

TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY

RESOLUTION

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO
CONNOLLY & HICKEY HISTORICAL ARCHITECTS FOR BIDDING AND CONTRACT
ADMINISTRATION SERVICES FOR EXTERIOR AND INTERIOR RESTORATION AND
REHABILITATION OF THE LITTELL-LORD FARMHOUSE**

WHEREAS, the Township of Berkeley Heights is in need of professional architectural and historic preservation services for the Littell-Lord Farmhouse for bidding and contract administration services for the interior restoration and rehabilitation of the Littell-Lord Farmhouse; and

WHEREAS, Professional Services are exempt from the requirements of public bidding pursuant to the Local Public Contracts Law, more specifically, N.J.S.A. 40A:11-5(1)(a)(i); and

WHEREAS, Connolly & Hickey Historical Architects provided an original proposal dated April 11, 2023, which was further updated on July 7, 2025, for bidding and contract administration services for the exterior and interior restoration and rehabilitation of the Littell-Lord Farmhouse for the amount not to exceed **\$18,100.00**; and

WHEREAS, the Township wishes to enter into a Professional Services Contract with **Connolly & Hickey Historical Architects**, P.O. Box 1726, Cranford, New Jersey 07016, to provide bidding and contract administration services for the exterior and interior restoration and rehabilitation of the Littell-Lord Farmhouse for the amount not to exceed **\$18,100.00**; and

WHEREAS, this contract is for an amount over \$17,500.00 and is being awarded pursuant to a "Non-Fair and Open Process" pursuant to N.J.S.A. 19:44A-20.5; and

WHEREAS Connolly & Hickey Historical Architects, has completed and submitted a Business Entity Disclosure Certification, which certifies that **Connolly & Hickey Historical Architects** has not made any reportable contributions to a political or a candidate committee in the Township of Berkeley Heights in the previous one (1) year prior to award, and that the contract will prohibit **Connolly & Hickey Historical Architects** from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Berkeley Heights, County of Union, New Jersey, that the Mayor is hereby authorized and directed on behalf of the Township of Berkeley Heights to enter into and execute a contract with **Connolly & Hickey Historical Architects** to provide bidding and contract administration services for the exterior and interior restoration and rehabilitation of the Littell-Lord Farmhouse as per their proposal updated July 7, 2025 for an amount not to exceed **\$18,100.00**.

BE IT FURTHER RESOLVED, that the Chief Finance Officer of the Township of Berkeley Heights has certified that sufficient uncommitted funds are available in an amount not to exceed **\$18,100.00** as follows:

Account Number	Amount	Description
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Approved this 21st day of July, 2026.

ATTEST:

Angela Lazzari, RMC
Township Clerk

ROLL CALL	Aye	Nay	Abstain	Absent
FOSTER				
ILLIS				
MACHADO				
MEDEIROS				
MORAN				
POAGE				
TIE:				
MAYOR DEVANNEY				

**TOWNSHIP OF BERKELEY HEIGHTS
UNION COUNTY, NEW JERSEY**

RESOLUTION

WHEREAS, pursuant to the Invitation to Bid provided to all pre-qualified bidders, the Township of Berkeley Heights ("Township") received bids on July 15, 2026, for the "Phase II-Exterior Restoration & Structural Stabilization" project at the Littell-Lord Farmhouse; and

WHEREAS, the Director of Public Works has recommended that the lowest responsible bid be awarded to **Dell-Tech Inc.**, 930 New York Avenue, Trenton, New Jersey; and

WHEREAS, the Township Council has determined that it is in the best interest to accept the bid proposal and execute a contract for the **Phase II-Exterior Restoration & Structural Stabilization** at the Littell-Lord Farmhouse, with the lowest responsible bidder, **Dell-Tech Inc.**, for the amount not to exceed **\$395,900.00**; and

WHEREAS, the public advertisement, the receipt of public bids and the award of the contract to the lowest responsible bidder, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., for the **Phase II-Exterior Restoration & Structural Stabilization**, constitutes a Fair and Open Process pursuant to the Local Pay to Play Law, N.J.S.A. 19:44A:20.5, et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Berkeley Heights, County of Union, New Jersey, that:

1. The appropriate municipal officials are hereby authorized to accept the bid submitted and execute a contract with the lowest responsible bidder, **Dell-Tech Inc.**, for the **Phase II-Exterior Restoration & Structural Stabilization** at the Littell-Lord Farmhouse in the amount not to exceed **\$395,900.00**.
2. The Township Clerk shall advertise the award of this contract in accordance with law.
3. The Chief Finance Officer for the Township of Berkeley Heights has certified that sufficient uncommitted funds are available in an amount not to exceed **\$395,900.00** as follows:

Account Number	Amount	Description
G-02-20-175-000	\$ 1,833.00	UC Historic Preservation mixed
G-02-20-175-017	\$ 10,000.00	Preserve union county Grant - 2017
G-02-20-175-027	\$ 384,067.00	NJ Historic Grant 2026

4. This resolution shall take effect upon publication and pursuant to law.

Approved this 21st day of July, 2026.

ATTEST:

Angela Lazzari, RMC
Township Clerk

ROLL CALL	Aye	Nay	Abstain	Absent
FOSTER				
ILLIS				
MACHADO				
MEDEIROS				
MORAN				
POAGE				
TIE:				
MAYOR DEVANNEY				