for the participating schools located within this district as follows:
  - 1. Kent Place School \$118,931.80

- T. Approval of the Nonpublic School Technology Initiative Program spending plans for the participating schools located within this district as follows:
  - 1. CPC Weekday Nursery School & Kindergarten \$754.30
- U. Approval of Tuition Contract Agreement between Summit Board of Education and Garwood Board of Education, 400 Second Avenue, Garwood, NJ 07027 to **receive** student #6261388054 on a tuition-paying basis for ESY 2025-2026 in the amount of \$5,202 and the 2025-2026 school year in the amount of \$48,603
- V. Approval of Tuition Contract Agreement between Summit Board of Education and Roselle Park Board of Education, 510 Chestnut St, Roselle Park, NJ 07204 to **receive** student #7070653006 on a tuition-paying basis for ESY 2025-2026 in the amount of \$2,946 and the 2025-2026 school year in the amount of \$45,172
- W. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #1210142778 on a tuition-paying basis for ESY 2025-2026 in the amount of \$5,202 and the 2025-2026 school year in the amount of \$64,062
- X. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #7089062668 on a tuition-paying basis for ESY 2025-2026 in the amount of \$1,873 and the 2025-2026 school year in the amount of \$28,575
- Y. Approval of Tuition Contract Agreement between Summit Board of Education and Westfield Board of Education, 302 Elm Street, Westfield, NJ 07090 to **receive** student #2114718070 on a tuition-paying basis for ESY 2025-2026 in the amount of \$8,117 and the 2025-2026 school year in the amount of \$84,381
- Z. Approval for Edwards Engineering Group to provide professional services for the provision of Boundary & Topographic Surveys at Jefferson Elementary School and Summit Middle School at a cost not to exceed \$29,600
- AA. Approval for PSA (Parette Somjen Architects, LLC) to provide professional services - from Design to Project Management, for the replacement of the Summit Middle School generator, at a cost not to exceed \$69,000
- BB. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2026-2027 school year; licensing and maintenance fee in the amount of \$10,730
- CC. Approval for the following transportation arrangements with Union County Educational Services Commission for the 2025-2026 School Year, effective 01/05/26:

Student ID	School	Route	Contractor
3916217502	Montgomery Academy	CS-320	Jaris Transportation

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2025-2026 School Year in accordance and subject to the CPI increase of 3.57% as listed below:

Contractor	Route #	Aide Per Diem	Per Diem Rate
Jaris Transportation	CS-320	\$0.00	\$321.07

- DD. Approval for the 2025-26 Parental Contract for Student Transportation – Route #P-12 to Celebrate the Children in Denville, for student #2917669339 in the amount of \$5,009.40
- EE. Approval of Joint Transportation Agreement for School Related Activities with Boonton Town Board of Education to share transportation costs during the 2025-2026 school year
- FF. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following additional line of coverage:

Coverage	Carrier	Effective	Cost
Bond	Selective	February 2, 2026	\$1,050

- GG. Approval to award bid for Roof Replacement at Lawton C. Johnson Summit Middle School to Mak Group, LLC, 82 Midland Avenue, Suite D, Saddle Brook, NJ 07663 in the amount of \$3,785,758 (*three million seven hundred eighty-five thousand seven hundred fifty-eight dollars*), inclusive of contingency allowance and Alternate MS-1. Note: contingent upon attorney review
- HH. Approval to award bid for Roof Replacement at Brayton Elementary School, Jefferson Elementary School, and Summit High School to Arco Construction, Inc., 15 Fairfield Place, West Caldwell, NJ 07006 in the amount of \$4,256,941 (*four million two hundred fifty-six thousand nine hundred forty-one dollars*), inclusive of contingency allowance and Alternate JES-1. Note: contingent upon attorney review
- II. Approval of Change Order Allowance Request Number A-04 from GPC, Inc., 20 East Willow Street, Millburn, NJ 07041 for the Renovations at Tatlock Field House Project in the total amount of \$17,120 as follows:
  - COR#13 - Replace leaking sprinkler valve \$ 4,550.00
  - COR#16 - Structural steel adjustments \$12,570.00
- JJ. Approval of Change Order Allowance Request Number A-05 from GPC, Inc., 20 East Willow Street, Millburn, NJ 07041 for the Renovations at Tatlock Field House Project in the amount of \$23,394.67 as follows:
  - COR#18 - Sanitary line repairs \$23,394.67

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

**SCHOOL BOARD OPERATION**

Mr. Cho moved the following items under School Board Operation:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the disposal of obsolete office equipment as follows:
  1. Fellowes Powershred shredder, model number C-480, s/n 080215-CRC38480.1, located at the Board Office, deemed no longer useful in accordance with district policy #7300

Motion was seconded by Mr. Mahecha. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

PERSONNEL

Mr. Hanley moved the following items under Personnel:

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval to appoint the following Long-Term or Leave Replacement staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/Salary</u>	<u>Effective</u>	<u>Replacing</u>
Patrick Arlea	English Teacher - LRT	SHS	BA-Step-15, \$74,281 (prorated) with 2 overlap days at \$125/day	February 20, 2026, or sooner - end date tbd	Jennifer Marder
Adrian Simone	Social Studies Teacher - LTS	LCJSMS	\$265/day	March 11, 2026 with up to two overlap days at \$125/day	Jacek Lodziato

- B. Approval of the following Changes of Assignment:
  1. TranLe Hill, Special Education Supervisor, Special Education Services, to add LDCT coverage at an additional \$265/day, effective January 9, 2026, covering Brenda Horetsky
  2. Sayre Brandstatter, Substitute Teacher, District, to Long-Term Physical Education Teacher Substitute, Lawton C. Johnson Summit Middle School, \$265/day, effective January 22, 2026 through February 13, 2026
  3. Matthew DeFonzo, Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Science Teacher Substitute, Lawton C. Johnson Summit Middle School, \$265/day, effective January 5, 2026, end date tbd, for John Ross
  4. Arielle Weinstein, Leave Replacement Elementary Teacher Substitute, Jefferson Elementary School, to Leave Replacement Elementary Teacher Substitute, Brayton and Washington Elementary Schools, effective March 11, 2026 for the remainder of the 2025-2026 school year, for Kathy Gawrys and Donna Anderle
  5. Hanna Bartel Mignon, from Substitute Teacher, District, to Long-Term Grade 2 Teacher Substitute, Washington Elementary School, \$265/day, with two overlap days at \$125/day, effective March 16, 2026, end date tbd, covering Danielle Petryk
  6. Lesley Vega, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Math Teacher Substitute, Lawton C. Johnson Summit Middle School, \$265/day (aide differential), effective January 29, 2026, end date tbd, covering Shannon Caravano
- C. Approval of maternity leave/family leave for the following staff:
  1. Cara Keane, Grade 4 Teacher, Lincoln-Hubbard Elementary School, paid leave effective June 1, 2026 through June 16, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child-care leave effective December 4, 2026 through December 31, 2026
  2. Brenda Horetsky, Special Services, unpaid leave effective February 12, 2026 (.5), February 13, 2026 through April 6, 2026
  3. Dale Yelner, Inclusion Aide, Jefferson Elementary School, unpaid leave effective October 27, 2025 (.5), October 28, 2025 through February 5, 2026, February 6,

- 2026, February 9, 2026 through February 13, 2026 (revised from the November 13, 2025 Agenda)
4. Jessica O'Connor, BSI/LW Teacher, Washington Elementary School, paid leave effective December 10, 2025 through March 26, 2026, unpaid leave effective March 27, 2026 through June 16, 2026 (revised from the October 9 2025, December 18, 2025 and January 15, 2026 Agendas)
  5. Lauren Ettinger, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective January 5, 2026 through March 9, 2026, unpaid leave effective March 10, 2026 through June 10, 2026, unpaid child-care leave effective June 11, 2026 through November 2, 2026 (revised from the October 9, 2025 Agenda)
  6. Rupa Ruffin, Behavior Analyst, Jefferson Elementary School, paid leave effective January 23, 2026 through March 9, 2026, unpaid leave effective March 10, 2026 through June 10, 2026 (revised from the October 9, 2025 and January 15, 2026 Agendas)
  7. Courtney Kaczynski, Librarian, Brayton Elementary School, paid leave effective September 24, 2025 through May 4, 2026, unpaid leave effective May 5, 2026 through June 30, 2026 (revised from the September 11, 2025 and December 15, 2025 Agendas)
  8. Angela Wolkiser, Physics Teacher, Summit High School, paid leave effective April 24, 2026 through June 16, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child-care leave effective December 4, 2026 through June 30, 2027
  9. Nicole Breslauer, Grade 3 Teacher, Lincoln-Hubbard Elementary School, paid leave effective January 12, 2026 through February 20, 2026, unpaid leave effective February 23, 2026 through April 10, 2026 (revised from the October 9 2025 Agenda)
  10. Erin Fogarty, Physical Education Teacher, Summit High School, paid leave effective April 15, 2026 through June 11, 2026, unpaid leave effective June 12, 2026 through November 30, 2026

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Jeanne Jeffrey	Recess/Lunch Aide	WES	n/a	\$38/hour	March 9, 2026, or sooner	Marilou Beard
Anna Gunning	Inclusion Aide	SHS	Aide-Step-1	\$41,390 (prorated)	March 16, 2026, or sooner, for the 2025-2026 school year	Karen Craig
Freddie Williams	Head Custodian	FES	Custodian 3-Step 16	\$65,364 (prorated)	March 16, 2026, or sooner	Wilberth Sequeira

E. Approval to accept the resignation for the reason of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Christine Reinholt	English Teacher	SHS	July 1, 2026

F. Approval to accept the resignation of the following staff:

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Effective</b>
Danielle Petryk	Elementary Teacher	WES	March 13, 2026
Wilberth Sequeira	Head Custodian	FES	February 27, 2026
Karla Ruiz	Secretary	Central Office	February 27, 2026
Maria Beard	Cafeteria/Playground Aide	WES	February 27, 2026
Avanti Shukla	Inclusion Aide	LCJSMS	March 19, 2026

G. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<b>Name</b>	<b>Pay Rate</b>	<b>Effective Date</b>
Michael Gorman	\$125/day	February 20, 2026
Emily Matos	\$125/day	February 20, 2026
Chloe Moffatt	\$125/day	February 20, 2026
Brielle Ramundo	\$125/day	February 20, 2026
Aaron Engelhardt	\$125/day	March 16, 2026

H. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<b>Name</b>	<b>Position</b>	<b>Pay Rate</b>	<b>Effective Date</b>
Colleen Waller	Clerical	\$18/hour	February 9, 2026

- I. Approval to appoint Monica Galasso as an Anti-Bullying Specialist at Summit High School for the 2025-2026 school year
- J. Approval to pay the following Summit High School staff for teaching an extra 6th period to cover Christine Stelmach, effective January 5, 2026 through January 27, 2026:
  - 1. Madeleine Travaille - Honors Chemistry - \$105.39/class
  - 2. Lauren Ponzio - Honors Chemistry - \$80.65/class
- K. Approval to pay the following Summit High School staff for teaching an extra 6th period to cover Christine Stelmach, effective January 16, 2026 through January 27, 2026:
  - 1. Benjamin Fischer - Science Research - \$66.23/class
- L. Approval to pay Emilio Torres to provide payroll support services effective February 18, 2026 through June 30, 2026 at a cost of \$70/hour up to 50 hours
- M. Approval of Separation of Employment for Employee #10377, effective January 23, 2026

- N. Approval to pay the following Summit High School staff for an extra 6th class assignment, covering Nicole Fotiades, effective February 5, 2026 through February 16, 2026:
  - 1. Simone Baskerville - \$82.76/class
  - 2. Dan Dougher - \$80.65/class
  - 3. Makenna Landry - \$60.44/class
  - 4. Madelaine Travaille - \$105.39
  
- O. Approval of the following staff to work at annual/special events, up to 40 overtime hours each, to be paid time and one-half of hourly rate, for any time over 40 hours/week, for the 2025-2026 school year (paid via timesheet):
  - 1. Sean Mulligan - hourly rate \$36.08
  - 2. Greg Montgomery - hourly rate \$34.80
  - 3. Desmond Sturdivant - hourly rate \$28.27
  
- P. Approval of the staff for the 2026 FLASH Program (list attached)
  
- Q. Approval to pay Richard Hughes \$5,199.43 for 20.5 unused vacation days
  
- R. Approval to pay Christopher Wilson for the Washington Afterschool Enrichment Classes of Knitting and Origami, from January 7, 2026 through February 12, 2026, at the curriculum rate of \$50/hour, up to 12 hours (funded by the Washington Elementary School PTO)
  
- S. Approval of the 2026 spring coaches list (list attached)
  
- T. Approval to pay Lea Audino, MA+30, Step 5-6 for the 2025-2026 salary adjustments effective February 1, 2026, due to advanced degrees earned
  
- U. The Board of Education, during any period in which the Business Administrator is absent or otherwise unable to fulfill the obligations of the office, hereby designates the Assistant Business Administrator to assume and discharge all duties, responsibilities, and authority of the Business Administrator.
  
- V. Approval for employee #9973 to be placed on paid leave effective February 4, 2026 through March 19, 2026, pending receipt of medical documentation

Motion was seconded by Ms. Kelly. The roll was called, and all present voted, "Aye". The motion was declared adopted.

### POLICIES & REGULATIONS

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

#### First Reading

- P & R 1552 - Sexual Harassment - Staff (M) New
- P 2422 - Statutory Curricular Requirements - (M) Revised
- P 3362 - Sexual Harassment (M) Abolish
- R 3362 - Sexual Harassment of Teaching Staff Members Complaint Procedure - Abolish
- P 4352 - Sexual Harassment (M) Abolish
- R 4352 - Sexual Harassment of Support Staff Members Complaint Procedure - Abolish
- P 5111 - Eligibility of Resident/Nonresident Students (M) Revised

Ms. Cohn stated the Board would now go into Executive Session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 19, 2026 to discuss:
  1. Personnel – Mid-year Review of non-Tenured
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Justice, seconded by Mr. Cho and carried to move to Executive Session at 7:28 PM.

ADJOURNMENT

Motion by Mr. Hanley, seconded by Ms. Justice, and carried to adjourn the meeting at 8:10 PM.

Respectfully submitted,



Kathy Sarno  
Asst. School Business Administrator/Board Secretary  
Summit Public Schools