



**BERKELEY HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING  
AGENDA  
MAY 6, 2026**

<b>Board Goals</b>
The Board of Education will improve planning and the Committee Structure
The Board of Education will work to improve communication, both internally and externally
The Board of Education will evaluate the CSA in a timely manner
The Board of Education will promote all District Goals by providing the support and resources necessary to achieve the goals
The Board of Education will develop and implement a plan for continuous Board Professional Development with ongoing Board training

<b>District Goals for 2025-2026</b>
Foster a district-wide culture of student-centered learning
Student Achievement K-5: Build capacity for data literacy and instructional decision making
Support the whole child

**I. CALL TO ORDER**

**II. MEETING NOTICE STATEMENT**

Adequate notice of this meeting of the Berkeley Heights Board of Education was given as required by the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in accordance with the updated regulations.

On January 7, 2026, notice of the Board of Education meeting schedule was posted on the Berkeley Heights Board of Education official website, posted at the Administration Building, provided to all Berkeley Heights Public Schools, PTO Presidents, and the BHEA President, filed with the Municipal Clerk and provided to the Public Library for public inspection.

**ROLL CALL**

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Time of Arrival</u></b>
<b>Mrs. Sai Bhargavi Akiri</b>			
<b>Ms. Gale Bradford</b>			
<b>Mr. Bill Dillon</b>			
<b>Dr. Tom Foregger</b>			
<b>Mrs. Natasha Joly</b>			

<b>Mr. Javier Morales</b>			
<b>Mrs. Pamela Stanley</b>			
<b>Mrs. Deborah Terrero</b>			

**Also Present:**

\_\_\_\_\_ Dr. Kim Feltre, Superintendent of Schools  
 \_\_\_\_\_ Dr. Crystal Marr, Assistant Superintendent of Schools  
 \_\_\_\_\_ Ms. Jennifer Nicholson, School Business Administrator/Board Secretary  
 \_\_\_\_\_ Mr. Vijaysinh Sindha, Assistant Business Administrator  
 \_\_\_\_\_ Board Attorney

**III. FLAG SALUTE**

**IV. ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Berkeley Heights Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act provides that a public body may exclude the public from that portion of the meeting at which it discusses matters related to those identified below:

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting specific prospective or current employees.

BE IT RESOLVED, that the Berkeley Heights Board of Education adjourns to Executive Session to discuss matters related to students, personnel, negotiations, and legal matters; and

BE IT FURTHER RESOLVED, that the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer applicable.

**MOTION to enter into Executive Session.**

**Voice Vote**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_ Time \_\_\_\_\_

## **V. RETURN TO PUBLIC SESSION**

**MOTION to return to Public Session.**

**Voice Vote**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_ **Time** \_\_\_\_\_

## **VI. REPORT OF THE SUPERINTENDENT**

- Report of the Student Representatives: Pippa Raaijmakers and Howard Acheson
- Elementary STEAM Team Presentation

## **VII. REPORT OF THE BUSINESS ADMINISTRATOR/BOARD COMMUNICATIONS**

## **VIII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on agenda action items only.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

## **IX. MINUTES**

### **Resolution 1: All Board Members.**

#### **1. APPROVAL OF MEETING MINUTES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, and the School Business Administrator, approves the meeting minutes for the following dates:

<b>Meeting</b>	<b>Date</b>
Executive Session Meeting Minutes	April 30, 2026

**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**X. FINANCE**

**Resolutions 1-5: All Board members. Resolutions 6-7: Berkeley Heights Only**

**1. APPROVE GOVERNOR LIVINGSTON HIGH SCHOOL STUDENT EDUCATIONAL FIELD TRIPS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Governor Livingston High School student educational field trips.

**Governor Livingston High School**

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Percussion Workshop, Trumpet Quintet, & Jazz Improv Clubs	Middlesex County College - State Teen Arts 2600 Woodbridge Avenue, Edison, NJ	6/1/26

**2. APPROVE PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves Professional Development Days/Travel Reimbursement. (*Attachment A*)

**3. APPROVAL OF SPECIAL COUNSEL FOR REFERENDUM PROJECTS 2026-2027**

WHEREAS, the Berkeley Heights Board of Education is undertaking referendum projects that involve complex construction, labor, and public contracting matters; and

WHEREAS, the Board has received a proposal from Murphy McKeon, P.C. to provide Special Counsel services, with Mr. David Ruitenbergh serving as the primary contact at a rate of \$185 per hour; and

WHEREAS, the Board has determined that it is in the best interest of the District to retain specialized legal counsel to support these projects and protect the District's contractual and financial interests;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Heights Board of Education hereby approves the appointment of Murphy McKeon, P.C. as Special Counsel for construction, labor, and public contracting matters related to referendum projects for the 2026-27 school year; and

BE IT FURTHER RESOLVED, that such services shall be provided on an as-needed basis at the proposed hourly rate with an amount not to exceed \$20,000 without further Board approval; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator/Board Secretary to execute any necessary agreements and take all actions required to effectuate this appointment.

**4. APPROVAL OF CHANGE ORDER #4 – CMS ROOF REPLACEMENT PROJECT**

WHEREAS, the Berkeley Heights Board of Education (“Board”) has previously awarded a contract to MTB LLC for the Columbia Middle School Roof Replacement Project; and

WHEREAS, Solutions Architecture Corp., the Architect of Record, has reviewed and recommended Change Order #4; and

WHEREAS, Change Order #4 reflects back charges and costs incurred by the District due to contractor delays, deficient work and resulting damages, including but not limited to water infiltration and required remediation; and

WHEREAS, the total amount of this change order is a credit in the amount of \$3,423.85 to be applied against the Owner’s Discretionary Allowance; and

WHEREAS, this change order does not result in an increase to the overall contract sum, and the contract time remains unchanged;

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Heights Board of Education hereby approves Change Order #4 for the Columbia Middle School Roof Replacement Project, in the amount of (\$3,423.85), resulting in no change to the current contract sum of \$330,780.00; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is authorized to execute all documents necessary to effectuate this change order.

**5. APPROVE 2024-2025 AUDIT CORRECTIVE ACTION PLAN**

RESOLVED, that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approves the 2024-2025 Corrective Action Plan (CAP) addressing the Audit recommendation listed below:

<b>Recommendation Number</b>	<b>Finding (Condition)</b>	<b>Corrective Action Required by the Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Planned Completion Date of Completion</b>
2025-001	Noted several checks only contained one approval signature for student activity accounts	The district will ensure that all student activity accounts are reconciled and checks have two signatures	The Business Office will reconcile Student Activity Accounts on a monthly basis.	School Business Administrator/ Board Secretary/ Assistant School Business Administrator	5/15/2026

**6. APPROVE STUDENT EDUCATIONAL FIELD TRIPS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves student educational field trips.

Columbia Middle School

<b>Group</b>	<b>Destination</b>	<b>Date(s)</b>
Outreach Students	GRACE 100 Morris Avenue, Summit, NJ	5/14/26

**7. ACCEPT DONATION FROM NEW JERSEY STATE LIBRARY**

WHEREAS, the New Jersey State Library (NJSL) has offered a stipend in the amount of \$500 to the William Woodruff Library within the Berkeley Heights Public Schools in recognition of participation in the Teaching Information Literacy pilot project; and

WHEREAS, the Board of Education is appreciative of this generous contribution;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby accepts, with gratitude, the donation of \$500 from the New Jersey State Library.

**FIRST MOTION BY:** \_\_\_\_\_ **SECOND MOTION BY:** \_\_\_\_\_

**Finance and Facilities Committee Report**

**Athletics/ Co-Curricular Committee Report**

**Technology & Communications Committee Report**

**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XI. PERSONNEL**

**Resolutions 1-11: All Board members. Resolutions 12-16: Berkeley Heights only.**

**1. APPROVE RE-EMPLOYMENT AND SALARIES OF TENURED CERTIFICATED ADMINISTRATIVE STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment and salaries of tenured certificated administrative staff for the 2026-2027 fiscal year. (*Attachment B*)

**2. APPROVE RE-EMPLOYMENT AND SALARIES OF TENURED CERTIFICATED STAFF (GRADES 9-12/DISTRICT WIDE)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment and salaries of tenured certificated staff in Grades 9-12/District Wide for the 2026-2027 school year. (*Attachment C*)

*Note: The Guide Step and Salary figures reference the 2025-2026 salary guide. The 2026-2027 Guide Step and Salary figures will be approved upon the successful ratification of a new agreement between the Board of Education and the Berkeley Heights Education Association.*

**3. APPROVE RE-EMPLOYMENT AND SALARIES OF TENURED ADMINISTRATIVE ASSISTANTS (GRADES 9-12/DISTRICT WIDE)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment and salaries of tenured administrative assistants in Grades 9-12/District Wide for the 2026-2027 fiscal year. (*Attachment D*)

*Note: The Guide Step and Salary figures reference the 2025-2026 salary guide. The 2026-2027 Guide Step and Salary figures will be approved upon the successful ratification of a new agreement between the Board of Education and the Berkeley Heights Education Association.*

**4. APPROVE 2026-2027 RE-EMPLOYMENT CONTRACT OF THE TECHNOLOGY SPECIALIST/COORDINATOR**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment of Jeremy Marx as the Technology Specialist/Coordinator for the 2026-2027 fiscal year at a salary of \$125,664.00 (*Attachment E*)

**5. APPROVE TRANSPORTATION SUPERVISOR JOB DESCRIPTION**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Transportation Supervisor Job Description for the Berkeley Heights Public Schools for the 2026-2027 fiscal year, a copy of which is on file with the Superintendent of Schools.

**6. APPROVE ADMINISTRATIVE ASSISTANT TO BUILDINGS AND GROUNDS JOB DESCRIPTION**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the Administrative Assistant to Buildings and Grounds Job Description for the Berkeley Heights Public Schools for the 2026-2027 fiscal year, a copy of which is on file with the Superintendent of Schools.

**7. APPROVE SUBSTITUTE/SUPPLEMENTAL PERSONNEL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves substitute/supplemental personnel for the 2025-2026 school year, as follows:

Name	Certification	Position	Effective Date
Erica Elmi	Standard	Substitute Teacher/Paraprofessional	4/30/26

**8. APPROVE LEAVE OF ABSENCE REQUEST**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves leave of absence requests, as follows:

Employee ID	Leave Action	Type of Leave	Paid Leave Dates	Unpaid Leave with Benefits if Applicable	Unpaid Leave without Benefits	Return Date
2364	Approve	Medical Leave/FMLA/NJFLA	5/15/26-6/17/26			8/27/26
4443	Approve	Medical Leave/FMLA/NJFLA		5/11/26-6/15/26		6/16/26



**9. APPROVE WITHHOLDING PAYMENT FOR UNPAID DAY REQUEST(S)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves withholding payment for the following unpaid day request(s):

Employee ID	Unpaid Days
5077	4/23/26, 4/24/26
4499	4/23/26, 4/24/26
4695	4/23/26
4787	4/24/26
3771	4/24/26

**10. APPROVE RESIGNATION OF STAFF**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves, with regret, the resignation of staff, as follows:

Name	Assignment	Location	Effective Date
Daniel McGovern	Teacher of Physics/Mathematics	GL	6/30/26

**11. APPROVE RE-EMPLOYMENT OF SEASONAL CUSTODIANS**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment of the following individuals as Seasonal Custodians in the Berkeley Heights Public Schools:

Name	Effective Date	Hourly Pay Rate
Gianluca Domingo	2026-2027 fiscal year	\$16.00
Giuseppe Domingo	2026-2027 fiscal year	\$16.00
Nicholas Gonzales	2026-2027 fiscal year	\$16.00
Ryan Honey	2026-2027 fiscal year	\$16.00

**12. APPROVE RE-EMPLOYMENT AND SALARIES OF TENURED CERTIFICATED STAFF (GRADES PK-8)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment and salaries of tenured certificated staff in Grades PK-8 for the 2026-2027 school year. (*Attachment F*)

*Note: The Guide Step and Salary figures reference the 2025-2026 salary guide. The 2026-2027 Guide Step and Salary figures will be approved upon the successful ratification of a new agreement between the Board of Education and the Berkeley Heights Education Association.*

**13. APPROVE RE-EMPLOYMENT AND SALARIES OF TENURED ADMINISTRATIVE ASSISTANTS (GRADES PK-8)**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the re-employment and salaries of tenured administrative assistants in Grades PK-8 for the 2026-2027 fiscal year. (*Attachment G*)

*Note: The Guide Step and Salary figures reference the 2025-2026 salary guide. The 2026-2027 Guide Step and Salary figures will be approved upon the successful ratification of a new agreement between the Board of Education and the Berkeley Heights Education Association.*

**14. AMEND EMPLOYMENT OF PARAPROFESSIONAL**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, amends the employment of the following paraprofessional for the 2025-2026 school year:

*1-Replacement of a resignation/retirement vacancy    2-New approved position    3-Staff Transfer/reassignment*

Name	Location	Effective Date	Step	Hours Per Day	Annual Salary
Abigail Gonzalez <sup>1</sup>	WW	<del>TBD</del> 5/4/26 - 6/30/26	7	6.75	\$26,817.28

**15. APPROVE LEAVE REPLACEMENT TEACHER**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following leave replacement teacher for the 2025-2026 school year:

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Per Diem Rate	Certification
Grace Jackson	Leave Replacement Reading Specialist (#3436)	WW	1.0	5/26/26 - 6/17/26	BA	1	\$292.43	Provisional/CEAS

**16. APPROVE LEAVE REPLACEMENT TEACHER**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the following leave replacement teacher for the 2026-2027 school year:

*Note: The Guide Step and Salary figures reference the 2025-2026 salary guide. The 2026-2027 Guide Step and Salary figures will be approved upon the successful ratification of a new agreement between the Board of Education and the Berkeley Heights Education Association.*

Name	Assignment	Location	FTE	Effective Date	Degree	Step	Annual Salary	Certification
Gianna Marchetto	Leave Replacement Grade 2 Teacher (#2448)	MKM	1.0	8/27/26 - 6/30/27	BA	3	\$58,685.00	Provisional

FIRST MOTION BY: \_\_\_\_\_ SECOND MOTION BY: \_\_\_\_\_

**Personnel Committee Report**

**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XII. EDUCATION**

**Resolutions 1-2: All Board members. Resolution 3: Berkeley Heights only.**

**1. APPROVE SUPERINTENDENT HIB REPORT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the recommendation for the following case of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

<b>Case Number</b>
307403_GLH

**2. APPROVE TENTATIVE FALL 2026-2027 ATHLETICS SCHEDULES**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the tentative 2026-2027 Fall season schedules for the interscholastic athletics teams representing Governor Livingston High School and Columbia Middle School, copies of which are on file with the Superintendent.

**3. APPROVE SUPERINTENDENT HIB REPORT**

RESOLVED that the Berkeley Heights Board of Education, upon the recommendation of the Superintendent, approves the recommendation for the following cases of harassment, intimidation and bullying in the Berkeley Heights Public Schools.

<b>Case Number</b>	<b>Case Number</b>	<b>Case Number</b>
306973_CMS	306855_CMS	307692_CMS
306677_CMS	307307_THE	307309_THE
307303_WWE		

**FIRST MOTION BY:** \_\_\_\_\_ **SECOND MOTION BY:** \_\_\_\_\_

**Curriculum Committee Report**

**ROLL CALL VOTE:**

	<b>Ms. Bradford</b>	<b>Mrs. Stanley</b>	<b>Mr. Morales</b>	<b>Mrs. Joly</b>	<b>Mr. Dillon</b>	<b>Mrs. Akiri</b>	<b>Dr. Foregger</b>	<b>Mrs. Terrero</b>
<b>Motion</b>								
<b>Second</b>								
<b>Aye</b>								
<b>Nay</b>								
<b>Abstain</b>								
<b>Absent</b>								

**XIII. STRATEGIC PLANNING**

**Strategic Planning Committee Report**

**XIV. NEGOTIATIONS**

**Negotiations Committee Report**

**XV. LIAISON REPORTS**

**XVI. COMMENTS FROM THE PUBLIC ON ANY TOPIC**

During this portion of the meeting, District residents and staff are invited to address the Board of Education on any item.

The Board requests that individuals state their name and town of residence (or school of attendance) for the record. Additionally, all in-person public commenters are asked to please sign in. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Although the Board may not respond to all items raised during the public forum, all public comments will be considered.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

Please note that if any member of the public becomes disruptive during the meeting the Board President may terminate the participant's statement. Continued disruptions may result in removal from, or adjournment of, the meeting.

Each speaker's statement will be limited to three (3) minutes in duration.

**XVII. NEW BUSINESS**

**XVIII. OLD BUSINESS**

**XIX. ADJOURNMENT**

**MOTION to ADJOURN.**

**Voice Vote**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_ **Time** \_\_\_\_\_

**Additional Information:**

**Enrollment Report - *not available for this BOE agenda***

**Reminder:**

The next Regular Board of Education Meeting will be held on

Thursday, May 28, 2026, beginning at 6:30 p.m.

[Previous Board of Education Meeting Recordings](#)