
SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Mission of Summit Public Schools is to prepare all students to thrive in an evolving world

REGULAR MEETING AGENDA Thursday, June 11, 2026 – 6:00 PM Summit High School Library/Media

I. CALL TO ORDER AND FLAG SALUTE

II. PUBLIC NOTICE - BOARD SECRETARY

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations, and posted on the district website in accordance with P.L. 2025, c.72."

III. ROLL CALL

Board Members	Present	Absent
Ms. Eileen Kelly, President		
Mr. J. Carlos Mahecha, Vice President		
Ms. Melanie Cohn		
Ms. Kimberly Gianis		
Mr. Mark Gundersen		
Ms. Jenny Hoff		
Ms. Walidah Justice		

Others Present:

Mr. Scott Hough, Superintendent of Schools Ms. Kathy Sarno, Asst. Business Administrator/BS
Mr. Robert Gardella, Director of Human Resources Mr. Gregory Margolis, Director of Special Services
Ms. Heather Rocco, Director of Curriculum & Instruction Ms. Dora E. Zeno, Interim SBA/BS

IV. PRESENTATIONS & DISCUSSIONS

- A. Recognition of 2025-2026 Retirees
- B. Molecular Biology Research: Rutgers Waksman Student Scholars Program Presentation
- Madelaine Travaille - Science Supervisor

V. RESOLUTIONS & COMMENDATIONS

VI. PRESIDENT'S ANNOUNCEMENTS

VII. SUPERINTENDENT'S REPORT

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
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A. Report of New Hires by the Superintendent

1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/Salary</u>	<u>Effective</u>	<u>Replacing</u>
Riley Jordan	Elementary Teacher	WES	BA-Step-1, \$58,986	September 2, 2026, for the 2026-2027 school year	Stephanie Toledo
Joanne Mangione	Student Assistance Counselor	LCJSMS	MA-Step-8-9, \$74,845	September 2, 2026, for the 2026-2027 school year	Molly Malkinski
Lauren Muggeo	Elementary Art Teacher	BES, FES & JES	BA-Step-8-9, \$66,751	September 2, 2026, for the 2026-2027 school year	Jessica Breznak
Alexa Graham	School Psychologist	BES, FES & WES	MA-Step-1, \$67,080 or MA+30-Step-1, \$71,495 (depending on transcripts)	September 2, 2026, or sooner, for the 2026-2027 school year	Kendall Bush
Elizabeth Guella	Special Education Teacher	LCJSMS	MA-Step-14, \$79,635	September 2, 2026, for the 2026-2027 school year	Shannon Caravano
Stephen Sager	Special Education Teacher	WES	MA-Step-2, \$68,330	September 2, 2026, for the 2026-2027 school year	Juliana Venezia
Meghan Tarashuk	Elementary Teacher	WES	BA-Step-2, \$60,236	July 1, 2026, for the 2026-2027 school year	Norah Mallaney
Liam Reilly	Orchestra /Strings Teacher	LJCSMS	BA-Step-1, \$58,986	September 2, 2026, for the 2026-2027 school year	Jasmine Quraishi
Allison Hochman	School Psychologist	LHES/LCJSMS	MA+30-Step-1, \$71,495	July 1, 2026, for the 2026-2027 school year	Lucia Diaz-Romero

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Reid Murphy	Elementary Teacher	LHES	BA-Step-1, \$58,986	September 2, 2026, for the 2026-2027 school year	Julie Caputo
Baylee Witter	Theatre Teacher	LCJSMS	MA-Step-3, \$69,580	September 2, 2026, for the 2026-2027 school year	Julia Cicchino
Kelly Booth	Special Education Teacher	SHS	MA-Step-8-9, \$74,845	September 2, 2026, for the 2026-2027 school year	Natalie Carpenter
Danielle Genna-Maresca	Learning Disabilities Teacher Consultant	SHS	MA-Step-20, \$99,910	July 1, 2026, for the 2026-2027 school year	Christina Sara
Susan Phelan	Special Education Teacher	SHS	MA+30-Step-5, \$76,570	September 2, 2026, for the 2026-2027 school year	Winnie Caetta

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

BREAK

- B. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 3/25/2026 - 4/28/2026 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 4/27/2026 - 5/20/2026. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.
- C. Resolve to review the Superintendent's recommendation of the suspensions for the period of 5/01/2026 - 5/31/2026 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

VIII. STUDENT BOARD REPRESENTATIVE REPORT
Lily Silver & Hadley Taylor, Student Representatives

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IX. ADDITIONS/REVISIONS TO THE AGENDA

X. COMMITTEE REPORTS

- A. Education & Student Activities/Services Committee
- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations & Personnel Committee
- F. Liaison Reports

XI. PUBLIC COMMENT

- A. Comments on Items on the Agenda
- B. Comments on Items not on the Agenda

Motion by _____, seconded by _____ (to close following public comment)
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XII. APPROVAL OF BOARD MINUTES

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of Minutes of the following meeting:

- 1. May 12, 2026 Reorganization/Regular Meeting
- 2. May 28, 2026 Special Meeting & Executive Session

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XIII. CURRICULUM / INSTRUCTION / PROGRAM

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the Comprehensive Equity Plan for the 2026-2027 school year and authorization to send to the Executive County Superintendent
- B. Approval of the Chapter 27 - Emergency Virtual or Remote Instruction Programs for the 2026-2027 school year (as per attached)

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- C. Approval to accept the New Jersey Grant Award, Funding for Optimal Comprehensive Universal Screeners (FOCUS), in the amount of \$9,816

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XIV. FINANCE

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of the June Bills List as listed below:

1. Regular Bills	Fund 10	\$1,951,098.38
2. Special Revenue	Fund 20	\$ 126,457.39
3. Capital Projects	Fund 30	\$2,841,496.58
4. Enterprise Fund	Fund 60	\$ 932.91
Sub Total All Funds		\$4,919,985.26
5. Food Service	Fund 61	\$ 323,669.07
Total All Bills		\$5,243,654.33

- B. Approval of the monthly payroll for May 2026 - \$5,621,993.30
- C. Approval of budget adjustments and line item transfers for April 2026
- D. Approval of Secretary and Treasurer's Report for April 2026
- E. Monthly Budgetary Line item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of April 2026 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Authorization for the School Business Administrator to pay bills during the 2026-2027 school year with Board approval retroactive at the next scheduled Board meeting

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- H. Approval of continued payment of bills and line items transfers by the Business Office up to and including June 30, 2026 and the Board further directs the School Business Administrator to ensure all such bills and transfers have been reviewed by the Superintendent

Note: All bills and transfers resulting from *Fiscal Year End Close Out* will appear on the August 25, 2026 agenda for approval by the Board

- I. Approval of clearing of outstanding checks in the treasurer's account (as per attached)
- J. Approval to transfer up to \$1,500,000 into the Capital Reserve account on June 30, 2026 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year-end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school years
- K. Approval to transfer up to \$500,000 into the Maintenance Reserve account on June 30, 2026 in accordance with N.J.S.A. title 18A-7F-41(a) through a transfer by Board resolution at year end of any unanticipated revenue or unexpended line-item appropriation amounts, or both, for withdrawal in subsequent school year
- L. Pursuant to PL 2015, Chapter 47 the Summit Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200
- M. Approval to accept the following donations used for the district Wellness Symposium held on April 28, 2026:
 Brayton School PTO \$200
- N. Approval to accept a donation from the Brayton School PTO in the amount of \$571.90 to fund one bus for the field trip to Liberty Science Center
- O. Approval to accept a donation from the Jefferson School PTO of a logo mat valued at \$3,586.85
- P. Approval to accept a donation of 110 pieces of poster/commercial artwork from Novartis International AG, 17 Farinelle Drive, East Hanover, NJ 07926-1080 to be used throughout the district
- Q. Approval to accept a donation from The Summit Conservancy of up to \$5,000 in equipment and supplies for the revitalization of the Summit H.S. science courtyard garden to create an accessible food pantry learning garden as part of the science curriculum. The food grown in this garden will be donated to GRACE.

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- R. Approval of Interlocal Service Agreement between the City of Summit and the Board of Education for the maintenance and repair of Board of Education athletic fields for the calendar year July 1, 2026 to June 30, 2027 at a cost of \$72,204.03
- S. Approval of Athletic Training Services Proposal from AHS Hospital Corporation, 475 South Street, Morristown, NJ 07962 to provide per diem athletic trainer services during the 2026-2027 school year at a cost of \$77.50 per hour
- T. Approval of membership of Summit High School in the NJSIAA for the 2026-2027 school year at a cost of \$2,500
- U. Approval of Agreement with Strauss Esmay Associates, LLP, 1886 Hinds Road, Suite 1, Toms River, NJ 08753 to provide Policy Alert & Support System, District Online, and Public Access Online from July 1, 2026 to June 30, 2027 at a cost of \$5,110
- V. Approval of RFP Response from Best Choice Home Care, LLC, 210A Goldfinch Court, Hackettstown, NJ 07840 to provide substitute nursing services during the 2026-2027 school year at a cost of \$74/hour
- W. Approval of RFP Response from ATC Healthcare Services, LLC, 1 Hollow Lane, Suite 201, Lake Success, NY 11042 to provide substitute nursing services during the 2026-2027 school year at a cost of \$80/hour
- X. Approval of RFP from Care Options for Kids, 250 Century Parkway, Suite 325, Mount Laurel, NJ 08054 to provide substitute nursing services during the 2026-2027 school year at a cost of \$67/hour
- Y. Approval of RFP Response from Health Source Group, 25 Newbridge Road, Suite 312, Hicksville, NY 11801 to provide substitute nursing services during the 2026-2027 school year at a cost of \$76/hour
- Z. Approval of RFP Response from Homecare Therapies dba Horizon Health Care Staffing, Justin Corp Center, 198 Route 9 N, Suite 107, Manalapan, NJ 07726 to provide substitute nursing services during the 2026-2027 school year at a cost of \$85/hour
- AA. Approval of Proposal from Short Hills Associates in Clinical Psychology, 28 Millburn Avenue, Springfield, NJ 07081 for psychiatric evaluations during the 2026-2027 school year at a cost of \$805
- BB. Approval of Agreement with Dr. L. Hanes & Associates, Pompton Plains, NJ 07444 to provide Child Study Team services during the 2026-2027 school year as per the Fee Schedule for 2026-2027

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- CC. Approval of Services Agreement with Atlantic Health System Behavioral Health Assessment Center, 475 South Street, Morristown, NJ 07962 to provide back-to-school evaluations during the 2026-2027 school year at a cost of \$250 per evaluation
- DD. Approval of Agreement with LearnWell, 6 Main Street, Suite 601, Plymouth, MA 20361 to provide tutoring services during the 2026-2027 school year at a cost of \$63.55 per hour
- EE. Approval of Agreement with Stepping Forward Counseling Center, LLC, 26 Main Street, Chatham, NJ 07928 to provide home instruction during the 2026-2027 school year at a cost of \$55 per hour
- FF. Approval of Agreement with Actual Solutions Tutoring, P.O. Box 446, Berkeley Heights, NJ 07922 to provide home instruction during the 2026-2027 school year at a cost of \$70 per hour
- GG. Approval of Agreement with Silvergate Prep, 380 Foothill Road, 1st Floor, Bridgewater, NJ 08807 to provide homebound instruction during the 2026-2027 school year at a cost of \$50 per hour
- HH. Approval of Agreement with J&B Therapy, LLC, P.O. Box 151, Augusta, NJ 07822 to provide professional services during the 2026-2027 school year as per the 2026-2027 Services Fee Schedule
- II. Approval of Agreement with CCBH Inc., 356 Horseneck Road, Fairfield, NJ 07004 to provide home instruction during the 2026-2027 school year at a cost of \$104 per hour
- JJ. Approval of Agreement with First Children Services, 1256 Markkress Road, Cherry Hill, NJ 08003 to provide home instruction during the 2026-2027 school year at a cost of \$75 per hour, plus \$10 per day for travel
- KK. Approval of Agreement with Delta-T Group North Jersey, 1460 US Route 9 North, Suite 300, Woodbridge, NJ 07095 to provide home instruction during the 2026-2027 school year at a cost of \$60 per hour
- LL. Approval of Tuition Contract with Shepard School, 8 Columba St, Morristown, NJ 07960 for student #4644528738 to add a 1:1 aide for the remainder of the 2025-2026 school year (23 days) at a cost of \$5,565.77
- MM. Approval of Tuition Contract with ECLC of New Jersey, 21 Lum Ave, Chatham, NJ 07928 for student #4582048155 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$151, 314 inclusive of a 1:1 aide

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- NN. Approval of Tuition Contract with Celebrate the Children, 230 Diamond Spring Rd, Denville, NJ 07834 for student #2917669339 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$143,115 inclusive of a 1:1 aide
- OO. Approval of Tuition Contract with Celebrate the Children, 230 Diamond Spring Rd, Denville, NJ 07834 for student #3552153376 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$143,115 inclusive of a 1:1 aide
- PP. Approval of Tuition Contract with Montgomery Academy, 188 Mt Airy Rd, Basking Ridge, NJ 07920 for students #1578122381 and #3916217502 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$97,130 each
- QQ. Approval of Tuition Contract with Chancellor Academy, 157 West Pkwy, Pompton Plains, NJ 07444 for student #9319125848 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$97,147.68
- RR. Approval of Tuition Contract with Pillar Care Continuum - Pillar High School, 71 Okner Pkwy, Livingston, NJ 07039 for student #6686989504 to attend for the 2026-2027 school year beginning July 6, 2026 at a cost of \$144,154.50 inclusive of a 1:1 aide
- SS. Approval of Tuition Contract with Academy 360-Lower School, 1 Sunset Ave, Verona, NJ 07044 for student #2094140727 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$163,540.80 inclusive of a 1:1 aide
- TT. Approval of Tuition Contract with Summit Speech School, 705 Central Ave # 1, New Providence, NJ 07974 for student #1493062854 to attend for the 2026-2027 school year beginning July 1, 2026 at a cost of \$95,214
- UU. Approval of School Staffing Agreement with 1st Americare Inc., 105 Fieldcrest Avenue, Suite 508, Edison, NJ 08837 to provide 1:1 nursing care for student #6069063106 attending Pillar Lower School from June 1, 2026 to June 30, 2026 plus the 2026-2027 school year beginning July 1, 2026 at a cost of \$75 per hour
- VV. Approval of the Nonpublic School Security Aid Program spending plans for the participating schools located within this district as follows:
1. Salta Preschool DBA Jump Immersion School \$132.12
- WW. Approval of the proposal dated May 12, 2026 from Centurion Printing, 8998 Route 18, Suite 114, Old Bridge, NJ 08857 for the 2026-2027 Printed Materials at a cost of \$17,555.25
Note: no other proposals received

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XX. Approval of Renewal Proposal #50593 from Learning Ally, 20 Roszel Road, Princeton, NJ for district-wide license renewals to access the Learning Ally online library at a cost of \$11,731.42 during the 2026-2027 school year
Note: Partially funded by IDEA

YY. Approval of Quote from RethinkEd, 49 West 27th Street, Floor 8, New York, NY 10001 for unlimited access to RethinkEd Bundle: District Wide Access Unlimited Virtual Coaching for the 2026-2027 school year at a cost of \$26,720
Note: Funded by IDEA

ZZ. Approval of agreement with ADHD Strategymom, 58 Green Knolls Drive, Wayne, NJ 07470 for Allison Tyler, LCSW to provide a parent workshop on June 3, 2026 at a cost of \$500
Note: Funded by IDEA

- AAA. Approval of the following scholarships which are to be awarded in June:
1. Frieda M. Crichfield Scholarship Fund awarded to Lauryn Gingeleskie in the amount of \$1,000
 2. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Emma Matamoros in the amount of \$5,000 per year for four years in accordance with the terms of the original gift
 3. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Kasey Morales in the amount of \$5,000 per year for four years in accordance with the terms of the original gift
 4. Gottesman Family Foundation Scholarship Fund (Gottesman Opportunity Scholarship) awarded to Ainsley Valerio in the amount of \$5,000 per year for four years in accordance with the terms of the original gift
 5. Mame Louise Reynolds McGeorge Scholarship Fund awarded to Jazmin Williams in the amount of \$500
 6. Tom O'Rourke Scholarship Fund awarded to Coleman Sabol in the amount of \$1,500
 7. Tom O'Rourke Scholarship Fund awarded to Sara Scallon in the amount of \$1,500

BBB. Approval of annual Commercial Package Insurance as prepared by Willis of New Jersey, Inc. to include the following lines of coverage:

<u>Coverage</u>	<u>Carrier</u>	<u>Effective</u>	<u>Cost</u>
Commercial Package (Cyber, Boiler and Machinery, Business Auto, Crime, Equipment Floater, Commercial General Liability, Property, Cyber, Environmental)	NJSIG	7/1/26	\$533,892
Educator's Legal Liability	NJSIG	7/1/26	\$138,587

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Worker's Compensation Including Supplemental Indemnity	NJSIG	7/1/26	\$395,510
NJUEP Excess Liability \$40M	Allied/Upland Specialty/Great American	7/1/26	\$90,506
Student Accident/Cat (incl. FLASH)	AIG/US Fire	8/1/26	\$93,010
Excess Environmental	Navigator's Insurance Co.	7/1/26	\$11,024
Adult Accident (Volunteer)	Markel	7/1/26	\$350
Bonds	Selective	7/1/26	\$3,000

CCC. Approval of Nonpublic Agreements with Union County Educational Services Commission for the 2026-2027 school year for the following:

1. Nonpublic Public Law 1988 Chapters 192-193 Agreement
2. Nonpublic Individuals with Disabilities Education Act - B Initiative
3. Nonpublic Nursing Services Agreement
4. Nonpublic Security Aid Program
5. Nonpublic Technology Initiative Program
6. Nonpublic Textbook Services Agreement

DDD. Approval of Agreement for Professional Services with Union County Educational Services Commission to provide child study team services, as needed, during the 2026-2027 school year

EEE. Approval to enter into a thirty-six (36) month Service Agreement with Lightpath Fiber Infrastructure LLC to provide dedicated internet access, increasing bandwidth from 3Gb to 10Gb, at a monthly cost of \$5,715 (\$800/month lower than current contract), effective July 1, 2026.

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XV. SCHOOL BOARD OPERATION

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval of Agreement with PEP Foundation, Inc., 43 Franklin Place, Summit, NJ for the 2026-2027 school year
- B. Approval to increase the scope of work on the Roof Replacement Bid resolution adopted at the February 19, 2026 BOE meeting awarded to Arco Construction, Inc., 15 Fairfield Place, West Caldwell, NJ 07006 to include Bulletin #1, Jefferson Elementary, Roof

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Section "F" in the amount of \$498,225.00, four hundred ninety-eight thousand two hundred twenty-five dollars and 00/100

- C. Approval of EI Associates Allowance Change Order request #84/#A-28 to be deducted from the Addition and Alterations Summit High School contract with GPC, Inc. to scan underground utility lines around poles in the amount of \$700
- D. Approval of EI Associates Allowance Change Order request #A-12 to be deducted from the Tatlock Field House contract with GPC, Inc:
1. #34 to repair leaks in existing gas piping - \$2,762.36
 2. #35 to scan utilities where poles were installed) \$ 742.00
 3. #36 additional cost for work to install AV equipment - \$ 351.85
- E. Approval of EI Associates Allowance Change Order request #A-13 to be deducted from the Tatlock Field House contract with GPC, Inc. to reorder two windows in the amount of \$12,287.00
- F. Approval to install access control and surveillance systems at the Tatlock Field House in the amount of \$43,835.83 to Minuteman Security & Life Safety, Andover, MA 01810
- G. Approval of Change Order #A-28 request to close out the Additions and Alternations to the Summit High School contract and decrease the contract allowance amount with GPC, Inc. by -\$180,247.98
- H. Approval of the following School Bus Emergency Evacuation Drill Reports conducted as follows:
- May 6, 2026 – 9:00am – Jefferson Elementary School main entrance - Bus Route 13 with Gamel N., as supervised by Dan Healy
 - May 15, 2026 – 7:10am – In Summit High School parking lot - Bus Route 12V with Ron R., as supervised by Brian Murtagh
 - May 15, 2026 – 8:35am – Crescent Avenue next to Lincoln-Hubbard Elementary School - Bus Route 14 with Clera R., as supervised by Raymond Santana
 - May 15, 2026 – 9:00am – In High School parking lot - Bus Route 16 with Jemel B., as supervised by Brian Murtagh
 - May 18, 2026 – 7:45am – In front of LCJ Summit Middle School - Bus Route 14 with Clera R., as supervised by TranLe Hill
 - May 21, 2026 – 3:01pm – In back of Franklin Elementary - Bus Route 14 with Clera R., as supervised by Jenna Colineri
 - May 28, 2026 – 2:02pm – In parking lot of Summit High School - Bus Route 12 with Tina L., as supervised by Brian Murtagh
 - May 29, 2026 – 7:08am – In parking lot of Summit High School – Bus Route CS296 with Golden Arrow, as supervised by Brian Murtagh
 - May 29, 2026 – 8:45am – In front of Summit High School, on Kent Place Boulevard - Bus Route 13 with Gamel N., as supervised by Brian Murtagh

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- June 4, 2026 – 9:15am – Jefferson Elementary School driveway dropoff – Bus Route CS-742EC with OTD, as supervised by Dan Healy
- June 5, 2026 – 1:56pm – In Summit High School parking lot - Bus Route CS-528 with First Care Transportation, as supervised by Nicole Allen
- June 5, 2026 – 2:02pm – In parking lot of Summit High School - Bus Route CS-322 with Busy Bee Transportation, as supervised by Nicole Allen
- June 5, 2026 – 2:42pm – In parking lot of Summit High School - Bus Route CS-23 with Busy Bee Transportation, as supervised by Nicole Allen

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XVI. PERSONNEL

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

- A. Approval for the Superintendent to hire staff members over the summer with retroactive approval by the Board of Education at the next scheduled Board meeting
- B. Approval of salaries for District Central Office Administration (reflective of a 2.95% increase) and non-represented staff members (reflective of a 3.0% increase) for the 2026-2027 school year (as per attached)
- C. Approval to appoint the following Long-Term or Leave Replacement staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Cindy MacKinnon	Special Education Teacher - LR	LCJSMS	BA-Step-2, \$60,236 (prorated)	September 2, 2026, end date tbd	Amelia Kropa
Kara Richardson Whitely	Communications Officer Substitute	District	\$300/day - as needed, in addition, hourly rate of \$75/hour for unanticipated, required work outside of the daily work schedule	July 1, 2026 through December 31, 2026	Laurene Dickinson
Jaclyn Church	Science Teacher-LR	LCJSMS	BA-Step-14, \$71,541	September 2, 2026, for the 2026-2027 school year	Alicia Mule

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D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective	Replacing
Brittany Callahan	Inclusion Aide	WPC	Aide-Step-1	\$42,688	September 2, 2026, for the 2026-2027 school year	Denise Osmulski
Natalia Lopez	Head Custodian	BES	Custodian-2 Step-11	\$55,169	July 1, 2026, for the 2026-2027 school year	Joel Aviles
Julio Solano	Custodian	LHES	Custodian-1 Step-11	\$50,949	July 1, 2026, for the 2026-2027 school year	Jemel Brinson
James Zilinski	Inclusion Aide	WES	Aide-Step-1	\$42,688	September 2, 2026, for the 2026-2027 school year	Louis Steele
Maria Molina Parra	Lunch/ Recess Aide	FES	n/a	\$38/hour	May 27, 2026	Jennie Rodriguez
Bersis Richardson	Cafeteria Aide	JES	n/a	\$38/hour	June 30, 2026, or sooner	Diana Andric
Rachel Serino	Inclusion Aide	WPC	Aide-Step-1	\$42,688	September 2, 2026, for the 2026-2027 school year	Davina Giordano
Abigail Tumulty	Inclusion Aide	JES	Aide-Step-1	\$42,688	September 2, 2026, for the 2026-2027 school year	Michele Hauryluke

E. Approval of maternity leave/family leave for the following staff:

1. Donna Anderle, Grade 4 Teacher, Washington Elementary School, paid leave effective April 20, 2026 through June 11, 2026, unpaid leave effective June 12, 2026 through November 24, 2026 (*revised* from the December 18, 2025 Agenda)
2. Cara Keane, Grade 4 Teacher, Lincoln-Hubbard Elementary School, paid leave effective May 26, 2026 through June 16, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child care leave effective December 4, 2026 through December 31, 2026 (*revised* from the February 19, 2026 Agenda)
3. Theordora Amiel, Special Education Teacher, Jefferson Primary Center, paid leave effective March 16, 2026 through May 1, 2026 (April 30, and May 1, are

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
JUNE 11, 2026**

- unpaid sick days), unpaid leave effective May 4, 2026 through June 30, 2026 (*revised* from the December 18, 2025 and April 16, 2026 Agendas)
4. Megan McCue, Grade 3 Teacher, Franklin Elementary School, paid leave effective May 5, 2026 through June 18, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child care leave effective December 4, 2026 through June 30, 2027 (*revised* from the January 15, 2026 Agenda)
 5. Angela Wolkiser, Physics Teacher, Summit High School, paid leave effective April 6, 2026 through June 19, 2026, unpaid leave effective June 22, 2026 through December 3, 2026, unpaid child care leave effective December 4, 2026 through June 30, 2027 (*revised* from the February 19, 2026 and May 12, 2026 Agendas)
 6. Danielle Gardner, Grade 1 Teacher, Washington Elementary School, paid leave effective October 23, 2026 through November 24, 2026, unpaid leave effective November 25, 2026 through March 3, 2027
 7. Brittany Goodman, IDEAS Teacher, Lincoln-Hubbard Elementary School, paid leave effective May 1, 2026 through June 18, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child care leave effective December 4, 2026 June 17, 2027 (*revised* from the December 18, 2026 Agenda)
 8. Caroline Onove, English Teacher, Summit High School, paid leave effective October 1, 2026 through November 20, 2026, unpaid leave effective November 23, 2026 through March 1, 2027

F. Approval of the following Changes of Assignment:

1. Nicholas DelDuca, from Custodian, Washington Elementary School, to Head Custodian, Franklin Elementary School, Step-12, \$56,896, effective July 1, 2026 for the 2026-2027 school year
2. Allison Brown, from Social Worker, Brayton, Franklin, Washington Elementary Schools and Special Education Services, to Social Worker, Jefferson Primary Center, Jefferson Elementary School and Special Education Services, effective September 2, 2026, for the 2026-2027 school year, replacing Marissa Bruder
3. Natalie Carpenter, Special Education Teacher, Summit High School, to Special Education Teacher - 18-21 Year Old Program, effective July 1, 2026, for the 2026-2027 school year, replacing Lauren Weissberg
4. Colleen Waller, from Substitute Teacher, District to Long-Term Inclusion Aide Substitute, Lincoln-Hubbard Elementary School, \$200/day, effective April 20, 2026, end date tbd, replacing Halie Proshuto
5. Theodora Amiel, from Special Education Teacher, Jefferson Primary Center, to Special Education Teacher, Lincoln-Hubbard Elementary School, effective September 2, 2026, for the 2026-2027 school year
6. Louis Steele, from Inclusion Aide, Washington Elementary School, to Elementary Teacher, Washington Elementary School, BA+15-Step-2, \$62,135, effective July 1, 2026, for the 2026-2027 school year

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7. Adrian Simone, from Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, to Per Diem Substitute Teacher, District, \$125/day, effective May 18, 2026
8. Paul Henning, from Custodian, Jefferson Elementary School, to Custodian/full time nights, Washington Elementary School, effective July 1, 2026, for the 2026-2027 school year

G. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Anna Nascimento	Inclusion Aide	LCJSMS	July 1, 2027
Randi Katz	Teacher	JES	July 1, 2026
Diane Dreisbach	Special Education Teacher	JES	July 1, 2026

H. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Rebecca Zarabi	Library Media Specialist	SHS	June 30, 2026
Lauren Weissberg	Special Education Teacher	SHS	June 30, 2026
Conor Chohey	Inclusion Aide	BES	June 30, 2026
Frank Zotti	Cafeteria/Playground Aide	SHS	June 30, 2026

I. Approval to appoint the following substitute teachers and school nurses, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>Pay Rate</u>	<u>Effective Date</u>
Julius Brinson	\$125/day	June 1, 2026
Ligia Fernanda Gamboa	\$125/day	June 12, 2026
Angela Chasin	\$125/day	September 2, 2026
Tamara Porada (nurse)	\$225/day	September 2, 2026

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
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Emma Akian	\$125/day	May 19, 2026
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- J. Approval of Jessica O'Connor, Washington Elementary School, Learning Workshop Coordinator for the 2026-2027 school year for an annual stipend of \$3,500
- K. Approval of Kristen Shuman, Jefferson Elementary School, STEAM Coordinator for the 2026-2027 school year for an annual stipend of \$3,500
- L. Approval to revise the start date for Ann Anderson, Long-Term Teacher Substitute, Lincoln-Hubbard Elementary School, to May 26, 2026 (covering Cara Keane)
- M. Approval of the following Jefferson Elementary School staff to work the 2026 Summer Academy Program at Jefferson Elementary School, at the curriculum rate of \$50/hour, not to exceed 60 hours/each or \$3,000/each, from June 22, 2026 through July 14, 2026 (funded by Title I):
 - 1. Jessica landiorio
 - 2. Marija Landeka
 - 3. Katelyn George
 - 4. Heidi Orlando - (sub)
- N. Approval to pay Joel Aviles \$2,006.50 for 10 unused vacation days
- O. Approval to pay Barry Bridges \$6,606.44 for 25 unused vacation days
- P. Approval to pay Gamel Nash \$6,285 for 25 unused vacation days
- Q. Approval to pay Dagoberto Morales \$1,786.50 for 10 unused vacation days
- R. Approval to appoint Shane Kress, Television Production/Studio Manager Teacher, Summit High School, as the videographer for Summit Board of Education meetings at the curriculum rate of \$50.00/hour, for the 2026-2027 school year (paid via timesheet)
- S. Approval to appoint Sean Mulligan as backup videographer for the Board of Education meetings, at the curriculum rate of \$50/hour for the 2026-2027 school year (paid via timesheet)
- T. Approval to appoint the following as Auditorium Managers for the 2026-2027 school year at the curriculum rate of \$50/hour (paid via timesheet):
 - 1. Shannon Audet
 - 2. Rachel Quartuccio
 - 3. Andrew Sfiris
 - 4. Sean Mulligan

SUMMIT BOARD OF EDUCATION MEETING AGENDA
JUNE 11, 2026

5. Desmond Sturvidant
 6. Greg Montgomery
- U. Approval for all district substitute nurses to work overnight school field trips, as needed, at the rate of \$450/day, for the 2026-2027 school year
- V. Approval of Sherri Persche, School Nurse Substitute, to receive \$450/day, for attending the Lawton C. Johnson Summit Middle School, 8th grade trip to Washington D.C. on May 28 - 29, 2026
- W. Approval to pay staff members a \$250 stipend for chaperoning the Lawton C. Johnson Summit Middle School, 8th grade trip to Washington D.C. on May 28-29 2026 (as per attached)
- X. Approval of Employment Contract between Summit Board of Education and Dora E. Zeno, Interim School Business Administrator/Board Secretary pending approval by the Union County Executive Superintendent of Schools in accordance with P.L.2007 C-53, effective July 1, 2026 through August 11, 2026, at a compensation rate of \$800/per diem
- Y. Approval of Employment Contract between Summit Board of Education and David Pawlowski, School Business Administrator/Board Secretary pending approval by the Union County Executive Superintendent of Schools in accordance with P.L.2007 C-53, effective August 12, 2026 through June 30, 2027, for the 2026-2027 school year, at a compensation rate of \$221,000 (prorated)
- Z. Approval of the following staff to work the 2026 Summer Academy Program at Brayton Elementary School, at the curriculum rate of \$50/hour, not to exceed 60 hours/each or \$3,000/each, from June 22, 2026 through July 14, 2026 (funded by Title I)
1. Lindsay Roller
 2. Karin Dorieux
 3. Christopher Miller
 4. Kimberley Leary
- AA. Approval to rescind the offer of Extended School Year employment to Jennifer West
- BB. Approval to pay Grace Hezel, Brayton Elementary School, up to 2 hours for Afterschool Spring Disc Gold, from April 9, 2026 through May 21, 2026, at the curriculum rate of \$50/hour (funded by the Brayton PTO)
- CC. Approval of Heather Pollinger, ABA Aide for the Extended School Year Program, effective June 22 to July 30, 2026, 8:00 a.m. to 1:00 p.m., Monday through Thursday with 3 hours paid prep on June 18, 2026

SUMMIT BOARD OF EDUCATION MEETING AGENDA
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- DD. Approval to pay the following Franklin Elementary School staff to Spring Afterschool Enrichment Classes, at the curriculum rate of \$50/hour, up to 1hour/week, effective April 13, 2026 through May 19, 2026 (paid by the FES PTO) (revised from the March 19, 2026 Agenda):
1. Angeline Fletcher - Happy Scrappers
 2. Elizabeth Gallagher - Happy Scrappers
 3. Ashley McMahon - Charm Lab
 4. Jill Mills - Stop Motion Animation
 5. Kaitlyn Ng - Bracelet Making
- EE. Approval to pay the 2025-2026 Mentors (as per attached)
- FF. Approval of summer counseling hours, at their per diem rate, (as per attached)
- GG. Approval of Jessica O'Connor to receive the curriculum rate of \$50/hr for up to 5 hours for summer Learning Workshop program work (paid via timesheet)
- HH. Approval of the recommendations from the Office of Curriculum and Instruction for summer curriculum writing projects, at the curriculum rate of \$50 per hour (as per attached)
- II. Approval of Paola Acosta, Hispanic Community Liaison, stipend amount of \$27,000 (\$14,000 funded by Gottesman Foundation and \$13,000 funded by District) for the 2026-2027 school year
- JJ. Approval of Monika Bartlett, for Spanish translation work, as needed, at the curriculum rate of \$50/hour, for the 2026-2027 school year (to be paid via timesheet)
- KK. Approval of Laura Muldoon, for Spanish translation work, as needed, at the curriculum rate of \$50/hour, for the 2026-2027 school year (to be paid via timesheet)
- LL. Approval to appoint the following I&RS/MTSS Coordinators for the 2026-2027 school year:
1. Alexis Esposito - BES - Step-1A, \$1,473
 2. Lea Audino - FES - Step-3, \$1,786
 3. Arthur Rodgers - JES - Step-3, \$1,786
 4. Jennifer Lowe - WES - Step-3, \$1,786
 5. Carolyn Kiley - JPC/WPC - Step-3, \$1,786
- MM. Approval of the Gottesman Fund Programs and staff for the 2026-2027 school year (list attached)
- NN. Approval to pay Emilio Torres to provide payroll support services effective July 1, 2026 through June 30, 2027, at a cost of \$70/hour, up to 10 hours

**SUMMIT BOARD OF EDUCATION MEETING AGENDA
JUNE 11, 2026**

OO. Approval of the co-curricular stipends for the 2026-2027 school year, Lawton C. Johnson Summit Middle School (list attached)

PP. Approval to pay Mary-Ann Terrett, 10 month secretary, Summit High School, \$985.90 for 4 extra days over the contracted 187 days

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XVII. POLICIES & REGULATIONS

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

First Reading

P 0162 - Notice of Board Meetings (Revised)

P 0162.01 - Legal Notices (M) (New)

P 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

Motion by _____, seconded by _____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XVIII. ADJOURNMENT

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

Comprehensive Equity Plan Statement of Assurance, Year 2

School District, Charter School or Renaissance School Project Information School Year 2026-2027

Name of County: Union

Name of School District/Charter School/Renaissance School Project: Summit Public Schools

Address: 14 Beekman Terrace, Summit, NJ 07901

Affirmative Action Office (AAO): Robert Gardella

Telephone #: (908) 918-2100 ext. 3107

AAO Email: rgardella@summit.k12.nj.us

Alternate Contact Person: Scott D. Hough Telephone #: (908) 918-2100 ext. 3100

Title: Superintendent of Schools

Email: shough@summit.k12.nj.us

1. The school district, charter school or renaissance school project has reviewed its implementation strategies for school year 2026-2027 and provides assurance that the implementation timeline has been met at each school within the district, charter school or renaissance school project, if applicable. The areas of noncompliance as indicated in the CEP have met specific indicators of achievement at each site, if applicable, during this previous school year.
2. The school district, charter school or renaissance school project will continue to fully implement its Board-approved Comprehensive Equity Plan.
3. The district, charter school or renaissance school project will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

Certification

By signing below, the Chief School Administrator or Charter or Renaissance School Project Lead Person certifies that all statements above are true and correct:

Name and Title: Scott D. Hough, Superintendent of Schools

Signature:



Date: 6-5-2026



Summit Public Schools
Virtual or Remote Instructional
Programs

2026-2027

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Demographic Profile

The Summit Public School District serves a total of 4,006 students enrolled in two Primary Centers, 5 elementary schools, one middle, and one high school in regular and special education programs. The Pre-K program consists of 53 students in total, with 16 General Education students, and 37 receiving Special Education Services. The school system houses a diverse population of students; 460 Asian, 159 Black/African-American, 694 Hispanic, 4 American Indian/Alaskan Native, 300 Multi-Racial, and 2,389 White.

Summit Public Schools is composed of 14.73% Economically Disadvantaged Students, 4.22% English Language Learners. The District services 440 Special Education students, and 62 students with Speech Pathology services, totaling at 502 students eligible for and receiving services.

Essential Personnel/Public Health Response Plan Team

Role	Duties
Superintendent	<ul style="list-style-type: none"> ● All operations ● Communication ● Organization ● Management ● State, county, and local officials ● Health Officer coordination ● NJDOE information flow ● Information sharing with neighboring Superintendents
Business Administrator Assistant Business Administrator	<ul style="list-style-type: none"> ● Determine meal distribution ● Manage food service provider and staff ● Business operations ● Transportation ● Budget ● OEM support
Director of Curriculum and Instruction	<ul style="list-style-type: none"> ● Design instructional plan ● Operational management of education programming ● Management of instructional deployment strategy ● Implementation plan and support ● Technology ● Communication ● County coordination and information flow
Director of Special Services	<ul style="list-style-type: none"> ● Special Education Compliance ● Liaison with Health Department ● Special Education programming ● Management of student services ● Manage nurses ● Special serves coordination and modification ● Manage CST ● OEM support
Director of Human Resources	<ul style="list-style-type: none"> ● Communicate personnel

	<ul style="list-style-type: none"> expectations ● Employee regulations ● Policy coordination ● Staff support ● Staff communication
Communications Officer	<ul style="list-style-type: none"> ● Assist with all communications (creating and disseminating) ● Coordination with city officials ● BOE Communications
Director of Facilities	<ul style="list-style-type: none"> ● Sanitize/disinfect facilities ● Create rotation of custodians ● Ensuring social distancing of maintenance personnel
Principals	<ul style="list-style-type: none"> ● Assist with instructional plan ● Supervise implementation of plan ● Communicate with school community ● Teacher monitoring
Nurses	<ul style="list-style-type: none"> ● Educate staff, students, parents proper hygiene ● Coordinating Nurse reports to Westfield Regional Health Department any (combined) absence rate of 20% or more ● Coordinating Nurse reports any suspected or confirmed COVID-19 cases to Westfield Regional Health Department.
Teachers	<ul style="list-style-type: none"> ● Teach as per their contract ● Report to schools when needed
Secretaries	<ul style="list-style-type: none"> ● Complete assigned work ● Report to schools when needed
Board President	<ul style="list-style-type: none"> ● Communicate with Superintendent ● Keep Board updated

Instructional Plan

Instruction

- Students and teachers will start and end their day at their regular time.
 - Elementary: 8:15-3:00
 - Middle: 7:55-2:45
 - High School: 7:45-2:49
- Students and teachers will follow their in-person schedule.
- Students in grades K-12 will use their district-issued Chromebook to receive instruction and communication from their teachers via Google Meet.
- Teachers will utilize Google Classroom as the platform for posting assignments and communicating with students and families in grades K-12.
- Teachers will administer benchmark, course, and classroom assessments in accordance with curriculum pacing.
- Students will continue to follow the district curriculum for all subject areas.
- Support services (ESL, Basic Skills, Special Education) teachers utilize their own Google Classroom and Google Meet sessions to service students.
- Options for accelerated learning opportunities, Title 1 Extended Learning Plans, Credit Recovery, and other extended learning opportunities, and extracurricular programs, will be provided if possible, remotely/virtually.

Attendance

- The current Summit Public Schools attendance policy will apply during remote learning.
- Parent notification will follow in-person learning procedures.
- Instruction will occur five days a week.
- Students are expected to join the appropriate Google Meet at the start of each class.
- Teachers will take attendance in Genesis every class period, and monitor student attendance.

Internet Access

- Students in need of internet access will be issued a hotspot.

Special Education Services

Child Study Team Meetings

- CST meetings will be held virtually through Google Meets.
- Electronic signatures will be accepted for all documents.
- Google Forms will be used for attendance documentation.
- Evaluations will continue to be conducted in person as long as safety and health protocols can be followed.

Instruction

- In-Class Support/Replacement Classes
 - Special education teachers will follow the instructional plan for general education students.
 - Special education teachers will create Google Classrooms to post modified assignments as needed.
 - Hard copies of lessons/activities will be made available as needed.
- Self-Contained Classes
 - Ongoing communication with teachers, BCBA, therapists, and parents based on student's IEPs
 - Continued collection of data (behavior plans, progress towards goals and objectives)
 - See Summit Public Schools ABA Manual for specific remote instruction plan

Delivery of Services

- Behavior Analysts
 - Support ABA teachers with planning for maintenance of skills, updating programs, collection of data
 - Maintain weekly parent contacts through training sessions with ABA teachers
 - Provide ongoing paraprofessional training
- Speech-Language Services, Occupational/Physical Therapy, Counseling and Social Skills
 - Lessons, activities, and related materials can be posted through Google Classrooms.
 - Teletherapy to be provided to the greatest extent possible for all therapy sessions.
- Structured Learning Experiences
 - Structured learning experiences will be limited during school closures,

however, will continue to occur to the greatest extent possible.

- Paraprofessionals
 - As per student IEPS, paraprofessionals will provide support to students in breakout sessions within the Google Classroom, Flip Grid Videos, and provide organizational and behavioral support.

- Home Instruction
 - Students on home instruction will be included in their Google Classrooms as per their school schedule
 - Home instruction will be discontinued during remote learning where feasible.
 - Owed home instruction hours will continue to be delivered after school hours.

- Case Management
 - Case managers will maintain communication with teachers, related service providers, and counselors to ensure students are engaged in learning.
 - Home-school communication will be facilitated through Google Classroom, Google Meets, emails, and phone calls to ensure parents are informed of progress during remote learning.

Nurses

- Track staff illness during closure and report to the local health department
- Monitor NJDOH, CDC, and WHO guidelines regarding COVID 19
- Prepare and distribute supplementary health lessons for K-5 teachers focusing on the prevention of communicable diseases, COVID-19 virus, and proper respiratory hygiene.

School Counselors

- Monitoring student attendance, engagement, and participation
- Counselors following up with families
- Providing strategy-based tools for students they can work on at home
- SACs and counselors reaching out to students regularly
- Maintaining contact logs

Virtual Resources/Strategies/Presentations shared out via email and posted on the website

Student Support Services

I&RS/MTSS Meetings

- I&RS/MTSS meetings will be held virtually through Google Meets.
- Electronic signatures will be accepted for all documents.
- Google Forms will be used for attendance documentation.
- Evaluations will continue to be conducted in person as long as safety and health protocols can be followed.

Instruction: In-Class Support/Pull-Out support

- Learning Workshop and ESL teachers will follow the instructional plan for students.
- Learning Workshop and ESL teachers will create Google Classrooms to post assignments as needed.
- Hard copies of lessons/activities will be made available as needed.

Translation/Interpretation Services

- Requests for translated materials and meetings will be made to the school principals and coordinated through the Curriculum office. Internal documents will be translated through our school district translator and any interpretation requests will be fulfilled by Accurate Language Services

Continued Professional Learning

- Continued professional development including but not limited to SIOP training, Culturally Responsive Teaching Practices training, SEL, trauma-informed teaching, and best practice implementation will be continued through the creation of a Google Classroom.

Meal Service Plan

In order to continue meal service for students during such a period we have developed the following plan in association with the district's Food Service Management Company (FSMC) Pomptonian:

Preparing Meals

If a school closing is isolated, meaning most or every school in New Jersey, our food service provider would prepare meals at a neighboring District for Summit.

If school closings are widespread, involving 50% to 100% of New Jersey districts:

- The Summit High School and Jefferson Elementary School will serve as the district hubs for students only and as such become the lead kitchen for the preparation of required meals.
- Menus will be modified to be Grab-and-Go and possibly shelf stable.

Meal Distribution

Schools closing would be meant to avoid large gatherings and concentrations of people in crowds:

- Distribution site: Summit High School and Jefferson Elementary School
 - A "Kiosk" type service will be set up by the loading dock entrances off the front parking lot, for students to pick up a grab-and-go meal
- Distribution will begin: the first day of school closure
- Distribution will end: last day of school closure
- Distribution times: between 8 am and 10 am
- Meals to be claimed per day: 2 (breakfast and lunch)

Kitchen Safety/Food Safety

Kitchen cleanliness and sanitizing will take place daily. Pomptonian's staff completed a review course on the proper food handling techniques and avoiding the spread of illness. The training is in line with the ServSafe standards. Every district has at least one certified ServSafe Food Manager.

Facilities Plan

During an extended period of closure, the district will continue to have our custodial staff follow district cleaning procedures and clean classrooms, offices, conference rooms, public spaces, and restrooms to ensure that areas are clean, sanitized, and ready for return to normal operations. Disinfecting of all areas will continue while the facilities are closed so that staff and students will return to a clean and ready to learn atmosphere.

Maintenance staff will continue to inspect, replace filters and repair, as needed, HVAC systems to ensure that the temperatures in district buildings are regulated so as not to promote the growth of mold and to maintain clean air and room surfaces.

Custodial and maintenance staff will continue to be trained on the most recent cleaning procedures to ensure that everyone has the most up-to-date knowledge and that they are able to perform in accordance with the most recent standards and legislative requirements.

In addition, the district plan for cleaning procedures can be found at our website by clicking here → [link](#).

**Summit Board of Education
Checks to be Written-off
June 2026**

General Fund Checks

<u>Date</u>	<u>Check #</u>	<u>Amount</u>
6/23/23	97837	25,721.18
6/23/23	97875	25,484.55
9/12/24	102002	200.00
10/10/24	102271	6,000.00
11/14/24	102550	66.00
12/12/25	103154	2.82
1/16/25	103177	487.60
1/16/25	103184	1,121.45
2/13/25	103497	66.00
3/20/25	103822	100.00
3/20/25	103848	100.00
3/20/25	103863	160.00
3/20/25	103931	32.67
4/24/25	104107	68.00
4/24/25	104303	10.99
4/24/25	104338	28.76
5/13/25	104389	68.00
5/13/25	104464	15.51
6/12/25	104697	200.00
6/25/25	104860	31.00
6/25/25	104862	6.25
6/25/25	104863	16.25
6/25/25	104870	63.85
6/25/25	104875	33.20
6/25/25	104876	52.65
6/25/25	104881	9.70
6/25/25	104883	15.01
6/25/25	104890	21.01
6/25/25	104891	5.95
6/25/25	104895	14.70
6/25/25	104904	7.46
6/25/25	104914	51.50
6/25/25	104917	21.00
6/25/25	104919	13.80
6/25/25	104929	23.95
6/25/25	104938	10.05
6/30/25	104974	1,153.47
6/30/25	104985	200.00
6/30/25	105013	23.12
6/30/25	105057	100.00
6/30/25	105081	37.49

2026-2027 Salaries
District Central Office Administration & Non-Represented Staff

Administration

Kristian Byk, Director of Facilities	\$138,983
Laurene Dickinson, Communications Officer	\$116,642
Robert Gardella, Director of Human Resources	\$193,754
Gregory Margolis, Director of Special Education Service	\$187,688
Heather Rocco, Director of Curriculum & Instruction	\$174,964
Kathy Sarno, Assistant Business Administrator	\$137,850

Non-Represented – Confidential Secretaries

	<u>Base</u>	<u>Longevity</u>	<u>Total</u>
Valerie Bampe	\$ 76,528	\$ 6,122	\$ 82,650
Jeannine Dotten	\$ 87,375	\$ 5,243	\$ 92,618
Cassandra Kaplan	\$ 68,839		\$ 68,839
Laura Loshiavo	\$ 75,705	\$ 2,271	\$ 77,976
Kathleen Murphy	\$ 85,190	\$ 1,704	\$ 86,894

Accounts Payable Coordinator

Elizabeth Boak	\$ 73,278	\$ 4,397	\$ 77,675
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Staff Accountant

Rasha Naser	\$ 92,700		\$ 92,700
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Non-Represented – Technology

JP Bareford	\$ 98,644
James Frackoviak	\$127,883
Greg Montgomery	\$ 65,230
Sean Mulligan	\$ 67,643
Laura Williams	\$118,373
Desmond Sturdivant	\$ 52,993

Non-Represented – Security & Transportation

Luis Andrade, PT	\$ 20.00/hour
Paul English, PT	\$ 32.50/hour
James Froisland	\$ 57,735
Manuel Garcia	\$ 50,923
Tina Lynaugh	\$ 28.00/hour
Edward Mitchko	\$ 53,045
Clera Rodwell	\$ 57,034

Tammie Baldwin, Treasurer of School Monies	\$ 7,000
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Approval of payment in the amount of \$250.00 for each of the Lawton C. Johnson Summit Middle School staff members who chaperoned the 8th-grade trip to Washington, D.C., on May 28-29, 2026

Bridgette Moore
Meredith Cohen
Tiffany Bennett
Tommy Drubulis
Amanda Weisman
Riley Clark
Alizea Ramalhosa
Molly Malkinski
Olympia Balzer
Peter Citera
Tyler Gallitelli
Melissa Daly
Alex Whiteside
Sarah Kudron
Gisselle Miller
Maria Duran
Kaitlyn Jones
Larry Johnson
Kerry Cahaly
Theresa Martin
Emmanuelle Apruzzese
Tonya Ramsay

2025-2026	
Mentor	Amount
Lori Weller	275 (prorated amount)
Danielle McGinley	550
Morgan Mohlmann	200 (prorated amount)
Julia Cicchino	550
Heather Murray	550
Christine Balak	550
Ashley Yospin	550
Eleanor Wang	550
Catherine Alberico	550
Jennifer Mitterko	550
Staci Kaplan	550
Caitlin Gabriele	421.67 (prorated amount)
Kelly Wright	1000
Jennifer Schultz	440 (prorated amount)
Kevin Zaleski	800 (prorated amount)

Request to approve the following staff for summer counseling at their per diem rates.

Requested by: Laura Kaplan

Date: June 5, 2026

Staff	Days	Per Diem	Total
Audino, Lea	2	423.15	846.3
Betances, Damien	7	572.99	4010.93
Casani, Cristina	6	636.98	3821.88
Dorsey, Erica	2	415.43	830.86
Drewes, Lara	7	448.1	3136.7
Encarnacion, Christie	6	432.8	2596.8
Esposito, Alexis	2	392.15	784.3
Galasso, Monica	4	424.1	1696.4
Grill, Alison	29	509.4	14772.6
Illis, Jennifer	9	415.43	3738.87
Johnson, Lawrence	6	636.98	3821.88
Jurista, Stefanie	7	488.94	3422.58
Levy, Chiara	7	497.83	3484.81
Luftig, Elke	6	636.98	3821.88
Mayes, Michael	6	528.34	3170.04
Milano, Ashley	6	406.77	2440.62
Mortenson, Lauren	2	415.43	830.86
Sadow, Andrea	2	471.68	943.36
Sydney Burnett	2	196.08	392.16

Emily Maldonado	SHS	PORR English 1	15
Emily Maldonado	SHS	PORR English 3	15
Emily Maldonado	SHS	PORR Study Skills 9-12	15
John Procopio	SHS	PORR Concepts of Algebra 2	15
Peter Connolly	SHS	PORR Concepts of Chemistry	15
Jennifer Pritchett	SHS	PORR Concepts of World History	15

Approval of the following teachers for summer 2026 curriculum writing projects at the curriculum rate of \$50 per hour:

Teacher	Location	Project	Maximum Hours
Nick Farinella	SHS	Intro to Computer Programming	15
John Marks	SHS	Robotics	15
Angelique Bender	SHS	Algebra I CPA	15
Julieta Quinteros Amat	SHS	AP Language & Composition	5
Karla Shields	SHS	AP Language & Composition	5
Jennifer Marder	SHS	AP Language & Composition	5
Kevin Zaleski	LCJSMS	PE Grade 6 - 8	15
Anthony Ferrante	LCJSMS	PE Grades 6 - 8	15
Melinda Schlehlein	LCJSMS	Intermediate French	15
Maria José Orgeira	SHS	AP Spanish	15
Catherine Krakowski	SHS	AP French	15
Daniel Cummings	SHS	AP Latin	15
Katie Yurga	SHS	Latin Essentials	20
Mariana Godoy-Salerno	Elementary	Grade 2 Spanish	15
Maria Duran Sierra	LCJ	ESL Foundations	20
Stephanie Goncalves	SHS	ESL Advanced	15
Stephanie Goncalves	SHS	Sheltered Math Strategies	20
Makenna Landry	SHS	Biology CPA	15
Lauren Ponzio	SHS	Chemistry CPA	15
Michele Mansfield	SHS	Honors Biology	10
Nicole Fotiades	SHS	Honors Biology	10
Alexia Butrico	LCJSMS	Life Skills for ABA	15
Jenna Wilkinsen	LCJSMS	Stagecraft	15
Eliza Richardson	SHS	Advanced Baking	20

Gottesman Fund Programs and Staffing – 2026-2027 School Year

<u>Expenditure</u>	<u>Name</u>	<u>Max Hrs</u>	<u>Stipend Rate/Hr</u>
Teacher			
ESL for adults-Jun 2026	Vanessa Hernandez	4	\$50.00
ESL for adults- Summer	Vanessa Hernandez	32	\$50.00
ESL for adults- Sep thru Dec	Vanessa Hernandez	72	\$50.00
ESL for adults- Jan thru June	Vanessa Hernandez	168	\$50.00
ESL substitute	Paola Acosta	as needed	\$50.00
Program Coordinators			
MASST Coordinator - Fall	Greta Teixeira	16	\$50.00
MASST Coordinator - Spring	Greta Teixeira	16	\$50.00
College visit chaperone	Stephanie Gonçalvez	6	\$50.00
Technology			
Didactic content creator	Lesli Cestona	20	\$50.00
	Per diem - timesheet		

MEMO

TO: Robert Gardella
FROM: John Ciferni
DATE: June 9th, 2026
SUBJECT: Co-Curricular Recommendations 2026-27

I hereby recommend the staff members listed below for the corresponding contracted, non-athletic, stipended positions for the 2026-2027 school year.

CONTRACTED Non-Athletic Stipended Co-Curriculars	STAFF MEMBER	STEP	STIPEND
Auditor (of student funds)	Mercedes Priolo	2A	\$4,607
Chamber (String Ensemble)	Liam Reilly	1A	\$3,711
Chamber Choir Dir. (Bel Canto)	Bernadette Burke	3	\$4,146
Drama Technical Director	TBD		
Forensics	Warren Wannamaker	3	\$2,598
	Theresa Martin	3	\$2,598
Intramurals	Dennis Marcantonio Anthony Ferrante Matthew Ramstedt	N/A	\$504 each
Jazz Lab Band	Rebecca Mongioj	N/A	\$2,559
Literary Magazine	Ashley Raven	3	\$2,193.5
	Danielle McGinley	2A	\$1,977
Musical Band Director	Rebecca Mongioj	3	\$4,402
Musical Voice Director	Burnadette Burke	3	\$4,402
Peer Leadership (newspaper stipend)	Stefanie Jurista	3	\$3,851
Stage Band Director	John Piepoli	3	\$5,476
Stokes Field Trip Coordinator	Warren Wannamaker	N/A	
Student Council Advisors	Stefanie Jurista	1B	\$3,006.5
	Chloe Genakos	1B	\$3,006.5
Team Leader 6A	Warren Wannamaker	N/A	\$1,171
Team Leader 6B	Bridgette Moore	N/A	\$1,171
Team Leader 6C	Samantha White	N/A	\$1,171
Team Leader 7A	Matthew Ramstedt	N/A	\$1,171
Team Leader 7B	Debbion Hyman-Campbell	N/A	\$1,171
Team Leader 7C	Maria Rommel	N/A	\$1,171
Team Leader 8A	Kimberly Stephens	N/A	\$1,171
Team Leader 8B	Ashley Raven	N/A	\$1,171
Team Leader 8C	Riley Clark	N/A	\$1,171
Yearbook Advisor	Lauren Ettinger	3	\$5,125
Math Team	Colin Breivogel	N/A	\$4,389
8th Grade Trip Coordinator	Colin Breivogel	N/A	\$4,100
Non-athletic Generic	TBD		